

City of Elk Run Heights  
Regular Council Meeting  
City Hall Council Chambers  
April 12, 2016 - 7:00 p. m.

Mayor Swope called the meeting to order at 7:00 pm. All present recited the pledge of Allegiance. Roll call of Council Members: Present – Wilson, Smock, Bass, Ratchford and Heth. Quorum present. Bass/Ratchford motion to approve the April 12, 2016 Agenda. Ayes – 5. Motion carried.

Bass/Heth motion to accept the Consent Agenda approving the March 8, 2016 regular council meeting minutes, accept the City Clerk's Report, Investment Report, the Revenue and Expenditure Reports as of March 31, 2016 as presented and approve Resolution 2798 approving and authorizing the payment of city bills. Roll call: Ayes – 5. Motion carried.

Ratchford discussed the Redflex traffic monitoring study done in the City. They prepared 3 reports showing the speed of traffic and the volume of traffic on Lafayette Road and Gilbertville Road. Ratchford stated one survey device was stolen on the north bound lane of Gilbertville Road. The traffic survey was taken on March 30, 2016 between 6:30 a.m. and 4:00 p.m., recording 700 to 800 vehicles. Bass questioned when this would be implemented and how much of a cushion in the speed would be given. Wilson felt this should be discussed with Chief Jensen. Smock believes if no cushion this will create a lot of headaches. Mayor Swope ask council if this should be discussed with Chief Jensen first. Ratchford suggested getting 24 hour protection then move forward. Bass ask the spread percentage on tickets the city would receive. Ratchford replied whatever the percentage it would be more than the City gets now. Resident Gene Edler, 424 Gilbertville Road, thought six miles over equals a warning and seven miles over equals a ticket. Al Cross, 434 Amber Lane, thought the Sheriff's Department allowed ten miles over. Mayor Swope will speak with Chief Jensen, then have Chief Jensen speak with Patrick Howley, Reflex's representative. City Attorney David Hosack noted an Ordinance will be needed for this.

City Engineer Mike Dryden stated the price of a field entrance curb cut on Plaza Drive was many times over the cost of what it should be, adding contractors now simply grind these curbs. Heth questioned if there ever was one. Mayor Swope received a call from a farmer claiming there was and Ratchford agreed. Mike will continue checking on this and see if he can get a local contractor. Mike was contacted by the City of Waterloo Traffic Department who maintain the traffic signals regarding the traffic signals on Dubuque Road. Waterloo indicated the traffic loops there are in bad shape. Mike thought the cost of new signal equipment alone would be \$25,000.00. Ratchford questioned if there were many complaints about the length of the yellow/red signals, he understood people liked it. Mike ask if council wanted flashing red signals both ways, which could be done immediately. Mayor Swope ask for council's decision. Bass ask if this could be added as a change order to the Plaza Drive Project. Mike replied this would be an added cost. City Clerk Lundy stated most of the complaints were from truckers although one preferred the flashing light. She added she has had two Call the Courier questions about it. Ratchford suggested running a test using both ways as flashing red. City Attorney David Hosack stated an ordinance will be needed for this after the testing if implemented permanently. Mike will inform Waterloo Traffic Department.

City Attorney David Hosack updated the council on the lawsuit, stating the opposing counsel has asked for a continuance which may result in a summer trial date. However, Attorney Hosack thinks the trial itself will take only a couple of days not four days as previously thought. Attorney Hosack will file the Elk Ridge Estates Covenant updates with the Recorder's office. City Realtor Emily O'Connell mentioned Lot #5 will be deeded over. Emily added this sale will close in twenty-eight days and the home will be completed by August.

Heth/Smock motion to approve Resolution 2799 amending the Elk Ridge Estates Covenants by lowering the minimum square footage for a full two story dwelling from 1000 for the main base to 700 square feet and from 800 for the upper level to 700 square feet. Roll call: Ayes – 5. Motion carried.

Mayor Swope opened the Public Hearing on Proposals to dispose and develop property, Lot #5 at 5331 Lafayette Road at 7:40 p.m. City Clerk Kristi Lundy noted proof of publication was on file and there were no written comments. Mayor Swope asked those in attendance if there were any vocal comments. There were none. Ratchford/Wilson motion to close the Public Hearing at 7:42 p.m. Ayes – 5. Motion carried.

