

Agenda
City of Elk Run Heights
Regular Council Meeting
April 13, 2021 - 6:00 p.m.
Located at Eddis Winstead Council Chambers

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approval of the April 13, 2021 Agenda
5. Presentation from Chris McKee with Midwest Assistance Program discussing water and sewer rate analysis
6. Approval of Consent Agenda - All items listed on the consent agenda will be enacted by one motion. *There will be no separate discussion unless a request is made prior to the time the council votes on the motion.*
 - a. Approve the March 9, 2021 regular meeting minutes and March 30, 2021 special meeting minutes
 - b. City Clerk's Reports as of March 31, 2021: Budget Report, Treasurer's Report, and Investment Report
 - c. Approval of Building Inspection, Library, PeopleService Sewer/Water, and Police reports
 - d. Liquor License Ownership Change:
 - i. Casey's General Store #3041 – LE0003086
 - e. Liquor License Renewal:
 - ii. Casey's General Store #3041 – LE0003086 – Effective 05/31/2021
7. Approval of the Resolution Calendar – All items listed under the Resolution Calendar will be enacted by one vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.
 - a. Resolution 3065 authorizing the payment of bills and transfers
 - b. Resolution 3066 setting the date of Public Hearing for the FY21 Budget Amendments for May 11, 2021
8. Public hearing on proposed plans, specifications, form of contract and estimate of cost for the Elk Run Heights and Raymond WWTF Project
9. Resolution 3067 finally approving and confirming plans, specifications, form of contract and estimate of cost for the Elk Run Heights and Raymond WWTF Project
10. Consideration of bids for the Elk Run Heights and Raymond WWTF Project
11. Resolution 3068 awarding a contract for the Elk Run Heights and Raymond WWTF Project
12. Resolution 3069 to fix a date for a public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder
13. Motion to approve Ordinance 270 Amending the Code of Ordinances of The City of Elk Run Heights, Iowa, by amending chapter 13.16, wastewater treatment user charge, third reading
14. Ordinance 271 granting to MidAmerican Energy Company, its successors and assigns, the right and non-exclusive franchise to acquire, construct, erect, maintain and operate in the city of Elk Run Heights, Iowa,

an electric system, and communications facilities and to furnish and sell electric energy to the city and its inhabitants and authorizing the city to collect franchise fees for a period of 25 years, second reading

15. Motion to suspend the rules requiring the 3rd reading and place on file final adoption of Ordinance 271
16. Motion to adopt Ordinance 271
17. Ordinance 272 granting to MidAmerican Energy Company, its successors and assigns, the right and non-exclusive franchise to acquire, construct, erect, maintain and operate in the city of Elk Run Heights, Iowa, a natural gas system and to furnish and sell natural gas to the city and its inhabitants and authorizing the city to collect franchise fees for a period of 25 years, second reading
18. Motion to suspend the rules requiring the 3rd reading and place on file final adoption of Ordinance 272
19. Motion to adopt Ordinance 272
20. Ordinance 273 an ordinance of the City of Elk Run Heights, IA, amending chapter 13.24, sanitary disposal of garbage and refuse, section 13.24.160, schedule of fees, rates, and charges to \$13.25 per month, first reading
21. Request from PeopleService to have lift station maintenance and repairs done to the Sutton Ave. lift station in an amount not to exceed \$24,583.00 by Dependable Maintenance Systems of Clinton, Iowa, to be billed in FY22
22. Request from Garnet Philo to discuss the light pole located on his property, but in City easement area, that he has been providing electricity to for a number of years
23. Request from David Hawley for community room rental refund of \$70.00 due to weather preventing the use of the room for 2 of the days it was reserved
24. Request from Reverend Jason Minikus of Faith Assembly of God Church to have a local walk-a-thon fundraiser for the "End-It" movement on June 19th, 2021 and the approval of the 3 routes
25. Set the date for City-wide Garage Sale for June 4th, 5th, and 6th
26. Public discussion: Non-agenda items - *Please limit the time used to no more than three minutes to present your remarks in order to allow others the opportunity to speak. The Order of Business is at the discretion of the Mayor.*
27. Mayors/Council/Engineer Reports
28. Adjournment

City of Elk Run Heights
Regular Council Meeting
Located at Eddis Winstead Council Chambers
March 9, 2021 - 6:00 p.m.

Mayor Lundy called the meeting to order at 6:00 pm. All present recited the Pledge of Allegiance. Roll call of Council Members: Present—Smock, Ratchford, Wilson, Bass, and Sallis. Quorum present.

Ratchford/Smock to approve of the March 9, 2021 Agenda. Ayes-Five. Motion carried.

Ratchford/Bass to approve the Consent Agenda: A. February 9, 2021 regular meeting minutes, February 16, 2021 special meeting minutes, and February 22, 2021 special meeting minutes. B. City Clerk's Reports as of February 28, 2021: Budget Report, Treasurer's Report, Investment Report. C. Approval of Building Inspection, Library, PeopleService Sewer/Water, and Police reports. Roll call vote: Ayes-Five.

Ratchford/Sallis to approve the Resolution Calendar: a. Resolution 3058 authorizing the payment of bills and transfers b. Resolution 3059 Year End Transfers c. Resolution 3060 to provide for a notice of hearing on proposed plans, specifications, form of contract and estimate of cost for the Elk Run Heights and Raymond WWTP Project, and the taking of bids therefor for April 13, 2021 d. Resolution 3061 Personnel Policy by amending Section H "Paid Time Off", Section G.1 "Miscellaneous Leaves", and Section L.5 "Pay and Compensation" e. Resolution 3062 declaring a surplus of funds in the Water Fund and approving the transfer of \$15,000 to the Garbage/Landfill Fund to cover a deficit. Councilor Bass asked about Resolution 3059 and why there is money leaving the Wastewater Treatment Plant Fund and going into the Sewer and General Funds. City Clerk Eastman explained the Sewer Fund has been in a deficit for several years, but it was not obvious because the Capital Project Fee was accumulating in that fund. Therefore, when the CP funds were transferred to their own fund it was shown there has been a large deficit. Eastman stated the General Fund needs to have the reserves built back up. Councilor Ratchford asked if this will result in a rate increase for the sewer bills, Mayor Lundy responded yes. Ratchford asked how much we are looking at for an increase. Eastman explained there has not been a rate increase since 2014, which technically did not cover the expenditures for that year. By calculating the expenses budgeted for FY22 and adding the required reserve there is a total of \$351,051.30, divided by 12 months, and an estimated 496 accounts, there should be an increase of \$58.99 per month to cover all budgeted expenses and required reserve amounts. Following discussion of the increase Eastman explained there is currently a survey being done on the water and sewer usage and possibly Midwest Assistance Program will have some alternative idea's on how to make this transition. After discussion it was decided to have an additional meeting on March 30, 2021 to discuss the rates. Roll call vote: Five.

Ratchford/Smock to open Public Hearing for the Fiscal Year 2021/2022 Budget at 6:22 p.m. Ayes-Five. Motion carried. Proof of publication is on file and there were no public comments. Councilor Bass mentioned there are more expenditures than revenue. Councilor Smock responded this is due to the fund balances that have been building for several years. Bass stated there are still transfers being done for projects coming up and there obviously is not enough funds to be doing so because there is money being transferred back into those accounts from the Wastewater Treatment Plant Fund. Mayor Lundy stated once the budget was done there was a total reserve of over 1 million. Ratchford/Wilson to close Public Hearing at 6:25 p.m. Ayes-Five. Motioned carried.

Ratchford/Wilson to approve Resolution 3063 approving and adopting the Fiscal year 2021/2022 Budget. Roll call vote: Ayes-Four. Nay-Bass.

Ratchford/Bass to open Public Hearing for the Revenue Purpose Statement for expenditure of franchise fees revenue from proposed electric and natural gas franchise agreements at 6:26 p.m. Ayes-Five. Motion carried. Proof of publication is on file and there were no public comments. Ratchford/Bass to close Public Hearing at 6:27. Ayes-Five. Motion carried.

Smock/Ratchford to approve Resolution 3064 approving the Revenue Purpose Statement for expenditure of franchise fees revenue from proposed electric and natural gas franchise agreements. Roll call vote: Ayes-Five.

Ratchford/Bass to approve second reading of Ordinance 270 Amending the Code of Ordinances of the City of Elk Run Heights, Iowa, by amending chapter 13.16, wastewater treatment user charges, second reading. Roll call vote: Ayes-Five.

Ratchford/Wilson to open Public Hearing for the proposal to renew for a twenty-five (25) year period a non-exclusive electric and gas supply, operation, and maintenance franchise with MidAmerican Energy Company, which may include franchise fees at 6:28 p.m. Ayes-Five. Motion carried. Proof of publication is on file and there were no public comments. Ratchford/Bass to close Public Hearing at 6:29 p.m. Ayes-Five. Motion carried.

Wilson/Ratchford to approve first reading of Ordinance 271 granting to MidAmerican Energy Company, its successors and assigns, the right and non-exclusive franchise to acquire, construct, erect, maintain and operate in the city of Elk Run Heights, Iowa, an electric system, and communications facilities and to furnish and sell electric energy to the city and its inhabitants and authorizing the city to collect franchise fees for a period of 25 years. Roll call vote: Ayes-Five.

Ratchford/Bass to approve first reading of Ordinance 272 granting to MidAmerican Energy Company, its successors and assigns, the right and non-exclusive franchise to acquire, construct, erect, maintain and operate in the city of Elk Run Heights, Iowa, a natural gas system and to furnish and sell natural gas to the city and its inhabitants and authorizing the city to collect franchise fees for a period of 25 years. Roll call vote: Ayes-Five.

Ratchford/Smock to approve the Job Description for the Public Works/Code Enforcement/Building Inspector position. City Clerk Eastman stated the only change was adding the section stating testing must be completed within 2 years of the hire date. Ayes-Five. Motion carried.

Set posting and closing dates for Public Works/Code Enforcement/Building Inspector position. After discussion it was agreed to post from April 1st through the 30th on our website, Facebook, Craigslist, the Courier, and with the League of Cities.

Public discussion: Non-agenda items: Travis Rodden from Elk Run Street voiced his concerns of the rate increases.

Mayors/Council/Engineer Reports: Councilor Ratchford stated he has received a complaint of parking in grass and would like a letter sent out. Mayor Lundy informed Councilor of a letter received from Iowa League of Cities offering a program to the residents educating them about service line responsibilities and provide optional protection from unanticipated service line repair costs. Council discussed and found this to be a good option and we should spread the word through the website and Facebook. Lundy then presented a contract received from PeopleService for a mutual aide agreement for natural disaster assistance. City Attorney Prendergast stated she would review the contract and inform council exactly what is being presented. Lundy then informed she had spoken with Paster Jason Minikus with Faith Assembly Church; they will be doing a walk-through Elk Run Heights in May for the "End It" Movement for the prevention of human trafficking and slavery. Councilor Smock informed Council that City Clerk Eastman received her Clerk Certification. Councilor Bass asked Eastman about the sump pump inspections. She responded there will be final notices sent out to the remainder of residents who have not completed the inspection, but in the meantime the letters will be sent out to the next group soon. Eastman added it is her intention to have all the inspections done by midsummer. Councilor Wilson informed Council the City may have to opportunity to purchase the Elk Run Heights Preschool from Waterloo Schools.

Ratchford/Wilson to adjourn at 7:02 p.m. Ayes-Five. Motion carried.

Attest:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

City of Elk Run Heights
Regular Council Meeting
Located at Eddis Winstead Council Chambers
March 30, 2021 - 6:00 p.m.

Mayor Lundy called the meeting to order at 6:00 pm. All present recited the Pledge of Allegiance. Roll call of Council Members: Present–Ratchford, Wilson, Bass, Sallis, and Smock. Quorum present.

Wilson/Ratchford to approve of the March 30, 2021 Agenda. Ayes-Five. Motion carried.

Discussion: Sewer and Garbage rate increases: City Clerk Eastman began with the garbage rate increase stating this fund has been in a deficit for many years and needs to be raised to cover the expenses. Eastman explained by taking the budgeted amount expended verses the budgeted amount received and there was a difference of (\$2,063.00) plus the required reserve amount of \$8,000.00 equaling a shortage of (\$10,063.00). By dividing this amount by 12 and then dividing it by the number of billed residences of 476 there will be an increase of \$1.77 per month; thus, raising the rate from \$11.48 per month to \$13.25 per month. Mayor Lundy verified with Eastman there was funds transferred for this fiscal year to cover any deficits. Eastman stated yes.

Mayor Lundy mentioned the Rescue Act and the potential of receiving funds. Council spoke of potential uses of the monies mentioning possibly putting toward the deficit in the sewer fund. City Clerk Eastman stated the way the Act read to her was that the funds needed to be applied to the infrastructure of the water, sewer or broadband and not just to cover over expenditures. Councilor Ratchford disagreed and added it would be beneficial to the residents to add the funds to the Sewer Fund, which could possibly prevent an increase in rates. Eastman stated it could possibly hold off a rate increase for a year or two, but it would still need to be done. Ratchford responded by doing this they may only have to raise the rates half the amount this year and the other half next year. Councilor Wilson countered by stating that could confuse the residents more. Wilson added there should be something in the upcoming newsletter to give everyone advanced notice of the rate increases and why. Councilor Smock pointed out the utility funds are all supposed to be self-funded. Which means they are supported by the utility payments and as of date they are not. Eastman added it is recommended to have a 3% increase yearly.

As conversations continued it was agreed the rates should only be based off of the fixed expenses, and this could possibly make a difference in the rate increase as well. City Clerk Eastman was asked to provide Council with the exact amount budgeted in FY22 for projects. In addition, Eastman stated there will be a presentation at the next meeting from an associate at Midwest Assistance Program to go over the results of a rate study done on the water and sewer accounts. At that time there will be options provided for rate increases and billing possibilities. The option of billing monthly was discussed as an option to break up the payments to possibly make the transition easier for some residents. Mayor Lundy stated this would help get us the funds sooner, helping keep accounts balanced more accurately.

Ratchford/Wilson to adjourn at 6:45 p.m. Ayes-Five. Motion carried.

