

Agenda  
City of Elk Run Heights  
Regular Council Meeting  
May 11, 2021 - 6:00 p.m.  
Located at Eddis Winstead Council Chambers

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approval of the May 11, 2021 Agenda
5. Presentation from Maggie Burger with Speer Financial for preliminary options for financing the Wastewater Treatment Plant Project and the revising of water/sewer utility rates
6. Presentation from Maggie Burger with Speer Financial for preliminary options for financing the Gilbertville/Lafayette Road reconstruction project
7. Approval of Consent Agenda - All items listed on the consent agenda will be enacted by one motion. *There will be no separate discussion unless a request is made prior to the time the council votes on the motion.*
  - a. Approve the April 13, 2021 regular meeting minutes
  - b. City Clerk's Reports as of April 30, 2021: Budget Report, Treasurer's Report, Revenue Report, and Investment Report
  - c. Approval of Building Inspection, Library, and PeopleService Sewer/Water
8. Approval of the Resolution Calendar – All items listed under the Resolution Calendar will be enacted by one vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.
  - a. Resolution 3070 authorizing the payment of bills and transfers
  - b. Resolution 3071 approving the entering a contract to provide extra territorial services
9. Public hearing, Fiscal Year 2020-2021 Budget Amendments
10. Resolution 3072 approving the FY21 Budget Amendments
11. Public Hearing Public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement
12. Resolution 3073 taking additional action on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement
13. Public hearing on proposal to enter into a General Obligation Sewer Improvement Loan and Disbursement Agreement
14. Resolution 3074 authorizing and approving a Loan and Disbursement Agreement, providing for the issuance of \$1,500,000 General Obligation Sewer Improvement Bonds, Series 2021 and providing for the levy of taxes to pay the same

15. Resolution 3075 approving contract and performance and/or payment bonds for the Elk Run Heights and Raymond WWTF Project
16. Resolution 3076 Adopting and Approving Tax Compliance Procedures Relating to Tax-Exempt Bonds
17. Motion to adopt Ordinance 270 Amending the Code of Ordinances of The City of Elk Run Heights, Iowa, by amending chapter 13.16, wastewater treatment user charge
18. Ordinance 273 an ordinance of the City of Elk Run Heights, IA, amending chapter 13.24, sanitary disposal of garbage and refuse, section 13.24.160, schedule of fees, rates, and charges to \$13.25 per month, second reading
19. Request to have Weikert Contracting Inc. of Cedar Falls, Iowa provide crack sealing to the streets and City Hall parking lot
20. Request from Jamie Mether to add signage to existing pole to deter trucks and traffic from turning around in his storage unit's drive. This is ultimately cause very costly damages to his property
21. Request for Council to consider and approve the location and instillation of a light pole at the end of Lafayette Road
22. Discussion/Possible action: Council to discuss Lot 2 located on Gray Street and how to list the lot for sale
23. Public discussion: Non-agenda items - *Please limit the time used to no more than three minutes to present your remarks in order to allow others the opportunity to speak. The Order of Business is at the discretion of the Mayor.*
24. Mayors/Council/Engineer Reports
  - a. Tree removal
25. Adjournment

**City of Elk Run Heights, Iowa**

**\$1,500,000 General Obligation SRF Loan, Series 2021**

Date of Bonds: 01/May/21

20 Year Maturity

Date	Principal	Estimated Interest Rate	Interest	Principal and Interest	Fiscal Year	Estimated Series 2020 Debt Service	Total	Less Annual General Fund Rev	Less Annual LOST Rev	Estimated Net Debt Service	Taxable Valuation 1/1/19	ETV Growth Assumptions	Estimated Tax Rate Per (\$1000 ETV)	Taxes Per Property \$100,000 Assessed \$55,074.30 Taxable Value
01/Dec/21			\$17,500.00	\$17,500.00										
01/Jun/22	\$ -	2.000%	15,000.00	15,000.00	2022	\$32,500.00	\$32,500.00		\$32,500.00		\$ 46,318,513		\$ -	\$ -
01/Dec/22			15,000.00	15,000.00										
01/Jun/23	66,000	2.000%	15,000.00	81,000.00	2023	96,000.00	96,000.00	46,000.00	50,000.00		46,318,513		-	-
01/Dec/23			14,340.00	14,340.00										
01/Jun/24	67,000	2.000%	14,340.00	81,340.00	2024	95,680.00	95,680.00	45,680.00	50,000.00		46,318,513		-	-
01/Dec/24			13,670.00	13,670.00										
01/Jun/25	68,000	2.000%	13,670.00	81,670.00	2025	95,340.00	95,340.00	45,340.00	50,000.00		46,318,513		-	-
01/Dec/25			12,990.00	12,990.00										
01/Jun/26	70,000	2.000%	12,990.00	82,990.00	2026	95,980.00	95,980.00	45,980.00	50,000.00		46,318,513		-	-
01/Dec/26			12,290.00	12,290.00										
01/Jun/27	71,000	2.000%	12,290.00	83,290.00	2027	95,580.00	95,580.00	45,580.00	50,000.00		46,318,513		-	-
01/Dec/27			11,580.00	11,580.00										
01/Jun/28	73,000	2.000%	11,580.00	84,580.00	2028	96,160.00	96,160.00	46,160.00	50,000.00		46,318,513		-	-
01/Dec/28			10,850.00	10,850.00										
01/Jun/29	74,000	2.000%	10,850.00	84,850.00	2029	95,700.00	95,700.00	45,700.00	50,000.00		46,318,513		-	-
01/Dec/29			10,110.00	10,110.00										
01/Jun/30	75,000	2.000%	10,110.00	85,110.00	2030	95,220.00	95,220.00	45,220.00	50,000.00		46,318,513		-	-
01/Dec/30			9,360.00	9,360.00										
01/Jun/31	77,000	2.000%	9,360.00	86,360.00	2031	95,720.00	95,720.00	45,720.00	50,000.00		46,318,513		-	-
01/Dec/31			8,590.00	8,590.00										
01/Jun/32	78,000	2.000%	8,590.00	86,590.00	2032	95,180.00	95,180.00	45,180.00	50,000.00		46,318,513		-	-
01/Dec/32			7,810.00	7,810.00										
01/Jun/33	80,000	2.000%	7,810.00	87,810.00	2033	95,620.00	95,620.00	45,620.00	50,000.00		46,318,513		-	-
01/Dec/33			7,010.00	7,010.00										
01/Jun/34	82,000	2.000%	7,010.00	89,010.00	2034	96,020.00	96,020.00	46,020.00	50,000.00		46,318,513		-	-
01/Dec/34			6,190.00	6,190.00										
01/Jun/35	83,000	2.000%	6,190.00	89,190.00	2035	95,380.00	95,380.00	45,380.00	50,000.00		46,318,513		-	-
01/Dec/35			5,360.00	5,360.00										
01/Jun/36	85,000	2.000%	5,360.00	90,360.00	2036	95,720.00	95,720.00	45,720.00	50,000.00		46,318,513		-	-
01/Dec/36			4,510.00	4,510.00										
01/Jun/37	87,000	2.000%	4,510.00	91,510.00	2037	96,020.00	96,020.00	46,020.00	50,000.00		46,318,513		-	-
01/Dec/37			3,640.00	3,640.00										
01/Jun/38	88,000	2.000%	3,640.00	91,640.00	2038	95,280.00	95,280.00	45,280.00	50,000.00		46,318,513		-	-
01/Dec/38			2,760.00	2,760.00										
01/Jun/39	90,000	2.000%	2,760.00	92,760.00	2039	95,520.00	95,520.00	45,520.00	50,000.00		46,318,513		-	-
01/Dec/39			1,860.00	1,860.00										
01/Jun/40	92,000	2.000%	1,860.00	93,860.00	2040	95,720.00	95,720.00	45,720.00	50,000.00		46,318,513		-	-
01/Dec/40			940.00	940.00										
01/Jun/41	94,000	2.000%	940.00	94,940.00	2041	95,880.00	95,880.00	45,880.00	50,000.00		46,318,513		-	-

<b>Total</b>	<b>\$1,500,000</b>		<b>\$350,220.00</b>	<b>\$1,850,220.00</b>		<b>\$1,850,220.00</b>	<b>\$1,850,220.00</b>	<b>\$867,720.00</b>	<b>\$982,500.00</b>				<b>\$ -</b>	<b>\$ -</b>
													<b>Average</b>	<b>Average</b>

Net Interest Rate **2.068528%**  
Bond Years 17,511.000  
Average Life 11.674

Premium Discount \$12,000.00

run date: 18/Dec/20  
file name:

SPEER FINANCIAL, INC.

**PRELIMINARY - SUBJECT TO CHANGE**

# Speer Financial, Inc.

## Sewer

### City of Elk Run Heights, Black Hawk County, Iowa

Quarterly fee from \$50 to \$120  
With \$1m Cash and \$1.5m GO SRF

Proposed

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#### Net Income Summary and Debt Service Coverage

Series 2021 \$3,223,000 Sewer Revenue SRF Loan - 20 yr

Fiscal Year	2020	2021	2022	2023	2024	2025	2026	2027
Accounts	473	473	473	473	473	473	473	473
	0.0%	0.0%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%
Operating Revenue:								
Sewer charges for service	\$ 121,298	\$ 121,298	\$ 123,117	\$ 124,964	\$ 126,838	\$ 128,741	\$ 130,672	\$ 132,632
Misc. Revenue	15,496	15,496	15,496	15,496	15,496	15,496	15,496	15,496
Infrastructure Fee \$50/quarterly/473accounts	92,029	94,600	227,040	227,040	227,040	227,040	227,040	227,040
			\$120/qtr/acct			assumes renewal		
<b>Net Operating Revenue</b>	<b>\$ 228,823</b>	<b>\$ 231,394</b>	<b>\$ 365,653</b>	<b>\$ 367,500</b>	<b>\$ 369,374</b>	<b>\$ 371,277</b>	<b>\$ 373,208</b>	<b>\$ 375,168</b>
Annual Increase in O/M		1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%
Operating Expense:								
Operation and Maintenance	\$ 155,539	\$ 165,000	\$ 165,000	\$ 139,000	\$ 141,085	\$ 143,201	\$ 145,349	\$ 147,530
Misc. Expenses	-	-	-	-	-	-	-	-
<b>Operating Expense:</b>	<b>\$ 155,539</b>	<b>\$ 165,000</b>	<b>\$ 165,000</b>	<b>\$ 139,000</b>	<b>\$ 141,085</b>	<b>\$ 143,201</b>	<b>\$ 145,349</b>	<b>\$ 147,530</b>
Net Operating Income:	\$ 73,284	\$ 66,394	\$ 200,653	\$ 228,500	\$ 228,289	\$ 228,076	\$ 227,859	\$ 227,639
Calculation of Debt Service Coverage:								
Minus: Transfer to Savings								
<b>Income Available For Debt Service</b>	<b>\$ 73,284</b>	<b>\$ 66,394</b>	<b>\$ 200,653</b>	<b>\$ 228,500</b>	<b>\$ 228,289</b>	<b>\$ 228,076</b>	<b>\$ 227,859</b>	<b>\$ 227,639</b>
Series 2021 \$3,223,000 Sewer Revenue SRF Loan - 20 yr			\$ 37,602	\$ 205,460	\$ 205,640	\$ 205,760	\$ 205,820	\$ 205,820
<b>Total Debt Payment</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 37,601.67</b>	<b>\$ 205,460.00</b>	<b>\$ 205,640.00</b>	<b>\$ 205,760.00</b>	<b>\$ 205,820.00</b>	<b>\$ 205,820.00</b>
<b>Debt Service Coverage</b>			<b>5.34x</b>	<b>1.11x</b>	<b>1.11x</b>	<b>1.11x</b>	<b>1.11x</b>	<b>1.11x</b>
Cash Available	\$ 73,284	\$ 66,394	\$ 163,051	\$ 23,040	\$ 22,649	\$ 22,316	\$ 22,039	\$ 21,819
Cash Balance (Beginning of Year)	\$ 159,753	\$ 1,002,439	\$ 1,068,833	\$ 231,884	\$ 254,924	\$ 277,573	\$ 299,889	\$ 321,927
Cash used for project			(1,000,000.00)					
<b>Ending Cash Balance</b>	<b>\$ 1,002,439</b>	<b>\$ 1,068,833</b>	<b>\$ 231,884</b>	<b>\$ 254,924</b>	<b>\$ 277,573</b>	<b>\$ 299,889</b>	<b>\$ 321,927</b>	<b>\$ 343,746</b>
27/Apr/21								
<b>AVG QUARTERLY BILL</b>	<b>\$120.94</b>	<b>\$122.30</b>	<b>\$193.26</b>	<b>\$194.24</b>	<b>\$195.23</b>	<b>\$196.24</b>	<b>\$197.26</b>	<b>\$198.29</b>
% increase in avg bill		1.1%	58.0%	0.5%	0.5%	0.5%	0.5%	0.5%
fiscal year	2020	2021	2022	2023	2024	2025	2026	2027
<b>Avg Qtr. Bill Based On Revs / by # of Accounts</b>	<b>\$ 120.94</b>	<b>\$ 122.30</b>	<b>\$ 193.26</b>	<b>\$ 194.24</b>	<b>\$ 195.23</b>	<b>\$ 196.24</b>	<b>\$ 197.26</b>	<b>\$ 198.29</b>

City of Elk Run Heights, Black Hawk County, Iowa

Net Income Summary and Debt Service Coverage

Series 2021 \$3,223,000 Sewer Revenue SRF Loan - 20 yr

	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	2.0%
	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	
	473	473	473	473	473	473	473	473	473	473	473	473	473
\$	134,622	\$ 136,641	\$ 138,690	\$ 140,771	\$ 142,882	\$ 145,026	\$ 147,201	\$ 149,409	\$ 151,650	\$ 153,925	\$ 156,234	\$ 159,358	
	15,496	15,496	15,496	15,496	15,496	15,496	15,496	15,496	15,496	15,496	15,496	15,496	
	227,040	227,040	227,040	227,040	227,040	227,040	227,040	227,040	227,040	227,040	227,040	227,040	
\$	377,158	\$ 379,177	\$ 381,226	\$ 383,307	\$ 385,418	\$ 387,562	\$ 389,737	\$ 391,945	\$ 394,186	\$ 396,461	\$ 398,770	\$ 401,894	
	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	
\$	149,742	\$ 151,989	\$ 154,268	\$ 156,582	\$ 158,931	\$ 161,315	\$ 163,735	\$ 166,191	\$ 168,684	\$ 171,214	\$ 173,782	\$ 176,389	
	-	-	-	-	-	-	-	-	-	-	-	-	
\$	149,742	\$ 151,989	\$ 154,268	\$ 156,582	\$ 158,931	\$ 161,315	\$ 163,735	\$ 166,191	\$ 168,684	\$ 171,214	\$ 173,782	\$ 176,389	
\$	227,415	\$ 227,188	\$ 226,958	\$ 226,724	\$ 226,487	\$ 226,246	\$ 226,002	\$ 225,754	\$ 225,502	\$ 225,247	\$ 224,988	\$ 225,505	
\$	227,415	\$ 227,188	\$ 226,958	\$ 226,724	\$ 226,487	\$ 226,246	\$ 226,002	\$ 225,754	\$ 225,502	\$ 225,247	\$ 224,988	\$ 225,505	
\$	205,760	\$ 205,640	\$ 205,460	\$ 205,220	\$ 205,920	\$ 205,540	\$ 205,100	\$ 205,600	\$ 205,020	\$ 205,380	\$ 205,660	\$ 205,860	
\$	205,760.00	\$ 205,640.00	\$ 205,460.00	\$ 205,220.00	\$ 205,920.00	\$ 205,540.00	\$ 205,100.00	\$ 205,600.00	\$ 205,020.00	\$ 205,380.00	\$ 205,660.00	\$ 205,860.00	
	1.11x	1.10x	1.09x	1.10x									
\$	21,655	\$ 21,548	\$ 21,498	\$ 21,504	\$ 20,567	\$ 20,706	\$ 20,902	\$ 20,154	\$ 20,482	\$ 19,867	\$ 19,328	\$ 19,645	
\$	343,746	\$ 365,401	\$ 386,949	\$ 408,447	\$ 429,951	\$ 450,519	\$ 471,225	\$ 492,127	\$ 512,281	\$ 532,764	\$ 552,631	\$ 571,958	
\$	365,401	\$ 386,949	\$ 408,447	\$ 429,951	\$ 450,519	\$ 471,225	\$ 492,127	\$ 512,281	\$ 532,764	\$ 552,631	\$ 571,958	\$ 591,603	
	\$199.34	\$200.41	\$201.49	\$202.59	\$203.71	\$204.84	\$205.99	\$207.16	\$208.34	\$209.55	\$210.77	\$212.42	
	0.5%	0.5%	0.5%	0.5%	0.6%	0.6%	0.6%	0.6%	0.6%	0.6%	0.6%	0.8%	
	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	
\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$	199.34	\$ 200.41	\$ 201.49	\$ 202.59	\$ 203.71	\$ 204.84	\$ 205.99	\$ 207.16	\$ 208.34	\$ 209.55	\$ 210.77	\$ 212.42	

# Speer Financial, Inc.

## Sewer

City of Elk Run Heights, Black Hawk County, Iowa

Quarterly fee from \$50 to \$97

With \$1m Cash and \$1.5m GO SRF & 30 yr Revenue Loan

Proposed

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Net Income Summary and Debt Service Coverage

Series 2021 \$3,223,000 Sewer Revenue SRF Loan - 30 yr

Fiscal Year	2020	2021	2022	2023	2024	2025	2026	2027	2028
Accounts	473	473	473	473	473	473	473	473	473
Operating Revenue:									
Sewer charges for service	\$ 121,298	\$ 121,298	\$ 123,117	\$ 124,964	\$ 126,838	\$ 128,741	\$ 130,672	\$ 132,632	\$ 134,622
Misc. Revenue	15,496	15,496	15,496	15,496	15,496	15,496	15,496	15,496	15,496
Infrastructure Fee \$50/quarterly/473accounts	92,029	94,600	183,524	183,524	183,524	183,524	183,524	183,524	183,524
<b>Net Operating Revenue</b>	<b>\$ 228,823</b>	<b>\$ 231,394</b>	<b>\$ 322,137</b>	<b>\$ 323,984</b>	<b>\$ 325,858</b>	<b>\$ 327,761</b>	<b>\$ 329,692</b>	<b>\$ 331,652</b>	<b>\$ 333,642</b>
Annual Increase in O/M		1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%
Operating Expense:									
Operation and Maintenance	\$ 155,539	\$ 165,000	\$ 165,000	\$ 139,000	\$ 141,085	\$ 143,201	\$ 145,349	\$ 147,530	\$ 149,742
Misc. Expenses	-	-	-	-	-	-	-	-	-
<b>Operating Expense:</b>	<b>\$ 155,539</b>	<b>\$ 165,000</b>	<b>\$ 165,000</b>	<b>\$ 139,000</b>	<b>\$ 141,085</b>	<b>\$ 143,201</b>	<b>\$ 145,349</b>	<b>\$ 147,530</b>	<b>\$ 149,742</b>
Net Operating Income:	\$ 73,284	\$ 66,394	\$ 157,137	\$ 184,984	\$ 184,773	\$ 184,560	\$ 184,343	\$ 184,123	\$ 183,899

### Calculation of Debt Service Coverage:

Minus: Transfer to Savings

<b>Income Available For Debt Service</b>	\$ 73,284	\$ 66,394	\$ 157,137	\$ 184,984	\$ 184,773	\$ 184,560	\$ 184,343	\$ 184,123	\$ 183,899
Series 2021 \$3,223,000 Sewer Revenue SRF Loan -30 yr			\$ 86,493	\$ 150,501	\$ 164,550	\$ 164,390	\$ 164,710	\$ 164,890	\$ 164,520
<b>Total Debt Payment</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 86,493.00</b>	<b>\$ 150,501.31</b>	<b>\$ 164,550.00</b>	<b>\$ 164,390.00</b>	<b>\$ 164,710.00</b>	<b>\$ 164,890.00</b>	<b>\$ 164,520.00</b>

### Debt Service Coverage

Cash Available	\$ 73,284	\$ 66,394	\$ 70,644	\$ 34,483	\$ 20,223	\$ 20,170	\$ 19,633	\$ 19,233	\$ 19,379
Cash Balance (Beginning of Year)	\$ 159,753	\$ 1,002,439	\$ 1,068,833	\$ 139,477	\$ 173,959	\$ 194,182	\$ 214,352	\$ 233,985	\$ 253,217
Cash used for project			(1,000,000.00)						
<b>Ending Cash Balance</b>	<b>\$ 1,002,439</b>	<b>\$ 1,068,833</b>	<b>\$ 139,477</b>	<b>\$ 173,959</b>	<b>\$ 194,182</b>	<b>\$ 214,352</b>	<b>\$ 233,985</b>	<b>\$ 253,217</b>	<b>\$ 272,596</b>

