

City of Elk Run Heights  
Regular Council Meeting  
Located at Eddis Winstead Council Chambers  
September 14, 2021 - 6:00 p.m.

Mayor Lundy called the meeting to order at 6:00 pm. All present recited the Pledge of Allegiance. Roll call of Council Members: Present –Wilson, Bass, Sallis, Smock, Ratchford. Quorum present

Ratchford/Wilson to approve of the September 14, 2021 Agenda. Ayes-five. Motion carried.

Ratchford/Bass to approve Consent Agenda *a.* Approve the August 10, 2021 regular meeting minutes, and August 24, 2021 special meeting minutes *b.* City Clerk's Reports as of August 31, 2021: Budget Report, Treasurer's Report, Revenue Report, and Investment Report *c.* Approval of Building Inspection, Library (June), PeopleService Sewer/Water, and Police Reports. Ayes-five. Motion carried.

Ratchford/Smock to approve the Resolution Calendar with resolution 4003 being tabled *a.* Resolution 4001 authorizing the payment of bills and transfers *b.* Resolution 4002 terminating the contract with Evansdale Public Library for library services *c.* Resolution 4003 entering into contract with the City of Dunkerton for Library Services *d.* Resolution 4004 a resolution of the City Council of the City of Elk Run Heights, Iowa, authorizing payment #3 to WRH, Inc. in the amount of \$399,093.69 for the Wastewater Treatment Plant Project *e.* Resolution 4005 authorizing payment #1 to Lodge Construction in an amount of \$3,589.00 for the Mayor's Park Trail project. Roll call vote. Ayes-five.

Discussion: ISEP, Iowa Safety Education Program. City Clerk Julie Eastman explained that INRCOG is no longer doing the safety training, and they are recommending this program. Eastman also explained that the City is required to have this, they will do the presentation(s) at the City Hall and there is zero cost to switch.

Ratchford/Smock to approve Resolution 4006 approving the Mayor to sign into an Agreement with Iowa Safety Education Program, ISEP who will provide safety education programing in an amount of \$2,051.00 per year. Roll call vote. Ayes-five.

Ratchford/Sallis to approve request from Mayor to sign water utility vendor agreement for low-income household water assistance program. Mayor Kristi Lundy explained it is Operation Threshold, they will help pay resident's utilities in time of need. The agreement allows them to pay the City. Ayes-five. Motion carried.

Ratchford/Bass to approve request from PeopleService, Inc. to purchase a replacement hydromantic impeller for the Sutton Lift Station from Electric Pump in an amount not to exceed \$2,456.00. Jordan Cooper from PeopleServices explained that the pumps were inspected this year and the impeller is completely gone. There is money in the budget for a new pump, but it does not need one so the funds could be used for the impeller. Ayes-five. Motion carried.

Ratchford/Sallis to approve request from PeopleService, Inc. to install software for the omni site equipment allowing for more detailed notifications in an amount not to exceed \$3,200.00. Jordan Cooper with PeopleServices explained that there are probes that they can purchase that hook up to the lines to give him real time notifications of issues happening with the pumps. This will transfer to the new plant with more available options to gather real time information/data. Ayes-five. Motion carried.

Ratchford/Wilson to approve Request from Public Works to purchase 25 tons of street salt in an amount not to exceed \$3,600.00 from Zippy's Salt Barn. Ayes-five. Motion carried.

Ratchford/Smock to approve Request from Public Works to have B&B Builders of Washburn, Iowa perform repairs to Dubuque Road in an amount not to exceed \$49,399.50. City Clerk Julie Eastman explained this was low bid, money is in the budget, and they appear motivated to get it done this year. Ayes-five. Motion carried.

Ratchford/Smock to approve Request from Public works to have the sidewalk and basketball court concrete replaced by B&B Builders in an amount not to exceed \$1,960.00. Ayes-five. Motion carried.

Wilson/Ratchford to approve Request from Park's committee for the authorization to apply for a Black Hawk County Gaming Grant with the purposes of matching the LAWCON Grant. Councilor Lisa Smock explained the grant is for the restroom/shelter. While the City has budgeted the "matched amount" she felt it best to see if BHC Gaming would be willing to pay for a portion. Ayes-five. Motion carried.

Review Insurance Policy: it was agreed to keep the same policy.

Discussion: Box Elder Tree at Shirley Park. It was agreed to call around for an appropriate solution to the excessive amount of Boxelder Bugs in the area.

Discussion: Multi-family homes, billing proceeds for utilities. City Clerk Eastman explained there are two duplexes in town that are only receiving one utility bill instead of two per location. After discussion it was agreed to start billing each unit individually.

Discussion: Selling wood from trees in Mayor's Park to the Amish, everyone agreed it was good idea.

Discussion: Speed camera's; Councilor Tim Ratchford has phones calls out to see if there fiberoptics in the area as this is a stipulation for the cameras. Councilor Lisa Smock took time out of her day to investigate Lafayette and McCoy Rd. She agreed that the area could use one. Eastman encouraged Ratchford to find out for sure if there are fiberoptics in the area and to bring actual numbers to the table so she can start connecting with Evansdale Police about the cameras. A resident agreed that Gilbertville was unsafe to walk and looks forward to seeing Gilbertville Rd be reconstructed. It was an agreed to come back in October to discuss.

Public discussion: non-agenda items: None

Mayors/Council/Engineer Report:

Update on costs for Mayor's Park Trail Project: Mike Dryden the City Engineer presented an updated map of changes. They will be removing the 2nd diamond which is where the pollination garden will go. Dryden continued to review what was removed from the plans to get the cost down. He stated that the project will start next year and with approval of the changes he will submit it to the DOT to get things rolling.

Codification topics: The water portion of the Elk Run Heights Code of Ordinances were discussed. Council agreed to set up a workshop on October 5 at 5:30 p.m. to complete the sewer portion of the code.

Ratchford/Bass to adjourn at 7:52 p.m. Ayes-five. Motion carried.

Attest:

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Kristi Lundy, Mayor

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Julie Eastman, City Clerk