

City of Elk Run Heights
Regular Council Meeting
Eddis Winstead Council Chambers
October 9, 2018 – 7:00 p.m.

Mayor Pro tem Tim Ratchford called the meeting to order at 7:00 pm. All present recited the pledge of Allegiance. Roll call of Council Members: Present – Schellhorn, Wilson, Bass and Ratchford. Absent – Smock. Quorum present. Bass/Schellhorn motion to approve the October 9, 2018 Agenda. Ayes – 4. Motion carried.

Wilson/Ratchford motion to approve the following items on the Consent Agenda, approving the September 11, 2018 regular meeting minutes, accept the City Clerk's Reports, Function Report, Revenue and Expenditure Reports as of September 30, 2018, approve the September 2018 Building Inspector's Report. Ayes – 4. Motion carried. Bass questioned the O'Connell's Tree Service bill. City clerk Kristi Lundy explained it was for trimming two trees at Mayor's Park. Bass/Schellhorn motion to approve Resolution 2919 approving and authorizing the payment of City bills. Roll call: Ayes - 4. Motion carried.

During Public Input resident Merlyn Schmidt, 216 Marie Avenue, questioned the length of time before the minutes are published in the Courier. City clerk Lundy replied state code requires minutes to be published within fifteen days of the meeting.

City clerk Lundy explained State Representative Ras Smith was ill and would not be attending tonight's meeting. However, he will be attending the November meeting.

City Engineer Mike Dryden reviewed the Gilbertville Road Water Main Project and how the council could assess the cost to the three identified parcels of land involved. Mike stated council could assess at 25% of the value of the land. Before the assessments can take place, the city will hold a public hearing, and the property owners will get a chance to speak.

Wilson/Schellhorn motion to approve Resolution 2920 approving the Gilbertville Road Water Main Project Proposal Assessment Project, identified as "Gilbertville Road Water Main Improvements From Plaza Drive to Young Road" in the City of Elk Run Heights, Iowa This is the construction of a 12-inch diameter water main along the northerly side of Gilbertville Road from the current terminus of the water main on Plaza Drive to Young Road and associated improvements. The City council will assess 100% of the construction, engineering and legal cost associated with the Project to the properties that will specially benefit from construction of the water main within the City. These parcels are identified as: Parcel ID 8812-04-451-003 owned by Commercial Net Lease Reality, LP, Parcel ID 8812-04-451-004 owned by WB and Company, LLC, Parcel ID 8812-04-476-001 owned by the Gerald Brustkern Trust. Roll call: Ayes - 4. Motion carried.

Council discussed a quote from Lucas Asphalt for a 4-inch overlay of the back portion of the city hall parking lot. Schellhorn reported he had checked out the project but questioned if this would extend to High Street or stop as stated at the white line by the recycle bin, if that was the case, he felt the quote was too high. Mayor Pro tem Ratchford ask for a motion to table this since no one knew the specs of the project. Wilson/Bass motion to table the rear city hall parking lot overlay until next month. Roll call: Ayes – 4. Motion carried.

Bass/Schellhorn motion to approve Resolution 2922 the ditch cleaning project. Frickson Bros Excavating has provided a quote to excavate ditches on the East side of Gilbertville Road from Casey's to Marie Avenue at an estimated cost of \$6,835.00, minus the cost of the culvert. The cost of the culvert will be paid by the homeowner on Gilbertville Road. Roll call: Ayes – 4. Motion carried. Schellhorn stated the end of Marie east or west side goes under the culvert then is funneled to Shirley Avenue. Mike stated the Project will clean under Marie. Schellhorn and Bass are concerned where the water will go. Mayor Pro tem Ratchford explained the ditch is higher than the road. Schellhorn mentioned the

erosion around the curve on Gilbertville Road. Mayor Pro tem Ratchford commented Casey's had built a berm, there is no culvert, but this should still alleviate some of the erosion on Gilbertville Road. Mayor Pro tem Ratchford felt when this ditch cleaning is done and the new overlay done this should take care of the water. Bass thought water would travel along the road. Mayor Pro tem Ratchford commented residents had filled in ditches, adding he personally had put in a culvert. City clerk Lundy thought the culvert on Gilbertville Road and Plaza Drive would be cleaned out and asked Frickson to provide a quote for that portion. Resident Merlyn Schmidt stated there is no ditch from Casey's to Marie Avenue. Council stated there will be.

Wilson/Ratchford motion to approve Resolution 2923 approving and authorizing the Lift Station Backup Generator Project. City council has budgeted and will allow \$60,000.00 for the project if the grant for \$30,000.00 is approved by the Black Hawk Gaming Association. The City Council of the City of Elk Run Heights, Iowa approve that the grant be prepared, and the purchase of back-up generators be approved should the City be eligible for this grant. Roll call: Ayes – 4. Motion carried.

Schellhorn/Wilson motion to approve Mayor's Park Master Plan bid from AHTS Architects of \$5,100.00 to provide a Landscape Master plan to show the park and the proposed desired activities. This plan then can be used for communication and to advance the project toward obtaining grants and public support for the proposed improvements. Roll call: Ayes – 4. Motion carried. Schellhorn was glad the area was clarified. City clerk Lundy stated this would allow the City to apply for a \$75,000.00 grant.

Mayor Pro tem Ratchford discussed having a backup list of vendors for possible emergency situations electricians. Mayor Pro tem Ratchford explained that the James Street Lift Station was down and Pat Rieman, Waste Water Treatment Plant Supervisor was unable to reach an electrician for help. Pat did find the problem and did restart the lift station. City clerk Lundy noted the City has no contract with a specific electrician. Mayor Pro tem Ratchford stressed having a backup list for all the City's vendors in the future. Bass questioned why Pat did not first thoroughly check for the problem before calling an electrician. Usually when the lift station goes down generally it is something we can fix.

Mayor Pro tem Ratchford discussed the absence of backup motor pumps for the lift stations, adding the time it would take to get one and install it. Would the council agree to letting Pat Rieman get estimates for this. Council agreed. Mayor Pro tem Ratchford questioned the status of resident yard clean up letters. City clerk Lundy replied some are making slow progress and some are slow to respond at all.

Bass stated he is making progress with his property on Amber Lane. Mayor Pro tem Ratchford felt the City's Building Inspector could cite residents who not complying. Council agreed.

Schellhorn/Wilson motion to adjourn at 8:03 p.m. Ayes – 4. Motion Carried.

Tim Ratchford, Mayor Pro tem

ATTEST:

Kristi Lundy, CMC, City Clerk