### Speer Financial, Inc.

27/Apr/21

AVG QUARTERLY BILL	\$120.94	\$122.30	\$170.26	\$171.24	\$172.23	\$173.24	\$174.26	\$175.29	\$176.34
% increase in avg bill		1.1%	39.2%	0.6%	0.6%	0.6%	0.6%	0.6%	0.6%
fiscal year	2020	2021	2022	2023	2024	2025	2026	2027	2028
<b>Avg Qtr. Bill Based On Revs / by # of Accounts</b>	<b>\$ 120.94</b>	<b>\$ 122.30</b>	<b>\$ 170.26</b>	<b>\$ 171.24</b>	<b>\$ 172.23</b>	<b>\$ 173.24</b>	<b>\$ 174.26</b>	<b>\$ 175.29</b>	<b>\$ 176.34</b>

City of Elk Run Heights, Black Hawk County, Iowa

Net Income Summary and Debt Service Coverage

Series 2021 \$3,223,000 Sewer Revenue SRF Loan- 30 yr												
2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	
1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	2.0%	1.5%	
473	473	473	473	473	473	473	473	473	473	473	473	473
\$ 136,641	\$ 138,690	\$ 140,771	\$ 142,882	\$ 145,026	\$ 147,201	\$ 149,409	\$ 151,650	\$ 153,925	\$ 156,234	\$ 159,358	\$ 161,749	
15,496	15,496	15,496	15,496	15,496	15,496	15,496	15,496	15,496	15,496	15,496	15,496	15,496
183,524	183,524	183,524	183,524	183,524	183,524	183,524	183,524	183,524	183,524	183,524	183,524	183,524
\$ 335,661	\$ 337,710	\$ 339,791	\$ 341,902	\$ 344,046	\$ 346,221	\$ 348,429	\$ 350,670	\$ 352,945	\$ 355,254	\$ 358,378	\$ 360,769	
1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%
\$ 151,989	\$ 154,268	\$ 156,582	\$ 158,931	\$ 161,315	\$ 163,735	\$ 166,191	\$ 168,684	\$ 171,214	\$ 173,782	\$ 176,389	\$ 179,035	
-	-	-	-	-	-	-	-	-	-	-	-	-
\$ 151,989	\$ 154,268	\$ 156,582	\$ 158,931	\$ 161,315	\$ 163,735	\$ 166,191	\$ 168,684	\$ 171,214	\$ 173,782	\$ 176,389	\$ 179,035	
\$ 183,672	\$ 183,442	\$ 183,208	\$ 182,971	\$ 182,730	\$ 182,486	\$ 182,238	\$ 181,986	\$ 181,731	\$ 181,472	\$ 181,198	\$ 181,734	
\$ 183,672	\$ 183,442	\$ 183,208	\$ 182,971	\$ 182,730	\$ 182,486	\$ 182,238	\$ 181,986	\$ 181,731	\$ 181,472	\$ 181,198	\$ 181,734	
\$ 164,090	\$ 164,600	\$ 164,020	\$ 164,380	\$ 164,650	\$ 164,830	\$ 163,920	\$ 163,950	\$ 163,890	\$ 164,740	\$ 164,470	\$ 164,110	
\$ 164,090.00	\$ 164,600.00	\$ 164,020.00	\$ 164,380.00	\$ 164,650.00	\$ 164,830.00	\$ 163,920.00	\$ 163,950.00	\$ 163,890.00	\$ 164,740.00	\$ 164,470.00	\$ 164,110.00	
1.12x	1.11x	1.12x	1.11x	1.11x	1.11x	1.11x	1.11x	1.11x	1.10x	1.11x	1.11x	
\$ 19,582	\$ 18,842	\$ 19,188	\$ 18,591	\$ 18,080	\$ 17,656	\$ 18,318	\$ 18,036	\$ 17,841	\$ 16,732	\$ 17,519	\$ 17,624	
\$ 272,596	\$ 292,178	\$ 311,021	\$ 330,209	\$ 348,800	\$ 366,880	\$ 384,537	\$ 402,855	\$ 420,891	\$ 438,732	\$ 455,463	\$ 472,983	
\$ 292,178	\$ 311,021	\$ 330,209	\$ 348,800	\$ 366,880	\$ 384,537	\$ 402,855	\$ 420,891	\$ 438,732	\$ 455,463	\$ 472,983	\$ 490,607	
\$177.41	\$178.49	\$179.59	\$180.71	\$181.84	\$182.99	\$184.16	\$185.34	\$186.55	\$187.77	\$189.42	\$190.68	
0.6%	0.6%	0.6%	0.6%	0.6%	0.6%	0.6%	0.6%	0.6%	0.7%	0.9%	0.7%	
2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	
\$ 177.41	\$ 178.49	\$ 179.59	\$ 180.71	\$ 181.84	\$ 182.99	\$ 184.16	\$ 185.34	\$ 186.55	\$ 187.77	\$ 189.42	\$ 190.68	

City of Elk Run Heights, Black Hawk County, Iowa

Net Income Summary and Debt Service Coverage

Series 2021 \$3,223,000 Sewer Revenue SRF Loan- 30 yr

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
	473	473	473	473	473	473	473	473	473	473	473
	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	2.0%	1.5%
\$	164,175	166,638	169,137	171,674	174,249	176,863	179,516	182,209	184,942	188,641	191,470
	15,496	15,496	15,496	15,496	15,496	15,496	15,496	15,496	15,496	15,496	15,496
	183,524	183,524	183,524	183,524	183,524	183,524	183,524	183,524	183,524	183,524	183,524
\$	363,195	365,658	368,157	370,694	373,269	375,883	378,536	381,229	383,962	387,661	390,490
	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%
\$	181,720	184,446	187,213	190,021	192,871	195,764	198,701	201,681	204,707	207,777	210,894
	-	-	-	-	-	-	-	-	-	-	-
\$	181,720	184,446	187,213	190,021	192,871	195,764	198,701	201,681	204,707	207,777	210,894
\$	181,475	181,212	180,944	180,673	180,398	180,119	179,835	179,547	179,255	179,884	179,597
\$	181,475	181,212	180,944	180,673	180,398	180,119	179,835	179,547	179,255	179,884	179,597
\$	164,660	164,090	164,430	164,650	164,750	164,730	164,590	164,330	163,950	164,450	164,800
\$	164,660.00	164,090.00	164,430.00	164,650.00	164,750.00	164,730.00	164,590.00	164,330.00	163,950.00	164,450.00	164,800.00
	1.10x	1.10x	1.10x	1.10x	1.09x						
\$	16,815	17,122	16,514	16,023	15,648	15,389	15,245	15,217	15,305	15,434	14,797
\$	490,607	507,422	524,543	541,057	557,081	572,729	588,118	603,363	618,580	633,886	649,319
\$	507,422	524,543	541,057	557,081	572,729	588,118	603,363	618,580	633,886	649,319	664,116
	\$191.96	\$193.27	\$194.59	\$195.93	\$197.29	\$198.67	\$200.07	\$201.50	\$202.94	\$204.89	\$206.39
	0.7%	0.7%	0.7%	0.7%	0.7%	0.7%	0.7%	0.7%	0.7%	1.0%	0.7%
	2041	2042	2043	2044	2045	2046	2047	2048	2049	2050	2051
\$	191.96	193.27	194.59	195.93	197.29	198.67	200.07	201.50	202.94	204.89	206.39

## City of Elk Run Heights, Iowa

### Computation of Legal Debt Limit as of July 1, 2021

Actual Value for Debt Limit Calculation	\$ 78,608,468
Times 5% of Actual Value for Debt Limit Calculation	<u>0.05</u>
Legal Debt Limit for Fiscal Year 2021/2022	<u>\$ 3,930,423</u>
Outstanding Bonds/Notes Applicable to Debt Limit:	
<b>General Obligation SRF Loan, Series 2021</b>	<b>\$ 1,500,000</b>
<b>General Obligation Street Improvement Bonds, Series 2022</b>	<b>1,150,000</b>
	<u>\$ 2,650,000</u>
Add Annual Appropriation of TIF Rebates	<u></u>
Total Debt Applicable to Debt Limit	<u>\$ 2,650,000</u>
<b>Remaining Legal Debt Margin</b>	<b>\$ 1,280,423</b>

\*Preliminary Subject to change.

Prepared:  
April 27, 2021

**PRELIMINARY - SUBJECT TO CHANGE**

City of Elk Run Heights, Iowa

With water revenue buydown annually

**\$1,150,000 General Obligation Corporate Purpose Bonds, Series 2022**

Date of Bonds: 01/Mar/22 15 Year Maturity

Date	Principal	Estimated Interest Rate	Interest	Principal and Interest	Fiscal Year	Estimated Series 2022 Debt Service	Total	Less Annual Water Revenue	Estimated Net Debt Service	Taxable Valuation 1/1/20	ETV Growth Assumptions	Estimated Tax Rate Per (\$1000 ETV)	Taxes Per Property \$100,000 Assessed \$56,409.40 Taxable Value
01/Dec/22			\$18,196.88	\$18,196.88									
01/Jun/23	\$ 65,000	2.000%	12,131.25	77,131.25	2023	\$95,328.13	\$95,328.13	\$15,000.00	\$80,328.13	\$ 47,738,321		1.68	\$ 94.92
01/Dec/23			11,481.25	11,481.25									-
01/Jun/24	65,000	2.000%	11,481.25	76,481.25	2024	87,962.50	87,962.50	15,000.00	72,962.50	47,738,321		1.53	86.22
01/Dec/24			10,831.25	10,831.25									-
01/Jun/25	70,000	2.000%	10,831.25	80,831.25	2025	91,662.50	91,662.50	15,000.00	76,662.50	47,738,321		1.61	90.59
01/Dec/25			10,131.25	10,131.25									-
01/Jun/26	70,000	2.000%	10,131.25	80,131.25	2026	90,262.50	90,262.50	15,000.00	75,262.50	47,738,321		1.58	88.93
01/Dec/26			9,431.25	9,431.25									-
01/Jun/27	70,000	2.000%	9,431.25	79,431.25	2027	88,862.50	88,862.50	15,000.00	73,862.50	47,738,321		1.55	87.28
01/Dec/27			8,731.25	8,731.25									-
01/Jun/28	75,000	2.000%	8,731.25	83,731.25	2028	92,462.50	92,462.50	15,000.00	77,462.50	47,738,321		1.62	91.53
01/Dec/28			7,981.25	7,981.25									-
01/Jun/29	75,000	2.000%	7,981.25	82,981.25	2029	90,962.50	90,962.50	15,000.00	75,962.50	47,738,321		1.59	89.76
01/Dec/29			7,231.25	7,231.25									-
01/Jun/30	75,000	2.000%	7,231.25	82,231.25	2030	89,462.50	89,462.50	15,000.00	74,462.50	47,738,321		1.56	87.99
01/Dec/30			6,481.25	6,481.25									-
01/Jun/31	80,000	2.000%	6,481.25	86,481.25	2031	92,962.50	92,962.50	15,000.00	77,962.50	47,738,321		1.63	92.12
01/Dec/31			5,681.25	5,681.25									-
01/Jun/32	80,000	2.250%	5,681.25	85,681.25	2032	91,362.50	91,362.50	15,000.00	76,362.50	47,738,321		1.60	90.23
01/Dec/32			4,781.25	4,781.25									-
01/Jun/33	80,000	2.250%	4,781.25	84,781.25	2033	89,562.50	89,562.50	15,000.00	74,562.50	47,738,321		1.56	88.11
01/Dec/33			3,881.25	3,881.25									-
01/Jun/34	85,000	2.250%	3,881.25	88,881.25	2034	92,762.50	92,762.50	15,000.00	77,762.50	47,738,321		1.63	91.89
01/Dec/34			2,925.00	2,925.00									-
01/Jun/35	85,000	2.250%	2,925.00	87,925.00	2035	90,850.00	90,850.00	15,000.00	75,850.00	47,738,321		1.59	89.63
01/Dec/35			1,968.75	1,968.75									-
01/Jun/36	85,000	2.250%	1,968.75	86,968.75	2036	88,937.50	88,937.50	15,000.00	73,937.50	47,738,321		1.55	87.37
01/Dec/36			1,012.50	1,012.50									-
01/Jun/37	90,000	2.250%	1,012.50	91,012.50	2037	92,025.00	92,025.00	15,000.00	77,025.00	47,738,321		1.61	91.02
01/Dec/37													-
<b>Total</b>	<b>\$1,150,000</b>		<b>\$215,428.13</b>	<b>\$1,365,428.13</b>		<b>\$1,365,428.13</b>	<b>\$1,365,428.13</b>	<b>\$225,000.00</b>	<b>\$1,140,428.13</b>			<b>\$ 1.59 Average</b>	<b>\$ 89.84 Average</b>

Net Interest Rate **2.254737%**  
 Bond Years 9,962.500  
 Average Life 8.663

Premium Discount \$9,200.00

run date: 27/Apr/21  
 file name:

**PRELIMINARY - SUBJECT TO CHANGE**

City of Elk Run Heights, Iowa

With NO buydown annually

**\$1,150,000 General Obligation Corporate Purpose Bonds, Series 2022**

Date of Bonds: 01/Mar/22 **15 Year Maturity**

Date	Principal	Estimated Interest Rate	Interest	Principal and Interest	Fiscal Year	Estimated Series 2022 Debt Service	Total	Less Annual Revenue	Estimated Net Debt Service	Taxable Valuation 1/1/20	ETV Growth Assumptions	Estimated Tax Rate Per (\$1000 ETV)	Taxes Per Property \$100,000 Assessed \$56,409.40 Taxable Value
01/Dec/22			\$18,196.88	\$18,196.88									
01/Jun/23	\$ 65,000	2.000%	12,131.25	77,131.25	2023	\$95,328.13	\$95,328.13		\$95,328.13	\$ 47,738,321		\$ 2.00	\$ 112.64
01/Dec/23			11,481.25	11,481.25									-
01/Jun/24	65,000	2.000%	11,481.25	76,481.25	2024	87,962.50	87,962.50		87,962.50	47,738,321		1.84	103.94
01/Dec/24			10,831.25	10,831.25									-
01/Jun/25	70,000	2.000%	10,831.25	80,831.25	2025	91,662.50	91,662.50		91,662.50	47,738,321		1.92	108.31
01/Dec/25			10,131.25	10,131.25									-
01/Jun/26	70,000	2.000%	10,131.25	80,131.25	2026	90,262.50	90,262.50		90,262.50	47,738,321		1.89	106.66
01/Dec/26			9,431.25	9,431.25									-
01/Jun/27	70,000	2.000%	9,431.25	79,431.25	2027	88,862.50	88,862.50		88,862.50	47,738,321		1.86	105.00
01/Dec/27			8,731.25	8,731.25									-
01/Jun/28	75,000	2.000%	8,731.25	83,731.25	2028	92,462.50	92,462.50		92,462.50	47,738,321		1.94	109.26
01/Dec/28			7,981.25	7,981.25									-
01/Jun/29	75,000	2.000%	7,981.25	82,981.25	2029	90,962.50	90,962.50		90,962.50	47,738,321		1.91	107.48
01/Dec/29			7,231.25	7,231.25									-
01/Jun/30	75,000	2.000%	7,231.25	82,231.25	2030	89,462.50	89,462.50		89,462.50	47,738,321		1.87	105.71
01/Dec/30			6,481.25	6,481.25									-
01/Jun/31	80,000	2.000%	6,481.25	86,481.25	2031	92,962.50	92,962.50		92,962.50	47,738,321		1.95	109.85
01/Dec/31			5,681.25	5,681.25									-
01/Jun/32	80,000	2.250%	5,681.25	85,681.25	2032	91,362.50	91,362.50		91,362.50	47,738,321		1.91	107.96
01/Dec/32			4,781.25	4,781.25									-
01/Jun/33	80,000	2.250%	4,781.25	84,781.25	2033	89,562.50	89,562.50		89,562.50	47,738,321		1.88	105.83
01/Dec/33			3,881.25	3,881.25									-
01/Jun/34	85,000	2.250%	3,881.25	88,881.25	2034	92,762.50	92,762.50		92,762.50	47,738,321		1.94	109.61
01/Dec/34			2,925.00	2,925.00									-
01/Jun/35	85,000	2.250%	2,925.00	87,925.00	2035	90,850.00	90,850.00		90,850.00	47,738,321		1.90	107.35
01/Dec/35			1,968.75	1,968.75									-
01/Jun/36	85,000	2.250%	1,968.75	86,968.75	2036	88,937.50	88,937.50		88,937.50	47,738,321		1.86	105.09
01/Dec/36			1,012.50	1,012.50									-
01/Jun/37	90,000	2.250%	1,012.50	91,012.50	2037	92,025.00	92,025.00		92,025.00	47,738,321		1.93	108.74
01/Dec/37													-
<b>Total</b>	<b>\$1,150,000</b>		<b>\$215,428.13</b>	<b>\$1,365,428.13</b>		<b>\$1,365,428.13</b>	<b>\$1,365,428.13</b>		<b>\$1,365,428.13</b>			<b>\$ 1.91 Average</b>	<b>\$ 107.56 Average</b>

Net Interest Rate **2.254737%**  
 Bond Years 9,962.500  
 Average Life 8.663

Premium Discount **\$9,200.00**

run date: 27/Apr/21  
 file name:

**PRELIMINARY - SUBJECT TO CHANGE**

City of Elk Run Heights  
Regular Council Meeting  
Located at Eddis Winstead Council Chambers  
April 13, 2021 - 6:00 p.m.

Mayor Lundy called the meeting to order at 6:00 pm. All present recited the Pledge of Allegiance. Roll call of Council Members: Present–Wilson, Bass, Sallis, Smock, and Ratchford. Quorum present.

Ratchford/Smock to approve of the April 13, 2021 Agenda. Ayes-Five. Motion carried.

Presentation from Chris McKee with Midwest Assistance Program discussing water and sewer rate analysis. McKee began by telling Council she has done a water and sewer rate study before. She summed up the study by stating that residential customers make up 98% of our billing. The other 2% are the large users, using over a million gallons a year equaling 88% of the expenses, but they are only paying 2% of the revenues. The recommendations are attempting to make usage more equitable and fairer to the residential users. In theory, large users will pay for their share of expenses rather than the residents. It is recommended to lower the monthly minimum usage to thousand gallons with a flat base rate and then charge \$1.00 for every thousand gallons after that; by doing that each household will pay for their own usage. This in turn will promote water conservation, lower expenses and make billing more affordable for the lower income households. Regarding the larger customers there are a few billing options, but the simple fact is their bills will be increasing considerably as they are using a majority of the water expenses.

McKee moved on to the sewer rate survey results; there was and will be a deficit if the rates stay where they are. The rates have not gone up since 2014, but expenses naturally raise about 2% a year. The recommendation is to base the sewer off water usage, again implementing a flat rate for the first thousand gallons and \$1.00 for each additional thousand. She recommended switching to monthly billing; if the City continues billing quarterly the rates will rise \$108/quarter to cover expenses.

Councilor Ratchford stated he felt this method would lose the City money and wanted some explanation as to how the City could profit from this. He asked if the City is breaking even on water right now. City Clerk Eastman responded yes but stated the true benefit to this change is how it will affect the sewer portion of the bills. With the proposed changes, the monthly bill could potentially be around \$73.00, which is close to what residents pay who make monthly installments, but that includes the increase for the Capital Project fund and Garbage fund. McKee pointed out the monthly expenses for the residential portion of users is only \$4,600, which is more than covered by the proposed base monthly rate. Ratchford continued to express his concern. Eastman stated there will be less revenue from residents however, the large users will be billed for the amount they use which will cover the expenses. Ultimately, the residents and businesses will become responsible for the portion of water/sewer they are using rather than splitting the expenses up amongst everyone in Elk Run Heights. Eastman was asked to provide Council with calculations with the proposed rate changes from before Covid-19. Mayor Lundy pointed out it was recommended to go to monthly billing. Councilor Smock agreed stating a lot of people would appreciate that.

Wilson/Ratchford to approve the Consent Agenda: A. March 9, 2021 regular meeting minutes, March 30, 2021 special meeting minutes. B. City Clerk's Reports as of March 31, 2021: Budget Report, Treasurer's Report, Investment Report. C. Approval of Building Inspection, Library, PeopleService Sewer/Water, and Police reports. Roll call vote: Ayes-Five.

Ratchford/Sallis to approve the Resolution Calendar: a. Resolution 3065 authorizing the payment of bills and transfers b. Resolution 3066 setting the date of Public Hearing for the FY21 Budget Amendments for May 11, 2021. Roll call vote: Five.

Ratchford/Bass to open Public hearing on proposed plans, specifications, form of contract and estimate of cost for the Elk Run Heights and Raymond WWTF Project at 6:32 p.m. Ayes-Five. Motion carried. Proof of publication on file and no public comments received. Ratchford/Wilson to close at 6:32 p.m. Ayes-Five. Motion carried.

