

City of Elk Run Heights  
Regular Council Meeting  
September 10, 2024 – 5:00 p.m.  
Located at Eddis Winstead Council Chambers

The City Council of the City of Elk Run Heights, Iowa met in regular session, according to law, the rules of said Council and prior notice given each member thereof, in the Council Chambers of City Hall of Elk Run Heights, Iowa at 5:00 p.m. on the above date. Council members present in order or roll call: Bass, Sallis, Wilson, Rodden, and Galbraith. Quorum present.

Wilson/Sallis to approve the September 10, 2024 agenda with the removal of items ten through fifteen. Ayes-Five. Motion carried.

Sallis/Galbraith to approval of the Consent Agenda: a. Approve the August 13, 2024 regular meeting minutes b. City Clerk's Reports as of August 31, 2024: Budget Report, Treasurer's Report, and Revenue and Expenditure Reports and Investment Report. c. Approval of Department reports: Building Inspection, Library, PeopleService, and Police Reports d. Review of the Fiscal Year 2024 Street Finance Report Ayes-Five. Motion carried.

Bass/Sallis to approve of the Resolution Calendar: a. Resolution 4196 authorizing the payment of bills b. Resolution 4197 authorizing the transfer of funds c. Resolution 4198 approving a 28E agreement with the City of Evansdale for Vacall services from July 1, 2024 until June 30, 2025 d. Resolution 4199 authorizing the Mayor to sign a contract with PeopleService, Inc. to provide all routine operation and maintenance of water and wastewater services. Roll call vote: Ayes-Five.

Public discussion: None.

Wilson/Rodden motion to approve first reading of Ordinance 293 amending the Code of Ordinances of the City of Elk Run Heights, Iowa, by adding new chapters 161 Right-of-Way Work. Roll call vote: Ayes-Five.

Sallis/Wilson motion to suspend the rules requiring the 2nd and 3rd reading and place on file final adoption of Ordinance 293 amending the code of ordinances of the City of Elk Run Heights, Iowa, by adding new chapters 161 Right-of-Way Work. Roll call vote: Ayes-Five.

Bass/Rodden motion to open the Public Hearing on Designation of the Expanded Elk Run Heights Urban Renewal Area and on Urban Renewal Plan Amendment at 5:16 p.m. Roll call vote: Ayes-Five. City Clerk Eastman stated there is proof of publication and no public comment on the file. Bass/Sallis motion to close at 5:24 p.m. Roll call vote: Ayes-Five.

Wilson/Bass motion to approve resolution 4202 to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan Amendment for the Elk Run Heights Urban Renewal Area. Roll call vote: Ayes-Five.

Sallis/Galbraith motion to approve first reading of Ordinance 295 Providing for the Division of Taxes Levied on Taxable Property in the July, 2024 Addition to the Elk Run Heights Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa. Roll call vote: Ayes-Five.

Wilson/Rodden motion to suspend the rules requiring the 2nd and 3rd reading and place on file final adoption of Ordinance 295 Providing for the Division of Taxes Levied on Taxable Property in the July, 2024 Addition to the Elk Run Heights Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa. Roll call vote: Ayes-Five.

Bass/Sallis motion to adopt Ordinance 295 Providing for the Division of Taxes Levied on Taxable Property in the July, 2024 Addition to the Elk Run Heights Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa. Roll call vote: Ayes-Five.

Sallis/Bass motion to approve resolution 4203 Setting a Date of Meeting at which it is Proposed to Approve a Development Agreement with WB & Company LLC, Including Annual Appropriation Tax Increment Payments. Roll call vote: Ayes-Five.

Wilson/Galbraith motion to approve resolution 4204 Setting a Date of Meeting at which it is Proposed to Approve a Development Agreement with JJR Investments, LLC, Including Annual Appropriation Tax Increment Payments for October 8, 2024 at 5:00 p.m. Roll call vote: Ayes-Five.

Sallis/Bass motion to approve the recommendation of the Planning and Zoning Board to approve the rezoning request application from 3 Stooges, LLC to rezone parcels 881203304002, 881203326003, and 881203326004 located on Dubuque Road changing it from Commercial to Residential. Roll call vote: Ayes-Five.

Rodden/Galbraith motion to approve resolution 4205 setting the date for Public Hearing to approve the rezoning request application from 3 Stooges, LLC to rezone parcels 881203304002, 881203326003, and 881203326004 located on Dubuque Road changing it from Commercial to Residential for October 8, 2024 at 5:00 p.m. at the Elk Run Heights City Hall. Roll call vote: Ayes-Five.

Sallis/Rodden motion to approve request from Mayor to purchase 2 benches and a picnic table for Mayor's park from the REAP Grant funds in an amount not to exceed \$3,027.81. Ayes-Five. Motion carried.

Rodden/Bass motion to approve the sale of the old Generac generator from the sewer plant in the amount of \$10,000.00, per Sewer Committee recommendation. Ayes-Five. Motion carried.

Sallis/Wilson motion to approve the request from Public Works to purchase two new doors for the community room exit's in an amount not to exceed \$2,800.00. Ayes-Five. Motion carried.

Bass/Galbraith motion to approve the request from Public Works to order salt from Skyline Salt in an amount of \$133.18 per ton. Ayes-Five. Motion carried.

Discussion/Possible Action: Selling the 1992 Ford dump truck with plow attachment and purchasing of a 1-ton truck with ploy attachment. After a lengthy discussion covering the different options, Mayor Smock was instructed to have Public Works look into 1 ton truck options and call a meeting to discuss further.

Discussion/Possible Action: Selling of old tables and chairs in the community and purchasing new in an amount not to exceed \$1,700.00. Bass/Rodden motion to approve. Ayes-Five. Motion carried.

Discussion/Possible Action: Computer Troubleshooters quote for services/decision from discussion regarding IT coverage with Computer Troubleshooters. The council requested a new quote to be on the next agenda with only the discussed options.

Wilson/Sallis motion to approve setting trick or treating hours from 5:30-7:30. Ayes-Five. Motion carried.

Rodden/Bass motion to approve purchase of security camera's for the sewer plant from One Solution in an amount not to exceed \$4,990.00. Ayes-Five. Motion carried.

Discussion: Replace the roof of shop building in an amount not to exceed \$15,000.00. Council requested Public Works to look into a tinted coloring to match the new roofs on city buildings.

Public Works updates/reports. Tom Lentzkow updated council on the potential purchase of a stump grinder, and the cost exceeded the amount approved due to the compatibility with the city's equipment. There will be one he can rent on a daily basis.

Engineer Reports. The Gilbertville/Lafayette Road project is currently out to bid, we will have results 09/17/2024.

Council Reports. None.

Mayors Reports. Mayor Smock invited the council to City Hall Friday September 13, 2024 at 10:30 where she is hosting a meeting with Superintendent Jared Smith with Waterloo Community Schools for surrounding Community Mayors and Councils to discuss the new school building.

Smock informed the council that we are looking into acoustic panels for the community room and will bring to the next meeting.

Sallis/Wilson to adjourn at 6:49. Ayes-five. Motion carried.

Attest:

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Lisa Smock, Mayor

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Julie Eastman, City Clerk