Agenda
City of Elk Run Heights
Regular Council Meeting
May 9, 2023 – 6:00 p.m.
Located at Eddis Winstead Council Chambers

1. Call to order

2. Pledge of Allegiance

3. Roll call

4. Approval of the May 9, 2023 Agenda

5. Approval of Consent Agenda - All items listed on the consent agenda will be enacted by one motion. There *will be no separate discussion unless a request is made prior to the time the council votes on the motion.*
    a. Approve the April 11, 2023 regular meeting minutes
    b. City Clerk's Reports as of April 30, 2023: Budget Report, Treasurer's Report, and Revenue and Expenditure Reports and Investment Report.
    c. Approval of Department reports: Building Inspection, Library, and PeopleService Sewer/Water
    d. Liquor License Renewal – Casey's General Store #3041– LE0003086 – effective 06/01/2022
    e. Tobacco Permit:
        i. Casey's General Store #3041 – effective 07/01/2022

6. Approval of the Resolution Calendar – All items listed under the Resolution Calendar will be enacted by one vote. There will be no separate discussion of these items unless a request is made prior to the time the Council votes on the motion.
    a. Resolution 4116 allowing the use of consumer fireworks on July 4th, 2023 until 10:00 p.m.
    b. Resolution 4117 a resolution of the City Council of the City of Elk Run Heights, Iowa, authorizing payment #21 to WRH, Inc.; in the amount of $41,562.50 for the Wastewater Treatment Plant Project
    c. Resolution 4118 approve change order 14 for the wastewater treatment plant for the installation of the erosion stone on the sludge lagoon in an amount not to exceed $34,304.13
    d. Resolution 4119 authorizing the payment of bills and transfers

7. Public discussion: Non-agenda items - *Please limit the time used to no more than three minutes to present your remarks in order to allow others the opportunity to speak. The Order of Business is at the discretion of the Mayor*

8. Public Hearing for the Fiscal Year 2023 Budget Amendment

9. Resolution 4120 approving the Fiscal Year 20023 Budget Amendment

10. Request from Mayor to purchase a new sign for Mayor's Park from Nagle Signs in an amount not to exceed $10,095.89, and additional costs for stone which will be determined at a later date

11. Request from PeopleService to sign into 5 year contract with Sewer Solutions for City sewer maintenance

12. Discussion: Verbiage for the ballot

13. Discussion: Selling city property

14. Engineer Reports

15. Mayor Reports

16. Council Reports

17. Adjournment

City of Elk Run Heights
Regular Council Meeting
April 11, 2023 - 6:00 p.m.
Located at Eddis Winstead Council Chambers

The City Council of the City of Elk Run Heights, Iowa met in regular session, according to law, the rules of said Council and prior notice given each member thereof, in the Council Chambers of City Hall of Elk Run Heights, Iowa at 6: 00 p.m. on the above date. Council members present in order or roll call: Galbraith, McChane, Bass, Sallis, Wurtz. Quorum present.

Bass/McChane to approve the April 11, 2023 agenda. Ayes-five. Motion carried.

Sallis/Galbraith to approve the consent agenda: a. Approve the March 14, 2023 regular meeting minutes b. City Clerk's Reports as of March 31, 2023: Budget Report, Treasurer's Report, and Revenue and Expenditure Reports and Investment Report. c. Approval of Department reports: Building Inspection, Library, PeopleService Sewer/Water, and Police reports. Ayes-five. Motion carried.

Wurtz/Bass to approve the resolution calendar a. Resolution 4111 appointing Heather Sallis as the two designated voting alternates to the Black Hawk County Metropolitan Area Transportation Policy Board for a term of one year b. Resolution 4112 allowing the Mayor to sign into contract with Iowa Finance Authority for the WFTAP Grant award of $250,000.00 to be used towards the Wastewater Treatment Plant Project c. Resolution 4113 setting the date of Public Hearing for FY23 Budget amendment d. Resolution 4114 authorizing the payment of bills and transfers. Wurtz requesting to pull item c. Roll call vote: Ayes-five.
Wurtz/Sallis to approve item c. Resolution 4113 setting the date of Public Hearing for FY23 Budget amendment. Councilor Wurtz asked for confirmation that the amendments will be brought to Council before approval. Roll call vote: Ayes-five.

Galbraith/McChane to approve reappointment of Dale Wilson to the Board of Adjustment with a term expiring on 03/01/2028. Ayes-five. Motion carried.

Sallis/Bass to approve appointment of Zach Norgren to the Planning and Zoning Commission with a term expiring on 01/01/2028; and Jon Tisue filling a seat on the Planning and Zoning Commission with a term expiring on 01/01/2027. Ayes-five. Motion carried.

Sallis/Wurtz to deny request from Richard Treloar of 133 Toneff Dr. requesting reimbursement for sewer back up in his basement in January of 2023. After a discussing the conversations had with Mr. Treloar, reviewing the footage from the line being televised, the denial from our insurance company, and going over the bills for the emergency calls to Municipal Pipe Tool it was agreed that the city will not be reimbursing the homeowner. Councilor Wurtz stated he was hoping to discuss with the homeowner the effects this could have on all residents' bills in the long run if the City began reimbursing for all of these types of situations. Ayes-five. Motion carried.

Public Discussion: Ron Ratchford asked to have a reminder to pet owners put into the newsletter to pick up after your pets.

Bass/Galbraith to open the Public Hearing to adopt the Fiscal Year 2024 budget at 6:17 p.m. Ayes-five. Motion carried. City Clerk Eastman stated there were no public comments and proof of publication is on file. Sallis/Wurtz to close at 6:17 p.m. Ayes-five. Motion carried.

Galbraith/Sallis to approve resolution 4115 adopting the FY24 Budget. Roll call vote. Ayes-four. Nays-Wurtz. Motion carried.

Review of FY22 exam by the Office of Auditor of State. Mayor Smock stated the exit interview went very well and the auditors were happy with the results. Councilor Wurtz expressed his dismay in the press release. Wurtz continued to discuss item E, which is regarding the accounting policies and procedures manual. City Clerk Eastman explained that the software company provides many of the procedure manuals. Eastman stated it was clarified this year that she will need to have something in place stating how/when/and where the annual state required reports and other Clerk responsibilities are listed; therefore, this will not be on the exam next year.
Eastman continued discussing item C, Reconciliation of Utility Billings, stating that before this current fiscal year they were unable to balance them, but since moving to monthly billing the reports all match therefore it will not be on the exam next year.
The clerk then discussed item F, Annual Urban Renewal Report, reminding Council that in January it was brought to them that the report had been completed but not submitted on time.

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Councilor Wurtz mentioned item B, Bank Reconciliations, asking if this process was still in place. Mayor Smock stated she had been conducting the audits for some time, and Councilor Sallis has agreed to take over the review of reconciliations.

Discussion: Setting the date of fireworks for FY24. The council discussed some of the options and decided to allow fireworks on the 4th of July only.

Bass/McChane to deny request for Extraterritorial Service. City Attorney Prendergast recommended to Council they deny the request due to the lack of providing requested information. Ayes-five. Motion carried.

Galbraith/Sallis to approve request from PeopleService to replace rusted force main piping at Sutton Lift Station. Jordan Cooper with PeopleService explained the project is within the current budget. Ayes-five. Motion carried.

McChane/Sallis to approve the first reading of Ordinance 280 amending Chapter 75, All-Terrain Vehicles and Golf Carts, Section 75.09 Permits. The City Clerk explained the change is removing the ATVs from the permit section due to updated State regulations. Roll call vote. Ayes-five. Motion carried.

Bass/McChane motion to suspend the rules requiring the 2nd and 3rd reading and place on file final adoption of Ordinance 280. Roll call vote. Ayes-five. Motion carried.

Bass/McChane motion to adopt Ordinance 280. Roll call vote. Ayes-five. Motion carried.

Bass/Galbraith motion to post Ordinance 280 instead of publishing as allowed per Chapter 1.16.020; Public posting in lieu of publication. Roll call vote. Ayes-five. Motion carried.

Sallis/Bass to approve request from Anton Garrett to set up food truck at Mayor's Park April 15, 2023. Ayes-five. Motion carried.

Discussion: South Elk Run Road guardrail updated costs. City Clerk Eastman informed Council the original estimated cost of $28,000 has been increased to $33,222.50. City Attorney Prendergast asked about the 28E agreement, and the clerk stated she would locate and send to her. The council agreed to transfer the difference from Local Option Sales Tax if needed.

Discussion: Garage for sale next to street garage. Mayor Smock explained to the Council that the property has not been listed yet but asked if they were interested in finding out the asking price. The council discussed it and agreed not to look into it at this time.

Engineer Reports: Mike Dryden informed Council he is tying things up with the Mayor's Park TAP grant and it should be done by the next meeting.

Council Reports: Councilor Gary Wurtz stated he would like to start working towards a 5-year plan again. Mayor Smock stated that she had planned on getting back to the planning talks in the near future.

Mayor's reports: Mayor Smock discussed the season position and explained it has been posted and hoping to be filled soon. Smock informed the Council the STBG Grant meeting is coming up and we will know if we receive the additional funding for the Gilbertville/Lafayette Rd. project at that time.
Kid City will be removed at the end of April. The Boys and Girls Club are still working to purchase the building.
Smock mentioned the updated sign for Mayor's Park. In addition, it was mentioned to have Friday June 2nd closed due to requested days off.

Sallis/Bass to adjourn at 7:19 p.m. Ayes-five. Motion carried.

Attest:

_____ _____

Lisa Smock, Mayor Julie Eastman, City Clerk

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BUDGET REPORT

CALENDAR 4/2023, FISCAL 10/2023

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	51,000.00	12,500.00	50,000.00	98.04	1,000.00
	EMERGENCY MANAGEMENT TOTAL	2,500.00	.00	558.50	22.34	1,941.50
	FIRE TOTAL	40,112.00	.00	28,790.85	71.78	11,321.15
	BUILDING INSPECTIONS TOTAL	7,847.00	642.80	8,035.59	102.40	188.59-
	ANIMAL CONTROL TOTAL	2,359.00	.00	2,367.95	100.38	8.95-
	OTHER PUBLIC SAFETY TOTAL	1,500.00	110.68	1,166.62	77.77	333.38
	PUBLIC SAFETY TOTAL	105,318.00	13,253.48	90,919.51	86.33	14,398.49
	ROADS, BRIDGES, SIDEWALKS TOTA	99,204.00	1,702.55-	81,066.91	81.72	18,137.09
	STREET LIGHTING TOTAL	14,000.00	903.10	9,110.60	65.08	4,889.40
	TRAFFIC CONTROL & SAFETY TOTA	3,800.00	84.97	2,552.85	67.18	1,247.15
	SNOW REMOVAL TOTAL	8,131.00	.00	5,116.70	62.93	3,014.30
	HIGHWAY ENGINEERING TOTAL	3,000.00	1,056.50	2,307.50	76.92	692.50
	OTHER PUBLIC WORKS TOTAL	.00	.00	.00	.00	.00
	PUBLIC WORKS TOTAL	128,135.00	342.02	100,154.56	78.16	27,980.44
	LIBRARY TOTAL	9,621.00	.00	9,621.00	100.00	.00
	PARKS TOTAL	83,606.00	1,127.21-	45,089.60	53.93	38,516.40
	COMMUNITY CTR/ZOO/MARINA TOTA	4,300.00	64.93	2,896.71	67.37	1,403.29
	OTHER CULTURE/RECREATION TOTA	10,000.00	.00	14,566.29	145.66	4,566.29-
	CULTURE & RECREATION TOTAL	107,527.00	1,062.28-	72,173.60	67.12	35,353.40
	COMMUNITY BEAUTIFICATION TOTA	2,300.00	.00	663.74	28.86	1,636.26
	PLANNING & ZONING TOTAL	.00	.00	.00	.00	.00
	COMMUNITY & ECONOMIC DEV TOTA	2,300.00	.00	663.74	28.86	1,636.26
	MAYOR/COUNCIL/CITY MGR TOTAL	11,407.00	55.00	9,331.21	81.80	2,075.79
	CLERK/TREASURER/ADM TOTAL	74,472.00	683.74	63,128.01	84.77	11,343.99
	ELECTIONS TOTAL	.00	.00	.00	.00	.00
	LEGAL SERVICES/ATTORNEY TOTAL	15,000.00	.00	7,926.50	52.84	7,073.50
	CITY HALL/GENERAL BLDGS TOTAL	29,453.00	2,181.27-	27,999.08	95.06	1,453.92
	TORT LIABILITY TOTAL	15,000.00	.00	.00	.00	15,000.00
	OTHER GENERAL GOVERNMENT TOTA	19,503.00	319.24	23,290.90	119.42	3,787.90-
	GENERAL GOVERNMENT TOTAL	164,835.00	1,123.29-	131,675.70	79.88	33,159.30
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	.00	.00	.00
	DEBT SERVICES TOTAL	91,760.00	.00	14,380.00	15.67	77,380.00
	DEBT SERVICE TOTAL	91,760.00	.00	14,380.00	15.67	77,380.00

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BUDGET REPORT

CALENDAR 4/2023, FISCAL 10/2023

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	ROADS, BRIDGES, SIDEWALKS TOTA	218,446.00	8,802.00	226,398.66	103.64	7,952.66-
	PARKS TOTAL	695,273.00	838.05	347,977.33	50.05	347,295.67
	CAPITAL PROJECTS TOTAL	.00	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	913,719.00	9,640.05	574,375.99	62.86	339,343.01
	DEBT SERVICES TOTAL	133,018.00	.00	21,474.13	16.14	111,543.87
	WATER TOTAL	170,535.00	9,556.18	141,978.78	83.25	28,556.22
	SEWER/SEWAGE DISPOSAL TOTAL	2,724,148.00	3,967.37	2,157,790.57	79.21	566,357.43
	LANDFILL/GARBAGE TOTAL	75,997.00	5,818.51	62,262.34	81.93	13,734.66
	STORM WATER TOTAL	290.00	23.93	312.37	107.71	22.37-
	ENTERPRISE FUNDS TOTAL	3,103,988.00	19,365.99	2,383,818.19	76.80	720,169.81
	TRANSFERS IN/OUT TOTAL	478,224.00	.00	319,475.23	66.80	158,748.77
	TRANSFER OUT TOTAL	478,224.00	.00	319,475.23	66.80	158,748.77
	TOTAL EXPENSES	5,095,806.00	40,415.97	3,687,636.52	72.37	1,408,169.48

TREASURER'S REPORT
CALENDAR 4/2023, FISCAL 10/2023

ACCOUNT	TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001	GENERAL	272,870.43	183,851.25	11,091.84	12,093.72-	433,536.12
002	CASH FUND/PARK EQ REPLC	10,000.00	.00	.00	.00	10,000.00
003	ARP FUNDS	171,054.25	.00	.00	.00	171,054.25
005	VEHICLE REPLACEMENT	54,793.26	.00	.00	.00	54,793.26
110	ROAD USE TAX	193,930.63	11,975.07	342.02	8,214.78-	197,348.90
119	EMERGENCY FUND	.00	.00	.00	.00	.00
121	LOCAL OPTION SALES TAX	113,351.95	10,246.25	.00	.00	123,598.20
125	TAX INCREMENT FINANCING	19,117.49	19,117.48	.00	.00	38,234.97
200	DEBT SERVICE	52,489.70	21,743.94	.00	.00	74,233.64
300	CAPITAL IMPROVEMENT RES	4,638.44	.00	.00	.00	4,638.44
301	RAYMOND ROAD TRAILER CR	.00	.00	.00	.00	.00
302	PLAZA DR RECONSTRUCTION	.00	.00	.00	.00	.00
303	OFFICE EQUIPMENT REPLAC	.00	.00	.00	.00	.00
304	DUBUQUE RD BRIDGE REPAI	.00	.00	.00	.00	.00
305	WASTE WTR PLANT PROJECT	.00	.00	.00	.00	.00
306	MAYORS PARK IMPROVEMENT	69,459.24	.00	838.05	.00	68,621.19
307	LAFAYETTE/GVILLE RD REC	300,685.90	.00	8,802.00	.00	291,883.90
600	WATER	53,974.33	15,179.55	9,556.18	400.25-	59,197.45
601	WATER DEPRECIATION	75,660.75	.00	.00	.00	75,660.75
610	SEWER	74,367.86	24,199.05	4,217.37	301.15-	94,048.39
611	SEWER REPLACEMENT	230,453.68	.00	.00	.00	230,453.68
612	SEWER DEPRECIATION	36,364.06	.00	.00	.00	36,364.06
613	WASTE WTR PLANT PROJECT	150,432.94	13,015.76	250.00-	.00	163,698.70
670	LANDFILL/GARBAGE	42,887.29	6,428.45	5,818.51	.00	43,497.23
671	YARD WASTE	7,599.09	232.35	.00	.00	7,831.44
	Report Total	1,934,131.29	305,989.15	40,415.97	21,009.90-	2,178,694.57

