

Agenda  
City of Elk Run Heights  
Regular Council Meeting  
August 10, 2021 - 6:00 p.m.  
Located at Eddis Winstead Council Chambers

**AMENDED**

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approval of the August 10, 2021 Agenda
5. Approval of Consent Agenda - All items listed on the consent agenda will be enacted by one motion. *There will be no separate discussion unless a request is made prior to the time the council votes on the motion.*
  - a. Approve the July 13, 2021 regular meeting minutes
  - b. City Clerk's Reports as of July 31, 2021: Budget Report, Treasurer's Report, Revenue Report, and Investment Report
  - c. Approval of Building Inspection and PeopleService Sewer/Water
  - d. New Liquor License:  
Elk Run Community Days – 08/14/21
6. Approval of the Resolution Calendar – All items listed under the Resolution Calendar will be enacted by one vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.
  - a. Resolution 3094 authorizing the payment of bills and transfers
  - b. Resolution 3095 a resolution approving change order #1 from WRH, Inc. for \$15.11 per ton of sand, not exceeding \$43,000.00
  - c. Resolution 3096 a resolution of the City Council of the City of Elk Run Heights, Iowa, authorizing payment #2 to WRH, Inc. in the amount of \$356,384.10 for the Wastewater Treatment Plant Project
  - d. Resolution 3097 approving the BUYIT grant application for new computers
  - e. Resolution 3098 awarding contract for the Mayor's Park Trail Project to Lodge Construction, Inc. of Clarksville, Iowa in an amount not to exceed \$562,444.50
  - f. Resolution 3099 approving Mayor to sign contract with Building and Grounds LLC of Ossian, Iowa for the Creek Cleanup Project at Mayor's Park
7. Discussion/Possible Action: Options for Library Services provided to residents per state code
8. Discussion/Possible Action: Holding two Regular Council Meetings per month
9. Discussion/Possible Action: Updating the signage at Mayor's Park
10. Public discussion: non-agenda items - *Please limit the time used to no more than three minutes to present your remarks in order to allow others the opportunity to speak. The Order of Business is at the discretion of the mayor.*
11. Mayors/Council/Engineer Reports
12. Adjournment

City of Elk Run Heights  
Special Council Meeting  
Located at Eddis Winstead Council Chambers  
July 13, 2021 - 6:00 p.m.

Mayor Lundy called the meeting to order at 6:00 pm. All present recited the Pledge of Allegiance. Roll call of Council Members: Present – Ratchford, Wilson, Bass, Sallis, and Smock. Quorum present.

Wilson/Ratchford to approve of the July 13, 2021 Agenda. Ayes-five. Motion carried.

Ratchford/Bass to approve Consent Agenda a. Approve the June 8, 2021 regular meeting minutes, June 29, 2021 Special Meeting Minutes b. City Clerk’s Reports as of June 30, 2021: Budget Report, Treasurer’s Report, and Revenue Report c. Approval of Building Inspection, Library, PeopleService Sewer/Water, and Police Reports. Councilor Ratchford asked if we should approve the Library information. City Clerk Eastman stated she is still waiting on pricing from other facilities to provide to Council. Ayes-five. Motion carried.

Ratchford/Bass to approve Resolution Calendar – a. Resolution 3091 authorizing the payment of bills and transfers b. Resolution 3092 a resolution of the City Council of the City of Elk Run Heights, Iowa, authorizing payment #1 to WRH, Inc. in the amount of \$51,300.00 for the Wastewater Treatment Plant Project. Roll call vote. Ayes-five.

Ratchford/Smock to open Public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement at 6:03 p.m. Ayes-five. Motion carried. City Clerk Eastman explained is for the second loan for the sewer plant. Ratchford/Wilson motion to close public hearing at 6:04 p.m. Ayes-five. Motion carried.

Smock/Ratchford to approve Resolution 3093 taking additional action on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement. Roll call vote. Ayes-five.

Request from PeopleService, Inc. to have Willett Hoffmann obtain a DNR permit for a watermain extension from McCoy Road to High Street. Mayor Lundy asked if this project would cost more due to the engineer getting involved. City Engineer Mike Dryden confirmed that. Lundy asked what the budget was for the project. Jordan Cooper with PeopleService responded around \$44,000.00. It was explained the DNR will need to be required due to this project being an addition to the water line and not just a repair. Cooper explained there have been some reductions in other areas of the budget for this project; pointing out should stay within budget. Ayes-five. Motion carried.

Discussion: Future plans for the 2nd ball diamond at Mayor’s Park. Councilor Smock explained leaving the second diamond could potentially lose the City the REAP grant which is 100% funding because it would mean taking the pollination garden out of the plans. The bidding for the project will be on the 20<sup>th</sup> of July and the contractors will be able to give more specific information on how this would affect the overall cost of the project. Councilor Ratchford asked for clarification; inquiring if it would cost less to keep the diamond. Smock and City Engineer Mike Dryden both responded no, it would cost more due to change and the plans and specifications that have already been complete.

Councilor Smock pointed out she feels John Magnuson would do a good job keeping up the diamonds but does not feel it is the best option for the city. Councilor Bass stated with the scope of the whole park he felt one diamond would get used more; stating the City is working on an overall park look and usage for the future. Councilor Wilson stated he likes the idea of both diamonds remaining. Councilor Sallis stated she is neutral. Mayor Lundy asked if they see the second diamond being used as much as diamond one. Sallis stated yes it does get used, but the first diamond is receiving the upkeep, so it does get used more. Lundy pointed out ball programs come and go, usually only being one- or two-year programs. It was agreed to discuss this future of the diamond after the bids come in.

Public discussion: Councilor Ratchford asked as a resident if anyone would have an issue with him moving the speed limit sign to a different location due to him expanding his driveway. Council agreed this would be acceptable.

Jeff Smock from 301 Marie Ave. came with concerns about the hostile phone message his wife received from a resident about the fireworks. It was stated there were other Council members that received calls as well. Police Chief Dean indicated that he has discussed the matter with the City Attorney and they both recommend the individual should be told of the concern and that the behavior should not be repeated. The Council supported that approach at this time.

Jim from 240 Marie Ave. commented he was very displeased with the mess that was left in the yards after the fireworks. Jim then asked about the mowing ordinance stating there seems to be more rentals in the town and they do not seem to care for their lawns as they should be. It was pointed out that no one is in violation of the City Ordinance until their grass and/or weeds are over 8".

Mayors/Council/Engineer Reports: none.

Ratchford/Wilson to adjourn at 6:40 p.m. Ayes-five. Motion carried.

Kristi Lundy, Mayor; Attest: Julie Eastman, City Clerk

**BUDGET REPORT**  
**CALENDAR 7/2021, FISCAL 1/2022**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	49,447.00	12,361.75	12,361.75	25.00	37,085.25
	EMERGENCY MANAGEMENT TOTAL	6,275.00	.00	.00	.00	6,275.00
	FIRE TOTAL	40,170.00	9,731.87	9,731.87	24.23	30,438.13
	BUILDING INSPECTIONS TOTAL	21,997.00	1,899.02	1,899.02	8.63	20,097.98
	ANIMAL CONTROL TOTAL	2,359.00	2,284.00	2,284.00	96.82	75.00
	OTHER PUBLIC SAFETY TOTAL	1,300.00	114.09	114.09	8.78	1,185.91
	<b>PUBLIC SAFETY TOTAL</b>	<b>121,548.00</b>	<b>26,390.73</b>	<b>26,390.73</b>	<b>21.71</b>	<b>95,157.27</b>
	ROADS, BRIDGES, SIDEWALKS TOTA	119,829.00	11,122.64	11,122.64	9.28	108,706.36
	STREET LIGHTING TOTAL	14,000.00	942.51	942.51	6.73	13,057.49
	TRAFFIC CONTROL & SAFETY TOTA	4,000.00	68.39	68.39	1.71	3,931.61
	SNOW REMOVAL TOTAL	11,130.00	.00	.00	.00	11,130.00
	HIGHWAY ENGINEERING TOTAL	5,000.00	.00	.00	.00	5,000.00
	OTHER PUBLIC WORKS TOTAL	.00	.00	.00	.00	.00
	<b>PUBLIC WORKS TOTAL</b>	<b>153,959.00</b>	<b>12,133.54</b>	<b>12,133.54</b>	<b>7.88</b>	<b>141,825.46</b>
	LIBRARY TOTAL	10,657.00	.00	.00	.00	10,657.00
	PARKS TOTAL	55,497.00	4,973.04	4,973.04	8.96	50,523.96
	COMMUNITY CTR/ZOO/MARINA TOTA	2,850.00	264.95	264.95	9.30	2,585.05
	OTHER CULTURE/RECREATION TOTA	10,000.00	653.84	653.84	6.54	9,346.16
	<b>CULTURE &amp; RECREATION TOTAL</b>	<b>79,004.00</b>	<b>5,891.83</b>	<b>5,891.83</b>	<b>7.46</b>	<b>73,112.17</b>
	COMMUNITY BEAUTIFICATION TOTA	1,250.00	.00	.00	.00	1,250.00
	PLANNING & ZONING TOTAL	.00	.00	.00	.00	.00
	<b>COMMUNITY &amp; ECONOMIC DEV TOTA</b>	<b>1,250.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>1,250.00</b>
	MAYOR/COUNCIL/CITY MGR TOTAL	12,952.00	40.00	40.00	.31	12,912.00
	CLERK/TREASURER/ADM TOTAL	74,745.00	7,383.65	7,383.65	9.88	67,361.35
	ELECTIONS TOTAL	1,300.00	.00	.00	.00	1,300.00
	LEGAL SERVICES/ATTORNEY TOTAL	25,000.00	.00	.00	.00	25,000.00
	CITY HALL/GENERAL BLDGS TOTAL	15,177.00	1,441.21	1,441.21	9.50	13,735.79
	TORT LIABILITY TOTAL	15,000.00	.00	.00	.00	15,000.00
	OTHER GENERAL GOVERNMENT TOTA	17,040.00	7,361.44	7,361.44	43.20	9,678.56
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>161,214.00</b>	<b>16,226.30</b>	<b>16,226.30</b>	<b>10.07</b>	<b>144,987.70</b>
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	.00	.00	.00
	DEBT SERVICES TOTAL	100,000.00	.00	.00	.00	100,000.00
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	.00	.00	.00
	<b>DEBT SERVICE TOTAL</b>	<b>100,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>100,000.00</b>

**BUDGET REPORT**  
**CALENDAR 7/2021, FISCAL 1/2022**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	ROADS, BRIDGES, SIDEWALKS TOTA	286,000.00	.00	.00	.00	286,000.00
	PARKS TOTAL	695,273.00	8,385.60	8,385.60	1.21	686,887.40
	CAPITAL PROJECTS TOTAL	.00	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	981,273.00	8,385.60	8,385.60	.85	972,887.40
	MAYOR/COUNCIL/CITY MGR TOTAL	.00	.00	.00	.00	.00
	DEBT SERVICES TOTAL	25,000.00	.00	.00	.00	25,000.00
	WATER TOTAL	187,418.00	16,169.88	16,169.88	8.63	171,248.12
	SEWER/SEWAGE DISPOSAL TOTAL	2,825,038.00	67,207.86	67,207.86	2.38	2,757,830.14
	LANDFILL/GARBAGE TOTAL	79,760.00	7,998.90	7,998.90	10.03	71,761.10
	STORM WATER TOTAL	.00	.00	.00	.00	.00
	ENTERPRISE FUNDS TOTAL	3,117,216.00	91,376.64	91,376.64	2.93	3,025,839.36
	TRANSFERS IN/OUT TOTAL	629,603.00	.00	.00	.00	629,603.00
	TRANSFER OUT TOTAL	629,603.00	.00	.00	.00	629,603.00
	TOTAL EXPENSES	5,345,067.00	160,404.64	160,404.64	3.00	5,184,662.36

**BUDGET REPORT**  
**CALENDAR 7/2021, FISCAL 1/2022**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	587,016.00	48,508.86	48,508.86	8.26	538,507.14
	CASH REVERSE FUND TOTAL	.00	.00	.00	.00	.00
	VEHICLE REPLACEMENT TOTAL	.00	.00	.00	.00	.00
	ROAD USE TAX TOTAL	153,959.00	12,133.54	12,133.54	7.88	141,825.46
	LOCAL OPTION SALES TAX TOTAL	167,303.00	.00	.00	.00	167,303.00
	TAX INCREMENT FINANCING TOTAL	35,000.00	.00	.00	.00	35,000.00
	DEBT SERVICE TOTAL	100,000.00	.00	.00	.00	100,000.00
	CAPITAL IMPROVEMENT RESV TOTA	186,000.00	.00	.00	.00	186,000.00
	RAYMOND ROAD TRAILER CRT TOTA	.00	.00	.00	.00	.00
	PLAZA DR RECONSTRUCTION TOTAL	.00	.00	.00	.00	.00
	OFFICE EQUIPMENT REPLACE TOTA	.00	.00	.00	.00	.00
	DUBUQUE RD BRIDGE REPAIR TOTA	.00	.00	.00	.00	.00
	WASTE WTR PLANT PROJECT TOTAL	.00	.00	.00	.00	.00
	MAYORS PARK IMPROVEMENTS TOTA	695,273.00	8,385.60	8,385.60	1.21	686,887.40
	LAFAYETTE/GVILLE RD RECON TOTA	100,000.00	.00	.00	.00	100,000.00
	WATER TOTAL	187,418.00	16,169.88	16,169.88	8.63	171,248.12
	WATER DEPRECIATION TOTAL	68,300.00	.00	.00	.00	68,300.00

