

Agenda
City of Elk Run Heights
Regular Council Meeting
April 09, 2024 – 5:00 p.m.
Located at Eddis Winstead Council Chambers

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approval of the April 9, 2024 Agenda
5. Approval of Consent Agenda - All items listed on the consent agenda will be enacted by one motion. *There will be no separate discussion unless a request is made prior to the time the council votes on the motion.*
 - a. Approve the March 12, 2024 regular meeting minutes, March 26, 2024 special meeting minutes, and March 26, 2024 budget meeting minutes
 - b. City Clerk's Reports as of March 31, 2024: Budget Report, Treasurer's Report, and Revenue and Expenditure Reports and Investment Report.
 - c. Approval of Department reports: Building Inspection, and Library
 - d. Appoint Dale Wilson as the alternate for the Bike and Pedestrian Advisory Committee, the Transportation Technical Committee
 - e. Appoint Julie Eastman as a voting member for the Bike and Pedestrian Advisory Committee, the Transportation Technical Committee
 - f. Liquor License Renewal – Casey's General Store #3041– LE0003086 – effective 06/01/2024
 - g. Boards and Commissions:
 - Board of Adjustment** - Appointed by Mayor/Approved by Council
 1. Bill Van Wey – Appointment ending 03/01/2029
 2. Mark McChane – Filling term ending 03/01/2028
6. Approval of the Resolution Calendar – All items listed under the Resolution Calendar will be enacted by one vote. There will be no separate discussion of these items unless a request is made prior to the time the Council votes on the motion.
 - a. Resolution 4172 setting the date of Public Hearing for FY25 Budget amendment for May 14, 2024 at 5:00 p.m.
 - b. Resolution 4173 authorizing the payment of bills and transfers
 - c. Resolution 4174 entering into contract with the City of Evansdale for Library Services
 - d. Resolution 4175 amending the Community Room Rental Policy
7. Public discussion: Non-agenda items - *Please limit the time used to no more than three minutes to present your remarks in order to allow others the opportunity to speak. The Order of Business is at the discretion of the Mayor.*
8. Ordinance 285 amending section 40.06 Noise and Vibrations (6:B) of the Code of Ordinances of the City of Elk Run Heights, Iowa, by changing the reference of “Jacob Braking” to “Engine and Compression Brakes”, first reading.
9. Motion to suspend the rules requiring the 2nd and 3rd reading and place on file final adoption of Ordinance 285 and adopt.
10. Motion to post Ordinance 285 instead of publishing as allowed per Chapter 1.16.020; Public posting in lieu of publication.

11. Motion to approve first reading of Ordinance 286 amending the code of ordinances of the City of Elk Run Heights, Iowa, by amending provisions pertaining to sewer service charges.
12. Motion to approve first reading of Ordinance 287 amending the code of ordinances of the City of Elk Run Heights, Iowa, by amending provisions pertaining to water service charges.
13. Public Hearing for adoption of Ordinance 288 Flood Plain Management, Chapter 160 of the Elk Run Heights Code of Ordinances.
14. Motion to approve first reading of Ordinance 288 amending the code of ordinances of the City of Elk Run Heights, Iowa, by adding the Flood Plain Management chapter 160.
15. Motion to suspend the rules requiring the 2nd and 3rd reading and place on file final adoption of Ordinance 288 and adopt.
16. Motion to approve to have Simmering Cory manage code and codification through the city's website for an annual fee of \$1,200.00 for the first year, and \$450.00 thereafter.
17. Request from public works to hire Kluesner Construction to do annual street sweeping for \$153.00 per hour.
18. Request from Mayor to include in budget amendment for FY24 a transfer from Local Option Sales Tax to pour concrete at new shelter location, grind down tree stumps in park, and remove several large trees that are dead in the park in an amount of \$5,000.00.
19. Request from Mayor to have Willette Hofmann provide the DOT required Lafayette Bridge Inspection in an amount not to exceed \$1,000.00.
20. Request from Mayor to set a citywide clean up day on May 18, 2024
21. Engineer Reports
22. Council Reports
23. Mayor Reports
24. Adjournment

City of Elk Run Heights
Regular Council Meeting
March 12, 2024 – 5:00 p.m.
Located at Eddis Winstead Council Chambers

The City Council of the City of Elk Run Heights, Iowa met in regular session, according to law, the rules of said Council and prior notice given each member thereof, in the Council Chambers of City Hall of Elk Run Heights, Iowa at 5:00 p.m. on the above date. Council members present in order or roll call: Bass, Sallis, Rodden, Galbraith, Bass, and Sallis. Wilson absent. Quorum present.

Bass/Sallis to approve of the March 12, 2024 agenda. Ayes-Four. Motion carried.

Bass/Galbraith to approval of the Consent Agenda: a. Approve the February 13, 2024 regular meeting minutes and February 21, 2024 special meeting minutes. b. City Clerk's Reports as of i. January 31, 2024: Budget Report, Treasurer's Report, and Revenue and Expenditure Reports, and Investment Report. ii. February 29, 2024: Budget Report, Treasurer's Report, and Revenue and Expenditure Reports and Investment Report. c. Approval of Department reports: Building Inspection, Library, January & February PeopleService Sewer/Water, and January 2024 & February 2024 Police reports. Ayes-Four. Motion carried.

Bass/Sallis to approve of the Resolution Calendar: a. Resolution 4163 authorizing the payment of bills and transfers b. Resolution 4164 approving the 28E Agreement with the City of Waterloo for Fire Rescue Services for FY25 in an amount of \$40,560.00 c. Resolution 4165 approving the renewal of Animal Control 28E Agreement with the City of Evansdale for FY25 in an amount of \$2,353.00 d. Resolution 4166 setting compensation e. Resolution 4167 approving appointment of Julie Eastman as City Clerk, appointed by Council f. Resolution 4168 approving signatories at First Security Bank; with pulling resolution 4163 for discussion. Councilor Bass asked why there were three invoices for Evansdale Police. City Clerk Eastman responded they are for the 2nd, 3rd, and 4th quarter. Bass then inquired about the MSA invoices, asking if the final bills had been received. Eastman answered stating that there are two additional bills expected and the project will then be closed. Roll call vote: Ayes-Four.

Public discussion: A resident asked the Mayor why the shelter at the front of Mayors Park is being replaced and were the old one would be disposed of. Mayor Smock responded there is grant money for the new shelter, and the old structure will be moved to the back of the park to add a fourth shelter.

Engineer Reports: City Engineer informed council there is no update with Mayors Park project. The council was also informed that they are still waiting for the official historical report on the Gilbertville/Lafayette Road Project, but that there was a historical subdivision that was found.

Request from Mayor to purchase new sign for the City Hall from Action Signs in the amount not to exceed \$1,744.00. Mayor Smock presented a copy of the sign for everyone to view. There was discussion about making the elk on the sign more prominent. Smock asked for approval of the cost of the sign with changes; verifying she would have it sent to each of them before confirming production. Ayes-Four. Motion carried.

Bass/Galbraith motion to approve request to have Weikert Contracting Inc. of Cedar Falls, Iowa provide crack sealing to the streets and shop parking lot. Ayes-Four. Motion carried.

Bass/Rodden to approve setting the date for Special meeting to hold public hearing for property tax rates for March 26, 2024 at 5:00 p.m. Ayes-Four. Motion carried.

Sallis/Rodden to approve setting the date for budget workshop for March 26, 2024 at 5:15 p.m. Ayes-Four. Motion carried.

Discussion: Setting date of city-wide garage sales. After discussion it was agreed to have Elk Run Heights citywide garage sales on June 7, 8, 9.

Mayors Reports. Mayor Smock asked that the council please look into the library options as we will have to decide at the April meeting. Smock asked the council for permission to use the unused funds in the community beautification account to put in perennials and minimal landscaping in front of City Hall. The council agreed.

Council Reports: Councilor Rodden brought up that he has had residents bringing parking on the streets to his attention. Police Chief Dean was asked to keep an eye on the parking habits; some people are parking well into the road.

FY25 Budget workshop. The General Fund was reviewed; no significant changes were made.

Sallis/Rodden to adjourn at 6:35. Ayes-four. Motion carried.

Attest:

Lisa Smock, Mayor

Julie Eastman, City Clerk

City of Elk Run Heights
Special Council Meeting
Eddis Winstead Council Chambers
March 26, 2024 - 5:00 p.m.

The City Council of the City of Elk Run Heights, Iowa met in regular session, according to law, the rules of said Council and prior notice given each member thereof, in the Council Chambers of City Hall of Elk Run Heights, Iowa at 5:00 p.m. on the above date. Council members present in order or roll call: Sallis, Bass, Galbraith, Wilson, Rodden. Quorum present.

Sallis/Rodden to approve. of March 26, 2024 agenda. Ayes-Five. Motion carried.

Bass/Rodden to open the public meeting for the proposed Fiscal Year 25 property tax rates at 5:01. Ayes-Five. Motion carried. City Clerk Eastman stated there were no public comments and proof of publication is on file. Wilson/Galbraith motion to close public hearing at 5:02. Ayes-Five. Motion carried.

Wilson/Galbraith to adjourn at 5:02 p.m. Ayes-Five. Motion carried.

Attest:

Lisa Smock, Mayor

Julie Eastman, City Clerk

City of Elk Run Heights
Special Council Meeting
Eddis Winstead Council Chambers
March 26, 2024 - 5:15 p.m.

The City Council of the City of Elk Run Heights, Iowa met in regular session, according to law, the rules of said Council and prior notice given each member thereof, in the Council Chambers of City Hall of Elk Run Heights, Iowa at 5:15 p.m. on the above date. Council members present in order or roll call: Bass, Galbraith, Wilson, Rodden, Sallis. Quorum present.

Sallis/Rodden to approve. of March 26, 2024 agenda. Ayes-Five. Motion carried.

Bass/Rodden to approve setting the date of the public hearing for Ordinance 288 pertaining to the updated Elk Run Heights Floodplain Management chapter for April 9, 2024 at 5:00 p.m. Ayes-Five. Motion carried.

Wilson/Sallis to approve resolution 4169 setting the date of public hearing to adopt Fiscal Year 2024/2025 budget for April 23, 2024 at 5:00 p.m. Roll call vote: Ayes-Five.

Bass/Rodden to rescind resolution 4156 a resolution of the City Council of the City of Elk Run Heights, Iowa, authorizing payment #29 & #30-FINAL to WRH, Inc.; in the total amount of \$244,849.50 for the Wastewater. Roll call vote: Ayes-Five.

Wilson/Bass to approve resolution 4170 of the City Council of the City of Elk Run Heights, Iowa, authorizing payment #29 to WRH, Inc.; in the total amount of (\$58,433.38) for the Wastewater Treatment Plant liquidated damages. Roll call vote: Ayes-Five.

Galbraith/Bass to approve resolution 4171 a resolution of the City Council of the City of Elk Run Heights, Iowa, authorizing payment #30 FINAL to WRH, Inc. in the total amount of \$244,849.50 for the Wastewater Treatment Plant. Roll call vote: Ayes-Five.

Discussion: Library contract. After discussion it was agreed to move forward with the Evansdale contract after discussed changes to the agreement.

Final review of FY25 Budget. Mayor Smock and City Clerk Eastman reviewed the budget going over the discussed projects, making some adjustments as directed by the council.

Mayor's Notes: Mayor Smock discussed a potential property development and asked for guidance from the council on allowing the property owner to move forward with proposal for residential development. Smock updated the council that MetroNet should be moving forward with bringing fiber to home in the next few months!

Sallis/Rodden to adjourn at 6:56 p.m. Ayes-Five. Motion carried.

Attest:

Lisa Smock, Mayor

Julie Eastman, City Clerk

BUDGET REPORT
CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	51,500.00	38,625.00	51,500.00	100.00	.00
	EMERGENCY MANAGEMENT TOTAL	2,500.00	534.50	534.50	21.38	1,965.50
	FIRE TOTAL	39,368.00	.00	29,526.00	75.00	9,842.00
	BUILDING INSPECTIONS TOTAL	7,861.00	1,087.44	22,887.06	291.15	15,026.06-
	ANIMAL CONTROL TOTAL	2,369.00	.00	2,372.35	100.14	3.35-
	OTHER PUBLIC SAFETY TOTAL	1,500.00	109.94	1,026.36	68.42	473.64
	PUBLIC SAFETY TOTAL	105,098.00	40,356.88	107,846.27	102.61	2,748.27-
	ROADS, BRIDGES, SIDEWALKS TOTA	133,769.00	5,486.35	65,048.18	48.63	68,720.82
	STREET LIGHTING TOTAL	14,000.00	896.56	8,033.40	57.38	5,966.60
	TRAFFIC CONTROL & SAFETY TOTA	4,500.00	813.53	3,778.29	83.96	721.71
	SNOW REMOVAL TOTAL	8,131.00	589.94	7,906.15	97.23	224.85
	HIGHWAY ENGINEERING TOTAL	1,500.00	.00	2,356.10	157.07	856.10-
	OTHER PUBLIC WORKS TOTAL	.00	.00	.00	.00	.00
	PUBLIC WORKS TOTAL	161,900.00	7,786.38	87,122.12	53.81	74,777.88
	LIBRARY TOTAL	9,621.00	.00	9,621.00	100.00	.00
	PARKS TOTAL	64,492.00	2,188.05	34,560.56	53.59	29,931.44
	COMMUNITY CTR/ZOO/MARINA TOTA	4,300.00	342.78	2,371.70	55.16	1,928.30
	OTHER CULTURE/RECREATION TOTA	18,000.00	.00	17,033.97	94.63	966.03
	CULTURE & RECREATION TOTAL	96,413.00	2,530.83	63,587.23	65.95	32,825.77
	COMMUNITY BEAUTIFICATION TOTA	2,300.00	300.00	776.34	33.75	1,523.66
	PLANNING & ZONING TOTAL	.00	.00	.00	.00	.00
	COMMUNITY & ECONOMIC DEV TOTA	2,300.00	300.00	776.34	33.75	1,523.66
	MAYOR/COUNCIL/CITY MGR TOTAL	12,949.00	1,400.63	10,137.01	78.28	2,811.99
	CLERK/TREASURER/ADM TOTAL	86,788.00	2,774.47	48,582.28	55.98	38,205.72
	ELECTIONS TOTAL	750.00	.00	500.00	66.67	250.00
	LEGAL SERVICES/ATTORNEY TOTAL	25,000.00	608.25	3,379.25	13.52	21,620.75
	CITY HALL/GENERAL BLDGS TOTAL	15,353.00	791.86	7,715.42	50.25	7,637.58
	TORT LIABILITY TOTAL	13,000.00	.00	.00	.00	13,000.00
	OTHER GENERAL GOVERNMENT TOTA	22,503.00	305.83	19,999.54	88.87	2,503.46
	GENERAL GOVERNMENT TOTAL	176,343.00	5,881.04	90,313.50	51.21	86,029.50
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	.00	.00	.00
	DEBT SERVICES TOTAL	91,500.00	.00	13,750.00	15.03	77,750.00
	DEBT SERVICE TOTAL	91,500.00	.00	13,750.00	15.03	77,750.00