Ratchford/Smock to approve Resolution 3067 finally approving and confirming plans, specifications, form of contract and estimate of cost for the Elk Run Heights and Raymond WWTF Project. Roll call vote: Ayes-Five. Consideration of bids for the Elk Run Heights and Raymond WWTF Project. Mayor Lundy stated the Sewer Committee recommended going with the lowest bid from WRH, Inc. for \$9,754,000.00. Councilor Ratchford asked if anyone inquired with the engineer what scope of work was not covered in the original cost estimate. Lundy explain there were unforeseen rises in costs due to several factors: Covid-19 increased cost of materials and cost of

labor is mandated by the government which was higher than expected. Ratchford expressed concern with the timing of when the bid letting was held. It was explained there were delays due to DNR approvals that held up the bid letting, and that holding off until next year may cause a higher cost increase. City Engineer Mike Dryden was asked his opinion and he stated the City could wait a year, but the scope of the project would need to be reduced, and with those changes the project would ultimately cost the same.

Wilson/Smock to approve Resolution 3068 awarding a contract for the Elk Run Heights and Raymond WWTF Project. The project is awarded to the low bidder WRH, Inc. of Amana, Iowa for \$9,754,000.00. Councilor Bass asked how this City is going to afford this increase. Mayor Lundy stated Maggie Burger from Speer Financial will attend the May regular Council meeting to discuss. Adding the City will be close to the bonding limit, but there is the capacity. City Clerk Eastman pointed out there was an email sent out on Friday and Monday with updated numbers from Maggie, including a 30-year option. Roll call vote: Ayes-four. Nays-Ratchford.

Smock/Wilson to approve Resolution 3069 to fix a date for a public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder. Date of public hearing set for May 11, 2021 at 6:00 p.m. at Elk Run Heights City Hall. Roll call vote: Ayes-Five.

Wilson/Sallis to approve Ordinance 270 Amending the Code of Ordinances of The City of Elk Run Heights, Iowa, by amending chapter 13.16, wastewater treatment user charge, third reading. Roll call vote: Ayes-Five.

Ratchford/Smock to approve Ordinance 271 granting to MidAmerican Energy Company, its successors and assigns, the right and non-exclusive franchise to acquire, construct, erect, maintain and operate in the city of Elk Run Heights, Iowa, an electric system, and communications facilities and to furnish and sell electric energy to the city and its inhabitants and authorizing the city to collect franchise fees for a period of 25 years, second reading. Roll call vote: Ayes-Five.

Ratchford/Sallis motion to suspend the rules requiring the 3rd reading and place on file final adoption of Ordinance 271. Roll call vote: Ayes-Five.

Ratchford/Smock to adopt Ordinance 271. Roll call vote: Ayes-Five.

Ratchford/Bass to approve Ordinance 272 granting to MidAmerican Energy Company, its successors and assigns, the right and non-exclusive franchise to acquire, construct, erect, maintain and operate in the city of Elk Run Heights, Iowa, a natural gas system and to furnish and sell natural gas to the city and its inhabitants and authorizing the city to collect franchise fees for a period of 25 years, second reading. Roll call vote: Ayes-Five.

Ratchford/Sallis motion to suspend the rules requiring the 3rd reading and place on file final adoption of Ordinance 272. Roll call vote: Ayes-Five.

Ratchford/Smock to adopt Ordinance 272. Roll call vote: Ayes-Five.

Ratchford/Smock to approve Ordinance 273 an ordinance of the City of Elk Run Heights, IA, amending chapter 13.24, sanitary disposal of garbage and refuse, section 13.24.160, schedule of fees, rates, and charges to \$13.25 per month, first reading. Roll call vote: Ayes-Five.

Request from PeopleService to have lift station maintenance and repairs done to the Sutton Ave. lift station in an amount not to exceed \$24,583.00 by Dependable Maintenance Systems of Clinton, Iowa, to be billed in FY22. Ayes-Five. Motion carried.

Request from Garnet Philo to discuss the light pole located on his property, but in City easement area: he has been providing electricity to for years. Mr. Philo explained he had originally installed the light years ago, but after the construction on Lafayette Road it is now on City property. Mayor Lundy pointed out that it is a security light and not a streetlight. City attorney added it would be beneficial to have the same light system added and the light owner can have the current light removed. Council discussed and agreed to have a streetlight added and have the security light removed. City Clerk Eastman will contact MidAmerican Energy to find out the cost.

Request from David Hawley for community room rental refund of \$70.00 due to weather preventing the use of the room for 2 of the days it was reserved. Council agreed to allow Mr. Hawley to reschedule the days at no additional cost.

Ratchford/Sallis to approve request from Reverend Jason Minikus of Faith Assembly of God Church to have a local walk-a-thon fundraiser for the “End-It” movement on June 19<sup>th</sup>, 2021 and the approval of the 3 routes. Ayes-Five. Motion carried.

Ratchford/Smock to approve setting the date for City-wide Garage Sale for June 4th, 5th, and 6<sup>th</sup>. Ayes-Five. Motion carried.

Public Discussion: John Magnuson from 100 Mable Lane presented Council with a proposal to use the two baseball diamonds for tournaments although acknowledging there are major projects currently underway. Councilor Sallis questioned the City Engineer concerning the current plans. Dryden responded those plans are due at the DOT the following week. Councilor Smock stated that the theory of this idea is great but changing the plans to move the trail at this point in the project would be a problem due to blueprints and archaeological survey’s that have already been performed. The plan is to remove the diamonds because it is partially located outside of the City’s property line and the plans would alleviate that liability. Magnuson added the league he has in mind is for the fields is fall league, which would not interfere with shelter usage. Ratchford confirmed that would require the use of both diamonds. Dryden stated the bid opening for the project will be July 20<sup>th</sup>, and once those are received, we will know if there is room for the requested changes to the plans. Lundy validated the current plans have the trail going through where the second diamond currently is. City Attorney Prendergast pointed out the question of liability insurance, which brought up additional concern. It was agreed to revisit this after the bids are received in July.

A resident raised concerns with illegal firework usage. It was explained the police need to witness them and was encouraged to call the police when it occurs.

A resident asked about the property values increasing. He was advised to contact the Black Hawk County Courthouse.

Ratchford/Wilson to adjourn at 7:31 p.m. Ayes-Five. Motion carried.

Attest:

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Kristi Lundy, Mayor

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Julie Eastman, City Clerk

**BUDGET REPORT**  
**CALENDAR 4/2021, FISCAL 10/2021**

**PCT OF FISCAL YTD 83.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	48,123.00	12,030.75	48,123.00	100.00	.00
	EMERGENCY MANAGEMENT TOTAL	2,200.00	.00	2,075.65	94.35	124.35
	FIRE TOTAL	39,000.00	9,444.24	37,776.96	96.86	1,223.04
	BUILDING INSPECTIONS TOTAL	14,935.00	393.73	12,601.07	84.37	2,333.93
	ANIMAL CONTROL TOTAL	2,359.00	.00	3,046.17	129.13	687.17-
	OTHER PUBLIC SAFETY TOTAL	1,300.00	109.91	1,221.07	93.93	78.93
	<b>PUBLIC SAFETY TOTAL</b>	<b>107,917.00</b>	<b>21,978.63</b>	<b>104,843.92</b>	<b>97.15</b>	<b>3,073.08</b>
	ROADS, BRIDGES, SIDEWALKS TOTA	104,380.00	6,619.57	74,139.56	71.03	30,240.44
	STREET LIGHTING TOTAL	11,000.00	945.89	10,327.11	93.88	672.89
	TRAFFIC CONTROL & SAFETY TOTA	3,250.00	2,166.55	3,038.76	93.50	211.24
	SNOW REMOVAL TOTAL	11,000.00	1,279.61	5,833.85	53.04	5,166.15
	HIGHWAY ENGINEERING TOTAL	10,000.00	216.96-	1,683.04	16.83	8,316.96
	OTHER PUBLIC WORKS TOTAL	.00	.00	.00	.00	.00
	<b>PUBLIC WORKS TOTAL</b>	<b>139,630.00</b>	<b>10,794.66</b>	<b>95,022.32</b>	<b>68.05</b>	<b>44,607.68</b>
	LIBRARY TOTAL	11,420.00	5,328.10	10,656.19	93.31	763.81
	PARKS TOTAL	31,265.00	3,594.77	25,841.12	82.65	5,423.88
	COMMUNITY CTR/ZOO/MARINA TOTA	2,100.00	201.64	1,949.63	92.84	150.37
	OTHER CULTURE/RECREATION TOTA	5,000.00	.00	.00	.00	5,000.00
	<b>CULTURE &amp; RECREATION TOTAL</b>	<b>49,785.00</b>	<b>9,124.51</b>	<b>38,446.94</b>	<b>77.23</b>	<b>11,338.06</b>
	COMMUNITY BEAUTIFICATION TOTA	2,000.00	300.00	727.67	36.38	1,272.33
	PLANNING & ZONING TOTAL	.00	.00	.00	.00	.00
	<b>COMMUNITY &amp; ECONOMIC DEV TOTA</b>	<b>2,000.00</b>	<b>300.00</b>	<b>727.67</b>	<b>36.38</b>	<b>1,272.33</b>
	MAYOR/COUNCIL/CITY MGR TOTAL	11,462.00	1,426.13	9,337.21	81.46	2,124.79
	CLERK/TREASURER/ADM TOTAL	72,380.00	4,586.40	52,391.30	72.38	19,988.70
	ELECTIONS TOTAL	.00	.00	.00	.00	.00
	LEGAL SERVICES/ATTORNEY TOTAL	36,500.00	534.75	23,333.54	63.93	13,166.46
	CITY HALL/GENERAL BLDGS TOTAL	2,700.00	82.12	1,242.61	46.02	1,457.39
	TORT LIABILITY TOTAL	15,000.00	.00	.00	.00	15,000.00
	OTHER GENERAL GOVERNMENT TOTA	47,409.00	890.50	30,627.64	64.60	16,781.36
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>185,451.00</b>	<b>7,519.90</b>	<b>116,932.30</b>	<b>63.05</b>	<b>68,518.70</b>
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	.00	.00	.00
	DEBT SERVICES TOTAL	.00	.00	.00	.00	.00
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	.00	.00	.00
	<b>DEBT SERVICE TOTAL</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>

**BUDGET REPORT**  
**CALENDAR 4/2021, FISCAL 10/2021**

**PCT OF FISCAL YTD 83.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	ROADS, BRIDGES, SIDEWALKS TOTA	50,000.00	20,000.00	39,491.87	78.98	10,508.13
	PARKS TOTAL	638,000.00	9,177.60	27,585.74	4.32	610,414.26
	CAPITAL PROJECTS TOTAL	.00	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	688,000.00	29,177.60	67,077.61	9.75	620,922.39
	MAYOR/COUNCIL/CITY MGR TOTAL	.00	.00	.00	.00	.00
	DEBT SERVICES TOTAL	.00	.00	.00	.00	.00
	WATER TOTAL	128,385.00	10,242.75	123,443.15	96.15	4,941.85
	SEWER/SEWAGE DISPOSAL TOTAL	457,020.00	12,849.83	300,838.59	65.83	156,181.41
	LANDFILL/GARBAGE TOTAL	71,700.00	5,583.25	64,366.31	89.77	7,333.69
	ENTERPRISE FUNDS TOTAL	657,105.00	28,675.83	488,648.05	74.36	168,456.95
	TRANSFERS IN/OUT TOTAL	419,106.00	.00	1,130,593.07	269.76	711,487.07-
	TRANSFER OUT TOTAL	419,106.00	.00	1,130,593.07	269.76	711,487.07-
	TOTAL EXPENSES	2,248,994.00	107,571.13	2,042,291.88	90.81	206,702.12

**TREASURER'S REPORT**  
**CALENDAR 4/2021, FISCAL 10/2021**

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	359,235.10	152,973.37	38,923.04	247.76	473,533.19
002 CASH REVERSE FUND	.00	.00	.00	.00	.00
005 VEHICLE REPLACEMENT	32,856.00	.00	.00	.00	32,856.00
110 ROAD USE TAX	131,573.61	.00	10,794.66	146.57	120,925.52
121 LOCAL OPTION SALES TAX	108,538.88	30,018.14	.00	.00	138,557.02
125 TAX INCREMENT FINANCING	.00	.00	.00	.00	.00
200 DEBT SERVICE	.00	.00	.00	.00	.00
300 CAPITAL IMPROVEMENT RES	15,199.68	.00	20,000.00	.00	4,800.32-
301 RAYMOND ROAD TRAILER CR	.00	.00	.00	.00	.00
302 PLAZA DR RECONSTRUCTION	.00	.00	.00	.00	.00
303 OFFICE EQUIPMENT REPLAC	1,000.00	.00	.00	.00	1,000.00
304 DUBUQUE RD BRIDGE REPAI	.00	.00	.00	.00	.00
305 WASTE WTR PLANT PROJECT	.00	.00	.00	.00	.00
306 MAYORS PARK IMPROVEMENT	198,616.53	.00	9,177.60	.00	189,438.93
307 LAFAYETTE/GVILLE RD REC	139,475.00	.00	.00	.00	139,475.00
600 WATER	80,742.86	30,503.61	10,242.75	20.61	101,024.33
601 WATER DEPRECIATION	74,394.72	110.11	.00	.00	74,504.83
610 SEWER	51,799.84	34,689.34	12,849.83	7.62	73,646.97
611 SEWER REPLACEMENT	209,110.56	110.11	.00	.00	209,220.67
612 SEWER DEPRECIATION	36,305.77	.00	.00	.00	36,305.77
613 WASTE WTR PLANT PROJECT	809,566.37	23,488.21	.00	.00	833,054.58
670 LANDFILL/GARBAGE	8,228.65	15,924.98	5,583.25	.00	18,570.38
671 YARD WASTE	6,268.95	725.31	.00	.00	6,994.26
Report Total	2,262,912.52	288,543.18	107,571.13	422.56	2,444,307.13

**CITY OF ELK RUN HEIGHTS**

**INVESTMENT REPORT**

Apr-21

ACCOUNT	G/L	INT EARNED	RPV TTL	CURRENT MONTH TTL	MATURE DATE	CASHED IN DATE:
<b>EQUIPMENT REPLACEMENT</b>						
CD# 20837	005-000-1171	\$ 21.23	\$ 12,507.47	\$ 12,528.70	2/18/2021	
CD# 22657	005-000-1175	\$ 10.17	\$ 10,317.13	\$ 10,327.30	11/25/2021	
				<b>\$ 22,856.00</b>		
<b>CAPITAL PROJECT WWTP</b>						
CD# 21861	613-000-1170	\$ 39.64	\$ 20,998.96	\$ 21,038.60	2/13/2021	
CD# 22448	613-000-1170	\$ 61.08	\$ 21,552.90	\$ 21,613.98	7/11/2021	
CD# 3050	613-000-1170	\$ 281.73	\$ 108,849.06	\$ 109,130.79	5/21/2021	
CD# 3157	613-000-1170	\$ 443.72	\$ 211,707.48	\$ 212,151.20	2/7/2022	
				<b>\$ 363,934.57</b>		
<b>WATER DEPRECIATION</b>						
CD# 22563	601-000-1170	\$ 65.51	\$ 22,629.35	\$ 22,694.86	12/18/2021	
CD# 22447	601-000-1175	\$ 110.11	\$ 55,817.83	\$ 55,927.94	3/10/2023	
CD# 22612	601-000-1189	\$ 44.58	\$ 45,210.46	\$ 45,255.04	8/22/2021	
				<b>\$ 123,877.84</b>		
<b>T&amp;A SEWER</b>						
CD# 22526		\$ -	\$ 1,000.00	\$ 1,000.00	8/22/2021	
CD# 21379		\$ -	\$ 1,500.00	\$ 1,500.00	1/6/2022	
				<b>\$ 2,500.00</b>		
<b>SEWER REPLACEMENT</b>						
CD# 22452	611-000-1172	\$ 110.11	\$ 55,817.83	\$ 55,927.94	3/10/2023	
CD# 22450	611-000-1179	\$ 137.42	\$ 48,493.96	\$ 48,631.38	7/11/2021	
CD# 22467	611-000-1185	\$ 14.18	\$ 9,582.91	\$ 9,597.09	3/26/2023	
CD# 3051 COMBINED WITH	611-000-1170	\$ 22.93	\$ 9,791.52	\$ 9,814.45	5/21/2021	
				<b>\$ 123,970.86</b>		
<b>SEWER DEPRECIATION</b>						
CD# 3051	612-000-1170	\$ 22.93	\$ 9,791.51	\$ 9,814.44	5/21/2021	
				\$ 9,814.44		
<b>T&amp;A SOLID WASTE</b>						
CD# 21140			\$ 5,000.00	\$ 5,000.00	10/26/2021	
CD# 22138		\$ -	\$ 1,000.00	\$ 1,000.00	6/17/2021	
				<b>\$ 6,000.00</b>		
<b>SOLID WASTE</b>						
CD# 3052	670-000-1170	\$ 5.26	5338.35	5343.61	6/22/2021	
				5343.61		
			<b>TOTAL CD'S:</b>	<b>\$ 658,297.32</b>		

**CITY OF ELK RUN HEIGHTS - BRIAN WIRTZ - BUILDING INSPECTION**

**Apr-21**

**BUILDING PERMITS**

<b>DATE</b>	<b>HOMEOWNER</b>	<b>CONTRACTORS</b>	<b>ADDRESS</b>	<b>PERMIT #</b>	<b>DATE RECEIVED PERMIT</b>	<b>TYPE OF CONSTRUCTION</b>	<b>VALUE</b>	<b>PERMIT FEE</b>
4/7/21	HOUDEK, JORDAN	OWNER	719 MCCOY RD	1914	4/16/2021	RESHINGLE	\$1,200.00	\$83.00
4/28/21	BEHREMS, KURT & JULIE	GWP BUILDERS	1627 S ELK RUN RD	1915	4/29/2021	STORAGE UNITS	\$80,000.00	\$854.00
4/28/21	DROSTE,PAM	RANDY BUSH CONSTRUSTION	224 SUTTON	1916	4/29/2021	KITCHEN REMODELED	\$9,000.00	\$167.00

**HVAC PERMITS & PLUMBING**

4/27/21	SALLIS, HEATHER	PLUMBING SOLUTIONS	180 GRAY	1060	4/29/2021	NEW WATER HEATER		\$30.75
4/26/21	MAYER, CHRIS	GUBBELS ONE HOUR	112 SHIRLEY AVE	1061	4/30/2021	A/C	\$11,500.00	

**TOTALS**

**\$101,700.00**

**EVANSDALE PUBLIC LIBRARY**  
**MONTHLY BOARD OF TRUSTEES MEETING**  
Held at the Evansdale City Hall – Council Chambers  
Monday, April 19, 2021 – 6:00 PM

*Please power off or set to vibrate all cell phones during the Library Board meeting*

1. Call to Order
2. Introduction of and welcome to newest board member
3. Roll Call
4. Approval of March 15 2021 Monthly Meeting Minutes
5. Approval of bills to be paid in April
6. Treasurer's Report
7. Circulation Report
8. Old Business
  - a. Confidential Patron Feedback
  - b. Service Continuation Plan
9. New Business
  - a. Board Voting – Discussion/Possible Action
10. Discussion
11. Adjournment

Reminder:  
Date and Time of next meeting will be May 17, 2021 – 6:00 PM

EVANSDALE PUBLIC LIBRARY  
MONTHLY BOARD OF TRUSTEES MEETING  
Monday, March 15, 2021 – 6:00 p.m.

**Call to Order:** The meeting was called to order by President Hansen at 6:00 p.m.

**Introduction of and Welcome to Newest Board Member:** Sharon Thorp (name changed to Dallenbach) was welcomed and told us about herself. She has two jobs, three girls, and is a grandmother.

**Roll Call:** Kristi Osborne will be resigning March 16 due to becoming a city council member. There were no objections to her being a voting member tonight.

Present: Hansen, Osborne, Peterson Deb, Peterson TJ, Walker, Wilson, Dallenbach.  
Absent: Pritchett  
A quorum was present.

**Approval of February 15 Monthly Meeting Minutes:** Osborne made a motion and Deb Peterson seconded to approve the minutes from the March 15, 2021 regular board meeting. Ayes – 7. Nays – 0. The motion carried.

**Approval of bills to be paid in March:** Hansen made a motion, and TJ Peterson seconded to pay the bills in March. Ayes – 7. Nays – 0. The motion carried.

**Treasury Report:** Nothing reported this month.

**Circulation Report:** The circulation report was reviewed by the board.

**Old Business:**

**A. Operating and compensation policy and Budget – Discussion/Possible action**

The budget committee (TJ Peterson, Osborne, Hansen) came up with some operating and compensation policies. A handout was given with their proposal. The proposal was made by Osborne and TJ Peterson, Hansen typed it up. The proposed compensation package does not include health insurance, takes the Director's hours down from 34 to 29 and the Assistant's from 23 to 15. It also changes the paid holidays, eliminating Christmas Eve day and the day after Christmas. Deb Peterson stated she thought it was unfair to take away the insurance. Director Jensen explained that she was given health insurance when she accepted the job. She voluntarily dropped it and joined a joint policy with her husband who worked for the city in order to save the city money as a joint policy was much cheaper than two single policies. When her husband retired, she went back to the policy that she had previously. Hansen and Dallenbach noted they have had their health insurance taken away. Hansen said he thought the compensation package was very good for a part time position.