Attest:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

PCT OF FISCAL YTD 75.0%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|----------------|------------------------------|-----------------|----------------|----------------|---------------------|------------|
| 001-110-6413 | EVANSDALE POLICE DEPARTMENT | 48,123.00 | .00 | 36,092.25 | 75.00 | 12,030.75 |
| | POLICE TOTAL | 48,123.00 | .00 | 36,092.25 | 75.00 | 12,030.75 |
| 001-130-6413 | BH CO EMERGENCY MGMT/NIRG | 2,200.00 | .00 | 2,075.65 | 94.35 | 124.35 |
| | EMERGENCY MANAGEMENT TOTAL | 2,200.00 | .00 | 2,075.65 | 94.35 | 124.35 |
| 001-150-6499 | FIRE CONTRACT | 39,000.00 | .00 | 28,332.72 | 72.65 | 10,667.28 |
| | FIRE TOTAL | 39,000.00 | .00 | 28,332.72 | 72.65 | 10,667.28 |
| 001-170-6010 | WAGES - BUILDING INSPECTOR | 12,750.00 | 380.26 | 10,425.61 | 81.77 | 2,324.39 |
| 001-170-6110 | FICA - BUILDING INSPECTIONS | 975.00 | 29.09 | 797.55 | 81.80 | 177.45 |
| 001-170-6130 | IPERS - BUILDING INSPECTIONS | 1,210.00 | 35.90 | 984.18 | 81.34 | 225.82 |
| 001-170-6150 | GROUP INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 001-170-6151 | VISION INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 001-170-6155 | LIFE INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 001-170-6160 | WORKER'S COMP | .00 | .00 | .00 | .00 | .00 |
| 001-170-6170 | UNEMPLOYMENT COMPENSATION | .00 | .00 | .00 | .00 | .00 |
| | BUILDING INSPECTIONS TOTAL | 14,935.00 | 445.25 | 12,207.34 | 81.74 | 2,727.66 |
| 001-190-6413 | HUMANE SOCIETY | .00 | .00 | .00 | .00 | .00 |
| 001-190-6499 | OTHER CONTRACTUAL SERV | 2,284.00 | .00 | 2,981.67 | 130.55 | 697.67- |
| 001-190-6507 | OPERATING SUPPLIES | 75.00 | .00 | 64.50 | 86.00 | 10.50 |
| | ANIMAL CONTROL TOTAL | 2,359.00 | .00 | 3,046.17 | 129.13 | 687.17- |
| 001-199-6371 | SENTRY LIGHTS | 1,300.00 | 108.50 | 1,111.16 | 85.47 | 188.84 |
| | OTHER PUBLIC SAFETY TOTAL | 1,300.00 | 108.50 | 1,111.16 | 85.47 | 188.84 |
| 001-299-6710 | CAP OUTLAY - VEHICLES | .00 | .00 | .00 | .00 | .00 |
| | OTHER PUBLIC WORKS TOTAL | .00 | .00 | .00 | .00 | .00 |
| 001-410-6413 | LIBRARY CONTRACT | 11,420.00 | .00 | 5,328.09 | 46.66 | 6,091.91 |
| | LIBRARY TOTAL | 11,420.00 | .00 | 5,328.09 | 46.66 | 6,091.91 |
| 001-430-6010 | WAGES - PARKS - FT | 14,500.00 | 1,289.27 | 12,472.96 | 86.02 | 2,027.04 |
| 001-430-6020 | WAGES - PARKS | .00 | .00 | .00 | .00 | .00 |
| 001-430-6021 | WAGES - PARKS - PT | 4,200.00 | .00 | 987.48 | 23.51 | 3,212.52 |
| 001-430-6110 | FICA - PARKS | 1,430.00 | 96.49 | 988.36 | 69.12 | 441.64 |
| 001-430-6130 | IPERS - PARKS | 1,800.00 | 121.70 | 1,243.42 | 69.08 | 556.58 |
| 001-430-6150 | GROUP INSURANCE | 4,200.00 | 392.99 | 3,694.14 | 87.96 | 505.86 |
| 001-430-6151 | VISION INSURANCE | 35.00 | 3.30 | 38.46 | 109.89 | 3.46- |
| 001-430-6155 | LIFE INSURANCE | 100.00 | .00 | 8.63 | 8.63 | 91.37 |
| 001-430-6160 | WORKER'S COMP | .00 | .00 | .00 | .00 | .00 |
| 001-430-6170 | UNEMPLOYMENT COMPENSATION | .00 | .00 | .00 | .00 | .00 |

BUDGET REPORT
CALENDAR 3/2021, FISCAL 9/2021

PCT OF FISCAL YTD 75.0%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|----------------|-------------------------------|--------------|-------------|-------------|------------------|------------|
| 001-430-6310 | BLDNG/GROUNDS MAINT & REPAIR | .00 | .00 | 475.00 | .00 | 475.00- |
| 001-430-6331 | FUEL AND OIL | .00 | .00 | .00 | .00 | .00 |
| 001-430-6499 | OTHER CONTRACTUAL SERV | .00 | .00 | 1.00 | .00 | 1.00- |
| 001-430-6505 | PARK EQUIPMENT | .00 | .00 | .00 | .00 | .00 |
| 001-430-6507 | OPERATING SUPPLIES | 5,000.00 | .00 | 1,121.76 | 22.44 | 3,878.24 |
| 001-430-6599 | OTHER SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 001-430-6723 | CAP OUTLAY-HEAVY EQUIP | .00 | 1,215.14 | 1,215.14 | .00 | 1,215.14- |
| | PARKS TOTAL | 31,265.00 | 3,118.89 | 22,246.35 | 71.15 | 9,018.65 |
| 001-460-6310 | COMM RM REPAIR/MAINT | 2,100.00 | 137.73 | 1,485.79 | 70.75 | 614.21 |
| 001-460-6371 | UTILITIES | .00 | 68.92 | 262.20 | .00 | 262.20- |
| | COMMUNITY CTR/ZOO/MARINA TOTA | 2,100.00 | 206.65 | 1,747.99 | 83.24 | 352.01 |
| 001-499-6599 | MISC EXPENSE - CELEBRATION | 5,000.00 | .00 | .00 | .00 | 5,000.00 |
| | OTHER CULTURE/RECREATION TOTA | 5,000.00 | .00 | .00 | .00 | 5,000.00 |
| 001-510-6413 | PARTNER IN EDUCATION | 500.00 | .00 | .00 | .00 | 500.00 |
| 001-510-6490 | CHRISTMAS DECORATIONS | 1,500.00 | .00 | 427.67 | 28.51 | 1,072.33 |
| 001-510-6599 | TREES FOREVER | .00 | .00 | .00 | .00 | .00 |
| | COMMUNITY BEAUTIFICATION TOTA | 2,000.00 | .00 | 427.67 | 21.38 | 1,572.33 |
| 001-540-6490 | COMP PLAN | .00 | .00 | .00 | .00 | .00 |
| | PLANNING & ZONING TOTAL | .00 | .00 | .00 | .00 | .00 |
| 001-610-6010 | WAGES - MAYOR/COUNCIL | 10,200.00 | .00 | 7,125.00 | 69.85 | 3,075.00 |
| 001-610-6110 | FICA - MAYOR/COUNCIL | 790.00 | .00 | 390.08 | 49.38 | 399.92 |
| 001-610-6130 | IPERS - MAYOR/COUNCIL | 472.00 | .00 | 236.00 | 50.00 | 236.00 |
| 001-610-6150 | GROUP INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 001-610-6151 | VISION INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 001-610-6160 | WORKER'S COMP | .00 | .00 | .00 | .00 | .00 |
| 001-610-6170 | UNEMPLOYMENT COMPENSATION | .00 | .00 | .00 | .00 | .00 |
| 001-610-6240 | MEETING/CONFERENCES | .00 | .00 | .00 | .00 | .00 |
| 001-610-6373 | TELEPHONE/COMMUNICATIONS | .00 | 40.00 | 160.00 | .00 | 160.00- |
| | MAYOR/COUNCIL/CITY MGR TOTAL | 11,462.00 | 40.00 | 7,911.08 | 69.02 | 3,550.92 |
| 001-620-6010 | WAGES - CLERK | 40,860.00 | 3,629.17 | 32,521.23 | 79.59 | 8,338.77 |
| 001-620-6020 | WAGES - DEPUTY CLERK | 8,000.00 | .00 | 4,736.38 | 59.20 | 3,263.62 |
| 001-620-6110 | FICA - CLERK | 3,750.00 | 277.63 | 2,994.68 | 79.86 | 755.32 |
| 001-620-6130 | IPERS - CLERK | 4,620.00 | 342.59 | 3,695.32 | 79.99 | 924.68 |
| 001-620-6150 | GROUP INSURANCE | 15,000.00 | 560.36 | 2,762.18 | 18.41 | 12,237.82 |
| 001-620-6151 | VISION INSURANCE | 150.00 | 18.07 | 217.55 | 145.03 | 67.55- |
| 001-620-6160 | WORKER'S COMP | .00 | .00 | .00 | .00 | .00 |
| 001-620-6170 | UNEMPLOYMENT COMPENSATION | .00 | .00 | .00 | .00 | .00 |
| 001-620-6210 | DUES | .00 | .00 | .00 | .00 | .00 |
| 001-620-6230 | TRAINING | .00 | .00 | 150.00 | .00 | 150.00- |

PCT OF FISCAL YTD 75.0%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|----------------|-------------------------------|-----------------|----------------|----------------|---------------------|------------|
| 001-620-6240 | TRAVEL EXPENSE | .00 | .00 | 539.58 | .00 | 539.58- |
| 001-620-6373 | TELEPHONE/COMMUNICATIONS | .00 | 40.00 | 160.00 | .00 | 160.00- |
| 001-620-6499 | OTHER CONTRACTUAL SERV | .00 | .00 | .00 | .00 | .00 |
| 001-620-6505 | OTHER EQUIPMENT | .00 | .00 | .00 | .00 | .00 |
| 001-620-6506 | OFFICE SUPPLIES | .00 | 27.98 | 27.98 | .00 | 27.98- |
| 001-620-6507 | OPERATING SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 001-620-6508 | POSTAGE | .00 | .00 | .00 | .00 | .00 |
| | CLERK/TREASURER/ADM TOTAL | 72,380.00 | 4,895.80 | 47,804.90 | 66.05 | 24,575.10 |
| 001-630-6413 | ELECTION EXPENSES | .00 | .00 | .00 | .00 | .00 |
| | ELECTIONS TOTAL | .00 | .00 | .00 | .00 | .00 |
| 001-640-6401 | AUDITING/ACCOUNTING | 17,000.00 | 6,697.38 | 7,862.88 | 46.25 | 9,137.12 |
| 001-640-6411 | LEGAL - ATTORNEY | 15,000.00 | 378.50 | 14,935.91 | 99.57 | 64.09 |
| 001-640-6414 | CODIFICATION | 4,500.00 | .00 | .00 | .00 | 4,500.00 |
| | LEGAL SERVICES/ATTORNEY TOTAL | 36,500.00 | 7,075.88 | 22,798.79 | 62.46 | 13,701.21 |
| 001-650-6010 | WAGES - FULL TIME | .00 | .00 | .00 | .00 | .00 |
| 001-650-6110 | FICA | .00 | .00 | .00 | .00 | .00 |
| 001-650-6130 | IPERS | .00 | .00 | .00 | .00 | .00 |
| 001-650-6150 | GROUP INSURANCE | .00 | 56.14 | 168.42 | .00 | 168.42- |
| 001-650-6151 | VISION INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 001-650-6155 | LIFE INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 001-650-6310 | BUILDING REPAIR/MAINT | 2,700.00 | 17.48 | 992.07 | 36.74 | 1,707.93 |
| 001-650-6371 | UTILITIES | .00 | .00 | .00 | .00 | .00 |
| 001-650-6499 | OTHER CONTRACTUAL SERV | .00 | .00 | .00 | .00 | .00 |
| 001-650-6505 | OFFICE EQUIPMENT | .00 | .00 | .00 | .00 | .00 |
| 001-650-6506 | OFFICE SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 001-650-6507 | OPERATING SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 001-650-6508 | POSTAGE | .00 | .00 | .00 | .00 | .00 |
| 001-650-6599 | OTHER SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| | CITY HALL/GENERAL BLDGS TOTAL | 2,700.00 | 73.62 | 1,160.49 | 42.98 | 1,539.51 |
| 001-660-6408 | INSURANCE | 15,000.00 | .00 | .00 | .00 | 15,000.00 |
| | TORT LIABILITY TOTAL | 15,000.00 | .00 | .00 | .00 | 15,000.00 |
| 001-699-6010 | WAGES - GENERAL GOV - FT | 2,040.00 | 184.16 | 1,781.77 | 87.34 | 258.23 |
| 001-699-6110 | FICA - GENERAL GOVERNMENT | 184.00 | 13.78 | 133.55 | 72.58 | 50.45 |
| 001-699-6130 | IPERS - GENERAL GOVERNMENT | 230.00 | 17.40 | 168.18 | 73.12 | 61.82 |
| 001-699-6150 | GROUP INSURANCE | 10,800.00 | .00 | 5,823.71 | 53.92 | 4,976.29 |
| 001-699-6151 | VISION INSURANCE | 5.00 | .47 | 5.53 | 110.60 | .53- |
| 001-699-6155 | LIFE INSURANCE | 50.00 | .00 | 51.49 | 102.98 | 1.49- |
| 001-699-6210 | DUES | 2,000.00 | .00 | 654.67 | 32.73 | 1,345.33 |
| 001-699-6230 | TRAINING | 3,000.00 | .00 | 897.00 | 29.90 | 2,103.00 |
| 001-699-6240 | MEETINGS/CONFERENCES | 2,500.00 | 175.00 | 576.60 | 23.06 | 1,923.40 |
| 001-699-6371 | UTILITIES | 2,200.00 | 201.98 | 2,069.42 | 94.06 | 130.58 |

PCT OF FISCAL YTD 75.0%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|----------------|--------------------------------|-----------------|----------------|----------------|---------------------|-------------|
| 001-699-6373 | TELEPHONE/COMMUNICATIONS | 1,200.00 | 57.39 | 919.92 | 76.66 | 280.08 |
| 001-699-6407 | ENGINEERING (MONTHLY PAYMENT) | 900.00 | .00 | 150.00 | 16.67 | 750.00 |
| 001-699-6414 | PUBLISHING | 2,500.00 | 431.76 | 2,576.62 | 103.06 | 76.62- |
| 001-699-6419 | TECHNOLOGY SERVICES | 10,000.00 | 60.00 | 9,987.20 | 99.87 | 12.80 |
| 001-699-6491 | SAFETY TRAINING | 600.00 | .00 | .00 | .00 | 600.00 |
| 001-699-6499 | CONTRACTUAL SERV (COPIER) | 1,200.00 | 163.05 | 898.03 | 74.84 | 301.97 |
| 001-699-6505 | OTHER EQUIPMENT | .00 | .00 | .00 | .00 | .00 |
| 001-699-6506 | OFFICE SUPPLIES | 2,000.00 | 10.00 | 1,206.95 | 60.35 | 793.05 |
| 001-699-6508 | POSTAGE | 1,000.00 | .00 | 991.85 | 99.19 | 8.15 |
| 001-699-6599 | MISC SUPPLIES | 5,000.00 | .00 | 844.65 | 16.89 | 4,155.35 |
| 001-699-6725 | CAP OUTLAY-OFFICE EQUIP | .00 | .00 | .00 | .00 | .00 |
| | OTHER GENERAL GOVERNMENT TOTA | 47,409.00 | 1,314.99 | 29,737.14 | 62.72 | 17,671.86 |
| 001-710-6801 | PRINCIPAL PAYMENTS | .00 | .00 | .00 | .00 | .00 |
| 001-710-6851 | INTEREST PAYMENTS | .00 | .00 | .00 | .00 | .00 |
| | DEBT SERVICES TOTAL | .00 | .00 | .00 | .00 | .00 |
| 001-910-6910 | TRANSFER OUT | 185,250.00 | 185,000.00 | 332,698.52 | 179.59 | 147,448.52- |
| 001-910-6911 | TRANSFER OUT - TIF | .00 | .00 | .00 | .00 | .00 |
| | TRANSFERS IN/OUT TOTAL | 185,250.00 | 185,000.00 | 332,698.52 | 179.59 | 147,448.52- |
| | TOTAL EXPENSES | 530,403.00 | 202,279.58 | 554,726.31 | 104.59 | 24,323.31- |
| | GENERAL TOTAL | 530,403.00 | 202,279.58 | 554,726.31 | 104.59 | 24,323.31- |
| 002-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| | TRANSFERS IN/OUT TOTAL | .00 | .00 | .00 | .00 | .00 |
| | TOTAL EXPENSES | .00 | .00 | .00 | .00 | .00 |
| | CASH REVERSE FUND TOTAL | .00 | .00 | .00 | .00 | .00 |
| 005-210-6723 | CAP OUTLAY-HEAVY EQUIP | .00 | 12,151.35- | 12,151.35- | .00 | 12,151.35 |
| | ROADS, BRIDGES, SIDEWALKS TOTA | .00 | 12,151.35- | 12,151.35- | .00 | 12,151.35 |
| 005-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| | TRANSFERS IN/OUT TOTAL | .00 | .00 | .00 | .00 | .00 |