**BUDGET REPORT**  
**CALENDAR 7/2021, FISCAL 1/2022**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	SEWER TOTAL	260,038.00	11,907.86	11,907.86	4.58	248,130.14
	SEWER REPLACEMENT TOTAL	.00	.00	.00	.00	.00
	SEWER DEPRECIATION TOTAL	.00	.00	.00	.00	.00
	WASTE WTR PLANT PROJECT TOTAL	2,725,000.00	55,300.00	55,300.00	2.03	2,669,700.00
	LANDFILL/GARBAGE TOTAL	77,230.00	5,598.90	5,598.90	7.25	71,631.10
	YARD WASTE TOTAL	2,530.00	2,400.00	2,400.00	94.86	130.00
	TOTAL EXPENSES BY FUND	=====	=====	=====	=====	=====
		5,345,067.00	160,404.64	160,404.64	3.00	5,184,662.36
		=====	=====	=====	=====	=====

**TREASURER'S REPORT**  
**CALENDAR 7/2021, FISCAL 1/2022**

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	464,487.40	6,066.82	48,508.86	352.16	422,397.52
002 CASH REVERSE FUND	.00	.00	.00	.00	.00
005 VEHICLE REPLACEMENT	32,880.16	.00	.00	.00	32,880.16
110 ROAD USE TAX	140,710.90	17,473.02	12,133.54	225.65	146,276.03
121 LOCAL OPTION SALES TAX	153,763.15	12,432.90	.00	.00	166,196.05
125 TAX INCREMENT FINANCING	2,095.53	.00	.00	.00	2,095.53
200 DEBT SERVICE	.00	.00	.00	.00	.00
300 CAPITAL IMPROVEMENT RES	15,800.32-	.00	.00	.00	15,800.32-
301 RAYMOND ROAD TRAILER CR	.00	.00	.00	.00	.00
302 PLAZA DR RECONSTRUCTION	.00	.00	.00	.00	.00
303 OFFICE EQUIPMENT REPLAC	1,000.00	.00	.00	.00	1,000.00
304 DUBUQUE RD BRIDGE REPAI	.00	.00	.00	.00	.00
305 WASTE WTR PLANT PROJECT	.00	.00	.00	.00	.00
306 MAYORS PARK IMPROVEMENT	188,024.05	.00	8,385.60	.00	179,638.45
307 LAFAYETTE/GVILLE RD REC	139,475.00	.00	.00	.00	139,475.00
600 WATER	82,745.79	30,251.54	16,169.88	27.60	96,855.05
601 WATER DEPRECIATION	74,614.10	111.55	.00	.00	74,725.65
610 SEWER	51,493.90	37,659.31	11,907.86	8.61	77,253.96
611 SEWER REPLACEMENT	209,437.49	125.91	.00	.00	209,563.40
612 SEWER DEPRECIATION	36,321.35	.00	.00	.00	36,321.35
613 WASTE WTR PLANT PROJECT	834,122.85	78,806.68	55,300.00	.00	857,629.53
670 LANDFILL/GARBAGE	8,231.52	17,981.04	5,598.90	.00	20,613.66
671 YARD WASTE	6,999.36	695.82	2,400.00	.00	5,295.18
Report Total	2,410,602.23	201,604.59	160,404.64	614.02	2,452,416.20