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REVENUE & EXPENSE REPORT
CALENDAR 4/2023, FISCAL 10/2023

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
001-110-4765	FINES	383.20	4,365.99	3,000.00	1,365.99-
001-110-6413	EVANSDALE POLICE DEPARTMENT	12,500.00	50,000.00	51,000.00	1,000.00
001-130-6310	BUILDING REPAIR/MAINT	.00	.00	.00	.00
001-130-6413	EMERGENCY MGMNT	.00	558.50	2,500.00	1,941.50
001-150-6499	FIRE CONTRACT	.00	28,790.85	40,112.00	11,321.15
001-170-4120	BUILDING/CONTR PERMITS	994.00	11,616.10	10,000.00	1,616.10-
001-170-6010	WAGES - BUILDING INSPECTOR	782.19	6,896.50	6,500.00	396.50-
001-170-6110	FICA - BUILDING INSPECTIONS	59.84	527.59	403.00	124.59-
001-170-6130	IPERS - BUILDING INSPECTIONS	73.84	651.05	614.00	37.05-
001-170-6150	GROUP INSURANCE	273.07-	144.45	.00	144.45-
001-170-6151	VISION INSURANCE	.00	.00	.00	.00
001-170-6155	LIFE INSURANCE	.00	.00	.00	.00
001-170-6160	WORKER'S COMP	.00	184.00-	330.00	514.00
001-170-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
001-190-6413	HUMANE SOCIETY	.00	.00	.00	.00
001-190-6499	OTHER CONTRACTUAL SERV	.00	2,284.00	2,284.00	.00
001-190-6507	OPERATING SUPPLIES	.00	83.95	75.00	8.95-
001-199-6371	SENTRY LIGHTS	110.68	1,166.62	1,500.00	333.38
001-299-6710	CAP OUTLAY - VEHICLES	.00	.00	.00	.00
001-410-6413	LIBRARY CONTRACT	.00	9,621.00	9,621.00	.00
001-430-4310	SHELTER RENTAL	125.00	575.00	300.00	275.00-
001-430-6010	WAGES - PARKS - FT	1,439.20	21,007.01	49,223.00	28,215.99
001-430-6020	WAGES - PARKS	.00	.00	.00	.00
001-430-6021	WAGES - PARKS - PT	.00	.00	.00	.00
001-430-6110	FICA - PARKS	107.95	1,585.60	3,765.00	2,179.40
001-430-6130	IPERS - PARKS	135.86	1,983.00	4,646.00	2,663.00
001-430-6150	GROUP INSURANCE	3,529.83-	4,651.94	10,827.00	6,175.06
001-430-6151	VISION INSURANCE	.00	.00	177.00	177.00
001-430-6155	LIFE INSURANCE	.00	.00	168.00	168.00
001-430-6160	WORKER'S COMP	.00	.00	.00	.00
001-430-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
001-430-6310	BLDNG/GROUNDS MAINT & REPAIR	719.61	8,427.04	4,000.00	4,427.04-
001-430-6331	FUEL AND OIL	.00	697.55	800.00	102.45
001-430-6416	RENT/LEASE - LAND/BLDGS	.00	.00	.00	.00
001-430-6499	OTHER CONTRACTUAL SERV	.00	37.50	.00	37.50-
001-430-6505	PARK EQUIPMENT	.00	3,837.69	.00	3,837.69-
001-430-6507	OPERATING SUPPLIES	.00	2,862.27	5,000.00	2,137.73
001-460-4310	RENT-COMMUNITY CENTER	800.00	7,500.00	7,500.00	.00
001-460-6310	COMM RM REPAIR/MAINT	15.93	2,214.87	3,500.00	1,285.13
001-460-6371	UTILITIES	49.00	681.84	800.00	118.16
001-499-4610	CITY CELEBRATION RECEIPTS	300.00	14,746.92	8,500.00	6,246.92-
001-499-6599	MISC EXPENSE - CELEBRATION	.00	14,566.29	10,000.00	4,566.29-
001-510-6321	ROAD BEAUTIFICATION	.00	.00	.00	.00
001-510-6413	PARTNER IN EDUCATION	.00	300.00	300.00	.00
001-510-6490	CHRISTMAS DECORATIONS	.00	363.74	2,000.00	1,636.26
001-540-4190	MISC LICENSES & PERMITS	.00	.00	.00	.00
001-540-6490	COMP PLAN	.00	.00	.00	.00
001-610-6010	WAGES - MAYOR/COUNCIL	.00	7,950.00	9,500.00	1,550.00
001-610-6110	FICA - MAYOR/COUNCIL	.00	608.21	727.00	118.79
001-610-6130	IPERS - MAYOR/COUNCIL	.00	.00	.00	.00
001-610-6150	GROUP INSURANCE	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 4/2023, FISCAL 10/2023

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
001-610-6151	VISION INSURANCE	.00	.00	.00	.00
001-610-6160	WORKER'S COMP	.00	3.00	50.00	47.00
001-610-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
001-610-6210	DUES	.00	.00	150.00	150.00
001-610-6240	MEETING/CONFERENCES	.00	220.00	500.00	280.00
001-610-6373	TELEPHONE/COMMUNICATIONS	55.00	550.00	480.00	70.00-
001-620-6010	WAGES - CLERK	4,503.49	48,544.04	55,195.00	6,650.96
001-620-6020	WAGES - DEPUTY CLERK	.00	.00	.00	.00
001-620-6110	FICA - CLERK	344.53	3,713.71	4,223.00	509.29
001-620-6130	IPERS - CLERK	425.13	4,582.61	5,210.00	627.39
001-620-6150	GROUP INSURANCE	4,948.85-	3,937.59	6,203.00	2,265.41
001-620-6151	VISION INSURANCE	.00	.00	217.00	217.00
001-620-6160	WORKER'S COMP	.00	16.00	144.00	128.00
001-620-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
001-620-6210	DUES	.00	.00	.00	.00
001-620-6230	TRAINING	304.44	966.00	1,700.00	734.00
001-620-6240	TRAVEL EXPENSE	.00	818.06	1,100.00	281.94
001-620-6373	TELEPHONE/COMMUNICATIONS	55.00	550.00	480.00	70.00-
001-620-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
001-620-6506	OFFICE SUPPLIES	.00	.00	.00	.00
001-630-6413	ELECTION EXPENSES	.00	.00	.00	.00
001-640-6401	AUDITING/ACCOUNTING	.00	.00	7,000.00	7,000.00
001-640-6411	LEGAL - ATTORNEY	.00	5,069.50	8,000.00	2,930.50
001-640-6414	CODIFICATION	.00	2,857.00	.00	2,857.00-
001-650-6010	WAGES - FULL TIME	205.60	3,040.12	4,922.00	1,881.88
001-650-6110	FICA	15.43	229.58	376.00	146.42
001-650-6130	IPERS	2,680.52-	287.09	465.00	177.91
001-650-6150	GROUP INSURANCE	522.04-	728.16	1,083.00	354.84
001-650-6151	VISION INSURANCE	.00	.00	7.00	7.00
001-650-6155	LIFE INSURANCE	.00	.00	.00	.00
001-650-6310	BUILDING REPAIR/MAINT	15.93	4,122.49	2,000.00	2,122.49-
001-650-6371	UTILITIES	152.11	1,706.38	2,000.00	293.62
001-650-6499	OTHER CONTRACTUAL SERV	165.48	1,063.13	1,500.00	436.87
001-650-6505	OFFICE EQUIPMENT	.00	13,943.84	15,000.00	1,056.16
001-650-6507	OPERATING SUPPLIES	466.74	1,077.13	300.00	777.13-
001-650-6508	POSTAGE	.00	580.96	800.00	219.04
001-650-6599	OTHER SUPPLIES	.00	1,220.20	1,000.00	220.20-
001-660-6408	INSURANCE	.00	.00	15,000.00	15,000.00
001-699-4400	FEDERAL GRANTS	.00	.00	27,189.00	27,189.00
001-699-6010	WAGES - GENERAL GOV - FT	.00	.00	.00	.00
001-699-6110	FICA - GENERAL GOVERNMENT	.00	.00	.00	.00
001-699-6130	IPERS - GENERAL GOVERNMENT	.00	.00	.00	.00
001-699-6150	GROUP INSURANCE	.00	.00	.00	.00
001-699-6151	VISION INSURANCE	.00	.00	.00	.00
001-699-6155	LIFE INSURANCE	.00	.00	.00	.00
001-699-6210	DUES	.00	1,482.88	2,800.00	1,317.12
001-699-6230	TRAINING	.00	.00	.00	.00
001-699-6240	MEETINGS/CONFERENCES	175.00-	.00	.00	.00
001-699-6373	TELEPHONE/COMMUNICATIONS	36.23	451.99	690.00	238.01
001-699-6414	PUBLISHING	197.51	2,235.09	3,000.00	764.91
001-699-6419	TECHNOLOGY SERVICES	73.00	18,029.02	12,000.00	6,029.02-

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PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
001-699-6491	SAFETY TRAINING	187.50	584.88	513.00	71.88-
001-699-6499	CONTRACTUAL SERV (COPIER)	.00	.00	.00	.00
001-699-6506	OFFICE SUPPLIES	.00	507.04	.00	507.04-
001-699-6508	POSTAGE	.00	.00	500.00	500.00
001-699-6599	MISC SUPPLIES	.00	.00	.00	.00
001-699-6730	CAP OUTLAY - LAND	.00	.00	.00	.00
001-865-6499	OTHER CONTRACTUAL SERV	.00	288.44	290.00	1.56
001-865-6507	OPERATING SUPPLIES	23.93	23.93	.00	23.93-
001-910-4830	TRANSFER IN-GENERAL FUND	.00	9,269.23	.00	9,269.23-
001-910-4831	TRANSFER IN - TIF	.00	.00	.00	.00
001-910-6910	TRANSFER OUT	.00	109,000.00	109,000.00	.00
001-950-4000	PROPERTY TAXES	167,791.42	381,479.47	435,656.00	54,176.53
001-950-4003	AGRICULTURAL LAND TAXES	237.17	601.48	.00	601.48-
001-950-4060	UTILITY TAX REPLACEMENT	.00	319.18	2,623.00	2,303.82
001-950-4065	FRANCHISE FEE	3,828.60	16,439.62	10,000.00	6,439.62-
001-950-4100	BEER & LIQUOR LICENSES	.00	348.75	765.00	416.25
001-950-4105	CIGARETTE PERMITS	.00	.00	150.00	150.00
001-950-4180	ANIMAL LICENSES	17.00	239.00	175.00	64.00-
001-950-4190	MISC LICENSES & PERMITS	80.00	200.00	500.00	300.00
001-950-4300	INTEREST	6,257.71	40,140.74	5,500.00	34,640.74-
001-950-4301	INTEREST-REG MM BANK 3	.00	.00	350.00	350.00
001-950-4464	ROLLBACK COMM REPLACEMENT	3,037.15	6,074.30	5,153.00	921.30-
001-950-4490	GAMING GRANTS	.00	.00	.00	.00
001-950-4700	BLACKHAWK COUNTY LANDFILL	.00	.00	.00	.00
001-950-4705	MISC REVENUE	.00	422.97	2,500.00	2,077.03
001-950-4735	SALES/FUEL TAX REFUNDS	.00	.00	1,200.00	1,200.00
001-950-4800	SALE OF REAL PROPERTY	.00	.00	.00	.00
001-999-9999	PROFIT HANDLER	.00	.00	.00	.00
002-430-6505	OTHER EQUIPMENT	.00	.00	5,000.00	5,000.00
002-910-4830	TRANSFER IN	.00	5,000.00	5,000.00	.00
002-910-6910	TRANSFER OUT	.00	.00	.00	.00
002-999-9999	PROFIT HANDLER	.00	.00	.00	.00
003-699-4400	FEDERAL GRANTS	.00	.00	.00	.00
003-910-4830	TRANSFER IN	.00	.00	.00	.00
003-910-6910	TRANSFER OUT	.00	.00	.00	.00
003-950-4400	FEDERAL GRANTS	.00	85,527.12	85,242.00	285.12-
003-999-9999	PROFIT HANDLER	.00	.00	.00	.00
005-210-6723	CAP OUTLAY-HEAVY EQUIP	.00	.00	.00	.00
005-910-4830	TRANSFER IN-VEHICLE RPLMNT	.00	10,000.00	10,000.00	.00
005-910-6910	TRANSFER OUT	.00	.00	.00	.00
005-950-4300	INTEREST-VEHICLE REPLACEMENT	.00	42.92	150.00	107.08
005-999-9999	PROFIT HANDLER	.00	.00	.00	.00
110-210-4430	ROAD USE TAXES	11,975.07	105,707.73	135,229.00	29,521.27
110-210-4810	SALE OF ASSETS	.00	.00	.00	.00
110-210-6010	WAGES - ROAD USE - FT	2,467.20	36,207.86	41,942.00	5,734.14
110-210-6020	WAGES - ROAD USE	.00	.00	.00	.00
110-210-6030	WAGES - ROAD USE - PT	230.00	1,315.00	.00	1,315.00-
110-210-6110	FICA - ROAD USE	202.67	2,833.79	3,209.00	375.21
110-210-6130	IPERS - ROAD USE	254.61	3,542.14	3,959.00	416.86
110-210-6150	GROUP INSURANCE	7,228.71-	6,925.07	9,745.00	2,819.93
110-210-6151	VISION INSURANCE	.00	.00	159.00	159.00

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ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
110-210-6155	LIFE INSURANCE	.00	.00	290.00	290.00
110-210-6160	WORKER'S COMP	.00	1,222.00	4,600.00	3,378.00
110-210-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
110-210-6181	UNIFORM ALLOWANCE	.00	297.99	1,100.00	802.01
110-210-6310	BUILDING REPAIR/MAINT	53.31	912.90	1,500.00	587.10
110-210-6331	FUEL & OIL	104.45	6,132.90	4,000.00	2,132.90-
110-210-6332	VEHICLE MAINTENANCE	.00	2,877.23	3,500.00	622.77
110-210-6371	UTILITIES	166.76	1,771.04	1,500.00	271.04-
110-210-6373	TELEPHONE/COMMUNICATIONS	55.00	825.00	960.00	135.00
110-210-6407	ENGINEERING	.00	.00	900.00	900.00
110-210-6408	INSURANCE	.00	.00	4,000.00	4,000.00
110-210-6417	STREET MAINTENANCE - REPAIRS	.00	4,259.68	4,000.00	259.68-
110-210-6491	SAFETY TRAINING	562.50	1,779.62	1,540.00	239.62-
110-210-6504	SHOP EQUIPMENT	16.99	602.21	2,800.00	2,197.79
110-210-6507	STREET MAINTENANCE SUPPLIES	1,205.55	8,716.64	8,500.00	216.64-
110-210-6511	NEW POSTS / SIGNS	.00	253.87	250.00	3.87-
110-210-6512	REPLACEMENT POSTS / SIGNS	157.12	157.12	250.00	92.88
110-210-6599	MISCELLANEOUS SUPPLIES	50.00	434.85	500.00	65.15
110-230-6371	STREET LIGHTS	903.10	9,110.60	14,000.00	4,889.40
110-240-6371	TRAFFIC SIGNAL	84.97	852.85	1,000.00	147.15
110-240-6413	WATERLOO MONTHLY TRAFFIC CONTR	.00	1,700.00	2,800.00	1,100.00
110-250-6332	SNOW PLOW REPAIR	.00	2,590.49	1,000.00	1,590.49-
110-250-6489	OTHER CONTRACTUAL SRV	.00	.00	131.00	131.00
110-250-6507	SNOW REMOVAL SUPPLIES	.00	2,526.21	7,000.00	4,473.79
110-260-6407	ENGINEERING	1,056.50	2,307.50	3,000.00	692.50
110-910-4830	TRANSFER IN-ROAD USE	.00	.00	.00	.00
110-910-6910	TRANSFER OUT	.00	.00	.00	.00
110-910-6911	TRANSFER OUT - TIF	.00	.00	.00	.00
110-999-9999	PROFIT HANDLER	.00	.00	.00	.00
119-910-4830	TRANSFER IN	.00	.00	.00	.00
119-910-6910	TRANSFER OUT	.00	.00	.00	.00
119-950-4000	PROPERTY TAXES	.00	.00	.00	.00
119-999-9999	PROFIT HANDLER	.00	.00	.00	.00
121-910-4830	TRANSFER IN-LOST	.00	.00	.00	.00
121-910-4831	TRANSFER IN - TIF	.00	.00	35,000.00	35,000.00
121-910-6910	TRANSFER OUT	.00	199,475.23	191,206.00	8,269.23-
121-950-4090	LOCAL OPTION TAX	10,246.25	136,012.21	184,000.00	47,987.79
121-999-9999	PROFIT HANDLER	.00	.00	.00	.00
125-910-4831	TRANSFER IN - TIF	.00	.00	.00	.00
125-910-6911	TRANSFER OUT - TIF	.00	.00	35,000.00	35,000.00
125-950-4050	TIF TAXES	19,117.48	38,234.97	35,000.00	3,234.97-
125-950-4300	INTEREST	.00	.00	.00	.00
125-999-9999	PROFIT HANDLER	.00	.00	.00	.00
200-210-6899	BOND REGISTRATION FEES	.00	.00	.00	.00
200-710-4000	PROPERTY TAXES	21,743.94	46,813.72	.00	46,813.72-
200-710-4060	UTILITY TAX REPLACEMENT	.00	39.92	.00	39.92-
200-710-6801	PRINCIPAL PAYMENTS	.00	.00	63,000.00	63,000.00
200-710-6851	INTEREST PAYMENTS	.00	14,380.00	28,760.00	14,380.00
200-910-4830	TRANSFER IN-DEBT SERVICE	.00	41,760.00	41,760.00	.00
200-910-6910	TRANSFER OUT	.00	.00	.00	.00
200-999-9999	PROFIT HANDLER	.00	.00	.00	.00