PCT OF FISCAL YTD 75.0%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|----------------|--------------------------------|-----------------|----------------|----------------|---------------------|------------|
| | TOTAL EXPENSES | .00 | 12,151.35- | 12,151.35- | .00 | 12,151.35 |
| | VEHICLE REPLACEMENT TOTAL | .00 | 12,151.35- | 12,151.35- | .00 | 12,151.35 |
| 110-210-6010 | WAGES - ROAD USE - FT | 27,000.00 | 2,210.15 | 21,136.67 | 78.28 | 5,863.33 |
| 110-210-6020 | WAGES - ROAD USE | .00 | .00 | .00 | .00 | .00 |
| 110-210-6030 | WAGES - ROAD USE - PT | 6,000.00 | 240.00 | 1,984.92 | 33.08 | 4,015.08 |
| 110-210-6110 | FICA - ROAD USE | 2,525.00 | 183.76 | 1,732.48 | 68.61 | 792.52 |
| 110-210-6130 | IPERS - ROAD USE | 3,115.00 | 231.29 | 2,178.64 | 69.94 | 936.36 |
| 110-210-6150 | GROUP INSURANCE | 7,500.00 | 673.70 | 6,369.14 | 84.92 | 1,130.86 |
| 110-210-6151 | VISION INSURANCE | 60.00 | 5.65 | 65.93 | 109.88 | 5.93- |
| 110-210-6155 | LIFE INSURANCE | .00 | .00 | 14.79 | .00 | 14.79- |
| 110-210-6160 | WORKER'S COMP | .00 | .00 | .00 | .00 | .00 |
| 110-210-6170 | UNEMPLOYMENT COMPENSATION | .00 | .00 | .00 | .00 | .00 |
| 110-210-6181 | UNIFORM ALLOWANCE | 300.00 | .00 | 209.88 | 69.96 | 90.12 |
| 110-210-6310 | BUILDING REPAIR/MAINT | 5,000.00 | 8.59 | 1,321.63 | 26.43 | 3,678.37 |
| 110-210-6331 | FUEL & OIL | 4,000.00 | 1,072.82 | 3,169.94 | 79.25 | 830.06 |
| 110-210-6332 | VEHICLE MAINTENANCE | 5,000.00 | 244.39 | 418.94 | 8.38 | 4,581.06 |
| 110-210-6371 | UTILITIES | 1,700.00 | 243.39 | 1,151.39 | 67.73 | 548.61 |
| 110-210-6373 | TELEPHONE/COMMUNICATIONS | 480.00 | 40.00 | 360.00 | 75.00 | 120.00 |
| 110-210-6375 | EQUIPMENT SUPPORT | 15,600.00 | .00 | 15,869.58 | 101.73 | 269.58- |
| 110-210-6407 | ENGINEERING | .00 | 150.00 | 792.60 | .00 | 792.60- |
| 110-210-6408 | INSURANCE | 4,000.00 | .00 | .00 | .00 | 4,000.00 |
| 110-210-6417 | STREET MAINTENANCE - REPAIRS | 10,000.00 | .00 | 2,272.80 | 22.73 | 7,727.20 |
| 110-210-6491 | SAFETY TRAINING | 1,000.00 | .00 | .00 | .00 | 1,000.00 |
| 110-210-6504 | SHOP EQUIPMENT | 1,000.00 | .00 | 27.98 | 2.80 | 972.02 |
| 110-210-6507 | STREET MAINTENANCE SUPPLIES | 10,000.00 | 7.96 | 9,276.95 | 92.77 | 723.05 |
| 110-210-6511 | NEW POSTS / SIGNS | .00 | .00 | .00 | .00 | .00 |
| 110-210-6512 | REPLACEMENT POSTS / SIGNS | .00 | .00 | .00 | .00 | .00 |
| 110-210-6599 | MISCELLANEOUS SUPPLIES | 100.00 | 12.74 | 380.87 | 380.87 | 280.87- |
| 110-210-6723 | CAP OUTLAY-HEAVY EQUIP | .00 | 10,936.21 | 10,936.21 | .00 | 10,936.21- |
| | ROADS, BRIDGES, SIDEWALKS TOTA | 104,380.00 | 16,260.65 | 79,671.34 | 76.33 | 24,708.66 |
| 110-230-6371 | STREET LIGHTS | 11,000.00 | 941.06 | 9,381.22 | 85.28 | 1,618.78 |
| | STREET LIGHTING TOTAL | 11,000.00 | 941.06 | 9,381.22 | 85.28 | 1,618.78 |
| 110-240-6371 | TRAFFIC SIGNAL | 450.00 | 78.19 | 754.10 | 167.58 | 304.10- |
| 110-240-6413 | WATERLOO MONTHLY TRAFFIC CONTR | 2,800.00 | .00 | 118.11 | 4.22 | 2,681.89 |
| | TRAFFIC CONTROL & SAFETY TOTA | 3,250.00 | 78.19 | 872.21 | 26.84 | 2,377.79 |
| 110-250-6332 | SNOW PLOW REPAIR | 1,000.00 | 181.37 | 240.64 | 24.06 | 759.36 |
| 110-250-6489 | OTHER CONTRACTUAL SRV | .00 | .00 | 131.00 | .00 | 131.00- |
| 110-250-6507 | SNOW REMOVAL SUPPLIES | 10,000.00 | 1,154.53 | 4,182.60 | 41.83 | 5,817.40 |
| | SNOW REMOVAL TOTAL | 11,000.00 | 1,335.90 | 4,554.24 | 41.40 | 6,445.76 |

BUDGET REPORT
CALENDAR 3/2021, FISCAL 9/2021

PCT OF FISCAL YTD 75.0%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|----------------|--------------------------------|-----------------|----------------|----------------|---------------------|-------------|
| 110-260-6407 | ENGINEERING | 10,000.00 | .00 | 1,900.00 | 19.00 | 8,100.00 |
| | HIGHWAY ENGINEERING TOTAL | 10,000.00 | .00 | 1,900.00 | 19.00 | 8,100.00 |
| 110-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| 110-910-6911 | TRANSFER OUT - TIF | .00 | .00 | .00 | .00 | .00 |
| | TRANSFERS IN/OUT TOTAL | .00 | .00 | .00 | .00 | .00 |
| | TOTAL EXPENSES | 139,630.00 | 18,615.80 | 96,379.01 | 69.02 | 43,250.99 |
| | ROAD USE TAX TOTAL | 139,630.00 | 18,615.80 | 96,379.01 | 69.02 | 43,250.99 |
| 121-910-6910 | TRANSFER OUT | 140,000.00 | 90,000.00 | 297,820.89 | 212.73 | 157,820.89- |
| | TRANSFERS IN/OUT TOTAL | 140,000.00 | 90,000.00 | 297,820.89 | 212.73 | 157,820.89- |
| | TOTAL EXPENSES | 140,000.00 | 90,000.00 | 297,820.89 | 212.73 | 157,820.89- |
| | LOCAL OPTION SALES TAX TOTAL | 140,000.00 | 90,000.00 | 297,820.89 | 212.73 | 157,820.89- |
| 125-910-6911 | TRANSFER OUT - TIF | 34,856.00 | 35,863.54 | 35,863.54 | 102.89 | 1,007.54- |
| | TRANSFERS IN/OUT TOTAL | 34,856.00 | 35,863.54 | 35,863.54 | 102.89 | 1,007.54- |
| | TOTAL EXPENSES | 34,856.00 | 35,863.54 | 35,863.54 | 102.89 | 1,007.54- |
| | TAX INCREMENT FINANCING TOTAL | 34,856.00 | 35,863.54 | 35,863.54 | 102.89 | 1,007.54- |
| 200-210-6801 | PRINCIPAL - PLAZA DRIVE | .00 | .00 | .00 | .00 | .00 |
| 200-210-6851 | INTEREST - PLAZA DRIVE | .00 | .00 | .00 | .00 | .00 |
| 200-210-6899 | BOND REGISTRATION FEES | .00 | .00 | .00 | .00 | .00 |
| | ROADS, BRIDGES, SIDEWALKS TOTA | .00 | .00 | .00 | .00 | .00 |
| 200-710-6801 | PRINCIPAL PAYMENTS | .00 | .00 | .00 | .00 | .00 |
| 200-710-6851 | INTEREST PAYMENTS | .00 | .00 | .00 | .00 | .00 |
| | DEBT SERVICES TOTAL | .00 | .00 | .00 | .00 | .00 |

BUDGET REPORT
CALENDAR 3/2021, FISCAL 9/2021

PCT OF FISCAL YTD 75.0%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|----------------|--------------------------------|-----------------|----------------|----------------|---------------------|-------------|
| 200-815-6801 | PRINCIPAL PAYMENTS | .00 | .00 | .00 | .00 | .00 |
| 200-815-6851 | INTEREST PAYMENTS | .00 | .00 | .00 | .00 | .00 |
| | SEWER/SEWAGE DISPOSAL TOTAL | .00 | .00 | .00 | .00 | .00 |
| 200-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| | TRANSFERS IN/OUT TOTAL | .00 | .00 | .00 | .00 | .00 |
| | TOTAL EXPENSES | .00 | .00 | .00 | .00 | .00 |
| | DEBT SERVICE TOTAL | .00 | .00 | .00 | .00 | .00 |
| 300-210-6407 | ENGINEERING - STREET PROJECT | .00 | .00 | .00 | .00 | .00 |
| 300-210-6499 | STREET CONTRACTUAL SERV | 50,000.00 | .00 | 18,966.87 | 37.93 | 31,033.13 |
| | ROADS, BRIDGES, SIDEWALKS TOTA | 50,000.00 | .00 | 18,966.87 | 37.93 | 31,033.13 |
| 300-750-6499 | CONTRACTUAL SERV | .00 | .00 | .00 | .00 | .00 |
| | CAPITAL PROJECTS TOTAL | .00 | .00 | .00 | .00 | .00 |
| 300-910-6910 | TRANSFER OUT | .00 | .00 | 64,180.00 | .00 | 64,180.00- |
| | TRANSFERS IN/OUT TOTAL | .00 | .00 | 64,180.00 | .00 | 64,180.00- |
| | TOTAL EXPENSES | 50,000.00 | .00 | 83,146.87 | 166.29 | 33,146.87- |
| | CAPITAL IMPROVEMENT RESV TOTA | 50,000.00 | .00 | 83,146.87 | 166.29 | 33,146.87- |
| 301-750-6407 | ENGINEERING | .00 | .00 | .00 | .00 | .00 |
| 301-750-6411 | LEGAL | .00 | .00 | .00 | .00 | .00 |
| 301-750-6499 | CONTRACTUAL SERV-TRAILER COURT | .00 | .00 | .00 | .00 | .00 |
| | CAPITAL PROJECTS TOTAL | .00 | .00 | .00 | .00 | .00 |
| 301-910-6910 | TRANSFER OUT | .00 | .00 | 160,711.12 | .00 | 160,711.12- |
| | TRANSFERS IN/OUT TOTAL | .00 | .00 | 160,711.12 | .00 | 160,711.12- |
| | TOTAL EXPENSES | .00 | .00 | 160,711.12 | .00 | 160,711.12- |

BUDGET REPORT
CALENDAR 3/2021, FISCAL 9/2021

PCT OF FISCAL YTD 75.0%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|----------------|--------------------------------|-----------------|----------------|----------------|---------------------|-------------|
| | RAYMOND ROAD TRAILER CRT TOTA | .00 | .00 | 160,711.12 | .00 | 160,711.12- |
| | | ===== | ===== | ===== | ===== | ===== |
| 302-750-6407 | ENGINEERING | .00 | .00 | .00 | .00 | .00 |
| 302-750-6499 | CONTRACTUAL SERV - PLAZA DR | .00 | .00 | .00 | .00 | .00 |
| | | ----- | ----- | ----- | ----- | ----- |
| | CAPITAL PROJECTS TOTAL | .00 | .00 | .00 | .00 | .00 |
| 302-910-6910 | TRANSFER OUT | .00 | .00 | 5,319.00 | .00 | 5,319.00- |
| | | ----- | ----- | ----- | ----- | ----- |
| | TRANSFERS IN/OUT TOTAL | .00 | .00 | 5,319.00 | .00 | 5,319.00- |
| | | ----- | ----- | ----- | ----- | ----- |
| | TOTAL EXPENSES | .00 | .00 | 5,319.00 | .00 | 5,319.00- |
| | | ===== | ===== | ===== | ===== | ===== |
| | PLAZA DR RECONSTRUCTION TOTAL | .00 | .00 | 5,319.00 | .00 | 5,319.00- |
| | | ===== | ===== | ===== | ===== | ===== |
| 303-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| | | ----- | ----- | ----- | ----- | ----- |
| | TRANSFERS IN/OUT TOTAL | .00 | .00 | .00 | .00 | .00 |
| | | ----- | ----- | ----- | ----- | ----- |
| | TOTAL EXPENSES | .00 | .00 | .00 | .00 | .00 |
| | | ===== | ===== | ===== | ===== | ===== |
| | OFFICE EQUIPMENT REPLACE TOTA | .00 | .00 | .00 | .00 | .00 |
| | | ===== | ===== | ===== | ===== | ===== |
| 304-210-6413 | PAYMENTS - EVANSDALE | .00 | .00 | .00 | .00 | .00 |
| | | ----- | ----- | ----- | ----- | ----- |
| | ROADS, BRIDGES, SIDEWALKS TOTA | .00 | .00 | .00 | .00 | .00 |
| 304-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| | | ----- | ----- | ----- | ----- | ----- |
| | TRANSFERS IN/OUT TOTAL | .00 | .00 | .00 | .00 | .00 |
| | | ----- | ----- | ----- | ----- | ----- |
| | TOTAL EXPENSES | .00 | .00 | .00 | .00 | .00 |
| | | ===== | ===== | ===== | ===== | ===== |
| | DUBUQUE RD BRIDGE REPAIR TOTA | .00 | .00 | .00 | .00 | .00 |
| | | ===== | ===== | ===== | ===== | ===== |
| 305-750-6407 | ENGINEERING | .00 | .00 | .00 | .00 | .00 |
| 305-750-6499 | OTHER CONTRACTUAL SERV | .00 | .00 | .00 | .00 | .00 |
| | | ----- | ----- | ----- | ----- | ----- |

BUDGET REPORT
CALENDAR 3/2021, FISCAL 9/2021

PCT OF FISCAL YTD 75.0%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|----------------|--------------------------------|--------------|-------------|-------------|------------------|------------|
| | CAPITAL PROJECTS TOTAL | .00 | .00 | .00 | .00 | .00 |
| 305-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| | TRANSFERS IN/OUT TOTAL | .00 | .00 | .00 | .00 | .00 |
| | TOTAL EXPENSES | .00 | .00 | .00 | .00 | .00 |
| | WASTE WTR PLANT PROJECT TOTAL | .00 | .00 | .00 | .00 | .00 |
| 306-430-6407 | ENGINEERING | 20,000.00 | 5,837.71 | 10,573.35 | 52.87 | 9,426.65 |
| 306-430-6411 | LEGAL | .00 | .00 | .00 | .00 | .00 |
| 306-430-6499 | OTHER CONTRACTUAL SERV | 618,000.00 | .00 | 7,834.79 | 1.27 | 610,165.21 |
| 306-430-6505 | OTHER EQUIPMENT | .00 | .00 | .00 | .00 | .00 |
| 306-430-6507 | OPERATING SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 306-430-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| | PARKS TOTAL | 638,000.00 | 5,837.71 | 18,408.14 | 2.89 | 619,591.86 |
| 306-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| | TRANSFERS IN/OUT TOTAL | .00 | .00 | .00 | .00 | .00 |
| | TOTAL EXPENSES | 638,000.00 | 5,837.71 | 18,408.14 | 2.89 | 619,591.86 |
| | MAYORS PARK IMPROVEMENTS TOTA | 638,000.00 | 5,837.71 | 18,408.14 | 2.89 | 619,591.86 |
| 307-210-6407 | ENGINEERING | .00 | 525.00 | 525.00 | .00 | 525.00- |
| 307-210-6411 | LEGAL | .00 | .00 | .00 | .00 | .00 |
| 307-210-6417 | STREET MAINTENANCE | .00 | .00 | .00 | .00 | .00 |
| 307-210-6499 | OTHER CONTRACTUAL SERV | .00 | .00 | .00 | .00 | .00 |
| 307-210-6507 | OPERATING SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 307-210-6761 | CAP OUTLAY - STREETS | .00 | .00 | .00 | .00 | .00 |
| 307-210-6790 | STREETS - NEW ROADWAY | .00 | .00 | .00 | .00 | .00 |
| | ROADS, BRIDGES, SIDEWALKS TOTA | .00 | 525.00 | 525.00 | .00 | 525.00- |
| 307-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| | TRANSFERS IN/OUT TOTAL | .00 | .00 | .00 | .00 | .00 |
| | TOTAL EXPENSES | .00 | 525.00 | 525.00 | .00 | 525.00- |