**REVENUE & EXPENSE REPORT**  
**CALENDAR 7/2021, FISCAL 1/2022**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
001-110-4400	FEDERAL GRANTS	.00	.00	.00	.00
001-110-4765	FINES	420.00	420.00	3,000.00	2,580.00
001-110-6413	EVANSDALE POLICE DEPARTMENT	12,361.75	12,361.75	49,447.00	37,085.25
001-130-6310	BUILDING REPAIR/MAINT	.00	.00	.00	.00
001-130-6413	BH CO EMERGENCY MGMT/NIRG	.00	.00	6,275.00	6,275.00
001-150-6499	FIRE CONTRACT	9,731.87	9,731.87	40,170.00	30,438.13
001-170-4120	BUILDING/CONTR PERMITS	824.25	824.25	15,000.00	14,175.75
001-170-6010	WAGES - BUILDING INSPECTOR	1,503.55	1,503.55	17,500.00	15,996.45
001-170-6110	FICA - BUILDING INSPECTIONS	115.04	115.04	1,340.00	1,224.96
001-170-6130	IPERS - BUILDING INSPECTIONS	141.93	141.93	1,653.00	1,511.07
001-170-6150	GROUP INSURANCE	136.78	136.78	1,347.00	1,210.22
001-170-6151	VISION INSURANCE	1.72	1.72	27.00	25.28
001-170-6155	LIFE INSURANCE	.00	.00	.00	.00
001-170-6160	WORKER'S COMP	.00	.00	130.00	130.00
001-170-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
001-190-6413	HUMANE SOCIETY	.00	.00	.00	.00
001-190-6499	OTHER CONTRACTUAL SERV	2,284.00	2,284.00	2,284.00	.00
001-190-6507	OPERATING SUPPLIES	.00	.00	75.00	75.00
001-199-6371	SENTRY LIGHTS	114.09	114.09	1,300.00	1,185.91
001-299-6710	CAP OUTLAY - VEHICLES	.00	.00	.00	.00
001-410-6413	LIBRARY CONTRACT	.00	.00	10,657.00	10,657.00
001-430-4310	SHELTER RENTAL	350.00	350.00	1,500.00	1,150.00
001-430-6010	WAGES - PARKS - FT	3,409.35	3,409.35	32,028.00	28,618.65
001-430-6020	WAGES - PARKS	.00	.00	.00	.00
001-430-6021	WAGES - PARKS - PT	.00	.00	.00	.00
001-430-6110	FICA - PARKS	258.70	258.70	2,450.00	2,191.30
001-430-6130	IPERS - PARKS	321.85	321.85	3,023.00	2,701.15
001-430-6150	GROUP INSURANCE	764.03	764.03	9,432.00	8,667.97
001-430-6151	VISION INSURANCE	8.45	8.45	138.00	129.55
001-430-6155	LIFE INSURANCE	.00	.00	16.00	16.00
001-430-6160	WORKER'S COMP	.00	.00	210.00	210.00
001-430-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
001-430-6310	BLDNG/GROUNDS MAINT & REPAIR	16.99	16.99	2,000.00	1,983.01
001-430-6331	FUEL AND OIL	.00	.00	1,200.00	1,200.00
001-430-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
001-430-6505	PARK EQUIPMENT	.00	.00	.00	.00
001-430-6507	OPERATING SUPPLIES	193.67	193.67	5,000.00	4,806.33
001-430-6599	OTHER SUPPLIES	.00	.00	.00	.00
001-430-6723	CAP OUTLAY-HEAVY EQUIP	.00	.00	.00	.00
001-460-4310	RENT-COMMUNITY CENTER	405.00	405.00	5,000.00	4,595.00
001-460-6310	COMM RM REPAIR/MAINT	169.47	169.47	2,100.00	1,930.53
001-460-6371	UTILITIES	95.48	95.48	750.00	654.52
001-499-4610	CITY CELEBRATION RECEIPTS	597.00	597.00	4,500.00	3,903.00
001-499-6599	MISC EXPENSE - CELEBRATION	653.84	653.84	10,000.00	9,346.16
001-510-6413	PARTNER IN EDUCATION	.00	.00	500.00	500.00
001-510-6490	CHRISTMAS DECORATIONS	.00	.00	750.00	750.00
001-510-6599	TREES FOREVER	.00	.00	.00	.00
001-540-4190	MISC LICENSES & PERMITS	.00	.00	.00	.00
001-540-6490	COMP PLAN	.00	.00	.00	.00
001-610-6010	WAGES - MAYOR/COUNCIL	.00	.00	10,200.00	10,200.00
001-610-6110	FICA - MAYOR/COUNCIL	.00	.00	790.00	790.00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 7/2021, FISCAL 1/2022**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
001-610-6130	IPERS - MAYOR/COUNCIL	.00	.00	472.00	472.00
001-610-6150	GROUP INSURANCE	.00	.00	.00	.00
001-610-6151	VISION INSURANCE	.00	.00	.00	.00
001-610-6160	WORKER'S COMP	.00	.00	10.00	10.00
001-610-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
001-610-6240	MEETING/CONFERENCES	.00	.00	1,000.00	1,000.00
001-610-6373	TELEPHONE/COMMUNICATIONS	40.00	40.00	480.00	440.00
001-620-6010	WAGES - CLERK	5,779.55	5,779.55	43,119.00	37,339.45
001-620-6020	WAGES - DEPUTY CLERK	.00	.00	8,472.00	8,472.00
001-620-6110	FICA - CLERK	442.15	442.15	3,970.00	3,527.85
001-620-6130	IPERS - CLERK	545.59	545.59	4,759.00	4,213.41
001-620-6150	GROUP INSURANCE	504.32	504.32	6,725.00	6,220.68
001-620-6151	VISION INSURANCE	18.07	18.07	140.00	121.93
001-620-6160	WORKER'S COMP	.00	.00	30.00	30.00
001-620-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
001-620-6210	DUES	.00	.00	250.00	250.00
001-620-6230	TRAINING	.00	.00	2,500.00	2,500.00
001-620-6240	TRAVEL EXPENSE	.00	.00	1,100.00	1,100.00
001-620-6373	TELEPHONE/COMMUNICATIONS	40.00	40.00	480.00	440.00
001-620-6499	OTHER CONTRACTUAL SERV	.00	.00	1,200.00	1,200.00
001-620-6505	OTHER EQUIPMENT	.00	.00	.00	.00
001-620-6506	OFFICE SUPPLIES	53.97	53.97	2,000.00	1,946.03
001-620-6507	OPERATING SUPPLIES	.00	.00	.00	.00
001-620-6508	POSTAGE	.00	.00	.00	.00
001-630-6413	ELECTION EXPENSES	.00	.00	1,300.00	1,300.00
001-640-6401	AUDITING/ACCOUNTING	.00	.00	10,000.00	10,000.00
001-640-6411	LEGAL - ATTORNEY	.00	.00	15,000.00	15,000.00
001-640-6414	CODIFICATION	.00	.00	.00	.00
001-650-6010	WAGES - FULL TIME	522.80	522.80	4,575.00	4,052.20
001-650-6110	FICA	39.63	39.63	350.00	310.37
001-650-6130	IPERS	49.35	49.35	432.00	382.65
001-650-6150	GROUP INSURANCE	118.92	118.92	1,347.00	1,228.08
001-650-6151	VISION INSURANCE	1.32	1.32	20.00	18.68
001-650-6155	LIFE INSURANCE	.00	.00	53.00	53.00
001-650-6310	BUILDING REPAIR/MAINT	.00	.00	1,800.00	1,800.00
001-650-6371	UTILITIES	164.67	164.67	1,600.00	1,435.33
001-650-6499	OTHER CONTRACTUAL SERV	227.98	227.98	.00	227.98-
001-650-6505	OFFICE EQUIPMENT	.00	.00	.00	.00
001-650-6506	OFFICE SUPPLIES	25.00	25.00	.00	25.00-
001-650-6507	OPERATING SUPPLIES	25.78	25.78	500.00	474.22
001-650-6508	POSTAGE	179.00	179.00	2,000.00	1,821.00
001-650-6599	OTHER SUPPLIES	86.76	86.76	2,500.00	2,413.24
001-660-6408	INSURANCE	.00	.00	15,000.00	15,000.00
001-699-4400	FEDERAL GRANTS	.00	.00	.00	.00
001-699-6010	WAGES - GENERAL GOV - FT	.00	.00	.00	.00
001-699-6110	FICA - GENERAL GOVERNMENT	.00	.00	.00	.00
001-699-6130	IPERS - GENERAL GOVERNMENT	.00	.00	.00	.00
001-699-6150	GROUP INSURANCE	.00	.00	.00	.00
001-699-6151	VISION INSURANCE	.00	.00	.00	.00
001-699-6155	LIFE INSURANCE	.00	.00	.00	.00
001-699-6210	DUES	720.00	720.00	2,800.00	2,080.00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 7/2021, FISCAL 1/2022**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
001-699-6230	TRAINING	.00	.00	.00	.00
001-699-6240	MEETINGS/CONFERENCES	.00	.00	.00	.00
001-699-6371	UTILITIES	.00	.00	.00	.00
001-699-6373	TELEPHONE/COMMUNICATIONS	42.88	42.88	690.00	647.12
001-699-6407	ENGINEERING (MONTHLY PAYMENT)	.00	.00	.00	.00
001-699-6414	PUBLISHING	258.24	258.24	2,500.00	2,241.76
001-699-6419	TECHNOLOGY SERVICES	6,340.32	6,340.32	10,500.00	4,159.68
001-699-6491	SAFETY TRAINING	.00	.00	550.00	550.00
001-699-6499	CONTRACTUAL SERV (COPIER)	.00	.00	.00	.00
001-699-6505	OTHER EQUIPMENT	.00	.00	.00	.00
001-699-6506	OFFICE SUPPLIES	.00	.00	.00	.00
001-699-6508	POSTAGE	.00	.00	.00	.00
001-699-6599	MISC SUPPLIES	.00	.00	.00	.00
001-699-6725	CAP OUTLAY-OFFICE EQUIP	.00	.00	.00	.00
001-710-6801	PRINCIPAL PAYMENTS	.00	.00	.00	.00
001-710-6851	INTEREST PAYMENTS	.00	.00	.00	.00
001-865-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
001-910-4830	TRANSFER IN-GENERAL FUND	.00	.00	.00	.00
001-910-4831	TRANSFER IN - TIF	.00	.00	.00	.00
001-910-6910	TRANSFER OUT	.00	.00	224,000.00	224,000.00
001-910-6911	TRANSFER OUT - TIF	.00	.00	.00	.00
001-950-4000	PROPERTY TAXES	1,741.52	1,741.52	373,977.00	372,235.48
001-950-4003	AGRICULTURAL LAND TAXES	3.91	3.91	683.00	679.09
001-950-4060	UTILITY TAX REPLACEMENT	.00	.00	2,166.00	2,166.00
001-950-4065	FRANCHISE FEE	.00	.00	6,500.00	6,500.00
001-950-4100	BEER & LIQUOR LICENSES	.00	.00	765.00	765.00
001-950-4105	CIGARETTE PERMITS	.00	.00	150.00	150.00
001-950-4180	ANIMAL LICENSES	22.00	22.00	175.00	153.00
001-950-4190	MISC LICENSES & PERMITS	40.00	40.00	350.00	310.00
001-950-4300	INTEREST-PLAT MM BANK 4	454.62	454.62	6,800.00	6,345.38
001-950-4301	INTEREST-REG MM BANK 3	92.52	92.52	.00	92.52-
001-950-4310	RENT - COMM/COUNCIL	.00	.00	.00	.00
001-950-4464	COMM TAX REPLACEMENT	.00	.00	8,668.00	8,668.00
001-950-4490	GAMING GRANTS	.00	.00	.00	.00
001-950-4700	BLACKHAWK COUNTY LANDFILL	.00	.00	.00	.00
001-950-4705	MISC REVENUE	1,116.00	1,116.00	2,000.00	884.00
001-950-4710	REIMBURSEMENTS - EMPLOYEE INSR	.00	.00	.00	.00
001-950-4735	SALES/FUEL TAX REFUNDS	.00	.00	1,000.00	1,000.00
001-950-4765	FINES-CLERK OF COURT	.00	.00	.00	.00
001-950-4800	SALE OF REAL PROPERTY	.00	.00	.00	.00
001-999-9999	PROFIT HANDLER	.00	.00	.00	.00
002-910-4830	TRANSFER IN	.00	.00	5,000.00	5,000.00
002-910-6910	TRANSFER OUT	.00	.00	.00	.00
002-999-9999	PROFIT HANDLER	.00	.00	.00	.00
005-210-6723	CAP OUTLAY-HEAVY EQUIP	.00	.00	.00	.00
005-910-4830	TRANSFER IN-VEHICLE RPLMNT	.00	.00	10,000.00	10,000.00
005-910-6910	TRANSFER OUT	.00	.00	.00	.00
005-950-4300	INTEREST-VEHICLE REPLACEMENT	.00	.00	150.00	150.00
005-999-9999	PROFIT HANDLER	.00	.00	.00	.00
110-210-4430	ROAD USE TAXES	17,473.02	17,473.02	130,640.00	113,166.98
110-210-4810	SALE OF ASSETS	.00	.00	.00	.00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 7/2021, FISCAL 1/2022**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
110-210-6010	WAGES - ROAD USE - FT	6,023.38	6,023.38	50,405.00	44,381.62
110-210-6020	WAGES - ROAD USE	.00	.00	.00	.00
110-210-6030	WAGES - ROAD USE - PT	.00	.00	.00	.00
110-210-6110	FICA - ROAD USE	457.13	457.13	3,856.00	3,398.87
110-210-6130	IPERS - ROAD USE	568.62	568.62	4,758.00	4,189.38
110-210-6150	GROUP INSURANCE	1,358.62	1,358.62	14,821.00	13,462.38
110-210-6151	VISION INSURANCE	15.08	15.08	209.00	193.92
110-210-6155	LIFE INSURANCE	.00	.00	30.00	30.00
110-210-6160	WORKER'S COMP	.00	.00	3,370.00	3,370.00
110-210-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
110-210-6181	UNIFORM ALLOWANCE	100.00	100.00	600.00	500.00
110-210-6310	BUILDING REPAIR/MAINT	.00	.00	5,000.00	5,000.00
110-210-6331	FUEL & OIL	262.18	262.18	2,800.00	2,537.82
110-210-6332	VEHICLE MAINTENANCE	17.04	17.04	5,000.00	4,982.96
110-210-6371	UTILITIES	64.85	64.85	1,700.00	1,635.15
110-210-6373	TELEPHONE/COMMUNICATIONS	40.00	40.00	480.00	440.00
110-210-6375	EQUIPMENT SUPPORT	.00	.00	.00	.00
110-210-6407	ENGINEERING	1,003.80	1,003.80	1,150.00	146.20
110-210-6408	INSURANCE	.00	.00	2,000.00	2,000.00
110-210-6417	STREET MAINTENANCE - REPAIRS	.00	.00	10,000.00	10,000.00
110-210-6491	SAFETY TRAINING	.00	.00	1,650.00	1,650.00
110-210-6504	SHOP EQUIPMENT	89.96	89.96	1,000.00	910.04
110-210-6507	STREET MAINTENANCE SUPPLIES	611.48	611.48	10,000.00	9,388.52
110-210-6511	NEW POSTS / SIGNS	288.50	288.50	250.00	38.50-
110-210-6512	REPLACEMENT POSTS / SIGNS	.00	.00	250.00	250.00
110-210-6599	MISCELLANEOUS SUPPLIES	222.00	222.00	500.00	278.00
110-210-6723	CAP OUTLAY-HEAVY EQUIP	.00	.00	.00	.00
110-230-6371	STREET LIGHTS	942.51	942.51	14,000.00	13,057.49
110-240-6371	TRAFFIC SIGNAL	68.39	68.39	1,200.00	1,131.61
110-240-6413	WATERLOO MONTHLY TRAFFIC CONTR	.00	.00	2,800.00	2,800.00
110-250-6332	SNOW PLOW REPAIR	.00	.00	1,000.00	1,000.00
110-250-6489	OTHER CONTRACTUAL SRV	.00	.00	130.00	130.00
110-250-6507	SNOW REMOVAL SUPPLIES	.00	.00	10,000.00	10,000.00
110-260-6407	ENGINEERING	.00	.00	5,000.00	5,000.00
110-910-4830	TRANSFER IN-ROAD USE	.00	.00	.00	.00
110-910-6910	TRANSFER OUT	.00	.00	.00	.00
110-910-6911	TRANSFER OUT - TIF	.00	.00	.00	.00
110-999-9999	PROFIT HANDLER	.00	.00	.00	.00
121-910-4830	TRANSFER IN-LOST	.00	.00	35,000.00	35,000.00
121-910-4831	TRANSFER IN - TIF	.00	.00	.00	.00
121-910-6910	TRANSFER OUT	.00	.00	167,303.00	167,303.00
121-950-4090	LOCAL OPTION TAX	12,432.90	12,432.90	150,000.00	137,567.10
121-950-4300	INTEREST-LOST	.00	.00	.00	.00
121-999-9999	PROFIT HANDLER	.00	.00	.00	.00
125-910-4831	TRANSFER IN - TIF	.00	.00	.00	.00
125-910-6911	TRANSFER OUT - TIF	.00	.00	35,000.00	35,000.00
125-950-4050	TIF TAXES	.00	.00	35,000.00	35,000.00
