

Agenda
City of Elk Run Heights
Regular Council Meeting
Eddis Winstead Council Chambers
February 13, 2018 - 7:00 p.m.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approval of the February 13, 2018 Agenda
5. Approval of Consent Agenda - All items listed on the consent agenda will be enacted by one motion. *There will be no separate discussion unless a request is made prior to the time the council votes on the motion.*
 - a. Approve the January 9, 2018 regular meeting minutes and the January 15, 2018 and January 22, 2018 Budget Workshop meeting minutes
 - b. City Clerk's Reports, Investment Report, Revenue and Expenditure Reports as of 1/31/18
 - c. Resolution 2880 approving and authorizing the payment of city bills
 - d. Resolution 2881 approving the Law Enforcement 28E Agreement with the City of Evansdale
 - e. Resolution 2882 authorizing the City Clerk to publish the employee and elected official's wages for the 2017 Calendar year
 - f. Resolution 2883 approving transfers
 - g. Resolution 2884 approving destruction of files
 - h. January Building Inspector's Report
6. Public Input
Notice to Public: The Mayor and City Council welcome comments from the public during discussion. You are required to state your name and address for the record and to limit the time used to no more than five minutes to present your remarks in order that others may be given the opportunity to speak. The Order of Business is at the discretion of the Mayor.
7. Jason Miller – MSA Engineering – Wastewater Treatment Plant project
8. Engineer's Report
 - Work in right-of-way permit
 - Review preliminary Gilbertville Road and Lafayette Road reconstruction project
 - Transportation Improvement Program (TIP)
9. Attorney's Report
 - Nuisance properties
10. Review Waste Management contract for Solid Waste Disposal
11. Resolution 2885 approving the 5 year solid waste disposal contract with Waste Management
12. Discuss James St lift station fence
13. Review new city truck bids
14. Review 2018/2019 FY Budget
15. Motion to set Budget Public Hearing to be held March 13, 2018 regular meeting
16. Review Christmas decorations/possible action
17. Mayor's Report
18. Old Business
19. New Business
20. Adjournment

BUDGET CHANGES

Property Tax went from \$349,100 to \$346,651. I used the rate with utilities.

Changed Commercial Tax Replacement from \$8,189 to \$8,127. These numbers were corrected on the budget.

The street projects we do are paid from Local Option Sales Tax so I added a transfer OUT of LOST and a transfer IN to Capital Projects. This doesn't affect the budget. It just adds \$175,000 to revenues and expenditures to show it going in and out.

WASTEWATER PLANT PROJECT

I transferred \$50,000 from the General Fund and from the Sewer Fund into Wastewater Plant Project. After adding the \$100,000 transfer we have \$458,223 saved. I will be purchasing a CD with these funds.

REPORTS

I printed a Treasurer's Report and a Trial Balance Report. They are similar to the Cash Report they each get to the ending number a different way. If you compare they all end with the same figure. The Treasurer's Report shows the transfers that I did. The transfers IN should always equal the transfers OUT. These transfers equal to Resolution 2883.

I also printed a budget report by function. This report matches the budget that we turn into the state. There are seven different funds and those are what you want to watch to see that they don't go over 100%. You will see that Capital Projects is over by \$30,504.26. We will be doing a budget amendment next month to correct this. This is similar to the Expenditure Report. They are both shown in a different way. So if you look at your expenditures report you will see the bottom numbers match on both budget reports. If you would like more explanation on the reports just let me know.

SPECIAL MEETING

I have also included the agenda for the special meeting with Raymond Council on Thursday. The meeting will be here at city hall.