BUDGET REPORT
CALENDAR 3/2021, FISCAL 9/2021

PCT OF FISCAL YTD 75.0%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|----------------|--------------------------------|-----------------|----------------|----------------|---------------------|------------|
| | LAFAYETTE/GVILLE RD RECON TOTA | .00 | 525.00 | 525.00 | .00 | 525.00- |
| | | ===== | ===== | ===== | ===== | ===== |
| 600-610-6499 | OTHER CONTRACTUAL SERV | .00 | .00 | .00 | .00 | .00 |
| | | ----- | ----- | ----- | ----- | ----- |
| | MAYOR/COUNCIL/CITY MGR TOTAL | .00 | .00 | .00 | .00 | .00 |
| 600-810-6010 | WAGES - WATER - FT | .00 | .00 | 9.55- | .00 | 9.55 |
| 600-810-6011 | WAGES - WATER - CLERK | 2,270.00 | 167.87 | 1,524.20 | 67.15 | 745.80 |
| 600-810-6020 | WAGES - WATER | .00 | .00 | .00 | .00 | .00 |
| 600-810-6021 | WAGES - WATER - PT | 8,000.00 | 607.51 | 6,226.27 | 77.83 | 1,773.73 |
| 600-810-6022 | WAGES - WATER | .00 | .00 | 577.20 | .00 | 577.20- |
| 600-810-6110 | FICA - WATER | 800.00 | 59.32 | 613.50 | 76.69 | 186.50 |
| 600-810-6130 | IPERS - WATER | 1,000.00 | 73.19 | 757.12 | 75.71 | 242.88 |
| 600-810-6150 | GROUP INSURANCE | 800.00 | 31.13 | 679.38 | 84.92 | 120.62 |
| 600-810-6151 | VISION INSURANCE | 25.00 | 1.00 | 11.72 | 46.88 | 13.28 |
| 600-810-6155 | LIFE INSURANCE | 60.00 | .00 | 2.64 | 4.40 | 57.36 |
| 600-810-6160 | WORKER'S COMP | .00 | .00 | .00 | .00 | .00 |
| 600-810-6170 | UNEMPLOYMENT COMPENSATION | .00 | .00 | .00 | .00 | .00 |
| 600-810-6230 | TRAINING | .00 | .00 | .00 | .00 | .00 |
| 600-810-6332 | VEHICLE REPAIRS | .00 | .00 | .00 | .00 | .00 |
| 600-810-6350 | REPAIR MAINT - WATER MAIN | 10,000.00 | 2,370.38 | 19,875.13 | 198.75 | 9,875.13- |
| 600-810-6373 | TELEPHONE/COMMUNICATIONS | 600.00 | 41.35 | 375.53 | 62.59 | 224.47 |
| 600-810-6375 | EQUIPMENT SUPPORT | 2,500.00 | .00 | 2,150.00 | 86.00 | 350.00 |
| 600-810-6413 | WATER - WATERLOO | 61,000.00 | 4,061.22 | 48,870.28 | 80.12 | 12,129.72 |
| 600-810-6418 | SALES TAX EXPENSE | 7,500.00 | 2,103.92 | 6,044.92 | 80.60 | 1,455.08 |
| 600-810-6419 | TECH SERVICES - ANNUAL SUPPORT | 2,150.00 | .00 | 2,150.00 | 100.00 | .00 |
| 600-810-6489 | OTHER CONTRACTUAL SRV | .00 | .00 | .00 | .00 | .00 |
| 600-810-6490 | OTHER PROFESSIONAL SERVICES | 28,180.00 | 2,396.20 | 21,343.30 | 75.74 | 6,836.70 |
| 600-810-6497 | BANK SERVICE CHGS | .00 | .00 | 10.70 | .00 | 10.70- |
| 600-810-6498 | DEPOSIT REFUNDS - WATER | 1,000.00 | 1,017.82 | 1,264.51 | 126.45 | 264.51- |
| 600-810-6499 | TESTS/PERMITS | .00 | .00 | 337.57 | .00 | 337.57- |
| 600-810-6505 | WT METERS/WT EQUIPMENT | 2,000.00 | .00 | 72.36 | 3.62 | 1,927.64 |
| 600-810-6506 | OFFICE SUPPLIES | 300.00 | .00 | 89.99 | 30.00 | 210.01 |
| 600-810-6508 | POSTAGE | 200.00 | 54.06 | 233.63 | 116.82 | 33.63- |
| 600-810-6599 | OTHER SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 600-810-6727 | CAPITAL EQUIPMENT | .00 | .00 | .00 | .00 | .00 |
| | | ----- | ----- | ----- | ----- | ----- |
| | WATER TOTAL | 128,385.00 | 12,984.97 | 113,200.40 | 88.17 | 15,184.60 |
| 600-910-6910 | TRANSFER OUT | .00 | 15,000.00 | 15,000.00 | .00 | 15,000.00- |
| | | ----- | ----- | ----- | ----- | ----- |
| | TRANSFERS IN/OUT TOTAL | .00 | 15,000.00 | 15,000.00 | .00 | 15,000.00- |
| | | ----- | ----- | ----- | ----- | ----- |
| | TOTAL EXPENSES | 128,385.00 | 27,984.97 | 128,200.40 | 99.86 | 184.60 |
| | | ===== | ===== | ===== | ===== | ===== |
| | WATER TOTAL | 128,385.00 | 27,984.97 | 128,200.40 | 99.86 | 184.60 |
| | | ===== | ===== | ===== | ===== | ===== |

BUDGET REPORT
CALENDAR 3/2021, FISCAL 9/2021

PCT OF FISCAL YTD 75.0%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|----------------|-------------------------------|--------------|-------------|-------------|------------------|------------|
| 601-810-6599 | MISC SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| | WATER TOTAL | .00 | .00 | .00 | .00 | .00 |
| 601-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| | TRANSFERS IN/OUT TOTAL | .00 | .00 | .00 | .00 | .00 |
| | TOTAL EXPENSES | .00 | .00 | .00 | .00 | .00 |
| | WATER DEPRECIATION TOTAL | .00 | .00 | .00 | .00 | .00 |
| 610-710-6801 | PRINCIPAL PAYMENTS | .00 | .00 | .00 | .00 | .00 |
| 610-710-6851 | INTEREST PAYMENTS | .00 | .00 | .00 | .00 | .00 |
| | DEBT SERVICES TOTAL | .00 | .00 | .00 | .00 | .00 |
| 610-815-6010 | WAGES - SEWER | .00 | .00 | 4,613.06 | .00 | 4,613.06- |
| 610-815-6011 | WAGES - SEWER - CLERK | .00 | 167.86 | 1,173.32 | .00 | 1,173.32- |
| 610-815-6020 | WAGES - SEWER | .00 | .00 | .00 | .00 | .00 |
| 610-815-6030 | WAGES - SEWER | .00 | .00 | .00 | .00 | .00 |
| 610-815-6110 | FICA - SEWER | .00 | 12.84 | 89.73 | .00 | 89.73- |
| 610-815-6130 | IPERS - SEWER | .00 | 15.84 | 110.72 | .00 | 110.72- |
| 610-815-6150 | GROUP INSURANCE | .00 | 31.14 | 189.75 | .00 | 189.75- |
| 610-815-6151 | VISION INSURANCE | .00 | 1.01 | 5.05 | .00 | 5.05- |
| 610-815-6155 | LIFE INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 610-815-6160 | WORKER'S COMP | .00 | .00 | .00 | .00 | .00 |
| 610-815-6170 | UNEMPLOYMENT COMPENSATION | .00 | .00 | .00 | .00 | .00 |
| 610-815-6181 | UNIFORM ALLOWANCE | .00 | .00 | .00 | .00 | .00 |
| 610-815-6230 | TRAINING | .00 | .00 | .00 | .00 | .00 |
| 610-815-6320 | LIFT STATION EXPENSE | 30,000.00 | 26,195.73 | 59,898.61 | 199.66 | 29,898.61- |
| 610-815-6331 | FUEL | .00 | .00 | .00 | .00 | .00 |
| 610-815-6332 | VEHICLE REPAIRS | .00 | .00 | .00 | .00 | .00 |
| 610-815-6350 | PLANT REPAIR/MAINTENANCE | 5,000.00 | .00 | 5,003.70 | 100.07 | 3.70- |
| 610-815-6370 | UTILITIES - LIFT STATION | 4,000.00 | 302.18 | 3,490.51 | 87.26 | 509.49 |
| 610-815-6371 | UTILITIES - PLANT | 12,500.00 | 814.59 | 9,770.08 | 78.16 | 2,729.92 |
| 610-815-6373 | TELEPHONE/COMMUNICATIONS | .00 | .00 | .00 | .00 | .00 |
| 610-815-6399 | SEWER LINE REPAIR/MAINTENANCE | 10,000.00 | 512.50 | 6,896.25 | 68.96 | 3,103.75 |
| 610-815-6407 | ENGINEERING/WWTP PROJECT | .00 | .00 | .00 | .00 | .00 |
| 610-815-6408 | INSURANCE | 3,000.00 | .00 | .00 | .00 | 3,000.00 |
| 610-815-6413 | LUMP SUM APPROPRIATIONS | .00 | .00 | 4,621.22 | .00 | 4,621.22- |
| 610-815-6418 | SALES TAX EXPENSE | .00 | .00 | .00 | .00 | .00 |
| 610-815-6490 | IOWA ONE CALL | 150.00 | .00 | 58.50 | 39.00 | 91.50 |
| 610-815-6494 | PLANT CONTRACTED SERVICES | .00 | .00 | .00 | .00 | .00 |
| 610-815-6491 | SAFETY TRAINING | .00 | .00 | .00 | .00 | .00 |
| 610-815-6493 | SLUDGE HAULING | 15,000.00 | .00 | 7,968.75 | 53.13 | 7,031.25 |
| 610-815-6498 | DEPOSIT REFUNDS - SEWER | 1,000.00 | 797.59 | 849.90 | 84.99 | 150.10 |

BUDGET REPORT
CALENDAR 3/2021, FISCAL 9/2021

PCT OF FISCAL YTD 75.0%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|----------------|--------------------------------|-----------------|----------------|----------------|---------------------|------------|
| 610-815-6499 | PEOPLESERVICES/CONTRACTUAL SRV | 112,320.00 | 9,584.80 | 85,139.20 | 75.80 | 27,180.80 |
| 610-815-6501 | TESTS/PERMITS | .00 | .00 | .00 | .00 | .00 |
| 610-815-6505 | OFFICE EQUIPMENT | .00 | .00 | .00 | .00 | .00 |
| 610-815-6506 | OFFICE SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 610-815-6507 | OPERATING SPPLY/PEOPLESERVICE | 15,000.00 | .00 | 7,489.00- | 49.93- | 22,489.00 |
| 610-815-6508 | POSTAGE | 300.00 | 54.06 | 183.63 | 61.21 | 116.37 |
| 610-815-6510 | SAFETY SUPPLIES | .00 | .00 | 30.78 | .00 | 30.78- |
| 610-815-6599 | MISC SUPPLIES | .00 | .00 | 35.00 | .00 | 35.00- |
| 610-815-6727 | CAPITAL EQUIPMENT | .00 | .00 | .00 | .00 | .00 |
| 610-815-6780 | CAP OUTLAY-UTIL SYS/STRCT | .00 | .00 | .00 | .00 | .00 |
| | SEWER/SEWAGE DISPOSAL TOTAL | 208,270.00 | 38,490.14 | 182,638.76 | 87.69 | 25,631.24 |
| 610-910-6910 | TRANSFER OUT | 59,000.00 | 9,000.00 | 9,000.00 | 15.25 | 50,000.00 |
| | TRANSFERS IN/OUT TOTAL | 59,000.00 | 9,000.00 | 9,000.00 | 15.25 | 50,000.00 |
| | TOTAL EXPENSES | 267,270.00 | 47,490.14 | 191,638.76 | 71.70 | 75,631.24 |
| | SEWER TOTAL | 267,270.00 | 47,490.14 | 191,638.76 | 71.70 | 75,631.24 |
| 611-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| | TRANSFERS IN/OUT TOTAL | .00 | .00 | .00 | .00 | .00 |
| | TOTAL EXPENSES | .00 | .00 | .00 | .00 | .00 |
| | SEWER REPLACEMENT TOTAL | .00 | .00 | .00 | .00 | .00 |
| 612-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| | TRANSFERS IN/OUT TOTAL | .00 | .00 | .00 | .00 | .00 |
| | TOTAL EXPENSES | .00 | .00 | .00 | .00 | .00 |
| | SEWER DEPRECIATION TOTAL | .00 | .00 | .00 | .00 | .00 |
| 613-815-6407 | ENGINEERING | 248,750.00 | .00 | 103,350.00 | 41.55 | 145,400.00 |
| 613-815-6499 | OTHER CONTRACTUAL SERV | .00 | .00 | 2,000.00 | .00 | 2,000.00- |

BUDGET REPORT
CALENDAR 3/2021, FISCAL 9/2021

PCT OF FISCAL YTD 75.0%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|----------------|-------------------------------|--------------|-------------|-------------|------------------|-------------|
| | SEWER/SEWAGE DISPOSAL TOTAL | 248,750.00 | .00 | 105,350.00 | 42.35 | 143,400.00 |
| 613-910-6910 | TRANSFER OUT | .00 | 210,000.00 | 210,000.00 | .00 | 210,000.00- |
| | TRANSFERS IN/OUT TOTAL | .00 | 210,000.00 | 210,000.00 | .00 | 210,000.00- |
| | TOTAL EXPENSES | 248,750.00 | 210,000.00 | 315,350.00 | 126.77 | 66,600.00- |
| | WASTE WTR PLANT PROJECT TOTAL | 248,750.00 | 210,000.00 | 315,350.00 | 126.77 | 66,600.00- |
| 670-840-6490 | GARBAGE COLLECTION | 62,000.00 | 5,034.12 | 50,780.04 | 81.90 | 11,219.96 |
| 670-840-6492 | RECYCLING EXPENSE | 6,500.00 | 521.45 | 5,007.55 | 77.04 | 1,492.45 |
| 670-840-6498 | DEPOSIT REFUNDS - GARBAGE | 700.00 | 454.00 | 454.00 | 64.86 | 246.00 |
| 670-840-6508 | POSTAGE | .00 | 6.01 | 20.41 | .00 | 20.41- |
| | LANDFILL/GARBAGE TOTAL | 69,200.00 | 6,015.58 | 56,262.00 | 81.30 | 12,938.00 |
| 670-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| | TRANSFERS IN/OUT TOTAL | .00 | .00 | .00 | .00 | .00 |
| | TOTAL EXPENSES | 69,200.00 | 6,015.58 | 56,262.00 | 81.30 | 12,938.00 |
| | LANDFILL/GARBAGE TOTAL | 69,200.00 | 6,015.58 | 56,262.00 | 81.30 | 12,938.00 |
| 671-840-6413 | YARD WASTE COLLECTION | 2,400.00 | .00 | 2,400.00 | 100.00 | .00 |
| 671-840-6498 | DEPOSIT REFUND - YARD WASTE | 100.00 | 60.00 | 100.66 | 100.66 | .66- |
| 671-840-6508 | POSTAGE | .00 | 6.00 | 20.40 | .00 | 20.40- |
| | LANDFILL/GARBAGE TOTAL | 2,500.00 | 66.00 | 2,521.06 | 100.84 | 21.06- |
| 671-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| | TRANSFERS IN/OUT TOTAL | .00 | .00 | .00 | .00 | .00 |
| | TOTAL EXPENSES | 2,500.00 | 66.00 | 2,521.06 | 100.84 | 21.06- |
| | YARD WASTE TOTAL | 2,500.00 | 66.00 | 2,521.06 | 100.84 | 21.06- |

BUDGET REPORT
CALENDAR 3/2021, FISCAL 9/2021

PCT OF FISCAL YTD 75.0%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|----------------|---------------------------|-----------------|----------------|----------------|---------------------|------------|
| | TOTAL REVENUES & EXPENSES | 2,248,994.00 | 632,526.97 | 1,934,720.75 | 86.03 | 314,273.25 |
| | | ===== | ===== | ===== | ===== | ===== |

