

City of Elk Run Heights
Regular Council Meeting
December 13, 2022 - 6:00 p.m.
Located at Eddis Winstead Council Chambers

The City Council of the City of Elk Run Heights, Iowa met in regular session, according to law, the rules of said Council and prior notice given each member thereof, in the Council Chambers of City Hall of Elk Run Heights, Iowa at 6: 00 p.m. on the above date. Council members present in order or roll call: McChane, Bass Wurtz, and Galbraith. Absent: Sallis. Quorum present.

Bass/Galbraith to approve the December 13, 2022 agenda. Ayes-four. Motion carried.

Galbraith/Wurtz to approve the consent agenda: a. Approve the November 8, 2022 regular meeting minutes b. City Clerk's Reports as of November 30, 2022: Budget Report, Treasurer's Report, and Revenue and Expenditure Reports and Investment Report. c. Approval of Building Inspection, Library, PeopleService Sewer/Water, and Police reports Ayes-four. Motion carried.

Wurtz/Bass motion to table the Boards and Commissions appointment of Michele Hackenmiller – New term expiring: 01/01/2028. Ayes-four. Motion carried.

Mayor Smock asked to pull and vote for each resolution.

Bass/Wurtz to approve Resolution 4086 authorizing the payment of bills and transfers. Roll call vote: Ayes-four.

Bass/Galbraith to approve Resolution 4087 a resolution of the City Council of the City of Elk Run Heights, Iowa, authorizing payment #17 to WRH, Inc.; in the amount of \$231,318.45 for the Wastewater Treatment Plant Project Roll call vote: Ayes-four.

Galbraith/McChane to approve Resolution 4088 setting the date of Public Hearing for FY2023/2024 Max Levy for January 10, 2023 at 6:00 p.m. Roll call vote: Ayes-four.

Bass/Wurtz to approve Resolution 4089 amending the owner-engineer agreement for the Wastewater Treatment Plant with MSA Professional Services Inc. by increasing the engineering costs up to \$120,000.00 due to extension of project completion date. Roll call vote: Ayes-four.

Bass/Galbraith to approve Resolution 4090 authorizing change order #2 for the Mayor Park Trail Project which reduces the total project by \$14,305.16. Roll call vote: Ayes-four.

Mayor requested to table resolutions 4091 and 4092 due to all of the items on the project not being completed yet.

Bass/Galbraith motion to approve tabling. Roll call vote: Ayes-four.

Bass/Wurtz to approve Resolution 4093 authorizing the City Clerk to write off bad debt accounts in an amount of \$1,779.99. Roll call vote: Ayes-four.

Mayor Smock opened up the floor for public comment. None.

Wurtz/Bass motion to approve request for Mayor to sign acknowledgement of annual increase from PeopleService, Inc. Mayor Smock explained the increase is 9.2% which will be \$1,173.00 per month. Smock then pointed out that a portion of that goes into an account specifically for supplies and needs throughout the year, which if it is unused comes back to the City. The length of the contract was discussed and acknowledged to be 5 years. City attorney Heather Prendergast suggested sending a letter to cancel the agreement in an effort to bring these costs down.

Wurtz/Bass motion to approve but discuss and send a letter of cancelation in January. Ayes-four. Motion carried.

Heather Sallis attended the meeting at 6:24 p.m.

Bass/Galbraith to approve request to enter into agreement with Black Hawk County Conservation to provide storm water education classes throughout the 2023 year in an amount of \$291.00, and for the Mayor to sign said agreement on behalf of the City of Elk Run Heights. It was acknowledged that this is a standard contract. Ayes-five. Motion carried

Galbraith/Sallis to approve the request from Mayor to purchase side by side with plow attachment from Larry Lunde in the amount of \$6,000.00. Mayor Smock went over the improvements and maintenance up to the date. After discussions it was agreed that this could be very helpful for some projects and jobs around the city. Ayes-four. Nay-Bass. Motion carried.

Discussion/Possible Action: Wage increase for City Clerk. After discussions McChane/Galbraith motion to table this until the January meeting. Ayes-three. Nay-Wurtz and Bass. Motion carried.

Resolution 4094 approving compensation for City Clerk failed for lack of motion.

Discussion: recycling at City Hall. Mayor Smock discussed the amount of recycling that is thrown on the ground and left lying around, as well as blowing into surrounding residents' yards. Tom James stated that he is required to pick up the trash at least once a day. People are putting actual garbage into the bins. Smock is wanting to consider removing them altogether. The city does receive a rebate for providing the service, but we pay out over \$2,000.00 over that rebate amount. Prendergast stated Denver ended up closing their recycling bins for this exact reason. Smock stated she just wanted to make everyone aware of the issues and maybe keep in mind that there may need to be a decision made in the near future if these issues persist.

Engineer reports: City Engineer Mike Dryden stated he is continuing to work on the Gilbertville Lafayette Rd. project and should have easements ready to bring to the January meeting.

Mayor/Council Reports: Mayor Smock began by attempting to schedule additional workshop and 5-year plan meetings for the coming months to be before the regular council meetings to go at the numbers with fresh minds. It was agreed to have a Budget Workshop January 24, 2023. Councilperson Wurtz made a suggestion as to how to present the budget during the workshops.

Sallis/Bass to adjourn at 7:40. Ayes-five. Motion carried.

Attest:

Lisa Smock, Mayor

Julie Eastman, City Clerk