Jensen posed a question regarding the 29 hours/week on the budget committee's proposal. She currently works more than 29 hours per week on average, so how is that going to work? Hansen stated we may have to change the operating hours of the library. Hansen stated Osborne and TJ Peterson made their proposal based on the current status of the library. He said another option was going with whatever benefits the city offers their part time personnel. Jensen asked if he had the city employee's benefits package for comparison, he did not. Hansen proposed we vote on two options: the budget committee's proposal or adopt the same compensation package as the city offers part time employees. Deb Peterson stated she is not comfortable with the situation; she cannot vote because we don't know what the benefits are for a part time city employee. Deb Peterson was upset and left the meeting at 6:26 p.m.

Director Jensen asked for clarification about the 29-hour work week since there are times when she will have to work more than 29 hours. Hansen stated 29 hours is just what will be used to calculate sick days, vacation days, etc. She asked when this is to go into effect and Hansen responded July 1<sup>st</sup>.

TJ Peterson made a motion to accept the budget committee's proposal for policies and compensation, Dallenbach seconded the motion. Ayes – 5. Nays – 1 (Wilson). The motion carried.

Jensen asked for clarification on sick days in the budget. President Hansen said she will keep the sick days that she has already earned.

Hansen stated we are voting to accept the bottom number on the budget, the line items can be adjusted later. Walker made a motion that we accept this operating budget of \$98,177. Dallenbach seconded the motion. Ayes – 6. Nays – 0. The motion carried.

#### ***B. Confidential Patron Feedback***

Jensen forwarded all board members an email from a library patron that was very complimentary of the service that Jensen provides when she visits the library. Hansen suggested that we need a way for constructive feedback to be received in addition to the complimentary feedback. Dallenbach volunteered to find a solution.

#### ***C. RAGBRAI ideas – Discussion/Possible action***

Handing out bottles of water was discussed, but ultimately nobody was available to hand anything out. Dallenbach made a motion that we advertise the Evansdale Library to the RAGBRAI riders. Osborne seconded the motion. Ayes – 1 (Dallenbach). Nays – 5. Motion failed. It was decided that the library will do nothing for the upcoming RAGBRAI ride.

#### ***D. Dolly's Imagination Library update***

Dolly's Imagination Library sends books to every child in the community under 5. Director Jensen has an upcoming meeting with the county libraries looking at this. This will be tabled until next meeting.

***New Business:***

**A. Service Continuation Plan**

In response to Hansen's concerns about a services continuation plan, Jensen stated that her assistant does not have access to all parts of the Library Director's responsibilities. Jensen said she will work on a plan to outline the critical responsibilities so that someone else can keep the library operating in the event of her having to take an extended absence.

**B. Poyner Folder Advertisement Renewal**

The budget has already been approved, but it appears that there is room in the advertising budget. Dallenbach said she thought it would be a good idea to include "Hours subject to change" under the listed hours in the advertisement. A motion was made by Dallenbach to pay \$300 for the Poyner folder advertisement renewal. Osborne seconded the motion. Ayes – 6. Nays – 0. The motion carried.

***Discussion:*** No further discussion.

***Adjournment:*** The meeting was adjourned at 7:27 p.m.

Respectfully submitted,

Bob Walker, Board Secretary

**EVANSDALE PUBLIC LIBRARY  
MONTHLY CIRCULATION REPORT  
MARCH 2021**

**# OF MATERIALS CHECKED OUT:**

Adult Non-fiction	40	Youth Non-fiction	18
Adult Fiction	403	Youth Fiction (YA = 28 YF = 18)	46
Adult Magazines	25	Young Easy	47
Large Print	15	Youth Magazines	2
		Kits	1
Total Adult	483	Total Youth	114
↑ from 2020	161	↑ from last month	47
		↑ from 2020	15
		↑ from last month	16

Misc (Travel guides, other)	00
Newspapers	00
<b>TOTAL PRINT</b>	<b>597</b>
↑ from 2020	176
↑ from last month	63

Video tapes	000
DVD	023
Books on tape/CD	002
Music CDs	000
<b>ONLINE Database uses (14) – Video (0) – Magazines (3) - Audiobooks (99) - E-books (117)</b>	<b>233</b>
Misc other (Equipment, games, etc.)	000
<b>TOTAL NON-PRINT</b>	<b>258</b>
↑ from 2020	18
↑ from last month	08

**# OF INTERLIBRARY LOANS: (Information taken directly from SILO statistics)**

Will send/not send	03/01
Requested/Received	11/11

TOTAL # OF ALL MATERIALS CHECKED OUT: 855 (622 + 233 Online Uses)  
 From last month ↑ 71  
 From 2020 ↑ 194

**# OF ITEMS LOANED TO EVANSDALE RESIDENTS:**

2021	354 of total 855 (41.4%)
2020	244 of total 661 (36.9%)

**# OF ITEMS LOANED TO NON-EVANSDALE RESIDENTS**

		+/- FROM 2020
<b>**Elk Run Heights</b>	039	+/-0
**Gilbertville	000	-002
**County	039	+021
Waterloo	134	+028
Cedar Falls	009	-001
<b>Raymond</b>	045	+031
Des Moines	000	+/-0
Hudson	000	+/-0
Jesup	000	+/-0
Washburn	000	+/-0
Waverly	000	+/-0
Daycares	000	-004
Libraries/At-home delivery	002	-002
Online	233	+013

Total number of library users: Approx.406 ↑ from last month: 29 ↑ from 2020: 87 ↓ from 2019: 354

Day with highest number of users: 27 users on Tuesday, March 2<sup>nd</sup>

Day with lowest number of users: 5 users on Wednesday, March 10<sup>th</sup>

Number of days open: 27

Number of hours open: 190 hours

Avg number of library users per day: 16 ↓↑ from last month: 0 ↓ from 2020: 9

Number of computer users: 188 (106 Int, 81 Wireless, 1 Kids) ↓ from last month: 12 **2020: 290** ↓ from 2020: 102

Number of Computer hours logged: 24152.8 minutes = 402.55 hrs ↑ from last month: 42.05 hrs ↑ from 2020: 128.4 hrs

MONTHLY TOTAL: 11

# OF NEW LIBRARY CARDS ISSUED: 9

# OF REISSUED or RENEWED CARDS: 2

	ADULT	YOUTH	ADULT	YOUTH
Cedar Falls	-	-	-	-
County	-	-	-	-
Des Moines	-	-	-	-
Dunkerton	-	-	-	-
Elk Run	-	1	1	-
Evansdale	3	1	-	-
Gilbertville	-	-	-	-
Jesup	-	-	-	-
LPC	-	-	-	-
Raymond	1	-	-	-
Waterloo	3	-	1	-
Waverly	-	-	-	-
Libraries/ Home Delivery/ Daycares	-	-	-	-

MONEY TURNED INTO CITY OF EVANSDALE

\$ 319.90

Book sales	\$11.00
Computer copies	38.10
Duplicate cards	0.00
Faxes and others	105.10
Fines	139.00
Photocopies	26.70
Refunds	0.00

MONEY TURNED INTO FRIENDS OF LIBRARY

\$ 11.80

Donations	\$11.80
Ink Recycling	0.00

MONTHLY GRAND TOTAL: \$ 331.70 ACCUMULATED FY TOTALS to CITY: \$1432.24 to FOL: \$105.85

PRINT MATERIALS PROCESSED AND ADDED TO COLLECTION: 144

Adult fiction	054	Miscellaneous	000
Adult Non-fiction	021	Reference	001
Large Print	010	Youth Magazines	001
Magazines	023	Youth non-fiction	023
Kits	000	Young Easy	000
		Youth Fiction	004
ILL Books	007	Young Adult	000

VIDEOS, DVDs, AUDIO, CDs PROCESSED AND ADDED TO COLLECTION: 2

	New	Donated
VHS	000	000
DVD	000	002
Audiobooks	000	000
CDs	000	000

ITEMS AUTOMATED AND WEEDED FROM COLLECTION:

Items Added (Computer)	Items deleted (Computer)	# of books/videos withdrawn	Retail cost of books/videos withdrawn
129	93	92	\$1308.64

ITEMS OVERDUE:

31 items overdue this month  
1944 items due total thru end of the current reporting month (-0 from last month)

# Circulation by Patron Class

for the period  
March 1, 2021 - March 31, 2021

Evansdale 354  
Elk Run 39  
Gilbertville 0  
County 39  
Waterloo 134  
CF 9  
Raymond 45  
  
Libraries/  
home delivery 2  
  
Online 233  
855

Patron Class	Checked In	Checked Out
Adult - Washburn	0	0
Youth - Evansdale	9	19
Youth - Washburn	0	0
Adult - Evansdale	372	335
Adult - Elk Run Heights	24	27
Adult - Raymond	33	45
Adult - Waterloo	129	134
Adult - Independence	0	0
Adult - Cedar Falls	6	9
Adult - LaPorte City	0	0
Adult - County Borrower	41	39
Youth - Elk Run Heights	5	12
Youth - Raymond	0	0
Youth - Waterloo	0	0
Youth - Independence	0	0
Youth - LaPorte City	0	0
Youth - Cedar Falls	0	0
Youth - County Borrower	0	0
Adult - Winthrop	0	0
Adult - Gilbertville	0	0
Youth - Winthrop	0	0
Youth - Gilbertville	0	0
Adult - Waverly	0	0
Youth - Waverly	0	0
Adult - Cedar Rapids	0	0
Adult - Jesup	0	0
Youth - Cedar Rapids	0	0
Youth - Jesup	0	0
Libraries and home delivery	5	2
Adult - Oelwein	0	0
Youth - Oelwein	0	0
Adult - Westgate	0	0
Youth - Westgate	0	0
Adult - New Hartford	0	0
Youth - New Hartford	0	0
Adult - Brandon	0	0
Adult - Denver	0	0
Youth - Aplington	0	0
Adult - Dunkerton	0	0
Youth - Dunkerton	0	0
Adult - Fairbank	0	0
Adult - Out of State	0	0
Adult - Charles City	0	0
Youth - Charles City	0	0
Adult - Hazleton	0	0
Youth - Hazleton	0	0
Adult - Other	0	0
Adult - Hudson	0	0
Youth - Hudson	0	0
Adult - Traer	0	0
Adult - Des Moines	0	0
Adult - Grundy Center	0	0
Youth - Grundy Center	0	0
Adult - Newton	0	0
Youth - Newton	0	0
Adult - Dike	0	0
Youth - Dike	0	0
Daycares	0	0
Youth - Fairbank	0	0
Adult - Grinnell	0	0
Youth - Other	0	0
Adult - Clarksville	0	0
Youth - Clarksville	0	0
Adult - Dewar	0	0
Total:	624	622

Online  
622 + 233 = 855

# Circulation by Item Report Class

for the period  
March 1, 2021 - March 31, 2021

Report Class	Checked In	Checked Out
000	3	5
100	0	0
200	2	0
300	5	7
400	0	0
500	1	1
600	3	6
700	2	2
800	1	0
900	12	13
Biography	7	6
Adult Fiction	398	403
Story Col.	0	0
J Numbers	0	0
Youth Biography	0	3
Youth Fiction	23	18
Juv. Story Col.	0	0
C Numbers	0	0
Children's Biog.	1	0
Children's Easy	54	45
Children's Story Col.	0	0
FS	0	0
SL	0	0
R	0	0
Video	0	0
Audio	1	2
Cake Pans	0	0
Equipment	0	0
VF	0	0
Adult Magazines	33	25
Misc.	0	0
Kits	1	1
Computer	0	0
Books on CD	0	0
Newspapers	0	0
000Y	0	0
100Y	1	1
200Y	0	0
300Y	1	2
400Y	0	0
500Y	0	4
600Y	2	5
700Y	2	3
800Y	0	0
900Y	0	0
Large Print	18	15
Youth Magazines	1	2
DVD	29	23
BBB	2	2
CD	0	0
Young Adult	21	28
Total:	624	622

Adult	
AF	403
ANF	40
A mags	25
LP	15
<hr/>	
	483

Youth	
YA	28
YF	18
YE	47
YNF	18
Y mags	2
kits	1
<hr/>	
	114

Multimedia	
DVD	23
VHS	0
Audiobooks	2
MUSIC CDS	0
Online	233
<hr/>	
	258
<hr/>	
	855

Report Class	Checked In	Checked Out
000	3	5
100	0	0
200	2	0
300	5	7
400	0	0
500	1	1
600	3	6
700	2	2
800	1	0
900	12	13
Biography	7	6
Adult Fiction	398	403
Story Col.	0	0
J Numbers	0	0
Youth Biography	0	3
Youth Fiction	23	18
Juv. Story Col.	0	0
C Numbers	0	0
Children's Biog.	1	0
Children's Easy	54	45
Children's Story Col.	0	0
FS	0	0
SL	0	0
R	0	0
Video	0	0
Audio	1	2
Cake Pans	0	0
Equipment	0	0
VF	0	0
Adult Magazines	33	25
Misc.	0	0
Kits	1	1
Computer	0	0
Books on CD	0	0
Newspapers	0	0
000Y	0	0
100Y	1	1
200Y	0	0
300Y	1	2
400Y	0	0
500Y	0	4
600Y	2	5
700Y	2	3
800Y	0	0
900Y	0	0
Large Print	18	15
Youth Magazines	1	2
DVD	29	23
BBB	2	2
CD	0	0
Young Adult	21	28
Total:	624	622

Online  
+ 233 = 855

Date: May 4, 2021

To: Elk Run Heights/Raymond Council

From: Jordan Cooper, Operator

O & M Report: April 2021

## **Water Operation & Maintenance**

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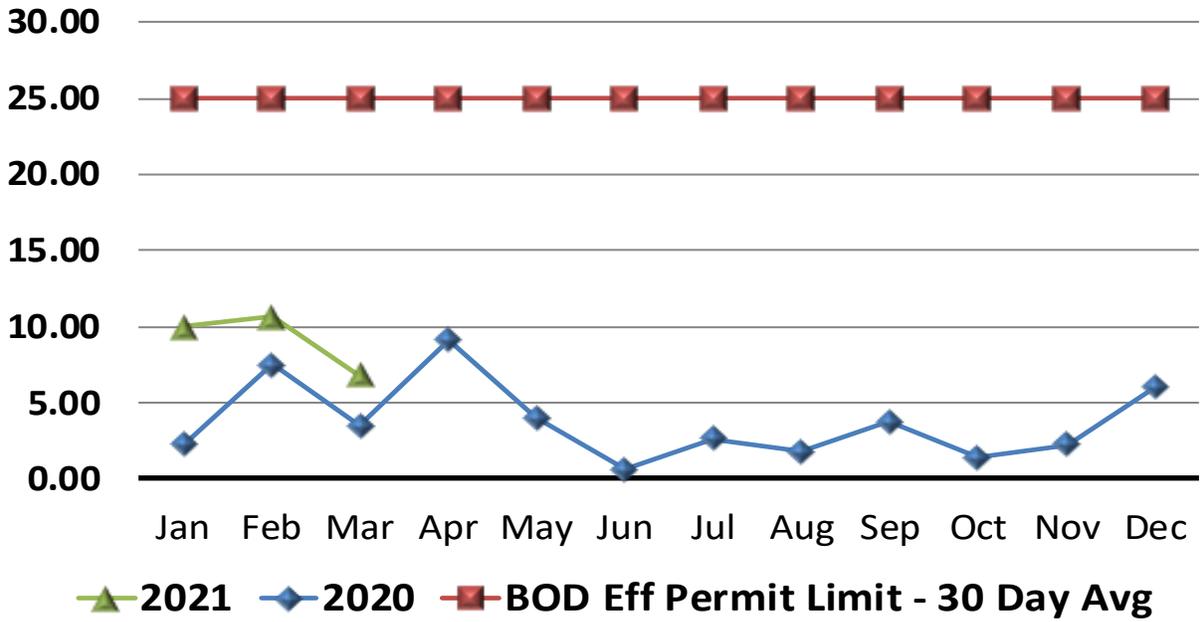
- 4/26 Tom notified me that a homeowner noticed a valve on the intersection of Elk Run Rd and McCoy Rd had started leaking a little. I went and checked the valve out. Currently the valve is not leaking much. I would like to wait until closer to July before having to dig the valve up and repair it because I am running short on my budget for this fiscal year. I am going to keep an eye on the valve to see if the leaking stops.

## **Wastewater Operation & Maintenance**

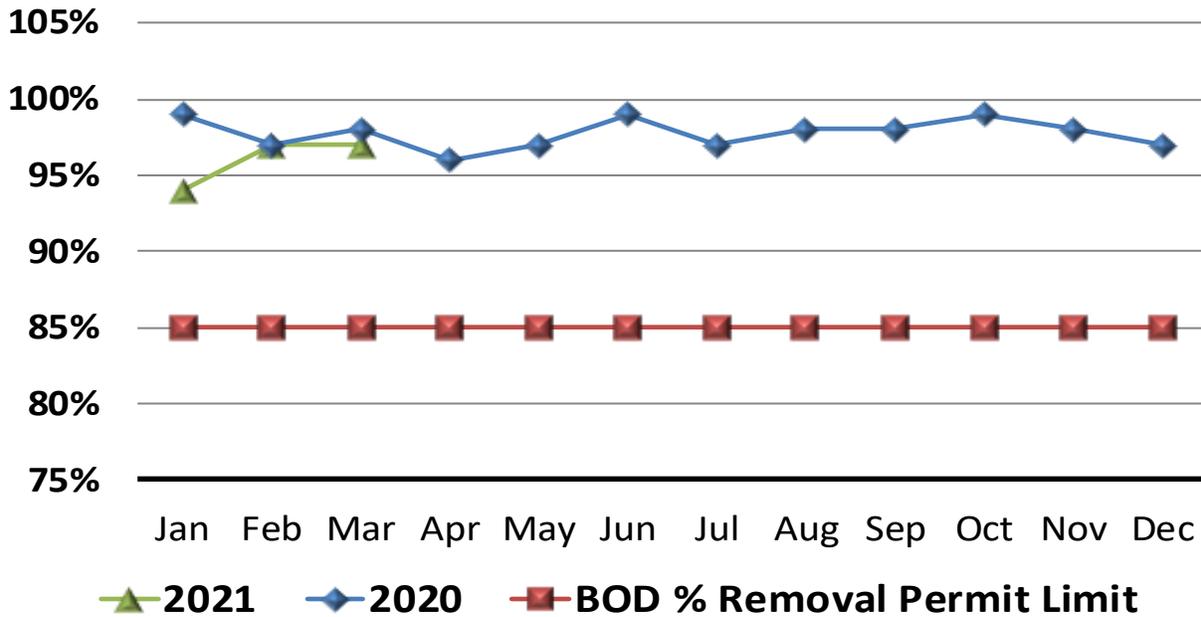
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- 4/13 Nutri-Ject started hauling sludge out of the digester.
- 4/14 Nutri-Ject finished hauling sludge and on the last load sludge pump #2 quit running.
- 4/15 I went down into the digester to clean off the rags from the air diffusers.
- 4/22 I pulled sludge pump #2 that had quit running and found that rags had plugged the impeller, causing the pump to kick out. I also noticed that the wear ring on the bottom of the pump was in bad shape. I contacted Brian with Electric Pump to get a new wear ring ordered to try and help prolong the life of the pump.
- 4/26-4/27 I pressure washed side walls and weirs on all my final clarifiers.