TREASURER'S REPORT
CALENDAR 3/2021, FISCAL 9/2021

| ACCOUNT TITLE | LAST MONTH END BALANCE | RECEIVED | DISBURSED | CHANGE IN LIABILITY | ENDING BALANCE |
|-----------------------------|---------------------------|------------|------------|------------------------|-------------------|
| 001 GENERAL | 433,189.17 | 128,639.96 | 202,279.58 | 314.45- | 359,235.10 |
| 002 CASH REVERSE FUND | .00 | .00 | .00 | .00 | .00 |
| 005 VEHICLE REPLACEMENT | 10,694.48 | 10,010.17 | 12,151.35- | .00 | 32,856.00 |
| 110 ROAD USE TAX | 145,518.17 | 4,835.07 | 18,615.80 | 163.83- | 131,573.61 |
| 121 LOCAL OPTION SALES TAX | 141,484.34 | 57,054.54 | 90,000.00 | .00 | 108,538.88 |
| 125 TAX INCREMENT FINANCING | 35,863.54 | .00 | 35,863.54 | .00 | .00 |
| 200 DEBT SERVICE | .00 | .00 | .00 | .00 | .00 |
| 300 CAPITAL IMPROVEMENT RES | 15,199.68 | .00 | .00 | .00 | 15,199.68 |
| 301 RAYMOND ROAD TRAILER CR | .00 | .00 | .00 | .00 | .00 |
| 302 PLAZA DR RECONSTRUCTION | .00 | .00 | .00 | .00 | .00 |
| 303 OFFICE EQUIPMENT REPLAC | 1,000.00 | .00 | .00 | .00 | 1,000.00 |
| 304 DUBUQUE RD BRIDGE REPAI | .00 | .00 | .00 | .00 | .00 |
| 305 WASTE WTR PLANT PROJECT | .00 | .00 | .00 | .00 | .00 |
| 306 MAYORS PARK IMPROVEMENT | 79,454.24 | 125,000.00 | 5,837.71 | .00 | 198,616.53 |
| 307 LAFAYETTE/GVILLE RD REC | .00 | 140,000.00 | 525.00 | .00 | 139,475.00 |
| 600 WATER | 105,681.54 | 3,089.37 | 27,984.97 | 43.08- | 80,742.86 |
| 601 WATER DEPRECIATION | 74,350.14 | 44.58 | .00 | .00 | 74,394.72 |
| 610 SEWER | 10,504.16- | 109,804.22 | 47,490.14 | 10.08- | 51,799.84 |
| 611 SEWER REPLACEMENT | 199,950.21 | 9,160.35 | .00 | .00 | 209,110.56 |
| 612 SEWER DEPRECIATION | 36,282.84 | 22.93 | .00 | .00 | 36,305.77 |
| 613 WASTE WTR PLANT PROJECT | 1,018,853.13 | 713.24 | 210,000.00 | .00 | 809,566.37 |
| 670 LANDFILL/GARBAGE | 1,161.24- | 15,405.47 | 6,015.58 | .00 | 8,228.65 |
| 671 YARD WASTE | 6,306.05 | 28.90 | 66.00 | .00 | 6,268.95 |
| Report Total | 2,292,162.13 | 603,808.80 | 632,526.97 | 531.44- | 2,262,912.52 |

CITY OF ELK RUN HEIGHTS

INVESTMENT REPORT

Feb-21

| ACCOUNT | G/L | INT EARNED | RPV TTL | CURRENT MONTH TTL | MATURE DATE | CASHED IN DATE: |
|------------------------------|--------------|------------|--------------------|----------------------|-------------|-----------------|
| EQUIPMENT REPLACEMENT | | | | | | |
| CD# 20837 | 005-000-1171 | \$ 21.23 | \$ 12,507.47 | \$ 12,528.70 | 2/18/2021 | |
| CD# 22657 | 005-000-1175 | \$ 10.17 | \$ 10,317.13 | \$ 10,327.30 | 11/25/2021 | |
| | | | | \$ 22,856.00 | | |
| CAPITAL PROJECT WWTP | | | | | | |
| CD# 21861 | 613-000-1170 | \$ 39.64 | \$ 20,998.96 | \$ 21,038.60 | 2/13/2021 | |
| CD# 22448 | 613-000-1170 | \$ 61.08 | \$ 21,552.90 | \$ 21,613.98 | 7/11/2021 | |
| CD# 3050 | 613-000-1170 | \$ 281.73 | \$ 108,849.06 | \$ 109,130.79 | 5/21/2021 | |
| CD# 3157 | 613-000-1170 | | | \$ 211,707.48 | 2/7/2022 | |
| | | | | \$ 363,490.85 | | |
| WATER DEPRECIATION | | | | | | |
| CD# 22563 | 601-000-1170 | \$ 65.51 | \$ 22,629.35 | \$ 22,694.86 | 12/18/2021 | |
| CD# 22447 | 601-000-1175 | \$ 112.05 | \$ 55,705.78 | \$ 55,817.83 | 3/10/2023 | |
| CD# 22612 | 601-000-1189 | \$ 44.58 | \$ 45,210.46 | \$ 45,255.04 | 8/22/2021 | |
| | | | | \$ 123,767.73 | | |
| T&A SEWER | | | | | | |
| CD# 22526 | | \$ - | \$ 1,000.00 | \$ 1,000.00 | 8/22/2021 | |
| CD# 21379 | | \$ - | \$ 1,500.00 | \$ 1,500.00 | 1/6/2022 | |
| | | | | \$ 2,500.00 | | |
| SEWER REPLACEMENT | | | | | | |
| CD# 22452 | 611-000-1172 | \$ 112.05 | \$ 55,705.78 | \$ 55,817.83 | 3/10/2023 | |
| CD# 22450 | 611-000-1179 | \$ 137.42 | \$ 48,493.96 | \$ 48,631.38 | 7/11/2021 | |
| CD# 22467 | 611-000-1185 | \$ 14.44 | \$ 9,568.47 | \$ 9,582.91 | 3/26/2023 | |
| CD# 3051 COMBINED WITH | 611-000-1170 | \$ 22.93 | \$ 9,791.52 | \$ 9,814.45 | 5/21/2021 | |
| | | | | \$ 123,846.57 | | |
| SEWER DEPRECIATION | | | | | | |
| CD# 3051 | 612-000-1170 | \$ 22.93 | \$ 9,791.51 | \$ 9,814.44 | 5/21/2021 | |
| | | | | \$ 9,814.44 | | |
| T&A SOLID WASTE | | | | | | |
| CD# 21140 | | \$ - | \$ 5,000.00 | \$ 5,000.00 | 10/26/2021 | |
| CD# 22138 | | \$ - | \$ 1,000.00 | \$ 1,000.00 | 6/17/2021 | |
| | | | | \$ 6,000.00 | | |
| SOLID WASTE | | | | | | |
| CD# 3052 | 670-000-1170 | \$ 5.26 | 5338.35 | 5343.61 | 6/22/2021 | |
| | | | | 5343.61 | | |
| | | | TOTAL CD'S: | \$ 657,619.20 | | |

CITY OF ELK RUN HEIGHTS - BRIAN WIRTZ - BUILDING INSPECTION

Mar-21

BUILDING PERMITS

| DATE | HOMEOWNER | CONTRACTORS | ADDRESS | PERMIT # | DATE RECEIVED PERMIT | TYPE OF CONSTRUCTION | VALUE | PERMIT FEE | DATE PERMIT PAID | MONTH BRIAN PAID 1ST HALF | DATE FINALED | 2ND PAYMENT |
|---------|----------------|-------------------|--------------|----------|----------------------|-----------------------|-------------|------------|------------------|---------------------------|--------------|-------------|
| 3/4/21 | SPRAGUE, VICKI | TIM PMILO | 165 TONEFF | 1911 | | NEW ROOF | \$4,476.00 | \$111.00 | 3/10/2021 | 55.50 MAR | | |
| 3/22/21 | REYES, ALVARO | OWNER | 836 DAWN DR | | | ADDING PORCH TO HOUSE | \$5,000.00 | \$111.00 | 3/22/2021 | 55.50 MAR | | |
| 3/25/21 | NORMAN, MARCUS | K CHRISTENSEN B&R | 402 MCCOY RD | 1912 | | KITCHEN REMODELED | \$29,000.00 | \$432.00 | 4/1/2021 | | | |

HVAC PERMITS & PLUMBING

| | | | | | | | | | | | | |
|---------------|------------------------|------------------|----------------|------|-----------|--------------------------------|--------------------|----------|-----------|--|--|--|
| 3/5/21 | DAVIDSON, JAKE&JESSICA | GUBBELS ONE HOUR | 211 SUTTON | 1056 | 3/8/2021 | NEW FURNANCE | \$6,500.00 | \$139.00 | | | | |
| 3/16/21 | ORONA, DENNIS | BERGEN PHC | 127 SUTTON | 1058 | 3/18/2021 | NEW FURNANCE | \$4,000.00 | \$35.25 | | | | |
| 3/17/21 | QUALLS, OPAL | GUBBELS ONE HOUR | 113 JACKIE AVE | 1057 | 3/18/2021 | NEW HEATING & AIR/WATER HEATER | \$10,000.00 | \$56.25 | 3/24/2021 | | | |
| TOTALS | | | | | | | \$58,976.00 | | | | | |

EVANSDALE PUBLIC LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
Held at the Evansdale City Hall – Council Chambers
Monday, March 15, 2021 – 6:00 PM

Please power off or set to vibrate all cell phones during the Library Board meeting

1. Call to Order
2. Introduction of and welcome to newest board member
3. Roll call
4. Approval of February 15 2021 Monthly Meeting Minutes
5. Approval of bills to be paid in March
6. Treasurer's Report
7. Circulation Report
8. Old Business
 - a. Budget – Discussion/Possible action
 - b. By-laws and Rules – Discussion/Possible action
 - c. Confidential Patron Feedback
 - d. RAGBRAI ideas – Discussion/Possible action
 - e. Dolly's Imagination Library update
9. New Business
 - a. Service Continuation Plan
 - b. Poyner Folder Advertisement Renewal
10. Discussion
11. Adjournment

Reminder:
Date and Time of next meeting will be April 19, 2021 – 6:00 PM

EVANSDALE PUBLIC LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
AMENDED

Monday, January 18, 2021 – 6:00 p.m.

Call to Order: The meeting was called to order by President Hansen at 6:02 p.m.

Roll Call: Present: Hansen, Osborne, Peterson Deb, Peterson TJ, Pritchett, Walker
Absent: Wilson
A quorum was present.

Approval of December 21, 2020 Monthly Meeting Minutes: Walker moved and Osborne seconded to approve the minutes from the December 21, 2020 regular board meeting. Ayes – 6. Nays – 0. The motion carried.

Approval of bills to be paid in January: Pritchett moved and TJ Peterson seconded to pay the bills in January. Ayes – 6. Nays – 0. The motion carried.

Treasurer's Report: Nothing reported this week.

Circulation Report: The circulation report was reviewed by the board.

Old Business: None.

New Business:

A. Discussion of Whether the Library Director is a City Employee or not: Director Jensen noted that Per Iowa Code Chapter 392, public library employees are city employees. She presented a letter from the State Library that says that public library employees are city employees as well as a handout stating the roles of the board & the roles of the Library Director. President Hansen presented opposing arguments that Library Director Jensen was released by the city for cause and the board chose to continue her employment with the library. He states that this makes Director Jensen an employee of the library board and not a city employee. Board member Deb Peterson said she felt that President Hansen was "picking on Shannon" and later said if they were going to continue to argue like this she would leave the board because she felt nothing was being accomplished. Assistant librarian Denise Rand stated that library employees are paid by the city, therefore are city employees. President Hansen stated that the city is the library board's bookkeeper. The money belongs to the board, therefore library employees are not city employees. Vice President Pritchett volunteered to talk to the mayor to see if he can help reconcile the debate.

B. By-Laws and Rules Committee: Osborne and Petersen, TJ volunteered, while President Hansen is included by default.

C. Antonymous feedback method for disgruntled patrons: President Hansen suggested needing a tool in which people can leave anonymous complaints/suggestions to be received by the board for purposes of continual improvement.

D. Contracts with other cities: A motion was made by President Hansen that we offer a three-year contract with the same per capita rates as we have for the last nine years, the motion was seconded by Vice President Pritchett. Ayes –6. Nays –0. The motion carried. President Hansen said he was going to touch base with Raymond to see if they want to re-contract with our library.

E. Budget Committee: Walker and Osborne volunteered, while President Hansen is included by default.

Discussion: None.

Adjournment: The meeting was adjourned at 7:17 p.m.

Respectfully submitted,

Bob Walker, Board Secretary

EVANSDALE PUBLIC LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
Monday, February 15, 2021 – 6:00 p.m.

Call to Order: The meeting was called to order by President Hansen at 6:01 p.m.

Roll Call: Present: Hansen, Osborne, Peterson Deb, Peterson TJ, Pritchett, and Wilson
Absent: Walker
A quorum was present.

Approval of January 18, 2021 Monthly Meeting Minutes: President Hansen felt the minutes needed a correction. Hansen moved to change the minutes in the specific section in question to read: "Director Jensen was released by the city for cause and the board chose to continue her employment with the library." Seconded by TJ Peterson. In discussion, Pritchett said she felt the info about the city was unnecessary and could be stricken from the entire sentence for lack of relevance. Wilson asked if there was a reason this was being brought up meeting and Hansen said it had been a point of contention for years and he was looking to clarify but did not feel it was. Deb Peterson said she was unsure of what they were even trying to approve and felt that since she wasn't on the board at that time, she could not vote. Ayes – 2. Nays – 4. The motion failed.

Pritchett moved to strike the sentence in question from the minutes. Seconded by Wilson. Ayes – 4. Abstain – Osborne. Nay – Hansen. President Hansen said the motion failed.

Pritchett went to make another motion, and still felt the 'with cause' section was unnecessary. Hansen said it was necessary if you were going to tell the truth because Jensen wasn't released from the city because she was laid off or wanted to spend more time with the family but "for cause." Wilson asked if he had proof of all this and felt it should be tabled. She feels that Hansen does not like Director Jensen and that's why this is an issue. Hansen said her comment was unwarranted. Director Jensen interjected and noted that Pritchett's motion did indeed pass by a majority and Hansen disagreed stating that because we have a board of 9, five members are needed to make a majority. Director Jensen explained that she had two different jobs with two different hire dates in two different departments, one in the library and one in city hall. Director Jensen interjected again and asked them to use whatever words they needed to move on because what Hansen was talking about happened ten years prior and it no longer mattered to her. Hansen moved again to change the phrase to read, "Director Jensen was released by the city for cause and the board chose to continue her employment with the library." Seconded by TJ Peterson. Ayes – 5. Abstain – Wilson. The motion carried.

Hansen moved and Pritchett seconded to approve minutes with approved changes. Ayes – 6. The motion carried.

Treasurer's Report: Treasurer Wilson feels that the information provided by Director Jensen is fine and she has no issues with it.

Circulation Report: The circulation report was reviewed by the board. Hansen asked about a specific report. Director Jensen noted that one of the reports provided is the number of hits to the library's website. The other is the Who-Fi report which monitors the Wi-Fi usage and how it reads. He thought they were new. Director Jensen said the website count is relatively new but the Who-Fi has been in the packets for eight or nine months.

Director Jensen noted the bills were skipped.

Approval of bills to be paid in February: Pritchett moved and TJ Peterson seconded to pay the bills in February. Ayes – 6. Nays – 0. The motion carried.

Old Business:

A. Budget: President Hansen said the budget was being worked on and that a special meeting in the first week of March would probably have to be called once the two committees have finished their jobs.

B. By-Laws and Rules Committee: No update

C. Contracts with other cities: President Hansen deferred to Director Jensen who said that this was included because it was asked of her to do so at the last meeting since he had planned to go discuss with Raymond to which he replied he did not do. The contract amounts approved at the last meeting will remain the same.

New Business:

A. Set special meeting for 1st week in March to set budget: President Hansen said that he will have to see what works and will send out an email to the board members.

