

City of Elk Run Heights
Regular Council Meeting
April 9, 2024 – 5:00 p.m.
Located at Eddis Winstead Council Chambers

The City Council of the City of Elk Run Heights, Iowa met in regular session, according to law, the rules of said Council and prior notice given each member thereof, in the Council Chambers of City Hall of Elk Run Heights, Iowa at 5:00 p.m. on the above date. Council members present in order or roll call: Galbraith, Bass, Sallis, Wilson, Rodden. Quorum present.

Sallis/Bass to approve of the April 9, 2024 agenda. Ayes-Five. Motion carried.

Sallis/Wilson to approval of the Consent Agenda: a. Approve the March 12 regular meeting minutes and March 26, 2024 special meeting minutes, and March 26, 2024 special meeting minutes. b. City Clerk's Reports as of i. March 31, 2024: Budget Report, Treasurer's Report, and Revenue and Expenditure Reports, and Investment Report. c. Approval of Department reports: Building Inspection, Library reports. d. Appoint Dale Wilson as the alternate for the Bike and Pedestrian Advisory Committee, the Transportation Technical Committee e. Appoint Julie Eastman as a voting member for the Bike and Pedestrian Advisory Committee, the Transportation Technical Committee f. Liquor License Renewal – Casey's General Store #3041– LE0003086 – effective 06/01/2024 g. Boards and Commissions: Board of Adjustment - Appointed by Mayor/Approved by Council 1. Bill Van Wey – Appointment ending 03/01/2029 2. Mark McChane – Filling term ending 03/01/2028. Ayes-Five. Motion carried.

Wilson/Galbraith to approve of the Resolution Calendar: a. Resolution 4172 setting the date of Public Hearing for FY25 Budget amendment for May 14, 2024 at 5:00 p.m. b. Resolution 4173 authorizing the payment of bills and transfers c. Resolution 4174 entering into contract with the City of Evansdale for Library Services d. Resolution 4175 amending the Community Room Rental Policy. Roll call vote: Ayes-Four. Nay-Bass.

Public discussion: None

Bass/Galbraith to approve Ordinance 285 amending section 40.06 Noise and Vibrations (6:B) of the Code of Ordinances of the City of Elk Run Heights, Iowa, by changing the reference of "Jacob Braking" to "Engine and Compression Brakes", first reading. Roll call vote: Ayes-Five.

Wilson/Galbraith motion to suspend the rules requiring the 2nd and 3rd reading and place on file final adoption of Ordinance 285 and adopt. Roll call vote: Ayes-Five.

Sallis/Wilson motion to post Ordinance 285 instead of publishing as allowed per Chapter 1.16.020; Public posting in lieu of publication. Ayes-five. Motion carried.

Sallis/Wilson motion to approve first reading of Ordinance 286 amending the code of ordinances of the City of Elk Run Heights, Iowa, by amending provisions pertaining to sewer service charges. Roll call vote: Ayes-Five.

Wilson/Bass motion to approve first reading of Ordinance 287 amending the code of ordinances of the City of Elk Run Heights, Iowa, by amending provisions pertaining to water service charges. Roll call vote: Ayes-Four. Nay-Galbraith.

Rodden/Bass motion to open Public Hearing for adoption of Ordinance 288 Flood Plain Management, Chapter 160 of the Elk Run Heights Code of Ordinances at 5:13 p.m. Ayes-five. Motion carried.

Wilson/Bass motion to close public hearing at 5:14 p.m. Ayes-five. Motion carried.

Bass/Wilson motion to approve first reading of Ordinance 288 amending the code of ordinances of the City of Elk Run Heights, Iowa, by adding the Flood Plain Management chapter 160. Roll call vote: Ayes-Five.

Galbraith/Sallis motion to suspend the rules requiring the 2nd and 3rd reading and place on file final adoption of Ordinance 288 and adopt. Roll call vote: Ayes-Five.

Wilson/Bass motion to approve to have Simmering Cory manage code and codification through the city's website for an annual fee of \$1,200.00 for the first year, and \$450.00 thereafter. Ayes-five. Motion carried.

Galbraith/Sallis motion to approve request from public works to hire Kluesner Construction to do annual street sweeping for \$153.00 per hour. Ayes-five. Motion carried.

Wilson/Bass motion to approve request from Mayor to include in budget amendment for FY24 a transfer from Local Option Sales Tax to pour concrete at new shelter location, grind down tree stumps in park, and remove several large trees that are dead in the park in an amount of \$5,000.00. Ayes-five. Motion carried.

Bass/Rodden motion to approve request from Mayor to have Willette Hofmann provide the DOT required Lafayette Bridge Inspection in an amount not to exceed \$1,000.00. Ayes-five. Motion carried.

Wilson/Galbraith motion to approve request from Mayor to set a citywide cleanup day on May 18, 2024. Ayes-five. Motion carried.

Engineer Reports. Mayors Park Project has finally been approved by the DOT.

Council Reports. None

Mayor Reports. Mayor Smock addressed a few budget amendments to finish out the fiscal year. Smock discussed the office hours when the clerk is out of the office for training, vacation, or any other reason; in which case, it was agreed the office shall be closed or limited hours depending on the Mayor's availability.

Sallis/Wilson to adjourn at 5:49. Ayes-five. Motion carried.

Attest:

Lisa Smock, Mayor

Julie Eastman, City Clerk