125-950-4300	INTEREST	.00	.00	.00	.00
125-999-9999	PROFIT HANDLER	.00	.00	.00	.00
200-210-6801	PRINCIPAL - PLAZA DRIVE	.00	.00	.00	.00
200-210-6851	INTEREST - PLAZA DRIVE	.00	.00	.00	.00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 7/2021, FISCAL 1/2022**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
200-210-6899	BOND REGISTRATION FEES	.00	.00	.00	.00
200-710-6801	PRINCIPAL PAYMENTS	.00	.00	.00	.00
200-710-6851	INTEREST PAYMENTS	.00	.00	100,000.00	100,000.00
200-815-6801	PRINCIPAL PAYMENTS	.00	.00	.00	.00
200-815-6851	INTEREST PAYMENTS	.00	.00	.00	.00
200-910-4830	TRANSFER IN-DEBT SERVICE	.00	.00	100,000.00	100,000.00
200-910-6910	TRANSFER OUT	.00	.00	.00	.00
200-999-9999	PROFIT HANDLER	.00	.00	.00	.00
300-210-6407	ENGINEERING - STREET PROJECT	.00	.00	.00	.00
300-210-6499	STREET CONTRACTUAL SERV	.00	.00	186,000.00	186,000.00
300-750-6499	CONTRACTUAL SERV	.00	.00	.00	.00
300-910-4830	TRANSFER IN-CAP IMPRVMT RESV	.00	.00	186,303.00	186,303.00
300-910-6910	TRANSFER OUT	.00	.00	.00	.00
300-950-4300	INTEREST-CAPITAL IMPRVMT-RSV	.00	.00	.00	.00
300-999-9999	PROFIT HANDLER	.00	.00	.00	.00
301-750-4800	SALE OF PROPERTY	.00	.00	.00	.00
301-750-6407	ENGINEERING	.00	.00	.00	.00
301-750-6411	LEGAL	.00	.00	.00	.00
301-750-6499	CONTRACTUAL SERV-TRAILER COURT	.00	.00	.00	.00
301-910-4830	TRANSFER IN-RAYMOND RD TRAILER	.00	.00	.00	.00
301-910-6910	TRANSFER OUT	.00	.00	.00	.00
301-999-9999	PROFIT HANDLER	.00	.00	.00	.00
302-750-4440	STATE GRANTS-PLAZA DR RECON	.00	.00	.00	.00
302-750-4820	PROCEEDS FROM DEBT/LOAN-PLAZA	.00	.00	.00	.00
302-750-6407	ENGINEERING	.00	.00	.00	.00
302-750-6499	CONTRACTUAL SERV - PLAZA DR	.00	.00	.00	.00
302-910-4830	TRANSFER IN-PLAZA DR RECON	.00	.00	.00	.00
302-910-6910	TRANSFER OUT	.00	.00	.00	.00
302-999-9999	PROFIT HANDLER	.00	.00	.00	.00
303-910-4830	TRANSFER IN-OFFICE EQPMNT RPL	.00	.00	.00	.00
303-910-6910	TRANSFER OUT	.00	.00	.00	.00
303-999-9999	PROFIT HANDLER	.00	.00	.00	.00
304-210-6413	PAYMENTS - EVANSDALE	.00	.00	.00	.00
304-910-4830	TRANSFER IN-DUBQUE RD BRIDGE	.00	.00	.00	.00
304-910-6910	TRANSFER OUT	.00	.00	.00	.00
304-999-9999	PROFIT HANDLER	.00	.00	.00	.00
305-750-6407	ENGINEERING	.00	.00	.00	.00
305-750-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
305-910-6910	TRANSFER OUT	.00	.00	.00	.00
305-999-9999	PROFIT HANDLER	.00	.00	.00	.00
306-430-4400	FEDERAL GRANTS	.00	.00	428,000.00	428,000.00
306-430-4440	STATE GRANTS	.00	.00	118,574.00	118,574.00
306-430-4710	REIMBURSEMENTS	.00	.00	10,000.00	10,000.00
306-430-4830	TRANSFER IN	.00	.00	.00	.00
306-430-6407	ENGINEERING	8,385.60	8,385.60	20,000.00	11,614.40
306-430-6411	LEGAL	.00	.00	.00	.00
306-430-6499	OTHER CONTRACTUAL SERV	.00	.00	675,273.00	675,273.00
306-430-6505	OTHER EQUIPMENT	.00	.00	.00	.00
306-430-6507	OPERATING SUPPLIES	.00	.00	.00	.00
306-430-6910	TRANSFER OUT	.00	.00	.00	.00
306-910-4830	TRANSFER IN	.00	.00	.00	.00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 7/2021, FISCAL 1/2022**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
306-910-6910	TRANSFER OUT	.00	.00	.00	.00
306-999-9999	PROFIT HANDLER	.00	.00	.00	.00
307-210-4400	FEDERAL GRANTS	.00	.00	.00	.00
307-210-4440	STATE GRANTS	.00	.00	.00	.00
307-210-4445	IOWA DOT	.00	.00	.00	.00
307-210-4820	PROCEEDS FROM DEBT/LOAN	.00	.00	.00	.00
307-210-4830	TRANSFER IN	.00	.00	140,000.00	140,000.00
307-210-6407	ENGINEERING	.00	.00	100,000.00	100,000.00
307-210-6411	LEGAL	.00	.00	.00	.00
307-210-6417	STREET MAINTENANCE	.00	.00	.00	.00
307-210-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
307-210-6507	OPERATING SUPPLIES	.00	.00	.00	.00
307-210-6761	CAP OUTLAY - STREETS	.00	.00	.00	.00
307-210-6790	STREETS - NEW ROADWAY	.00	.00	.00	.00
307-910-4830	TRANSFER IN	.00	.00	.00	.00
307-910-6910	TRANSFER OUT	.00	.00	.00	.00
307-999-9999	PROFIT HANDLER	.00	.00	.00	.00
600-610-4600	SPECIAL ASSESSMENTS-WTR MAIN	.00	.00	.00	.00
600-610-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
600-810-4300	INTEREST	.00	.00	.00	.00
600-810-4500	CHARGES/FEES FOR SERVICES	27,830.67	27,830.67	125,000.00	97,169.33
600-810-4530	PENALTIES	340.71	340.71	1,500.00	1,159.29
600-810-4540	CONNECT/RECONNECT FEES	.00	.00	.00	.00
600-810-4550	MISC CHARGE FOR SERVICES	55.00	55.00	1,000.00	945.00
600-810-4560	SALES TAXES COLLECTED	.00	.00	.00	.00
600-810-4561	WATER EXCISE TAX	1,833.16	1,833.16	8,000.00	6,166.84
600-810-4600	SPECIAL ASSESSMENTS	.00	.00	3,525.00	3,525.00
600-810-4730	DEPOSITS	192.00	192.00	2,000.00	1,808.00
600-810-6010	WAGES - WATER - FT	.00	.00	.00	.00
600-810-6011	WAGES - WATER - CLERK	266.71	266.71	2,396.00	2,129.29
600-810-6020	WAGES - WATER	.00	.00	.00	.00
600-810-6021	WAGES - WATER - PT	978.66	978.66	8,472.00	7,493.34
600-810-6022	WAGES - WATER	.00	.00	.00	.00
600-810-6110	FICA - WATER	95.27	95.27	832.00	736.73
600-810-6130	IPERS - WATER	117.58	117.58	330.00	212.42
600-810-6150	GROUP INSURANCE	28.02	28.02	374.00	345.98
600-810-6151	VISION INSURANCE	1.00	1.00	14.00	13.00
600-810-6155	LIFE INSURANCE	.00	.00	.00	.00
600-810-6160	WORKER'S COMP	.00	.00	.00	.00
600-810-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
600-810-6230	TRAINING	.00	.00	.00	.00
600-810-6332	VEHICLE REPAIRS	.00	.00	.00	.00
600-810-6350	REPAIR MAINT - WATER MAIN	3,385.47	3,385.47	66,500.00	63,114.53
600-810-6373	TELEPHONE/COMMUNICATIONS	41.35	41.35	600.00	558.65
600-810-6375	EQUIPMENT SUPPORT	.00	.00	.00	.00
600-810-6413	WATER - WATERLOO	6,876.62	6,876.62	63,000.00	56,123.38
600-810-6418	SALES TAX EXPENSE	1,883.00	1,883.00	8,000.00	6,117.00
600-810-6419	TECH SERVICES - ANNUAL SUPPORT	.00	.00	3,000.00	3,000.00
600-810-6489	OTHER CONTRACTUAL SRV	.00	.00	.00	.00
600-810-6490	OTHER PROFESSIONAL SERVICES	2,396.20	2,396.20	28,800.00	26,403.80
600-810-6497	BANK SERVICE CHGS	.00	.00	.00	.00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 7/2021, FISCAL 1/2022**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
600-810-6498	DEPOSIT REFUNDS - WATER	.00	.00	1,000.00	1,000.00
600-810-6499	TESTS/PERMITS	100.00	100.00	1,500.00	1,400.00
600-810-6505	WT METERS/WT EQUIPMENT	.00	.00	2,000.00	2,000.00
600-810-6506	OFFICE SUPPLIES	.00	.00	300.00	300.00
600-810-6508	POSTAGE	.00	.00	300.00	300.00
600-810-6599	OTHER SUPPLIES	.00	.00	.00	.00
600-810-6727	CAPITAL EQUIPMENT	.00	.00	.00	.00
600-910-4830	TRANSFER IN-WATER	.00	.00	68,300.00	68,300.00
600-910-6910	TRANSFER OUT	.00	.00	.00	.00
600-999-9999	PROFIT HANDLER	.00	.00	.00	.00
601-810-4300	INTEREST-WATER DEPRECIATION	111.55	111.55	1,000.00	888.45
601-810-6599	MISC SUPPLIES	.00	.00	.00	.00
601-910-4830	TRANSFER IN-WATER DEPRECIATION	.00	.00	.00	.00
601-910-6910	TRANSFER OUT	.00	.00	68,300.00	68,300.00
601-999-9999	PROFIT HANDLER	.00	.00	.00	.00
610-710-6801	PRINCIPAL PAYMENTS	.00	.00	.00	.00
610-710-6851	INTEREST PAYMENTS	.00	.00	25,000.00	25,000.00
610-815-4300	INTEREST-SEWER	.00	.00	.00	.00
610-815-4500	CHARGES/FEEES FOR SERVICES	31,837.64	31,837.64	138,000.00	106,162.36
610-815-4502	CAPITAL PROJECT FEE	45.15	45.15	.00	45.15-
610-815-4510	RAYMOND SEWER USAGE	5,000.00	5,000.00	63,000.00	58,000.00
610-815-4530	PENALTIES	313.67	313.67	1,400.00	1,086.33
610-815-4550	MISC CHARGE FOR SERVICES	300.00	300.00	500.00	200.00
610-815-4560	SALES TAXES COLLECTED	12.85	12.85	400.00	387.15
610-815-4710	REIMBURSEMENTS	.00	.00	.00	.00
610-815-4730	DEPOSITS	150.00	150.00	1,500.00	1,350.00
610-815-6010	WAGES - SEWER	.00	.00	.00	.00
610-815-6011	WAGES - SEWER - CLERK	266.71	266.71	2,396.00	2,129.29
610-815-6020	WAGES - SEWER	.00	.00	.00	.00
610-815-6030	WAGES - SEWER	.00	.00	.00	.00
610-815-6110	FICA - SEWER	20.39	20.39	184.00	163.61
610-815-6130	IPERS - SEWER	25.16	25.16	227.00	201.84
610-815-6150	GROUP INSURANCE	28.02	28.02	374.00	345.98
610-815-6151	VISION INSURANCE	1.01	1.01	14.00	12.99
610-815-6155	LIFE INSURANCE	.00	.00	.00	.00
610-815-6160	WORKER'S COMP	.00	.00	.00	.00
610-815-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
610-815-6181	UNIFORM ALLOWANCE	.00	.00	.00	.00
610-815-6230	TRAINING	.00	.00	.00	.00
610-815-6310	BUILDING REPAIR/MAINT	.00	.00	.00	.00
610-815-6320	LIFT STATION EXPENSE	.00	.00	40,000.00	40,000.00
610-815-6331	FUEL	.00	.00	.00	.00
610-815-6332	VEHICLE REPAIRS	.00	.00	.00	.00
610-815-6350	PLANT REPAIR/MAINTENANCE	250.39-	250.39-	5,000.00	5,250.39
610-815-6370	UTILITIES - LIFT STATION	334.16	334.16	5,000.00	4,665.84
610-815-6371	UTILITIES - PLANT	1,898.00	1,898.00	12,000.00	10,102.00
610-815-6373	TELEPHONE/COMMUNICATIONS	.00	.00	.00	.00
610-815-6399	SEWER LINE REPAIR/MAINTENANCE	.00	.00	25,000.00	25,000.00
610-815-6407	ENGINEERING/WWTP PROJECT	.00	.00	.00	.00
610-815-6408	INSURANCE	.00	.00	3,000.00	3,000.00
610-815-6413	LUMP SUM APPROPRIATIONS	.00	.00	.00	.00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 7/2021, FISCAL 1/2022**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
610-815-6418	SALES TAX EXPENSE	.00	.00	.00	.00
610-815-6490	IOWA ONE CALL	.00	.00	150.00	150.00
610-815-6491	SAFETY TRAINING	.00	.00	.00	.00
610-815-6493	SLUDGE HAULING	.00	.00	15,000.00	15,000.00
610-815-6494	PLANT CONTRACTED SERVICES	.00	.00	.00	.00
610-815-6498	DEPOSIT REFUNDS - SEWER	.00	.00	1,000.00	1,000.00
610-815-6499	PEOPLESERVICES/CONTRACTUAL SRV	9,584.80	9,584.80	115,018.00	105,433.20
610-815-6501	TESTS/PERMITS	.00	.00	75.00	75.00
610-815-6505	OFFICE EQUIPMENT	.00	.00	.00	.00
610-815-6506	OFFICE SUPPLIES	.00	.00	.00	.00
610-815-6507	OPERATING SPPLY/PEOPLESERVICE	.00	.00	300.00	300.00
610-815-6508	POSTAGE	.00	.00	300.00	300.00
610-815-6510	SAFETY SUPPLIES	.00	.00	.00	.00
610-815-6599	MISC SUPPLIES	.00	.00	.00	.00
610-815-6727	CAPITAL EQUIPMENT	.00	.00	.00	.00
610-815-6780	CAP OUTLAY-UTIL SYS/STRCT	.00	.00	.00	.00
610-910-4830	TRANSFER IN-SEWER	.00	.00	25,000.00	25,000.00
610-910-6910	TRANSFER OUT	.00	.00	10,000.00	10,000.00
610-999-9999	PROFIT HANDLER	.00	.00	.00	.00
611-815-4300	INTEREST-SEWER REPLACEMENT	125.91	125.91	1,500.00	1,374.09
611-910-4830	TRANSFER IN-SEWER PLCMNT	.00	.00	10,000.00	10,000.00
611-910-6910	TRANSFER OUT	.00	.00	.00	.00
611-999-9999	PROFIT HANDLER	.00	.00	.00	.00
612-815-4300	INTEREST-SEWER DEPRECIATION	.00	.00	100.00	100.00
612-910-4830	TRANSFER IN-SEWER DEPRECIATION	.00	.00	.00	.00
612-910-6910	TRANSFER OUT	.00	.00	.00	.00
612-999-9999	PROFIT HANDLER	.00	.00	.00	.00
613-815-4300	INTEREST - WW CAP PROJ	449.59	449.59	6,000.00	5,550.41
613-815-4502	CAPITAL PROJECT FEE	27,057.09	27,057.09	119,000.00	91,942.91
613-815-4820	PROCEEDS FROM DEBT/LOAN-WWTP	51,300.00	51,300.00	2,600,000.00	2,548,700.00
613-815-6407	ENGINEERING	.00	.00	600,000.00	600,000.00
613-815-6499	OTHER CONTRACTUAL SERV	55,300.00	55,300.00	2,000,000.00	1,944,700.00
613-910-4830	TRANSFER IN-WWTP PROJECT	.00	.00	50,000.00	50,000.00
613-910-6910	TRANSFER OUT	.00	.00	125,000.00	125,000.00
613-999-9999	PROFIT HANDLER	.00	.00	.00	.00
670-840-4300	INTEREST-LANDFILL/GARBAGE	.00	.00	25.00	25.00
670-840-4500	CHARGES/FEEES FOR SERVICES	17,693.89	17,693.89	73,000.00	55,306.11
670-840-4530	PENALTIES	197.15	197.15	800.00	602.85
670-840-4560	SALES TAXES COLLECTED	.00	.00	.00	.00
670-840-4710	REIMBURSEMENTS - RECYCLE REIMB	.00	.00	4,468.00	4,468.00
670-840-4730	DEPOSITS	90.00	90.00	1,000.00	910.00
670-840-6490	GARBAGE COLLECTION	5,034.12	5,034.12	70,000.00	64,965.88
670-840-6492	RECYCLING EXPENSE	564.78	564.78	6,500.00	5,935.22
670-840-6498	DEPOSIT REFUNDS - GARBAGE	.00	.00	700.00	700.00
670-840-6508	POSTAGE	.00	.00	30.00	30.00
670-910-4830	TRANSFER IN-LANDFILL/GARBAGE	.00	.00	.00	.00
670-910-6910	TRANSFER OUT	.00	.00	.00	.00
670-999-9999	PROFIT HANDLER	.00	.00	.00	.00
671-840-4300	INTEREST-YARD WASTE	.00	.00	.00	.00
671-840-4500	CHARGES/FEEES FOR SERVICES	670.31	670.31	2,700.00	2,029.69
671-840-4530	PENALTIES	7.51	7.51	40.00	32.49

