

City of Elk Run Heights
Regular Council Meeting
Eddis Winstead Council Chambers
October 8, 2019 – 7:00 p.m.

Mayor Pro Tem Ratchford called the meeting to order at 7:00 pm. All present recited the pledge of Allegiance. Roll call of Council Members: Present –Smock, Ratchford, Wilson, Bass and Schellhorn. Quorum present. Wilson/Bass to approve the October 8, 2019 agenda. Ayes–5. Motion carried.

Schellhorn/Smock to approve the following items on the October 8, 2019 consent Agenda. a. Approve the August 29, 2019 special meeting minutes, September 8, 2019 special meeting minutes, and September 10, 2019 regular meeting minutes. b. City Clerk’s Reports, Budget Report, Treasurer’s Report, Fund Report, Revenue and Expenditure Reports as of September 30, 2019. Approval of Building Inspection, Library and Police Department reports. d. Liquor License Ownership Change: i. Casey’s General Stores #3041 – LE0003086 ii. Road Ranger #144 – BC0028454. Roll call vote: Ayes-Five. Motion carried.

Wilson/Bass to approve New Liquor License – Casey’s General Stores #3041, 5202 Lafayette Rd., effective 10/1/19 – LE0003086, pending council approval. Ayes: Five. Motion carried.

Smock/Wilson to approve resolution 2970 authorizing the payment of bills and transfer. Roll call vote: Ayes-Five.

Smock/Ratchford to approve resolution 2971 approving the FY19 Street Finance Report. Roll call vote: Ayes-Five.

Wilson/Bass to approved resolution 2972 approving the transfer of funds in the purpose of correcting errors made to the Road Use Fund in FY19. Councilor Bass asked what this was about. City Clerk Eastman explained that in doing the Street Finance Report there were multiple inaccuracies in the Road Use Fund and the balance was off. In order to correct this there will need to be transfers to the Road Use, General, Local Option Sales Tax, and the TIF funds. Bass asked if they were mathematical errors. Julie responded they were electronic deposits that were put into the wrong funds, and since they are interfund transfers there must be a resolution. Roll call vote: Ayes-Five.

Smock/Bass to open public hearing at 7:04 p.m. Ayes-Five. Motion carried. Chapter 13.04.200 Water Service System, Chapter 13.16.100 Wastewater Treatment and, Chapter 13.24.162 Sanitary disposal of Garbage and Refuse of the City of Elk Run Heights Municipal Code by changing language to state rate changes will be done by ordinance. Bass/Schellhorn to close public hearing at 7:04 p.m. Ayes-Five. Motion carried.

Wilson/Smock to approve ordinance 261 amending Chapter 13.04.200, Water Service System, Chapter 13.16.100 Wastewater Treatment and, Chapter 13.24.162 Sanitary disposal of Garbage and Refuse, first reading. Roll call vote: Ayes-Five.

Bass/Schellhorn to suspend requirements for two (2) subsequent readings and adopt Ordinance 261. Roll call vote: Ayes-Five. Bass/Schellhorn to adopt Ordinance 261. Roll call vote: Ayes-Five.

Wilson/Smock to open public hearing at 7:06 p.m. Ayes-Five. Chapter 13.04.200 Water Service System, Chapter 13.16.100 Wastewater Treatment and, Chapter 13.24.162 Sanitary disposal of Garbage and Refuse of the City of Elk Run Heights Municipal Code by removing statement of yearly review for rate changes. Schellhorn/Bass to close public hearing at 7:06 p.m. Ayes-Five.

Wilson/Schellhorn to approve ordinance 262 amending Chapter 13.04.200, Water Service System, Chapter 13.16.100 Wastewater Treatment and, Chapter 13.24.162 Sanitary disposal of Garbage and Refuse, first reading. Roll call vote: Ayes-Five.

Smock/Bass to suspend requirements for two (2) subsequent readings and adopt Ordinance 262. Roll call vote: Ayes-Five. Smock/Bass to adopt ordinance 262. Roll call vote: Ayes-Five.

Wilson/Smock to approve request from Mayor to reimburse homeowner at 152 Sunset Ln. for part of \$1,200 repair costs to the water service line. Mayor Pro Tem explained there was a pipe in the resident's yard that has been pushed down, due to rising above ground level over time and as a result has developed a hole in the pipeline. After discussion Council agreed to pay half of the bill. Ayes-Five. Motion carried.

