

City of Elk Run Heights
Regular Council Meeting
December 12, 2023 – 6:00 p.m.
Located at Eddis Winstead Council Chambers

The City Council of the City of Elk Run Heights, Iowa met in special session, according to law, the rules of said Council and prior notice given each member thereof, in the Council Chambers of City Hall of Elk Run Heights, Iowa at 6:00 p.m. on the above date. Council members present in order or roll call: Galbraith, McChane, Bass, Sallis. Absent: Wurtz. Quorum present.

Bass/Sallis to approve of the December 12, 2023 agenda. Ayes-four. Motion carried.

McChane/Galbraith to approve consent agenda. *a.* Approve the November 14, 2023 regular meeting minutes. *b.* City Clerk's Reports as of November 30, 2023: Budget Report, Treasurer's Report, and Revenue and Expenditure Reports and Investment Report. *c.* Approval of Department reports: Building Inspection, Library, PeopleService Sewer/Water, and Police Reports. *d.* Liquor License Upgrade – Class B License to Class C License. Road Ranger #144 – BC0029120 – Effective 11/10/2023. *e.* Approval of last payment to Kugler Construction for the new park shelter. Ayes-four. Motion carried.

Sallis/McChane to approve of the resolution calendar. *a.* Resolution 4154 authorizing the payment of bills and transfers. *b.* Resolution 4155 approving signatories at First Security Bank. *c.* Resolution 4156 a resolution of the City Council of the City of Elk Run Heights, Iowa, authorizing payment #29 & #30-FINAL to WRH, Inc.; in the total amount of \$244,849.50 for the Wastewater Treatment Plant Project contingent upon the six items listed in the provided documentation. Roll call vote: Ayes: four.

Public discussion: none

Bass/Galbraith to approve request from Jordan Cooper to purchase watermain supplies for Gilbertville & Lafayette Road project and approve purchase of materials watermain bore project on Amber and Shirley Ave. Jordan Cooper from PeopleService explained that purchasing supplies before the end of the year will save the city due to a 5 plus percent increase at the beginning of 2024. He explained that the materials for the watermain bore project had been budgeted for but just simply informing council the purchase is happening. Ayes-four. Motion carried.

City officials took the Oath of Office: Mayor Lisa Smock. Council: Travis Rodden, David Galbraith, Dennis Bass, Dale Wilson, and Heather Sallis

Sallis/Bass to approve request from Mayor to sign acknowledgement of annual increase from PeopleService, Inc.

Sallis/McChane to approve Ordinance 283 amending Chapter 40 Public Peace of the City of Elk Run Heights, Iowa, by adding section 40.06 Noise and Vibrations, second reading. Roll call vote: Ayes: four.

McChane/Bass motion to waive the third reading of Ordinance 283 amending Chapter 40 Public Peace of the City of Elk Run Heights, Iowa, by section 40.06 Noise and Vibrations. Roll call vote: Ayes: four.

Engineer Reports: Engineer Mike Dryden let the council know he is still working with the DOT on the architectural history for Gilbertville and Lafayette Road construction. He also said he is still in the works of closing out the grant for Mayor's Park.

Mayor Reports: Mayor Lisa Smock said the city was approved for the \$1,000 ICAP grant for the lighted stop sign. She schedule a special meeting for Thursday December 14, 2023 at 3p.m. A budget workshop was scheduled for 5p.m. January 09, 2024 and January 23, 2024 at 5p.m. There was discussion on moving regular meeting time to 5p.m. Lisa spoke on Habitat for Humanity folders she had received. Habitat currently has funds that they have to spend outside of Waterloo. They do home rehabs such as windows,

siding, heating & cooling and other things of the like. It is a great opportunity for homeowners who would like assistance in maintaining their home.

Council Reports: Councilor Dennis Bass informed the others that they just had their last Sewer Meeting. He said the project will be complete contingent on a few smaller items that still needs to be completed.

McChane/Sallis to adjourn at 6:32 p.m. Ayes-four. Motion carried.

Attest:

Lisa Smock, Mayor

Sarah Peverill, Interim City Clerk