**REVENUE & EXPENSE REPORT**  
**CALENDAR 7/2021, FISCAL 1/2022**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
671-840-4730	DEPOSITS	18.00	18.00	200.00	182.00
671-840-6413	YARD WASTE COLLECTION	2,400.00	2,400.00	2,400.00	.00
671-840-6498	DEPOSIT REFUND - YARD WASTE	.00	.00	100.00	100.00
671-840-6508	POSTAGE	.00	.00	30.00	30.00
671-910-4830	TRANSFER IN-YARD WASTE	.00	.00	.00	.00
671-910-6910	TRANSFER OUT	.00	.00	.00	.00
671-999-9999	PROFIT HANDLER	.00	.00	.00	.00
		=====	=====	=====	=====
	DIFFERENCE	41,199.95	41,199.95	255,208.00-	296,407.95-
		=====	=====	=====	=====
		=====	=====	=====	=====
	PROOF	41,199.95	41,199.95	255,208.00-	296,407.95-
		=====	=====	=====	=====

**CITY OF ELK RUN HEIGHTS**

**INVESTMENT REPORT**

		Jul-21					
ACCOUNT	G/L	INT EARNED	RPV TTL	CURRENT MONTH TTL	MATURE DATE	CASHED IN DATE:	
<b>EQUIPMENT REPLACEMENT</b>							
CD# 20837	005-000-1171	\$ 13.75	\$ 12,528.70	\$ 12,542.45	7/18/2023		
CD# 22657	005-000-1175	\$ 10.41	\$ 10,327.30	\$ 10,337.71	11/25/2021		
				\$ <b>22,880.16</b>			
<b>CAPITAL PROJECT WWTP</b>							
CD# 3174	613-000-1170	\$ 38.47	\$ 21,038.60	\$ 21,077.07	3/13/2022		
CD# 3157	613-000-1170	\$ 449.59	\$ 212,151.20	\$ 212,600.79	2/7/2022		
				\$ <b>233,677.86</b>			
<b>WATER DEPRECIATION</b>							
CD# 22563	601-000-1170	\$ 63.64	\$ 22,694.86	\$ 22,758.50	12/18/2021		
CD# 22447	601-000-1175	\$ 111.55	\$ 55,927.94	\$ 56,039.49	3/10/2023		
CD# 22612	601-000-1189	\$ 45.63	\$ 45,255.04	\$ 45,300.67	8/22/2021		
				\$ <b>124,098.66</b>			
<b>T&amp;A SEWER</b>							
CD# 22526		\$ -	\$ 1,000.00	\$ 1,000.00	8/22/2021		
CD# 21379		\$ -	\$ 1,500.00	\$ 1,500.00	1/6/2022		
				\$ <b>2,500.00</b>			
<b>SEWER REPLACEMENT</b>							
CD# 22452	611-000-1172	\$ 111.55	\$ 55,927.94	\$ 56,039.49	3/10/2023		
CD# 22467	611-000-1185	\$ 14.36	\$ 9,597.09	\$ 9,611.45	3/26/2023		
CD# 3222 COMBINED WITH	611-000-1170	\$ 15.57	\$ 9,814.45	\$ 9,830.02	6/22/2022		
				\$ <b>75,480.96</b>			
<b>SEWER DEPRECIATION</b>							
CD# 3222	612-000-1170	\$ 15.59	\$ 9,814.44	\$ 9,830.03	6/22/2022		
				\$ 9,830.03			
<b>T&amp;A SOLID WASTE</b>							
CD# 21140			\$ 5,000.00	\$ 5,000.00	10/26/2021		
CD# 22138		\$ -	\$ 1,000.00	\$ 1,000.00	6/17/2021		
				\$ <b>6,000.00</b>			
<b>TOTAL CD'S:</b>				\$ <b>474,467.67</b>			

CITY OF ELK RUN HEIGHTS - BRIAN WIRTZ - BUILDING INSPECTION

Jul-21

**BUILDING PERMITS**

DATE	HOMEOWNER	CONTRACTORS	ADDRESS	PERMIT #	DATE RECEIVED PERMIT	TYPE OF CONSTRUCTION	VALUE	PERMIT FEE	DATE PERMIT PAID	MONTH BRIAN PAID 1ST HALF	DATE FINALED	2ND PAYMENT
7/8/21	KIM SNIFFIN	OWNER	5101 LAFAYETTE	1930	7/13/2021	FENCE	\$1,400.00	\$83.00	7/12/2021	X	7/21/2021	JULY
7/2/21	TIM NEWMAN	OWNER	198 MICHIGAN	1931		PRIVACY FENCE	\$900.00	\$63.00				
7/22/21	VICTORIA POWELL	CEDAR VALLEY HANDYMAN	174 GRAY	1932	7/23/2021	REMOVE & BUILD FENCE	\$12,000.00	\$209.00	7/23/2021	104.5	JULY	
7/29/21	BLAIN BRAUN	ROBERT CASTRO CONSTRUCT.	146 GILBERTVILLE	1934	8/4/2021	REROOF HOUSE ONLY	\$4,500.00	\$111.00	7/29/2021			
7/28/21	JEANETTE MUSCH	<b>SHE WILL CALL</b>	209 TONEFF DR	1933	8/4/2021	CEMENT DRIVEWAY/APPROACH		\$15.00	7/28/2021			
7/29/21	WEBER, ERIC		100 SHIRLEY		7/29/2021	COLVERT/CONCRETE		\$15.00	7/30/2021			
<b>HVAC PERMITS &amp; PLUMBING</b>												
7/6/21	FRERICHS, GLORIA	GUBBELS ONE HOUR	233 MARIE	1066		REPAIR HEATING AND COOLING	\$10,500.00	\$47.50	7/23/2021	23.75	JULY	
7/21/21	HAAS, MIKE	GUBBELS ONE HOUR	639 MCCOY	1068	7/23/2021	A/C	\$6,000.00	\$34.25				
7/26/21	BARTLETT, GABE	GUBBELS ONE HOUR	232 MARIE	1069	8/4/2021	HEATING & AC	\$13,000.00	\$47.50				
<b>TOTALS</b>							<b>\$48,300.00</b>					

Date: August 5, 2021

To: Elk Run Heights/Raymond Council

From: Jordan Cooper, Operator

O & M Report: July 2021

## **Water Operation & Maintenance**

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- 7/6 Frickson's replaced a leaking water main valve on the intersection of Elk Run St. and Mc Coy Rd.
- 7/22 Looked over the final plans for water main extension project on McCoy Road before it gets submitted to the DNR.
- 7/26 Took meter readings at 316 Elk Run St. and 225 Marie Ave.

## **Wastewater Operation & Maintenance**

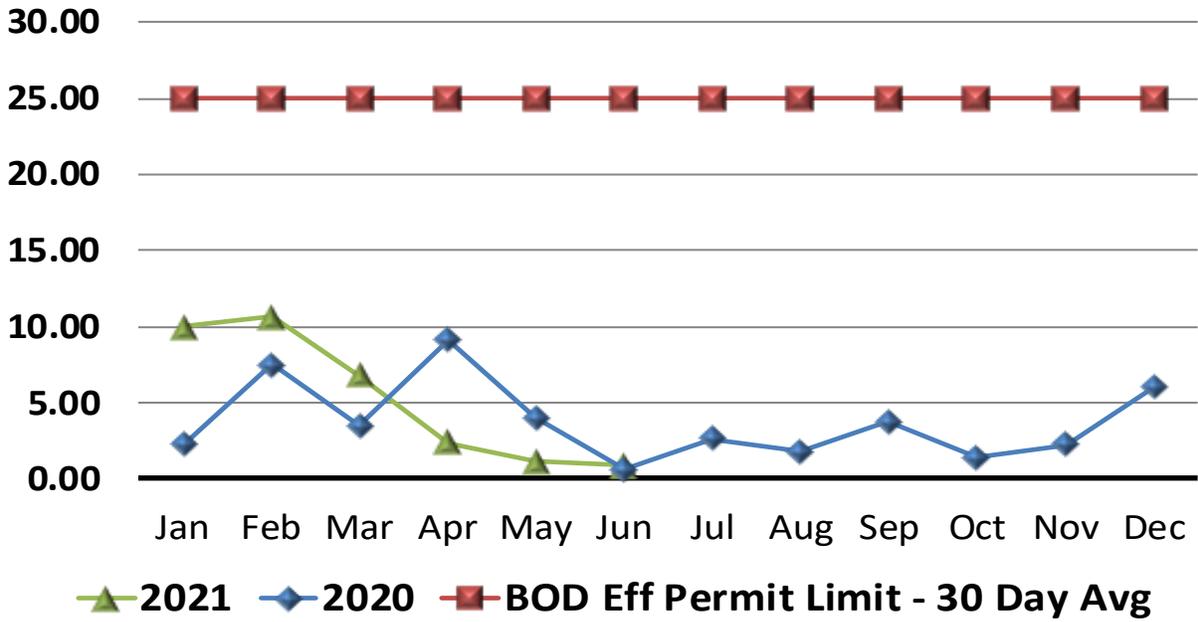
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- 7/8 Peterson Plumbing sewer tapped a new connection on our gravity line at 204 Beverly Rd.
- 7/8 Municipal Pipe and Tool began to sewer clean Zone 1 of my cleaning plan.
- 7/12 Municipal Pipe and Tool finished up sewer cleaning and cleaned James Lift Station.
- 7/13 Municipal Pipe and Tool cleaned Lafayette and Plaza Lift Stations
- 7/15 Electric Pump did the annual lift station maintenance agreement. Sutton pump 2 needs a new impeller. James St pumps will need new impellers within a year. Planning on having 2 new impellers for them to install during next year's annual maintenance to save on a special trip charge.
- 7/20 Reinstalled Omni site beacon on Lafayette lift station. I sent the omni site in to get looked at because it was unable to connect with the mobile data to transmit. They sent it back stating they found nothing wrong with the beacon. I installed the beacon, it has worked great since. I will be monitoring it closely to see if we have any other future problems before warranty expires.
- 7/27 Mid-American shut power off for 8 hours to the plant to hook up new temporary line.

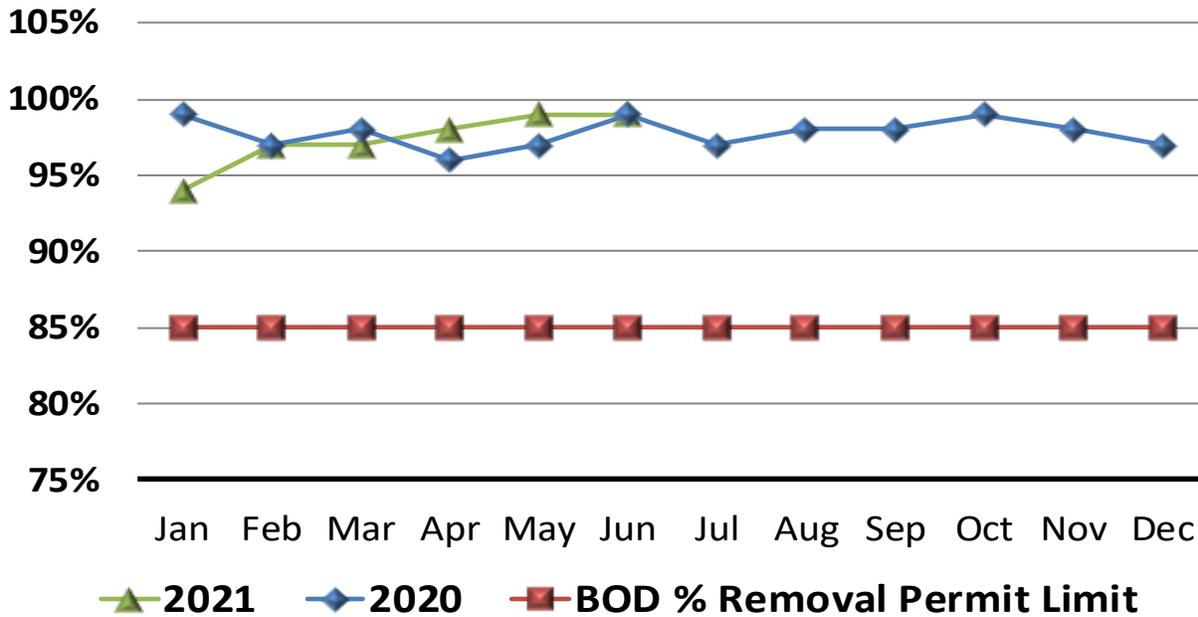


- 7/29 Construction Progress Meeting where discussed the possibility of a change order for the installation of a different type of decant valve on the sludge lagoon and installing a sump pump in the basement of the UV building.