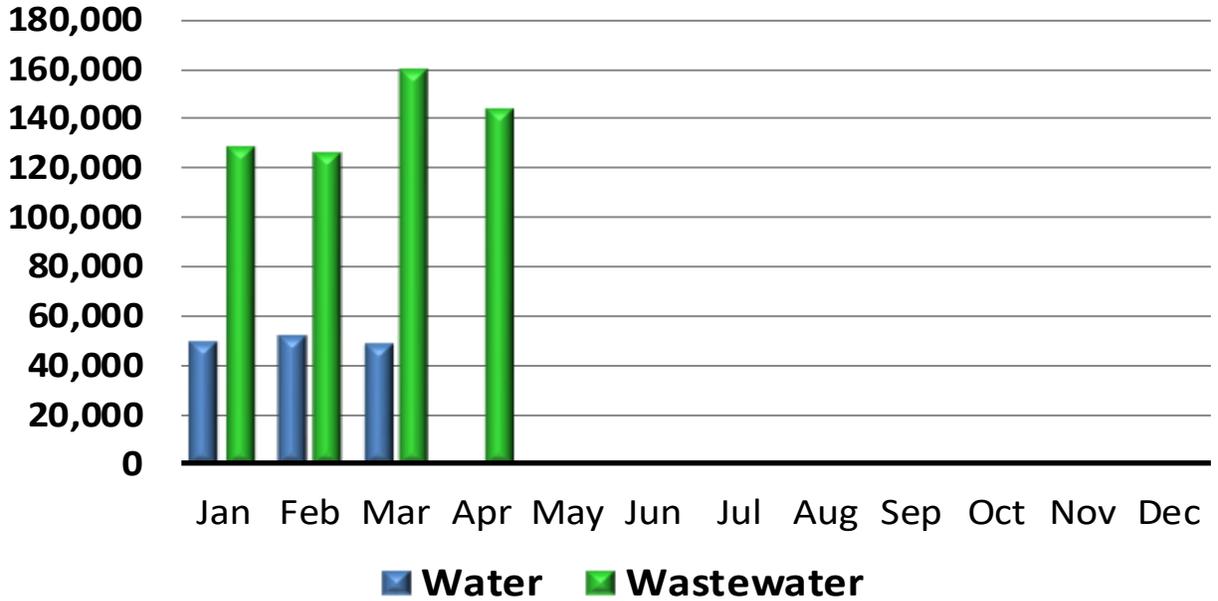
## BOD Effluent



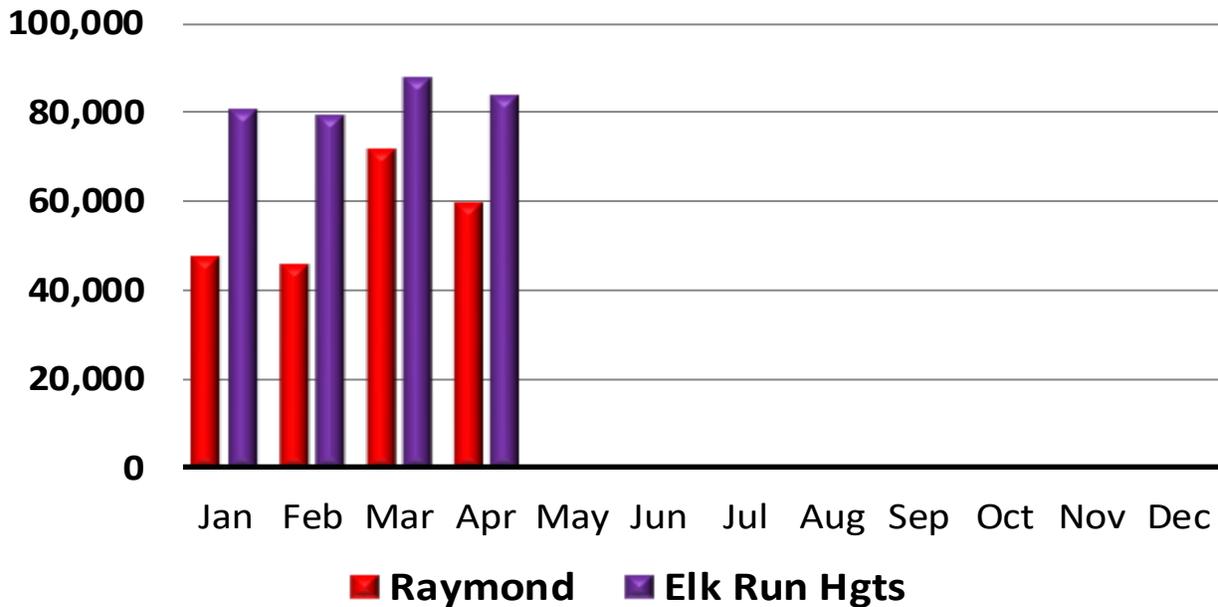
## BOD % Removal



### Average Daily Water Pumped vs. Wastewater In Gallons



### Average Daily Wastewater Pumped In Gallons



		March-21	February-21	March-20
<b>Water</b>				
	<b>Units</b>			
<b>Total Monthly Pumped</b>	gallons	1,488,500	1,436,200	1,502,700
<b>Average Daily Pumped</b>	gallons	48,000	51,100	48,500
<b>Maximum Daily Pumped</b>	gallons	82,300	67,300	112,000
<b>Minimum Daily Pumped</b>	gallons	22,400	29,900	22,400
<b>Chlorine</b>				
<b>Chlorine - Total Avg Residual Plant</b>	mg/L	1.02	0.94	0.96
<b>Chlorine - Total Avg Residual System</b>	mg/L	0.84	0.80	0.82
<b>Chlorine - Recommended Residual System</b>	mg/L	1.50	1.50	1.50
<b>Wastewater</b>				
<b>BOD</b>				
<b>BOD Influent Avg</b>	mg/L	283.54	383.38	186.50
<b>BOD Effluent Avg</b>	mg/L	6.81	10.63	3.50
<b>BOD Eff Permit Limit - 30 Day Avg</b>	mg/L	25	25	25
<b>BOD % Removal</b>	%	97.00%	97.00%	98.00%
<b>BOD % Removal Permit Limit</b>	%	85%	85%	85%
<b>TSS</b>				
<b>TSS Influent Avg</b>	mg/L	181.55	127.75	236.20
<b>TSS Effluent Avg</b>	mg/L	6.43	15.00	12.50
<b>TSS Effluent Permit Limit - 30 Day Avg</b>	mg/L	25	25	25
<b>TSS % Removal</b>	%	96.46%	88.26%	94.71%
<b>TSS % Removal Permit Limit</b>	%	85%	85%	85%
<b>Nitrogen Ammonia</b>				
<b>NA Effluent Avg</b>	mg/L	0.4	0.4	0.0
<b>NA Effluent Permit Limit - 30 Day Avg</b>	mg/L	2.9	6.3	2.9
<b>Influent Flow</b>				
<b>Elk Run Average Daily Flow</b>	gallons	87,795	79,670	80,564
<b>Elk Run Percentage Flow</b>	%	54.9%	63.3%	56.6%
<b>Raymond Average Daily Flow</b>	gallons	72,041	46,167	61,796
<b>Raymond Percentage Flow</b>	%	45.1%	36.7%	43.4%
<b>Average Daily Combined</b>	gallons	159,836	125,837	142,361
<b>Maximum Daily Combined</b>	gallons	208,907	155,256	184,000
<b>Total Monthly Combined</b>	gallons	4,954,923	3,523,442	4,413,199
<b>Minimum Daily Combined</b>	gallons	125,377	114,102	116,000
<b>Permit Limit - 30 Day Avg</b>	gallons	281,000	281,000	281,000
<b>Permit Limit - Daily Maximum</b>	gallons	291,000	291,000	291,000

<b>Contract True-Ups - Current Contract Year</b>				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Maintenance Budget	\$12,288.00	\$2,138.36	17%	25%
<b>Total</b>	<b>\$12,288.00</b>	<b>\$2,138.36</b>	<b>17%</b>	<b>25%</b>



**ELK RUN HGTS -- MARCH 2021**

**Water Plant Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

**Water System Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

**Wastewater Plant Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
3/16/21	Ted's Hardware	Supplies	\$18.17
3/23/21	First National Bank, VISA	Supplies	\$4.98
		<b>Total</b>	<b>\$23.15</b>

**Wastewater System Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
3/1/21	Wedeking Electric	Electric Work	\$2,005.37
3/23/21	First National Bank, VISA	Supplies	\$28.83
		<b>Total</b>	<b>\$2,034.20</b>

Water Plant Maintenance	\$0.00
Water System Maintenance	\$0.00
W/W Plant Maintenance	\$23.15
W/W System Maintenance	\$2,034.20
Month Total	<u>\$2,057.35</u>

**Annual Maintenance Budget** \$12,288.00

**Total Maintenance Dollars Spent Year to Date** **\$2,138.36**

**Percent Maintenance Budget Spent Year to Date** **17%**



**Work Orders Completed**

<b>Date completed</b>	<b>Equipment</b>	<b>Task</b>
4/20/2021	Emergency Generator WWTP	Monthly PM
4/21/2021	James Street Lift Station Generator	Monthly PM
4/20/2021	Raymond West Lift Station Generated	Monthly PM
4/20/2021	Raymond South Lift Station Generator	Monthly PM
4/19/2021	Blower No 1	Monthly PM
4/20/2021	Blower No 2	Monthly PM
4/19/2021	Blower No3	Monthly PM
4/19/2021	Blower No4	Monthly PM
4/19/2021	Blower No5	Monthly PM
4/20/2021	Blower No6	Monthly PM
4/21/2021	James Street Lift Station	LS Monthly PM
4/21/2021	Lafayette Lift Station	LS Monthly PM
4/21/2021	Sutton Lift Station	LS Monthly PM
4/20/2021	Raymond West Lift Station	LS Monthly PM
4/19/2021	EQ Pump 1	Annual PM
4/19/2021	Waste Pump 1	Annual PM
4/20/2021	Raymond South Lift Station 1	LS Monthly PM
4/21/2021	Plaza Lift Station	LS Monthly PM
4/19/2021	FIRE EXTINGUISHERS	Fire Extinguisher Monthly
4/21/2021	Sutton Generator	Generator Monthly
4/21/2021	Plaza Dr Lift Station Generator	Generator Monthly

**RESOLUTION 3070**

A RESOLUTION OF THE CITY COUNCIL OF ELK RUN HEIGHTS, IA THAT  
THE FOLLOWING BILLS BE PAID AND TRANSFERS ARE HEREBY ALLOWED

ACTUALLY CLEAN	CARPET CLEANING	214.20
ASPRO	RU-COLD MIX	717.80
BMC AGGREGATES L.C.	RU-ROADSTONE	526.52
CASEY'S	FUEL	208.00
COMPASS	RECIEPT BOOKS	403.85
COURIER	MAR 30 MTG	46.78
	ORDINANCE 272	13.58
	ORDINANCE270	21.13
	ORDINANCE 271	14.08
	APRIL 13 MINS & BILLS	201.70
	BUDGET AMENDMENT	125.44
	<b>VENDOR TOTAL</b>	<b>422.71</b>
EASTMAN, JULIE	CELL PHONE REIMBURSEMENT	40.00
	CELL PHONE REIMBURSEMENT	153.46
	<b>VENDOR TOTAL</b>	<b>193.46</b>
ELAN	PK-SUPPLIES/ROPE & GLOVES	53.94
	RU-VEHICLE MNT	7.00
	RU-SHOP SUPPLIES	5.67
	RU-FUEL	69.53
	CH-ONLINE SERVICES MICROSOFT	35.00
	CH-ONLINC SRVES-MICROSOFT	25.00
	CH-VIDEO CALL SRV-ZOOM	16.04
	CLERK-IMFOA CONF-HOLIDAY INN	226.67
	<b>VENDOR TOTAL</b>	<b>438.85</b>
ELECTRIC PUMP	WWTP-STEEL RING	127.09
HAWKEYE FIRE	FIRE EXTINGUISHER MAINT	94.00
IOWA SPORTS SUPPLY	PK-VOLLEYBALL NETS	196.00
KLUESNER CONST	RU-STREET SWEEPING	2,065.00
KRISTI LUNDY	CELL PHONE REIMBURSEMENT	40.00
	CH-RMBRS FOR BOOKS FOR SCHOOL	112.82
	<b>VENDOR TOTAL</b>	<b>152.82</b>
LASER LINE STRIPING	RU-STREET PAINTING	3,040.00
MIDWEST PATCH	RU-COLD PATCH	38.50
NUTRI-JECT SYSTEMS	SLUDGE HAULING	6,120.00
P & K MIDWEST	PK-MOWER CHUTE	117.02
	PK-MOWING BLADE AND WHEEL	217.75
	<b>VENDOR TOTAL</b>	<b>334.77</b>
PEOPLESERVICE	JUNE 2021 SERVICES	11,981.00
ROBERTS STEVENS	LEGAL SERVICES	468.75
SHRED IT	DOCUMENT SHREDDING	64.95
TED'S	PARK & RU SUPPLIES	50.27
THE SLED SHED	PK-CHAIN & BLOWER REPAIR	87.95
THOMAS JAMES	CELL PHONE REIMBURSEMENT	40.00
WILLETT HOFMANN	ENGINEER	458.88
	ENGINEER-MARCH MEETINGS	75.00
	<b>VENDOR TOTAL</b>	<b>533.88</b>
	001 GENERAL	3,175.07
	110 ROAD USE	6,230.98

306 MAYORS PARK	458.88
600 WATER	2,598.13
610 SEWER	16,057.31
<b>TOTAL FUNDS:</b>	<b>28,520.37</b>

<b>APRIL PAYROLL:</b>	
BIWEEKLY PAYROLL	7,052.96
EFTPS	1,879.79
<b>TOTAL PAYROLL:</b>	<b>8,932.75</b>

DRAFT  
DRAFT

**PREPAYS**

5951 COLONIAL LIFE	P/R DEDUCTION	79.94
5952 FIDELITY SECURITY LIFE	P/R DEDUCTION	32.79
5953 CITY OF EVANSDALE	LIBRARY CONTRACT	5,328.10
5954 CITY OF WATERLOO	STREET LIGHT MAINTENANCE	2,090.21
5955 HENDERSON PRODUCTS	SNOW PLOW MAINTENANCE	639.73
5956 MEDIACOM	INTERNET	83.00
5957 MID AMERICAN ENERGY	UTILITY	2,747.57
5958 MUNICIPAL PIPE TOOL	EMERGENCY JET CLEANING	1,353.75
5959 WATERLOO WATER	UTILITY	4,712.42
5960 WELLMARK	GROUP INSURANCE	1,745.46
DRAFT IPERS	RETIREMENT	1,477.72
DRAFT FIRST SECURITY	ACH FEE	15.00
	<b>TOTAL PREPAYS:</b>	<b>20,305.69</b>

**PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA ON THIS 11TH DAY OF MAY 2021**

**ATTEST:**

\_\_\_\_\_  
**Kristi Lundy, Mayor**

\_\_\_\_\_  
**Julie Eastman, City Clerk**

**RESOLUTION 3071**

**RESOLUTION APPROVING A CONTRACT FOR  
EXTRATERRITORIAL SEWER SERVICE**

**WHEREAS**, the City of Elk Run Heights, Iowa has been made aware of an individual outside city limits who seeks to participate in extraterritorial sewer service provided by the City of Elk Run Heights; and

**WHEREAS**, the City has agreed to provide extraterritorial service to this individual pursuant to the terms and conditions of the contract attached and incorporated by reference herein as Exhibit A; and

**WHEREAS**, pursuant to Iowa Code the City may provide extraterritorial utility service to an individual outside city limits by contract; and

**WHEREAS**, the property owner located at the physical address of 204 Beverly Drive has agreed to enter into the contract attached and incorporated by reference herein; and

**WHEREAS**, the City believes it is in the best interest of the City to participate in extraterritorial service to this individual; and

**WHEREAS**, the City Council deems that an individual seeking extraterritorial service must execute the contract incorporated as well as sign an Application Contract for Sewer Service available at City Hall; and

**NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA**, approves entry into the contract attached and incorporated by reference herein as Exhibit A and agrees to provide extraterritorial sewer service to the individual executing the contract to the property indicated in the contract.

**PASSED AND APPROVED ON THIS 11<sup>TH</sup> DAY OF MAY 2021**

**ATTEST:**

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**Kristi Lundy, Mayor**

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**Julie Eastman, City Clerk**

## SEWER PURCHASE CONTRACT

This Agreement is entered into as of the \_\_\_\_ day of \_\_\_\_\_, 20\_\_ between the City of Elk Run Heights, (hereinafter referred to as "City") and WEAVER BIECHMANN (hereinafter referred to as "Customer").  
BY CRAIG BIECHMANN P.O.A

WHEREAS, the City is a municipality which owns, operates and maintains a public sewer system, storage and distribution system serving the residents of the City; and

WHEREAS, Customer desires to receive extra territorial services form the City's sewer utility at the Customer's property physically located 100 Birdland Drive, Waterloo, Black Hawk County, Iowa which is legally described as follows:

**Ray Mar Place E 128.5 Ft Lot 3 Blk 1 Exc. Street, Black Hawk County, Iowa.**

and

NOW, THEREFORE, in consideration of the foregoing and the mutual agreements hereinafter set forth:

1. City Covenants. The City agrees and covenants to the following under this agreement:
  - a. Point of Connection and Delivery. The City shall identify a point of connection delivery, at or near the location where the Customer's sewer service line shall connect to the City's sewer main.
  - b. Approval and Connection. Prior to the customer connecting to the City's sewer main at the point of delivery, the Customer shall provide plans to the City Engineer and Director of Public Works for its design and hookup to the City's sewer main. Said plans and design must be approved in writing by both the Director of Public Works and the City Engineer prior to any hookup to the City's main. Any hookup to the main shall be completed by a licensed, bonded and approved plumber whose name and credentials shall be submitted to the Director of Public of Works for the City prior to any work being initiated.
2. Customer Obligations. The Customer agrees to the following obligations:
  - a. Application and Deposit. Customer shall submit a standard customer application for service and security deposit as a prerequisite to receiving service.
  - b. Sewer Rates and Policies. Customer shall be charged the rates and subject to the same policies as contained within the Elk Run Heights City Code. Said customer shall be subject to any changes in the code instituted by the City throughout the duration of this contract.

- c. Maintenance of Service Line. Customer shall be solely responsible for the maintenance of the private sewer line serving the property from the residence until the City's sewer main.
- d. Service Line Solely for the Customer. The service line serving the property shall be for the sole use of the Customer and no other customer shall be served by the service line or a portion thereof, without the approval of the Director of Public works and City Engineer
- e. Rights of Way and Easements. Customer shall provide the required rights of way easements and/or permits for the construction of said service line. It is further mutually agreed between the City and Customer as follows:
  - (1) Term of Contract. This agreement shall extend for an initial term of forty (40) years from the date indicated in the notice of availability from the City to the Customer.
  - (2) Failure to Deliver. The City will, at all times, operate and maintain its sewer system in an efficient manner and will take such action as may be necessary to furnish Customer with such quantities and needs as can be supplied by the City in accordance with the limitations here and above described.
  - (3) Modification of Contract. All provisions of this agreement may be modified or altered by mutual agreement. However, any such modification shall be contained in a written document approved and signed by the governing bodies of both parties to be effective.
  - (4) Remedies of the Parties. If either party fails to timely perform its obligations under this contract, the aggrieved party shall have the right to terminate this contract and to utilize any and other remedies or actions at law and equity available to them.

IN WITNESS WHEREOF, the parties hereto acting under the respective governing bodies have caused this agreement to be duly executed in triplicate each of which will constitute an original.

City of Elk Run Heights, Iowa:

By: \_\_\_\_\_  
Kristy Lundy, its Mayor

and:

---

Julie Eastman, its City Clerk

CUSTOMER:

*Werner Riechman*

BT *Craig Riechman P.O.A*

---

APPLICATION CONTRACT FOR SEWER SERVICE

City of Elk Run Heights  
Elk Run Heights Sewer Department  
5042 Lafayette Road  
Elk Run Heights, Iowa 50707

Date \_\_\_\_\_

Account # \_\_\_\_\_

Deposit: A supply of sewer services is desired of the premises known as 204 Beverly Dr. and the undersigned "Owner" of the property above referred to in consideration of a sewer service to be furnished by the City for said premises, hereby agrees to be responsible for and pay all sewer collection fees until written notice is given at City Hall that the owner no longer desires said service. I agree that in the event any portion of any bill is not paid when due, sewer service to the above premises may, in the discretion of the City of Elk Run Heights be discontinued until such combined bill or bills are paid. I further agree to permit any official or employee of the City of Elk Run Heights to enter the premises or buildings at all reasonable hours for the purpose of inspection of said sewer connection, to examine pipe and fixtures in the manner in which said sewer service is used and to abide by and comply with all rules and regulations governing customers now in force, or which may be hereafter adopted by the City of Elk Run Heights and to be responsible for, and pay for any damage to the sewer meter to be installed at said premises above specified.

Send bills to: CRAIG RIECHMAN  
2549 220TH ST  
INDEPENDENCE, IOWA 50644  
Craig M. Riechman

Customer Signature \_\_\_\_\_

Date of Birth: 8-11-53

Phone number: 319 415 7707

# CITY OF ELK RUN HEIGHTS, IA

## APPLICATION AND PERMIT FOR SEWER SERVICE

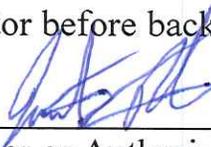
PERMIT NO. 2

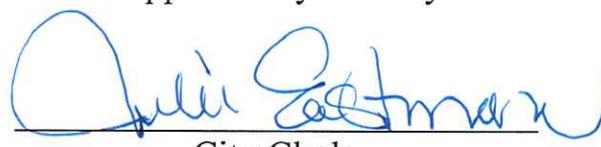
Application is hereby made for authority to connect the premises at:

204 Beverly Dr. Street, Ave.  
Subdivision/Addition  
Lot Number

with the town's sewer main on Birdland Street, Ave., by  
a 4 inch V.C.P., or C.I. Soil Pipe. Connection will be made  
\_\_\_\_\_ feet North, South, East, West of the manhole located  
at the intersection of \_\_\_\_\_ and \_\_\_\_\_.

All material and workmanship will be in strict compliance with City  
Ordinances relative to such work and shall be approved by the City's  
Inspector before backfilling.

