

City of Elk Run Heights
Regular Council Meeting
Eddis Winstead Council Chambers
September 11, 2018 – 7:00 p.m.

Mayor Tim Swope called the meeting to order at 7:00 pm. All present recited the pledge of Allegiance. Roll call of Council Members: Present – Schellhorn, Wilson, Bass, Ratchford and Smock. Quorum present. Bass/Wilson to approve the September 11, 2018 Agenda. Ayes – 5. Motion carried.

Ratchford/Schellhorn motion to accept the following items on the Consent Agenda, approving the August 14, 2018 regular meeting minutes, accept the City Clerk's Report, Budget Report, Treasurer's Report, Fund Report, Function Report, Investment Report, Revenue and Expenditure Reports as of August 31, 2018, approve the Road Ranger liquor license, approve the August 2018 Building Inspector's Report. Ayes - 5. Motion carried. Bass questioned the All State Rental bill for a mower rental. City clerk Kristi Lundy explained the City mower could not fit in the resident's back yard for a cleanup, adding the resident has already paid for this cleanup. Bass questioned the IADOT bill. Bass questioned why this was not part of the original cost. City Engineer Mike Dryden explained the additional charges were for materials assurance testing from the Plaza Drive Project by the IADOT – a first. Bass questioned if all future projects may have new charges. Mike replied yes this will be a new IADOT policy but the bill should come in quicker. Bass also ask about the blower at the waste water treatment plant. Mayor Swope explained the blower went out on us. Bass/Ratchford motion to approve Resolution 2916 approving and authorizing the payment of City bills. Roll call: Ayes – 5. Motion carried.

During Public Input, resident Gene Edler questioned if the City Ordinance still in place for dog owners to clean up after their dogs. City clerk Kristi Lundy replied yes. Resident Al Cross, 434 Amber Lane, mentioned the new City sign, adding the cost was \$1,000.00, \$150.00 of that was installation. Al stated the parts of the lift station showing around the new sign will be painted a hunter green to blend into the environment. Ratchford noted he had found a visible place to put the original design stickers of the City sign. Resident Ed Even, 133 Elk Run Street, stressed the need to clean up the culvert at Gilbertville Road/Plaza Drive, stating it has been years since this was done. Mayor Swope replied this is on his list to discuss tonight.

City Engineer Mike Dryden reported on the Gilbertville Road Project, stating the field survey is done and next month he will begin the design. Then the Resolutions and Public Hearings will need to be done. Mike explained the DNR will be doing an "annual" audit for NPDES here at City Hall, Friday September 14th at 9:00 a.m. Mike will handle this audit.

City Attorney David Hosack had no report this month.

Ratchford/Smock motion to approve the MSA Professional Service Agreement. An Agreement between the City of Raymond (owner) and the City of Elk Run Heights (owner) and MSA Professional Services to do the 2018 Antidegradation Analysis Project. All services shall be performed in accordance with the General Terms and conditions of the MSA Agreement. The total lump sum fee for the work is \$6,500.00,

Elk Run Heights share will be \$3,250.00; Raymond's share will be \$3,250.00. Payment for these services will be on a lump sum basis. Roll call: Ayes – 5. Motion carried.

Bass/Schellhorn motion to open the Public Hearing for Ordinance 256, an Ordinance of the City of Elk Run Heights, IA amending Chapter 13.24 Sanitary Disposal of Garbage and Refuse, Section 13.24.160 Schedule of fees, rates and charges at 7:20 p.m. Ayes – 5. Motion carried. City clerk Lundy stated this will not increase resident utility bills as it will come from the excise tax change. City Clerk Lundy noted proof of publication was on file and there were no written comments. Resident Ron Pint, 441 Amber Lane, ask if he could put out his garbage every two or more weeks. City clerk Lundy replied yes. Ron questioned if some residents did this would it save the City money. City clerk Lundy replied no. There were no other vocal comments.

Ratchford/Wilson motion to approve the 1st reading of Ordinance of 256 amending Chapter 13.24 Sanitary Disposal of Garbage and Refuse Section 160 Garbage fees, rates and charges. Ayes: 5. Motion carried.

Bass/Ratchford motion to suspend the rules requiring the 2nd and 3rd reading and place on file final adoption of Ordinance 256. Ayes: 5. Motion carried.

Bass/Ratchford motion to adopt Ordinance 256. Ayes – 5. Motion carried.

Bass/Schellhorn motion to post Ordinance 256 instead of publish as allowed per Chapter 1.16.020; Public posting in lieu of publication. Ayes – 5. Motion carried.

Wilson/Ratchford motion to approve Resolution 2917 a Resolution approving and authorizing the Mayor to purchase a new John Deere 72-inch mower deck from P & K Midwest for \$4,186.00. Roll call: Ayes – 5. Motion carried.

Ratchford/Smock motion to approve Resolution 2918 a Resolution establishing the City of Elk Run Height's laptop use policy. Roll call: Ayes – 5. Motion carried. Council discussed use of their new laptops. City Attorney Hosack advised using a separate e-mail address. Mayor Swope warned council this is a public records situation.

Mayor Swope gave his monthly report commenting he would like the entire area behind City Hall by all the dumpsters to be squared off with asphalt. Mayor Swope will get bids for this. Mayor Swope stated the City's ditches and culverts need to be cleaned out and repaired, particularly Plaza Drive/Gilbertville Road. Ratchford questioned if Bob Frickson could do this. All residents in attendance agreed with doing this. Mayor Swope mentioned a resident would like his culvert replaced. Ratchford knows which culvert this is and noted it is buried. Mayor Swope ask council if all of this could be done. The decision was made to put on next month's agenda. Finally Mayor Swope ask council if they had noticed the increased use in Mayor's Park and the fact the park only has one restroom. Mayor Swope stated the Black Hawk Gaming Association has denied the City a grant for this. Smock questioned the budgeting for this. City clerk Lundy replied is in this year's budget under Park Equipment which has a \$40,000.00 budget, adding

the cost last year for restrooms was around \$30,000.00. Smock and Ratchford would like the mayor to check on a current cost. Mayor Swope agreed.

During New Business, Bass mentioned the street light is out at the Elk Run Street/Gilbertville Road intersection. Mayor Swope noted lots of street lights on Shirley Avenue are going bad as made of fiberglass. Mayor Swope added Mid-American is working on a replacement plan.

Wilson/Ratchford motion to adjourn at 7:35 p.m. Ayes – 5. Motion carried.

Tim Swope, Sr., Mayor

ATTEST:

Kristi Lundy, CMC, City Clerk