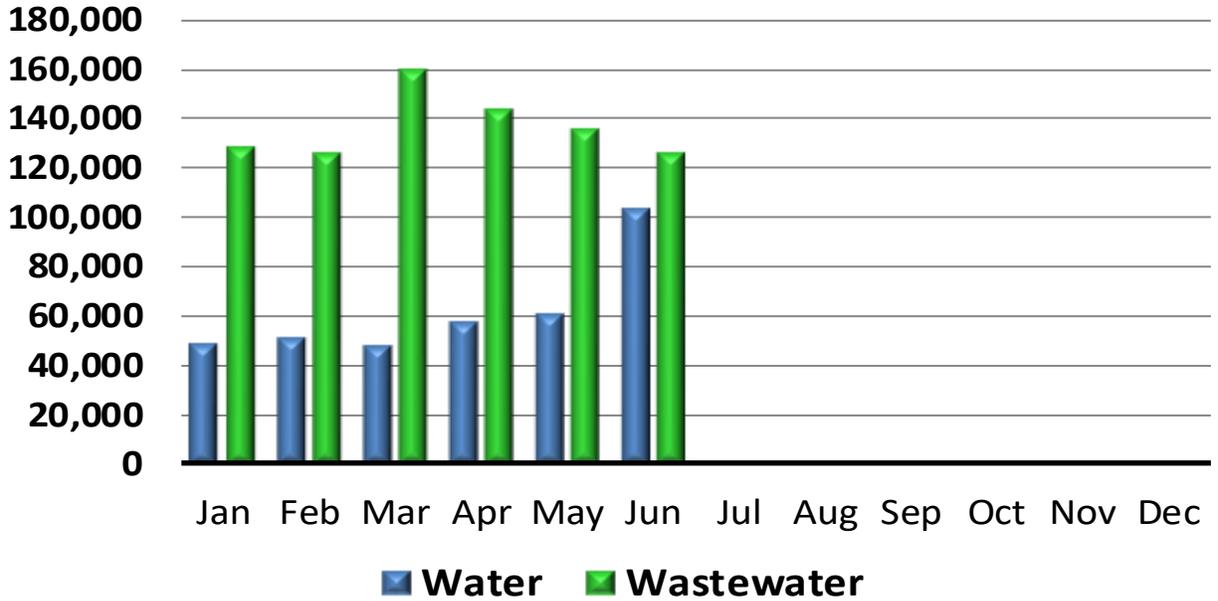
## BOD Effluent



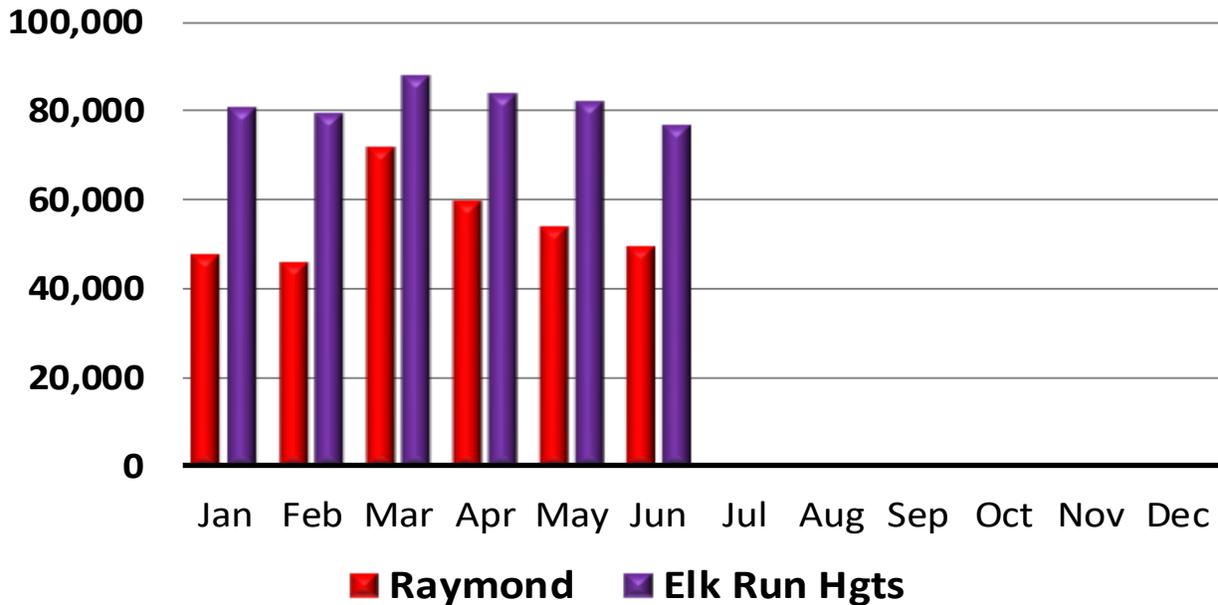
## BOD % Removal



### Average Daily Water Pumped vs. Wastewater In Gallons



### Average Daily Wastewater Pumped In Gallons



		June-21	May-21	June-20
<b>Water</b>				
	<b>Units</b>			
<b>Total Monthly Pumped</b>	gallons	3,104,200	1,885,000	1,824,200
<b>Average Daily Pumped</b>	gallons	103,500	60,800	60,800
<b>Maximum Daily Pumped</b>	gallons	194,500	104,700	142,100
<b>Minimum Daily Pumped</b>	gallons	37,400	29,900	37,400
<b>Chlorine</b>				
<b>Chlorine - Total Avg Residual Plant</b>	mg/L	0.92	0.86	0.87
<b>Chlorine - Total Avg Residual System</b>	mg/L	0.70	0.75	0.63
<b>Chlorine - Recommended Residual System</b>	mg/L	1.50	1.50	1.50
<b>Wastewater</b>				
<b>BOD</b>				
<b>BOD Influent Avg</b>	mg/L	166.75	176.63	76.75
<b>BOD Effluent Avg</b>	mg/L	0.88	1.14	0.63
<b>BOD Eff Permit Limit - 30 Day Avg</b>	mg/L	25	25	25
<b>BOD % Removal</b>	%	99.00%	99.00%	99.00%
<b>BOD % Removal Permit Limit</b>	%	85%	85%	85%
<b>TSS</b>				
<b>TSS Influent Avg</b>	mg/L	101.20	139.00	87.25
<b>TSS Effluent Avg</b>	mg/L	5.00	5.00	6.00
<b>TSS Effluent Permit Limit - 30 Day Avg</b>	mg/L	25	25	25
<b>TSS % Removal</b>	%	95.06%	96.40%	93.12%
<b>TSS % Removal Permit Limit</b>	%	85%	85%	85%
<b>Nitrogen Ammonia</b>				
<b>NA Effluent Avg</b>	mg/L	0.0	0.1	0.0
<b>NA Effluent Permit Limit - 30 Day Avg</b>	mg/L	2.9	2.9	2.9
<b>Influent Flow</b>				
<b>Elk Run Average Daily Flow</b>	gallons	76,727	82,387	217,430
<b>Elk Run Percentage Flow</b>	%	60.8%	60.5%	64.9%
<b>Raymond Average Daily Flow</b>	gallons	49,487	53,875	117,675
<b>Raymond Percentage Flow</b>	%	39.2%	39.5%	35.1%
<b>Average Daily Combined</b>	gallons	126,214	136,262	335,105
<b>Maximum Daily Combined</b>	gallons	158,660	179,074	1,520,138
<b>Total Monthly Combined</b>	gallons	3,786,436	4,224,095	10,053,183
<b>Minimum Daily Combined</b>	gallons	113,569	118,734	147,740
<b>Permit Limit - 30 Day Avg</b>	gallons	281,000	281,000	281,000
<b>Permit Limit - Daily Maximum</b>	gallons	291,000	291,000	291,000

<b>Contract True-Ups - Current Contract Year</b>				
<b>Item</b>	<b>Budgeted Amount</b>	<b>Amount Spent</b>	<b>% of Budget</b>	<b>% of Time</b>
<b>Maintenance Budget</b>	\$12,288.00	\$2,552.95	21%	50%
<b>Total</b>	\$12,288.00	\$2,552.95	21%	50%



**ELK RUN HGTS -- JUNE 2021**

**Water Plant Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

**Water System Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

**Wastewater Plant Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
6/8/21	USA Bluebook	Gloves	\$198.17
		<b>Total</b>	<b>\$198.17</b>

**Wastewater System Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

Water Plant Maintenance	\$0.00
Water System Maintenance	\$0.00
W/W Plant Maintenance	\$198.17
W/W System Maintenance	\$0.00
Month Total	<u>\$198.17</u>

**Annual Maintenance Budget** \$12,288.00

**Total Maintenance Dollars Spent Year to Date** **\$2,552.95**

**Percent Maintenance Budget Spent Year to Date** **21%**



**Work Orders Completed**

<b>Date completed</b>	<b>Equipment</b>	<b>Task</b>
7/14/2021	Emergency Generator WWTP	Monthly PM
7/15/2021	James Street Lift Station Generator	Monthly PM
7/15/2021	Raymond West Lift Station Generator	Monthly PM
7/15/2021	Raymond South Lift Station Generator	Monthly PM
7/14/2021	Blower No 1	Monthly PM
7/14/2021	Blower No 2	Monthly PM
7/14/2021	Blower No3	Monthly PM
7/14/2021	Blower No4	Monthly PM
7/14/2021	Blower No5	Monthly PM
7/14/2021	Blower No6	Monthly PM
7/15/2021	James Street Lift Station	LS Monthly PM
7/15/2021	Lafayette Lift Station	LS Monthly PM
7/15/2021	Sutton Lift Station	LS Monthly PM
7/15/2021	Raymond West Lift Station	LS Monthly PM
7/15/2021	James Street Lift Station	LS Annual PM
7/15/2021	Lafayette Lift Station	LS Annual PM
7/15/2021	Sutton Lift Station	LS Annual PM
7/14/2021	Blower No 1	Annual PM
7/14/2021	Blower No 2	Annual PM
7/14/2021	Blower No6	Annual PM
7/15/2021	Raymond South Lift Station 1	LS Monthly PM
7/15/2021	Plaza Lift Station	LS Monthly PM
7/14/2021	FIRE EXTINGUISHERS	Fire Extinguisher Monthly
7/15/2021	Sutton Generator	Generator Monthly
7/15/2021	Plaza Dr Lift Station Generator	Generator Monthly



# State of Iowa

Alcoholic Beverages Division

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS	
City of Elk Run Heights	City of Elk Run Heights	(319) 232-0020	
ADDRESS OF PREMISES	CITY	COUNTY	ZIP
141-636 McCoy Road	Evansdale	BlackHawk	50707
MAILING ADDRESS	CITY	STATE	ZIP
5042 Lafayette Road	Elk Run Heights	Iowa	50707

## Contact Person

NAME	PHONE	EMAIL
Julie Eastman	(319) 232-0020	cityclerk@elkrunheights.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM
	Class C Liquor License	5 Day

EFFECTIVE DATE	EXPIRATION DATE
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SUB-PERMITS/PRIVILEGES

## Status of Business



# State of Iowa

Alcoholic Beverages Division

BUSINESS TYPE

Municipality

## Ownership

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Lisa Smock	Elk Run Heights	Iowa	50707	Council Member	100.00	Yes

## Insurance Company Information

INSURANCE COMPANY

Iowa Communities Assurance Pool

POLICY EFFECTIVE DATE

Aug 12, 2021

POLICY EXPIRATION DATE

Aug 17, 2021

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

**RESOLUTION 3094**

A RESOLUTION OF THE CITY COUNCIL OF ELK RUN HEIGHTS, IA THAT  
THE FOLLOWING BILLS BE PAID AND TRANSFERS ARE HEREBY ALLOWED

ACTUALLY CLEAN	COMM RM CARPET CLEANING	127.50
ALL STATE RENTAL	RU-DRILL RENTAL FOR SPEED BUMP	32.00
AUTO PLUS	RU-SCREW/LOCK NUT	5.04
BDI	RU-BLOCK BEARING FOR SANDER	66.16
BHC BOARD OF SUPERVISORS	HAZMAT	558.50
HARTMAN RESERVE	FY22 STORM WATER EDU	288.44
BMC	RU-ROADSTONE	73.16
COURIER	JUNE 29 MTG	97.12
	JULY 13 SPECIAL MTG CLAIMS	127.05
	<b>VENDOR TOTAL</b>	<b>224.17</b>
DNR	FY22 NPDES PERMIT FEE	210.00
	FY22 ANNUAL WATER SUPPLY EDU	127.29
	<b>VENDOR TOTAL</b>	<b>337.29</b>
EASTMAN, JULIE	CELL PHONE REIMBURSEMENT	40.00
	TRAVEL REIMBURSEMENT	315.49
	<b>VENDOR TOTAL</b>	<b>355.49</b>
ELAN	COMM DAY POSTERS-STAPLES	-3.50
	SHOP-WIRELESS MOUSE/USB PORT	-1.82
	WORK SHOES/TOM-FARM&FLEET	-171.19
	COMM DAY POSTERS-STAPLES	53.43
	SHOP=MOUSE/USB PORT-STAPLES	27.80
	COMM DAY STRING LIGHTS-HARBOR	167.88
	SHOP/PK TOILET PAPER/TOWELS-SAMS	64.94
	PK/RU MISC SUPPLIES-HOMEDEPOT	278.79
	RU-FUEL-ROADRANGER	81.00
	RU/PK-FUEL-ROADRANGER	326.00
	PK-CLEANING SUPPLIES-DOLLARGEN	13.00
	PK-PARK LIGHTING-MENARDS	38.49
	WORK SHOES/TOM-FARM&FLEET	171.19
	WORK SHOES/TOM-FARM&FLEET	159.99
	CH-ONLINE SERVICES-MICROSOFT	25.00
	CH-VIDEO CALL-ZOOM	8.01
	CH-CERTIFIED MAIL-USPS	7.00
	CH/CR TOILET PAPER/TOWELS	25.96
	COMM DAYS POSTCARDS-STAPLES	21.98
	COMM DAYS-POSTAGE/SAVE DATE-PO	172.80
	COMM DAYS-POSTCARDS-STAPLES	26.99
	IA LEAGUE CONF/JULIE-IA LEAGUE	430.00
	COMM DAY DRINK TOKENS	300.96
	CH-CERTIFIED MAIL-USPS	7.00
	<b>VENDOR TOTAL</b>	<b>2,231.70</b>
ELECTRIC PUMP	LS-LIFTSTATION SERVICE AGRMNT	750.00