B. Upgrade of circulation software to online portal: Director Jensen provided them with an informational sheet about the upgrade package. She noted they've been using the same circulation software for 21 years and updates are no longer made to that software. She thinks it would be prudent to switch before something happens because of the lack of updates. The software is \$1090 for the first year with a hosting and maintenance fee of \$695 starting with the second year up to 17,000 items. The OPAC Snapshot which is \$395 provides book covers to view in the catalog. President Hansen asked Director Jensen which option she would like. Jensen said she felt the inclusion of the OPAC Snapshot was a good idea to showcase their collection because although we always say not to, people do judge books by their covers and this would show them. Wilson moved to upgrade catalog software and purchase on trial the OPAC Snapshot, an option not already had. TJ Peterson seconded the motion. Ayes – 6. The motion carried.

C. Coronavirus Mask Mandate: Director Jensen said with the Governor's release of the mask mandate, she was looking for direction from the Board. She said the previously discussed procedures only addressed what they would do if the staff got sick. She said the city has lifted their requirement for masks but she said the people that come in to the city come in differently from the library, who may sit and stay for an hour or more. President Hansen noted that the mask mandate should include the employees as well. Pritchett said that they always are wearing their masks when she comes in. Osborne asked about a time limit. Pritchett moved to continue the mask mandate until further notice. Deb Peterson seconded. Ayes – 6. The motion carried.

D. RAGBRAI pass-through ideas: Director Jensen said this was to inform the board if they did not already know that Evansdale was a pass-through route this year for RAGBRAI and to find out if the Board wanted to do anything special or specific. Jensen said they could consider things like cooling towels or collapsible fans with the library's name and a logo on them or they

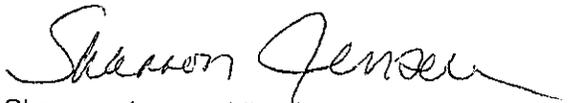
could do and buy nothing and just wave as the riders rode by. President Hansen asked her to put it on the next month's agenda so they could think about it for a month.

E. Dolly's Imagination Library Countywide initiative: Director Jensen said that this was being discussed at a county library level and wanted to give them some information. This initiative would provide one book a month per year for all children in the community that sign up under the age of 5 but it has to be funded. We have a current eligible population under the age of 5 of 256. The county amount is \$307,000 for funding it for 5 years but this includes Evansdale, Cedar Falls, Dunkerton, Hudson, Janesville, La Porte City and Waterloo. Evansdale's total 5 year projected cost would only be \$9,736 but we would still have to find that money. Because it's in preliminary discussion she is just needing to find out if the board wants to be considered for being included in this. She noted the granting opportunities that were discussed and said there was a possibility it could be completely grant funded. She said they also discussed talking to service groups within the community for help in funding, although Evansdale doesn't have many. President Hansen asked it be included as an update on next month's agenda.

Discussion: Pritchett said that she did try to make contact with the Mayor regarding the city employee/library employee issue but never did because of scheduling conflicts. President Hansen feels that the board should determine what is considered full-time versus part-time. Everything he has found has shown 35 hours to be full-time. He took a poll at the table to see what the other board members considered to be full-time. Wilson said everything over 30 hours is full-time. Deb Peterson said 30 as well. TJ Peterson said 35. Osborne could not be heard, and Pritchett said she'd have to do more research.

Adjournment: The meeting was adjourned at 7:13 p.m.

Respectfully submitted,



Shannon Jensen, Library Director

**EVANSDALE PUBLIC LIBRARY
MONTHLY CIRCULATION REPORT
FEBRUARY 2021**

OF MATERIALS CHECKED OUT:

| | | | |
|-------------------|-----|---------------------------------|----|
| Adult Non-fiction | 30 | Youth Non-fiction | 5 |
| Adult Fiction | 363 | Youth Fiction (YA = 15 YF = 20) | 35 |
| Adult Magazines | 14 | Young Easy | 57 |
| Large Print | 29 | Youth Magazines | 0 |
| | | Kits | 1 |
| Total Adult | 436 | Total Youth | 98 |
| ↑ from 2020 | 33 | ↓ from last month | 2 |
| | | ↓ from 2020 | 31 |
| | | ↓ from last month | 12 |

| | |
|-----------------------------|------------|
| Misc (Travel guides, other) | 00 |
| Newspapers | 00 |
| TOTAL PRINT | 534 |
| ↑ from 2020 | 2 |
| ↓ from last month | 14 |

| | |
|--|------------|
| Video tapes | 000 |
| DVD | 038 |
| Books on tape/CD | 002 |
| Music CDs | 000 |
| ONLINE Database uses (14) – Video (0) – Magazines (4) - Audiobooks (88) - E-books (104) | 210 |
| Misc other (Equipment, games, etc.) | 000 |
| TOTAL NON-PRINT | 250 |
| ↑ from 2020 | 34 |
| ↑ from last month | 30 |

OF INTERLIBRARY LOANS: (Information taken directly from SILO statistics)

| | |
|--------------------|-------|
| Will send/not send | 01/03 |
| Requested/Received | 18/17 |

TOTAL # OF ALL MATERIALS CHECKED OUT: 784 (574 + 210 Online Uses)
 From last month ↑ 16
 From 2020 ↑ 36

OF ITEMS LOANED TO EVANSDALE RESIDENTS:

| | |
|------|--------------------------|
| 2021 | 328 of total 784 (41.8%) |
| 2020 | 331 of total 748 (44.3%) |

OF ITEMS LOANED TO NON-EVANSDALE RESIDENTS

| | | +/- FROM 2020 |
|----------------------------|-----|---------------|
| **Elk Run Heights | 049 | +/-0 |
| **Gilbertville | 000 | +/-0 |
| **County | 020 | -012 |
| Waterloo | 139 | +010 |
| Cedar Falls | 006 | +003 |
| Raymond | 020 | -004 |
| Des Moines | 000 | +/-0 |
| Hudson | 000 | +/-0 |
| Jesup | 011 | +011 |
| Washburn | 000 | +/-0 |
| Waverly | 000 | +/-0 |
| Daycares | 000 | -004 |
| Libraries/At-home delivery | 001 | -005 |
| Online | 210 | +040 |

Total number of library users: Approx.377 ↑ from last month: 19 ↓ from 2020: 412 ↓ from 2019: 114

Day with highest number of users: 33 users on Wednesday, February 3rd

Day with lowest number of users: 0 users on Thursday, February 4th (BLIZZARD)

Number of days open: 24

Number of hours open: 168 hours

Avg number of library users per day: 16 ↑ from last month: 1 ↓ from 2020: 16

Number of computer users: 200 (108 Int, 89 Wireless, 3 Kids) ↓ from last month: 203 **2020: 404** ↓ from 2020: 204

Number of Computer hours logged: 21629.8 minutes = 360.5 hrs ↓ from last month: 175.10 hrs ↑ from 2020: 39.2 hrs

MONTHLY TOTAL: 10
 # OF NEW LIBRARY CARDS ISSUED: 9

OF REISSUED or RENEWED CARDS: 1

| | ADULT | YOUTH | ADULT | YOUTH |
|--|-------|-------|-------|-------|
| Cedar Falls | - | - | - | - |
| County | - | - | - | - |
| Des Moines | - | - | - | - |
| Dunkerton | - | - | - | - |
| Elk Run | 2 | - | - | - |
| Evansdale | 5 | - | 1 | - |
| Gilbertville | - | - | - | - |
| Jesup | - | - | - | - |
| LPC | - | - | - | - |
| Raymond | - | - | - | - |
| Waterloo | 2 | - | - | - |
| Waverly | - | - | - | - |
| Libraries/ Home Delivery/ Daycares | - | - | - | - |

MONEY TURNED INTO CITY OF EVANSDALE \$ 120.60

| | |
|------------------|--------|
| Book sales | \$5.30 |
| Computer copies | 34.60 |
| Duplicate cards | 0.00 |
| Faxes and others | 60.50 |
| Fines | 1.00 |
| Photocopies | 19.20 |
| Refunds | 0.00 |

MONEY TURNED INTO FRIENDS OF LIBRARY \$ 14.14

| | |
|---------------|-------|
| Donations | 14.14 |
| Ink Recycling | 0.00 |

MONTHLY GRAND TOTAL: \$ 134.74 ACCUMULATED FY TOTALS to CITY: \$1112.34 to FOL: \$94.05

PRINT MATERIALS PROCESSED AND ADDED TO COLLECTION: 112

| | | | |
|-------------------|-----|-------------------|-----|
| Adult fiction | 047 | Miscellaneous | 000 |
| Adult Non-fiction | 000 | Reference | 000 |
| Large Print | 010 | Youth Magazines | 000 |
| Magazines | 014 | Youth non-fiction | 007 |
| Kits | 000 | Young Easy | 013 |
| | | Youth Fiction | 008 |
| ILL Books | 012 | Young Adult | 001 |

VIDEOS, DVDs, AUDIO, CDs PROCESSED AND ADDED TO COLLECTION: 0

| | New | Donated |
|------------|-----|---------|
| VHS | 000 | 000 |
| DVD | 000 | 000 |
| Audiobooks | 000 | 000 |
| CDs | 000 | 000 |

ITEMS AUTOMATED AND WEEDED FROM COLLECTION:

| Items Added (Computer) | Items deleted (Computer) | # of books/videos withdrawn | Retail cost of books/videos withdrawn |
|------------------------|--------------------------|-----------------------------|---------------------------------------|
| 90 | 112 | 3 | \$1776.30 |

ITEMS OVERDUE:

10 items overdue this month
 1913 items due total thru end of the current reporting month (-08 from last month)

Circulation by Patron Class

for the period
February 1, 2021 - February 28, 2021

Evansdale 328
Elk Run 49
Gilbertville Ø
County 20
Waterloo 139
CF 6
Raymond 20
Jesup 11
Libraries/
home delivery 1
Online 210

784

| Patron Class | Checked In | Checked Out |
|-----------------------------|------------|-------------|
| Adult - Washburn | 0 | 0 |
| Youth - Evansdale | 3 | 2 |
| Youth - Washburn | 0 | 0 |
| Adult - Evansdale | 348 | 326 |
| Adult - Elk Run Heights | 57 | 49 |
| Adult - Raymond | 22 | 20 |
| Adult - Waterloo | 126 | 138 |
| Adult - Independence | 0 | 0 |
| Adult - Cedar Falls | 7 | 6 |
| Adult - LaPorte City | 0 | 0 |
| Adult - County Borrower | 16 | 20 |
| Youth - Elk Run Heights | 0 | 0 |
| Youth - Raymond | 0 | 0 |
| Youth - Waterloo | 1 | 1 |
| Youth - Independence | 0 | 0 |
| Youth - LaPorte City | 0 | 0 |
| Youth - Cedar Falls | 0 | 0 |
| Youth - County Borrower | 0 | 0 |
| Adult - Winthrop | 0 | 0 |
| Adult - Gilbertville | 1 | 0 |
| Youth - Winthrop | 0 | 0 |
| Youth - Gilbertville | 0 | 0 |
| Adult - Waverly | 0 | 0 |
| Youth - Waverly | 0 | 0 |
| Adult - Cedar Rapids | 0 | 0 |
| Adult - Jesup | 0 | 11 |
| Youth - Cedar Rapids | 0 | 0 |
| Youth - Jesup | 0 | 0 |
| Libraries and home delivery | 0 | 1 |
| Adult - Oelwein | 0 | 0 |
| Youth - Oelwein | 0 | 0 |
| Adult - Westgate | 0 | 0 |
| Youth - Westgate | 0 | 0 |
| Adult - New Hartford | 0 | 0 |
| Youth - New Hartford | 0 | 0 |
| Adult - Brandon | 0 | 0 |
| Adult - Denver | 0 | 0 |
| Youth - Aplington | 0 | 0 |
| Adult - Dunkerton | 0 | 0 |
| Youth - Dunkerton | 0 | 0 |
| Adult - Fairbank | 0 | 0 |
| Adult - Out of State | 0 | 0 |
| Adult - Charles City | 0 | 0 |
| Youth - Charles City | 0 | 0 |
| Adult - Hazleton | 0 | 0 |
| Youth - Hazleton | 0 | 0 |
| Adult - Other | 0 | 0 |
| Adult - Hudson | 0 | 0 |
| Youth - Hudson | 0 | 0 |
| Adult - Traer | 0 | 0 |
| Adult - Des Moines | 0 | 0 |
| Adult - Grundy Center | 0 | 0 |
| Youth - Grundy Center | 0 | 0 |
| Adult - Newton | 0 | 0 |
| Youth - Newton | 0 | 0 |
| Adult - Dike | 0 | 0 |
| Youth - Dike | 0 | 0 |
| Daycares | 0 | 0 |
| Youth - Fairbank | 0 | 0 |
| Adult - Grinnell | 0 | 0 |
| Youth - Other | 0 | 0 |
| Adult - Clarksville | 0 | 0 |
| Youth - Clarksville | 0 | 0 |
| Adult - Dewar | 0 | 0 |
| Total: | 581 | 574 |

Online + 210 = 784

Circulation by Item Report Class

for the period
February 1, 2021 - February 28, 2021

| Report Class | Checked In | Checked Out |
|-----------------------|------------|-------------|
| 000 | 0 | 0 |
| 100 | 1 | 0 |
| 200 | 1 | 3 |
| 300 | 1 | 2 |
| 400 | 0 | 1 |
| 500 | 0 | 0 |
| 600 | 3 | 3 |
| 700 | 1 | 0 |
| 800 | 4 | 1 |
| 900 | 16 | 13 |
| Biography | 4 | 7 |
| Adult Fiction | 358 | 363 |
| Story Col. | 0 | 0 |
| J Numbers | 0 | 0 |
| Youth Biography | 0 | 0 |
| Youth Fiction | 21 | 20 |
| Juv. Story Col. | 0 | 0 |
| C Numbers | 0 | 0 |
| Children's Biog. | 1 | 1 |
| Children's Easy | 53 | 57 |
| Children's Story Col. | 0 | 0 |
| FS | 0 | 0 |
| SL | 0 | 0 |
| R | 0 | 0 |
| Video | 0 | 0 |
| Audio | 1 | 2 |
| Cake Pans | 0 | 0 |
| Equipment | 0 | 0 |
| VF | 0 | 0 |
| Adult Magazines | 19 | 14 |
| Misc. | 0 | 0 |
| Kits | 1 | 1 |
| Computer | 0 | 0 |
| Books on CD | 0 | 0 |
| Newspapers | 0 | 0 |
| 000Y | 0 | 0 |
| 100Y | 0 | 0 |
| 200Y | 0 | 0 |
| 300Y | 0 | 0 |
| 400Y | 0 | 0 |
| 500Y | 1 | 0 |
| 600Y | 0 | 0 |
| 700Y | 2 | 0 |
| 800Y | 0 | 0 |
| 900Y | 4 | 4 |
| Large Print | 33 | 29 |
| Youth Magazines | 0 | 0 |
| DVD | 40 | 38 |
| BBB | 1 | 0 |
| CD | 0 | 0 |
| Young Adult | 15 | 15 |
| Total: | 581 | 574 |

| | |
|-------------------|-----|
| Adult | |
| AF | 363 |
| ANF | 30 |
| Amags | 14 |
| LP | 29 |
| <u> </u> | |
| | 436 |

| | |
|-------------------|----|
| Youth | |
| YA | 15 |
| YF | 20 |
| YE | 57 |
| YNF | 5 |
| Ymags | 0 |
| Kits | 1 |
| <u> </u> | |
| | 98 |

| | |
|-------------------|-----|
| Multimedia | |
| DVD | 38 |
| VHS | 0 |
| Audiobooks | 2 |
| MUSIC CD'S | 0 |
| Online | 210 |
| <u> </u> | |
| | 250 |

