

City of Elk Run Heights  
Regular Council Meeting  
March 10, 2026 – 5:00 p.m.  
Located at Eddis Winstead Council Chambers

The City Council of the City of Elk Run Heights, Iowa met in regular session, according to law, the rules of said Council and prior notice given to each member thereof, in the Council Chambers of City Hall of Elk Run Heights, Iowa at 5:00 p.m. on the above date. Council members present in order or roll call: Thomas, Bass, Sallis, Wilson, Rodden. Quorum present.

Sallis/Wilson to approve the March 09, 2026 agenda. Ayes-Five. Motion carried. A. Thomas/Sallis to approve of the Consent Agenda: Approve the February 11, 2026 regular meeting minutes. b. Approval of Department reports: Building Inspection(NONE), Library (NONE), PeopleService, and Police. Ayes-Five. Motion carried.

Bass/Wilson to approve of the Resolution Calendar: a. Resolution 4290 authorizing the payment of bills. b. Resolution 4289 a resolution of the City Council of the City of Elk Run Heights, Iowa, authorizing the setting of the date of public hearing on proposed Tax Rate Levy for April 14, 2026. Roll call vote. Ayes-Five.

Public discussion: Tim Ratchford of 403 Gilbertville Rd questioned the bleachers going on the pickleball courts. Ron Pint of 441 Amber Ln asked about public comment being in the by-laws. Heather Prendergast stated it doesn't have to be in the by-law and reminded the public again that it is meant for the public to provide comments but there will be no Q&A. David Galbraith of 623 Amber Ln stated other surrounding towns do a Q&A and Attorney Prendergast stated doesn't make it right because others are doing it. Pam Ratchford of 403 Gilbertville Rd asked if Gilbertville Rd will be closed when finishing the sidewalks and Engineer Jon Tienda replied it will not be closed, could be one lane when the concrete truck is pouring.

Bass/Rodden to approve the Acknowledgement of Conflict of Interest for City Attorney and Consent given to Mayor to execute Waiver of Conflict. Attorney Prendergast stated her role is to review the 28E Agreement with Elk Run and Raymond to acknowledge it states what both parties want it to regarding the joint sewer. Ayes-Five. Motion Carried.

Rodden/Sallis to approve action on switching publishing to Independence. Attorney Prendergast went over code requirements. Ayes: Five.

Bass/Rodden to approve purchase of bleachers on pickle ball courts, covered by grant. Ayes: Five.

Public Works and PeopleService(N/A) updates/reports- Dustin Knight reported he'd been working on road repair (thanks to Dale for helping), cleaning up the shop, and picking up branches in the parks.

Engineer Reports- Jon Tienda reports finishing Gilbertville Rd. sidewalks, re-seeding, erosion control, and pavement markings will begin on April 6. He will issue the Resumption of Work/Notice to Proceed. Project should be wrapped up in May. Surveyor will evaluate prior to starting.

Attorney points of discussion- Prendergast stated she will weigh in on the contract for High St development once council decides to move forward. She has a few tweaks she will forward on.

Council points of discussion- Rodden asked about code enforcement on homes previously discussed. City Clerk confirmed Inspector had looked at and sent pictures. Letters to be sent.

Mayor points of discussion- Mayor Smock informed of letting Superior Cleaning go as cleaning will be completed by Deputy Clerk. Creek Days is not being held this year, announcement to be made. Group photo and headshots to be taken prior to April 14<sup>th</sup> meeting for the website. Public Works job has been posted. Sallis said she is available to assist with interviews. Mayor Smock asked council if they are open to temporarily adjusting Dustin's wage while he is interim public works lead. It was agreed to be an agenda item on next meeting for approval.

Sallis/Thomas to adjourn at 5:37pm. Ayes-Five. Motion carried.

Attest:

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Lisa Smock, Mayor

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Sara Pittman, City Clerk