FRANK MAGSAMEN	CUSTOMER CANCELLATION/REFUND	75.00
GREENWORX LAWN & TREE	REMOVE 2 TREES SUTTON LS	3,000.00
ICAP	CREEK DAYS INSURANCE	1,200.00
INRCOG	MEMBERSHIP DUES	580.84
IOWA ONE CALL	LOCATES MAY 2021	31.50
KRISTI LUNDY	CELL PHONE REIMBURSEMENT	40.00
MSA PROFESSIONAL	WWTF CONSTRUCTION ADMIN	23,300.00
	WWTF RPR	17,711.85
	<b>VENDOR TOTAL</b>	<b>41,011.85</b>
MUNICIPAL PIPE TOOL	FY22 SEWER LINE MAINTENANCE	17,898.57
OMNISITE	LS-CELLULAR SERVICES	375.49
PEOPLESERVICE	SEPTEMBER 2021 SERVICES	11,981.00
R C SYSTEMS	REPAIR TORNADO SIREN	2,788.10
RBRT STVNS PRNRDGRST	LEGAL SERVICES	812.50
SHRED IT	DOCUMENT SHREDDING	63.66
STOUT TREE CARE	ASH TREE TREATMENT	4,080.00
TEDS HOME & HARDWARE	SHOP-PAINTING SUPPLIES/MISC SUPPLIES	96.88
	PK-WEED KILLER/BOLTS/TAPE	71.98
	<b>VENDOR TOTAL</b>	<b>168.86</b>
THOMAS JAMES	CELL PHONE REIMBURSEMENT	40.00
UTILITY EQUIPMENT	WATERMAIN EXTENSION MCCOY RD	9,777.00
	PK-MISC SUPPLIES	189.92
	<b>VENDOR TOTAL</b>	<b>9,966.92</b>
WASTE MANAGEMENT	GARBAGE	5,034.12
	RECYCLING	839.01
	<b>VENDOR TOTAL</b>	<b>5,873.13</b>
WILLETT HOFMANN	ENGINEER-MAYORS PK TRAIL/MEETINGS	628.50
WRH, INC	WWTP PAY REQUEST #2	356,384.10
	<b>TOTAL BILLS:</b>	<b>462,049.47</b>
	GENERAL	13,212.08
	ROAD USE TAX	939.46
	MAYORS PARK IMPROVEMENTS	478
	WATER	12,526.24
	SEWER	31,624.61
	WASTE WTR PLANT PROJECT	397,395.95
	LANDFILL/GARBAGE	5,873.13
	<b>TOTAL FUNDS</b>	<b>462,049.47</b>
	<b>JULY PAYROLL:</b>	
DRAFT	BIWEEKLY PAYROLL	13,700.46
DRAFT	EFTPS	4,273.45
	<b>TOTAL PAYROLL</b>	<b>17,973.91</b>
<b>PREPAYS:</b>		
6068 BLACK HAWK CO	RECYCLING DEPOSIT FOR COMM DAYS	100.00
6069 IA DEPT OF INSPECT	GAMBLING LICENCE FEE	15.00
6070 CASEY'S	GAS	83.42

6071 DNR	CONSTRUCTION PRMT MCCOY RD	100.00
6072 MEDIACOM	PHONE SERVICES	82.70
6073 MID AMERICAN	UTILITIES	3,682.15
6074 WASTE MANAGEMENT	RECYCLING	5,034.12
6075 WATERLOO WATER	UTILITIES	6,771.62
6076 WELLMARK	HEALTH INSURANCE	3,265.23
6077-6080 VOIDED		
6081 COLONIAL LIFE	INSURANCE	79.94
6082 AVESIS	VISION INSURANCE	51.85
6083 ALEXYS THAXTON	REFUND	180.00
DRAFT IA DEPT OF REV	2ND QRTR WET TAX	1,883.00
DRAFT IPERS	RETIREMENT	2,949.51
DRAFT FIRST SECURITY	BANK CHARGE	-5.00
DRAFT FIRST SECURITY	NSF FEE	5.35
DRAFT FIRST SECURITY	BANK CHARGE	25.00
	<b>TOTAL PREPAYS:</b>	<b>24,303.89</b>

**PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA ON THIS 10TH DAY OF AUGUST 2021**

**ATTEST:**

---

**Kristi Lundy, Mayor**

---

**Julie Eastman, City Clerk**

**RESOLUTION 3095**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA, AUTHORIZING CHANGE ORDER #1 TO WRH, INC. FOR THE WASTEWATER TREATMENT PLANT PROJECT**

**WHEREAS**, The city of Elk Run Heights has entered into a contract with WRH, Inc. for the Wastewater Treatment Plant Project

**WHEREAS**, WRH, Inc. has requested Change Order #1 of \$15.11 per ton of sand, not to exceed \$43,000, and

**WHEREAS**, the Change Order has been recommended by Project Engineer Jason Miller with MSA Professional Services;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Elk Run Heights, Iowa, that the Mayor, on behalf of the City is hereby directed to execute this Change Order #1 to WRH, Inc. for a cost of \$15.11 per ton, not to exceed \$43,000. This Change Order is hereby attached and thereby incorporated herein.

**PASSED AND ADOPTED THIS 10<sup>TH</sup> DAY OF AUGUST 2021**

**ATTEST:**

---

**Kristi Lundy, Mayor**

---

**Julie Eastman, City Clerk**



Change Authorization Request (CAR)

Project: City of Elk Run Heights & City of Raymond WWTP

CAR No. 1 DATE 07/08/21 Job No. 1378

Reference: RFQ # Location Debris Excavation Contract No. 14573015

A Change in the scope of work is indicated below and Owner's prompt approval or rejection of this authorization is requested so that the material may be purchased and to prevent any delay in field operations.

Reason for Change:

- ( ) Design Request ( x ) Field Condition
( ) Owner Request ( ) Suggested by Contractor
( ) Other --- Explain

1) Description of Change: (Refer to drawings, specification, addenda, bulletin if applicable) Place clean sand in bottom of over-excavation at debris excavation location, per instruction from engineer and testing agency. The final quantity will be determined based on scale tickets from supplier. Unit price provided is a combination of the price for new clean sand and a deduction for the fill which would have been used per plans and specs.

2) It is requested that the completion date be; ( ) extended ( ) decreased by calendar days.

3) Basis of Payment:

a) ( ) Firm price for performing this change along with attached supporting details is ( ) increased / ( ) decreased by

b) ( x ) Unit Price \$15.11/TON

c) ( ) Change to be performed per unit prices in Contract

d) ( ) The time required to prepare and agree upon a detailed estimate prior to proceeding with the change would unduly delay job progress. The following is an approximate estimate to assist Owner in determining whether or not change should be made. If notified to proceed, a detailed estimate in the form agreed upon, with supporting details, will be submitted after receipt of said notice. Approximate Estimate is

( ) CHANGE WILL NOT BE MADE
PROCEED ON THE FOLLOWING BASIS:

- ( ) Firm Price ( ) Time and Material
( ) Estimate of Price ( ) Change in Completion Date
( ) Unit Price in Contract ( ) No Change

Comments:

Submitted by: Levi Stevenson

Approved by: Owner

WRH, Inc.

Date: 7/8/2021

Date:



**RESOLUTION 3096**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA, AUTHORIZING PAYMENT #2 TO WRH, INC. IN THE AMOUNT OF \$356,384.10 FOR THE WASTEWATER TREATMENT PLANT PROJECT**

**WHEREAS**, the City entered into a contract with WRH, Inc. for the Wastewater Treatment Plant Project; and

**WHEREAS**, the City's Engineer, Jason Miller with MSA Professional Services has reviewed the construction progress and recommends payment to WRH, Inc. of South Amana, Iowa

Request attached

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Elk Run Heights, Iowa, that pay application #1 in the amount of \$356,384.10 hereby authorized to be issued for the Wastewater Treatment Plant Project

**PASSED AND ADOPTED THIS 10<sup>TH</sup> DAY OF AUGUST 2021**

**ATTEST:**

\_\_\_\_\_  
**Kristi Lundy, Mayor**

\_\_\_\_\_  
**Julie Eastman, City Clerk**

## Contractor's Application for Payment No. 2

	Application Period: 06/19/2021-07/28/2021 From: WRH, Inc (Contractor): 1648 T Avenue, South Amana, Iowa 52334	Application Date: 7/29/2021  Via (Engineer): MSA Professional Services, Inc. 1555 SE Delaware Ankeny Iowa
To: City of Elk Run Heights 5042 Lafayette Road, Elk Run Heights Iowa 50707 (Owner) City of Raymond 101 1st Street, Raymond, Iowa 50667	Contract: City of Elk Run Heights/Raymond Wastewater Treatment Facility Improvements	
Project: City of Elk Run Heights/Raymond Wastewater Treatment Facility Improvements Owner's Contract No.: 14573018	Contractor's Project No.: 1378	Engineer's Project No.: 14573018

### Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
<b>TOTALS</b>	\$ -	\$ -
<b>NET CHANGE BY CHANGE ORDERS</b>	\$ -	

1. ORIGINAL CONTRACT PRICE.....	\$ \$	9,754,000.00
2. Net change by Change Orders.....	\$ \$	-
3. Current Contract Price (Line 1 ± 2).....	\$ \$	9,754,000.00
<b>4. TOTAL COMPLETED AND STORED TO DATE</b>		
(Column F on Progress Estimates).....	\$ \$	858,282.31
<b>5. RETAINAGE:</b>		
a. 5% <input checked="" type="checkbox"/> \$ 858,282.31 Work Completed.....	\$ \$	42,914.12
b. 5% <input checked="" type="checkbox"/> \$ - Stored Material.....	\$ \$	-
c. Total Retainage (Line 5.a + Line 5.b).....	\$ \$	42,914.12
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ \$	815,368.19
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ \$	102,600.00
8. AMOUNT DUE THIS APPLICATION.....	\$ \$	712,768.19
<b>9. BALANCE TO FINISH, PLUS RETAINAGE</b>		
(Column G total on Progress Estimates + Line 5.c above).....	\$ \$	8,938,631.81

**Contractor's Certification**  
 The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor Signature**  
 By:  Date: 7/29/21

Payment of: \$ 712,768.19  
(Line 8 or other - attach explanation of the other amount)

is recommended by:  7/30/2021  
(Engineer) (Date)

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_  
CITY OF RAYMOND (Date)

Approved by: \_\_\_\_\_  
CITY OF ELK RUN HEIGHTS (Date)

**Progress Estimate - Lump Sum Work**

**Contractor's Application**

For (Contract): City of Elk Run Heights/Raymond Wastewater Treatment Facility Improvements				Application Number: 2				
Application Period: 06/19/2021-07/28/2021				Application Date: 7/29/2021				
A		B	Work Completed		E	F		G
Specification Section No.	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
01	Bonds and Insurance	\$ 100,000.00	\$ 100,000.00		\$ -	\$ 100,000.00	100.00%	\$ -
01	General Conditions	\$ 1,200,000.00		\$ 200,000.00	\$ -	\$ 200,000.00	16.67%	\$ 1,000,000.00
01	Allowances (Utility Allowance & Spec 11 23 26)	\$ 32,000.00		\$ 32,000.00	\$ -	\$ 32,000.00	100.00%	\$ -
01	Mobilization	\$ 450,000.00		\$ 50,000.00	\$ -	\$ 50,000.00	11.11%	\$ 400,000.00
02	Demo of Existing Plant	\$ 60,000.00			\$ -	\$ -	0.00%	\$ 60,000.00
02	Misc. Concrete Demo	\$ 960.00			\$ -	\$ -	0.00%	\$ 960.00
03 200	Concrete Reinforcing	\$ 450,000.00			\$ -	\$ -	0.00%	\$ 450,000.00
03 3000	CONCRETE							
	Aeromod	\$ 550,000.00			\$ -	\$ -	0.00%	\$ 550,000.00
	Headworks	\$ 190,000.00			\$ -	\$ -	0.00%	\$ 190,000.00
	UV Building	\$ 115,000.00			\$ -	\$ -	0.00%	\$ 115,000.00
	Re-Use, Splitter, Site Concrete, Misc.	\$ 75,000.00			\$ -	\$ -	0.00%	\$ 75,000.00
03 4100	Precast	\$ 450,744.00			\$ -	\$ -	0.00%	\$ 450,744.00
04	Masonry	\$ 85,571.00			\$ -	\$ -	0.00%	\$ 85,571.00
05 5000	Metals, Grating and Railings	\$ 225,000.00			\$ -	\$ -	0.00%	\$ 225,000.00
06 1000	Carpentry - Framing and Siding	\$ 34,740.00			\$ -	\$ -	0.00%	\$ 34,740.00
07	Thermal and Moisture Protection	\$ 27,566.00			\$ -	\$ -	0.00%	\$ 27,566.00
07	Roofing and Trims	\$ 60,900.00			\$ -	\$ -	0.00%	\$ 60,900.00
08	Overhead Doors, HM & FRP Frames, Doors and hardware	\$ 56,330.00			\$ -	\$ -	0.00%	\$ 56,330.00
09	Finishes - Framing & Accessories, Specialties	\$ 15,122.00			\$ -	\$ -	0.00%	\$ 15,122.00
09 9000	Paints & Coating	\$ 74,338.00			\$ -	\$ -	0.00%	\$ 74,338.00
22 4000	Plumbing & Fixtures	\$ 45,000.00			\$ -	\$ -	0.00%	\$ 45,000.00
23	HVAC	\$ 162,009.00			\$ -	\$ -	0.00%	\$ 162,009.00
26	Electrical	\$ 1,315,470.00			\$ -	\$ -	0.00%	\$ 1,315,470.00
26	Heat Trace	\$ 1,000.00			\$ -	\$ -	0.00%	\$ 1,000.00
31 25 00	Erosion Control	\$ 15,000.00	\$ 8,000.00		\$ -	\$ 8,000.00	53.33%	\$ 7,000.00
31	Aggregates, Sand, Fine Grading, Misc. Rock	\$ 50,000.00			\$ -	\$ -	0.00%	\$ 50,000.00
31	Earthwork - Excavation, Grading and Backfill	\$ 1,220,575.00		\$ 468,282.31	\$ -	\$ 468,282.31	38.37%	\$ 752,292.69
32	Seeding	\$ 20,000.00			\$ -	\$ -	0.00%	\$ 20,000.00
32	Asphalt	\$ 33,075.00			\$ -	\$ -	0.00%	\$ 33,075.00
32	Striping	\$ 1,000.00			\$ -	\$ -	0.00%	\$ 1,000.00
32	Fencing	\$ 52,600.00			\$ -	\$ -	0.00%	\$ 52,600.00
33	Utilities - Buried Pipe, MH's and drainage Structures	\$ 700,000.00			\$ -	\$ -	0.00%	\$ 700,000.00
40	Wastewater Process Piping	\$ 65,000.00			\$ -	\$ -	0.00%	\$ 65,000.00
41	Material handling - Hoists	\$ 40,000.00			\$ -	\$ -	0.00%	\$ 40,000.00
44 42 39.10	Grit Removal System	\$ 140,000.00			\$ -	\$ -	0.00%	\$ 140,000.00
44 42 40.30	Mechanical Step Screen and Washing Press	\$ 160,000.00			\$ -	\$ -	0.00%	\$ 160,000.00
44 42 46.20	Floating Surface Aerators	\$ 110,000.00			\$ -	\$ -	0.00%	\$ 110,000.00
44 42 56.40	Submersible Pumps	\$ 130,000.00			\$ -	\$ -	0.00%	\$ 130,000.00

