

City of Elk Run Heights  
Special Council Meeting  
Located at Eddis Winstead Council Chambers  
June 8, 2021 - 6:00 p.m.

Mayor Lundy called the meeting to order at 6:00 pm. All present recited the Pledge of Allegiance. Roll call of Council Members: Present – Sallis, Smock, Ratchford, Wilson, and Bass. Quorum present.

Ratchford/Bass to approve of the June 8, 2021 Agenda. Ayes-Five. Motion carried.

Wilson/Ratchford to approve Consent Agenda - a. Approve the May 11, 2021 regular meeting minutes, May 24, 2021 Special Meeting Minutes, and May 27, 2021 Special Meeting Minutes b. City Clerk's Reports as of May 31, 2021: Budget Report, Treasurer's Report, Revenue Report, and Investment Report c. Approval of Building Inspection, Library, PeopleService Sewer/Water, and Police Reports. Ayes-Five. Motion carried.

Wilson/Bass to approve Resolution Calendar – a. Resolution 3080 authorizing the payment of bills and transfers b. Resolution 3081 adopting the Surplus Property Disposal Policy c. Resolution 3082 approving the destruction of property according to the Surplus Property Disposal Policy d. Resolution 3083 to fix a date for a public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$4,877,000 e. Resolution 3084 approving the intra fund transfer of Wastewater Treatment Plants redeemed CD funds f. Resolution 3085 adopting The Rules of Procedure for Conduct of City Council Business Policy for the City of Elk Run Heights, Iowa g. Resolution 3086 repealing approval of Resolution 3073 Resolution taking additional action on Proposal to Enter into A Sewer Revenue Loan and Disbursement Agreement, due to the lack of a resolution being assigned to setting the date of the public hearing at the April 13, 2021 meeting. Councilor Ratchford asked if there is a cap on the dollar amount the Wastewater Treatment Plant will cost. It was clarified that the amount of \$4,877,000 includes a cap and there will not be funding over that amount. Roll call vote: Ayes

Ratchford/Wilson to accept the written resignation from Deb Peterson to leave the Library Board position effective immediately. Ayes-Five. Motion carried.

Ratchford/Smock to approve appointment of Shelly Wach to the Library Board, term expiring 06/30/26. Ayes-Five. Motion carried.

Ratchford/Bass to the third reading of Ordinance 273 an ordinance of the City of Elk Run Heights, IA, amending chapter 13.24, sanitary disposal of garbage and refuse, section 13.24.160, schedule of fees, rates, and charges to \$13.25 per month. Roll call vote. Ayes-Five.

Ratchford/Smock to approve request from City Clerk to allow funds from maturing CD's to be put into the City Money Market account rather than purchasing additional CD's. Clerk Eastman explained the interest rates are so low currently it is not of value to the City to purchase CD's. Adding, this option also makes any reserved funds available to use at the time it is needed. Ayes-Five. Motion carried.

Ratchford/Smock to approve setting the date of workshop to discuss codification topics. Councilor Smock asked if the rate survey results have been completed. City Clerk Eastman stated she will be including the rate study results in the codification process. Council requested the Midwest Assistance Program representative be present at the meeting if possible. It was agreed to do the City business on June 29 at 6:00 p.m. Ayes-Five. Motion carried.

Public Discussion: None.

Mayor/Council/Engineer Reports. Councilor Ratchford asked how the City is doing on residents getting their pets registered. City Clerk Eastman stated there are around 70 permits this year. Ratchford pointed out there are several citizens that have pets and there should be more than this. Eastman explained there is no other way to enforce this than to have them call into City Hall when they see a home with a pet and see if they are registered and if not, send them a letter.

Ratchford then asked about the electrical work that will be done at the park and mentioned if the new employee Wade Jacobs could perform the work due to him having a journeyman in electrical. Eastman stated she would check into this. Jacobs then presented Council with drawings for the proposed electrical mapping for Mayor's Park. As discussion proceeded it was acknowledged there is electric to all of the shelters and there possibly may not need to be as much work done as originally expected. Ratchford did mention the cost of copper has gone up and this could cost more than expected.

Mayor Lundy asked for an update on sump pump inspections. Eastman stated the 2<sup>nd</sup> zone is almost complete and the final zone will start being scheduled in the next week or two.

City Clerk informed Council of the League of Cities annual conference in September if anyone is interested in attending.

Councilor Bass updated Council there will begin being monthly meetings with the Sewer Committee once construction begins and everyone is welcome to attend. The dirt work should begin this week or the next.

Ratchford/Smock to adjourn at 6:43 p.m. Ayes-Five. Motion carried.

Kristi Lundy, Mayor; Attest: Julie Eastman, City Clerk