BUDGET REPORT
CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	ROADS, BRIDGES, SIDEWALKS TOTA	1,418,703.00	.00	177,858.99	12.54	1,240,844.01
	PARKS TOTAL	.00	5,047.94	67,547.94	.00	67,547.94-
	CAPITAL PROJECTS TOTAL	.00	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	1,418,703.00	5,047.94	245,406.93	17.30	1,173,296.07
	DEBT SERVICES TOTAL	169,340.00	.00	40,794.92	24.09	128,545.08
	WATER TOTAL	196,310.00	10,445.30	138,029.22	70.31	58,280.78
	SEWER/SEWAGE DISPOSAL TOTAL	249,544.00	51,721.46	710,887.80	284.87	461,343.80-
	LANDFILL/GARBAGE TOTAL	76,680.00	6,136.81	56,440.95	73.61	20,239.05
	STORM WATER TOTAL	289.00	.00	1,827.42	632.33	1,538.42-
	ENTERPRISE FUNDS TOTAL	692,163.00	68,303.57	947,980.31	136.96	255,817.31-
	TRANSFERS IN/OUT TOTAL	733,858.00	.00	544,501.00	74.20	189,357.00
	TRANSFER OUT TOTAL	733,858.00	.00	544,501.00	74.20	189,357.00
	TOTAL EXPENSES	3,478,278.00	130,206.64	2,101,283.70	60.41	1,376,994.30

TREASURER'S REPORT
CALENDAR 3/2024, FISCAL 9/2024

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	376,151.89	19,312.20	49,068.75	279.62-	346,115.72
002 CASH FUND/PARK EQ REPLC	14,162.00	.00	.00	.00	14,162.00
003 ARP FUNDS	.25	.00	.00	.00	.25
005 VEHICLE REPLACEMENT	64,816.65	.00	.00	.00	64,816.65
110 ROAD USE TAX	212,623.84	8,716.29	7,786.38	225.25-	213,328.50
119 EMERGENCY FUND	7,189.92	277.31	.00	.00	7,467.23
121 LOCAL OPTION SALES TAX	148,857.96	12,875.58	.00	.00	161,733.54
125 TAX INCREMENT FINANCING	1,205.29	.00	.00	.00	1,205.29
200 DEBT SERVICE	31,918.22	1,895.99	.00	.00	33,814.21
300 CAPITAL IMPROVEMENT RES	7,820.00-	.00	.00	.00	7,820.00-
301 LAND DEVELOPMENT	.00	.00	.00	.00	.00
302 CLOSED NOT IN USE	.00	.00	.00	.00	.00
303 OFFICE EQUIPMENT REPLAC	.00	.00	.00	.00	.00
304 DUBUQUE RD BRIDGE REPAI	.00	.00	.00	.00	.00
305 WASTE WTR PLANT PROJECT	.00	.00	.00	.00	.00
306 MAYORS PARK IMPROVEMENT	15,725.10-	.00	5,047.94	.00	20,773.04-
307 LAFAYETTE/GVILLE RD REC	625,516.91	.00	.00	.00	625,516.91
600 WATER	55,088.73	13,488.93	10,445.30	53.71-	58,078.65
601 WATER DEPRECIATION	73.75	.00	.00	.00	73.75
610 SEWER	83,574.57	25,110.87	14,457.59	53.69-	94,174.16
611 ERH/RAYMOND SEWER FUND	240,453.66	.00	.00	.00	240,453.66
612 SEWER DEPRECIATION	36,364.06	.00	.00	.00	36,364.06
613 WASTE WTR PLANT PROJECT	68,181.81-	14,811.20	37,263.87	.00	90,634.48-
670 LANDFILL/GARBAGE	55,339.27	6,713.18	6,104.08	.00	55,948.37
671 YARD WASTE	7,650.50	241.17	32.73	.00	7,858.94
Report Total	1,869,260.56	103,442.72	130,206.64	612.27-	1,841,884.37

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
001-110-4765	FINES	858.00	3,586.00	5,000.00	1,414.00
001-110-6413	EVANSDALE POLICE DEPARTMENT	38,625.00	51,500.00	51,500.00	.00
001-130-6310	BUILDING REPAIR/MAINT	.00	.00	.00	.00
001-130-6413	EMERGENCY MGMNT	534.50	534.50	2,500.00	1,965.50
001-150-6499	FIRE CONTRACT	.00	29,526.00	39,368.00	9,842.00
001-170-4120	BUILDING/CONTR PERMITS	2,629.65	27,993.40	10,000.00	17,993.40-
001-170-6010	WAGES - BUILDING INSPECTOR	928.72	19,049.15	6,500.00	12,549.15-
001-170-6110	FICA - BUILDING INSPECTIONS	71.05	1,457.28	497.00	960.28-
001-170-6130	IPERS - BUILDING INSPECTIONS	87.67	1,798.23	614.00	1,184.23-
001-170-6150	GROUP INSURANCE	.00	3.60-	.00	3.60
001-170-6151	VISION INSURANCE	.00	.00	.00	.00
001-170-6155	LIFE INSURANCE	.00	.00	.00	.00
001-170-6160	WORKER'S COMP	.00	586.00	250.00	336.00-
001-170-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
001-190-6413	HUMANE SOCIETY	.00	.00	.00	.00
001-190-6499	OTHER CONTRACTUAL SERV	.00	2,284.00	2,284.00	.00
001-190-6507	OPERATING SUPPLIES	.00	88.35	85.00	3.35-
001-199-6371	SENTRY LIGHTS	109.94	1,026.36	1,500.00	473.64
001-299-6710	CAP OUTLAY - VEHICLES	.00	.00	.00	.00
001-410-6413	LIBRARY CONTRACT	.00	9,621.00	9,621.00	.00
001-430-4310	SHELTER RENTAL	75.00	800.00	650.00	150.00-
001-430-6010	WAGES - PARKS - FT	1,525.44	14,510.71	35,240.00	20,729.29
001-430-6020	WAGES - PARKS	.00	3,717.45	.00	3,717.45-
001-430-6021	WAGES - PARKS - PT	.00	.00	3,500.00	3,500.00
001-430-6110	FICA - PARKS	114.55	1,375.11	2,696.00	1,320.89
001-430-6130	IPERS - PARKS	144.00	1,369.80	3,327.00	1,957.20
001-430-6150	GROUP INSURANCE	353.66	3,203.44	8,580.00	5,376.56
001-430-6151	VISION INSURANCE	.00	.00	118.00	118.00
001-430-6155	LIFE INSURANCE	.00	.00	180.00	180.00
001-430-6160	WORKER'S COMP	.00	.00	.00	.00
001-430-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
001-430-6310	BLDNG/GROUNDS MAINT & REPAIR	.00	4,808.28	5,000.00	191.72
001-430-6331	FUEL AND OIL	.00	805.86	850.00	44.14
001-430-6416	RENT/LEASE - LAND/BLDGS	2.00	2.00	1.00	1.00-
001-430-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
001-430-6505	PARK EQUIPMENT	.00	151.89	.00	151.89-
001-430-6507	OPERATING SUPPLIES	48.40	4,616.02	5,000.00	383.98
001-460-4310	RENT-COMMUNITY CENTER	900.00	8,100.00	7,500.00	600.00-
001-460-6310	COMM RM REPAIR/MAINT	267.50	1,794.30	3,500.00	1,705.70
001-460-6371	UTILITIES	75.28	577.40	800.00	222.60
001-499-4610	CITY CELEBRATION RECEIPTS	.00	18,307.46	18,000.00	307.46-
001-499-6599	MISC EXPENSE - CELEBRATION	.00	17,033.97	18,000.00	966.03
001-510-6321	ROAD BEAUTIFICATION	.00	.00	.00	.00
001-510-6413	PARTNER IN EDUCATION	300.00	300.00	300.00	.00
001-510-6490	COMMUNITY BEAUTIFICATION	.00	476.34	2,000.00	1,523.66
001-540-4190	MISC LICENSES & PERMITS	.00	.00	.00	.00
001-540-6490	COMP PLAN	.00	.00	.00	.00
001-610-6010	WAGES - MAYOR/COUNCIL	1,250.00	7,625.00	9,500.00	1,875.00
001-610-6110	FICA - MAYOR/COUNCIL	95.63	583.32	589.00	5.68
001-610-6130	IPERS - MAYOR/COUNCIL	.00	.00	.00	.00
001-610-6150	GROUP INSURANCE	.00	.00	.00	.00

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
001-610-6151	VISION INSURANCE	.00	.00	.00	.00
001-610-6160	WORKER'S COMP	.00	.00	50.00	50.00
001-610-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
001-610-6210	DUES	.00	.00	150.00	150.00
001-610-6240	MEETING/CONFERENCES	.00	1,433.69	2,000.00	566.31
001-610-6373	TELEPHONE/COMMUNICATIONS	55.00	495.00	660.00	165.00
001-620-6010	WAGES - CLERK	2,322.57	36,283.50	64,935.00	28,651.50
001-620-6020	WAGES - DEPUTY CLERK	.00	.00	.00	.00
001-620-6110	FICA - CLERK	177.66	2,775.77	4,968.00	2,192.23
001-620-6130	IPERS - CLERK	219.24	3,425.25	6,162.00	2,736.75
001-620-6150	GROUP INSURANCE	.00	1,997.84	6,203.00	4,205.16
001-620-6151	VISION INSURANCE	.00	.00	216.00	216.00
001-620-6160	WORKER'S COMP	.00	16.00	144.00	128.00
001-620-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
001-620-6210	DUES	.00	.00	.00	.00
001-620-6230	TRAINING	.00	2,000.00	2,000.00	.00
001-620-6240	TRAVEL EXPENSE	.00	1,588.92	1,500.00	88.92-
001-620-6373	TELEPHONE/COMMUNICATIONS	55.00	495.00	660.00	165.00
001-620-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
001-620-6506	OFFICE SUPPLIES	.00	.00	.00	.00
001-630-6413	ELECTION EXPENSES	.00	500.00	750.00	250.00
001-640-6401	AUDITING/ACCOUNTING	.00	.00	17,000.00	17,000.00
001-640-6411	LEGAL - ATTORNEY	608.25	3,116.25	8,000.00	4,883.75
001-640-6414	CODIFICATION	.00	263.00	.00	263.00-
001-650-6010	WAGES - FULL TIME	217.92	2,073.04	4,592.00	2,518.96
001-650-6110	FICA	16.37	155.88	352.00	196.12
001-650-6130	IPERS	20.58	195.76	433.00	237.24
001-650-6150	GROUP INSURANCE	50.52	538.33	1,226.00	687.67
001-650-6151	VISION INSURANCE	.00	.00	.00	.00
001-650-6155	LIFE INSURANCE	.00	.00	.00	.00
001-650-6310	BUILDING REPAIR/MAINT	.00	350.86	3,000.00	2,649.14
001-650-6371	UTILITIES	158.64	1,213.65	2,000.00	786.35
001-650-6499	OTHER CONTRACTUAL SERV	163.05	753.50	1,500.00	746.50
001-650-6505	OFFICE EQUIPMENT	.00	.00	.00	.00
001-650-6507	OPERATING SUPPLIES	89.78	572.52	450.00	122.52-
001-650-6508	POSTAGE	.00	843.30	800.00	43.30-
001-650-6599	OTHER SUPPLIES	75.00	1,018.58	1,000.00	18.58-
001-660-6408	INSURANCE	.00	.00	13,000.00	13,000.00
001-699-4400	FEDERAL GRANTS	.00	.00	.00	.00
001-699-6010	WAGES - GENERAL GOV - FT	.00	.00	.00	.00
001-699-6110	FICA - GENERAL GOVERNMENT	.00	.00	.00	.00
001-699-6130	IPERS - GENERAL GOVERNMENT	.00	.00	.00	.00
001-699-6150	GROUP INSURANCE	.00	.00	.00	.00
001-699-6151	VISION INSURANCE	.00	.00	.00	.00
001-699-6155	LIFE INSURANCE	.00	.00	.00	.00
001-699-6210	DUES	.00	1,016.57	2,800.00	1,783.43
001-699-6230	TRAINING	.00	.00	.00	.00
001-699-6240	MEETINGS/CONFERENCES	.00	.00	.00	.00
001-699-6373	TELEPHONE/COMMUNICATIONS	41.72	373.76	690.00	316.24
001-699-6414	PUBLISHING	51.11	2,089.43	3,000.00	910.57
001-699-6419	TECHNOLOGY SERVICES	213.00	15,439.20	15,000.00	439.20-