  
Hudson Hardware  
Plumbing & Heating  
Owner or Authorized Plumber

  
City Clerk

### RECORD OF SEWER TAPS (to be completed by City Inspector)

Beverly Dr. Street, Ave.  
Ray Mar Place Subdivision/Addition  
Lot 3 Lot Number

OWNER/BUILDER \_\_\_\_\_  
SIZE OF PIPE \_\_\_\_\_ KIND \_\_\_\_\_  
LOCATION OF TAP \_\_\_\_\_  
FEET FROM \_\_\_\_\_  
LINE OF \_\_\_\_\_ STREET  
DEPT OF MAIN SEWER \_\_\_\_\_ FT.  
ENTERS LOT AT \_\_\_\_\_ FT.  
FROM \_\_\_\_\_ LINE OF \_\_\_\_\_ ST.  
DEPTH OF PROPERTY LINE \_\_\_\_\_ FT.  
PLUMBER \_\_\_\_\_  
REMARKS \_\_\_\_\_

DATE \_\_\_\_\_ INSPECTOR \_\_\_\_\_

Application Fee Pd. 100.00 4/27/21  
Amount / Date

\$ 100.00

**RESOLUTION 3072**

**RESOLUTION APPROVING THE CITY'S PROPOSED  
AMENDMENT #1 TO THE FISCAL YEAR 2020-2021 BUDGET**

**WHEREAS**, the City Council of Elk Run Heights, Iowa has prepared amendment #1 to the Annual Budget for Fiscal Year 2020-2021; and

**WHEREAS**, the City did hold a public hearing regarding this proposed budget amendment on May 11, 2021, at 6:00 PM at the Elk Run Heights City Hall, at 5042 Lafayette Road, Elk Run Heights, Iowa

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Elk Run Heights, Iowa, approval of budget amendment #1 for Fiscal Year 2020-2021

**BE IT FURTHER RESOLVED**, by the Elk Run Heights City Council of the City of Elk Run Heights, Iowa, that the Mayor and City Clerk/Treasurer are hereby authorized and directed to execute said resolution.

**PASSED AND ADOPTED ON THIS 11<sup>TH</sup> DAY OF MAY 2021**

**ATTEST:**

\_\_\_\_\_  
**Kristi Lundy, Mayor**

\_\_\_\_\_  
**Julie Eastman, City Clerk**

**NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET**  
**ELK RUN HEIGHTS**  
 Fiscal Year July 1, 2020 - June 30, 2021

The City of ELK RUN HEIGHTS will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2021

**Meeting Date/Time:** 5/11/2021 06:00 PM

**Contact:** Julie Eastman

**Phone:** (319) 232-0020

**Meeting Location:** Elk Heights City Hall

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	362,933	0	362,933
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	362,933	0	362,933
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	34,856	0	34,856
Other City Taxes	6	162,326	22,706	185,032
Licenses & Permits	7	22,785	-6,445	16,340
Use of Money & Property	8	26,900	0	26,900
Intergovernmental	9	676,415	-494,698	181,717
Charges for Service	10	490,769	20,060	510,829
Special Assessments	11	0	3,525	3,525
Miscellaneous	12	22,548	-4,359	18,189
Other Financing Sources	13	248,750	-86,948	161,802
Transfers In	14	419,106	711,486	1,130,592
<b>Total Revenues &amp; Other Sources</b>	<b>15</b>	<b>2,467,388</b>	<b>165,327</b>	<b>2,632,715</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>				
Public Safety	16	107,917	698	108,615
Public Works	17	139,630	0	139,630
Health and Social Services	18	0	0	0
Culture and Recreation	19	49,785	2,057	51,842
Community and Economic Development	20	2,000	-1,000	1,000
General Government	21	185,451	-9,019	176,432
Debt Service	22	0	0	0
Capital Projects	23	688,000	-609,640	78,360
Total Government Activities Expenditures	24	1,172,783	-616,904	555,879
Business Type/Enterprise	25	657,105	-129,704	527,401
<b>Total Gov Activities &amp; Business Expenditures</b>	<b>26</b>	<b>1,829,888</b>	<b>-746,608</b>	<b>1,083,280</b>
Tranfers Out	27	419,106	711,486	1,130,592
<b>Total Expenditures/Transfers Out</b>	<b>28</b>	<b>2,248,994</b>	<b>-35,122</b>	<b>2,213,872</b>
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	<b>29</b>	<b>218,394</b>	<b>200,449</b>	<b>418,843</b>
Beginning Fund Balance July 1, 2020	30	1,975,621	8,678	1,984,299
<b>Ending Fund Balance June 30, 2021</b>	<b>31</b>	<b>2,194,015</b>	<b>209,127</b>	<b>2,403,142</b>

**Explanation of Changes:** There are several changes in the transfers in/out which were a result of funds being transferred incorrectly over a series of years. Regarding the revenues there were monies that were not acquired due to projects not starting and vis versa with the expenditures.

RESOLUTION 3073

Resolution taking additional action on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement

WHEREAS, the City of Elk Run Heights (the “City”), in Black Hawk County, State of Iowa, did heretofore establish a Municipal Sanitary Sewer System (the “Utility”) in and for the City which has continuously supplied sanitary sewer service in and to the City and its inhabitants since its establishment; and

WHEREAS, the management and control of the Utility are vested in the City Council (the “Council”) and no board of trustees exists for this purpose; and

WHEREAS, the City has heretofore proposed to contract indebtedness and enter into a certain Sewer Revenue Loan and Disbursement Agreement (the “Agreement”) and to borrow money thereunder in a principal amount not to exceed \$4,877,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the cost, to that extent, of planning, designing and constructing improvements and extensions to the Utility, and has published notice of the proposed action and has held a hearing thereon on May 11, 2021;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Elk Run Heights, Iowa, as follows:

Section 1. The City Council hereby determines to enter into the Agreement in the future and orders that Sewer Revenue Bonds be issued at such time in evidence thereof. The City Council further declares that this resolution constitutes the “additional action” required by Section 384.24A of the Code of Iowa.

Section 2. All resolutions or parts thereof in conflict herewith are hereby repealed, to the extent of such conflict.

Section 3. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved May 11, 2021.

---

Mayor

Attest:

---

City Clerk

• • • •

On motion and vote, the meeting adjourned.

---

Mayor

Attest:

---

City Clerk

**ATTESTATION CERTIFICATE:**

STATE OF IOWA  
BLACK HAWK COUNTY  
CITY OF ELK RUN HEIGHTS

SS:

I, the undersigned, City Clerk of the City of Elk Run Heights, do hereby certify that attached hereto is a true and correct copy of the proceedings of the City Council relating to the hearing on the City Council's intention to enter into a Sewer Revenue Loan and Disbursement Agreement in a principal amount not to exceed \$4,877,000.

WITNESS MY HAND this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
City Clerk

(Hearing & Issuance - G.O.)

497186-3

Elk Run Heights, Iowa

May 11, 2021

The City Council of the City of Elk Run Heights, Iowa, met on May 11, 2021, at six o'clock p.m. at the Elk Run Heights, in the City.

The meeting was called to order by the Mayor, and the roll was called showing the following Council Members present and absent:

Present: \_\_\_\_\_

Absent: \_\_\_\_\_.

This being the time and place specified for holding the public hearing and taking action on the proposal to enter into a General Obligation Sewer Improvement Loan and Disbursement Agreement, the City Clerk announced that no written objections had been placed on file. Whereupon, the Mayor called for any written or oral objections, and there being none, the Mayor declared the public hearing closed.

After due consideration and discussion, Council Member \_\_\_\_\_ introduced the following resolution and moved its adoption, seconded by Council Member \_\_\_\_\_. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

## RESOLUTION 3074

Resolution authorizing and approving a Loan and Disbursement Agreement, providing for the issuance of \$1,500,000 General Obligation Sewer Improvement Bonds, Series 2021 and providing for the levy of taxes to pay the same

WHEREAS, the City of Elk Run Heights (the “City”), in Black Hawk County, State of Iowa, has heretofore proposed to enter into a General Obligation Sewer Improvement Loan and Disbursement Agreement (the “Agreement”) and to borrow money thereunder in a principal amount not to exceed \$1,500,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the cost, to that extent, of planning, designing and constructing improvements and extensions to the Municipal Sanitary Sewer System (the “Project”), and pursuant to law and a notice duly published, the City Council has held a public hearing on such proposal on May 11, 2021; and

WHEREAS, it is necessary at this time to authorize and approve the Agreement with the Iowa Finance Authority, an agency and public instrumentality of the State of Iowa, as lender (the “Lender”), and to make provision for the issuance of \$1,500,000 General Obligation Sewer Improvement Bonds, Series 2021 (the “Bonds”) in evidence of the obligation of the City under the Agreement;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Elk Run Heights, Iowa, as follows:

Section 1. It is hereby determined that the City shall enter into the Agreement with the Lender. The Agreement shall be in substantially the form as has been placed on file with the City and shall provide for a loan to the City in the amount of \$1,500,000, for the purpose as set forth in the preamble hereof.

The Mayor and City Clerk are hereby authorized and directed to sign the Agreement on behalf of the City, and the Agreement is hereby approved.

Section 2. The Bonds are hereby authorized to be issued in evidence of the obligation of the City under the Agreement, in the aggregate principal amount of \$1,500,000, to be dated the date of delivery to or upon the direction of the Lender, and bearing interest from the date of each advancement made at the rate of 1.75% per annum pursuant to the Agreement, until payment thereof, as set forth in Exhibit A attached to the Agreement.

The Bonds may be in the denomination of \$1,000 each or any integral multiple thereof and, at the request of the Lender, shall be initially issued as a single bond in the denomination of \$1,500,000 and numbered R-1.

The City Clerk is hereby designated as the Registrar and Paying Agent for the Bonds and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

Payment of the principal of and interest on the Bonds and premium, if any, shall be payable at the office of the Paying Agent to the registered owners thereof appearing on the registration books of the City. All such payments, except full redemption, shall be made to the

registered owners appearing on the registration books at the close of business on the fifteenth day of the month next preceding the payment date. Final payment of principal shall only be made upon surrender of the Bond or Bonds to the Paying Agent.

In addition to the payment of principal of and interest on the Bonds, the City also agrees to pay the Initiation Fee and the Servicing Fee (defined in the Agreement) in accordance with the terms of the Agreement.

The Bonds shall be subject to optional redemption by the City at a price of par plus accrued interest (i) on any date with the prior written consent of the Lender, or (ii) in the event that all or substantially all of the Project is damaged or destroyed. Any optional redemption of the Bonds by the City may be made from any funds regardless of source, in whole or from time to time in part, in inverse order of maturity upon not less than thirty (30) days' notice of redemption by e-mail, facsimile, certified or registered mail to the Lender (or any other registered owner of the Bonds). The Bonds are also subject to mandatory redemption as set forth in Section 5 of the Agreement.

The Bonds shall be executed on behalf of the City with the official manual or facsimile signature of the Mayor and attested with the official manual or facsimile signature of the City Clerk, and shall be fully registered bonds without interest coupons. In case any officer whose signature or the facsimile of whose signature appears on the Bonds shall cease to be such officer before the delivery of the Bonds, such signature or such facsimile signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

The Bonds shall be fully registered as to principal and interest in the names of the owners on the registration books of the City kept by the Registrar, and after such registration, payment of the principal thereof and interest thereon shall be made only to the registered owners or their legal representatives or assigns. Each Bond shall be transferable without cost to the registered owner thereof only upon the registration books of the City upon presentation to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form thereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The record and identity of the owners of the Bonds shall be kept confidential as provided by Section 22.7 of the Code of Iowa.

Section 3. The Bonds shall be executed as herein provided as soon after the adoption of this resolution as may be possible, and thereupon they shall be delivered to the Registrar for registration and delivery to the Lender, upon receipt of the loan proceeds (the "Loan Proceeds"), and all action heretofore taken in connection with the Agreement is hereby ratified and confirmed in all respects.

Section 4. The Bonds shall be in substantially the following form:

(Form of Bond)

UNITED STATES OF AMERICA  
STATE OF IOWA  
BLACK HAWK COUNTY  
CITY OF ELK RUN HEIGHTS

GENERAL OBLIGATION SEWER IMPROVEMENT BOND, SERIES 2021

No. R-1 \$1,500,000

RATE	MATURITY DATE	BOND DATE
1.75%	June 1, 2041	June 11, 2021

The City of Elk Run Heights (the “City”), in Black Hawk County, State of Iowa, for value received, promises to pay from the source and as hereinafter provided, on the maturity date of this Bond to

IOWA FINANCE AUTHORITY

or registered assigns, the principal sum of

ONE MILLION FIVE HUNDRED THOUSAND DOLLARS

Interest at the rate specified above shall be payable semiannually on June 1 and December 1 of each year, commencing December 1, 2021, and principal shall be due and payable in installments in the amounts shown on the Principal Payment Schedule, attached hereto as Exhibit A, on June 1, 2022, and annually thereafter on June 1 in each year until the principal and interest are fully paid, except that the final installments of the entire balance of principal and interest, if not sooner paid, shall become due and payable on June 1, 2041. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

The City Clerk shall act as Registrar and Paying Agent and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

Payment of the principal of and interest on this Bond and premium, if any, shall be payable at the office of the Paying Agent to the registered owners thereof appearing on the registration books of the City. All such payments, except full redemption, shall be made to the registered owners appearing on the registration books at the close of business on the fifteenth day of the month next preceding the payment date. Final payment of principal shall only be made upon surrender of this Bond to the Paying Agent.

This Bond is one of a series of bonds (the “Bonds”) issued by the City to evidence its obligation under a certain Loan and Disbursement Agreement, dated the date hereof (the “Agreement”), entered into by the City for the purpose of providing funds to pay a portion of the

cost of planning, designing and constructing improvements and extensions (the “Project”) to the Municipal Sanitary Sewer System of the City.

The Bonds are issued pursuant to and in strict compliance with the provisions of Chapter 384 and Chapter 76 of the Code of Iowa, 2021, and all other laws amendatory thereof and supplemental thereto, and in conformity with a resolution of the City Council authorizing and approving the Agreement and providing for the issuance and securing the payment of the Bonds (the “Resolution”), and reference is hereby made to the Resolution and the Agreement for a more complete statement as to the source of payment of the Bonds and the rights of the owners of the Bonds.

The Bonds shall be subject to optional redemption by the City at a price of par plus accrued interest (i) on any date with the prior written consent of the Iowa Finance Authority, or (ii) in the event that all or substantially all of the Project is damaged or destroyed. Any optional redemption of the Bonds by the City may be made from any funds regardless of source, in whole or from time to time in part, in inverse order of maturity upon not less than thirty (30) days’ notice of redemption by e-mail, facsimile, certified or registered mail to the Iowa Finance Authority (or any other registered owner of the Bonds). The Bonds are also subject to mandatory redemption as set forth in Section 5 of the Agreement.

This Bond is fully negotiable but shall be fully registered as to both principal and interest in the name of the owner on the books of the City in the office of the Registrar, after which no transfer shall be valid unless made on said books and then only upon presentation of this Bond to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form hereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The City, the Registrar and the Paying Agent may deem and treat the registered owner hereof as the absolute owner for the purpose of receiving payment of or on account of principal hereof, premium, if any, and interest due hereon and for all other purposes, and the City, the Registrar and the Paying Agent shall not be affected by any notice to the contrary.

And It Is Hereby Certified and Recited that all acts, conditions and things required by the laws and Constitution of the State of Iowa, to exist, to be had, to be done or to be performed precedent to and in the issue of this Bond were and have been properly existent, had, done and performed in regular and due form and time; that provision has been made for the levy of a sufficient continuing annual tax on all the taxable property within the City for the payment of the principal of and interest on this Bond as the same will respectively become due; and that the total indebtedness of the City, including this Bond, does not exceed any constitutional or statutory limitations.

IN TESTIMONY WHEREOF, the City of Elk Run Heights, Iowa, has caused this Bond to be executed by its Mayor and attested by its City Clerk, all of the Bond Date.

CITY OF ELK RUN HEIGHTS, IOWA

By (Do Not Sign) \_\_\_\_\_  
Mayor

Attest:

(Do Not Sign) \_\_\_\_\_  
City Clerk

ABBREVIATIONS

The following abbreviations, when used in this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM	- as tenants in common	UTMA _____
TEN ENT	- as tenants by the entireties	(Custodian)
JT TEN	- as joint tenants with right of survivorship and not as tenants in common	As Custodian for _____ (Minor) under Uniform Transfers to Minors Act _____ (State)

Additional abbreviations may also be used though not in the list above.

ASSIGNMENT

For valuable consideration, receipt of which is hereby acknowledged, the undersigned assigns this Bond to

\_\_\_\_\_  
(Please print or type name and address of Assignee)

\_\_\_\_\_  
PLEASE INSERT SOCIAL SECURITY OR OTHER IDENTIFYING NUMBER OF ASSIGNEE

and does hereby irrevocably appoint \_\_\_\_\_, Attorney, to transfer this Bond on the books kept for registration thereof with full power of substitution.

Dated: \_\_\_\_\_

Signature guaranteed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
NOTICE: The signature to this Assignment must correspond with the name of the registered owner as it appears on this Bond in every particular, without alteration or enlargement or any change whatever.

EXHIBIT A

PRINCIPAL PAYMENT SCHEDULE

<u>Date</u> <u>June 1</u>	<u>Amount</u>	<u>Date</u> <u>June 1</u>	<u>Amount</u>
2022	\$62,000	2032	\$75,000
2023	\$63,000	2033	\$77,000
2024	\$64,000	2034	\$78,000
2025	\$66,000	2035	\$80,000
2026	\$67,000	2036	\$81,000
2027	\$68,000	2037	\$83,000
2028	\$70,000	2038	\$85,000
2029	\$71,000	2039	\$86,000
2030	\$72,000	2040	\$88,000
2031	\$74,000	2041	\$90,000

Section 5. The Loan Proceeds shall be held by the Lender and disbursed for costs of the Project, as referred to in the preamble hereof. The City will keep a detailed, segregated accounting of the expenditure of the Loan Proceeds.

Section 6. For the purpose of providing for the levy and collection of a direct annual tax sufficient to pay the principal of and interest on the Bonds as the same become due, there is hereby ordered levied on all the taxable property in the City the following direct annual tax for collection in each of the following fiscal years:

For collection in the fiscal year beginning July 1, 2022, sufficient to produce the net annual sum of \$91,760;

For collection in the fiscal year beginning July 1, 2023, sufficient to produce the net annual sum of \$91,500;

For collection in the fiscal year beginning July 1, 2024, sufficient to produce the net annual sum of \$92,220;

For collection in the fiscal year beginning July 1, 2025, sufficient to produce the net annual sum of \$91,900;

For collection in the fiscal year beginning July 1, 2026, sufficient to produce the net annual sum of \$91,560;

For collection in the fiscal year beginning July 1, 2027, sufficient to produce the net annual sum of \$92,200;

For collection in the fiscal year beginning July 1, 2028, sufficient to produce the net annual sum of \$91,800;

For collection in the fiscal year beginning July 1, 2029, sufficient to produce the net annual sum of \$91,380;

For collection in the fiscal year beginning July 1, 2030, sufficient to produce the net annual sum of \$91,940;

For collection in the fiscal year beginning July 1, 2031, sufficient to produce the net annual sum of \$91,460;

For collection in the fiscal year beginning July 1, 2032, sufficient to produce the net annual sum of \$91,960;

For collection in the fiscal year beginning July 1, 2033, sufficient to produce the net annual sum of \$91,420;

For collection in the fiscal year beginning July 1, 2034, sufficient to produce the net annual sum of \$91,860;

For collection in the fiscal year beginning July 1, 2035, sufficient to produce the net annual sum of \$91,260;

For collection in the fiscal year beginning July 1, 2036, sufficient to produce the net annual sum of \$91,640;

For collection in the fiscal year beginning July 1, 2037, sufficient to produce the net annual sum of \$91,980;

For collection in the fiscal year beginning July 1, 2038, sufficient to produce the net annual sum of \$91,280;

For collection in the fiscal year beginning July 1, 2039, sufficient to produce the net annual sum of \$91,560; and

For collection in the fiscal year beginning July 1, 2040, sufficient to produce the net annual sum of \$91,800.

Section 7. A certified copy of this resolution shall be filed with the County Auditor of Black Hawk County, and said Auditor shall be and is hereby instructed to enter for collection and assess the tax hereby authorized. When annually entering such taxes for collection, the County Auditor shall include the same as a part of the tax levy for Debt Service Fund purposes of the City and when collected, the proceeds of the taxes shall be converted into the Debt Service Fund of the City and set aside therein as a special account to be used solely and only for the payment of the principal of and interest on the Bonds hereby authorized and for no other purpose whatsoever. Any amount received by the City as accrued interest on the Bonds shall be deposited into such special account and used to pay principal of and/or interest due on the Bonds on the first payment date.

