

City of Elk Run Heights  
Regular Council Meeting  
March 12, 2024 – 5:00 p.m.  
Located at Eddis Winstead Council Chambers

The City Council of the City of Elk Run Heights, Iowa met in regular session, according to law, the rules of said Council and prior notice given each member thereof, in the Council Chambers of City Hall of Elk Run Heights, Iowa at 5:00 p.m. on the above date. Council members present in order or roll call: Bass, Sallis, Rodden, Galbraith, Bass, and Sallis. Wilson absent. Quorum present.

Bass/Sallis to approve of the March 12, 2024 agenda. Ayes-Four. Motion carried.

Bass/Galbraith to approval of the Consent Agenda: a. Approve the February 13, 2024 regular meeting minutes and February 21, 2024 special meeting minutes. b. City Clerk's Reports as of i. January 31, 2024: Budget Report, Treasurer's Report, and Revenue and Expenditure Reports, and Investment Report. ii. February 29, 2024: Budget Report, Treasurer's Report, and Revenue and Expenditure Reports and Investment Report. c. Approval of Department reports: Building Inspection, Library, January & February PeopleService Sewer/Water, and January 2024 & February 2024 Police reports. Ayes-Four. Motion carried.

Bass/Sallis to approve of the Resolution Calendar: a. Resolution 4163 authorizing the payment of bills and transfers b. Resolution 4164 approving the 28E Agreement with the City of Waterloo for Fire Rescue Services for FY25 in an amount of \$40,560.00 c. Resolution 4165 approving the renewal of Animal Control 28E Agreement with the City of Evansdale for FY25 in an amount of \$2,353.00 d. Resolution 4166 setting compensation e. Resolution 4167 approving appointment of Julie Eastman as City Clerk, appointed by Council f. Resolution 4168 approving signatories at First Security Bank; with pulling resolution 4163 for discussion. Councilor Bass asked why there were three invoices for Evansdale Police. City Clerk Eastman responded they are for the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> quarter. Bass then inquired about the MSA invoices, asking if the final bills had been received. Eastman answered stating that there are two additional bills expected and the project will then be closed. Roll call vote: Ayes-Four.

Public discussion: A resident asked the Mayor why the shelter at the front of Mayors Park is being replaced and were the old one would be disposed of. Mayor Smock responded there is grant money for the new shelter, and the old structure will be moved to the back of the park to add a fourth shelter.

Engineer Reports: City Engineer informed council there is no update with Mayors Park project. The council was also informed that they are still waiting for the official historical report on the Gilbertville/Lafayette Road Project, but that there was a historical subdivision that was found.

Request from Mayor to purchase new sign for the City Hall from Action Signs in the amount not to exceed \$1,744.00. Mayor Smock presented a copy of the sign for everyone to view. There was discussion about making the elk on the sign more prominent. Smock asked for approval of the cost of the sign with changes; verifying she would have it sent to each of them before confirming production. Ayes-Four. Motion carried.

Bass/Galbraith motion to approve request to have Weikert Contracting Inc. of Cedar Falls, Iowa provide crack sealing to the streets and shop parking lot. Ayes-Four. Motion carried.

Bass/Rodden to approve setting the date for Special meeting to hold public hearing for property tax rates for March 26, 2024 at 5:00 p.m. Ayes-Four. Motion carried.

Sallis/Rodden to approve setting the date for budget workshop for March 26, 2024 at 5:15 p.m. Ayes-Four. Motion carried.

Discussion: Setting date of city-wide garage sales. After discussion it was agreed to have Elk Run Heights citywide garage sales on June 7, 8, 9.

Mayors Reports. Mayor Smock asked that the council please look into the library options as we will have to decide at the April meeting. Smock asked the council for permission to use the unused funds in the community beautification account to put in perennials and minimal landscaping in front of City Hall. The council agreed.

Council Reports: Councilor Rodden brought up that he has had residents bringing parking on the streets to his attention. Police Chief Dean was asked to keep an eye on the parking habits; some people are parking well into the road.

FY25 Budget workshop. The General Fund was reviewed; no significant changes were made.

Sallis/Rodden to adjourn at 6:35. Ayes-four. Motion carried.

Attest:

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Lisa Smock, Mayor

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Julie Eastman, City Clerk

1. Adjournment

1 \_\_\_\_\_ 2 \_\_\_\_\_ Ayes: \_\_\_\_\_ Time: \_\_\_\_\_