Ratchford/Heth motion to approve Resolution 2800 a proposal from Skogman Reality (developer) which includes the acquisition and residential redevelopment (project) of certain real property currently owned by the City and situated in the Urban Renewal Area on Lot #5 of the Elk Ridge Estates at 5331 Lafayette Road. Roll call: Ayes – 5. Motion carried.

Smock/Heth motion to approve a Realtor's Contract with Emily O'Connell of Oakridge Realtors for the Elk Ridge Estates First Addition Lots 1-8 and Lots 9-10. Ayes – 5. Motion carried. Emily stated she has a meeting next week with another builder and she is having many calls regarding the addition. Emily feels once this first house is up additional buyers will be forthcoming.

Heth questioned if the City intended to go with three inch asphalt on Lafayette Road. Council replied yes. Heth/Smock motion to approve Lucas Asphalt's bid for the Lafayette Road Extension Project at a cost of \$5,200.00. Ayes – 5. Motion carried. City Clerk Lundy ask the approximate start date. Mike replied sometime after April 25<sup>th</sup> when the asphalt plants open.

Wilson/Smock motion to approve Mayor Park Reservation Policy which will require a Reservation Request Form be filled out and a rental fee of \$25.00 be paid in advance of use. Ayes – 5. Motion carried. Wilson ask where the public signs up for this. City Clerk Lundy replied City Hall.

Ratchford/Smock motion to approve the City of Elk Run Heights jobs descriptions. Ayes – 5. Motion carried. Bass questioned the reason for the update. City Clerk Lundy replied due to recent ICAP conversation.

Ratchford/Smock motion to approve the Building Inspector's Report for March of 2016. Ayes – 5. Motion carried. City Clerk Lundy stated this is helpful for evaluations.

Mayor and council reviewed the new construction fees for water and sewer hook-up. Smock ask the last time this was done. City Clerk Lundy thought it was 1980. Ratchford questioned who suggested the new

costs. City Clerk Lundy answered she had after researching what other cities charge. Clerk Lundy will prepare an ordinance increasing the fees for the May meeting.

Smock/Ratchford motion to set the date for the Budget Amendment to be held May 10, 2016. Ayes – 5. Motion carried. Bass questioned the reason for this. City Clerk Lundy replied to allow for the increase in the Building Inspector’s wages and she will review budget to see if there will be anything else.

Mayor Swope stated he did not have an update on the Waste Water Treatment Plant but Mayor Johnson is collecting information from MSA Engineering. Mayor Swope praised the City's new plant Supervisor Pat Reiman, adding Pat takes care of any problems himself.

City Clerk Kristi Lundy gave council an update on the 65<sup>th</sup> Anniversary Celebration, showing the council the City shirts for the event. Kristi added the next meeting for this will be in May and she will have sign up sheets ready. Bass thought a car cruise through the City would be fun. Ratchford agreed plus he is working on getting a car show set up.

The Proclamation of Arbor Day on April 29, 2016 was duly noted by Mayor Swope.

Mayor Swope gave his monthly report requesting Ratchford and Smock set a date for an audit. Mayor Swope commented the City will be mailing the Consumer Confidence Report to residents and businesses this week. City Clerk Lundy stated in the past she only had to print in the paper, however this year it needs to be mailed to every water customer. Mayor Swope has sent out some Nuisance letters to residents. City Clerk Lundy stated one of these residents will probably not resolve the problem and the City will be forced to clean up the property. The cost of this will be assessed to the property. Ratchford ask who will do the clean up. City Clerk Lundy replied city staff.

During old business Smock noted the improvements to the Elk Run Heights suspension bridge adding the bridge is now open on the Evansdale side. Tom James has been working on the bridge.

During new business Heth ask about repair to the City's potholes. Mayor Swope assured him Tom is working on them. City Clerk Lundy mentioned Tom is also working on the street corners due to plowing. City Clerk Lundy is working on getting logos for the new truck. Mayor Swope wants to get flashers for the new truck, he feels it is a safety issue. Bass mentioned his church has a small shelter for sale if the City wanted to purchase it. City Clerk Lundy suggested it may be nice for Saveraid Park or Shirley Park.

Bass/Ratchford motion to adjourn at 8:13 p.m. Ayes – 5. Motion carried.

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Tim Swope, Sr., Mayor

ATTEST:

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Kristi Lundy, CMC, City Clerk