

City of Elk Run Heights
Regular Council Meeting
Eddis Winstead Council Chambers
August 13, 2019 – 7:00 p.m.

Mayor Swope, Sr. called the meeting to order at 7:00 pm. All present recited the pledge of Allegiance. Roll call of Council Members Present – Smock, Ratchford, Wilson, Bass, Schellhorn. Quorum present.

Ratchford/Schellhorn motion to approve the August 13, 2019 agenda. Ayes-Five. Motion carried.

Wilson/Ratchford motion approve the following items on the August 13, 2019 consent Agenda. a. Approve the July 9, 2019 regular meeting minutes. b. City Clerk's Reports, Budget Report, Treasurer's Report, Fund Report, Revenue and Expenditure Reports as of July 31, 2019. Approval of Building Inspection and Police Department reports. Ayes-Five. Motion carried.

Public Input: The council was asked if we would be doing anything about the drainage ditch on the other side of the railroad tracks. Mayor Swope stated we aren't currently able to take care of due to lack of equipment. A citizen asked who the Elk Run Heights Building Inspector is and if he is shared with Evansdale, if he is salary and when his hours are. Mayor responded, yes, it is Brian Wirtz and is shared with Evansdale. He works here after 2:30 and he is compensated by a percentage for building inspection and hourly for code enforcement. She then asked about 100 Toneff and the safety hazard of the front steps. Council discussed and agree that this is something we will need to get code enforcement involved in.

Ratchford/Schellhorn to approve Resolution 2958 authorizing the payment of bills and transfers. Roll call vote: Ayes-Five.

Bass/Ratchford motion to approve Resolution 2959 approving the plans, specifications, estimate and form of contract for the Joint Wastewater Treatment Plant Construction Project between Elk Run Heights, Iowa and Raymond, Iowa

Ratchford/Bass to open Public Hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement at 7:07 p.m. Ayes-five. Motion carried. Proof of publication on file, no public comments were received. A resident asked if there was a ballpark amount for the sewer plant loan. Councilor Ratchford stated \$352,000. The resident asked if that was all the City's portion or if it will be divided between Elk Run Heights and Raymond. Ratchford stated he believed it was for half of the total loan amount. Ratchford/Bass to close Public Hearing at 7:09 p.m. Ayes-five. Motion carried.

Bass/Ratchford to approve Resolution 2960 taking additional action with respect to a Sewer Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a \$352,000 Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement). Roll call vote: Ayes-five.

Ratchford/Schellhorn motion to approve revised MSA Professional Service Agreement for the Engineer and Professional Services for the Elk Run Heights/City of Raymond Wastewater Treatment Facility Upgrade. Councilor Ratchford asked what was revised. City Clerk Julie Eastman responded that the liability and umbrella amount was raised to \$6,000,000 from \$5,000,000. Ayes-five. Motion carried.

Ratchford/Schellhorn to approve Resolution 2961 approving compensation for Deputy Clerk. Ayes-five. Motion carried.

Ratchford/Smock to approve Resolution 2962 approving change order #1 in the amount of \$675.00 to Baker Construction for the Gilbertville Road Water Main Improvement Project. Councilor Ratchford questioned what the change order is for. Mayor Swope stated it was due to the workers working through the night rather than during the day. City Engineer Mike Dryden explained the only way to make the connection without affecting Road Ranger was to perform the work during the night hours. Roll call vote: Ayes-five.

Discussion/Possible action: Wilson/Ratchford motion to approve purchasing a John Deere 1565 mower from an auction not to exceed \$23,000. Mayor Swope explained there will be an auction coming up for a resident and there will be a tractor that is the same model as the one we currently have, but is in better working condition and few working hours. Council discussed and agree it would be a good idea to have more than one on hand. Roll call vote: Ayes-five.

Discussion/Possible action: Adding additional signage stating weight limits to bridge on Lafayette Road. City Engineer Mike Dryden explained that there is no structural or engineering reasons to need the signs. When the bridge was redone it was designed to carry highway weights. A resident asked if that would be bad for the roads, regardless of the bridge weight limits. Mike answered yes.

Discussion/Possible action: Wilson/Ratchford motion to approve changing the council members terms from 2 to 4 years, creating a staggered council. Ayes-five. Motion carried.

Review first draft of revised personnel policy. Councilor Smock proposed having a workshop to go over the personnel policy in depth. After further discussion it was agreed to hold a workshop on Tuesday August 27th at 6:00 p.m.

Public discussion – non-agenda items: A resident asked if the new design of the agenda will allow them to ask questions about the outcome or other information about previous meetings. City Clerk Julie Eastman explained they will be able to ask about anything still, the new design just eliminates the risk of discussing topics that would ultimately be listed as agenda items.

Mayor/Council Reports: Mayor Swope announced that this would be Police Chief Jeff Jensen's last meeting before he enters retirement. Chief expressed his gratitude for working with our community. Councilor Bass gave his appreciation for the Chief's role in the neighboring communities blending. Officer Dean stated how much Chief Jensen will be missed. City Engineer Mike Dryden stated the water main project should be complete in the next few weeks. He continued to explain they are working on a traffic control plan for the railroad crossing project.

Ratchford/Smock to adjourn at 7:41 p.m. Ayes-Five. Motion carried.

Attest:

Tim Swope, Sr., Mayor

Julie Eastman, City Clerk