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PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
300-210-6407	ENGINEERING - STREET PROJECT	.00	.00	.00	.00
300-210-6499	STREET CONTRACTUAL SERV	.00	113,807.56	118,446.00	4,638.44
300-750-6499	CONTRACTUAL SERV	.00	.00	.00	.00
300-910-4830	TRANSFER IN-CAP IMPRVMNT RESV	.00	118,446.00	118,446.00	.00
300-910-6910	TRANSFER OUT	.00	.00	.00	.00
300-950-4300	INTEREST-CAPITAL IMPRVMNT-RSV	.00	.00	.00	.00
300-999-9999	PROFIT HANDLER	.00	.00	.00	.00
301-910-4830	TRANSFER IN-RAYMOND RD TRAILER	.00	.00	.00	.00
302-750-6499	CONTRACTUAL SERV - PLAZA DR	.00	.00	.00	.00
302-910-4830	TRANSFER IN-PLAZA DR RECON	.00	.00	.00	.00
302-910-6910	TRANSFER OUT	.00	.00	.00	.00
302-999-9999	PROFIT HANDLER	.00	.00	.00	.00
303-910-4830	TRANSFER IN-OFFICE EQPMNT RPL	.00	.00	.00	.00
303-910-6910	TRANSFER OUT	.00	1,000.00	.00	1,000.00-
303-999-9999	PROFIT HANDLER	.00	.00	.00	.00
304-210-6413	PAYMENTS - EVANSDALE	.00	.00	.00	.00
304-910-4830	TRANSFER IN-DUBQUE RD BRIDGE	.00	.00	.00	.00
304-910-6910	TRANSFER OUT	.00	.00	.00	.00
304-999-9999	PROFIT HANDLER	.00	.00	.00	.00
305-750-6407	ENGINEERING	.00	.00	.00	.00
305-750-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
305-910-6910	TRANSFER OUT	.00	.00	.00	.00
305-999-9999	PROFIT HANDLER	.00	.00	.00	.00
306-430-4400	FEDERAL GRANTS	.00	.00	428,000.00	428,000.00
306-430-4440	STATE GRANTS	.00	195,539.29	118,574.00	76,965.29-
306-430-4710	REIMBURSEMENTS	.00	14,354.04	10,000.00	4,354.04-
306-430-4830	TRANSFER IN	.00	.00	.00	.00
306-430-6407	ENGINEERING	.00	6,189.90	20,000.00	13,810.10
306-430-6411	LEGAL	.00	1,500.00-	.00	1,500.00
306-430-6499	OTHER CONTRACTUAL SERV	.00	342,449.38	675,273.00	332,823.62
306-430-6505	OTHER EQUIPMENT	838.05	838.05	.00	838.05-
306-430-6507	OPERATING SUPPLIES	.00	.00	.00	.00
306-430-6910	TRANSFER OUT	.00	.00	.00	.00
306-910-4830	TRANSFER IN	.00	.00	.00	.00
306-910-6910	TRANSFER OUT	.00	.00	.00	.00
306-950-4490	GAMING GRANTS	.00	35,000.00	.00	35,000.00-
306-999-9999	PROFIT HANDLER	.00	.00	.00	.00
307-210-4400	FEDERAL GRANTS	.00	.00	.00	.00
307-210-4440	STATE GRANTS	.00	.00	.00	.00
307-210-4445	IOWA DOT	.00	.00	.00	.00
307-210-4820	PROCEEDS FROM DEBT/LOAN	.00	.00	.00	.00
307-210-4830	TRANSFER IN	.00	.00	125,000.00	125,000.00
307-210-6407	ENGINEERING	8,802.00	112,591.10	100,000.00	12,591.10-
307-210-6411	LEGAL	.00	.00	.00	.00
307-210-6417	STREET MAINTENANCE	.00	.00	.00	.00
307-210-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
307-210-6507	OPERATING SUPPLIES	.00	.00	.00	.00
307-210-6761	CAP OUTLAY - STREETS	.00	.00	.00	.00
307-210-6790	STREETS - NEW ROADWAY	.00	.00	.00	.00
307-910-4830	TRANSFER IN	.00	125,000.00	.00	125,000.00-
307-910-6910	TRANSFER OUT	.00	.00	.00	.00

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PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
307-999-9999	PROFIT HANDLER	.00	.00	.00	.00
600-810-4300	INTEREST	.00	.00	.00	.00
600-810-4400	FEDERAL GRANTS	.00	.00	.00	.00
600-810-4500	CHARGES/FEES FOR SERVICES	13,904.48	150,303.88	203,561.00	53,257.12
600-810-4530	PENALTIES	11.83	1,782.78	2,000.00	217.22
600-810-4540	CONNECT/RECONNECT FEES	75.00	775.00	.00	775.00-
600-810-4550	MISC CHARGE FOR SERVICES	322.56	809.76	500.00	309.76-
600-810-4560	SALES TAXES COLLECTED	.00	.00	.00	.00
600-810-4561	WATER EXCISE TAX	754.68	9,098.35	6,107.00	2,991.35-
600-810-4600	SPECIAL ASSESSMENTS	.00	4,539.00	.00	4,539.00-
600-810-4730	DEPOSITS	111.00	959.00	2,000.00	1,041.00
600-810-6010	WAGES - WATER - FT	.00	.00	.00	.00
600-810-6011	WAGES - WATER - CLERK	215.67	2,299.63	2,600.00	300.37
600-810-6020	WAGES - WATER	.00	.00	.00	.00
600-810-6021	WAGES - WATER - PT	621.54	7,150.85	8,648.00	1,497.15
600-810-6022	WAGES - WATER	.00	.00	.00	.00
600-810-6110	FICA - WATER	64.05	722.99	860.00	137.01
600-810-6130	IPERS - WATER	79.03	892.11	1,060.00	167.89
600-810-6150	GROUP INSURANCE	241.93-	254.63	345.00	90.37
600-810-6151	VISION INSURANCE	.00	.00	12.00	12.00
600-810-6155	LIFE INSURANCE	.00	.00	3.00	3.00
600-810-6160	WORKER'S COMP	.00	.00	.00	.00
600-810-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
600-810-6210	DUES	.00	.00	750.00	750.00
600-810-6230	TRAINING	.00	.00	.00	.00
600-810-6350	REPAIR MAINT - WATER MAIN	.00	19,164.02	45,000.00	25,835.98
600-810-6373	TELEPHONE/COMMUNICATIONS	36.23	370.18	600.00	229.82
600-810-6375	EQUIPMENT SUPPORT	.00	.00	.00	.00
600-810-6413	WATER - WATERLOO	8,074.94	69,348.66	67,000.00	2,348.66-
600-810-6418	SALES TAX EXPENSE	701.65	10,372.49	6,107.00	4,265.49-
600-810-6419	TECH SERVICES - ANNUAL SUPPORT	.00	4,460.20	2,200.00	2,260.20-
600-810-6420	FRONTDESK SERVICE FEES	5.00	40.00	.00	40.00-
600-810-6489	OTHER CONTRACTUAL SRV	.00	.00	.00	.00
600-810-6490	OTHER PROFESSIONAL SERVICES	.00	23,749.10	31,360.00	7,610.90
600-810-6497	BANK SERVICE CHGS	.00	.00	40.00	40.00
600-810-6498	DEPOSIT REFUNDS - WATER	.00	786.81	1,000.00	213.19
600-810-6499	TESTS/PERMITS	.00	427.74	500.00	72.26
600-810-6505	WT METERS/WT EQUIPMENT	.00	1,088.00	2,000.00	912.00
600-810-6506	OFFICE SUPPLIES	.00	.00	150.00	150.00
600-810-6508	POSTAGE	.00	851.37	300.00	551.37-
600-810-6599	OTHER SUPPLIES	.00	.00	.00	.00
600-810-6727	CAPITAL EQUIPMENT	.00	.00	.00	.00
600-910-4830	TRANSFER IN-WATER	.00	.00	.00	.00
600-910-6910	TRANSFER OUT	.00	.00	.00	.00
600-999-9999	PROFIT HANDLER	.00	.00	.00	.00
601-810-4300	INTEREST-WATER DEPRECIATION	.00	413.83	500.00	86.17
601-810-6599	MISC SUPPLIES	.00	.00	.00	.00
601-910-4830	TRANSFER IN-WATER DEPRECIATION	.00	.00	.00	.00
601-910-6910	TRANSFER OUT	.00	.00	.00	.00
601-999-9999	PROFIT HANDLER	.00	.00	.00	.00
610-710-6801	PRINCIPAL PAYMENTS	.00	.00	61,000.00	61,000.00

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PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
610-710-6851	INTEREST PAYMENTS	.00	21,474.13	72,018.00	50,543.87
610-815-4300	INTEREST-SEWER	.00	.00	.00	.00
610-815-4500	CHARGES/FEES FOR SERVICES	18,881.99	206,200.04	228,960.00	22,759.96
610-815-4502	CAPITAL PROJECT FEE	.00	.00	.00	.00
610-815-4510	RAYMOND SEWER USAGE	5,000.00	50,000.00	60,000.00	10,000.00
610-815-4530	PENALTIES	16.28	2,210.65	1,400.00	810.65-
610-815-4550	MISC CHARGE FOR SERVICES	43.98	193.98	500.00	306.02
610-815-4560	SALES TAXES COLLECTED	16.80	138.85	300.00	161.15
610-815-4710	REIMBURSEMENTS	.00	.00	.00	.00
610-815-4730	DEPOSITS	240.00	1,830.00	1,500.00	330.00-
610-815-6010	WAGES - SEWER	.00	.00	.00	.00
610-815-6011	WAGES - SEWER - CLERK	215.64	2,299.54	2,590.00	290.46
610-815-6020	WAGES - SEWER	.00	.00	.00	.00
610-815-6030	WAGES - SEWER	.00	.00	.00	.00
610-815-6110	FICA - SEWER	16.48	175.83	198.00	22.17
610-815-6130	IPERS - SEWER	20.36	217.04	245.00	27.96
610-815-6150	GROUP INSURANCE	242.04-	254.70	345.00	90.30
610-815-6151	VISION INSURANCE	.00	.00	12.00	12.00
610-815-6155	LIFE INSURANCE	.00	.00	3.00	3.00
610-815-6160	WORKER'S COMP	.00	.00	.00	.00
610-815-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
610-815-6181	UNIFORM ALLOWANCE	.00	.00	.00	.00
610-815-6230	TRAINING	.00	.00	.00	.00
610-815-6310	BUILDING REPAIR/MAINT	.00	94.82	3,000.00	2,905.18
610-815-6320	LIFT STATION EXPENSE	.00	8,132.18	30,000.00	21,867.82
610-815-6331	FUEL	.00	.00	.00	.00
610-815-6332	VEHICLE REPAIRS	.00	.00	.00	.00
610-815-6350	PLANT REPAIR/MAINTENANCE	.00	3,268.14	5,000.00	1,731.86
610-815-6370	UTILITIES - LIFT STATION	280.01	3,129.22	6,000.00	2,870.78
610-815-6371	UTILITIES - PLANT	914.47	14,462.85	17,000.00	2,537.15
610-815-6373	TELEPHONE/COMMUNICATIONS	.00	.00	.00	.00
610-815-6375	SEWER PLNT WATERLOO WATER	.00	.00	.00	.00
610-815-6399	SEWER LINE REPAIR/MAINTENANCE	3,012.45	16,679.53	18,000.00	1,320.47
610-815-6407	ENGINEERING/WWTP PROJECT	.00	.00	.00	.00
610-815-6408	INSURANCE	.00	.00	3,000.00	3,000.00
610-815-6413	LUMP SUM APPROPRIATIONS	.00	6,844.92	.00	6,844.92-
610-815-6418	SALES TAX EXPENSE	.00	.00	.00	.00
610-815-6419	TECHNOLOGY SERVICES	.00	4,460.20	.00	4,460.20-
610-815-6420	FRONTDESK SERVICE FEES	.00	.00	.00	.00
610-815-6490	IOWA ONE CALL	.00	89.10	100.00	10.90
610-815-6491	SAFETY TRAINING	.00	.00	.00	.00
610-815-6493	SLUDGE HAULING	.00	3,312.44	15,000.00	11,687.56
610-815-6494	PLANT CONTRACTED SERVICES	.00	.00	.00	.00
610-815-6498	DEPOSIT REFUNDS - SEWER	.00	418.43	1,000.00	581.57
610-815-6499	PEOPLESERVICES/CONTRACTUAL SRV	.00	85,708.00	123,000.00	37,292.00
610-815-6501	TESTS/PERMITS	.00	.00	75.00	75.00
610-815-6505	OFFICE EQUIPMENT	.00	.00	.00	.00
610-815-6506	OFFICE SUPPLIES	.00	.00	.00	.00
610-815-6507	OPERATING SPPLY/PEOPLESERVICE	.00	.00	.00	.00
610-815-6508	POSTAGE	.00	701.37	300.00	401.37-
610-815-6510	SAFETY SUPPLIES	.00	36.36	.00	36.36-

REVENUE & EXPENSE REPORT
CALENDAR 4/2023, FISCAL 10/2023

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
610-815-6599	MISC SUPPLIES	.00	.00	.00	.00
610-815-6727	CAPITAL EQUIPMENT	.00	.00	.00	.00
610-815-6780	CAP OUTLAY-UTIL SYS/STRCT	.00	.00	.00	.00
610-910-4830	TRANSFER IN-SEWER	.00	.00	133,018.00	133,018.00
610-910-6910	TRANSFER OUT	.00	10,000.00	10,000.00	.00
610-999-9999	PROFIT HANDLER	.00	.00	.00	.00
611-815-4300	INTEREST-SEWER REPLACEMENT	.00	466.95	450.00	16.95-
611-910-4830	TRANSFER IN-SEWER PLCMNT	.00	10,000.00	10,000.00	.00
611-910-6910	TRANSFER OUT	.00	.00	.00	.00
611-999-9999	PROFIT HANDLER	.00	.00	.00	.00
612-815-4300	INTEREST-SEWER DEPRECIATION	.00	.00	100.00	100.00
612-910-4830	TRANSFER IN-SEWER DEPRECIATION	.00	.00	.00	.00
612-910-6910	TRANSFER OUT	.00	.00	.00	.00
612-999-9999	PROFIT HANDLER	.00	.00	.00	.00
613-815-4300	INTEREST - WW CAP PROJ	.00	.00	.00	.00
613-815-4502	CAPITAL PROJECT FEE	13,015.76	143,918.66	133,018.00	10,900.66-
613-815-4820	PROCEEDS FROM DEBT/LOAN-WWTP	.00	1,890,555.30	2,499,280.00	608,724.70
613-815-6407	ENGINEERING	.00	144,512.05	200,840.00	56,327.95
613-815-6499	OTHER CONTRACTUAL SERV	250.00-	1,862,993.85	2,298,440.00	435,446.15
613-910-4830	TRANSFER IN-WWTP PROJECT	.00	.00	.00	.00
613-910-6910	TRANSFER OUT	.00	.00	133,018.00	133,018.00
613-999-9999	PROFIT HANDLER	.00	.00	.00	.00
670-840-4300	INTEREST-LANDFILL/GARBAGE	.00	.00	25.00	25.00
670-840-4500	CHARGES/FEES FOR SERVICES	6,343.28	76,889.25	79,454.00	2,564.75
670-840-4530	PENALTIES	4.17	847.27	800.00	47.27-
670-840-4560	SALES TAXES COLLECTED	.00	.00	.00	.00
670-840-4710	REIMBURSEMENTS - RECYCLE REIMB	.00	5,445.00	4,468.00	977.00-
670-840-4730	DEPOSITS	81.00	657.00	1,000.00	343.00
670-840-6419	TECHNOLOGY SERVICES	.00	163.80	.00	163.80-
670-840-6490	GARBAGE COLLECTION	5,186.25	52,894.08	65,435.00	12,540.92
670-840-6492	RECYCLING EXPENSE	632.26	6,381.48	7,300.00	918.52
670-840-6498	DEPOSIT REFUNDS - GARBAGE	.00	194.16	700.00	505.84
670-840-6508	POSTAGE	.00	77.92	32.00	45.92-
670-910-4830	TRANSFER IN-LANDFILL/GARBAGE	.00	.00	.00	.00
670-910-6910	TRANSFER OUT	.00	.00	.00	.00
670-999-9999	PROFIT HANDLER	.00	.00	.00	.00
671-840-4300	INTEREST-YARD WASTE	.00	.00	.00	.00
671-840-4500	CHARGES/FEES FOR SERVICES	229.20	2,814.15	2,874.00	59.85
671-840-4530	PENALTIES	.15	31.51	40.00	8.49
671-840-4730	DEPOSITS	3.00	39.00	200.00	161.00
671-840-6413	YARD WASTE COLLECTION	.00	2,400.00	2,400.00	.00
671-840-6498	DEPOSIT REFUND - YARD WASTE	.00	73.00	100.00	27.00
671-840-6508	POSTAGE	.00	77.90	30.00	47.90-
671-910-4830	TRANSFER IN-YARD WASTE	.00	.00	.00	.00
671-910-6910	TRANSFER OUT	.00	.00	.00	.00
671-999-9999	PROFIT HANDLER	.00	.00	.00	.00
		==========	==========	==========	==========
	DIFFERENCE	265,573.18	325,099.36	128,711.00	196,388.36-
		==========	==========	==========	==========

REVENUE & EXPENSE REPORT
CALENDAR 4/2023, FISCAL 10/2023

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	PROOF	265,573.18	325,099.36	128,711.00	196,388.36-

CITY OF ELK RUN HEIGHTS INVESTMENT REPORT

Apr-23

	ACCOUNT	G/L	INT EARNED	RPV TTL	CURRENT MONTH TTL	MATURE DATE	CASHED IN DATE:
	EQUIPMENT REPLACEMENT						
CD#	20837	005-000-1171	$ 14.32	$ 12,627.59	$ 12,641.91	7/18/2023	
					$ 12,641.91		
	T&A SEWER						
CD#	22526		$ -	$ 1,000.00	$ 1,000.00		
CD#	21379		$ -	$ 1,500.00	$ 1,500.00		
					$ 2,500.00		
	T&A SOLID WASTE						
CD#	21140			$ 5,000.00	$ 5,000.00		
CD#	22138		$ -	$ 1,000.00	$ 1,000.00		
					$ 6,000.00		
				TOTAL CD'S:	**$ 21,141.91**		

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PERMITS MASTER FILE LISTING

Permit #	Contractor	Description	Appl Date	Fee(s)
Status	Owner	Sub-Division	Lot	Issued Date
Appl Type	Location	Type of Use		Expire Date

Status / Appl Type	Owner / Location	Sub-Division / Type of Use	Lot	Issued Date / Expire Date	Cost of Work		Paid / Amount Due
B-0044	OWNER AS GEN CONTRACTOR	PAVE DRIVEWAY & APPROACH		4-10-23			15.00
Pending	MADISON MERRON			4-10-23			15.00
Owner	128 MICHIGAN DR	RESIDENTIAL		4-10-24			.00
		B-0044				FEE	15.00
B-0045	L&S ENTERPRISES WEST	ADDING 1/2 BATH TO MBR		4-17-23			167.00
Pending	DENNIS ORONA			4-17-23			167.00
Contractor	127 SUTTON AVE	RESIDENTIAL		4-17-24			.00
		B-0045				FEE	167.00
B-0046	OWNER AS GEN CONTRACTOR	REROOFING		4-19-23			237.00
Issued	GARNET PHILO			4-19-23			237.00
Owner	5500 LAFAYETTE RD	RESIDENTIAL		4-19-24			.00
		B-0046				FEE	237.00
B-0047		ADDING FENCE		4-25-23			125.00
Issued	JERSEY JEYS			4-25-23			125.00
Owner	101 DAWN DR	RESIDENTIAL		4-25-24			.00
		B-0047				FEE	125.00
B-0048	OWNER AS GEN CONTRACTOR	FENCE IN BACKYARD		4-28-23			125.00
Issued	ALLISON LUNDY			4-28-23			.00
Contractor	217 MARIE AVE	RESIDENTIAL		4-28-24			125.00
		B-0048				FEE	125.00
						PAID	.00
						DUE	125.00
H-0011	MIKE FEREDAY	NEW AC		4-28-23			34.25
Issued	RONALD RICE			4-28-23			34.25
Contractor	500 DOUGLASS RD			4-28-24			.00
		H-0011				FEE	34.25
P-0003	GORDON PLUMBING & HEATING			4-20-23			39.50
Complete	DENNIS ORONA			4-20-23			39.50
Contractor	127 SUTTON AVE			4-20-24			.00
		P-0003				FEE	39.50
P-0004	DALTON PHC			4-24-23			30.75
Issued	JOELETTE FLEGE			4-24-23			30.75
Contractor	224 ELK RUN ST			4-24-24			.00
		P-0004				FEE	30.75
				========	==========		==========
GRAND TOTAL				8		FEE	773.50
						PAID	648.50
						DUE	125.00

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Minutes of the
Library Board Of Trustees
March 27, 2023

The combination virtual and regular Board meeting was called to order at 6:30 pm by President Curt Thomas.

Board members participating included Curt Thomas, Ronda Rathe, Kent Sommerlot, Melanie Stickfort, and Library Director Michelle Wheeler as well as city council member Derek Shaner. Sue Koppmann was absent.

Kent Sommerlot made a motion to approve the agenda, seconded by Ronda Rathe. Motion carried.

The minutes from the February 27, 2023, meeting were reviewed. Motion by Kent Sommerlot, seconded by Melanie Stickfort, to approve the minutes. Motion carried

After discussing the bills, Ronda Rathe made a motion to approve paying the bills totaling $1,277.67 as well as the Dunkerton Communications and MidAmerican Energy bills when they arrive. Any charges on the FSB Visa were also approved. The motion was seconded by Kent Sommerlot. Motion carried.

The FY23 Budget and Revenue reports were reviewed.

Michelle is currently training Kennadi Neil to take over the Library Assistant position.

The Board reviewed the Library's accreditation requirements including the Public Records Policy, the Flowers and Sustenance Policy, and the Library's Mission Statement. The Board discussed revising the current Mission Statement to accurately reflect the Library's current services.

In the Librarian's report, Michelle shared information on the Dunkerton Historical and Tourism Association's Memorandum of Understanding. The Friends are organizing upcoming presentations including flower arranging, Bruce Jefferson's tour of Spain, and the Black Hawk County Farm Bureau. The Friends are organizing the collector's books that have been donated. The Library will be closed on April 8.

As part of the Accreditation process, the Board reviewed the Iowa Library Association's legislative update.

Old Business: None

New Business: None

A motion was made by Kent Sommerlot, seconded by Melanie Stickfort, to adjourn at 6:52 p.m. Motion carried.

The next regular meeting is scheduled for Monday, April 24, 2023, at 6:30 PM.

Respectfully submitted,
Ronda Rathe
Secretary

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PeopleService INC.
Water & Wastewater Professionals

Date: May 5, 2023

To: Elk Run Heights/Raymond Council

From: Jordan Cooper, Operator

O & M Report: April 2023

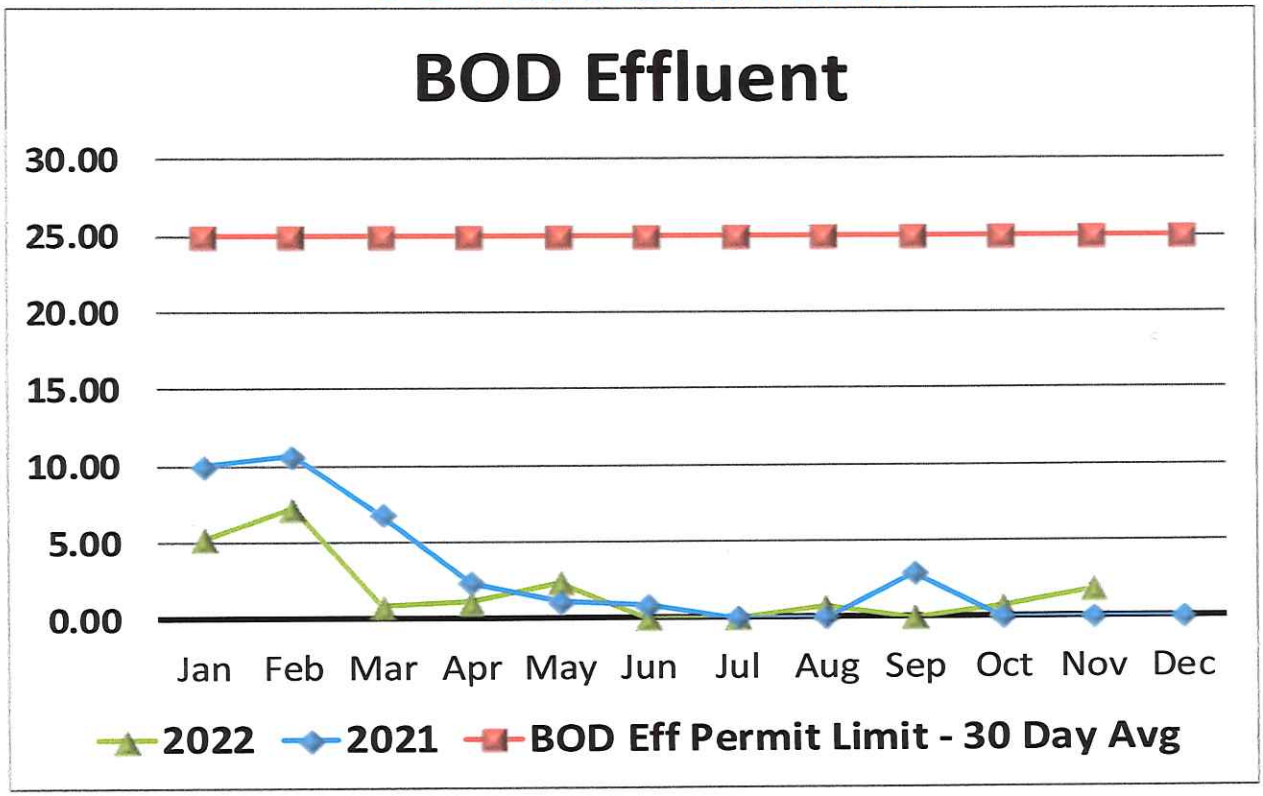
Water Operation & Maintenance

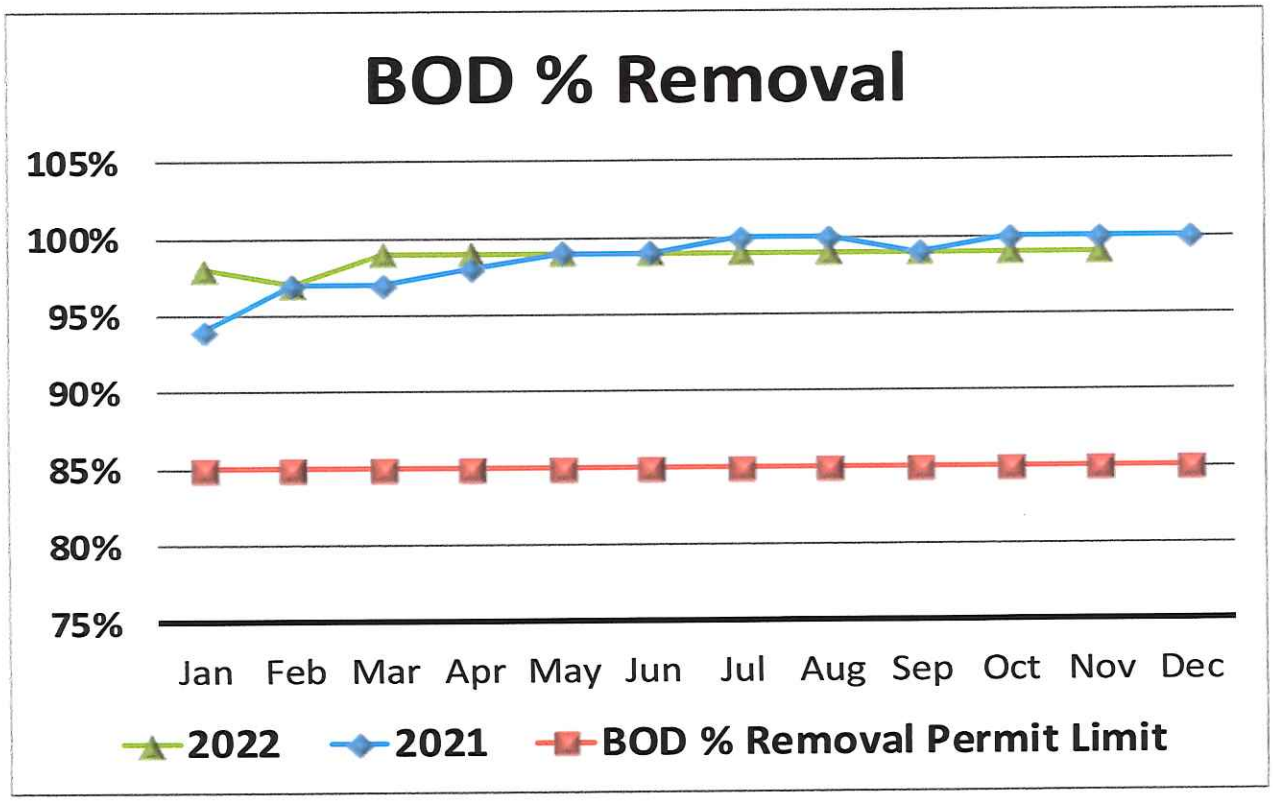
- 4/3 Al Gordon Plumbing replaced curb stop at 131 Johns.
- 4/3 Shut off water for nonpayment at 131 Johns, 421 Gilbertville, 217 Sutton, 122 and 225 Toneff
- 4/11 Located water main for Tom at the part so was able to install a shutoff.
- 4/13 Shut of water to 217 Sutton for non-payment
- 4/14 Located the city electric line for Tom so they were able to dig up the water service break in the park.
- 4/26 Read Water Meters.

Wastewater Operation & Maintenance

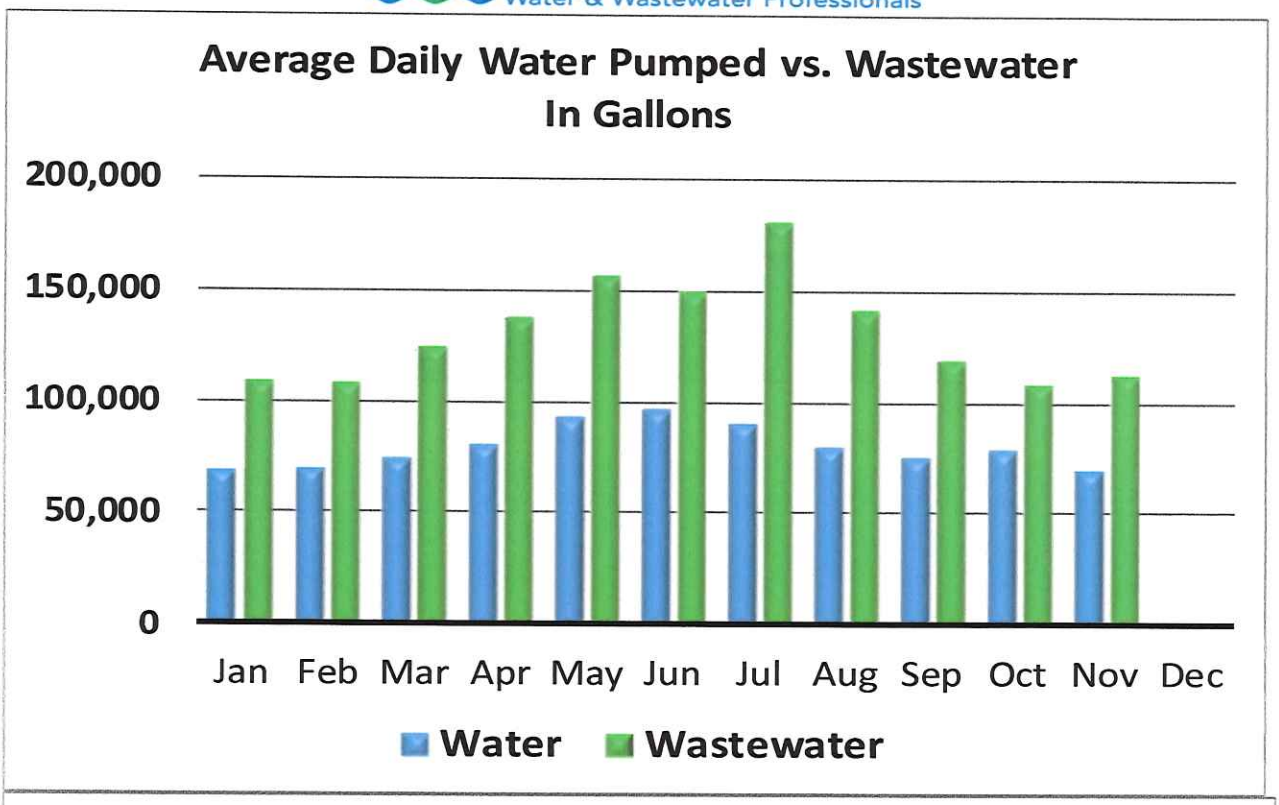
- 4/6 Sewer Committee Meeting
- 4/12, 13,14 Shane started hauled sludge out from the digester.
- 4/19 Shane hauled sludge.
- 4/20 #1 final clarifier motor failed. I drained the clarifier and will run on 2 until new plant is running.
- 4/22 Shane hauled sludge.
- 4/24 Drained Sludge from EQ basin and cleaned the tank in preparation for demo.
- 4/27 Construction meeting where we discussed the timeline for the startup of the new plant over the next few weeks.
- 4/30 Shane Hauled Sludge
-

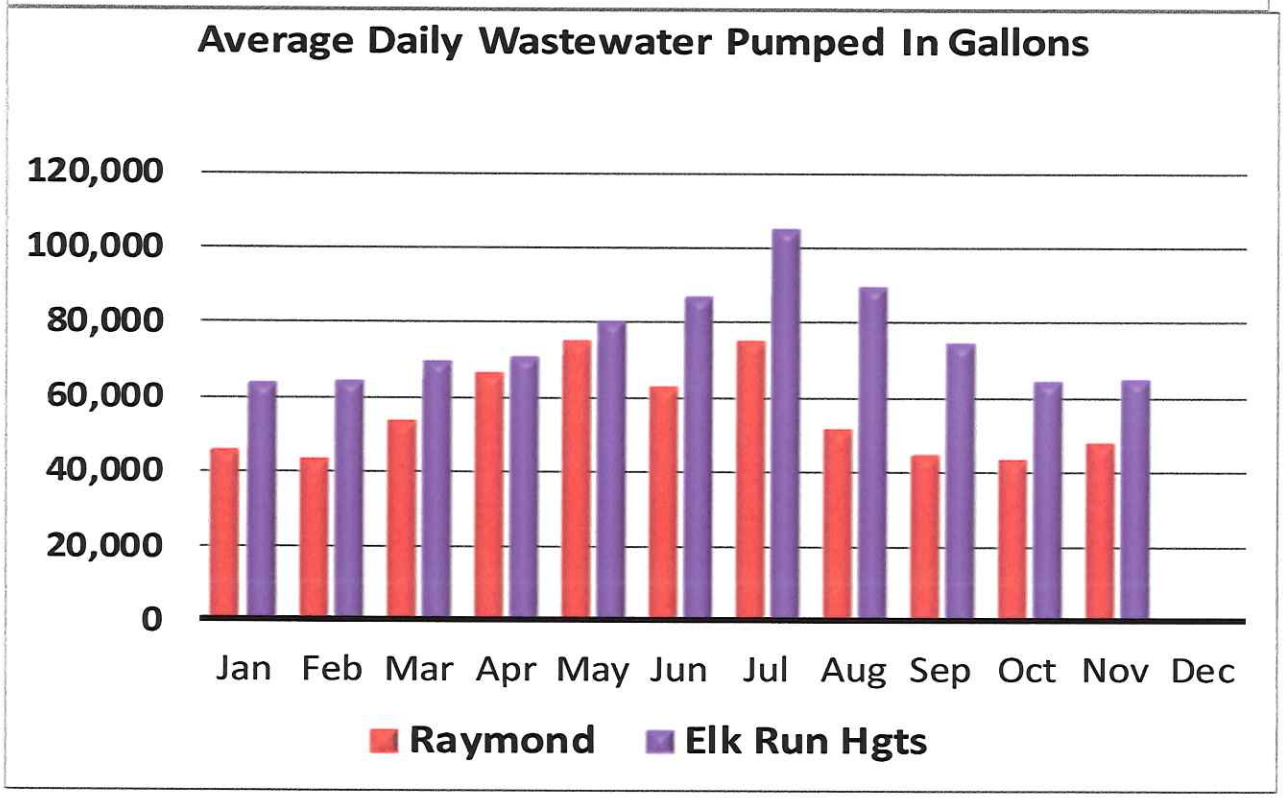
PeopleService INC.
Water & Wastewater Professionals





PeopleService INC.
Water & Wastewater Professionals





PeopleService INC.
Water & Wastewater Professionals

		November-22	October-22	November-21
Water	**Units**			
Total Monthly Pumped	gallons	2,124,300	2,475,900	2,603,000
Average Daily Pumped	gallons	70,800	79,900	86,800
Maximum Daily Pumped	gallons	112,200	127,200	164,600
Minimum Daily Pumped	gallons	44,900	37,400	37,400
Chlorine				
Chlorine - Total Avg Residual Plant	mg/L	0.77	0.77	0.73
Chlorine - Total Avg Residual System	mg/L	0.67	0.69	0.83
Chlorine - Recommended Residual Syste	mg/L	1.50	1.50	1.50
Wastewater				
BOD				
BOD Influent Avg	mg/L	257.00	250.00	247.00
BOD Effluent Avg	mg/L	1.87	0.75	0.00
BOD Eff Permit Limit - 30 Day Avg	mg/L	25	25	25
BOD % Removal	%	99.00%	99.00%	100.00%
BOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent Avg	mg/L	210.50	276.50	195.75
TSS Effluent Avg	mg/L	0.00	4.25	5.50
TSS Effluent Permit Limit - 30 Day Avg	mg/L	25	25	25
TSS % Removal	%	100.00%	98.46%	97.19%
TSS % Removal Permit Limit	%	85%	85%	85%
Nitrogen Ammonia				
NA Effluent Avg	mg/L	0.0	1.6	0.0
NA Effluent Permit Limit - 30 Day Avg	mg/L	2.9	2.9	2.9
Influent Flow				
Elk Run Average Daily Flow	gallons	65,395	64,759	64,821
Elk Run Percentage Flow	%	57.7%	59.5%	57.7%
Raymond Average Daily Flow	gallons	48,025	44,159	47,505
Raymond Percentage Flow	%	42.3%	40.5%	42.3%
Average Daily Combined	gallons	113,420	108,918	112,326
Maximum Daily Combined	gallons	152,969	128,326	131,263
Total Monthly Combined	gallons	3,402,590	3,376,443	3,369,783
Minimum Daily Combined	gallons	99,728	98,697	100,937
Permit Limit - 30 Day Avg	gallons	281,000	281,000	281,000
Permit Limit - Daily Maximum	gallons	291,000	291,000	291,000

Contract True-Ups - Current Contract Year				
Item	**Budgeted Amount**	**Amount Spent**	**% of Budget**	**% of Time**
Maintenance Budget	$13,074.00	$3,602.01	28%	92%
Total	$13,074.00	$3,602.01	28%	83%

Iowa Department of REVENUE

Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor

tax.iowa.gov

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2023 through June 30, 2024

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: CASEY'S MARKETING COMPANY/DBA CASEY'S #3041

Physical location address: 5202 LAFAYETTE RD City: ELK RUN HEIGHTS ZIP: 50707

Mailing address: 1 SE CONVENIENCE BLVD City: ANKENY State: IA ZIP: 50021

Business phone number: 3192357880

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ■ LLC ☐ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORES, INC.

Mailing address: 1 SE CONVENIENCE BLVD City: ~~ANKENY~~ State: IA ZIP: 50021

Phone number: 5153815974 Fax number: 515-446-6303 Email: licensingteam@caseys.com

Retail Information:

Types of Sales: Over-the-counter ■ Vending machine ☐

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ■

Types of Products Sold: (Check all that apply)
Cigarettes ■ Tobacco ■ Alternative Nicotine Products ■ Vapor Products ■

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ■ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐ _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): DOUGLAS BEECH, AST. SECRETARY FOR CASEY'S MARKETING COMPANY

Signature: Douglas M. Beech

Date: 04/18//2023

Name (please print): _____

Signature: _____

Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: $75.00
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: Elk Run Heights
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Return to Agenda

RESOLUTION 4116

A RESOLUTION OF THE ELK RUN HEIGHTS CITY COUNCIL AUTHORIZING THE USE OF CONSUMER FIREWORKS, AND TEMPORARILY AMENDING CITY CODE FIREWORKS 41.14 (3, A) BY ALLOWING THE USE OF FIREWORKS TO INCLUDE THE 4TH OF JULY

WHEREAS, the City Council of the City of Elk Run Heights, is desirous of temporarily amending the current City Code section 41.14 (3, A) Consumer Fireworks, by allowing the use of consumer fireworks on Tuesday July 4, 2023 until 10:00 p.m.

3. Consumer Fireworks.
   A. The Council will designate yearly, by resolution, the dates, and times the use or explosion of consumer fireworks are permitted.

NOW THEREFORE BE IT RESOLVED BY THE ELK RUN HEIGHTS CITY COUNCIL that authorizes the use of consumer fireworks on July 4th, 2023

PASSED AND ADOPTED THIS 9TH DAY OF MAY 2023

ATTEST:

Lisa Smock, Mayor	**Julie Eastman, City Clerk**

Return to Agenda

RESOLUTION 4117

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA, AUTHORIZING PAYMENT #21 TO WRH, INC. IN THE AMOUNT OF $41,562.50 FOR THE WASTEWATER TREATMENT PLANT PROJECT

WHEREAS, the City entered into a contract with WRH, Inc. for the Wastewater Treatment Plant Project; and

WHEREAS, the City's Engineer, Jason Miller with MSA Professional Services has reviewed the construction progress and recommends payment to WRH, Inc. of South Amana, Iowa

Request attached

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Elk Run Heights, Iowa, that pay application #20 in the amount of $41,562.50 hereby authorized to be issued for the Wastewater Treatment Plant Project

PASSED AND ADOPTED THIS 9TH DAY OF MAY 2023

ATTEST:

Lisa Smock, Mayor

Julie Eastman, City Clerk

Return to Agenda

Contractor's Application for Payment No. 21

	Application Period: 02/27/2023-03/28/2023	Application Date: 3/29/2023
To (Owner): City of Elk Run Heights, 5042 Lafayette Road, Elk Run Heights Iowa 50707; City of Raymond, 101 1st Street, Raymond, Iowa 50667	From (Contractor): WRH, Inc, 1648 T Avenue, South Amana, Iowa 52334	Via (Engineer): MSA Professional Services, Inc., 1555 SE Delaware Ankeny Iowa
Project: City of Elk Run Heights/Raymond Wastewater Treatment Facility Improvements	Contract: City of Elk Run Heights/Raymond Wastewater Treatment Facility Improvements	
Owner's Contract No.: 14573018	Contractor's Project No.: 1378	Engineer's Project No.: 14573018

Application For Payment

Change Order Summary

Approved Change Orders

Number	Additions	Deductions
1	$ 32,836.86	
2	$ 22,767.80	
3	$ 1,232.00	
4	$ 6,683.68	
5	$ 36,695.61	
6	$ 6,386.00	
TOTALS	$ 106,601.95	$ -
NET CHANGE BY CHANGE ORDERS	$ 106,601.95	

1. ORIGINAL CONTRACT PRICE			$	$ 9,754,000.00
2. Net change by Change Orders			$	$ 106,601.95
3. Current Contract Price (Line 1 ± 2)			$	$ 9,860,601.95
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimates)			$	$ 9,422,621.05
5. RETAINAGE:				
a. 5%	X	$9,319,621.05 Work Completed	$	$ 465,981.05
b. 5%	X	$ 103,000.00 Stored Material	$	$ 5,150.00
c. Total Retainage (Line 5.a + Line 5.b)			$	$ 471,131.05
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)			$	$ 8,951,490.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)			$	$ 8,868,365.00
8. AMOUNT DUE THIS APPLICATION			$	$ 83,125.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)			$	$ 909,111.95

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Jeremy Dolder Digitally signed by Jeremy Dolder DN: C=US, E=jdolder@gmail.com, CN=Jeremy Dolder Date: 2023.03.30 09:06:36-05'00' Date: 3.30.2023

Payment of: $ $83,125.00
(Line 8 or other - attach explanation of the other amount)

is recommended by: (Engineer) 4/28/2023 (Date)

Payment of: $
(Line 8 or other - attach explanation of the other amount)

is approved by: CITY OF RAYMOND (Date)

Approved by: CITY OF ELK RUN HEIGHTS (Date)

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G:\14\14573\14573018\Construction\14 Pay Applications\Pay Application #21\Pay Application 21

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract):	City of Elk Run Heights/Raymond Wastewater Treatment Facility Improvements	Application Number:	21
Application Period:	02/27/2023-03/28/2023	Application Date:	3/29/2023

A		B	Work Completed		E	F		G
Specification Section No.	Description	Scheduled Value ($)	C From Previous Application (C+D)	D This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
01	Bonds and Insurance	$ 100,000.00	$ 100,000.00		$ -	$ 100,000.00	100.00%	$ -
01	General Conditions	$ 1,200,000.00	$ 1,180,000.00	$ 5,000.00	$ -	$ 1,185,000.00	98.75%	$ 15,000.00
01	Allowances (Utility Allowance & Spec 11 23 26)	$ 32,000.00	$ 32,000.00		$ -	$ 32,000.00	100.00%	$ -
01	Mobilization	$ 450,000.00	$ 440,000.00		$ -	$ 440,000.00	97.78%	$ 10,000.00
02	Demo of Existing Plant	$ 60,000.00	$ 5,000.00		$ -	$ 5,000.00	8.33%	$ 55,000.00
02	Misc. Concrete Demo	$ 960.00			$ -	$ -	0.00%	$ 960.00
03 200	Concrete Reinforcing	$ 450,000.00	$ 450,000.00		$ -	$ 450,000.00	100.00%	$ -
03 3000	CONCRETE							
	Aeromod	$ 550,000.00	$ 550,000.00		$ -	$ 550,000.00	100.00%	$ -
	Headworks	$ 190,000.00	$ 190,000.00	$ -	$ -	$ 190,000.00	100.00%	$ -
	UV Building	$ 115,000.00	$ 115,000.00	$ -	$ -	$ 115,000.00	100.00%	$ -
	Re-Use, Splitter, Site Concrete, Misc.	$ 75,000.00	$ 75,000.00		$ -	$ 75,000.00	100.00%	$ -
03 4100	Precast	$ 450,744.00	$ 450,744.00		$ -	$ 450,744.00	100.00%	$ -
04	Masonry	$ 85,571.00	$ 85,571.00		$ -	$ 85,571.00	100.00%	$ -
05 5000	Metals, Grating and Railings	$ 225,000.00	$ 207,500.00	$ 15,000.00	$ -	$ 222,500.00	98.89%	$ 2,500.00
06 1000	Carpentry - Framing and Siding	$ 34,740.00	$ 34,740.00		$ -	$ 34,740.00	100.00%	$ -
07	Thermal and Moisture Protection	$ 27,566.00	$ 27,566.00		$ -	$ 27,566.00	100.00%	$ -
07	Roofing and Trims	$ 60,900.00	$ 55,000.00	$ -	$ -	$ 55,000.00	90.31%	$ 5,900.00
08	Overhead Doors, HM & FRP Frames, Doors and hard	$ 56,330.00	$ 50,600.00	$ -	$ -	$ 50,600.00	89.83%	$ 5,730.00
09	Finishes - Framing & Accessories, Specialties	$ 15,122.00	$ -	$ 10,000.00	$ -	$ 10,000.00	66.13%	$ 5,122.00
09 9000	Paints & Coating	$ 74,338.00	$ 70,000.00	$ -	$ -	$ 70,000.00	94.16%	$ 4,338.00
22 4000	Plumbing & Fixtures	$ 45,000.00	$ 39,405.00	$ 3,500.00	$ -	$ 42,905.00	95.34%	$ 2,095.00
23	HVAC	$ 162,009.00	$ 145,000.00	$ 10,000.00	$ -	$ 155,000.00	95.67%	$ 7,009.00
26	Electrical	$ 1,315,470.00	$ 1,230,241.00	$ 20,000.00	$ -	$ 1,250,241.00	95.04%	$ 65,229.00
26	Heat Trace	$ 1,000.00	$ 1,000.00		$ -	$ 1,000.00	100.00%	$ -
31 25 00	Erosion Control	$ 15,000.00	$ 12,000.00	$ 1,500.00	$ -	$ 13,500.00	90.00%	$ 1,500.00
31	Aggregates, Sand, Fine Grading, Misc. Rock	$ 50,000.00	$ 50,000.00		$ -	$ 50,000.00	100.00%	$ -
31	Earthwork - Excavation, Grading and Backfill	$ 1,220,575.00	$ 1,183,479.50		$ -	$ 1,183,479.50	96.96%	$ 37,095.50
32	Seeding	$ 20,000.00			$ -	$ -	0.00%	$ 20,000.00
32	Asphalt	$ 33,075.00			$ -	$ -	0.00%	$ 33,075.00
32	Striping	$ 1,000.00			$ -	$ -	0.00%	$ 1,000.00
32	Fencing	$ 52,600.00			$ -	$ -	0.00%	$ 52,600.00
33	Utilities - Buried Pipe, MH's and drainage Structures	$ 700,000.00	$ 690,000.00	$ -	$ -	$ 690,000.00	98.57%	$ 10,000.00
40	Wastewater Process Piping	$ 65,000.00	$ 55,000.00	$ 7,500.00	$ -	$ 62,500.00	96.15%	$ 2,500.00
41	Material handling - Hoists	$ 40,000.00	$ 15,000.00		$ -	$ 15,000.00	37.50%	$ 25,000.00
44 42 39.10	Grit Removal System	$ 140,000.00	$ 130,000.00			$ 130,000.00	92.86%	$ 10,000.00
44 42 40.30	Mechanical Step Screen and Washing Press	$ 160,000.00	$ 145,627.00	$ 10,000.00	$ -	$ 155,627.00	97.27%	$ 4,373.00
44 42 46.20	Floating Surface Aerators	$ 110,000.00			$ 88,000.00	$ 88,000.00	80.00%	$ 22,000.00

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Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract):	City of Elk Run Heights/Raymond Wastewater Treatment Facility Improvements	Application Number:	21
Application Period:	02/27/2023-03/28/2023	Application Date:	3/29/2023

			Work Completed		E	F		G
A		B	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
Specification Section No.	Description	Scheduled Value ($)	From Previous Application (C+D)	This Period				
44 42 56.40	Submersible Pumps	$ 130,000.00	$ 130,000.00		$ -	$ 130,000.00	100.00%	$ -
44 42 76.10	Wastewater Process Valves	$ 50,000.00	$ 40,000.00	$ 5,000.00	$ -	$ 45,000.00	90.00%	$ 5,000.00
44 42 76.41	Parshall Flumes	$ 10,000.00	$ 10,000.00		$ -	$ 10,000.00	100.00%	$ -
44 42 76.50	Composite Sampler	$ 30,000.00	$ 26,431.60	$ -		$ 26,431.60	88.11%	$ 3,568.40
44 42 476.6	Laboratory Equipment	$ 25,000.00	$ -	$ -	$ 15,000.00	$ 15,000.00	60.00%	$ 10,000.00
44 42 79.10	Aeromod Package	$ 925,000.00	$ 910,000.00		$ -	$ 910,000.00	98.38%	$ 15,000.00
44 44 73.10	UV Equipment	$ 200,000.00	$ 200,000.00	$ -		$ 200,000.00	100.00%	$ -
	Totals	**$ 9,754,000.00**	**$ 9,131,905.10**	**$ 87,500.00**	**$ 103,000.00**	**$ 9,322,405.10**		**$ 431,594.90**
CHANGE ORDERS								
1	Change Order 1 - Additional sand import fill	$ 32,836.86	$32,836.86		$ -	$ 32,836.86	100.00%	$ -
2	Change Order 2 - Water meter vault	$ 22,767.80	$ 22,767.80		$ -	$ 22,767.80	100.00%	$ -
3	Change Order 3 - Davit Cranes	$ 1,232.00	$ 1,232.00		$ -	$ 1,232.00	100.00%	$ -
4	Change Order 4 - Sludge Forcemain Cleanout	$ 6,683.68	$ 6,683.68		$ -	$ 6,683.68	100.00%	$ -
5	Change Order 5 - Sludge Lagoon Drawoff	$ 36,695.61	$ 36,695.61	$ -	$ -	$ 36,695.61	100.00%	$ -
6	Change Order 6 - Electric Outlet, overhead pole	$ 6,386.00	$ -		$ -	$ -	0.00%	$ 6,386.00
					$ -	$ -	#DIV/0!	$ -
					$ -	$ -	#DIV/0!	$ -
					$ -	$ -	#DIV/0!	$ -
					$ -	$ -	#DIV/0!	$ -
	Change OrderTotals	$ 106,601.95	$ 100,215.95	$ -	$ -	$ 100,215.95		$ 6,386.00
	Totals	**$ 9,860,601.95**	**$ 9,232,121.05**	**$ 87,500.00**	**$ 103,000.00**	**$ 9,422,621.05**		**$ 437,980.90**

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RESOLUTION 4118

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA, AUTHORIZING CHANGE ORDER #14 TO WRH, INC. FOR THE WASTEWATER TREATMENT PLANT PROJECT

WHEREAS, The city of Elk Run Heights has entered into a contract with WRH, Inc. for the Wastewater Treatment Plant Project

WHEREAS, WRH, Inc. has requested Change Order #14 of $68,608.26 , and

WHEREAS, the Change Order has been recommended by Project Engineer Jason Miller with MSA Professional Services;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Elk Run Heights, Iowa, that the Mayor, on behalf of the City is hereby directed to execute this Change Order #14 to WRH, Inc. for a cost of $68,608.26, with Elk Run Heights portion being half. This Change Order is hereby attached and thereby incorporated herein.

PASSED AND ADOPTED THIS 9TH DAY OF MAY 2023

ATTEST:

_____ _____

Lisa Smock, Mayor **Julie Eastman, City Clerk**

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Change Authorization Request
(CAR)

Project: **City of Elk Run Heights & City of Raymond WWTP**

CAR No. 14 **DATE** 05/01/23 **Job No.** 1378

Reference:
RFQ # _____ **Location** Elk Run WWTP **Contract No.** _____

A Change in the scope of work is indicated below and Owner's prompt approval or rejection of this authorization is requested so that the material may be purchased and to prevent any delay in field operations.

Reason for Change:

( ) Design Request ( ) Field Condition
(X) Owner Request ( ) Suggested by Contractor
( ) Other ---- Explain _____

1) Description of Change: (Refer to drawings, specification, addenda, bulletin if applicable)

On June 3, 2021 Change order 5 was issued to WRH reflecting the Modification to sludge lagoon draw off mechanism. Sheets 70PM4 and 70PM5 were added to the project drawings at this time for reference in quoting the draw off mechanism. 70PM4 and 70PM5 show a profile section of the lagoon liner with erosion stone. This was not a part of change order 5 and was not quoted or added to the contract. On December 10, 2022 WRH sent in RFI #18 for clarification of what is required for the lagoon liner. The response (see attached) references 70PM4 and 70PM5. The erosion stone referenced on these drawings was not a part of the original plans or modifications via addenda. During February's progress meeting it was discussed that WRH was to propose a change for this work. This change order is for the erosion stone needed to complete the work shown on 70PM4 and 70PM5.

2) It is requested that the completion date be; (X) extended ( ) decreased
by 90 calendar days.

3) Basis of Payment:

a) ( ) Firm price for performing this change along with attached supporting details is (X) increased / ( ) decreased by $68,608.26

b) ( ) Unit Price $0.00

c) ( ) Change to be performed per unit prices in Contract $0.00

d) ( ) The time required to prepare and agree upon a detailed estimate prior to proceeding with the change would unduly delay job progress. The following is an approximate estimate to assist Owner in determining whether or not change should be made. If notified to proceed, a detailed estimate in the form agreed upon, with supporting details, will be submitted after receipt of said notice.

Approximate Estimate is $0.00

(X) CHANGE WILL NOT BE MADE
PROCEED ON THE FOLLOWING BASIS:

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( ) Firm Price
( ) Estimate of Price
( ) Unit Price in Contract
( ) Time and Material
( ) Change in Completion Date
( ) No Change

Comments:

Submitted by: Jeremy Dolder
WRH, Inc.

Date: 5/1/2023

Approved by: Owner

Date:

City of Elk Run Heights & City of Raymond WWTP **03/30/23**
C.A.R. Calculation

C.A.R. # 13

Subcontractors	Quantity	Unit	Unit Rate	Line Total
PCI	1	LS	$64,060.00	$64,060.00
				$0.00
Material:				
				$0.00
				$0.00
Labor:				
General Labor		Hr		$0.00
Skilled Labor		Hr		$0.00
Equipment Operator		Hr		$0.00
Foreman		Hr		$0.00
Superintendent		Hr		$0.00
Equipment:				$0.00
Field Truck		Day		$0.00
Skid loader		Hr		$0.00
Scissor Lift		Hr		$0.00
Excavator (under 100 HP)		Hr		$0.00
Excavator (100 HP +)		Hr		$0.00
Crane		Hr		$0.00
Dozer (large)		Hr		$0.00
	Sub-total			$64,060.00
Sales Tax on Material			0.00%	$0.00
Contractor's Fee (Self-performed)			15.00%	$0.00
Contractor's Fee (Sub-contracts)			5.00%	$3,203.00
Contractor's Fee (Deducts)			5.00%	$0.00
				$67,263.00
Bond & Insurance			2.00%	$1,345.26
Total Proposed Change				**$68,608.26**

Return to Agenda

PETERSON CONTRACTORS, INC.

104 Blackhawk Street
P.O. Box A
Reinbeck, Iowa 50669

www.petersoncontractors.com *Phone: 319-345-2713* *Fax: 319-345-2991*

QUOTE

Elk Run WWTP Erosion Stone

SPECIAL PROVISIONS:

1. Please refer questions to Chris Fleshner at (319) 415-5212.
2. PCI excludes dewatering of the ponds.
3. PCI is quoting an estimated quantity and a unit price. Payment will be based on actual units placed.
4. If you want to do the Slope Reshaping Hourly we are willing to do this. Please see the attached Hourly Rates.
5. PCI assumes Topsoil suitable for use will be available on the site from a stockpile.

ITEM #	DESCRIPTION	UNIT TYPE	QUANTITY	UNIT PRICE	TOTAL AMOUNT
1	MOB	LS	1.000	$6,000.00	$6,000.00
3	Engineering Fabric	SY	1,760.000	$3.50	$6,160.00
4	8" of Erosion Stone	TN	720.000	$55.00	$39,600.00
5	Topsoil Spread	CY	615.000	$20.00	$12,300.00

TOTAL QUOTED AMOUNT **$64,060.00**

PETERSON CONTRACTORS, INC.

February 22,2023

Return to Agenda

RESOLUTION 4119

A RESOLUTION OF THE CITY COUNCIL OF ELK RUN HEIGHTS, IA THAT THE FOLLOWING BILLS BE PAID AND TRANSFERS ARE HEREBY ALLOWED

ALLEN HEALTH SERV	DRUG/ALCOHOL TESTING	30.00
AMERIGAS PROPANE	PROPANE FOR WWTP	146.31
ASPRO	COLD MIX	1,857.06
AUTO PLUS	SHOP SUPPLIES	8.60
BMC	PK-ROADSTONE	108.63
CJ COOPER	RU-RANDOM DRUG TEST	81.00
EASTMAN, JULIE	CELL PHONE	55.00
	MILEAGE/FOOD REIMURSEMENT	328.69
	VENDOR TOTAL	**383.69**
ELAN	RU-FUEL #71-ROAD RANGER	204.73
	PK-ELECTRICAL SPLY-HOME DEPOT	64.38
	RU-FUEL #11-CASEY'S	238.88
	CH-ONLINE SERVICES	73.00
	VENDOR TOTAL	**580.99**
ELECTRIC PUMP	LS-SWITCH	60.52
HOLIDAY INN	CLERK-TRAVEL EXPENSE	224.00
IA ASSO OF MUNICIPAL	APRL-JUNE 2023 SAFETY TRAINING	564.00
KLUESNER CONSTRUCTION	RU-STREET CLEANING	3,108.00
LISA SMOCK	CELL PHONE REIMBURSEMENT	55.00
MSA	WWTP ENGINEERING	12,400.00
	WWTP ENGINEERING	11,641.64
	VENDOR TOTAL	**24,041.64**
PEOPLESERVICE	MAY SERVICES	13,640.00
RBRTS STVNS PRENDERGAST	LEGAL SERVICES	628.75
SHRED IT	DOCUMENT DESTRUCTION	79.27
TEDS HOME & HARDWARE	SHOP-MISC SUPPLIES	3.20
	PK-MISC SUPPLY	88.99
	PK-LIGHT SENSOR	19.99
	RU-SAFETY GLOVES/VEST	24.98
	VENDOR TOTAL	**137.16**
THE SLED SHED	SHOP-PUMP MAINTENANCE	111.45
	PK-CHAIN LOOP	78.97
	VENDOR TOTAL	**190.42**
THOMAS JAMES	CELL PHONE REIMBURSEMENT	55.00
UTILITY EQUIPMENT	PK-ELECTRICAL LINE	214.65
	RU-DUBUQUE RD	59.50
	VENDOR TOTAL	**274.15**
WATERLOO WATER WORKS	MONTHLY WATER BILL	1,268.26
WILLETT HOFMANN	ENGINEER-GVILL/LAFA RECON	1,288.70
	ENGINEER-MARCH23 MEETINGS	75.00
	ENGINEER-DNR NPDES	302.00
	VENDOR TOTAL	**1,665.70**

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	WAPSIE PINES LAWN	PK-FLOWERS	662.08
		ACCOUNTS PAYABLE TOTAL	**49,850.23**
		GENERAL	2,260.32
		ROAD USE TAX	6,482.40
		MAYORS PARK IMPROVEMENTS	662.08
		LAFAYETTE/GVILLE RD RECON	1,288.70
		WATER	2,728.00
		SEWER	12,387.09
		WASTEWATER TREATEMENT PLANT	24,041.64
		TOTAL FUNDS	**49,850.23**
		APRIL PAYROLL:	
		BIWEEKLY PAYROLL	8,960.54
		TOTAL PAYROLL:	**8,960.54**
	PREPAYS:		
7026	COLONIAL LIFE	PR LIABILITY	79.94
7027	AVESIS	PR LIABILITY	33.77
7048	AGVANTAGE	WEED KILLER	53.31
7049	ALL STATE RENTAL	EXCAVATOR	225.00
7050	FRICKSON BRO	PK-REPAIR WATERLINE	450.00
7051	GRAINGER	PK-SINK	838.05
7052	MEDIACOM	PHONE SERVICE	72.46
7053	MID AMERICAN	ELECTRICITY	2,661.10
7054	TIM DELONG	COMM RM REFUND	100.00
7055	WASTE MANAGEMENT	GARBAGE/RECYCLING	5,818.51
7056	WATERLOO WATER	WATER	8,074.94
7057	WELLMARK	INSURANCE	1,691.25
7060	POSTMASTER	POSTAGE UB	135.97
DRAFT	EFTPS	PR LIABILITY	2,354.51
DRAFT	IPERS	PR LIABILITY	1,680.04
DRAFT	IA DEPT OF REVENUE	TAX	788.99
		TOTAL PREPAYS:	**25,057.84**

PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA ON 9TH DAY OF MAY 2023

ATTEST:

_____ _____

Lisa Smock, Mayor **Julie Eastman, City Clerk**

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NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET
City of ELK RUN HEIGHTS
Fiscal Year July 1, 2022 - June 30, 2023

The City of ELK RUN HEIGHTS will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2023

Meeting Date/Time: 5/9/2023 06:00 PM	**Contact:** Julie Eastman	**Phone:** (319) 232-0020

Meeting Location: 5042 Lafayette Rd. Elk Run Heights, Iowa 50707

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult https://dom.iowa.gov/local-gov-appeals.

REVENUES & OTHER FINANCING SOURCES		**Total Budget as Certified or Last Amended**	**Current Amendment**	**Total Budget After Current Amendment**
Taxes Levied on Property	1	435,656	50,601	486,257
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	435,656	50,601	486,257
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	35,000	3,235	38,235
Other City Taxes	6	196,623	5,000	201,623
Licenses & Permits	7	11,590	2,100	13,690
Use of Money & Property	8	14,875	30,125	45,000
Intergovernmental	9	799,387	35,000	834,387
Charges for Service	10	719,514	24,375	743,889
Special Assessments	11	8,500	10,486	18,986
Miscellaneous	12	25,868	6,831	32,699
Other Financing Sources	13	2,499,280	0	2,499,280
Transfers In	14	478,224	40,782	519,006
Total Revenues & Other Sources	15	5,224,517	208,535	5,433,052
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	105,318	0	105,318
Public Works	17	128,135	14,700	142,835
Health and Social Services	18	0	0	0
Culture and Recreation	19	107,527	4,462	111,989
Community and Economic Development	20	2,300	0	2,300
General Government	21	165,235	20,939	186,174
Debt Service	22	91,760	0	91,760
Capital Projects	23	913,719	58,278	971,997
Total Government Activities Expenditures	24	1,513,994	98,379	1,612,373
Business Type/Enterprise	25	3,103,988	9,935	3,113,923
Total Gov Activities & Business Expenditures	26	4,617,982	108,314	4,726,296
Transfers Out	27	478,224	40,782	519,006
Total Expenditures/Transfers Out	28	5,096,206	149,096	5,245,302
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	128,311	59,439	187,750
Beginning Fund Balance July 1, 2022	30	1,996,313	0	1,996,313
Ending Fund Balance June 30, 2023	31	2,124,624	59,439	2,184,063

Explanation of Changes: There were under estimated revenues due to a change in banking; in addition changes in the billing system.

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RESOLUTION 4120

RESOLUTION APPROVING THE CITY'S PROPOSED AMENDMENT #1 TO THE FISCAL YEAR 2022-2023 BUDGET

WHEREAS, the City Council of Elk Run Heights, Iowa has prepared amendment #1 to the Annual Budget for Fiscal Year 2022-2023; and

WHEREAS, the City did hold a public hearing regarding this proposed budget amendment on May 9, 2023, at 6:00 PM at the Elk Run Heights City Hall, at 5042 Lafayette Road, Elk Run Heights, Iowa

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Elk Run Heights, Iowa, approval of budget amendment #1 for Fiscal Year 2022-2023

BE IT FURTHER RESOLVED, by the Elk Run Heights City Council of the City of Elk Run Heights, Iowa, that the Mayor and City Clerk/Treasurer are hereby authorized and directed to execute said resolution.

PASSED AND ADOPTED ON THIS 9TH DAY OF MAY 2023

ATTEST:

_____	_____
Lisa Smock, Mayor	**Julie Eastman, City Clerk**

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1020 Wilbur Ave.
PO BOX 2098 Waterloo, IA 50704
319-233-4604 · 800-728-4604 · Fax: 319-233-7514

605 Iowa Ave. W
Marshalltown, IA 50158
641-752-6608 · 888-656-SIGN · Fax: 641-752-6968

REMIT TO: P.O. BOX 2098 WATERLOO, IA 50704

PROPOSAL

Proposal #: 37574

Proposal Date: 04/05/23
Customer #: 19000
Page: 1 of 5

SOLD TO:	JOB LOCATION:
CITY OF ELK RUN HEIGHTS 5042 LAFAYETTE RD ELK RUN HEIGHTS IA 50707	CITY OF ELK RUN HEIGHTS 5042 LAFAYETTE RD ELK RUN HEIGHTS IA 50707 REQUESTED BY: Julie Eastman

NAGLE SIGNS INC (HEREINAFTER CALLED THE "COMPANY") HEREBY PROPOSES TO FURNISH ALL THE MATERIALS AND PERFORM ALL THE LABOR NECESSARY FOR THE COMPLETION OF:

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #39388 Furnish and install overall 8' tall x 12' wide monument park sign. Rough-cut 6"x6" cedar planks attached at top corner with 1/4" thick aluminum accent plate. Non-lit aluminum constructed 3'6"H x 8'W ID sign three color painted. 1/4" thick raised aluminum "tree" element, ELK RUN HEIGHTS and MAYOR'S PARK copy. All exterior aluminum is two-part polyurethane primed and painted. Back of sign will have full cover 3M printed graphics with 3M over-laminate. Nagle will pour and form concrete footings for city to furnish and install masonry that will accommodate sign and cedar planks.	$10,095.89	$10,095.89

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE TO BE IN ACCORDANCE WITH THE DRAWINGS AND OR SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A WORKMANLIKE MANNER FOR THE SUM OF:

TOTAL PROPOSAL AMOUNT: $10,095.89

TERMS: 50.0% DOWN, BALANCE DUE ON COMPLETION
(INTEREST OF 1.5% PER MONTH WILL BE ADDED TO PAST DUE ACCOUNTS)

THIS PRICE DOES NOT INCLUDE ELECTRICAL HOOKUP, PERMITS, ENGINEERING, SHIPPING, FREIGHT OR SALES OR USE TAX UNLESS SPECIFICALLY STATED.

NOTE: THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 DAYS. WORK WILL NOT BEGIN UNTIL DOWN PAYMENT AND WRITTEN ACCEPTANCE IS RECEIVED.

ANY ALTERATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS, WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE TO BE PAID BY THE PURCHASER.

TERMS AND CONDITIONS

1. All agreements contingent upon strikes, accidents, material shortages or any other delays beyond our control.

COMPANY INITIALS BB_____ CUSTOMER INITIALS _____

Return to Agenda

1020 Wilbur Ave.
PO BOX 2098 Waterloo, IA 50704
319-233-4604 · 800-728-4604 · Fax: 319-233-7514

605 Iowa Ave. W
Marshalltown, IA 50158
641-752-6608 · 888-656-SIGN · Fax: 641-752-6968

REMIT TO: P.O. BOX 2098 WATERLOO, IA 50704

PROPOSAL
Proposal #: 37574

Proposal Date: 04/05/23
Customer #: 19000

2. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

3. This proposal is made for specially constructed equipment and when accepted by owner is not subject to cancellation. NAGLE SIGNS INC shall not be responsible for errors in plans, designs, specifications or drawings furnished by owner or its representatives, or for defects or increased costs caused by such errors.

4. NAGLE SIGNS INC shall commence the constructions of display and prosecute the work thereon with due diligence until completion. All obligations to be performed by NAGLE SIGNS INC hereunder shall be subject to delay or failure resulting from war, fire, labor disputes, material shortages, unforeseen commercial delays, acts of God, regulations or restrictions of the Government or public authorities, or other accidents, forces, conditions or circumstances beyond its control.

5. Owner shall be responsible for securing and maintaining in force all necessary permits from the owner of the premises upon which display is to be installed, and for all other private permissions necessary for the maintenance, use and existence of display. NAGLE SIGNS INC shall apply for public permits. Only the cost of normal permit applications is included in this proposal. Buyer shall be responsible for any and all costs incurred should procedures other than normal permit applications be required. NAGLE SIGNS INC shall not be obligated to commence construction of display until public permits have been issued. If public permits are denied after every reasonable effort by both parties to secure same, then this agreement shall terminate without liability to either party.

6. Buyer shall bring feed wires of suitable capacity and approved type to the locations of the display, and make connection thereto, and shall pay for all electrical energy used by display and shall be responsible for the supply thereof in the event substantially adverse building or soil conditions or underground obstructions are encountered at delivery site. In the event of such adverse building or soil conditions or underground obstructions, owner agrees that Nagle Signs shall be allowed to increase the price quoted in this proposal to the extent of Nagle Signs, Inc's. additional costs.

7. Owner shall be responsible for locating all property lines and utility easements and existing utilities located within or on the real estate on which the display is to be constructed.

8. NAGLE SIGNS INC unconditionally warrants the signs against defective workmanship and materials for 1 year from date of shipment or installation, if installation is effected by NAGLE SIGNS INC Any part found by NAGLE SIGNS INC to be defective due to faulty workmanship or materials within the warranty period will be repaired or replaced f.o.b. point of production. NAGLE SIGNS INC SPECIFICALLY DISCLAIMS ALL OTHER WARRANTIES OF ANY KIND OR NATURE WHATSOEVER, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. NAGLE SIGNS INC shall not be liable for any incidental or consequential damages or

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REMIT TO: P.O. BOX 2098 WATERLOO, IA 50704

PROPOSAL
Proposal #: 37574

losses. Owners sole and exclusive remedy against NAGLE SIGNS INC for the breach of its express warranty contained herein shall be the replacement of such defective work or material.

9. Payment for items purchased under the terms of this agreement will be made upon receipt of invoices submitted. In the event payment is not made within thirty (30) days of the invoice date, Buyer agrees to pay a service charge on past due amounts at the rate of 1½% per month. In the event this agreement is placed for collection with a collection agency or if litigation is commenced to collect amounts owed, Buyer shall be responsible for all costs incurred by Nagle Signs, including but not limited to its reasonable attorney's fees.

10. Title to all materials and property covered by this contract shall remain in NAGLE SIGNS INC and shall not be deemed to constitute a part of the realty to which it may be attached until the purchase price is paid in full. NAGLE SIGNS INC is given an express security interest in said material and property both erected and unerected notwithstanding the manner in which such personal property shall be annexed or attached to the realty and is authorized to file a financing statement perfecting this security interest. In the event of default by Buyer, including, but not limited to, payment of any amounts due and payable, NAGLE SIGNS INC may at once (and without process of law) take possession of and remove, as and when it sees fit and wherever found, all material used or intended for use in this construction of said equipment and any and all property called for in this Agreement without being deemed guilty of trespass.

11. When this Agreement is signed by a duly authorized person of each party, this document shall constitute a binding contract and the entire agreement between the parties and shall supersede all other written or oral agreements. The parties agree that a signature communicated by facsimile or by e-mail shall Have the same effect as an original signature on an original document, and either party may prove the existence of a binding contract by producing a copy thereof with a signature obtained through electronic means (by facsimile or e-mail). This contract shall be governed by the laws of the state of Iowa.

12. Owner is liable for any and all state, local or federal taxes imposed upon this transaction, including but not limited to sales and/or use tax. Owner will be liable for the taxes even if the taxes are not included in the original invoice to Owner if the taxes are imposed by a governing body after invoicing.

13. The Iowa District Court in and for Black Hawk County, Iowa shall have exclusive jurisdiction of all actions of any kind or nature whatsoever arising out of the work to be performed pursuant to this proposal including but not limited to any action by NAGLE SIGNS INC to collect amounts owed to it pursuant to the terms of this proposal and any corresponding invoice, and the parties consent to exclusive jurisdiction and venue in said court.

THIS PROPOSAL DOES NOT BECOME EFFECTIVE UNTIL SIGNED AND DATED BY THE COMPANY.

COMPANY INITIALS BB_____ CUSTOMER INITIALS _____

Return to Agenda

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REMIT TO: P.O. BOX 2098 WATERLOO, IA 50704

PROPOSAL

Proposal #: 37574

Proposal Date: 04/05/23
Customer #: 19000

THE ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SALESPERSON: Brian Buss _____ DATE: 4/5/2023 _____

ACCEPTED BY: _____ TITLE: _____

SIGNATURE: _____ DATE: _____

COMPANY INITIALS BB _____ CUSTOMER INITIALS _____

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REMIT TO: P.O. BOX 2098 WATERLOO, IA 50704

DEPOSIT INVOICE

Invoice #: DP37574

Inv Date: 04/05/23
Customer #: 19000
Page: 5 of 5

SOLD TO:	JOB LOCATION:
CITY OF ELK RUN HEIGHTS 5042 LAFAYETTE RD ELK RUN HEIGHTS IA 50707	CITY OF ELK RUN HEIGHTS 5042 LAFAYETTE RD ELK RUN HEIGHTS IA 50707 REQUESTED BY: Julie Eastman

ORDERED BY	PO NUMBER	SALESPERSON	ORDER DATE	PAYMENT TERMS	DUE DATE
Julie Eastman		Brian Buss	04/05/23	50.0% Due Upon Receipt	06/15/23

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #39388 Furnish and install overall 8' tall x 12' wide monument park sign. Rough-cut 6"x6" cedar planks attached at top corner with 1/4" thick aluminum accent plate. Non-lit aluminum constructed 3'6"H x 8'W ID sign three color painted. 1/4" thick raised aluminum "tree" element, ELK RUN HEIGHTS and MAYOR'S PARK copy. All exterior aluminum is two-part polyurethane primed and painted. Back of sign will have full cover 3M printed graphics with 3M over-laminate. Nagle will pour and form concrete footings for city to furnish and install masonry that will accommodate sign and cedar planks.	$10,095.89	$10,095.89
	TOTAL PROPOSAL AMOUNT ***** FINAL INVOICE AMOUNT MAY VARY UPON COMPLETION *****		---------- $10,095.89

PLEASE PAY THIS DEPOSIT AMOUNT:	**$5,047.95**

Return to Agenda

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Nagle signs Inc.

WATERLOO
1020 Wilbur Ave. PO BOX 2098
Waterloo, IA 50704
319-233-4604 · 800-728-4604
Fax: 319-233-7514

MARSHALLTOWN
605 Iowa Ave. West
Marshalltown, IA 50158
641-752-6608 · 888-656-7446
Fax: 641-752-6968

PROJECT
ELK RUN HEIGHTS
MAYOR'S PARK

LOCATION
ELK RUN HEIGHTS, IA

REPRESENTATIVE
MASON FROMM

DESIGNER
JESSICA KAISER

SKETCH #
11-16-22

SCALE
1/2"=1'0"

FILE NAME
ELK RUN HEIGHTS/
MAYORS PARK.FS

PRINT FILE(S)
/

REVISION(S)
1 4-4-23
2 4-5-23
3 5-3-23
4
5

WORK ORDER #

WSA · ISA International Sign Association

CLIENT APPROVAL
SIGNATURE/DATE

naglesigns.com

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PRINT SETTING - CHOOSE "ACTUAL SIZE" OR 100% SCALE

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PRINT SETTING - CHOOSE "ACTUAL SIZE" OR 100% SCALE

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Fax: 319-233-7514

MARSHALLTOWN
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Marshalltown, IA 50158
641-752-6608 · 888-656-7446
Fax: 641-752-6968

PROJECT
ELK RUN HEIGHTS
MAYOR'S PARK

LOCATION
ELK RUN HEIGHTS, IA

REPRESENTATIVE
MASON FROMM

DESIGNER
JESSICA KAISER

SKETCH #
11-16-22

SCALE
1/2"=1'0"

FILE NAME
ELK RUN HEIGHTS/
MAYORS PARK.FS

PRINT FILE(S)
/

REVISION(S)
1 4-4-23
2 4-5-23
3 5-3-23
4
5

WORK ORDER #

WSA · ISA International Sign Association

CLIENT APPROVAL
SIGNATURE/DATE

naglesigns.com

COLORS:

- PAINT: MP03597 INDIGLO
- PAINT: MP00805 OLIVE WHIP
  PRINTED VINYL: PMS 6202C
- PAINT: PMS 553C
- PAINT: MP07273 GRAYTINT
  VINYL: 3M PEARL GRAY

TOP VIEW

END VIEW 1

SIDE 1 (FRONT) NON-ILLUMINATED SIGN

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PROJECT
ELK RUN HEIGHTS
MAYOR'S PARK

LOCATION
ELK RUN HEIGHTS, IA

REPRESENTATIVE
MASON FROMM

DESIGNER
JESSICA KAISER

SKETCH #
11-16-22

SCALE
1/2"=1'0"

FILE NAME
ELK RUN HEIGHTS/
MAYORS PARK.FS

PRINT FILE(S)
/

REVISION(S)
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2 4-5-23
3 5-3-23
4
5

WORK ORDER #

WSA · ISA International Sign Association

CLIENT APPROVAL
SIGNATURE/DATE

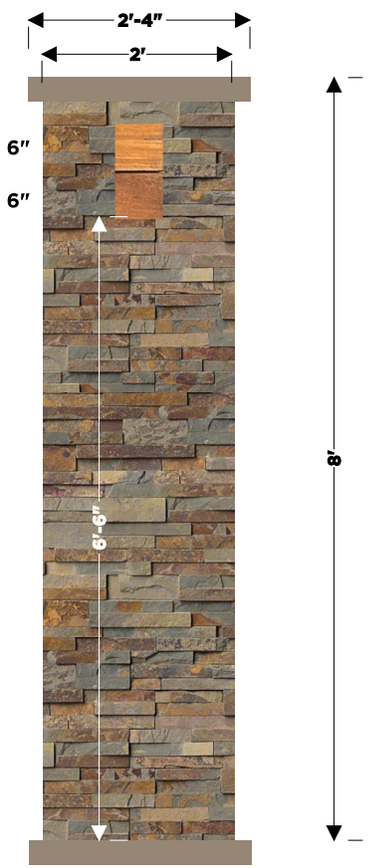
naglesigns.com

COLORS:

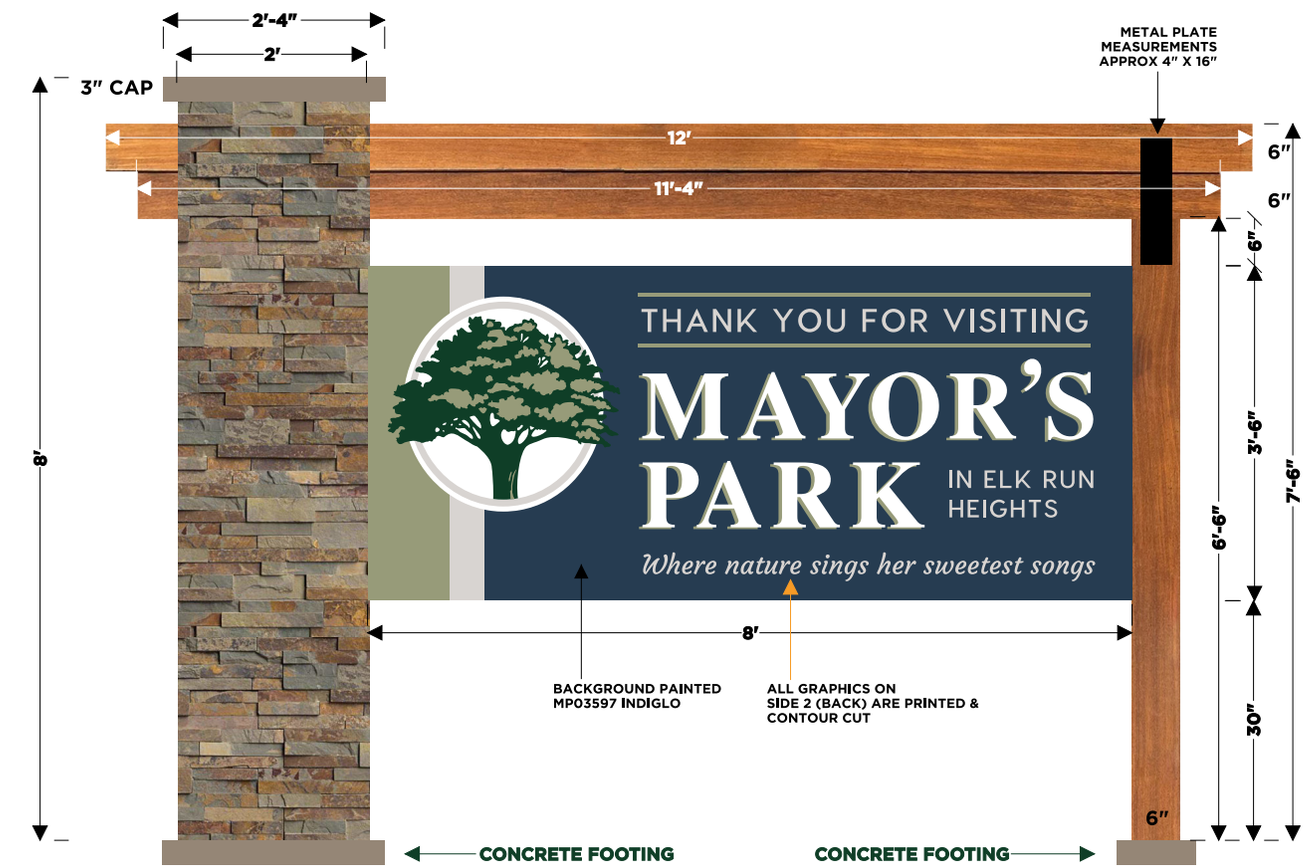
- PAINT: MP03597 INDIGLO
- PRINTED VINYL: PMS 6202 C
- PRINTED VINYL: PMS 553 C
- PRINTED VINYL: PMS COOL GRAY 2 C

TOP VIEW

END VIEW 2



SIDE 2 (BACK) NON-ILLUMINATED SIGN



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PRINT SETTING - CHOOSE "ACTUAL SIZE" OR 100% SCALE

PO Box 203
Mc Callsburg, IA 50154
Phone:515-434-2248 Fax:515-434-2249
www.citsewer.com

Five-year sewer maintenance contract

The City of Elk Run Heights hereby enters a five-year contract with CIT Sewer Solutions to maintain the sewers of the City of Elk Run Heights by use of CIT's equipment for the duration of a five-year period according to the following terms.

1. The City will furnish a sewer map, the necessary water, expose all manhole lids, provide a disposal area for debris removed and furnish legal access to all manholes.

2. Should CIT's equipment (hose, camera, cleaners, nozzles, etc.) become lodged during attempts to perform duties specified by the customer, all costs associated with the removal and replacement of equipment will be the responsibility of the customer.

3. CIT agrees to furnish all equipment, manpower, insurances, and other incidentals necessary to complete project. All services will be performed by experienced workmen in a neat and orderly manner. It is the responsibility of CIT to be compliant with all applicable OSHA regulations.

4. It will be the responsibility of the City to notify CIT of any stoppages that occur in lines that were fully cleaned and televised the previous year so that any such lines will be cleaned without charge during our next visit. (this will not apply if video shows line was free of blockage at time of previous cleaning)

5. Complete records, maps and other information will be kept by CIT with a copy available to the City upon request. A summary report will be given to the City at the completion of each job along with a flash drive if televised.

6. The time and performance of this contract, such as frequency of cleaning, methods used, and extent of cleaning necessary, will be determined by actual conditions found. The areas of the sewers to be maintained each year will be determined from discussions between CIT representative, and the City's representative at a time preceding each year's work.

Return to Agenda

7. Prices plus inflation clause are guaranteed to the City for services during the 5-year agreement.

	5-year contract pricing for Elk Run Heights, Iowa from January 2023 to January 2028	Price Per Unit	Unit
a.	Jet/Vac Cleaning 8" – 12" (two passes or less)	$0.75	FT
	Jet/Vac Cleaning with Easement Machine 8" – 12" (two passes or less)	$1.11	FT
	Jet/Vac Cleaning 15" – 18" (two passes or less)	$0.84	FT
	Jet/Vac Cleaning with Easement Machine 15" – 18" (two passes or less)	$1.33	FT
	Jet/Vac Cleaning – Heavy Cleaning (3 or more passes)	$350	HR
b.	Hydro Root Sawing	$1.04	FT
c.	CCTV Inspection (PACP Reports, Rehabilitation Recommendation Report and flash drive included)	$1.10	FT
	CCTV Inspection Easement (PACP Reports, Rehabilitation Recommendation Report and flash drive included)	$1.60	FT
	Reverse Inspection	$40	EA
	CCTV Lateral Launch Inspection	$300	EA
d.	Vacuum Cleaning (lift stations, catch basins, storage tanks, etc.)	$309	HR
	Vacuum Cleaning Service with Easement Machine	$365.65	HR
e.	Smoke Testing	$0.47	FT
f.	Emergency Calls Jet/Vac cleaning – Port to Port and one technician	$223.51	HR
	Vacuum Cleaning or CCTV Inspection – Port to Port and one technician	$394.49	HR
	Additional required technicians	$129.78	HR
g.	Mobilization (per truck per trip)	$6.00/mile	EA

Idle Time - $300/hour - Time exceeding 30 min for water fill, debris disposal, customer representative authorizations or other factors not related to CIT's responsibilities while performing agreed job scope will be considered Idle Time and shall be charged at a prorated rate once that limit is exceeded.

Investigative work - $350/truck/hour - prorated for actual time worked in 15 min increments.

Buried Manholes – CIT will expose a manhole up to 8" deep under dirt or gravel at a flat cost of $75 – If a cover is over 8" deep, the owner is responsible to contact Iowa One Call for locate if they desire CIT to expose, will be charged at a rate of $300/hour.

8. Total work to be performed yearly by CIT will be a minimum amount of $3,000.00 per year. This work may be a combination of any of the services offered.

9. The minimum amount of pre-scheduled work to be performed will be $1,500.00 per visit.

Return to Agenda

10. Payment will be made at the unit prices as per contract. Request for any additional work not included in the provisions of this contract will be negotiated between Customer and CIT via change order.

11. Customer will pay CIT in full for all completed work within 30 days of CIT invoice date. 5% interest will be charged on any unpaid balance over 30 days from date of invoice. 25% surcharge fee on legal and/or collection fee to collect delinquent invoices.

12. Prices will increase to serve solely for the purposes of inflation at 4.5% increase based on a bi-annually bases.

13. If at any time in the 5-year contract period, either the City of Elk Run Heights or CIT wishes to terminate the contract, either party may do so by giving thirty (30) days written notice.

This contract period extends from

Agreement dated this_____day of_____, 20__.

_____
CIT CEO Signature

_____
City Official (Authorized to Sign)

_____
CIT Representative Signature

_____
Attest

Return to Agenda

Pct. Off. Initials

Official City/School Ballot

City/School/Merged Area Election
in the County of Black Hawk, State of Iowa
November 5, 2019

Ballot Style 15

City/School

Instructions: To vote, fill in the oval completely next to your choice: ● Candidate Name To cast a **write-in** vote, you must fill in the oval completely and write the name of your candidate on the line provided.

CITY RACES

Elk Run Heights Mayor
Two Year Term
Vote for no more than one.

- ○ Tim Swope Sr.
- ○ Kristi Lundy
- ○ Gary Wurtz
- ○ _____ Write in vote, if any.

Elk Run Heights Council Member
Two Year Term
Vote for no more than five.

- ○ Brenda Miller
- ○ Dale W. Wilson
- ○ Allison Lundy
- ○ Christopher Parker
- ○ Tim Ratchford
- ○ Arlan Schellhorn
- ○ Heather Sallis
- ○ Lisa Smock
- ○ Dennis D. Bass
- ○ _____ Write in vote, if any.
- ○ _____ Write in vote, if any.
- ○ _____ Write in vote, if any.
- ○ _____ Write in vote, if any.
- ○ _____ Write in vote, if any.

SCHOOL/MERGED AREA RACES

Waterloo
Community School District
Board of Directors, At Large
Four Year Term
Vote for no more than two.

- ○ Lyle W Schmitt
- ○ Daniel Chavez
- ○ Stacie Mills
- ○ Rhonda McRina
- ○ _____ Write in vote, if any.
- ○ _____ Write in vote, if any.

Notice to voters: To vote to approve any question on this ballot, fill in the oval ● completely preceding the word "Yes". To vote against a question, fill in the oval ● completely preceding the word "No".

Question BK

Shall the following public measure be adopted?

Summary:
Shall the City of Elk Run Heights, Iowa, change the term of office for the council members from two (2) to four (4) year staggered terms pursuant to Iowa Code 376.2(2) effective January 1, 2022?

- ○ Yes
- ○ No

Return to Agenda

Ballot Back

Notice to voters: To vote to approve any question on this ballot, fill in the oval ● before the word "Yes". To vote against any question, fill in the oval before the word "No".

ition A Shall the following public measure be adopted?

Summary: To authorize imposition of a local sales and services tax in the cities of Cedar Falls, Elk Run Heights, Evansdale, Hudson, Raymond and Waterloo, Iowa, at the rate of one percent (1%) to be effective from January 1, 2016, until December 31, 2025.

SAMPLE BALLOT

○ YES

○ NO

Full Text:

A local sales and services tax shall be imposed in the cities of Cedar Falls, Elk Run Heights, Evansdale, Hudson, Raymond and Waterloo, Iowa, at the rate of one percent (1%) to be effective from January 1, 2016, until December 31, 2025.

Revenues from the sales and services tax are to be allocated as follows:

For the City of Cedar Falls: Zero percent (0%) for property tax relief.
The specific purposes for which the revenues shall otherwise be expended are:
One hundred percent (100%) of the revenue generated in the City of Cedar Falls, Iowa during each fiscal year from said local sales and services tax is to be allocated for reconstruction/repair/replacement of existing streets, curbs, structures, storm sewers and sanitary sewers as they relate to streets within the corporate limits of the City of Cedar Falls, Iowa.

For the City of Elk Run Heights: Zero percent (0%) for property tax relief.
The specific purposes for which the revenues shall otherwise be expended are: One hundred percent (100%) of the revenue generated in the City of Elk Run Heights, Iowa during each fiscal year be allocated for Capital Improvement and/or Capital Improvement Debt Reduction. Public capital improvements shall include city streets, curbs, bridges, storm sewer, sanitary sewer, water, buildings, equipment and parks and recreational facilities.

For the City of Evansdale: Thirty percent (30%) for property tax relief.
The specific purposes for which the revenues shall otherwise be expended are:
percent (50%) of the revenue generated from the sales and services tax shall be allocated by the City of Evansdale for the repair, replacement, maintenance, creation or reconstruction of city streets, curbs, bridges, storm sewer, sanitary sewer, buildings and facilities.

Twenty percent (20%) of the revenue generated from the sales and services tax shall be allocated by the City of Evansdale for capital expansion, capital improvements, and capital equipment to be used for the library, parks and recreation, fire, police, public works, and policy/administration departments capital needs.

For the City of Hudson: Zero percent (0%) for property tax relief.
The specific purposes for which the revenues shall otherwise be expended are:
One hundred percent (100%) of said local option sales and services tax for expenditures within the Public Safety, Public Works, Health and Social Services, Culture and Recreation, Community and Economic Development, or General Government categories of the annual City Budget.

For the City of Raymond: Zero percent (0%) for property tax relief.
The specific purposes for which the revenues shall otherwise be expended are:
One hundred percent (100%) of the revenue generated in the City of Raymond, Iowa during each fiscal year be allocated for capital improvements and/or capital improvement debt reduction. Including, but not limited to, expenditures for construction, repair, replacement, maintenance, and reconstruction of city streets, sanitary sewer, water, public buildings, equipment, and parks.

For the City of Waterloo: Zero percent (0%) for property tax relief.
The specific purposes for which the revenues shall otherwise be expended are:
One hundred percent (100%) of the revenue generated in the City of Waterloo, Iowa, be designated for (1) reconstruction/repair/replacement/improvement of existing streets, curbs, structures, storm sewers; and (2) the construction/improvement of streets, but only for projects for which matching funds are available, all within the corporate limits of the City of Waterloo.

Ballot Back

Turn Ballot Over