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
001-699-6491	SAFETY TRAINING	.00	432.75	513.00	80.25
001-699-6499	CONTRACTUAL SERV (COPIER)	.00	.00	.00	.00
001-699-6506	OFFICE SUPPLIES	.00	571.40	500.00	71.40-
001-699-6508	POSTAGE	.00	.00	.00	.00
001-699-6599	MISC SUPPLIES	.00	76.43	.00	76.43-
001-699-6730	CAP OUTLAY - LAND	.00	.00	.00	.00
001-710-6801	PRINCIPAL PAYMENTS	.00	.00	.00	.00
001-710-6851	INTEREST PAYMENTS	.00	.00	.00	.00
001-865-6499	OTHER CONTRACTUAL SERV	.00	1,827.42	289.00	1,538.42-
001-865-6507	OPERATING SUPPLIES	.00	.00	.00	.00
001-910-4830	TRANSFER IN-GENERAL FUND	.00	.00	13,360.00	13,360.00
001-910-4831	TRANSFER IN - TIF	.00	.00	.00	.00
001-910-6910	TRANSFER OUT	.00	145,703.00	145,703.00	.00
001-950-4000	PROPERTY TAXES	8,319.17	226,476.46	399,158.00	172,681.54
001-950-4003	AGRICULTURAL LAND TAXES	.00	341.94	.00	341.94-
001-950-4060	UTILITY TAX REPLACEMENT	.00	1,523.22	2,887.00	1,363.78
001-950-4065	FRANCHISE FEE	.00	11,006.83	12,000.00	993.17
001-950-4100	BEER & LIQUOR LICENSES	.00	227.50	400.00	172.50
001-950-4105	CIGARETTE PERMITS	.00	.00	150.00	150.00
001-950-4180	ANIMAL LICENSES	30.00	218.00	175.00	43.00-
001-950-4190	MISC LICENSES & PERMITS	60.00	100.00	200.00	100.00
001-950-4300	INTEREST	6,440.38	62,114.00	25,000.00	37,114.00-
001-950-4301	INTEREST-REG MM BANK 3	.00	.00	.00	.00
001-950-4464	ROLLBACK COMM REPLACEMENT	.00	2,603.28	5,207.00	2,603.72
001-950-4490	GAMING GRANTS	.00	.00	.00	.00
001-950-4700	BLACKHAWK COUNTY LANDFILL	.00	.00	.00	.00
001-950-4705	MISC REVENUE	.00	453.63	1,200.00	746.37
001-950-4735	SALES/FUEL TAX REFUNDS	.00	.00	1,000.00	1,000.00
001-950-4800	SALE OF REAL PROPERTY	.00	.00	.00	.00
001-999-9999	PROFIT HANDLER	.00	.00	.00	.00
002-430-6505	OTHER EQUIPMENT	.00	.00	.00	.00
002-910-4830	TRANSFER IN	.00	5,000.00	5,000.00	.00
002-910-6910	TRANSFER OUT	.00	.00	.00	.00
002-999-9999	PROFIT HANDLER	.00	.00	.00	.00
003-699-4400	FEDERAL GRANTS	.00	.00	.00	.00
003-910-4830	TRANSFER IN	.00	.00	.00	.00
003-910-6910	TRANSFER OUT	.00	171,054.00	171,054.00	.00
003-950-4400	FEDERAL GRANTS	.00	.00	.00	.00
003-999-9999	PROFIT HANDLER	.00	.00	.00	.00
005-210-6723	CAP OUTLAY-HEAVY EQUIP	.00	.00	.00	.00
005-910-4830	TRANSFER IN-VEHICLE RPLMNT	.00	10,000.00	10,000.00	.00
005-910-6910	TRANSFER OUT	.00	.00	4,500.00	4,500.00
005-950-4300	INTEREST-VEHICLE REPLACEMENT	.00	9.52	.00	9.52-
005-999-9999	PROFIT HANDLER	.00	.00	.00	.00
110-210-4430	ROAD USE TAXES	8,716.29	109,551.95	138,970.00	29,418.05
110-210-4810	SALE OF ASSETS	.00	.00	.00	.00
110-210-6010	WAGES - ROAD USE - FT	2,615.04	24,875.53	47,949.00	23,073.47
110-210-6020	WAGES - ROAD USE	.00	3,717.45	4,050.00	332.55
110-210-6030	WAGES - ROAD USE - PT	.00	1,425.00	500.00	925.00-
110-210-6110	FICA - ROAD USE	196.38	2,263.38	3,224.00	960.62
110-210-6130	IPERS - ROAD USE	246.86	2,482.78	4,909.00	2,426.22

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
110-210-6150	GROUP INSURANCE	606.27	5,490.23	14,708.00	9,217.77
110-210-6151	VISION INSURANCE	.00	.00	219.00	219.00
110-210-6155	LIFE INSURANCE	.00	.00	290.00	290.00
110-210-6160	WORKER'S COMP	.00	43.00-	4,600.00	4,643.00
110-210-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
110-210-6181	UNIFORM ALLOWANCE	.00	.00	800.00	800.00
110-210-6310	BUILDING REPAIR/MAINT	.00	415.21	1,500.00	1,084.79
110-210-6331	FUEL & OIL	79.66	4,397.18	9,000.00	4,602.82
110-210-6332	VEHICLE MAINTENANCE	9.47	2,063.32	4,000.00	1,936.68
110-210-6371	UTILITIES	150.77	998.04	1,500.00	501.96
110-210-6373	TELEPHONE/COMMUNICATIONS	255.00	695.00	1,320.00	625.00
110-210-6407	ENGINEERING	.00	.00	.00	.00
110-210-6408	INSURANCE	.00	.00	6,000.00	6,000.00
110-210-6417	STREET MAINTENANCE - REPAIRS	.00	3,980.00	15,000.00	11,020.00
110-210-6491	SAFETY TRAINING	.00	1,298.25	2,000.00	701.75
110-210-6504	SHOP EQUIPMENT	.00	328.36	1,200.00	871.64
110-210-6507	STREET MAINTENANCE SUPPLIES	942.89	4,615.18	8,500.00	3,884.82
110-210-6510	SAFETY SUPPLIES	.00	.00	.00	.00
110-210-6511	NEW POSTS / SIGNS	.00	.00	500.00	500.00
110-210-6512	REPLACEMENT POSTS / SIGNS	152.01	5,367.74	1,500.00	3,867.74-
110-210-6599	MISCELLANEOUS SUPPLIES	232.00	678.53	500.00	178.53-
110-230-6371	STREET LIGHTS	896.56	8,033.40	14,000.00	5,966.60
110-240-6371	TRAFFIC SIGNAL	89.03	753.79	1,000.00	246.21
110-240-6413	WATERLOO MONTHLY TRAFFIC CONTR	724.50	3,024.50	3,500.00	475.50
110-250-6332	SNOW PLOW REPAIR	.00	4,446.94	1,000.00	3,446.94-
110-250-6489	OTHER CONTRACTUAL SRV	.00	350.00	131.00	219.00-
110-250-6507	SNOW REMOVAL SUPPLIES	589.94	3,109.21	7,000.00	3,890.79
110-260-6407	ENGINEERING	.00	2,356.10	1,500.00	856.10-
110-910-4830	TRANSFER IN-ROAD USE	.00	.00	4,500.00	4,500.00
110-910-6910	TRANSFER OUT	.00	.00	.00	.00
110-910-6911	TRANSFER OUT - TIF	.00	.00	.00	.00
110-999-9999	PROFIT HANDLER	.00	.00	.00	.00
119-910-4830	TRANSFER IN	.00	.00	.00	.00
119-910-6910	TRANSFER OUT	.00	.00	13,360.00	13,360.00
119-950-4000	EMERGENCY PROPERTY TAXES	277.31	7,467.23	13,284.00	5,816.77
119-999-9999	PROFIT HANDLER	.00	.00	.00	.00
121-910-4830	TRANSFER IN-LOST	.00	.00	.00	.00
121-910-4831	TRANSFER IN - TIF	.00	.00	2,157.00	2,157.00
121-910-6910	TRANSFER OUT	.00	142,157.00	142,157.00	.00
121-950-4090	LOCAL OPTION TAX	12,875.58	137,265.76	140,000.00	2,734.24
121-999-9999	PROFIT HANDLER	.00	.00	.00	.00
125-910-4831	TRANSFER IN - TIF	.00	.00	.00	.00
125-910-6911	TRANSFER OUT - TIF	.00	.00	2,157.00	2,157.00
125-950-4050	TIF TAXES	.00	1,205.29	2,157.00	951.71
125-950-4300	INTEREST	.00	.00	.00	.00
125-999-9999	PROFIT HANDLER	.00	.00	.00	.00
200-210-6899	BOND REGISTRATION FEES	.00	.00	.00	.00
200-710-4000	PROPERTY TAXES	1,895.99	49,925.46	90,978.00	41,052.54
200-710-4060	UTILITY TAX REPLACEMENT	.00	.00	.00	.00
200-710-6801	PRINCIPAL PAYMENTS	.00	.00	64,000.00	64,000.00
200-710-6851	INTEREST PAYMENTS	.00	13,750.00	27,500.00	13,750.00

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
200-910-4830	TRANSFER IN-DEBT SERVICE	.00	.00	.00	.00
200-910-6910	TRANSFER OUT	.00	.00	.00	.00
200-999-9999	PROFIT HANDLER	.00	.00	.00	.00
300-210-6407	ENGINEERING - STREET PROJECT	.00	320.00	.00	320.00-
300-210-6499	STREET CONTRACTUAL SERV	.00	26,203.00	18,703.00	7,500.00-
300-750-6499	CONTRACTUAL SERV	.00	.00	.00	.00
300-910-4830	TRANSFER IN-CAP IMPRVMNT RESV	.00	18,703.00	18,703.00	.00
300-910-6910	TRANSFER OUT	.00	.00	.00	.00
300-950-4300	INTEREST-CAPITAL IMPRVMNT-RSV	.00	.00	.00	.00
300-999-9999	PROFIT HANDLER	.00	.00	.00	.00
301-910-4830	TRANSFER IN-LAND DEV	.00	.00	.00	.00
302-750-6499	CONTRACTUAL SERV - PLAZA DR	.00	.00	.00	.00
302-910-4830	TRANSFER IN-PLAZA DR RECON	.00	.00	.00	.00
302-910-6910	TRANSFER OUT	.00	.00	.00	.00
302-999-9999	PROFIT HANDLER	.00	.00	.00	.00
303-910-4830	TRANSFER IN-OFFICE EQPMNT RPL	.00	.00	.00	.00
303-910-6910	TRANSFER OUT	.00	.00	.00	.00
303-999-9999	PROFIT HANDLER	.00	.00	.00	.00
304-210-6413	PAYMENTS - EVANSDALE	.00	.00	.00	.00
304-910-4830	TRANSFER IN-DUBQUE RD BRIDGE	.00	.00	.00	.00
304-910-6910	TRANSFER OUT	.00	.00	.00	.00
304-999-9999	PROFIT HANDLER	.00	.00	.00	.00
305-750-6407	ENGINEERING	.00	.00	.00	.00
305-750-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
305-910-6910	TRANSFER OUT	.00	.00	.00	.00
305-999-9999	PROFIT HANDLER	.00	.00	.00	.00
306-430-4400	FEDERAL GRANTS	.00	.00	.00	.00
306-430-4440	STATE GRANTS	.00	.00	.00	.00
306-430-4710	REIMBURSEMENTS	.00	775.00	.00	775.00-
306-430-4830	TRANSFER IN	.00	.00	.00	.00
306-430-6407	ENGINEERING	.00	.00	.00	.00
306-430-6411	LEGAL	.00	.00	.00	.00
306-430-6499	OTHER CONTRACTUAL SERV	5,047.94	67,547.94	.00	67,547.94-
306-430-6505	OTHER EQUIPMENT	.00	.00	.00	.00
306-430-6507	OPERATING SUPPLIES	.00	.00	.00	.00
306-430-6910	TRANSFER OUT	.00	.00	.00	.00
306-910-4830	TRANSFER IN	.00	.00	.00	.00
306-910-6910	TRANSFER OUT	.00	.00	.00	.00
306-950-4490	GAMING GRANTS	.00	.00	.00	.00
306-999-9999	PROFIT HANDLER	.00	.00	.00	.00
307-210-4400	FEDERAL GRANTS	.00	.00	800,000.00	800,000.00
307-210-4440	STATE GRANTS	.00	.00	.00	.00
307-210-4445	IOWA DOT	.00	.00	.00	.00
307-210-4820	PROCEEDS FROM DEBT/LOAN	.00	.00	.00	.00
307-210-4830	TRANSFER IN	.00	.00	.00	.00
307-210-6407	ENGINEERING	.00	42,467.65	200,000.00	157,532.35
307-210-6411	LEGAL	.00	.00	.00	.00
307-210-6417	STREET MAINTENANCE	.00	108,868.34	1,200,000.00	1,091,131.66
307-210-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
307-210-6507	OPERATING SUPPLIES	.00	.00	.00	.00
307-210-6761	CAP OUTLAY - STREETS	.00	.00	.00	.00

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
307-210-6790	STREETS - NEW ROADWAY	.00	.00	.00	.00
307-910-4830	TRANSFER IN	.00	500,798.00	500,798.00	.00
307-910-6910	TRANSFER OUT	.00	.00	.00	.00
307-999-9999	PROFIT HANDLER	.00	.00	.00	.00
600-610-4600	SPECIAL ASSESSMENTS-WTR MAIN	.00	.00	.00	.00
600-810-4300	INTEREST	.00	.00	.00	.00
600-810-4400	FEDERAL GRANTS	.00	.00	.00	.00
600-810-4500	CHARGES/FEES FOR SERVICES	12,214.75	126,006.94	183,678.00	57,671.06
600-810-4510	WATER LINE PROJECT CHARGE	.00	.00	.00	.00
600-810-4530	PENALTIES	136.26	1,427.85	2,000.00	572.15
600-810-4540	CONNECT/RECONNECT FEES	200.00	725.00	.00	725.00-
600-810-4550	MISC CHARGE FOR SERVICES	.00	30.00	500.00	470.00
600-810-4560	SALES TAXES COLLECTED	.00	.00	.00	.00
600-810-4561	WATER EXCISE TAX	752.92	7,546.78	15,000.00	7,453.22
600-810-4600	SPECIAL ASSESSMENTS	.00	3,380.00	.00	3,380.00-
600-810-4730	DEPOSITS	185.00	962.00	2,000.00	1,038.00
600-810-6010	WAGES - WATER - FT	.00	.00	7,797.00	7,797.00
600-810-6011	WAGES - WATER - CLERK	664.37	3,774.54	3,113.00	661.54-
600-810-6020	WAGES - WATER	.00	.00	.00	.00
600-810-6021	WAGES - WATER - PT	.00	6,831.09	4,713.00	2,118.09-
600-810-6022	WAGES - WATER	.00	.00	.00	.00
600-810-6110	FICA - WATER	50.83	811.30	600.00	211.30-
600-810-6130	IPERS - WATER	62.71	1,001.17	739.00	262.17-
600-810-6150	GROUP INSURANCE	.00	115.46	345.00	229.54
600-810-6151	VISION INSURANCE	.00	.00	13.00	13.00
600-810-6155	LIFE INSURANCE	.00	.00	.00	.00
600-810-6160	WORKER'S COMP	.00	.00	.00	.00
600-810-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
600-810-6210	DUES	.00	.00	750.00	750.00
600-810-6230	TRAINING	.00	.00	.00	.00
600-810-6350	REPAIR MAINT - WATER MAIN	.00	12,210.98	32,800.00	20,589.02
600-810-6373	TELEPHONE/COMMUNICATIONS	41.72	373.71	600.00	226.29
600-810-6375	EQUIPMENT SUPPORT	.00	.00	.00	.00
600-810-6413	WATER - WATERLOO	5,466.47	73,745.87	90,000.00	16,254.13
600-810-6418	SALES TAX EXPENSE	792.27	7,926.72	11,000.00	3,073.28
600-810-6419	TECH SERVICES - ANNUAL SUPPORT	.00	2,878.25	2,200.00	678.25-
600-810-6420	FRONTDESK SERVICE FEES	85.00	145.00	2,600.00	2,455.00
600-810-6489	OTHER CONTRACTUAL SRV	.00	.00	.00	.00
600-810-6490	OTHER PROFESSIONAL SERVICES	2,856.20	25,142.30	34,000.00	8,857.70
600-810-6497	BANK SERVICE CHGS	.00	.00	40.00	40.00
600-810-6498	DEPOSIT REFUNDS - WATER	347.02	1,055.26	1,000.00	55.26-
600-810-6499	TESTS/PERMITS	.00	117.62	500.00	382.38
600-810-6505	WT METERS/WT EQUIPMENT	.00	633.47	2,000.00	1,366.53
600-810-6506	OFFICE SUPPLIES	.00	445.59	200.00	245.59-
600-810-6508	POSTAGE	78.71	820.89	1,300.00	479.11
600-810-6599	OTHER SUPPLIES	.00	.00	.00	.00
600-810-6727	CAPITAL EQUIPMENT	.00	.00	.00	.00
600-910-4830	TRANSFER IN-WATER	.00	.00	.00	.00
600-910-6910	TRANSFER OUT	.00	.00	.00	.00
600-999-9999	PROFIT HANDLER	.00	.00	.00	.00
601-810-4300	INTEREST-WATER DEPRECIATION	.00	.00	.00	.00

