

City of Elk Run Heights
Regular Council Meeting
August 12, 2025 – 5:00 p.m.
Located at Eddis Winstead Council Chambers

The City Council of the City of Elk Run Heights, Iowa met in regular session, according to law, the rules of said Council and prior notice given to each member thereof, in the Council Chambers of City Hall of Elk Run Heights, Iowa at 5:00 p.m. on the above date. Council members present in order or roll call: Bass, Sallis, Wilson, Rodden, Galbraith. Quorum present.

Bass/Sallis to approve the August 12, 2025 agenda. Ayes-Five. Motion carried.

Wilson/Sallis to approval of the Consent Agenda: a. Approve the July 15, 2025 regular meeting minutes, July 28, 2025 special meeting minutes b. City Clerk's Reports as of July 31, 2025: Budget Report, Treasurer's Report, Revenue and Expenditure Reports and Investment Report.c. Approval of Department reports: Building Inspection, Library(NONE), PeopleService, and Police d. BOARD OF ADJUSTMENT- 5 YR TERM-NO LIMIT i. Ryan Plummer – Term: 03/01/2030. Ayes-Five. Motion carried.

Sallis/Galbraith to approve of the Resolution Calendar: a. Resolution 4265 a resolution of the City Council of the City of Elk Run Heights, Iowa, authorizing payment #6 to Owen Contracting, Inc.; in the amount of \$155,151.98 for the Gilbertville/Lafayette Road Reconstruction Project b. Resolution 4266 authorizing the payment of bills. Roll call vote: Ayes-Five.

Public discussion: Craig Wells from 117 Linda Ave expressed that he would like to have a model car display/contest next year at Creek Days – he will provide more information about this. He stated that the stop bar at Shirley & Gilbertville Rd is too far back and hard to see from. He also let us know that there are some pot holes around the corner of Shirley & Gilbertville Rd.

Discussion of conduit financing for the Northeast Iowa Foodbank took place. Maggie Burger of Speer Financial explained the process in great detail. This will be added to the September 9 agenda.

Recommendation from the Mayor to give employee pay increase after 90-day review has been conducted. The Mayor recommended a \$1.00 raise. Council discussed and agreed.

Bass/Rodden to approve Resolution 4267 setting employee compensation. Roll call vote: Ayes-Five.

Public Works updates/reports: Director Lentzkow informed council that the storm clean up is still ongoing in some areas. The city will need to purchase two generators at around \$1,100 each to ensure that the stop lights flash when the power is out.

Engineer Reports: John with Willett Hofmann informed the council that the pot holes that residents have spoken about will be fixed. Pavement of current phase will begin in 2 weeks. They will combine the next two phases of the project to try to ensure it will be completed before winter. Stop sign on Marie & Gilbertville Rd will be removed and a speed table will be placed there instead.

Attorney points of discussion. None.

Council Reports. None

Mayor's Reports: The Mayor asked the council to consider bringing in a deputy clerk. She stated that this would be to support the clerk while she is learning and to cover when the clerk takes time off or is gone for training.

Rodden/Wilson to adjourn at 5:45. Ayes-Five. Motion carried.

Attest: