

City of Elk Run Heights
Regular Council Meeting
May 13, 2025 – 5:00 p.m.
Located at Eddis Winstead Council Chambers

The City Council of the City of Elk Run Heights, Iowa met in regular session, according to law, the rules of said Council and prior notice given to each member thereof, in the Council Chambers of City Hall of Elk Run Heights, Iowa at 5:00 p.m. on the above date. Council members present in order or roll call: Wilson, Rodden, Galbraith, and Bass. Absent: Sallis. Quorum present.

Bass/Rodden to approve the May 13, 2025 agenda. Ayes-Four. Motion carried.

Bass/Wilson to approval of the Consent Agenda: a. April 8, 2025 regular meeting minutes, and April 15, 2025 and April 29, 2025 special meeting minutes b. City Clerk’s Reports as of April 30, 2025: Budget Report, Treasurer’s Report, and Revenue and Expenditure Reports and Investment Report. c. Approval of Department reports: Building Inspection, Police, and PeopleService. Ayes-Four. Motion carried.

Sallis/Rodden to approve of the Resolution Calendar: a. Resolution 4247 a resolution of the City Council of the City of Elk Run Heights, Iowa, authorizing payment #3 to Owen Contracting, Inc.; in the amount of \$212,632.97 for the Gilbertville/Lafayette Road Reconstruction Project b. Resolution 4248 approving wages for Dustin Knight c. Resolution 4249 setting the date for Public Hearing for the FY25 Budget Amendment #2 for June 24, 2025 d. Resolution 4250 authorizing the payment of bills. Roll call vote: Ayes-Four.

Public discussion: None

Public Works updates/reports: Tom Lentzkow updated council on the work that has been being completed. In addition, he informed the council that he has purchased the approved bat wing mower, and it has been cutting mowing time substantially. Lentzkow informed everyone of issues with the plumbing at the restrooms at the park.

Engineer Reports. Construction of the Gilbertville/Lafayette Road project is well underway, and the pavement will begin being poured next week.

Attorney points of discussion. Heather Prendergast followed up on the sidewalk maintenance discussions, verifying everyone got her email detailing the issues this potentially could bring to the city. It was recommended that we develop a sidewalk maintenance program policy as well.

Rodden/Wilson to approve Ordinance 300 an Ordinance amending the Code Of Ordinances of the City Of Elk Run Heights, Iowa, by amending provisions pertaining to water service charges, second reading. Ayes-Three. Nay-Galbraith. Motion carried.

Bass/Rodden to approve Ordinance 301 an Ordinance amending the Code Of Ordinances of the City Of Elk Run Heights, Iowa, by amending provisions pertaining to sewer service charges, second reading. Ayes-Three. Nay-Galbraith. Motion carried.

Bass/Rodden to approve Ordinance 302 an Ordinance amending the Code of Ordinances for the City of Elk Run Heights, Iowa, by amending Chapter 55 and adding Chapter 57 entitled “urban chickens” relating to the keeping of urban chickens within the City of Elk Run Heights, first reading. There was a discussion about the permit costs. The clerk was asked to update the costs for the second reading. Ayes-Four. Motion carried.

Rodden/Bass motion to suspend the rules requiring 3rd reading and place on file final adoption of Ordinance 302 amending the code of ordinances of the City of Elk Run Heights, Iowa, by amending provisions relating to the keeping of urban chickens within the City of Elk Run Heights. Roll call vote: Ayes-Four.

Bass/Wilson Ordinance 304 Ordinance amending Chapter 41, Entitled "Public Health and Safety", to create a new section 41.17, entitled "Kratom", to prohibit its sale and distribution, second reading. Ayes-Four. Motion carried.

Wilson/Bass to approve request from City Clerk to have Edmunds Gov Tech provide detailed information in the conversion in an amount of \$6,000.00. City Clerk Eastman explained this would provide detailed information for reporting and historical purposes and would be beneficial. The current software company will be blocking this information from us after the integration. Ayes-Four. Motion carried.

Bass/Rodden to approve request from PeopleService to pay JQ Construction for vac truck service to locate force main along Gilbertville Road for Gilbertville/Lafayette Rd Project in an amount not to exceed \$6,850.00. Ayes-Four. Motion carried.

Bass/Rodden to approve request to remove driveways from the Gilbertville/Lafayette Project at the empty lot of the Faith Assembly of God Church. Ayes-Four. Motion carried.

Rodden/Wilson approve request to have the park driveway sprayed by Dust Busters in a not to exceed \$6,000.00 including grading and rock. Ayes-Four. Motion carried.

Wilson/Galbraith motion to approve the letter of intent to apply for a grant from Black Hawk Gaming for Pickleball Courts Project. Ayes-Four. Motion carried.

Council Reports. None

Mayor's Reports. None

Rodden/Bass to adjourn at 5:45. Ayes-Four. Motion carried.

Attest:

Lisa Smock, Mayor

Julie Eastman, City Clerk