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
601-810-6599	MISC SUPPLIES	.00	.00	.00	.00
601-910-4830	TRANSFER IN-WATER DEPRECIATION	.00	.00	.00	.00
601-910-6910	TRANSFER OUT	.00	75,587.00	75,587.00	.00
601-999-9999	PROFIT HANDLER	.00	.00	.00	.00
610-710-6801	PRINCIPAL PAYMENTS	.00	.00	74,000.00	74,000.00
610-710-6851	INTEREST PAYMENTS	.00	40,794.92	95,340.00	54,545.08
610-815-4300	INTEREST-SEWER	.00	.00	.00	.00
610-815-4500	CHARGES/FEEES FOR SERVICES	19,497.31	172,826.74	241,236.00	68,409.26
610-815-4502	CAPITAL PROJECT FEE	.00	.00	.00	.00
610-815-4510	RAYMOND SEWER USAGE	5,000.00	45,880.00	65,000.00	19,120.00
610-815-4530	PENALTIES	196.76	1,866.32	2,500.00	633.68
610-815-4550	MISC CHARGE FOR SERVICES	.00	.00	500.00	500.00
610-815-4560	SALES TAXES COLLECTED	16.80	139.53	300.00	160.47
610-815-4710	REIMBURSEMENTS	.00	.00	.00	.00
610-815-4730	DEPOSITS	400.00	2,060.00	2,500.00	440.00
610-815-6010	WAGES - SEWER	.00	.00	7,797.00	7,797.00
610-815-6011	WAGES - SEWER - CLERK	664.36	3,774.48	3,113.00	661.48-
610-815-6020	WAGES - SEWER	.00	.00	4,713.00	4,713.00
610-815-6030	WAGES - SEWER	.00	.00	.00	.00
610-815-6110	FICA - SEWER	50.82	288.75	599.00	310.25
610-815-6130	IPERS - SEWER	62.73	356.25	739.00	382.75
610-815-6150	GROUP INSURANCE	.00	115.54	345.00	229.46
610-815-6151	VISION INSURANCE	.00	.00	13.00	13.00
610-815-6155	LIFE INSURANCE	.00	.00	.00	.00
610-815-6160	WORKER'S COMP	.00	.00	.00	.00
610-815-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
610-815-6181	UNIFORM ALLOWANCE	.00	.00	.00	.00
610-815-6230	TRAINING	.00	.00	.00	.00
610-815-6310	BUILDING REPAIR/MAINT	.00	771.93	3,000.00	2,228.07
610-815-6320	LIFT STATION EXPENSE	.00	3,611.52	15,000.00	11,388.48
610-815-6331	FUEL	.00	.00	.00	.00
610-815-6332	VEHICLE REPAIRS	.00	.00	.00	.00
610-815-6350	PLANT REPAIR/MAINTENANCE	.00	2,421.00	2,500.00	79.00
610-815-6370	UTILITIES - LIFT STATION	266.77	2,438.22	5,000.00	2,561.78
610-815-6371	UTILITIES - PLANT	1,378.91	21,614.44	30,000.00	8,385.56
610-815-6373	TELEPHONE/COMMUNICATIONS	38.49	351.41	.00	351.41-
610-815-6375	SEWER PLNT WATERLOO WATER	327.00	4,287.01	.00	4,287.01-
610-815-6399	SEWER LINE REPAIR/MAINTENANCE	.00	31,035.99	20,000.00	11,035.99-
610-815-6407	ENGINEERING/WWTP PROJECT	.00	800.00	.00	800.00-
610-815-6408	INSURANCE	.00	6,089.00	6,500.00	411.00
610-815-6413	LUMP SUM APPROPRIATIONS	.00	.00	.00	.00
610-815-6418	SALES TAX EXPENSE	.00	.00	.00	.00
610-815-6419	TECHNOLOGY SERVICES	.00	2,878.25	.00	2,878.25-
610-815-6420	FRONTDESK SERVICE FEES	70.00	70.00	2,600.00	2,530.00
610-815-6490	IOWA ONE CALL	.00	77.50	150.00	72.50
610-815-6491	SAFETY TRAINING	.00	.00	.00	.00
610-815-6493	SLUDGE HAULING	.00	.00	10,000.00	10,000.00
610-815-6494	PLANT CONTRACTED SERVICES	.00	.00	.00	.00
610-815-6498	DEPOSIT REFUNDS - SEWER	95.00	712.11	1,000.00	287.89
610-815-6499	PEOPLESERVICES/CONTRACTUAL SRV	11,424.80	95,422.20	135,000.00	39,577.80
610-815-6501	TESTS/PERMITS	.00	.00	75.00	75.00

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
610-815-6505	OFFICE EQUIPMENT	.00	.00	.00	.00
610-815-6506	OFFICE SUPPLIES	.00	445.59	.00	445.59-
610-815-6507	OPERATING SPPLY/PEOPLESERVICE	.00	.00	.00	.00
610-815-6508	POSTAGE	78.71	820.89	1,300.00	479.11
610-815-6510	SAFETY SUPPLIES	.00	75.42	100.00	24.58
610-815-6599	MISC SUPPLIES	.00	.00	.00	.00
610-815-6727	CAPITAL EQUIPMENT	.00	.00	.00	.00
610-815-6780	CAP OUTLAY-UTIL SYS/STRCT	.00	.00	.00	.00
610-910-4830	TRANSFER IN-SEWER	.00	.00	169,340.00	169,340.00
610-910-6910	TRANSFER OUT	.00	10,000.00	10,000.00	.00
610-999-9999	PROFIT HANDLER	.00	.00	.00	.00
611-815-4300	INTEREST-SEWER REPLACEMENT	.00	.00	500.00	500.00
611-910-4830	TRANSFER IN-SEWER PLCMNT	.00	10,000.00	10,000.00	.00
611-910-6910	TRANSFER OUT	.00	.00	.00	.00
611-999-9999	PROFIT HANDLER	.00	.00	.00	.00
612-815-4300	INTEREST-SEWER DEPRECIATION	.00	.00	.00	.00
612-910-4830	TRANSFER IN-SEWER DEPRECIATION	.00	.00	.00	.00
612-910-6910	TRANSFER OUT	.00	.00	.00	.00
612-999-9999	PROFIT HANDLER	.00	.00	.00	.00
613-815-4300	INTEREST - WW CAP PROJ	.00	.00	.00	.00
613-815-4502	CAPITAL PROJECT FEE	14,811.20	125,331.67	169,373.00	44,041.33
613-815-4820	PROCEEDS FROM DEBT/LOAN-WWTP	.00	250,316.92	.00	250,316.92-
613-815-6407	ENGINEERING	37,263.87	52,752.04	.00	52,752.04-
613-815-6499	OTHER CONTRACTUAL SERV	.00	479,678.26	.00	479,678.26-
613-910-4830	TRANSFER IN-WWTP PROJECT	.00	.00	.00	.00
613-910-6910	TRANSFER OUT	.00	.00	169,340.00	169,340.00
613-999-9999	PROFIT HANDLER	.00	.00	.00	.00
670-840-4300	INTEREST-LANDFILL/GARBAGE	.00	.00	.00	.00
670-840-4500	CHARGES/FEES FOR SERVICES	6,519.52	57,654.06	78,786.00	21,131.94
670-840-4530	PENALTIES	58.66	577.72	800.00	222.28
670-840-4560	SALES TAXES COLLECTED	.00	.00	.00	.00
670-840-4710	REIMBURSEMENTS - RECYCLE REIMB	.00	5,345.00	4,468.00	877.00-
670-840-4730	DEPOSITS	135.00	702.00	1,000.00	298.00
670-840-6419	TECHNOLOGY SERVICES	.00	.00	.00	.00
670-840-6490	GARBAGE COLLECTION	5,342.99	47,930.17	65,435.00	17,504.83
670-840-6492	RECYCLING EXPENSE	703.34	5,525.65	8,000.00	2,474.35
670-840-6498	DEPOSIT REFUNDS - GARBAGE	49.00	360.00	500.00	140.00
670-840-6508	POSTAGE	8.75	83.56	125.00	41.44
670-910-4830	TRANSFER IN-LANDFILL/GARBAGE	.00	.00	.00	.00
670-910-6910	TRANSFER OUT	.00	.00	.00	.00
670-999-9999	PROFIT HANDLER	.00	.00	.00	.00
671-840-4300	INTEREST-YARD WASTE	.00	.00	.00	.00
671-840-4500	CHARGES/FEES FOR SERVICES	234.00	2,077.23	2,832.00	754.77
671-840-4530	PENALTIES	2.17	21.24	40.00	18.76
671-840-4730	DEPOSITS	5.00	26.00	200.00	174.00
671-840-6413	YARD WASTE COLLECTION	.00	2,400.00	2,400.00	.00
671-840-6498	DEPOSIT REFUND - YARD WASTE	24.00	58.04	100.00	41.96
671-840-6508	POSTAGE	8.73	83.53	120.00	36.47
671-910-4830	TRANSFER IN-YARD WASTE	.00	.00	.00	.00
671-910-6910	TRANSFER OUT	.00	.00	.00	.00
671-999-9999	PROFIT HANDLER	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	DIFFERENCE	26,763.92-	81,827.77-	297,291.00-	215,463.23-
	PROOF	26,763.92-	81,827.77-	297,291.00-	215,463.23-

CITY OF ELK RUN HEIGHTS

INVESTMENT REPORT

Mar-24

ACCOUNT	G/L	INT EARNED	RPV TTL	CURRENT MONTH TTL	MATURE DATE	CASHED IN DATE:
T&A SEWER						
CD# 22526		\$ -	\$ 1,000.00	\$ 1,000.00		
CD# 21379		\$ -	\$ 1,500.00	\$ 1,500.00		
				\$ 2,500.00		
T&A SOLID WASTE						
CD# 21140			\$ 5,000.00	\$ 5,000.00		
CD# 22138		\$ -	\$ 1,000.00	\$ 1,000.00		
				\$ 6,000.00		
			TOTAL CD'S:	\$ 8,500.00		

PERMITS MASTER FILE LISTING

Permit #	Contractor	Description	Appl Date	Fee(s)		
Status Appl Type	Owner Location	Sub-Division Type of Use	Lot	Issued Date Expire Date	Valuation	Paid Amount Due
B-0138 Issued Contractor	TEAM BUILDERS KELLI GRELL 122 GILBERTVILLE RD	INSTALL PRIVACY FENCE RESIDENTIAL		3-08-24 3-08-24 3-07-25	3,900.00	97.00 97.00 .00
		B-0138			3,900.00	FEE 97.00
B-0139 Issued Contractor	KAUFFMAN CONST SERVICE DENNIS ORONA 127 SUTTON AVE	METAL ROOF HOUSE/GARAGE RESIDENTIAL		3-18-24 3-18-24 3-17-25	9,147.65	181.00 181.00 .00
		B-0139			9,147.65	FEE 181.00
B-0140 Issued Contractor	1 SOURCE SOLAR FAITH ASSEMBLY 5112 LAFAYETTE RD	INSTALL SOLAR PANELS COMMERCIAL		3-19-24 3-19-24 3-18-25	38,187.00	533.00 533.00 .00
		B-0140			38,187.00	FEE 533.00
B-0141 Issued Contractor	NAGEL SIGNS TRUCK CENTER COMPANIES 101 PLAZA DR	REPLACE SIGN COMMERCIAL		3-20-24 3-20-24 3-19-25	28,976.00	432.00 432.00 .00
		B-0141			28,976.00	FEE 432.00
B-0142 Issued Contractor	E. CASTRO ROOFING & SIDIG BETTY MORAN 187 TONEFF DR	TEAR OFF AND REROOF RESIDENTIAL		3-21-24 3-21-24 3-20-25	3,800.00	97.00 97.00 .00
		B-0142			3,800.00	FEE 97.00
B-0143 Issued Contractor	E. CASTRO ROOFING & SIDIG TROY COOK 307 MARIE AVE	SIDING RESIDENTIAL		3-21-24 3-21-24 3-20-25	6,000.00	125.00 125.00 .00
		B-0143			6,000.00	FEE 125.00
B-0144 Issued Contractor	OAK GROVE CONSTRUCTION MIKE SHILLINGLAW 141 MARIE AVE	REROOF HOUSE & GARAGE RESIDENTIAL		3-28-24 3-28-24 3-27-25	18,000.00	293.00 293.00 .00
		B-0144			18,000.00	FEE 293.00
GRAND TOTAL				7	108,010.65	FEE 1,758.00

**Minutes of the
Library Board Of Trustees
February 26, 2024**

The combination virtual and regular Board meeting was called to order at 6:35 pm by President Curt Thomas.

Board members participating included Ronda Rathe, Curt Thomas, Kent Sommerlot, Sue Koppman, Melanie Stickfort, and Library Director Michelle Wheeler.

Melanie Stickfort made a motion to approve the agenda, seconded by Kent Sommerlot. Motion carried.

The minutes from the February 1, 2024, meeting were reviewed. Kent Sommerlot made a motion to approve the minutes, seconded by Melanie Stickfort. Motion carried.

After discussing the bills, Sue Koppman made a motion to approve paying the bills totaling \$1,438.11. The motion was seconded by Kent Sommerlot . Motion carried.

The FY24 Budget and Revenue reports were reviewed.

In the Librarian's report, Michelle shared information about upcoming library events including Literacy Night at school, PBS Steam Trunks, and activities for the solar eclipse.

As part of the accreditation process, the Board reviewed the Bridges Letter of Agreement.

Old Business: None

New Business: None

A motion was made by Sue Koppman, seconded by Kent Sommerlot, to adjourn at 6:51 p.m. Motion carried.

The next regular meeting is scheduled for Monday, March 25, 2024, at 6:30 PM.

Respectfully submitted,
Ronda Rathe

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Ronda Rathe



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
CASEY'S MARKETING COMPANY	CASEY'S GENERAL STORE #3041	(319) 220-4229		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
5202 LAFAYETTE RD		Elk Run Heights	Black Hawk	50707
MAILING ADDRESS	CITY	STATE	ZIP	
1 SE CONVENIENCE BLVD	Ankeny	Iowa	50021	

Contact Person

NAME	PHONE	EMAIL
Becky Peterson	(515) 446-6179	licensingteam@caseys.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LE0003086	Class E Retail Alcohol License	12 Month	Submitted to Local Authority

EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS
June 1, 2024	May 31, 2025	

SUB-PERMITS

Class E Retail Alcohol License



PRIVILEGES

Status of Business

BUSINESS TYPE

Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
ERIC LARSEN	Ankeny	Iowa	50023	TREASURER	0.00	Yes
SCOTT FABER	Johnston	Iowa	50131	SECRETARY	0.00	Yes
SAMUEL JAMES	Ankeny	Iowa	50021	PRESIDENT	0.00	Yes
BRIAN JOHNSON	JOHNSTON	Iowa	50131	VICE PRESIDENT	0.00	Yes
DOUGLAS BEECH	ANKENY	Iowa	50021	ASSISTANT SECRETARY	0.00	Yes
42-0935283 CASEY'S GENERAL STORE, INC.	ANKENY	Iowa	50021	OWNER	100.00	Yes
CASEY'S GENERAL STORES	Urbandale	Iowa	50322			

Insurance Company Information



State of Iowa

Alcoholic Beverages Division

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

RESOLUTION 4172

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA, SETTING THE DATE OF PUBLIC HEARING TO AMEND THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2024

WHEREAS, the state code requires cities to amend their estimates of revenue and expenditure appropriations; and

WHEREAS, the state code also requires cities to hold a public hearing prior to amending their estimates.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Elk Run Heights, Iowa, that a public hearing is hereby set for 5:00 PM, Tuesday, May 14, 2024 to hear comments regarding the proposed amendment of the budget for fiscal year ending June 30, 2024

BE IT FURTHER RESOLVED that the City Clerk is hereby directed and authorized to advertise said public hearing according to State Law.

PASSED AND ADOPTED THIS 9TH DAY OF APRIL 2024

ATTEST:

Lisa Smock, Mayor

Julie Eastman, City Clerk

RESOLUTION 4173

A RESOLUTION OF THE CITY COUNCIL OF ELK RUN HEIGHTS, IA THAT
THE FOLLOWING BILLS BE PAID AND TRANSFERS ARE HEREBY ALLOWED

COURIER	2/13 MINS & BILLS	139.16
	2/21 SPECIAL MEETING MINS	44.49
	PH NOTICE TAX RATE	139.10
	3/26 PH MEETING MINS	28.95
	3/26 SPECIAL MEETING MINS	62.48
	3/12 MINUTES	132.29
	RES 4163	79.77
	PUBLIC HEARING NOTICE	18.01
	VENDOR TOTAL	644.25
CREATIVE IMPACT CO	NAME PLAQUE	18.50
EASTMAN, JULIE	CELL PHONE REIMBURSEMENT	55.00
ELAN CARDMEMBER	MISC SUPPLIES	81.16
	ONLINE SERVICES	25.00
	CH-MONITOR WARRANTY	49.98
	CH-COMPUTER MONITORS	268.00
	OFFICE SUPPLIES	64.42
	MLA REGISTRATION	160.00
	KEYBOARD & MOUSE	73.75
	MISC SUPPLIES	81.99
	PK-GLOVES & ROPE	59.52
	RU-MAGNETIC CLIPS	3.99
	FUEL	109.36
	FUEL	158.11
	CH-MAIN OFFICE DOOR REPLCMNT	258.44
	CH-CEILING FAN & SUPPLIES	21.08
	ONLINE SERVICES	48.00
	VENDOR TOTAL	1,462.80
ELECTRIC PUMP LLC	NEW PUMP FOR JAMES LIFT ST	15,367.19
IMPACT7G	ARCHITECTURAL SURVEY/GVILL LAF	6,660.00
IA ASSO OF MUN UTILITIY	DUES	195.25
	DUES	585.75
	INVOICE TOTAL	781.00
LISA SMOCK	CELL PHONE REIMBURSEMENT	55.00
MIDWEST PATCH	HIGH PERFORMANCE PATCH	889.50
SHRED IT	DOCUMENT SHREDDING	86.78
TEDS	MISC SUPPLIES	5.48
	STREET SUPPLIES	6.30
	STREET SUPPLIES	4.98
	VENDOR TOTAL	16.76
THOMAS JAMES	CELL PHONE REIMBURSEMENT	55.00

TOM LENTZKOW	CELL PHONE REIMBURSEMENT	55.00
WATERLOO FIRE RESCUE	FY24 4TH QTR	9,842.00
	ACCOUNTS PAYABLE TOTAL	35,988.78
	GENERAL	11,924.97
	ROAD USE TAX	1,954.63
	GILBERTVILLE/LAFAYETTE RD PRJ	6,660.00
	SEWER	15449.18
	TOTAL FUNDS	35,988.78
	MARCH PAYROLL	7,954.74
PREPAYS:		
EFTPS	PR LIABILITY	2,046.95
TREASURE STATE OF IA	PR LIABILITY	778.85
IPERS	PR LIABILITY	1,406.02
COLONIAL LIFE	INSURANCE	79.94
AVESIS	INSURANCE	10.78
IA DEPT OF REV	FEB SALES TAX	16.80
IA DEPT OF REV	FEB WET	775.47
CASEY'S	FUEL	79.66
THE SLED SHED	SHOP SUPPLIES	96.79
WASTE MANAGEMENT	GARBAGE/RECYCLING	5,342.99
MID AMERICAN ENERGY	UTILITY	3,125.90
WELLMARK	INSURANCE	1,150.94
MEDIACOM	UTILITY	83.44
BH CO BOARD OF SUPERV	HAZMAT FEES	534.50
WATERLOO WATER WRKS	UTILITY	5,793.47
USPS	POSTAGE	174.90
RICOH	COPIER CONTRACT	163.05
JC COOKIE	PET TAGS	88.35
GOINZ GRAF-X	GOLF CART STICKERS	75.00
ACTUALLY CLEAN	COMM. ROOM CARPET CLEANING	133.75
MSA PROFESSIONAL	WWTP ENGINEERING	200.00
PEOPLE SERVICE	WATER/SEWER CONTRACT	14,281.00
US CELLULAR	COMMUNICATION SERVICES	38.49
KENNETH SCHARES	UB REFUND	99.00
CODY BARGMAN	UB REFUND	44.79
VIRGINIA HILDEBRAD	UB REFUND	65.15
BEN KAUK	UB REFUND	150.00
CHAD WAGNER	UB REFUND	49.57
	PREPAY TOTAL	36,885.55

PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA

ON THIS 12TH DAY OF MARCH 2024

ATTEST:

Lisa Smock, Mayor

Julie Eastman, City Clerk

RESOLUTION 4174

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE CITY OF EVANSDALE FOR LIBRARY SERVICES

WHEREAS, The City of Elk Run Heights, Iowa is desirous of contracting library service; and;

WHEREAS, The City of Evansdale has offered a 3-year contract to provide library services for fiscal years beginning July 1, 2024, and;

WHEREAS, the contract shall be renewable each fiscal year, and;

WHEREAS, the Evansdale Library agrees to the contract rate at \$9,621.00 per year for a period of 3-years or until June 30, 2027 at which time the rate may then be reviewed

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Elk Run Heights, Iowa that the Mayor is hereby authorized to enter into a contract with the City of Evansdale for library service for all citizens of Elk Run Heights at a total cost of \$9,621.00 for FYE June 30, 2025, June 30, 2026 and June 30, 2027

PASSED AND ADOPTED THIS 9TH DAY OF APRIL 2024

ATTEST:

Lisa Smock, Mayor

Julie Eastman, City Clerk



LIBRARY CONTRACT

WHEREAS, it is mutually desired by the parties hereto, that the residents of the City of Elk Run Heights, in Black Hawk County, Iowa be given an opportunity to use the Evansdale Public Library without individual expense, and

WHEREAS, the City of Evansdale, Iowa, and the Trustees of the Evansdale Public Library, hereinafter known and described as “the Library” have indicated a willingness to assist the City of Elk Run Heights, Iowa, in obtaining for their residents, the use of a library.

NOW, THEREFORE, this contract and agreement is entered into by and between the City of Evansdale, Iowa, hereinafter known as the *party of the first part* and the City of Elk Run Heights, hereinafter known as the *party of the second part*.

WITNESSETH: That the Library herein mentioned shall give service to any resident of Elk Run Heights, Iowa, under the terms and regulations as are now in force by the Library or may hereafter be adopted by the Library for the furnishing of books and other library services to the residents of said City of Elk Run Heights, Iowa.

As compensation to the *party of the first part* for the service herein set forth, the *party of the second part* agrees to pay a library service charge on a per capita basis (using the most recent census information). Compensation to be paid by the *party of the second part* to the *party of the first part* for library service for FYE June 30, 2025 will be (\$9.00) per capita, FYE June 30, 2026 will be (\$9.00) per capita, and FYE June 30, 2027 will be (\$9.00) per capita.

FOR THE PURPOSE of this contract agreement, the term of this Agreement shall be from July 1, 2024 to June 30, 2027. Either party may terminate this Agreement prior to the expiration date by giving thirty days’ written notice to the other party.

IT IS FURTHER AGREED THAT the *party of the first part* agrees to the contract rate until June 30, 2027 at which time, it may then be reviewed.

IN WITNESS WHEREOF the parties have hereunto affixed their signatures this ____ day of _____, 2024.

CITY OF EVANSDALE

CITY OF ELK RUN HEIGHTS

DeAnne Kobliska, Mayor

Lisa Smock, Mayor

ATTEST:

ATTEST:

Misty Meron, City Clerk

Julie Eastman, City Clerk

Joel Osborne, Board President

RESOLUTION 4175

**A RESOLUTION AMENDING THE POLICY FOR THE COMMUNITY ROOM
RULES AND REGULATIONS**

BE IT RESOLVED, that the City Council of the City of Elk Run Heights, Iowa,
has amended the policy as follows:

See attached:

These changes are made effective April 10, 2024

BE IT FURTHER RESOLVED, that residents renting the community room will
be required to sign the Community Room Rental Fee Agreement

This policy is to remain in effect until changed by council resolution.

PASSED AND ADOPTED THIS 9TH DAY OF APRIL 2024

ATTEST:

Lisa Smock, Mayor

Julie Eastman, City Clerk

CITY OF ELK RUN HEIGHTS
5042 LAFAYETTE ROAD
ELK RUN HEIGHTS, IA 50707
319-232-0020

COMMUNITY ROOM RENTAL FEE AGREEMENT

\$50.00 DEPOSIT CASH OR CREDIT CARD

Deposit refunds will be refunded once a month

RENTAL FEE: \$50.00 FOR ELK RUN RESIDENTS (MUST PROVIDE ID SHOWING PROOF OF RESIDENCY)
\$100.00 FOR ALL NON-RESIDENTS

NAME: _____

ADDRESS: _____

PHONE: _____

RESERVATION DATE: _____

- A rental fee must be paid, and agreement must be signed in order to reserve requested date.
- Dates to reserve are on a first come, first served basis.
- The Community Room Key code will be the last four numbers of your phone number
- The Reserved Date is the ONLY date you can have access to the Community Room.
- The hours available on the Reserved Date are: 12:00 a.m. – 11:59 p.m.
- Cancellation Policy: Full refund if cancelled 1 month prior to reservation date, half refund if cancelled 2 weeks prior to reservation date, \$10.00 if canceled one week prior to reservation date, NO refund the week of or if you do not show up on reservation date

COMMUNITY CENTER RULES:

- NO smoking, vaping, or alcoholic beverages
- NO parking lot party, live band, or loud music
- NO NAILS, SCREWS, PUSH PINS, TACKS to hang decorations (ANYTHING PUNCTURING A SURFACE!)
- NO taping to walls and painted surfaces
- Renters will be held financially responsible for damage to the City property and/or items on the City property
- The City of Elk Run Heights is not responsible for lost, stolen, or damaged property

IN CASE OF AN EMERGENCY OR PROBLEMS, PLEASE CALL:
TOM JAMES 319-493-1055 or Julie Eastman 319-429-8051

SIGNATURE: _____ DATE: _____

To be completed by office – Amount Paid \$ _____ Check # _____ Cash: _____
Credit/Debit Card: _____ Initials: _____ Date: _____

CITY OF ELK RUN HEIGHTS
5042 LAFAYETTE ROAD
ELK RUN HEIGHTS, IA 50707
319-232-0020

Cleaning Check List

- Remove all decorations and hanging supplies
- Wipe down and put all chairs away
- Wipe down and put all tables away
- Vacuum carpet and rugs
- The microwave, oven, and refrigerator need to be cleaned inside & out
- Clean out the sink and sink plugs
- Sweep and wet Swiffer the kitchen floor
- Remove the garbage
- Clean the counter and sink in the bathroom
- Sweep and wet Swiffer the bathroom floor
- Remove the garbage from the bathroom
- Please clean up all spills immediately
- Please dispose of ALL garbage from the Community Room to the dumpster across the parking lot by street garage
- Please remove all your belongings from the building upon leaving
- Turn thermostat to 60 degrees
- Turn of the fan and all lights
- Make sure the door is locked and shut once you are finished
- Please leave the room in a condition that you would expect to walk into
- Once you are finished make sure the door is locked

THANK YOU!!

- **The City Staff do not work weekends. Therefore, the room is cleaned by you for the next day's reservation.**
- **There are cameras on premises**
- **If you do not follow the check list above, then you will NOT be able to reserve the Community Room in the future and will lose your deposit**
- **Please leave a message at the office if the room was not cleaned or there was damage done caused by a previous reservation and we will handle the situation the next business day.**
Office Phone Number: 319-232-0020

SIGNATURE: _____ DATE: _____

IN CASE OF AN EMERGENCY PLEASE CALL:

TOM JAMES 319-493-1055

OR

JULIE EASTMAN 319-429-8051

ORDINANCE 284

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ELK RUN HEIGHTS, IOWA, BY AMENDING SECTION NOISE AND VIBRATIONS

BE IT ENACTED by the City Council of the City of Elk Run Heights, Iowa:

SECTION 1. SECTION MODIFIED. Section 40.06 (B:6) of the Code of Ordinances of the City of Elk Run Heights, Iowa, is repealed and the following adopted in lieu thereof:

40.06 NOISE AND VIBRATIONS

B. Enumeration of Prohibited Acts. Each of the following acts, among others, is hereby declared to be in violation of this section and is prohibited. The following enumerated acts shall not be construed as limiting or precluding enforcement of any other provision of this section.

