

City of Elk Run Heights
Regular Council Meeting
Located at Eddis Winstead Council Chambers
November 9, 2021 – 6:00 p.m.

Mayor Lundy called the meeting to order at 6:00 pm. All present recited the Pledge of Allegiance. Roll call of Council Members: Present – Ratchford, Wilson, Bass, Sallis, and Smock. Quorum present.

Wilson/Ratchford to approve of the November 9, 2021 Agenda. Ayes-five. Motion carried.

Ratchford/Bass to approve consent agenda with changes to the October 12, 2021 minutes – *a.* Approve the October 12, 2021 regular meeting minutes, *b.* City Clerk's Reports as of October 31, 2021: Budget Report, Treasurer's Report, Revenue Report, and Investment Report, *c.* Approval of Building Inspection, PeopleService Sewer/Water, and Police Reports

Ratchford/Bass to approve of the Resolution Calendar *a.* Resolution 4011 authorizing the payment of bills and transfers, *b.* Resolution 4012 a resolution of the City Council of the City of Elk Run Heights, Iowa, authorizing payment #5 to WRH, Inc.; in the amount of \$158,097.51 for the Wastewater Treatment Plant Project, *c.* Resolution 4013 setting the date of public hearing on the proposed plans, specifications, form of contract and estimated cost for the construction of the Dubuque Road 2022 Rehabilitation Project for December 14, 2021, *d.* Resolution 4014 approving the Intra fund transfer, *e.* Resolution 4015 approving FY21 Urban Renewal Report, *f.* Resolution 4016 approving the Certification of Indebtedness worksheet for the Black Hawk County Auditor, which is listing no indebtedness at this time, *g.* Resolution 4016 approving Change Order #2 from WRH, Inc. for \$22,767.80. Roll call vote. Ayes-five.

Smock/Ratchford to approve the FY21 Street Finance Report. Ayes-five. Motion carried.

Ratchford/Smock to approve the FY21 Annual Finance Report. Ayes-five. Motion carried.

Ratchford/Wilson to approve switching from Gordon Flesch to Oakland Corporation for the Laserfiche provider. City Clerk Eastman explained this is only changing the representing company, nothing will change aside from that. Councilor Ratchford if there is a cost difference. Eastman responded there will not be. Ayes-five. Motion carried.

Ratchford/Smock to approve the request from PeopleService to have Jones Brother's Asphalt patch and repair areas on McCoy Road, and Elk Run Street from the watermain extension and watermain breaks in an amount not to exceed \$11,657.00. Jordan Cooper with PeopleService explained this would be done on the coming Friday. Mayor Lundy asked if the grass seed will be planted this year. Cooper responded that would be done in the spring. Ayes-five. Motion carried.

Jordan Cooper with PeopleService went on to discuss a situation going on with a parcel that is being developed and the use of plastic pipe. He is unable to locate the water lines for digging. Mike Dryden with Willett Hofmann stated he has the plans with this information. Councilor Ratchford asked if the line were to get hit, where does the water line supply water to. Cooper responded it would be that entire side of town, but he is able to shut the line down and use the water from the west side of the city.

Jordan Cooper with PeopleService informed Council that the lift station on Sutton Ave. that was budgeted for rehab this fiscal year was unable to be done before winter due to shortage of supplies. Adding, due to this delay he will need to have the lift station vacuumed out before winter. City Clerk Eastman stated there is a budget to have that done. Ayes-five. Motion carried.

Discussion/possible action: Banking options and the possibility of relocating city funds to increase interest rate gains on assets. City Clerk Eastman discussed a conversation had with the software company stating most cities do not have so many bank accounts. They recommended getting an interest driven checking account to alleviate the number of transfers. Eastman went on to inform Council of the local banks rates and possible options. After discussion Council agreed to allow the Clerk to gather additional information on the topic.

Discussion/possible action: Public works position posting dates. After discussion Council agreed to post the position as soon as possible. Additionally, Council stated to advertise that the position is open until filled, not specifying a closing date.

Ratchford/Sallis motion to approve removing speed bumps. City Clerk Eastman stated Thomas James would like to have a specific schedule for putting them in and out each year. Council discussed and agreed to November 1st through May 1st.

Public discussion: non-agenda items

Mayors/Council/Engineer Report. City Clerk Eastman informed Council about some vandalism at Mayor's Park over the weekend, which included destruction of property. Informing them that Tom James has put up a trail camera and a sign to try to avoid this in the future. Council asked Police Chief to have more officers drive through the park on the weekends.

Eastman informed Council there have been complaints regarding the new light in Mayor's Park, stating it is shining directly into driver's eyes. It was agreed to have Tom contact MidAmerican Energy to readjust the lights direction.

Eastman advised Council regarding a grant program for free trees, informing them the City will receive 100 trees. Mayor Lundy asked what we would do with them all. Eastman stated there are shrubs and small trees in addition to the large growing trees, so some can be used for the park. Adding, with all the tree's that have died recently, this is a good opportunity to replace them and provide residents with the opportunity to replace theirs as well.

Mike Dryden with Willett Hofmann informed Council the work for the new bridge at Mayor's Park will begin the following week.

Ratchford/Wilson to adjourn at 6:43 p.m. Ayes-five. Motion carried.

Attest:

Kristi Lundy, Mayor

Julie Eastman, City Clerk