Pursuant to the provisions of Section 76.4 of the Code of Iowa, each year while the Bonds remain outstanding and unpaid, any funds of the City which may lawfully be applied for such purpose, including revenues of the Municipal Sanitary Sewer System, may be appropriated, budgeted and, if received, used for the payment of the principal of and interest on the Bonds as the same become due, and if so appropriated, the taxes for any given fiscal year as provided for in Section 6 of this Resolution, shall be reduced by the amount of such alternate funds as have been appropriated for such purpose, and evidenced in the City's budget.

Section 8. The interest or principal and both of them falling due in any year or years shall, if necessary, be paid promptly from current funds on hand in advance of taxes levied and when the taxes shall have been collected, reimbursement shall be made to such current funds in the sum thus advanced.

Section 9. It is the intention of the City that interest on the Bonds be and remain excluded from gross income for federal income tax purposes pursuant to the appropriate provisions of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations in effect with respect thereto (all of the foregoing herein referred to as the "Internal Revenue Code"). In furtherance thereof, the City covenants to comply with the provisions of the Internal

Revenue Code as they may from time to time be in effect or amended and further covenants to comply with the applicable future laws, regulations, published rulings and court decisions as may be necessary to insure that the interest on the Bonds will remain excluded from gross income for federal income tax purposes. Any and all of the officers of the City are hereby authorized and directed to take any and all actions as may be necessary to comply with the covenants herein contained.

The City hereby designates the Bonds as “Qualified Tax Exempt Obligations” as that term is used in Section 265(b)(3)(B) of the Internal Revenue Code.

Section 10. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed to the extent of such conflict.

Section 11. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved May 11, 2021.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

••••

On motion and vote, the meeting adjourned.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk



**COUNTY FILING CERTIFICATE:**

STATE OF IOWA

SS:

COUNTY OF BLACK HAWK

I, the undersigned, County Auditor of the aforementioned County, in the State of Iowa, do hereby certify that on the \_\_\_ day of \_\_\_\_\_, 2021, the City Clerk of the City of Elk Run Heights filed in my office a certified copy of a resolution of such City shown to have been adopted by the City Council and approved by the Mayor thereof on May 11, 2021, entitled: “Resolution authorizing and approving a Loan and Disbursement Agreement, providing for the issuance of \$1,500,000 General Obligation Sewer Improvement Bonds, Series 2021 and providing for the levy of taxes to pay the same,” and that I have duly placed the copy of the resolution on file in my records.

I further certify that the taxes provided for in that resolution will in due time, manner and season be entered on the State and County tax lists of this County for collection in the fiscal year beginning July 1, 2022, and subsequent years as provided in the resolution.

WITNESS MY HAND this \_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
County Auditor

(Hearing – Sewer Revenue)

497186-3

Elk Run Heights, Iowa

May 11, 2021

The City Council of the City of Elk Run Heights, Iowa, met on May 11, 2021, at six o'clock p.m., at the Elk Run Heights City Hall, in the City.

The meeting was called to order by the Mayor, and the roll was called showing the following members of the Council present and absent:

Present: \_\_\_\_\_

Absent: \_\_\_\_\_.

This being the time and place specified for holding the public hearing and taking action on the proposal to enter into a Sewer Revenue Loan and Disbursement Agreement, the City Clerk announced that no written objections had been placed on file. Whereupon, the Mayor called for any written or oral objections, and there being none, the Mayor declared the public hearing closed.

After due consideration and discussion, Council Member \_\_\_\_\_ introduced the following resolution and moved its adoption, seconded by Council Member \_\_\_\_\_. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

Whereupon, the Mayor declared the resolution duly adopted, as follows:



MINUTES OF MEETING TO APPROVE  
CONTRACT AND BONDS

297186-3

Elk Run Heights, Iowa

May 11, 2021

The City Council of the City of Elk Run Heights, Iowa, met at the Elk Run Heights City Hall, Elk Run Heights, Iowa, at six o'clock p.m., on May 11, 2021, pursuant to the rules of the Council.

The meeting was called to order by the Mayor and the roll being called, there were present the following named Council Members:

Present: \_\_\_\_\_

Absent: \_\_\_\_\_.

After due consideration and discussion, Council Member \_\_\_\_\_ introduced and moved the adoption of the resolution next hereinafter set out, the same being a resolution approving an executed contract and performance and/or payment bonds for the Elk Run Heights and Raymond WWTF Project. The motion was seconded by Council Member \_\_\_\_\_ and passed with record vote as follows:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

Thereupon, the resolution was declared adopted, as follows:

RESOLUTION 3075

Resolution approving contract and performance and/or payment bonds for the Elk Run Heights and Raymond WWTF Project

WHEREAS, the City Council of the City of Elk Run Heights, Iowa, has heretofore awarded a contract for the Elk Run Heights and Raymond WWTF Project (the "Project") and fixed the amount of the performance and/or payment bonds to be furnished by such contractor, and instructed and authorized the Mayor and City Clerk to execute the said contract on behalf of the City, subject to the approval of the Council; and

WHEREAS, the said contract has been duly signed by the contractor and by the Mayor and City Clerk, and upon examination by this Council the same appears to be in proper form; and

WHEREAS, the contractor has filed satisfactory performance and/or payment bonds in the required amount;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Elk Run Heights, Iowa, as follows:

Section 1. The aforementioned contract and performance and/or payment bonds are hereby approved and declared to be binding upon the parties thereto.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved May 11, 2021.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

• • • •

There being no further business to come before the meeting, it was upon motion adjourned.

---

Mayor

Attest:

---

City Clerk

**ATTESTATION CERTIFICATE:**

STATE OF IOWA  
COUNTY OF BLACK HAWK                      SS:  
CITY OF ELK RUN HEIGHTS

I, the undersigned, City Clerk of the City of Elk Run Heights, Iowa, hereby certify that the attached is a true, correct and complete copy of the proceedings related to the approval of the executed contract and performance and/or payment bonds for the Elk Run Heights and Raymond WWTF Project, including a true, correct and complete copy of the resolution referred to in such minutes.

WITNESS MY HAND this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
City Clerk

MINUTES FOR ADOPTION OF COMPLIANCE PROCEDURES

497186

Elk Run Heights, Iowa

May 11, 2021

The City Council of the City of Elk Run Heights, Iowa, met on May 11, 2021, at six o'clock p.m. at the Elk Run Heights City Hall, Elk Run Heights, Iowa.

The Mayor presided and the roll was called showing the following members of the City Council present and absent:

Present: \_\_\_\_\_

Absent: \_\_\_\_\_.

Council Member \_\_\_\_\_ introduced the resolution hereinafter next set out and moved its adoption, seconded by Council Member \_\_\_\_\_; and after due consideration thereof by the City Council, the Mayor put the question upon the adoption of the said resolution and the roll being called, the following named Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out:

••••

At the conclusion of the meeting, and upon motion and vote, the City Council adjourned.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

**RESOLUTION 3076**

Resolution Adopting and Approving Tax Compliance Procedures Relating to Tax-Exempt Bonds

**WHEREAS**, pursuant to the laws of the State of Iowa and Section 103 of the Internal Revenue Code, the City of Elk Run Heights, Iowa (the “City”), acting by and through the authority of its City Council, has issued, and likely will issue in the future, tax-exempt municipal bonds, notes or other obligations (the “Tax-Exempt Bonds”); and

**WHEREAS**, the City deems it necessary and desirable to adopt certain procedures and practices to be followed by the City in connection with the issuance of Tax-Exempt Bonds; and

**WHEREAS**, proposed tax compliance procedures are attached hereto as Exhibit A (the “Compliance Procedures”);

**NOW, THEREFORE**, Be It Resolved by the City Council of the City of Elk Run Heights, Iowa, as follows:

Section 1. The Compliance Procedures attached hereto as Exhibit A are hereby adopted and shall be dated as of the date hereof.

Section 2. The City Clerk is hereby authorized and directed to periodically update the Compliance Procedures in accordance with the Internal Revenue Code and supporting Internal Revenue Service Rulings and Regulations, with advice from bond counsel.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved May 11, 2021.

---

Mayor

Attest:

---

City Clerk

**EXHIBIT A**

**TAX COMPLIANCE PROCEDURES  
RELATING TO TAX-EXEMPT BONDS**

**[Insert Compliance Procedures Here]**

**ATTESTATION CERTIFICATE:**

STATE OF IOWA  
COUNTY OF BLACK HAWK  
CITY OF ELK RUN HEIGHTS

SS:

I, the undersigned, City Clerk of the City of Elk Run Heights, Iowa, do hereby certify that attached hereto is a true and correct copy of the proceedings of the City Council relating to the adoption of compliance procedures with regard to the issuance of tax-exempt bonds.

WITNESS MY HAND this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
City Clerk

**City of Elk Run Heights, Iowa  
Tax Compliance Procedures  
Relating to Tax-Exempt Bonds**

**Dated: May 11, 2021**

**I. Purpose:**

*To ensure that interest on tax-exempt bonds, notes or other obligations (the “Bonds”) of the City of Elk Run Heights, Iowa (the “Issuer”) remains excludable from gross income under Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”).*

These written procedures shall be followed by the Issuer in connection with its issuance of Bonds:

**II. Expenditure/Use of Proceeds:**

- A. Expenditure of Bond proceeds will be maintained and/or coordinated with the City Clerk (the “Compliance Officer”) for consistency with the Bond documents, including any applicable resolutions, loan agreements, tax/arbitrage/closing certificates or other operative document (referred to collectively as “Bond Documents”).
- B. The Issuer has separately established procedures for preparation and review of requisitions of Bond proceeds through the accounting system of the Issuer. To such end, the Compliance Officer shall:
  - (i). account and record how the Bond proceeds are spent (including investment earnings and including reimbursement of expenditures made before bond issuance) and maintaining records identifying Bond-financed or refinanced assets (e.g., land, buildings, improvements, facilities, furnishings or equipment) (the “Bond-Financed Property”), including the average economic life of such Bond-Financed Property and allocation of such Bond-Financed Property to private use or other non-qualifying use.
  - (ii). create the required funds/accounts (and any necessary subaccounts) required by the Bond Documents (i.e. sinking funds, debt service funds, debt service reserve funds, project funds, etc.), and if such funds are not required by the applicable Bond Documents, create such funds and accounts, into which proceeds of a Bond issue will be deposited. For all construction projects, a project or construction fund shall be established to track expenditures for the projects. (Referred to herein as the “Project Fund.”) (In the event the Bond Documents require a trustee, paying agent or other entity to create and hold such funds and accounts, the Compliance Officer will monitor such funds and accounts accordingly).

(iii). review and monitor all requisitions, draw schedules, draw requests, invoices and bills for payment from the Project Fund, and determine whether such payments are appropriate and consistent with the Bond Documents and use of the Bond proceeds.

(iv). make and account for all payments from the Project Fund and any other funds created (i.e. sinking funds, debt service funds, debt service reserve funds, etc.).

- C. None of the proceeds of Bonds will be used to reimburse the Issuer for costs of a capital project paid prior to the date of issuance of the Bonds unless the Issuer shall have fully complied with the provisions of Section 1.150-2 of the Treasury Regulations with respect to such reimbursed amounts, and those provisions are summarized in Exhibit 1 hereto.
- D. The Compliance Officer will make a “final allocation” of Bond proceeds to uses not later than 18 months after the in-service date of the Bond-Financed Property (and in any event not later than 5 years and 60 days after the issuance of the Bonds or not later than 60 days after earlier retirement of the Bonds) in a manner consistent with allocations made to determine compliance with arbitrage yield restriction and rebate requirements.
- E. Expenditure of proceeds of Bonds will be measured against the Issuer’s expectation, as set forth in the Bond Documents, to proceed with due diligence to complete the capital project and fully spend the net sale and investment proceeds within three years.
- F. If there are any Bond proceeds remaining other than in a reserve or debt service fund established pursuant to the Bond Documents after completion of the projects, such proceeds shall be applied in a manner consistent with the applicable Bond Documents or pursuant to advice from Bond Counsel/Special Tax Counsel.
- G. In the event that Bond proceeds are to be used to make a grant to an unrelated party, a grant agreement will be reviewed prior to execution for compliance with the Code. Such agreement will be approved by the Issuer’s Attorney or Bond Counsel and the Compliance Officer. The repayment of any portion of a grant by the grantee shall be treated as unspent Bond proceeds.

### **III. Use of Bond-Financed Property:**

- A. Use of Bond-Financed Property when completed and placed in service will be reviewed and continually monitored by the Compliance Officer.
- B. The Compliance Officer shall monitor all private use or private payments with respect to Bond-Financed Property by nongovernmental entities and the use thereof throughout the term of the Bonds to ensure compliance with covenants and restrictions set forth in the applicable Bond Documents relating to the Bonds. Private Use includes but is not limited to leases, research contracts, and use of

Bond-Financed Property by a non-employee, such as third-party contracts concerning use, management or services in the Bond-Financed Property that do not meet the compensation, term and other requirements under Revenue Procedures 17-13. Such agreements will be approved by the Issuer's Attorney and the Compliance Officer, who will be responsible for determining whether the proposed agreement (i) results in private business use of the Bond-Financed Property, and (ii) if applicable, meets the compensation, term and other requirements under Revenue Procedures 17-13, 2007-47, and 2016-44, as amended or superseded (i.e. Management/Service Contract Rules); all upon advice of Bond Counsel, as necessary.

- C. Appropriate department/facility managers shall be advised in writing concerning restrictions on the use of the Bond proceeds and the Bond-Financed Property and instructed to consult with the Compliance Officer and the Issuer's Attorney or Bond Counsel, as appropriate, regarding private use.
- D. Upon issuance of Bonds, there shall be no expectation that the Bond-Financed Property will be sold or otherwise disposed of by the Issuer during the term of the Bonds; and no item of Bond-Financed Property will be sold or transferred by the Issuer while the Bonds are outstanding without approval of the Issuer's Attorney and the Compliance Officer upon advice of Bond Counsel or advance arrangement of a "remedial action" under the applicable Treasury Regulations.
- E. To the extent that the Issuer discovers that any applicable tax restrictions regarding use of Bond proceeds and Bond-Financed Property will or may be violated, the Issuer will consult promptly with Issuer's Counsel/Bond Counsel/Special Tax Counsel to determine a course of action to remediate all nonqualified bonds, if such counsel advises that a "remedial action" is necessary.
- F. The Issuer acknowledges that any sale, transfer, change in use, or change in users of the Bond-Financed Property may require remedial action or resolution pursuant to the IRS Voluntary Closing Agreement Program (or "VCAP") to assist in resolving violations of the federal tax laws applicable to the Bonds.

#### **IV. Investments:**

- A. The Compliance Officer shall manage and supervise the investment of Bond proceeds in compliance with the arbitrage and rebate requirements of the Code and applicable Treasury Regulations.
- B. Guaranteed investment contracts ("GICs") may be purchased only in accordance with the fair market value provisions of applicable Treasury Regulations, including bid requirements and fee limitations. Certificates of deposit may be purchased only according to the fair market value provisions of applicable Treasury Regulations. The Issuer's Counsel/Bond Counsel/Special Tax Counsel will be consulted before purchasing any other, non-marketable securities and before depositing gross

proceeds in any other bank account not explicitly authorized by the Bond Documents.

C. The Compliance Officer will:

- (i) Maintain a procedure for the allocation of proceeds of the Bonds and investment earnings to expenditures, including the reimbursement of pre-issuance expenditures. (See Section I Expenditure/Use of Proceeds and Section II Use of Financed Property, above).
- (ii) Obtain a computation of the Bond yield for each issue of the Bonds from the Issuer's financial advisor, underwriter or other relevant third party and maintain a system for tracking investment earnings.
- (iii) Coordinate with Issuer staff to monitor compliance by departments with the applicable "temporary period" (as defined in the Code and Treasury Regulations) exceptions for the expenditure of proceeds of the Bonds, and provide for yield restriction on the investment of such proceeds if such exceptions are not satisfied.
- (iv) Ensure that investments acquired with proceeds of the Bonds are purchased at fair market value. In determining whether an investment is purchased at fair market value, any applicable Treasury Regulation safe harbor may be used. (See Section IV. B. above).
- (v) Avoid formal or informal creation of funds reasonably expected to be used to pay debt service on the Bonds without determining in advance whether such funds must be invested at a restricted yield.
- (vi) Consult with Bond Counsel/Special Tax Counsel prior to engaging in any post-issuance credit enhancement transactions.
- (vii) Monitor compliance of spending of Bond proceeds with six-month, 18-month or 2-year spending exceptions to the rebate requirement, as applicable.
- (viii) Prepare or cause to be prepared a spending exception report or an arbitrage rebate computation (as applicable) for the Bonds upon final expenditure of the Bond proceeds, other than a reserve fund or debt service fund (i.e. after the project is completed and Bond proceeds allocated to the projects have been spent).
- (ix) Cause rebate payments, if due, to be made with Form 8038-T no later than 60 days after (i) each fifth anniversary of the date of issuance of the Bonds and (ii) the final payment or prepayment of the Bonds. The Compliance Officer shall engage a rebate specialist to assist with its rebate obligations.

- (x) Arrange for timely computation and payment of “yield reduction payments” (as such term is defined in the Code and Treasury Regulations), if applicable.
- (xi) In the case of any issue of refunding Bonds, coordinate with the Issuer’s financial advisor and any escrow agent to arrange for the purchase of the refunding escrow securities, obtain a computation of the yield on such escrow securities and monitor compliance with applicable yield restrictions.

**V. Continuing Disclosure:**

The Compliance Officer shall be responsible for complying with any continuing disclosure agreements/obligations related to any Bond issue, including making required annual filings, reporting material events and coordinating with any dissemination agent.

**VI. Financial & Other Non-Tax Covenants:**

The Compliance Officer shall be responsible for monitoring and complying with financial and other non-tax covenants and requirements in the Bond Documents, including but not limited to covenants and requirements regarding liquidity, debt coverage, incurrence of additional indebtedness, financial reporting, transfer of property, lien restrictions and loan-to-value ratios.

**VII. Record Management and Retention:**

- A. Management and retention of records related to Bond issues will be supervised by the Compliance Officer.
- B. Records for Bonds will be retained for the life of the Bonds, plus any refunding Bonds, plus eleven years (or such longer term as may be required by the state records administrator). [Iowa Code section 372.13(5)(a)] Such records may be in the form of documents or electronic copies of documents, appropriately indexed to specific Bond issues and compliance functions.
- C. Records pertaining to Bond issuance shall include a transcript of documents executed in connection with the issuance of the Bonds and any amendments, and copies of rebate calculations and records of payments, including Forms 8038-T.
- D. Records pertaining to expenditures of Bond proceeds and final allocation of Bond proceeds will include requests for Bond proceeds, construction contracts, purchase orders, invoices, payment records, and trustee/paying agent reports. Such documents will include documents relating to costs reimbursed with Bond proceeds.
- E. Records pertaining to use of Bond-Financed Property shall include all third-party contracts concerning use of the Bond-Financed Property, including (without limitation) leases, use, management or service contracts, and research contracts.

- F. Records pertaining to investments shall include records of purchase and sale of GICs, certificates of deposit and other investments, and records of investment activity sufficient to permit calculation of arbitrage rebate or demonstration that no rebate is due.
- G. Records shall include all documents pertaining to IRS communications regarding the Bonds, including audits and compliance questionnaires.

**VIII. Overall Responsibility:**

- A. Overall administration and coordination of these procedures is the responsibility of the Compliance Officer.
- B. The Compliance Officer shall review compliance with these procedures not less than annually.
- C. The Issuer understands that failure to comply with these policies and procedures could result in the retroactive loss of the exclusion of interest on Bonds from federal gross taxable income.
- D. Any violations or potential violations of federal tax requirements shall promptly be reported to the Compliance Officer, and the Issuer will engage qualified consultants and Bond Counsel to further investigate potential violations or recommend appropriate remedial actions, if necessary.

## **CONDUIT BOND POST ISSUANCE PROCEDURES**

It is the policy of the Issuer that for any conduit bonds (the “Conduit Bonds”) issued on behalf of a conduit borrower (the “Borrower”) the Borrower shall be responsible for and shall establish written procedures in the applicable bond documents for the issuance of such Conduit Bonds (the “Conduit Bond Documents”) to address ongoing compliance with applicable financial and tax requirements, arbitrage/rebate requirements, remedial actions and other applicable post-issuance requirements of federal tax law throughout the term of the Conduit Bonds (collectively, the “Borrower’s Post Issuance Compliance Procedures”).

It is the Issuer’s policy that the Borrower shall be responsible for compliance with all of the following:

**A. Arbitrage Rebate and Yield Requirements**

- (i) determining the likelihood of complying with an arbitrage rebate exemption;
- (ii) if necessary, engaging the services of a rebate service provider;
- (iii) assuring payment of required rebate amounts, if any, no later than 60 days after each 5 year anniversary of the issue date of the Conduit Bonds, and no later than 60 days after the last Conduit Bond of each issue is paid or redeemed; and
- (iv) during the construction period of each capital project financed in whole or in part by Conduit Bonds, monitoring the investment and expenditure of Conduit Bond proceeds and consulting with the rebate service provider to determine compliance with any applicable exceptions from the arbitrage rebate requirements during each 6-month, 18 months or 2 year spending period, as applicable, following the issue date of the Conduit Bonds.