Online = 210
574 + 210 = 784

784

Date: April 6, 2021

To: Elk Run Heights/Raymond Council

From: Jordan Cooper, Operator

O & M Report: March 2021

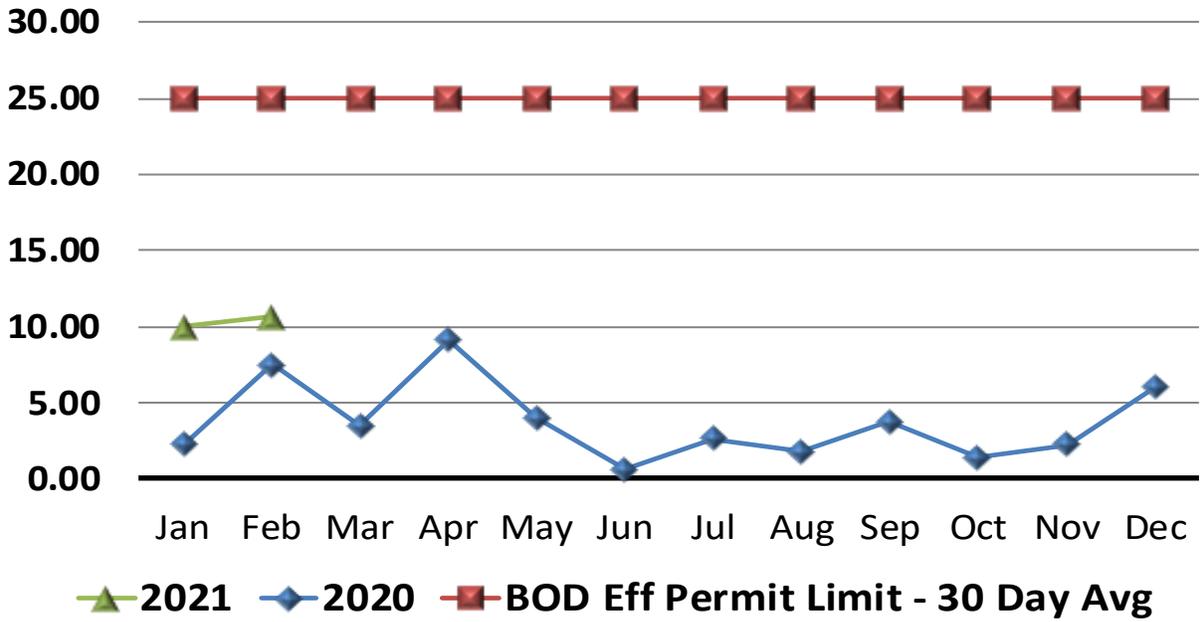
Water Operation & Maintenance

- 3/1 There was a water main break on the corner of Sutton Ave and Elk Run Street. Frickson's were able to repair it quickly with a sleeve.
- 3/15 Homeowner at 5221 Lafayette Rd. contacted me that they were returning home from Florida and needed their water back on.
- 3/25 Read water meters around town. I

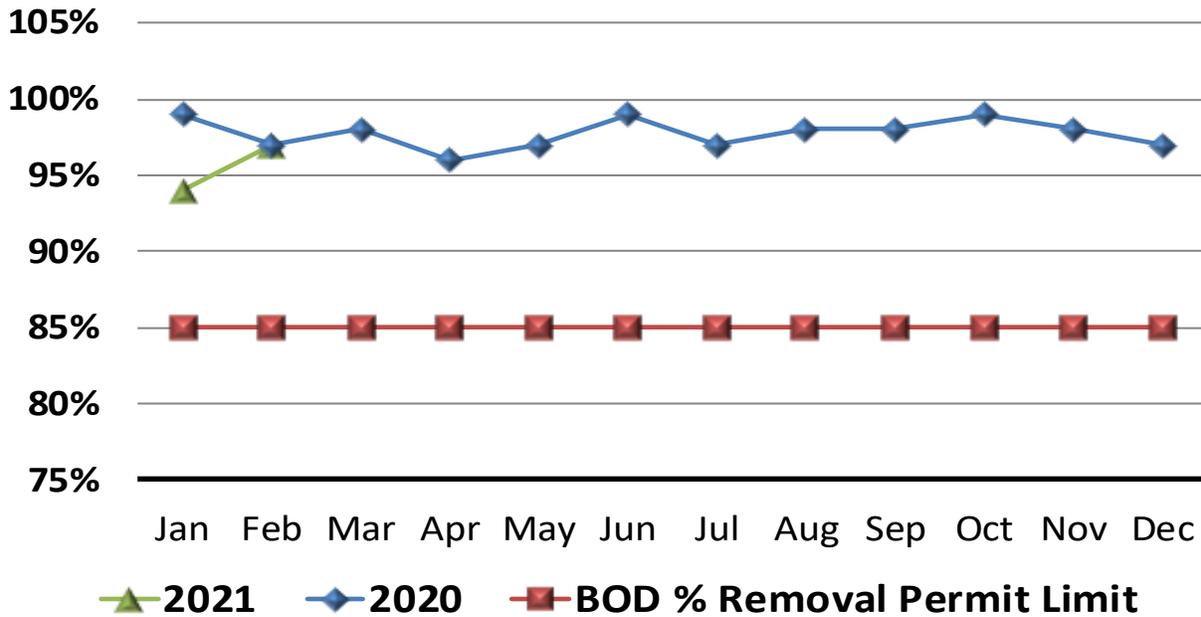
Wastewater Operation & Maintenance

- 3/19 Removed all covers from the final clarifiers that were used to keep the clarifiers from freezing over the winter.
- 3/26 I replaced the backup battery at Lafayette Lift Station Omni Site. The battery was not holding charge like it was designed to, so I contacted Omni Site and they sent me a new one. I will send the old one in for credit on the new one.
- 3/29 A-1 Pumping came up from La Porte to televise a sewer main that the homeowner at 204 Marie has been having issues with. We televised to the tap of the main and then went another 90 feet downstream and found no issues.
- 3/29 I contacted Bruce Jenson with Nutri-Ject about hauling my sludge. I informed him that my sludge in my digester is getting old and I am unable to decant any water off it. He is planning on coming within the next week to haul it out to the field for me.

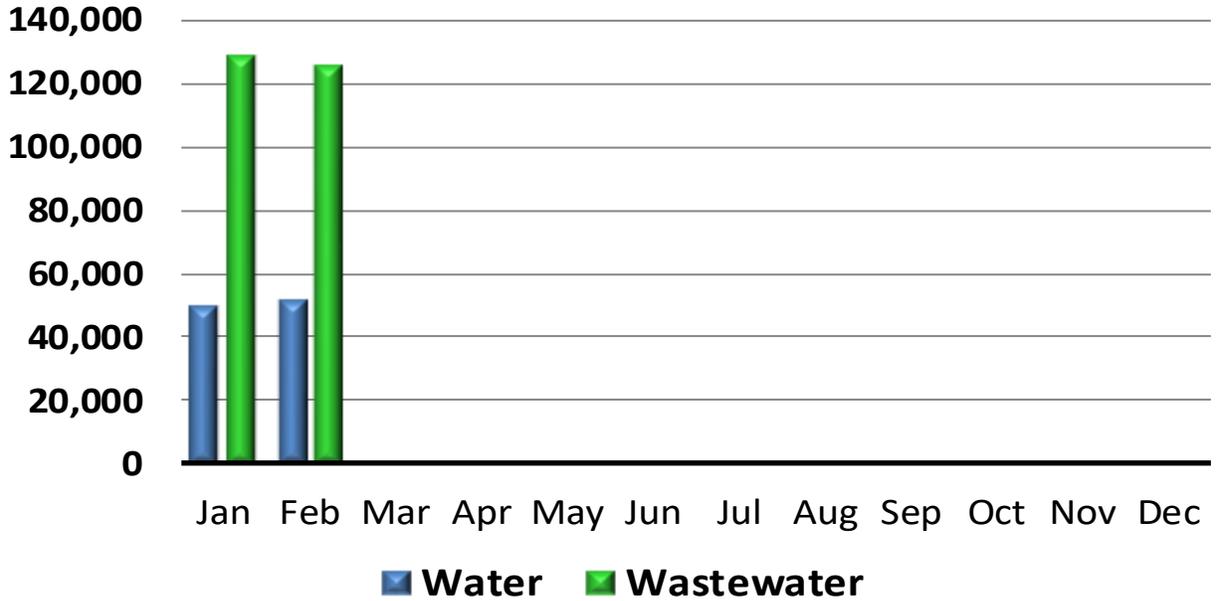
BOD Effluent



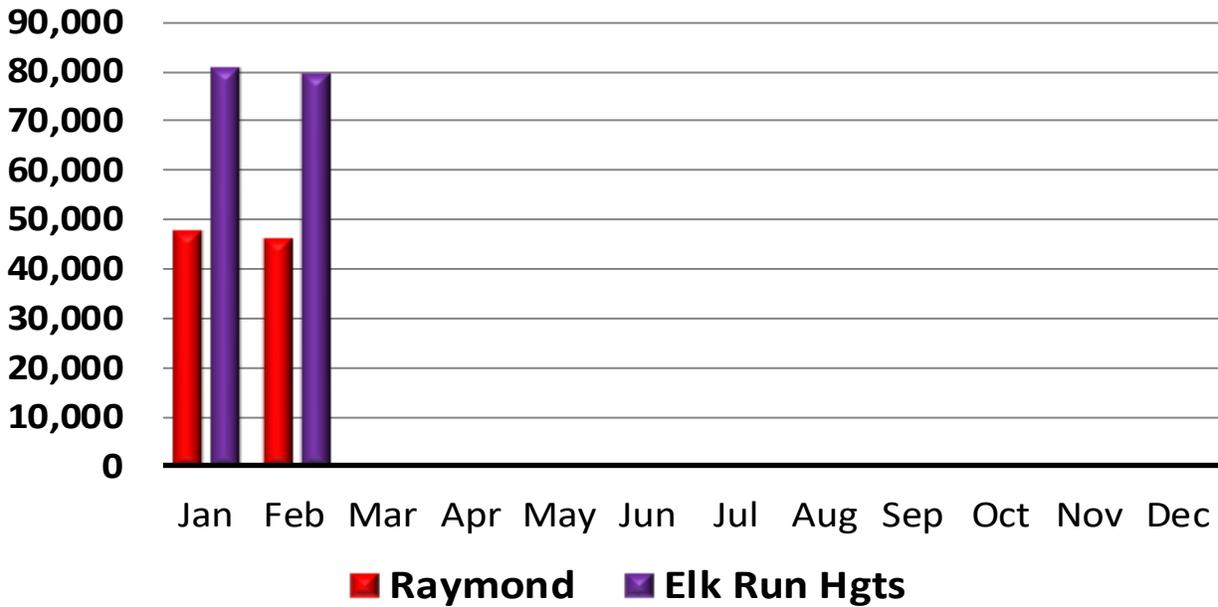
BOD % Removal



Average Daily Water Pumped vs. Wastewater In Gallons



Average Daily Wastewater Pumped In Gallons



| | | February-21 | January-21 | February-20 |
|---|--------------|-------------|------------|-------------|
| Water | | | | |
| | Units | | | |
| Total Monthly Pumped | gallons | 1,436,200 | 1,525,900 | 994,200 |
| Average Daily Pumped | gallons | 51,100 | 49,200 | 34,300 |
| Maximum Daily Pumped | gallons | 67,300 | 134,600 | 59,800 |
| Minimum Daily Pumped | gallons | 29,900 | 7,500 | 22,400 |
| Chlorine | | | | |
| Chlorine - Total Avg Residual Plant | mg/L | 0.94 | 1.03 | 0.96 |
| Chlorine - Total Avg Residual System | mg/L | 0.80 | 0.90 | 0.86 |
| Chlorine - Recommended Residual System | mg/L | 1.50 | 1.50 | 1.50 |
| Wastewater | | | | |
| BOD | | | | |
| BOD Influent Avg | mg/L | 383.38 | 185.75 | 218.00 |
| BOD Effluent Avg | mg/L | 10.63 | 10.00 | 7.50 |
| BOD Eff Permit Limit - 30 Day Avg | mg/L | 25 | 25 | 25 |
| BOD % Removal | % | 97.00% | 94.00% | 97.00% |
| BOD % Removal Permit Limit | % | 85% | 85% | 85% |
| TSS | | | | |
| TSS Influent Avg | mg/L | 127.75 | 134.00 | 125.00 |
| TSS Effluent Avg | mg/L | 15.00 | 11.00 | 6.50 |
| TSS Effluent Permit Limit - 30 Day Avg | mg/L | 25 | 25 | 25 |
| TSS % Removal | % | 88.26% | 91.79% | 94.80% |
| TSS % Removal Permit Limit | % | 85% | 85% | 85% |
| Nitrogen Ammonia | | | | |
| NA Effluent Avg | mg/L | 0.4 | 1.2 | 0.4 |
| NA Effluent Permit Limit - 30 Day Avg | mg/L | 6.3 | 6.3 | 6.3 |
| Influent Flow | | | | |
| Elk Run Average Daily Flow | gallons | 79,670 | 80,835 | 72,420 |
| Elk Run Percentage Flow | % | 63.3% | 62.8% | 59.0% |
| Raymond Average Daily Flow | gallons | 46,167 | 47,887 | 47,519 |
| Raymond Percentage Flow | % | 36.7% | 37.2% | 38.7% |
| Average Daily Combined | gallons | 125,837 | 128,722 | 122,714 |
| Maximum Daily Combined | gallons | 155,256 | 143,070 | 183,000 |
| Total Monthly Combined | gallons | 3,523,442 | 3,990,367 | 3,436,000 |
| Minimum Daily Combined | gallons | 114,102 | 118,764 | 113,000 |
| Permit Limit - 30 Day Avg | gallons | 281,000 | 281,000 | 281,000 |
| Permit Limit - Daily Maximum | gallons | 291,000 | 291,000 | 291,000 |

| Contract True-Ups - Current Contract Year | | | | |
|--|--------------------|----------------|-------------|------------|
| Item | Budgeted Amount | Amount Spent | % of Budget | % of Time |
| Maintenance Budget | \$12,288.00 | \$81.01 | 1% | 17% |
| Total | \$12,288.00 | \$81.01 | 1% | 17% |

ELK RUN HGTS -- FEBRUARY 2021

Water Plant Maintenance

| <u>Date</u> | <u>Vendor List</u> | <u>Description</u> | <u>Total</u> |
|-------------|--------------------|--------------------|---------------|
| | | Total | \$0.00 |

Water System Maintenance

| <u>Date</u> | <u>Vendor List</u> | <u>Description</u> | <u>Total</u> |
|-------------|--------------------|--------------------|---------------|
| | | Total | \$0.00 |

Wastewater Plant Maintenance

| <u>Date</u> | <u>Vendor List</u> | <u>Description</u> | <u>Total</u> |
|-------------|-------------------------|--------------------|----------------|
| 2/23/21 | Ted's Home and Hardware | Supplies | \$37.44 |
| | | Total | \$37.44 |

Wastewater System Maintenance

| <u>Date</u> | <u>Vendor List</u> | <u>Description</u> | <u>Total</u> |
|-------------|-------------------------|--------------------|---------------|
| 2/23/21 | Ted's Home and Hardware | Supplies | \$4.27 |
| | | Total | \$4.27 |

| | |
|--------------------------|---------|
| Water Plant Maintenance | \$0.00 |
| Water System Maintenance | \$0.00 |
| W/W Plant Maintenance | \$37.44 |
| W/W System Maintenance | \$4.27 |
| Month Total | \$41.71 |