- (6) Unnecessary Use of Engine Brakes. The use of engine and compression breaks or any other engine brake within the City limits, except as required for safety purposes.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

PASSED AND APPROVED BY THE COUNCIL THE 9TH DAY OF APRIL, 2024

ATTEST:

Lisa Smock, Mayor

Julie Eastman, City Clerk

First Reading: 04/09/2024

Second Reading:

Third Reading:

I certify that the foregoing was posted as Ordinance No. _____ on the ____ day of _____, 20__.

Julie Eastman, City Clerk

ORDINANCE 286

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ELK RUN HEIGHTS, IOWA, BY AMENDING PROVISIONS PERTAINING TO SEWER SERVICE CHARGES

BE IT ENACTED by the City Council of the City Of Elk Run Heights, Iowa:

SECTION 1. SECTION MODIFIED. Chapter 13.16 of the Code of Ordinances of the City of Elk Run Heights, Iowa, is repealed, and the following rates adopted in lieu thereof:

13.16.050 Classifications established.

The following class of users and charges to those users are established:

- A. Class I. Residential Users. Single Family contributors forty dollars (\$41.20) per month for operation and maintenance, including replacement.
- B. Class II. Light Commercial/Institutional Users. Nonresidential users who contribute between zero and five thousand gallons per month of less than or equal to normal domestic strength wastewater, forty dollars (\$41.20) per month for operation and maintenance, including replacement.
- C. Class III. Medium Commercial/Institutional Users. Nonresidential users who contribute between five thousand and seventeen thousand gallons per month of less than or equal to normal domestic strength wastewater, sixty dollars (\$61.80) per month for operation and maintenance, including replacement.
- D. IV Class.
 1. Heavy Commercial and Industrial Users (nonresidential users who contribute more than seventeen thousand gallons per month)
 2. Each contributor shall pay a minimum charge of twenty-eight dollars (\$28.84). In addition, each contributor shall pay a user rate of three dollars and four cents (\$3.04) per thousand gallons per month of water or wastewater as determined in subsection D(3) of this section.
 3. For industrial and commercial contributors, user charges shall be based on water meter readings for the current month. If a commercial or industrial contributor has a consumptive use of water, or in some other manner uses water which is not returned to the wastewater works, the user charge for that contributor may be based on a wastewater meter or separate water meter installed and maintained at the contributor's expense, and in a manner acceptable to the city.
 4. The wastewater superintendent shall identify those contributors whose wastewater significantly exceeds the strength of normal domestic wastewater and shall thereafter, through regular sampling and testing, monitor the strength and volume of the wastewater.
- E. Class V. Heavy institutional Users (Schools). Four hundred and twenty-seven dollars and forty-five cents (\$427.45) per month for operation and maintenance, including replacement.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. New rates to go into effect July 1, 2024

PASSED AND APPROVED BY THE COUNCIL THE 11TH DAY OF JUNE 2024

First Reading:
Second Reading:
Third Reading:

ATTEST:

Lisa Smock, Mayor

Julie Eastman, City Clerk

I certify that the foregoing was published as Ordinance No. ___ on the ___ day of _____, 20__.

Julie Eastman, City Clerk

ORDINANCE 287

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ELK RUN HEIGHTS, IOWA, BY AMENDING PROVISIONS PERTAINING TO WATER SERVICE CHARGES

BE IT ENACTED by the City Council of Elk Run Heights, Iowa:

SECTION 1. Section(s) Modified. Chapter 13.04 Section 13.04.050 Rates and charges – General requirements Paragraph A and B of the Elk Run Heights Municipal Code of Ordinances is repealed, and the following rates adopted in lieu thereof;

A. Minimum rates and charges for water services based upon two thousand gallons monthly (2,000) shall be as follows:

Meter Size	(in inches)	Monthly Billing
	5/8	\$20.35
	1	\$24.75
	2	\$28.05
	3	\$31.35
	4	\$33.55

B. Rates and charges over the minimum shall be three dollars and twenty-one cents (\$3.30) per 1,000 gallons

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. New rates to go into effect July 1, 2024

PASSED AND APPROVED BY THE COUNCIL THE 11TH DAY OF JUNE 2024

First Reading:
Second Reading:
Third Reading:

ATTEST:

Lisa Smock, Mayor

Julie Eastman, City Clerk

I certify that the foregoing was published as Ordinance No. ___ on the ___ day of _____, 20__

Julie Eastman, City Clerk

ORDINANCE 288

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ELK RUN HEIGHTS, IOWA, BY AMENDING PROVISIONS FLOOD PLAIN MANAGEMENT

BE IT ENACTED by the City Council of the City of Elk Run Heights, Iowa:

SECTION 1. SECTION MODIFIED. Chapter 150 of the Code of Ordinances of the City of Elk Run Heights, Iowa, is repealed and the following adopted in lieu thereof:

CHAPTER 160

FLOOD PLAIN MANAGEMENT

160.01 Definitions	160.08 General Floodplain (Overlay) District (GF)
160.02 Statutory Authority, Findings of Fact and Purpose	160.09 Reserved
160.03 General Provisions	160.10 Appointment and Duties of Board of Adjustment
160.04 Administration	160.11 Nonconforming Uses
160.05 Establishment of Zoning (Overlay) Districts	160.12 Penalties for Violation
160.06 Floodway (Overlay) District (FW)	160.13 Amendments
160.07 Floodway Fringe (Overlay) District (FF)	

160.01 DEFINITIONS. Unless specifically defined below, words or phrases used in this chapter shall be interpreted so as to give them the meaning they have in common usage and to give this chapter its most reasonable application.

1. “Appurtenant structure” means a structure which is on the same parcel of the property as the principal structure to be insured and the use of which is incidental to the use of the principal structure
2. “Base flood” means the flood having one percent chance of being equaled or exceeded in any given year and is also commonly referred to as the “100-year flood.”
3. “Base flood elevation” (BFE) means the elevation floodwaters would reach at a particular site during the occurrence of a base flood event.
4. “Basement” means any enclosed area of a building which has its floor or lowest level below ground level (subgrade) on all sides. Also see “lowest floor.”
5. “Development” means any man-made change to improved or unimproved real estate, including (but not limited to) buildings or other structures, mining, dredging, filling, grading, paving, excavation, drilling operations or storage of equipment or materials. “Development” does not include minor projects or routine maintenance of existing buildings and facilities, as defined in this section. It also does not include gardening, plowing, and similar practices that do not involve filling or grading.
6. “Enclosed area below lowest floor” means the floor of the lowest enclosed area in a building when all the following criteria are met:
 - A. The enclosed area is designed to flood to equalize hydrostatic pressure during flood events with walls or openings that satisfy the provisions of Section 160.07(2)(D)(1) of this chapter.

- B. The enclosed area is unfinished (not carpeted, drywalled, etc.) and used solely for low damage potential uses such as building access, parking, or storage.
 - C. Machinery and service facilities (e.g., hot water heater, furnace, electrical service) contained in the enclosed area are located at least one foot above the base flood elevation.
 - D. The enclosed area is not a basement as defined in this section.
7. “Existing construction” means any structure for which the start of construction commenced before the effective date of the first floodplain management regulations adopted by the community.
8. “Existing factory-built home park or subdivision” means a factory-built home park or subdivision for which the construction of facilities for servicing the lots on which the factory-built homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the first floodplain management regulations adopted by the community.
9. “Expansion of existing factory-built home park or subdivision” means the preparation of additional sites by the construction of facilities for servicing the lots on which the factory-built homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).
10. “Factory-built home” means any structure, designed for residential use which is wholly or in substantial part, made, fabricated, formed or assembled in manufacturing facilities for installation or assembly and installation, on a building site. For the purpose of this chapter, factory-built homes include mobile homes, manufactured homes, and modular homes; and also include recreational vehicles which are placed on a site for greater than 180 consecutive days and not fully licensed for and ready for highway use.
11. “Factory-built home park or subdivision” means a parcel or contiguous parcels of land divided into two or more factory-built home lots for sale or lease.
12. “500-year flood” means a flood, the magnitude of which has a two-tenths percent chance of being equaled or exceeded in any given year or which, on average, will be equaled or exceeded at least once every 500 years.
13. “Flood” means a general and temporary condition of partial or complete inundation of normally dry land areas resulting from the overflow of streams or rivers or from the unusual and rapid runoff of surface waters from any source.
14. “Flood insurance rate map” (FIRM) means the official map prepared as part of (but published separately from) the Flood Insurance Study which delineates both the flood hazard areas and the risk premium zones applicable to the community.
15. “Flood insurance study” (FIS) means a report published by FEMA for a community issued along with the community’s Flood Insurance Rate Maps. The study contains such background data as the base flood discharge and water surface elevations that were used to prepare the FIRM.
16. “Floodplain” means any land area susceptible to being inundated by water as a result of a flood.
17. “Floodplain management” means an overall program of corrective and preventive measures for reducing flood damages and promoting the wise use of floodplains, including (but not limited to) emergency preparedness plans, flood control works, floodproofing and floodplain management regulations.

18. “Floodproofing” means any combination of structural and nonstructural additions, changes, or adjustments to structures, including utility and sanitary facilities, which will reduce or eliminate flood damage to such structures.
19. “Floodway” means the channel of a river or stream and those portions of the floodplains adjoining the channel, which are reasonably required to carry and discharge flood waters or flood flows so that confinement of flood flows to the floodway area will not cumulatively increase the water surface elevation of the base flood by more than one foot.
20. “Floodway fringe” means those portions of the Special Flood Hazard Area outside the floodway.
21. “Highest adjacent grade” means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.
22. “Historic structure” means any structure that is:
 - A. Listed individually in the National Register of Historic Places, maintained by the Department of Interior, or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing of the National Register.
 - B. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district.
 - C. Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior.
 - D. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either: (i) by an approved State program as determined by the Secretary of the Interior; or (ii) directly by the Secretary of the Interior in states without approved programs.
23. “Lowest floor” means the floor of the lowest enclosed area in a building including a basement except when the criteria listed in the definition of Enclosed Area Below Lowest Floor are met.
24. “Maximum damage potential development” means hospitals and like institutions; buildings or building complexes containing documents, data, or instruments of great public value; buildings or building complexes containing materials dangerous to the public or fuel storage facilities; power installations needed in emergency or other buildings or building complexes similar in nature or use.
25. “Minor projects” means small development activities (except for filling, grading, and excavating) valued at less than \$500.00.
26. “New construction” (new buildings, factory-built home parks, accessory structures) means those structures or development for which the start of construction commenced on or after the effective date of the first floodplain management regulations adopted by the community.
27. “New factory-built home park or subdivision” means a factory-built home park or subdivision for which the construction of facilities for servicing the lots on which the factory-built homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of the effective date of the first floodplain management regulations adopted by the community.
28. “Recreational vehicle” means a vehicle which is:

- A. Built on a single chassis.
 - B. Four hundred (400) square feet or less when measured at the largest horizontal projection.
 - C. Designed to be self-propelled or permanently towable by a light duty truck.
 - D. Designed primarily not for use as a permanent dwelling but as a temporary living quarters for recreational, camping, travel, or seasonal use.
29. “Routine maintenance of existing buildings and facilities” means repairs necessary to keep a structure in a safe and habitable condition that do not trigger a building permit, provided they are not associated with a general improvement of the structure or repair of a damaged structure. Such repairs include:
- A. Normal maintenance of structures such as re-roofing, replacing roofing tiles and replacing siding.
 - B. Exterior and interior painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.
 - C. Basement sealing.
 - D. Repairing or replacing damaged or broken window panes.
 - E. Repairing plumbing systems, electrical systems, heating or air conditioning systems, and repairing wells or septic systems.
30. “Special flood hazard area” (SFHA) means the land within a community subject to the base flood. This land is identified on the community’s Flood Insurance Rate Map as Zone A, A1-30, AE, AH, AO, AR, and/or A99.
31. “Start of construction” includes substantial improvement, and means the date the development permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement, was within 180 days of the permit date. The actual start means either the first placement or permanent construction of a structure on a site, such as pouring of a slab or footings, the installation of pile, the construction of columns, or any work beyond the stage of excavation; or the placement of a factory-built home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of the building, whether or not that alteration affects the external dimensions of the building.
32. “Structure” means anything constructed or erected on the ground or attached to the ground, including (but not limited to) buildings, factories, sheds, cabins, factory-built homes, storage tanks, grain storage facilities, and/or other similar uses.
33. “Substantial damage” means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damage condition would equal or exceed 50 percent of the market value of the structure before the damage occurred. Volunteer labor and donated materials shall be included in the estimated cost of repair.

Substantial damage also means flood-related damages sustained by a structure on two separate occasions during a 10-year period for which the cost of repairs at the time of such flood event, on

the average, equals or exceeds 25 percent of the market value of the structure before the damage occurred. Volunteer labor and donated materials shall be included in the estimated cost of repair.

34. “Substantial improvement” means any improvement to a structure which satisfies either of the following criteria:

A. Any repair, reconstruction or improvement of a structure taking place during a 10-year period, the cumulative cost of which, equals or exceeds fifty (50) percent of the market value of the structure either (i) before the “start of construction” of the first improvement of the structure, or (ii) if the structure has been “substantially damaged” and is being restored, before the damage occurred.)

The term does not, however, include any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions. The term also does not include any alteration of a historic structure, provided the alteration will not preclude the structure’s designation as a historic structure.

B. Any addition which increases the original floor area of a building by 25 percent or more. All additions constructed after the effective date of the first floodplain management regulations adopted by the community shall be added to any proposed addition in determining whether the total increase in original floor space would exceed 25 percent.

35. “Variance” means a grant of relief by a community from the terms of the floodplain management regulations.

36. “Violation” means the failure of a structure or other development to be fully compliant with the community’s floodplain management regulations.

160.02 STATUTORY AUTHORITY, FINDINGS OF FACT AND PURPOSE.

1. The Legislature of the State of Iowa has in Chapter 414, *Code of Iowa*, as amended, delegated the power to cities to enact zoning regulations to secure safety from flood and to promote health and the general welfare.

2. Findings of Fact.

A. The flood hazard areas of the City are subject to periodic inundation which can result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base all of which adversely affect the public health, safety and general welfare of the community.

B. These flood losses, hazards, and related adverse effects are caused by: (i) the occupancy of flood hazard areas by uses vulnerable to flood damages which create hazardous conditions as a result of being inadequately elevated or otherwise protected from flooding; and (ii) the cumulative effect of obstructions on the floodplain causing increases in flood heights and velocities.

C. This chapter relies upon engineering methodology for analyzing flood hazards which is consistent with the standards established by the Department of Natural Resources.