**B. Use of Bond Proceeds and Bond-Financed or Refinanced Assets**

- (i) monitoring the use of Conduit Bond proceeds (including investment earnings and including reimbursement of expenditures made before bond issuance) and the use of Bond-financed or refinanced assets (e.g., facilities, furnishings or equipment) (the “Conduit Bond-Financed Property”) throughout the term of the Conduit Bonds to ensure compliance with covenants and restrictions set forth in the Conduit Bond Documents;
- (ii) maintaining records identifying the Conduit Bond-Financed Property with proceeds of each issue of Conduit Bonds (including investment earnings and including reimbursement of expenditures made before bond issuance), including a final allocation of Conduit Bond proceeds as described below under “Record Keeping Requirements”;
- (iii) consulting with bond counsel and other legal counsel and advisers in the review of any change in use of Conduit Bond-Financed Property to ensure compliance with all covenants and restrictions set forth in the Conduit Bond Documents; and

- (iv) to the extent that the Borrower discovers that any applicable tax restrictions regarding use of Conduit Bond proceeds and Conduit Bond-Financed Property will or may be violated, consulting promptly with bond counsel and other legal counsel and advisers to determine a course of action to remediate all nonqualified bonds, if such counsel advises that a remedial action is necessary.

C. **Record Keeping Requirement**

- (i) retaining copies of the Conduit Bond closing transcript(s) and other relevant documentation delivered to the Borrower at or in connection with closing of the issue of Conduit Bonds;
- (ii) retaining copies of all material documents relating to capital expenditures financed or refinanced by Conduit Bond proceeds, including (without limitation) construction contracts, purchase orders, invoices, trustee requisitions and payment records, as well as documents relating to costs reimbursed with Conduit Bond proceeds and records identifying the Conduit Bond-Financed Property, including a final allocation of Conduit Bond proceeds and the Final Completion Report filed pursuant to the Conduit Bond Documents;
- (iii) retaining copies of all records of investments, investment agreements, arbitrage reports and underlying documents, including trustee statements, in connection with any investment agreements, and copies of all bidding documents, if any; and
- (iv) ensuring the required 8038 forms (including 8038-T forms) are filed on a timely basis.

## EXHIBIT 1

### REIMBURSEMENT RULES SUMMARY

Following is a general summary of the requirements relating to Bonds (or a portion thereof) that are issued to reimburse expenditures that were paid prior to the date of issuance of such Bonds.

Subject to certain exceptions set forth below, the Bond proceeds cannot be used to reimburse expenditures paid more than 60 days prior to the adoption of the declaration of official intent/reimbursement resolution by the Issuer, which must contain:

- a general functional description of the property to which the reimbursement relates or an identification of the fund or account from which the expenditure is to be paid and a general functional description of the purposes of such fund or account; and
- the maximum principal amount of tax-exempt bonds to be issued.

Reimbursement allocations must be made in writing and not later than 18 months after the later of (i) the date on which the original expenditure is paid, or (ii) the date on which the property for which the original expenditure was made is placed in service or abandoned, but in any case not more than three years after the date on which the original expenditure is paid.

There are exceptions to the general 60-day rule described above for “de minimis” amounts (not in excess of the lesser of \$100,000 or 5% of proceeds of the Bonds) and for “preliminary expenditures” (such as architectural, engineering, surveying, soil testing and similar costs and costs of issuance that are incurred prior to acquisition, construction or rehabilitation but not including land acquisition and site preparation), so long as such preliminary expenditures do not exceed 20% of the aggregate issue price.

**NOTE: This is only a summary of current law as of the Date of this Policy, and special rules may also apply. Additionally, the requirements may be amended or revised from time to time. The Issuer should consult with Bond Counsel/Special Tax Counsel, as necessary.**

**ORDINANCE 270**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF  
THE CITY OF ELK RUN HEIGHTS, IOWA, BY AMENDING  
CHAPTER 13.16, WASTEWATER TREATMENT USER CHARGES**

**BE IT ENACTED** By the City Council of Elk Run Heights, Iowa:

**SECTION 1. SECTION(S) MODIFIED.** Chapter 13.16.050 Classifications Established, of the Elk Run Heights Municipal Code of Ordinances is repealed and the following rates adapted in lieu thereof;

A Capital Project fee of \$60.00 per quarter shall be required of any person or business or corporation in addition to the user rates established in Section 13.16.050 of this chapter. The Capital Project Fee shall be deposited in an account for the specific purpose of sewer related capital projects. The \$60.00 Capital Project Fee Charge shall be effective July 1, 2021 for a period not to exceed 10 years.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First Reading: 02/09/2021  
Second Reading: 03/09/2021  
Third Reading:

**ATTEST:**

\_\_\_\_\_  
**Kristi Lundy, Mayor**

\_\_\_\_\_  
**Julie Eastman, City Clerk**

**CERTIFICATE**

I, Julie Eastman, City Clerk of Elk Run Heights, Iowa, do hereby certify that Ordinance 261 was published on the \_\_\_ day of \_\_\_\_\_ 2021

WITNESS my hand and seal of office this — day of \_\_\_\_\_ 2021

\_\_\_\_\_  
**Julie Eastman, City Clerk**

**ORDINANCE 273**

**AN ORDINANCE OF THE CITY OF ELK RUN HEIGHTS, IA, AMENDING CHAPTER 13.24, SANITARY DISPOSAL OF GARBAGE AND REFUSE, SECTION 13.24.160, SCHEDULE OF FEES, RATES AND CHARGES**

**BE IT ENACTED BY the CITY COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IA:**

**SECTION 1. PURPOSE.** The purpose of this Ordinance is to increase the garbage rates and amend the Code of Ordinances in accordance herewith.

**SECTION 2. SECTION MODIFIED.** That Section 13.24.160 Schedule of fees, rates, and charges, is hereby amended to read as follows:

Paragraph A:

For each single-family residence, thirteen dollars and twenty-five cents (\$13.25) per month;

Paragraph B:

For each unit of a two-family dwelling unit, thirteen dollars and twenty-five cents (\$13.25) per month;

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. New rates to go into effect July 1, 2021

First Reading:

Second Reading:

Third Reading:

**ATTEST:**

\_\_\_\_\_  
**Kristi Lundy, Mayor**

\_\_\_\_\_  
**Julie Eastman, City Clerk**

**CERTIFICATE**

I, Julie Eastman, City Clerk of Elk Run Heights, Iowa, do hereby certify that the preceding is true and a complete copy of the Ordinance, as passed and adopted by the City Council of the City of Elk Run Heights, Iowa on this 13<sup>th</sup> day of April 2021

**WITNESS** my hand and seal of office this \_\_\_\_ day of \_\_\_\_\_ 2021

\_\_\_\_\_  
Julie Eastman, City Clerk  
Seal



**Weikert Contracting, Inc.**

34520 175th St.  
Cedar Falls, IA 50613  
(319) 231-8195  
weikertcontracting@gmail.com  
weikertcontracting.com

Estimate

ADDRESS

City of Elk Run Heights  
5042 Lafayette Rd  
Elk Run Heights, IA 50707

ESTIMATE

1013

DATE

04/14/2021

DESCRIPTION

QTY

RATE

AMOUNT

Rout Unsealed Cracks. Clean All Cracks With Compressed Air, Wire Brooms, Fill 17,000 LF Of Cracks With Hot Pour Rubberized Crack Filler. Along City Streets and City Hall Parking Lot

17,500

0.65

11,375.00

Price Includes all labor, equipment, materials and traffic control necessary to rout, clean and fill up to footage amount quoted (17,500lf) of cracks.

TOTAL

**\$11,375.00**

Accepted By

Accepted Date



1007 1st Ave. NW • PO Box 355  
 Farley, IA 52046  
 (563) 744-3422 Fax (563) 744-3146  
 Fed ID # 42-1463491  
 office@kluesnerconstruction.com

# PROPOSAL

DATE	ESTIMATE #
4/6/2021	20354

NAME / ADDRESS	CELL NUMBER	FAX NUMBER	PHONE NUMBER
CITY OF ELK RUN HTS ATTN: TOM - STREET SUPER 5042 LAFAYETTE RD ELK RUN HTS, IA 50707	TOM 319-493-1055		319-232-0020
	LOCATION		

DESCRIPTION	TOTAL
CRACKS AND JOINT SEALING OF YOUR CITY STREETS • ROUT CRACKS AS NEEDED • CLEAN CRACKS AND JOINT WITH COMPRESSED AIR • SEAL CRACKS AND JOINTS WITH D-3405 HOT APPLIED RUBBERIZED SEALANT • PREVIOUSLY SEALED CRACKS WILL BE RESEALED AS NEEDED  THE PRICE WILL BE \$0.68 PER LINEAR FOOT	
CITY HALL PARKING LOT FROM LAFAYETTE TO DUMPSTERS APPROXIMATELY: 1,212 LINEAR FEET	824.16
LAFAYETTE FROM WEST CITY LIMITS BY BRIDGE TO CONCRETE CUL-DE-SAC APPROXIMATELY: 6,564 LINEAR FEET	4,463.52
GILBERTVILLE ROAD FROM DUBUQUE TO LAFAYETTE APPROXIMATELY: 988 LINEAR FEET	671.84
GILBERTVILLE ROAD FROM LAFAYETTE TO CONCRETE HOUSE #707 APPROXIMATELY: 2,876 LINEAR FEET	1,955.68
GRAY STREET FROM GILBERTVILLE ROAD TO CONCRETE HOUSE #166 APPROXIMATELY: 792 LINEAR FEET	538.56
GRAY STREET FROM HOUSE #166 TO CUL-DE-SAC JOINTS - APPROXIMATELY: 4,672 LINEAR FEET RANDOMS - APPROXIMATELY: 555 LINEAR FEET	3,176.96 377.40
JOHN'S DRIVE FROM GRAY STREET TO NORTH END APPROXIMATELY: 720 LINEAR FEET	489.60
SUTTON AVE FROM LAFAYETTE TO OLDER ASPHALT APPROXIMATELY: 768 LINEAR FEET	522.24
**THE REMAINING AREA ON THIS STREET IS BEYOND CRACK SEALING**	
LAFAYETTE DRIVE FROM CONCRETE CUL-DE-SAC TO PRIVATE DRIVE	
WE PROPOSE TO FURNISH MATERIAL AND LABOR - COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS. SIGN:	<b>TOTAL</b>

SIGNATURE



1007 1st Ave. NW • PO Box 355  
 Farley, IA 52046  
 (563) 744-3422 Fax (563) 744-3146  
 Fed ID # 42-1463491  
 office@kluesnerconstruction.com

# PROPOSAL

DATE	ESTIMATE #
4/6/2021	20354

NAME / ADDRESS	CELL NUMBER	FAX NUMBER	PHONE NUMBER
CITY OF ELK RUN HTS ATTN: TOM - STREET SUPER 5042 LAFAYETTE RD ELK RUN HTS, IA 50707	TOM 319-493-1055		319-232-0020
	LOCATION		

DESCRIPTION	TOTAL
CUL-DE-SAC IS CONCRETE	
JOINTS - APPROXIMATELY: 927 LINEAR FEET	630.36
RANDOMS - APPROXIMATELY: 75 LINEAR FEET	51.00
ASPHALT AREA	
CRACKS - APPROXIMATELY: 287 LINEAR FEET	195.16
<p>*NOTE:            ALL MEASUREMENTS ARE APPROXIMATE. AN ACCURATE MEASUREMENT WILL BE MADE ON COMPLETED WORK.</p> <p>WE WILL DO ANY AMOUNT THAT WORKS WITHIN THE CITY'S BUDGET</p>	

WE PROPOSE TO FURNISH MATERIAL AND LABOR - COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS. SIGN: <i>Brad A Brownell</i>	<b>TOTAL</b> \$13,896.48
---	--------------------------

PAYMENT DUE UPON COMPLETION OF THE WORK. PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN \_\_\_\_ DAYS.

SIGNATURE *Kristo Lundy* ...

## Julie Eastman

---

**From:** James Mether <J.Mether@outlook.com>  
**Sent:** Monday, May 3, 2021 5:11 PM  
**To:** Julie Eastman  
**Subject:** Agenda item for this months council meetings  
**Attachments:** thumbnail\_IMG\_1795.jpg; thumbnail\_IMG\_1640.jpg

Hi Julie, I would like to add an item to this month's meeting agenda. As I mentioned my storage unit sits right behind the road ranger truck stop. Semi-Trucks continue to use my drive as a turn around and ultimately damage my drive or even get stuck. I think it may be because of the "TURN AROUND 1000 FEET AHEAD" sign right when you turn on to Gilbertville Rd. I was wondering if it is possible to put up another "turn around ahead" sign right on the back side of the "No Passing" sign directly across from my driveway? I would even pay for the sign if considered. Let me know if you have any questions feel free to shoot me an email back or can give my cell a call. Below is the approx. location of signs. Red X is where todays turn around sign is located. The blue X is the no passing sign I would like to add a additional turn around sign to.

Thanks Jamie Mether  
319-252-0162



Thanks Jamie



**TURN  
AROUND  
1000 FEET  
AHEAD**



Gilbertville Rd

Gilbertville Rd

Iowa Storage Solutions





## Julie Eastman

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**From:** Johnson, Luke (MidAmerican) <Luke.Johnson@midamerican.com>  
**Sent:** Wednesday, May 5, 2021 11:41 AM  
**To:** Julie Eastman  
**Subject:** Street light proposal  
**Attachments:** Work Map 2889129-1Copy(1) of 11x17\_L\_mec\_border.pdf

Good morning,

I have worked up a price and attached a map for the proposed street light on Lafayette Rd. The price to install the new pole would be \$912.29. The installation of the light and Qty. 1 span of wire is free with the rental of the light.

The light does not have to go exactly where I have it on the map, it could be shifted. Once a location has been agreed on, I would like to meet someone from the city onsite to stake the location and make sure it will work for us.

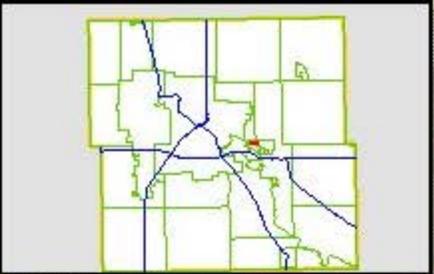
Let me know if you have any questions.

Good luck,

**Luke Johnson**

Electric Distribution Tech II  
MidAmerican Energy Waterloo, IA  
O: 319-291-4676  
C: 319-427-4275





LAFAYETTE RD.



59

70

80

80

174.24

80

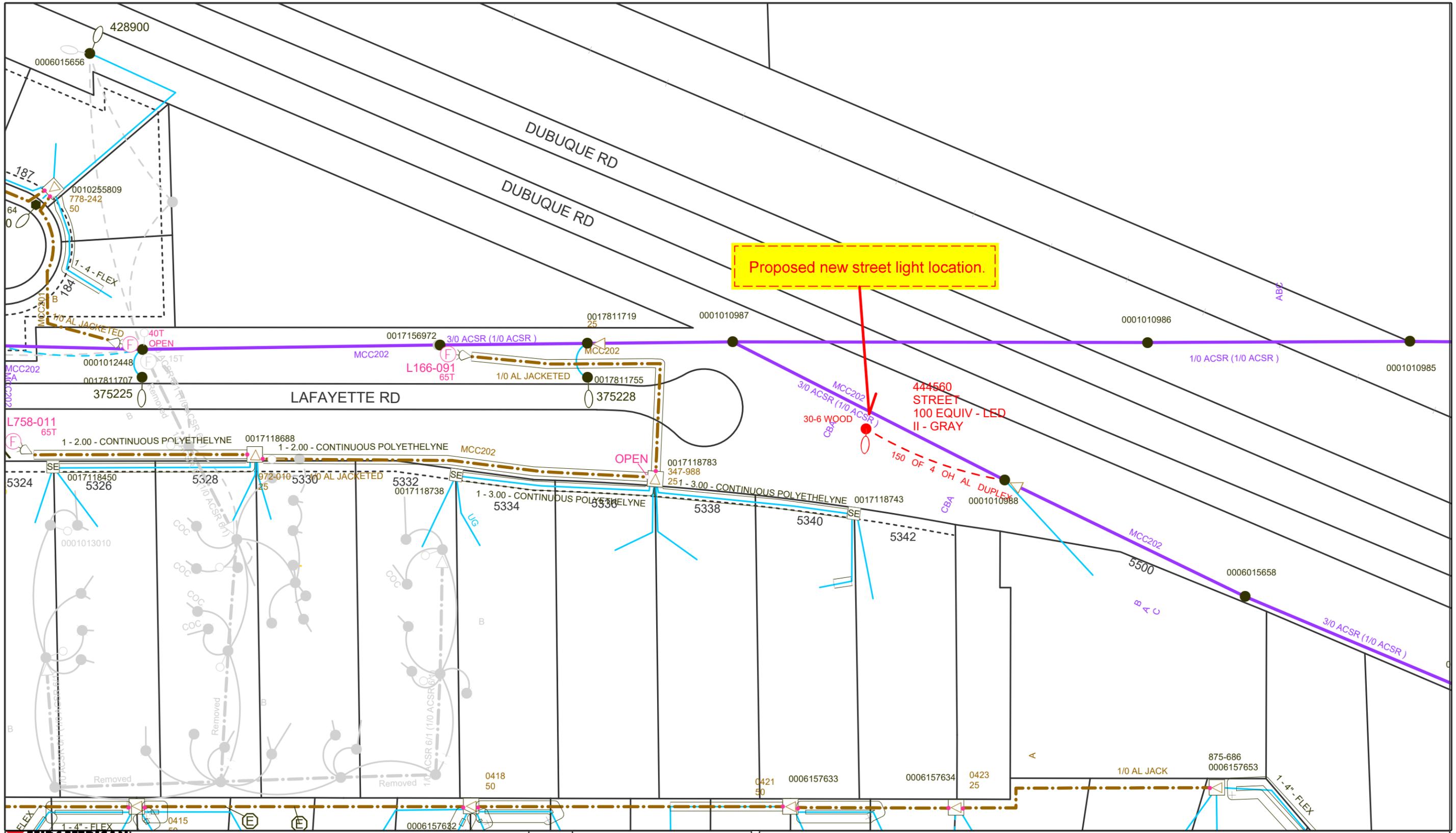
40

10

375.4

181.5





Proposed new street light location.

444560 STREET  
100 EQUIV - LED  
II - GRAY



Cust: CITY OF ELK RUN HEIGHTS  
Addr: 5340 Lafayette  
City: WT03-WATERLOO AREA 03

Crew HQ: WAT  
Job Desc: Elk Run, Estt, (Newbus), Price to install new street light.

X = #MapFrame1.SDO\_Mapping#DO\_Y1 Message

WMS\_REV:2889129-1  
Date: 5/5/2021  
Scale: 1 IN = X FT  
Designer: JOHNSON,LUKE R

DISCLAIMER OF LIABILITY  
NOTE: This drawing reflects facilities in place at the time of its preparation and is subject to change at any time. For current facility information, please contact MidAmerican Energy Company. Further, MidAmerican Energy Company disclaims all liability and responsibility for all claims and damages including but not limited to, personal injury, death and property damage, resulting from any authorized or unauthorized use of, or reliance upon, this drawing for any purpose.

# Dead Trees

Elk Run has a problem with many dead trees in our community. Most of them are Ash Trees, which is from the Ash Boar that has decimated them. My wife and I drove around and counted roughly 115 dead trees.

The City has taken care of most of the dead trees on city property, now we need to look at options for our citizens.

First and foremost is our citizens safety. Dead trees can be very deadly. As they continue to decay away, there is the possibility of the tree itself, or dead branches falling on top of someone. Specially our "Little" people, our children!

Some information you as a citizen need to know. If we have a dead tree or trees on our property, it is are responsibility to have it taken down. If a dead tree or limb from a tree on your property falls on a neighbor's property or home, it is your responsibility to pay for their damages. Worse yet, this can result in negligence on your part, and result in a law suit if someone is hurt by your falling tree or tree limb.

This is different from a live tree that comes down during a storm and would happen to fall on a neighbor's property. This would be considered an "Act of God" incident, and it would be your neighbor's responsibility to take care of the tree.

I have contacted three different Tree Service Company seeing to see what we as a community can do. They all three have said they would look at our situation and give suggestions/alternatives on how we can prevent loss of property, or worse yet someone getting hurt or killed.

Schaefer Tree & Stump  
Planetary Tree Service (Drew Collins)  
Steimel Tree Service

My wife contacted the DNR to see where we could look for help as a community to possibly get assistance for residents if having our dead trees removed. That person has emailed our State Urban Forestry Coordinator, Emma Hanigan and she will be in touch to hopefully lead us in the right direction.

I just wanted to get our Residents thinking about this now so we can start looking at solutions.

Thanks,  
Dale