Wilson/Schellhorn to approve request from the volunteer dog park committee for a \$1,500 donation for the seed money for fundraising efforts. Jackie Wilson, Dawn Dr. explained the plans for the dog park and explained there will be a collaboration with the City of Evansdale. Wilson stated that they would be raising funds by doing fundraisers and applying for grants over the next year. Councilor Smock explained the sign and design phase will be around \$2,400 and they are asking Evansdale to split that cost with Elk Run Heights. Counselor Ratchford asked if there is an idea of how much the project will cost. City Engineer responded the TAP grant we received will cover the trail, a new bridge and some trail in the Evansdale area. Smock clarified Evansdale will be covering their portion of the park. Counselor Schellhorn felt the \$1,500 donation would be a good faith move for the City. Smock went on to explain the amount is around \$56,000, but that is including the installation of the fence. They are hoping there will be some volunteers to help install the fence. Ratchford then asked about the liability to the City. Smock responded we do not own the land but feels the liability would fall on the pet owner. City Clerk Eastman stated there would more than likely be an agreement between the Cities and if there are additional liabilities it would be budgeted for after discussing with our insurance provider. Counselor Bass asked if there is a match for the grants. Smock went on to explain that the \$75,000 REAP grant is a 100% funding; they are hoping to move the TAP grant up a year and work on the two projects at the same time. Ayes-Five. Motion carried.

Wilson/Bass to set the date for Trick or Treating for October 31st from 6:00 p.m. to 8:00 p.m. Councilor Smock stated she would like to see the time 5:30 p.m. to 7:30 p.m. Ayes-Five. Motion carried.

Public Discussion: A resident from Gilbertville Road stated his ditch was torn up last December. Council stated we have quotes for the work and will have this taken care of as soon as someone is available.

A resident from Gray Street stated she has severe pooling of water in her back yard; very concerned about it settling around the electrical. City Engineer Mike Dryden stated the solution would be to have it tiled. Councilor Smock stated she has investigated some grant options and bioswale would be around \$70,000. Dryden explained that would be an open ditch, which no one would want. But this is in the same price range as a storm sewer. Mike stated he would bring estimates to the next meeting and we will look at them at that time, but it is too late to start any projects this year.

A resident from Elk Run Road brought up the drainage problems on Gilbertville Road and Plaza Drive culvert. Mayor Pro Tem Ratchford stated we believe we have gotten the quotes for this project as well.

A resident asked what the balance in the Capital Project Fund currently. Councilor Smock responded we have been working through some of those numbers and this projected fiscal year revenue should be around \$90,000. City Clerk Eastman added with the combined balance of the Capital Project fund, the

CD's and the Sewer Improvement funds there is roughly almost \$500,000. The resident then asked why the city held two special meetings in September after council voted not to have two meetings a month, one being for fixing an employee's compensation. City Clerk Eastman responded both meetings were for two separate offers on the same lot that was for sale, which cannot be held at the same meeting. And the fixing of compensation was just added to one of the agenda's, the special meeting was not specifically for that reason. The resident continued and asked if the City would be posting the meeting information and reminders on the Facebook page. Eastman responded yes; we will be posting all meetings on the page.

A resident asked if the playground equipment could be power washed and cleaned off.

Councilor Wilson stated he had looked into tree trim options. He spoke with 3 tree trimmers to get quotes; they have all agreed to meet with him and go around the city to see what they think they could do. He and his wife have also talked to the DNR and spoke with the Urban Forestry Coordinator, looking for any kind of money they might have to help our residents. They will report back once more information has been received.

Mayor/Council/Engineer Reports: Mayor Pro Tem took a moment to congratulate Councilor Lisa Smock for being rewarded the \$75,000 REAP Grant for the Parks beautification of Elk Run Creek. City Engineer Mike Dryden informed Council the Railroad Crossing on N. Elk Run Road repairs is scheduled for week of October 21st, which will take a few days. The detour will be through Raymond. The Watermain project has not been seeded yet, it has been graded. Next month will have the final pay estimate. Additionally, we there will be an agreement coming soon for park projects.

Smock/Wilson to adjourn at 8:15. Ayes-Five. Motion carried.

Attest:

Tim Ratchford, Mayor Pro Tem

Julie Eastman, City Clerk