3. Statement of Purpose. It is the purpose of this chapter to protect and preserve the rights, privileges, and property of the City and its residents and to preserve and improve the peace, safety, health, welfare, and comfort and convenience of its residents by minimizing those flood losses described in Paragraph 2(A) of this section with provisions designed to:

- A. Reserve sufficient floodplain area for the conveyance of flood flows so that flood heights and velocities will not be increased substantially.
- B. Restrict or prohibit uses which are dangerous to health, safety, or property in times of flood or which cause excessive increases in flood heights or velocities.
- C. Require that uses vulnerable to floods, including public facilities which serve such uses, be protected against flood damage at the time of initial construction or substantial improvement.
- D. Protect individuals from buying lands which may not be suited for intended purposes because of flood hazard.
- E. Assure that eligibility is maintained for property owners in the community to purchase flood insurance through the National Flood Insurance Program.

160.03 GENERAL PROVISIONS.

1. **Lands to Which Chapter Applies.** The provisions of this chapter shall apply to all lands within the jurisdiction of the City shown on the Official Floodplain Zoning Map as being within the boundaries of the Floodway, Floodway Fringe, and General Floodplain (Overlay) Districts, as established in Section 160.05 of this chapter.
2. **Establishment of Official Floodplain Zoning Map.** The Flood Insurance Rate Maps (FIRM) for Black Hawk County and Incorporated Areas, City of Elk Run Heights, Panels 19013C0307F, 0309F, 0328F dated July 18, 2011; and Panel 19013C0326G dated May 8, 2024, which were prepared as part of the Flood Insurance Study for Black Hawk County are hereby adopted by reference and declared to be the Official Floodplain Zoning Map. The flood profiles and all explanatory material contained with the Flood Insurance Study are also declared to be a part of this chapter.
3. **Rules for Interpretation of District Boundaries.** The boundaries of the zoning district areas shall be determined by scaling distances on the Official Floodplain Zoning Map. When an interpretation is needed as to the exact location of a boundary, the Floodplain Administrator shall make the necessary interpretation. The Board of Adjustment shall hear and decide appeals when it is alleged that there is an error in any requirement, decision, or determination made by the Floodplain Administrator in the enforcement or administration of this chapter.
4. **Compliance.** No structure or land shall hereafter be used and no structure shall be located, extended, converted, or structurally altered without full compliance with the terms of this chapter and other applicable regulations which apply to uses within the jurisdiction of this chapter.
5. **Abrogation and Greater Restrictions.** It is not intended by this chapter to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this chapter imposes greater restrictions, the provision of this chapter shall prevail. All other ordinances inconsistent with this chapter are hereby repealed to the extent of the inconsistency only.
6. **Interpretation.** In their interpretation and application, the provisions of this chapter shall be held to be minimum requirements and shall be liberally construed in favor of the governing body and shall not be deemed a limitation or repeal of any other powers granted by State statutes.
7. **Warning and Disclaimer of Liability.** The standards required by this chapter are considered reasonable for regulatory purposes. This chapter does not imply that areas outside the designated Floodplain (Overlay) District areas will be free from flooding or flood damages. This chapter shall not create liability on the part of the City or any officer or employee thereof for any flood damages that result from reliance on this chapter or any administrative decision lawfully made thereunder.

8. Severability. If any section, clause, provision, or portion of this chapter is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this chapter shall not be affected thereby.

160.04 ADMINISTRATION.

1. Appointment, Duties and Responsibilities of Local Official. The Mayor is hereby appointed to implement and administer the provisions of this chapter and will herein be referred to as the Floodplain Administrator. Duties and responsibilities of the Floodplain Administrator shall include (but not necessarily be limited to) the following:

A. Review all floodplain development permit applications to assure that the provisions of this chapter will be satisfied.

B. Review floodplain development applications to assure that all necessary permits have been obtained from federal, State, and local governmental agencies including approval when required from the Department of Natural Resources for floodplain construction.

C. Record and maintain a record of: (i) the elevation (in relation to North American Vertical Datum 1988) of the lowest floor (including basement) of all new or substantially improved structures; or (ii) the elevation to which new or substantially improved structures have been floodproofed.

D. Notify adjacent communities/counties and the Department of Natural Resources prior to any proposed alteration or relocation of a watercourse and submit evidence of such notifications to the Federal Emergency Management Agency.

E. Keep a record of all permits, appeals, and such other transactions and correspondence pertaining to the administration of this chapter.

F. Submit to the Federal Insurance Administrator an annual report concerning the community's participation, utilizing the annual report form supplied by the Federal Insurance Administrator.

G. Notify the Federal Insurance Administration of any annexations or modifications to the community's boundaries.

H. Review subdivision proposals to ensure such proposals are consistent with the purpose of this chapter and advise the Board of Adjustment of potential conflict.

I. Maintain the accuracy of the community's Flood Insurance Rate Maps when:

(1) Development placed within the Floodway (Overlay) District results in any of the following:

a. An increase in the Base Flood Elevations; or

b. Alteration to the floodway boundary;

(2) Development placed in Zones A, AE, AH, and A1-30 that does not include a designated floodway that will cause a rise of more than one foot in the base elevation; or

(3) Development relocates or alters the channel.

Within six months of the completion of the development, the applicant shall submit to FEMA all scientific and technical data necessary for a Letter of Map Revision.

J. Perform site inspections to ensure compliance with the standards of this chapter.

K. Forward all requests for variances to the Board of Adjustment for consideration. Ensure all requests include the information ordinarily submitted with applications as well as any additional information deemed necessary to the Board of Adjustment.

2. Floodplain Development Permit.

A. Permit Required. A Floodplain Development Permit issued by the Floodplain Administrator shall be secured prior to any floodplain development (any man-made change to improved and unimproved real estate, including but not limited to buildings or other structures, mining, filling, grading, paving, excavation, storage of materials and equipment, or drilling operations), including the placement of factory-built homes.

B. Application for Permit. Application shall be made on forms furnished by the Floodplain Administrator and shall include the following:

(1) Description of the work to be covered by the permit for which application is to be made.

(2) Description of the land on which the proposed work is to be done (e.g., lot, block, track, street address or similar description) that will readily identify and locate the work to be done.

(3) Location and dimensions of all structures and additions.

(4) Indication of the use or occupancy for which the proposed work is intended.

(5) Elevation of the base flood.

(6) Elevation (in relation to North American Vertical Datum 1988) of the lowest floor (including basement) of structure or of the level to which a structure is to be floodproofed.

(7) For structures being improved or rebuilt, the estimated cost of improvements and market value of the structure prior to the improvements.

(8) Such other information as the Floodplain Administrator deems reasonably necessary (e.g., drawings or a site plan) for the purpose of this chapter.

C. Action on Permit Application. The Floodplain Administrator shall, within a reasonable time, determine as to whether the proposed floodplain development meets the applicable standards of this chapter and shall approve or disapprove the application. For disapprovals, the applicant shall be informed, in writing, of the specific reasons therefor. The Floodplain Administrator shall not issue permits for variances except as directed by the Board of Adjustment.

D. Construction and Use to Be as Provided in Application and Plans. Floodplain development permits based on the basis of approved plans and applications authorize only the use, arrangement, and construction set forth in such approved plans and applications and no other use, arrangement, or construction. Any use, arrangement, or construction at variance with that authorized shall be deemed a violation of this chapter. The applicant shall be required to submit certification by a professional engineer or land surveyor, as appropriate, registered in the State of Iowa, that the finished fill, structure floor elevations, floodproofing, or other flood protection measures were accomplished in compliance with the provisions of this chapter, prior to the use or occupancy of any structure.

160.05 ESTABLISHMENT OF ZONING (OVERLAY) DISTRICTS. The floodplain areas within the jurisdiction of this chapter are hereby divided into the following districts:

1. Floodway (Overlay) District (FW) – those areas identified as Floodway on the Official Floodplain Zoning Map.
2. Floodway Fringe (Overlay) District (FF) – those areas identified as Zone AE on the Official Floodplain Zoning Map but excluding those areas identified as Floodway.
3. General Floodplain (Overlay) District (GF) – those areas identified as Zone A on the Official Floodplain Zoning Map.

The boundaries shall be as shown on the Official Floodplain Zoning Map. Within these districts, all uses not allowed as permitted uses are prohibited unless a variance to the terms of this chapter is granted after due consideration by the Board of Adjustment.

160.06 FLOODWAY (OVERLAY) DISTRICT (FW).

1. Permitted Uses. All development within the Floodway District shall be permitted to the extent that they are not prohibited by any other ordinance (or underlying zoning district) and provided they meet applicable performance standards of the Floodway District.
2. Performance Standards. All Floodway District uses allowed as a permitted use shall meet the following standards.
 - A. No development shall be permitted in the Floodway District that would result in any increase in the base flood elevation. Consideration of the effects of any development on flood levels shall be based upon the assumption that an equal degree of development would be allowed for similarly situated lands.
 - B. All development within the Floodway District shall:
 - (1) Be consistent with the need to minimize flood damage.
 - (2) Use construction methods and practices that will minimize flood damage.
 - (3) Use construction materials and utility equipment that are resistant to flood damage.
 - C. No development shall affect the capacity or conveyance of the channel or floodway of any tributary to the main stream, drainage ditch, or any other drainage facility or system.
 - D. Structures, buildings, recreational vehicles and sanitary and utility systems, if permitted, shall meet the applicable performance standards of the Floodway Fringe District and shall be constructed or aligned to present the minimum possible resistance to flood flows.
 - E. Structures, if permitted, shall have a low flood damage potential and shall not be for human habitation.
 - F. Storage of materials or equipment that are buoyant, flammable, explosive or injurious to human, animal or plant life is prohibited. Storage of other material may be allowed if readily removable from the Floodway District within the time available after flood warning.
 - G. Watercourse alterations or relocations (channel changes and modifications) must be designed to maintain the flood carrying capacity within the altered or relocated portion. In addition, such alterations or relocations must be approved by the Department of Natural Resources.

H. Any fill allowed in the floodway must be shown to have some beneficial purpose and shall be limited to the minimum amount necessary.

I. Pipeline river or stream crossings shall be buried in the streambed and banks or otherwise sufficiently protected to prevent rupture due to channel degradation and meandering or due to the action of flood flows.

160.07 FLOODWAY FRINGE (OVERLAY) DISTRICT FF.

1. Permitted Uses. All development within the Floodway Fringe District shall be permitted to the extent that they are not prohibited by any other ordinance (or underlying zoning district) and provided they meet applicable performance standards of the Floodway Fringe District.

2. Performance Standards. All development must be consistent with the need to minimize flood damage and meet the following applicable performance standards. Until a regulatory floodway is designated, no development may increase the Base Flood Elevation more than one (1) foot. The applicant will be responsible for providing the Department of Natural Resources with sufficient technical information to make such determination.

A. All development shall:

(1) Be designed and adequately anchored to prevent flotation, collapse, or lateral movement.

(2) Use construction methods and practices that will minimize flood damage.

(3) Use construction materials and utility equipment that are resistant to flood damage.

B. Residential Structures. All new or substantially improved residential structures shall have the lowest floor, including basement, elevated a minimum of one foot above the base flood elevation. Construction shall be upon compacted fill which shall, at all points, be no lower than one foot above the base flood elevation and extend at such elevation at least 18 feet beyond the limits of any structure erected thereon. Alternate methods of elevating (such as piers or extended foundations) may be allowed, subject to favorable consideration by the Board of Adjustment, where existing topography, street grades, or other factors preclude elevating by fill. In such cases, the methods used must be adequate to support the structure as well as withstand the various forces and hazards associated with flooding. All new residential structures located in areas that would become isolated due to flooding of surrounding ground shall be provided with a means of access that will be passable by wheeled vehicles during the base flood. However, this criterion shall not apply where the Floodplain Administrator determines there is sufficient flood warning time for the protection of life and property. When estimating flood warning time, consideration shall be given to the criteria listed in 567-75.2(3), Iowa Administrative Code.

C. Nonresidential Structures. All new or substantially improved nonresidential structures shall have the lowest floor (including basement) elevated a minimum of one foot above the base flood elevation, or together with attendant utility and sanitary systems, be floodproofed to such a level. When floodproofing is utilized, a professional engineer registered in the State of Iowa shall certify that the floodproofing methods used are adequate to withstand the flood depths, pressures, velocities, impact and uplift forces and other factors associated with the base flood; and that the structure, below the base flood elevation is watertight with walls substantially impermeable to the passage of water. A record of the certification indicating the specific elevation (in relation to North American Vertical Datum 1988) to which any structures are floodproofed shall be maintained by the Floodplain Administrator.

D. All New and Substantially Improved Structures:

(1) Fully enclosed areas below the lowest floor (not including basements) that are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or meet or exceed the following minimum criteria:

- a. A minimum of two openings, with positioning on at least two walls, having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided.
- b. The bottom of all openings shall be no higher than one foot above grade.
- c. Openings may be equipped with screens, louvers, valves, or other coverings or devices provided they permit the automatic entry and exit of floodwaters.

Such areas shall be used solely for parking of vehicles, building access and low damage potential storage. Where the distance between the floor and ceiling of the fully enclosed area below the “lowest floor” is five feet or more, the applicant shall be required to sign and record with the Black Hawk County Recorder a Non-Conversion Agreement that ensures the lower enclosed area remains compliant with the criteria outlined in this subsection.

(2) New and substantially improved structures must be designed (or modified) and adequately anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy.

(3) New and substantially improved structures shall be constructed with electric meter, electrical service panel box, hot water heater, heating, air conditioning, ventilation equipment (including ductwork), and other similar machinery and equipment elevated (or in the case on non-residential structures, optionally floodproofed to) a minimum of one (1) foot above the base flood elevation.

(4) New and substantially improved structures shall be constructed with plumbing, gas lines, water/gas meters and other similar service utilities either elevated (or in the case of non-residential structures, optionally floodproofed to) a minimum of one (1) foot above the base flood elevation or designed to be watertight and withstand inundation to such a level.

E. Factory-Built Homes:

(1) All new and substantially improved factory-built homes, including those placed in existing factory-built home parks or subdivisions, shall be elevated on a permanent foundation such that the lowest floor of the structure is a minimum of one foot above the base flood elevation.

(2) All new and substantially improved factory-built homes, including those placed in existing factory-built home parks or subdivisions, shall be anchored to resist flotation, collapse, or lateral movement. Anchorage systems may include, but are not limited to, use of over-the-top or frame ties to ground anchors as required by the *State Building Code*.

F. Utility and Sanitary Systems:

(1) On-site waste disposal and water supply systems shall be located or designed to avoid impairment to the system or contamination from the system during flooding.

(2) All new and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the system as well as the discharge of effluent into flood waters. Wastewater treatment facilities (other than on-site systems) shall be provided with a level of flood protection equal to or greater than one foot above the base flood elevation.