# Progress Estimate - Lump Sum Work

# Contractor's Application

For (Contract): City of Elk Run Heights/Raymond Wastewater Treatment Facility Improvements			Application Number: 2					
Application Period: 06/19/2021-07/28/2021			Application Date: 7/29/2021					
A		B	Work Completed		E	F		G
Specification Section No.	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
44 42 76.10	Wastewater Process Valves	\$ 50,000.00			\$ -	\$ -	0.00%	\$ 50,000.00
44 42 76.41	Parshall Flumes	\$ 10,000.00			\$ -	\$ -	0.00%	\$ 10,000.00
44 42 76.50	Composite Sampler	\$ 30,000.00			\$ -	\$ -	0.00%	\$ 30,000.00
44 42 476.6	Laboratory Equipment	\$ 25,000.00			\$ -	\$ -	0.00%	\$ 25,000.00
44 42 79.10	Aeromod Package	\$ 925,000.00			\$ -	\$ -	0.00%	\$ 925,000.00
44 44 73.10	UV Equipment	\$ 200,000.00			\$ -	\$ -	0.00%	\$ 200,000.00
<b>Totals</b>		<b>\$ 9,754,000.00</b>	<b>\$ 108,000.00</b>	<b>\$ 750,282.31</b>	<b>\$ -</b>	<b>\$ 858,282.31</b>		<b>\$ 8,895,717.69</b>

# Stored Material Summary

# Contractor's Application

For (Contract):					City of Elk Run Heights/Raymond Wastewater Treatment Facility Improvements		Application Number:		2		
Application Period:					06/19/2021-07/28/2021		Application Date:		44406		
A Bid Item No.	B Supplier Invoice No.	C Submittal No. (with Specification Section No.)	D Storage Location	E Description of Materials or Equipment Stored	D Stored Previously		E Amount Stored this Month (\$)	F Subtotal Amount Completed and Stored to Date (D + E)	F Incorporated in Work		G Materials Remaining in Storage (\$ (D + E - F))
					Date Placed into Storage (Month/Year)	Amount (\$)			Date (Month/Year)	Amount (\$)	
01				Bonds and Insurance				\$ -			\$ -
01				General Conditions				\$ -			\$ -
01				Allowances (Utility Allowance & Spec 11 23 26)				\$ -			\$ -
01				Mobilization				\$ -			\$ -
02				Demo of Existing Plant				\$ -			\$ -
02				Misc. Concrete Demo				\$ -			\$ -
03 200				Concrete Reinforcing				\$ -			\$ -
03 3000				SO				\$ -			\$ -
				Aeromod				\$ -			\$ -
				Headworks				\$ -			\$ -
				UV Building				\$ -			\$ -
				Re-Use. Splitter, Site Concrete, Misc.				\$ -			\$ -
03 4100				Precast				\$ -			\$ -
04				Masonry				\$ -			\$ -
05 5000				Metals, Grating and Railings				\$ -			\$ -
06 1000				Carpentry - Framing and Siding				\$ -			\$ -
07				Thermal and Moisture Protection				\$ -			\$ -
07				Roofing and Trims				\$ -			\$ -
08				Overhead Doors, HM & FRP Frames, Doors and hardware				\$ -			\$ -
09				Finishes - Framing & Accessories, Specialties				\$ -			\$ -
09 9000				Paints & Coating				\$ -			\$ -
22 4000				Plumbing & Fixtures				\$ -			\$ -
23				HVAC				\$ -			\$ -
26				Electrical				\$ -			\$ -
26				Heat Trace				\$ -			\$ -
31 25 00				Erosion Control				\$ -			\$ -
31				Aggregates, Sand, Fine Grading, Misc. Rock				\$ -			\$ -
31				Earthwork - Excavation, Grading and Backfill				\$ -			\$ -
32				Seeding				\$ -			\$ -
32				Asphalt				\$ -			\$ -
32				Striping				\$ -			\$ -
32				Fencing				\$ -			\$ -
33				Utilities - Buried Pipe, MH's and drainage Structures				\$ -			\$ -
40				Wastewater Process Piping				\$ -			\$ -
41				Material handling - Hoists				\$ -			\$ -
44 42 39.10				Grit Removal System				\$ -			\$ -
44 42 40.30				Mechanical Step Screen and Washing Press				\$ -			\$ -
44 42 46.20				Floating Surface Aerators				\$ -			\$ -
44 42 56.40				Submersible Pumps				\$ -			\$ -
44 42 76.10				Wastewater Process Valves				\$ -			\$ -
44 42 76.41				Parshall Flumes				\$ -			\$ -
44 42 76.50				Composite Sampler				\$ -			\$ -
44 42 476.6				Laboratory Equipment				\$ -			\$ -
44 42 79.10				Aeromod Package				\$ -			\$ -
44 44 73.10				UV Equipment				\$ -			\$ -
<b>Totals</b>								\$ -	\$ -	\$ -	\$ -

**RESOLUTION 3097**

**A RESOLUTION OF THE ELK RUN HEIGHTS CITY COUNCIL  
APPROVING THE BUYIT GRANT APPLICATION FOR NEW  
COMPUTERS**

**WHEREAS**, the City Council of the City of Elk Run Heights desires to make an application to the BuyIT@OCIO Program for new computers;

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Elk Run Heights, Iowa, that the City Council hereby approves a grant application to the BuyIT@OCIO Program in an amount not to exceed \$9,500.00 for new computers

**PASSED AND ADOPTED THIS 10<sup>TH</sup> DAY OF JULY 2021**

**ATTEST:**

\_\_\_\_\_  
**Kristi Lundy, Mayor**

\_\_\_\_\_  
**Julie Eastman, City Clerk**

**RESOLUTION 3098**

**RESOLUTION AWARDING CONTRACT FOR THE MAYOR'S PARK TRAIL PROJECT**

**WHEREAS**, the Iowa Department of Transportation has reviewed all bids received and finds that the bid set forth below should be accepted.

**NOW, THEREFORE, IT IS RESOLVED BY THE** City Council, Elk Run Heights, Iowa, as follows:

**Section 1.** That the contract is awarded to:

LODGE CONSTRUCTION, INC. of Clarksville, Iowa

In the amount of \$562,444.50

**Section 2.** That the Mayor is hereby directed to sign and execute the Contract previously prepared.

**PASSED AND ADOPTED THIS 10<sup>TH</sup> DAY OF JULY 2021**

**ATTEST:**

\_\_\_\_\_  
**Kristi Lundy, Mayor**

\_\_\_\_\_  
**Julie Eastman, City Clerk**

**RESOLUTION 3099**

**A RESOLUTION APPROVING A PROFESSIONAL SERVICE AGREEMENT  
WITH BUILDING AND GROUNDS, LLC TO PROVIDE SERVICES FOR THE CREEK  
CLEAN UP PROJECT**

**WHEREAS**, the City of Elk Run Heights desires to clean up the Elk Run Creek at Mayor's Park

**WHEREAS**, Building and Grounds, LLC proposes to complete the project at Mayor's Park Creek

**NOW THEREFOR** the City of Elk Run Heights, Iowa, hereby resolves to enter into an agreement as provided with BUILDING AND GROUNDS, LLC for the Elk Run Creek Project at Mayor's Park and authorizes the mayor to sign said agreement

**PASSED AND ADOPTED ON THIS 10TH DAY OF JULY 2021**

**ATTEST:**

\_\_\_\_\_  
**Kristi Lundy, Mayor**

\_\_\_\_\_  
**Julie Eastman, City Clerk**

**Mayor's Park  
City of Elk Run Heights**

This agreement is made between Building and Grounds LLC and  
The City of Elk Run Heights.

- 1) Scope of project is installing Ten Rest Stations around future walking trail at Mayor's Park
- 2) In consideration for the services to be performed by the contractor, Client agrees to pay contractor \$ 14000.00.  
Monthly invoices for completed work will be submitted at the end of the month.
- 3) Contractor will start after signed agreement to proceed.

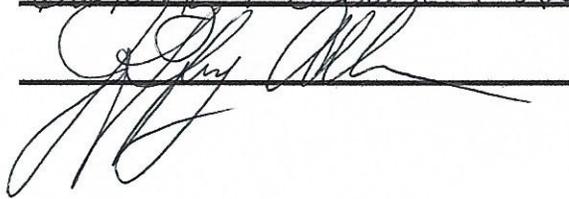
Building & Grounds LLC agrees to indemnify, defend, and hold harmless the City of Elk Run Heights and their officers, employees, agents and assigns harmless from and against any and all injury , loss,damage or liability (or claims in respect to this project) to any third party or parties, including costs or expences ( including reasonable attorney's fees and court costs) arising from or related this project. This indemnification agreement shall not provide liability to Building & Grounds, LLC for any negligent acts committed by Elk Run Heights.

CONTRACTOR

Building & Grounds LLC

8-9-2021

SIGNATURE



8-9-2021

CLIENT

\_\_\_\_\_

\_\_\_\_\_

SIGNATURE

\_\_\_\_\_

\_\_\_\_\_

Superlandscapes

30313 Juniper Road  
Ossian, IA 52161

# Estimate

Date	Estimate #
8/9/2021	200

Name / Address
Elk Run Heights 5042 LaFayette Rd Elk Run Heights, Iowa 50707

Project

Description	Qty	Rate	Total
10 Stone seat walls at various locations	10	1,250.00	12,500.00
Concrete pad by stone seat walls	10	150.00	1,500.00
Price for excavating and removing broken concrete from banks per load	0	350.00	0.00
<b>Total</b>			\$14,000.00

## Julie Eastman

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**From:** Jillian Rutledge <jrutledge@waterloopubliclibrary.org>  
**Sent:** Wednesday, August 4, 2021 11:33 AM  
**To:** Julie Eastman  
**Subject:** Re: Contracting Library Services

Hello, Julie,

Thanks for your patience while the Library Board and I discussed this opportunity.

Generally, contracting rates are determined by the per capita rate of county spending, which is currently \$16.23.

Elk Run Heights has a population of 1,130 which would come to \$18,339.90 per year for contracting library services. As a comparison, the citizens of Waterloo pay for library services at a rate of \$39.30 per capita, and other cities of a similar population size to Elk Run Heights pay an average of \$49.73 per capita.

Please let me know if you have any questions or would like to discuss further.

Thank you,  
Jillian

On Mon, Jul 19, 2021 at 7:44 AM Julie Eastman <[cityclerk@elkrunheights.com](mailto:cityclerk@elkrunheights.com)> wrote:

Good morning Jillian, we were able to access all of the library's services: checking out books, computer usage, programs, and online services.

Thank you for following up!

*Julie Eastman*

City Clerk

City of Elk Run Heights

5042 Lafayette Rd.

Elk Run Heights, IA 50707

319-232-0020

319-833-0225