

City of Elk Run Heights
Regular Council Meeting
June 11, 2024 – 5:00 p.m.
Located at Eddis Winstead Council Chambers

The City Council of the City of Elk Run Heights, Iowa met in regular session, according to law, the rules of said Council and prior notice given each member thereof, in the Council Chambers of City Hall of Elk Run Heights, Iowa at 5:00 p.m. on the above date. Council members present in order or roll call: Sallis, Wilson, Rodden, Galbraith, Bass. Quorum present.

Bass/Wilson to approve of the June 11, 2024 agenda. Ayes-Five. Motion carried.

Bass/Rodden to approval of the Consent Agenda: a. Approve the May 31, 2024 regular meeting minutes b. City Clerk's Reports as of May 31, 2024: Budget Report, Treasurer's Report, and Revenue and Expenditure Reports and Investment Report. c. Approval of Department reports: Building Inspection, Library, PeopleService Sewer/Water, and Police reports d. Approval of chip seal on the wastewater treatment plant driveway in an amount not to exceed \$14,393.61. Ayes-Five. Motion carried.

Wilson/Bass to approve of the Resolution Calendar: a. Resolution 4181 authorizing the payment of bills and transfers b. Resolution 4182 approving the 2024 fireworks dates c. Resolution 4183 approving employee compensation d. Resolution 4184 approving fiscal year end transfers e. Resolution 4185 approving a 28E agreement with the City of Evansdale for Vacall services from July 1, 2024 until June 30, 2025 f. Resolution 4186 setting the date of public hearing to amend the Fiscal Year 2023/2024 budget for June 26, 2024 at noon at the City Hall Council Chambers. Mayor Smock pulled item c. and e. for discussion. Mayor Smock explained an error in the calculations for item c.; Bass/Wilson motion to approve proposed changes as identified. Ayes-five. Motion carried. Mayor Smock asked for a motion to table item e. because it is being revised and we are waiting for the final draft; Rodden/Bass to table Ayes-five. Motion carried. Roll call vote: Ayes-Five.

Public discussion: None.

Bass/Galbraith to open Public Hearing for the Fiscal Year water and sewer rate increase at 5:09 p.m. Ayes-Five. Motion carried. Proof of publication is on file and there were no public comments. Bass/Wilson to close Public Hearing at 5:09 p.m. Ayes-Five. Motion carried.

Rodden/Wilson motion to approve third reading of Ordinance 286 amending the code of ordinances of the City of Elk Run Heights, Iowa, by amending provisions pertaining to sewer service charges. Ayes-five. Motion carried.

Bass/Rodden motion to adopt Ordinance 286. Roll call vote. Ayes-five.

Sallis/Wilson motion to approve third reading of Ordinance 287 amending the code of ordinances of the City of Elk Run Heights, Iowa, by amending provisions pertaining to water service charges. Ayes-four. Nays-Galbraith. Motion carried.

Sallis Rodden motion to adopt Ordinance 287. Roll call vote. Ayes-four. Nays-Galbraith.

Sallis/Galbraith motion to installing stop signs at the following intersections: Ann Street at Toneff Dr., Ann Street at Michigan Drive, and Ann Street at E. Gilbert. Ayes-Five. Motion carried.

Rodden/Sallis motion to approve first reading of Ordinance 289 amending the code of ordinances of the City of Elk Run Heights, Iowa, by amending Chapter 65 Stop or Yield Required sections 65.01 and 65.03 by adding stop a stop sign at the corner of Sutton Avenue and Marie Avenue and by removing from code the four way stop at Gilbert Drive and McCoy Road. Ayes-Five. Motion carried.

Discussion: New water/sewer connection code verses the old water/sewer connection code. City Attorney Prendergast discussed the verbiage in the different codes, explaining the difference between the wording

or “may” and “shall”, pointing out that the new codes states “shall”. After some discussion Wilson/Bass motioned to table the topic. Ayes-Five. Motion carried.

Discussion: Homeowners with a well paying the water project fee. Rodden/Sallis motion to table. Ayes-five. Motion carried.

Discussion: Setting a date for final meeting of fiscal year 2024 on June 26, 2024 at 12:00 p.m. City Clerk Eastman explained we will need to have a meeting for the final budget amendment and the final bills for the fiscal year.

Wilson/Bass motion to approve request from PeopleService to complete the water boring project at the Shirley and Amber intersection in an amount not to exceed \$16,500.00. Cooper with PeopleService explained this is a previously discussed and budgeted expense. Ayes-Five. Motion carried.

Public Works updates/reports. Tom Lentzkow discussed several of the projects he and Thomas James have been working on.

Engineer Reports. Mike Dryden with Willett Hofmann stated the Gilbertville/Lafayette final plans are going to be submitted to the DOT this week.

Council Reports. Councilman Rodded asked about contractors having peddlers permits. Mayor Smock explained all people going door to door must acquire a permit with the city.

Mayors Reports. Mayor Smock asked Jordan Cooper to discuss a sewer backup that occurred last month. Cooper explained the backup was in the city’s line and it did severe damage to the lower level of the home. Smock went on to inform the council City Hall will be closed June 19-21 due to the Clerk going to training. In addition, July 5th and 8th and July 29th for vacation days.

Sallis/Wilson to adjourn at 6:00. Ayes-five. Motion carried.

Attest:

Lisa Smock, Mayor

Julie Eastman, City Clerk