(3) New or replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system. Water supply treatment facilities (other than on-site systems) shall be provided with a level of protection equal to or greater than one foot above the base flood elevation.

(4) Utilities such as gas or electrical systems shall be located and constructed to minimize or eliminate flood damage to the system and the risk associated with such flood damaged or impaired systems.

G. Storage of Equipment and Materials. Storage of equipment and materials that are flammable, explosive, or injurious to human, animal, or plant life is prohibited unless elevated a minimum of one foot above the base flood elevation. Other material and equipment must either be similarly elevated or: (i) not subject to major flood damage and anchored to prevent movement due to flood waters; or (ii) readily removable from the area within the time available after flood warning.

H. Flood Control Structures. Flood control structural works such as levees, flood walls, etc. shall provide, at a minimum, protection from the base flood with a minimum of three feet of design freeboard and shall provide for adequate interior drainage. In addition, the Department of Natural Resources shall approve structural flood control works.

I. Watercourse Alterations. Watercourse alterations or relocations must be designed to maintain the flood carrying capacity within the altered or relocated portion. In addition, the Department of Natural Resources must approve such alterations or relocations.

J. Subdivision. Subdivisions (including factory-built home parks and subdivisions) shall be consistent with the need to minimize flood damages and shall have adequate drainage provided to reduce exposure to flood damage. Development associated with subdivision proposals (including the installation of public utilities) shall meet the applicable performance standards of this chapter. Subdivision proposals intended for residential use shall provide all lots with a means of access which will be passable by wheeled vehicles during the base flood. Proposals for subdivisions greater than five acres or 50 lots (whichever is less) shall include base flood elevation data for those areas located within the Floodway Fringe (Overlay) District.

K. Accessory Structures to Residential Uses.

(1) Detached garages, sheds, and similar structures that are incidental to a residential use are exempt from the base flood elevation requirements where the following criteria are satisfied:

a. The structure shall be designed to have low flood damage potential. Its size shall not exceed 600 sq. ft. in size. Those portions of the structure located less than 1 foot above the base flood elevation must be constructed of flood-resistant materials.

b. The structure shall be used solely for low flood damage potential purposes such as vehicle parking and limited storage. The structure shall not be used for human habitation.

c. The structure shall be constructed and placed on the building site so as to offer minimum resistance to the flow of floodwaters.

d. The structure shall be firmly anchored to prevent flotation, collapse, and lateral movement which may result in damage to other structures.

e. The structure's service facilities such as electrical and heating equipment shall be elevated or floodproofed to at least one foot above the base flood elevation.

f. The structure's walls shall include openings that satisfy the provisions of Paragraph D(1) of this subsection.

(2) Exemption from the base flood elevation requirements for such a structure may result in increased premium rates for flood insurance coverage of the structure and its contents.

L. **Recreational Vehicles.** Recreational vehicles are exempt from the requirements of Paragraph E of this subsection regarding anchoring and elevation of factory-built homes when the following criteria are satisfied.

(1) The recreational vehicle shall be located on the site for less than 180 consecutive days; and

(2) The recreational vehicle must be fully licensed and ready for highway use. A recreational vehicle is ready for highway use if it is on its wheels or jacking system and is attached to the site only by quick disconnect type utilities and security devices and has no permanently attached additions.

Recreational vehicles that are located on the site for more than 180 consecutive days or are not ready for highway use must satisfy requirements of Paragraph E of this subsection regarding anchoring and elevation of factory-built homes.

M. **Pipeline Crossings.** Pipeline river and stream crossings shall be buried in the streambed and banks, or otherwise sufficiently protected to prevent rupture due to channel degradation and meandering.

N. **Maximum Damage Potential Development.** All new or substantially improved maximum damage potential development shall have the lowest floor (including basement) elevated a minimum of one (1) foot above the elevation of the 500-year flood, or together with attendant utility and sanitary systems, be floodproofed to such a level. When floodproofing is utilized, a professional engineer registered in the State of Iowa shall certify that the floodproofing methods used are adequate to withstand the flood depths, pressures, velocities, impact and uplift forces and other factors associated with the 0.2% annual chance flood; and that the structure, below the 0.2% annual chance flood elevation is watertight with walls substantially impermeable to the passage of water. A record of the certification indicating the specific elevation (in relation to North American Vertical Datum 1988) to which any structures are floodproofed shall be maintained by the Administrator. Where 0.2% chance flood elevation data has not been provided in the Flood Insurance Study, the Iowa Department of Natural Resources shall be contacted to compute such data. The applicant will be responsible for providing the Department of Natural Resources with sufficient technical information to make such determinations.

160.08 GENERAL FLOODPLAIN (OVERLAY) DISTRICT FP.

1. Permitted Uses. All development within the General Floodplain District shall be permitted to the extent that they are not prohibited by any other ordinance (or underlying zoning district) and provided they meet the applicable performance standards of the General Floodplain District.

A. Any development which involves placement of structures, factory-built homes, fill or other obstructions, storage of materials or equipment, excavation or alteration of a watercourse shall be reviewed by the Department of Natural Resources to determine: (i) whether the land involved is either wholly or partly within the floodway or floodway fringe; and (ii) the base flood elevation. The applicant shall be responsible for providing the Department of Natural Resources with sufficient technical information to make the determination.

B. Review by the Iowa Department of Natural Resources is not required for the proposed construction of new or replacement bridges or culverts where:

(1) The bridge or culvert is located on a stream that drains less than two square miles; and

(2) The bridge or culvert is not associated with a channel modification that constitutes a channel change as specified in 567-71.2(2), Iowa Administrative Code.

2. Performance Standards.

A. All development, or portions thereof, to be located in the floodway as determined by the Department of Natural Resources shall meet the applicable provisions and standards of the Floodway (Overlay) District (Section 160.06).

B. All development, or portions thereof, to be located in the floodway fringe as determined by the Department of Natural Resources shall meet the applicable provisions and standards of the Floodway Fringe (Overlay) District (Section 160.07).

160.09 RESERVED.

160.10 ESTABLISHMENT OF APPEAL AND VARIANCE PROCEDURES. The Board of Adjustment shall hear and decide: (i) appeals; and (ii) requests for variances to the provisions of this chapter, and shall take any other action which is required of the Board.

1. Appeals. Where it is alleged there is any error in any order, requirement, decision, or determination made by an administrative official in the enforcement of this chapter, the aggrieved party may appeal such action. The notice of appeal shall be filed with the Board and with the official from whom the appeal is taken and shall set forth the specific reason for the appeal. The official from whom the appeal is taken shall transmit to the Board all the documents constituting the record upon which the action appealed from was taken.

2. Variance. The Board may authorize upon request in specific cases such variances from the terms of this chapter that will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of this chapter will result in unnecessary hardship. Variances granted must meet the following applicable standards.

A. Variances shall only be granted upon: (i) a showing of good and sufficient cause; (ii) a determination that failure to grant the variance would result in exceptional hardship to the applicant; and (iii) a determination that the granting of the variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense,

create nuisances, cause fraud on or victimization of the public or conflict with existing local codes or ordinances.

B. Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood would result. Consideration of the effects of any development on flood levels shall be based upon the assumption that an equal degree of development would be allowed for similarly situated lands.

C. Variances shall only be granted upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.

D. In cases where the variance involves a lower level of flood protection for structures than what is ordinarily required by this chapter, the applicant shall be notified in writing over the signature of the Floodplain Administrator that: (i) the issuance of a variance will result in increased premium rates for flood insurance up to amounts as high as \$25.00 for \$100.00 of insurance coverage; and (ii) such construction increases risks to life and property.

E. All variances granted shall have the concurrence or approval of the Department of Natural Resources.

3. Hearings and Decisions of the Board.

A. Hearings. Upon the filing with the Board of an appeal or a request for a variance, the Board shall hold a public hearing. The Board shall fix a reasonable time for the hearing and give public notice thereof, as well as due notice to parties in interest. At the hearing, any party may appear in person or by agent or attorney and present written or oral evidence. The Board may require the appellant or applicant to provide such information as is reasonably deemed necessary and may request the technical assistance and/or evaluation of a professional engineer or other expert person or agency, including the Department of Natural Resources.

B. Decisions. The Board shall arrive at a decision on an appeal or variance within a reasonable time. In passing upon an appeal, the Board may, so long as such action is in conformity with the provisions of this chapter, reverse or affirm, wholly or in part, or modify the order, requirement, decision, or determination appealed from, and it shall make its decision, in writing, setting forth the findings of fact and the reasons for its decision. In granting a variance, the Board shall consider such factors as contained in this section and all other relevant sections of this chapter and may prescribe such conditions as contained in Subparagraph (2) of this paragraph.

(1) Factors Upon Which the Decision of the Board Shall Be Based. In passing upon applications for variances, the Board shall consider all relevant factors specified in other sections of this chapter and:

a. The danger to life and property due to increased flood heights or velocities caused by encroachments.

b. The danger that materials may be swept on to other land or downstream to the injury of others.

c. The proposed water supply and sanitation systems and the ability of these systems to prevent disease, contamination, and unsanitary conditions.

d. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner.

- e. The importance of the services provided by the proposed facility to the City.
- f. The requirements of the facility for a floodplain location.
- g. The availability of alternative locations not subject to flooding for the proposed use.
- h. The compatibility of the proposed use with existing development and development anticipated in the foreseeable future.
- i. The relationship of the proposed use to the comprehensive plan and floodplain management program for the area.
- j. The safety of access to the property in times of flood for ordinary and emergency vehicles.
- k. The expected heights, velocity, duration, rate of rise and sediment transport of the flood water expected at the site.
- l. The cost of providing governmental services during and after flood conditions, including maintenance and repair of public utilities (sewer, gas, electrical, and water systems), facilities, streets, and bridges.
- m. Such other factors which are relevant to the purpose of this chapter.

(2) Conditions Attached to Variances. Upon consideration of the factors listed above, the Board may attach such conditions to the granting of variances as it deems necessary to further the purpose of this chapter. Such conditions may include, but not necessarily be limited to:

- a. Modification of waste disposal and water supply facilities.
- b. Limitation of periods of use and operation.
- c. Imposition of operational controls, sureties, and deed restrictions.
- d. Requirements for construction of channel modifications, dikes, levees, and other protective measures, provided such are approved by the Department of Natural Resources and are deemed the only practical alternative to achieving the purpose of this chapter.
- e. Floodproofing measures shall be designed consistent with the flood protection elevation for the particular area, flood velocities, duration, rate of rise, hydrostatic and hydrodynamic forces, and other factors associated with the regulatory flood. The Board shall require that the applicant submit a plan or document certified by a registered professional engineer that the floodproofing measures are consistent with the regulatory flood protection elevation and associated flood factors for the particular area.

4. Appeals to the Court. Any person or persons, jointly or severally, aggrieved by any decision of the Board may present to a court of record a petition, duly verified, setting forth that such decision is illegal, in whole or in part, specifying the grounds of the illegality. Such petition shall be presented to the court within thirty days after the filing of the decision in the office of the Board.

160.11 NONCONFORMING USES.

1. A structure or the use of a structure or premises which was lawful before the passage or amendment of the ordinance codified in this chapter, but which is not in conformity with the provisions of this chapter, may be continued subject to the following conditions:

- A. If such use is discontinued for six consecutive months, any future use of the building premises shall conform to this chapter.
- B. Uses or adjuncts thereof that are or become nuisances shall not be entitled to continue as nonconforming uses.

2. If any nonconforming use or structure is destroyed by any means, including flood, it shall not be reconstructed if the cost is more than 50 percent of the market value of the structure before the damage occurred, unless it is reconstructed in conformity with the provisions of this chapter. This limitation does not include the cost of any alteration to comply with existing state or local health, sanitary, building or safety codes or regulations or the cost of any alteration of a structure listed on the National Register of Historic Places, provided that the alteration shall not preclude its continued designation

Except as provided in Subsection 1(B) of this section, any use which has been permitted as a variance shall be considered a conforming use.

160.12 PENALTIES FOR VIOLATION. Violations of the provisions of this chapter or failure to comply with any of the requirements (including violations of conditions and safeguards established in connection with grants of variances) shall constitute a misdemeanor. Any person who violates this chapter or fails to comply with any of its requirements shall upon conviction thereof be fined not more than \$500.00 or imprisoned for not more than 30 days. Each day such violation continues shall be considered a separate offense. Nothing herein contained prevent the City from taking such other lawful action as is necessary to prevent or remedy violation.

160.13 AMENDMENTS. The regulations and standards set forth in this chapter may from time to time be amended, supplemented, changed, or repealed. No amendment, supplement, change, or modification shall be undertaken without prior approval of the Department of Natural Resources.

ADOPTED AND PASSED by the City Council of the City of _____ this _____ day of _____, 20__.

Mayor

Seal of City

Attest:

City Clerk

Public Hearing Date: April 9, 2024

Publication Date: _____

Effective Date: April 9, 2024

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed by the Council the 9th day of April 2024, and approved this 9th day of April, 2024

ATTEST:

Lisa Smock, Mayor

Julie Eastman, City Clerk

Reading: _____

Second Reading: _____

Third Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the ____ day of _____,
20____.

City Clerk



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 (563) 744-3422 Fax (563) 744-3146
 Fed ID # 42-1463491
 office@kluesnerconstruction.com

PROPOSAL

DATE	ESTIMATE #
3/6/2024	23896

NAME / ADDRESS	CELL NUMBER	FAX NUMBER	PHONE NUMBER
CITY OF ELK RUN HTS 5042 LAFAYETTE RD ELK RUN HTS, IA 50707		TOM 319-493-1055	515-408-7606 W...
	LOCATION		

DESCRIPTION	TOTAL
<p>SWEEPING OF THE CITY STREETS</p> <ul style="list-style-type: none"> • WE PROPOSE TO FURNISH THE EQUIPMENT AND LABOR NECESSARY FOR SWEEPING YOUR CITY STREETS • THE SWEEPER WE USE WILL BE A VAC-SWEEPER WITH WATER SYSTEM TO MINIMIZE THE DUST • THE CITY WILL PROVIDE A PLACE TO DUMP SWEEPINGS • THE CITY WILL PROVIDE WATER FOR THE SWEEPER <p>THE RATE WILL BE \$153.00 PER HOUR FOR THE WORK DESCRIBED ABOVE</p> <p>FINAL BILLING WILL BE BASED ON ACTUAL HOURS OF SWEEPING COMPLETED</p>	
<p>WE PROPOSE TO FURNISH MATERIAL AND LABOR - COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS. SIGN: <i>Brad Bronner Jr</i></p>	<p>TOTAL \$0.00</p>

PAYMENT DUE UPON COMPLETION OF THE WORK.
 PROPOSAL MAY BE WITHDRAWN BY US IF NOT
 ACCEPTED WITHIN 30 DAYS.

SIGNATURE _____