Annual Maintenance Budget \$12,288.00

Total Maintenance Dollars Spent Year to Date **\$81.01**

Percent Maintenance Budget Spent Year to Date **1%**

Work Orders Completed

| Date completed | Equipment | Task |
|-----------------------|--------------------------------------|-----------------|
| 2/4/2021 | Primary Clarifier Gear Drive | Monthly PM |
| 2/19/2021 | Secondary Clarifier Gear Drive No 1 | Monthly PM |
| 2/19/2021 | Secondary Clarifier Gear Drive No 2 | Monthly PM |
| 2/19/2021 | Secondary Clarifier Gear Drive No 3 | Monthly PM |
| 2/19/2021 | Emergency Generator WWTP | Monthly PM |
| 3/18/2021 | Emergency Generator WWTP | Monthly PM |
| 2/17/2021 | James Street Lift Station Generator | Monthly PM |
| 3/12/2021 | James Street Lift Station Generator | Monthly PM |
| 2/22/2021 | Raymond West Lift Station Generated | Monthly PM |
| 3/18/2021 | Raymond West Lift Station Generated | Monthly PM |
| 2/22/2021 | Raymond South Lift Station Generator | Monthly PM |
| 3/18/2021 | Raymond South Lift Station Generator | Monthly PM |
| 2/19/2021 | Comminutor | Quarterly PM |
| 2/19/2021 | Blower No 1 | Monthly PM |
| 3/11/2021 | Blower No 1 | Monthly PM |
| 2/19/2021 | Blower No 2 | Monthly PM |
| 3/11/2021 | Blower No 2 | Monthly PM |
| 2/19/2021 | Blower No3 | Monthly PM |
| 3/11/2021 | Blower No3 | Monthly PM |
| 2/19/2021 | Blower No4 | Monthly PM |
| 3/11/2021 | Blower No4 | Monthly PM |
| 2/19/2021 | Blower No5 | Monthly PM |
| 3/11/2021 | Blower No5 | Monthly PM |
| 2/19/2021 | Blower No6 | Monthly PM |
| 3/11/2021 | Blower No6 | Monthly PM |
| 2/17/2021 | James Street Lift Station | LS Monthly PM |
| 3/12/2021 | James Street Lift Station | LS Monthly PM |
| 2/19/2021 | Lafayette Lift Station | LS Monthly PM |
| 3/12/2021 | Lafayette Lift Station | LS Monthly PM |
| 2/22/2021 | Sutton Lift Station | LS Monthly PM |
| 3/12/2021 | Sutton Lift Station | LS Monthly PM |
| 2/22/2021 | Raymond West Lift Station | LS Monthly PM |
| 3/17/2021 | Raymond West Lift Station | LS Monthly PM |
| 3/18/2021 | James Street Lift Station | LS Quarterly PM |
| 3/18/2021 | Lafayette Lift Station | LS Quarterly PM |
| 3/18/2021 | Sutton Lift Station | LS Quarterly PM |
| 3/18/2021 | Raymond West Lift Station | LS Quarterly PM |
| 3/11/2021 | Emergency Generator WWTP | Annual PM |
| 3/19/2021 | James Street Lift Station Generator | Annual PM |



| | | |
|-----------|--------------------------------------|---------------------------|
| 3/18/2021 | James Street Lift Station Generator | Annual PM |
| 3/18/2021 | Raymond West Lift Station Generated | Annual PM |
| 3/18/2021 | Raymond South Lift Station Generator | Annual PM |
| 3/11/2021 | WWTP First Aid Kit | Inspection |
| 2/22/2021 | Raymond South Lift Station 1 | LS Monthly PM |
| 3/17/2021 | Raymond South Lift Station 1 | LS Monthly PM |
| 3/18/2021 | Raymond South Lift Station 1 | LS Quarterly PM |
| 2/17/2021 | Plaza Lift Station | LS Monthly PM |
| 3/12/2021 | Plaza Lift Station | LS Monthly PM |
| 3/18/2021 | Plaza Lift Station | LS Quarterly PM |
| 2/19/2021 | FIRE EXTINGUISHERS | Fire Extinguisher Monthly |
| 3/11/2021 | FIRE EXTINGUISHERS | Fire Extinguisher Monthly |
| 2/19/2021 | Sutton Generator | Generator Monthly |
| 3/18/2021 | Sutton Generator | Generator Monthly |
| 2/19/2021 | Plaza Dr Lift Station Generator | Generator Monthly |
| 3/18/2021 | Plaza Dr Lift Station Generator | Generator Monthly |

EVANSDALE POLICE DEPARTMENT

Call Summary Report

02/01/2021 thru 02/28/2021

Tracking: Unit Selected Agency Type: Police Selected Agency ID: EVPD

| Call # | Date | Time | Area | Grid | Call Type | Disposition | Location | Business Name | | | | | Reporting Party | | |
|----------|------------|----------|------|------|-----------|-------------|-------------------------------|---------------------------------|---------|-------|-------|-------|--------------------------|-----|-------|
| | | | | | | | | Unit | Officer | Disp | Arriv | Clear | Travel | OnS | Total |
| 21008543 | 02/01/2021 | 09:04:46 | 20 | 0404 | DISORDER | WA | 316 MCCOY RD | ELK RUN ELEMENTARY SCHOOL P#089 | | | | | ELK RUN ELEMENTARY | | |
| | | | | | | | | 2A1 | 229 | 09:07 | 09:11 | 09:24 | 4 | 13 | 17 |
| 21008651 | 02/01/2021 | 15:15:49 | 20 | 0404 | DISORDER | NR | 316 MCCOY RD | ELK RUN ELEMENTARY SCHOOL P#089 | | | | | MICHAEL DEAN | | |
| | | | | | | | | 2L3 | 212 | 09:06 | 09:11 | 09:24 | 5 | 13 | 18 |
| 21008770 | 02/01/2021 | 22:21:19 | 20 | 0404 | TS | K1 | GILBERTVILLE RD/ PLAZA DR | | | | | | CASSIDY DIETZ | | |
| | | | | | | | | 2G5 | 219 | 22:21 | 22:21 | 22:22 | 0 | 1 | 1 |
| 21009178 | 02/03/2021 | 12:55:28 | 20 | 0404 | ASSAULT | NR | 316 MCCOY RD ' CALL RP | ELK RUN ELEMENTARY SCHOOL P#089 | | | | | ERNST,ELAINE | | |
| | | | | | | | | 2L3 | 212 | 12:59 | | 13:23 | | | 24 |
| 21009577 | 02/04/2021 | 18:27:54 | 20 | 0404 | MEDCHEST | AS | 104 DAWN DR | | | | | | PAULSEN,RACHEAL | | |
| | | | | | | | | 2G5 | 219 | 18:36 | 18:38 | 19:08 | 2 | 30 | 32 |
| 21009662 | 02/05/2021 | 05:34:43 | 20 | 0404 | TS | B1 | GILBERTVILLE RD/ LAFAYETTE RD | | | | | | JEREMY FURMAN | | |
| | | | | | | | | 2G7 | 239 | 05:34 | 05:34 | 05:40 | 0 | 6 | 6 |
| 21009991 | 02/05/2021 | 23:58:30 | 20 | 0404 | TS | NR | 300-BLK MCCOY RD | MAYOR PARK | | | | | JEREMY FURMAN | | |
| | | | | | | | | 2G7 | 239 | 23:58 | 23:58 | 00:25 | 0 | 27 | 27 |
| 21010779 | 02/09/2021 | 06:40:27 | 20 | 0404 | MEDCHEST | RI | 421 GILBERTVILLE RD | | | | | | ROSTER,JOE | | |
| | | | | | | | | 2G5 | 219 | 06:43 | 06:43 | 06:45 | 0 | 2 | 2 |
| 21011155 | 02/10/2021 | 14:13:49 | 20 | 0404 | MEDHEART | AS | 645 MCCOY RD | | | | | | US CELLULAR 800-510-6091 | | |
| | | | | | | | | 2A1 | 229 | 14:14 | 14:20 | 14:33 | 6 | 13 | 19 |
| 21011412 | 02/11/2021 | 14:31:32 | 20 | 0404 | ASSIST | NR | 100 PLAZA DR | ROAD RANGER #1026 | | | | | AGUBELO,JOSHUA | | |
| | | | | | | | | 2L3 | 212 | 14:42 | 14:43 | 15:02 | 1 | 19 | 20 |
| 21011669 | 02/12/2021 | 13:23:27 | 20 | 0404 | MEDSICK | AS | 312 GILBERTVILLE RD | | | | | | SCHUTE,LEE | | |
| | | | | | | | | 2K2 | 207 | 13:26 | | 13:51 | | | 25 |
| 21011816 | 02/13/2021 | 00:49:19 | 20 | 0404 | TS | E3 | 400-BLK GILBERTVILLE RD | | | | | | JEREMY FURMAN | | |
| | | | | | | | | 2G7 | 239 | 00:49 | 00:49 | 01:11 | 0 | 22 | 22 |
| 21012100 | 02/14/2021 | 01:08:26 | 20 | 0404 | ASSIST | NR | 100 PLAZA DR 'PBX | ROAD RANGER #1026 | | | | | MOLLOY,KRISTEN | | |
| | | | | | | | | 2G7 | 239 | 02:43 | 02:44 | 03:26 | 1 | 42 | 43 |
| 21012511 | 02/15/2021 | 18:20:06 | 20 | 0404 | TS | A3 | 100 PLAZA DR | ROAD RANGER #1026 | | | | | JOY VANDERKOLK | | |
| | | | | | | | | 2G6 | 215 | 18:20 | 18:20 | 18:35 | 0 | 15 | 15 |
| 21012650 | 02/16/2021 | 10:51:16 | 20 | 0404 | TOBACCO | CI | 100 PLAZA DR | ROAD RANGER #1026 | | | | | JEREMY FURMAN | | |
| | | | | | | | | 2G7 | 239 | 10:51 | 10:51 | 11:02 | 0 | 11 | 11 |

| Call # | Date | Time | Area | Grid | Call Type | Disposition | Location | Business Name | | | | | Reporting Party | |
|----------|------------|----------|------|------|-----------|-------------|-----------------------|--------------------------------|---------|-------|-------|-------|--------------------------|-----|
| | | | | | | | | Unit | Officer | Disp | Arriv | Clear | Travel | OnS |
| 21012804 | 02/17/2021 | 00:00:50 | 20 | 0404 | EXTRA | XA | 100 PLAZA DR | ROAD RANGER #1026 | | | | | MALE REFUSED | |
| | | | | | | | | 2G5 | 219 | 00:09 | | 00:09 | | 0 |
| | | | | | | | | 2G6 | 215 | 00:09 | | 00:09 | | 0 |
| 21013583 | 02/19/2021 | 22:03:29 | 20 | 0404 | TS | E3 | 5100-BLK LAFAYETTE RD | ROAD RANGER #1026 | | | | | CASSIDY DIETZ | |
| | | | | | | | | 2G5 | 219 | 22:03 | 22:03 | 22:14 | 0 | 11 |
| | | | | | | | | | | | | | | 11 |
| 21014137 | 02/22/2021 | 00:41:22 | 20 | 0404 | PALARM | FA | 5205 LAFAYETTE RD | CASEYS GENERAL STORE - ELK RUN | | | | | KIRSTEN- CASEYS SECURITY | |
| | | | | | | | | 2G7 | 239 | 00:41 | 00:47 | 01:16 | 6 | 29 |
| | | | | | | | | 2G8 | W5553 | 00:41 | 00:44 | 01:04 | 3 | 20 |
| | | | | | | | | | | | | | | 35 |
| | | | | | | | | | | | | | | 23 |
| 21014444 | 02/23/2021 | 06:33:21 | 20 | 0404 | BURGLAR* | RI | 228 MARIE AV | CASEYS GENERAL STORE - ELK RUN | | | | | OHRT,BRITTANY | |
| | | | | | | | | 2A1 | 229 | 07:22 | 07:22 | 07:54 | 0 | 32 |
| | | | | | | | | 2G4 | 220 | 08:27 | 08:27 | 09:09 | 0 | 42 |
| | | | | | | | | 2G7 | 239 | 06:33 | 06:43 | 14:58 | 10 | 495 |
| | | | | | | | | 2G7 | 239 | 22:28 | | 23:24 | | 56 |
| | | | | | | | | 2G7 | 239 | 08:30 | 08:40 | 10:10 | 10 | 90 |
| | | | | | | | | 2K2 | 207 | 07:13 | 07:13 | 10:37 | 0 | 204 |
| | | | | | | | | 2L3 | 212 | 07:35 | 07:35 | 09:42 | 0 | 127 |
| | | | | | | | | | | | | | | 127 |
| 21014651 | 02/23/2021 | 18:55:47 | 20 | 0404 | TRAFPARK | AS | 100 PLAZA DR | ROAD RANGER #1026 | | | | | JOY VANDERKOLK | |
| | | | | | | | | 2G6 | 215 | 18:55 | 18:55 | 18:58 | 0 | 3 |
| | | | | | | | | | | | | | | 3 |
| 21015062 | 02/25/2021 | 09:41:32 | 20 | 0404 | SUSP | GA | 312 MARIE AV | ROAD RANGER #1026 | | | | | JOY VANDERKOLK | |
| | | | | | | | | 2G4 | 220 | 09:44 | 09:47 | 09:50 | 3 | 3 |
| | | | | | | | | | | | | | | 6 |
| 21015492 | 02/26/2021 | 22:25:17 | 20 | 0404 | SUSP | GA | MCCOY RD/ SUNSET LN | ROAD RANGER #1026 | | | | | FEMALE REFUSED | |
| | | | | | | | | 2G5 | 219 | 22:27 | 22:39 | 22:44 | 12 | 5 |
| | | | | | | | | | | | | | | 17 |
| 21015496 | 02/26/2021 | 22:43:55 | 20 | 0404 | BURGLAR* | NR | 204 MARIE AV | ROAD RANGER #1026 | | | | | LUNDY,RONALD | |
| | | | | | | | | 2G5 | 219 | 22:45 | 22:48 | 22:50 | 3 | 2 |
| | | | | | | | | 2G8 | W5553 | 22:45 | | 22:50 | | 5 |
| | | | | | | | | | | | | | | 5 |
| 21015639 | 02/27/2021 | 15:15:21 | 20 | 0404 | ABANDON | NR | 5324 LAFAYETTE RD | ROAD RANGER #1026 | | | | | LUNDY,RONALD | |
| | | | | | | | | 2G4 | 220 | 15:16 | 15:19 | 15:23 | 3 | 4 |
| | | | | | | | | | | | | | | 7 |

Total Number of Calls: 24

| Citation # | Date Issued | Issued To | Type | License | Charge | Grid |
|----------------------|-------------|-----------------------|------|---------|-----------------|------|
| Citation # | Date Issued | Issued To | Type | License | Charge | Grid |
| 28002192102012134029 | 02/01/2021 | HUFF,ZACHARY PAUL | T | HWP220 | ER/10.04.120(1) | 0404 |
| 28002192102012150370 | 02/01/2021 | RUNDQUIST,PAUL JOSEPH | C | HWP220 | 453A.2 | 0404 |
| 28002392102132141158 | 02/13/2021 | ALLEN,DERREK JAKOBE | T | KEH251 | ER/10.04.120(D) | 0404 |
| 28002152102151823129 | 02/15/2021 | OBERLE,BLAKE ISAAC | T | CFA954 | ER/10.04.120(D) | 0404 |
| 28055532102262032131 | 02/26/2021 | AXLINE,WALTER DUANE | T | | ERH10.04.160 | 0404 |

Search Results

| | | |
|---|----------------------------------|--------------------------|
| Name of Applicant: <u>CASEY'S MARKETING</u> | | |
| Name of Business (DBA): <u>CASEY'S GENERAL STORE #3041</u> | | |
| Address of Premises: <u>5202 LAFAYETTE RD</u> | | |
| City <u>Elk Run Heights</u> | County: <u>Black Hawk</u> | Zip: <u>50707</u> |
| Business <u>(319) 235-7880</u> | | |
| Mailing <u>PO BOX 3001</u> | | |
| City <u>ANKENY</u> | State <u>IA</u> | Zip: <u>50021</u> |

Contact Person

| |
|---|
| Name <u>JESSICA FISHER-COMSTOCK, STORE OPERATIONS</u> |
| Phone: <u>(515) 446-6404</u> Email <u>JESSICA.FISHER@CASEYS.COM</u> |

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 06/01/2021

Expiration Date: 05/31/2022

Privileges:

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)
- Sunday Sales

Status of Business

| |
|--|
| Business Type: <u>Publicly Traded Corporation</u> |
| Corporate ID Number: <u>XXXXXXXXXX</u> Federal Employer ID <u>XXXXXXXXXX</u> |

Ownership

42-0935283 CASEY'S GENERAL STORE INC

| | |
|---------------------------------------|--|
| First Name: <u>42-0935283</u> | Last Name: <u>CASEY'S GENERAL STORE, INC.</u> |
| City: <u>ANKENY</u> | State: <u>Iowa</u> Zip: <u>50021</u> |
| Position: <u>OWNER</u> | |
| % of Ownership: <u>100.00%</u> | U.S. Citizen: <u>Yes</u> |

JOHN SOUPENE

| | |
|--|--|
| First Name: <u>JOHN</u> | Last Name: <u>SOUPENE</u> |
| City: <u>ANKENY</u> | State: <u>Iowa</u> Zip: <u>50023</u> |
| Position: <u>VICE-PRESIDENT</u> | |
| % of Ownership: <u>0.00%</u> | U.S. Citizen: <u>Yes</u> |

JULIA JACKOWSKI

| | |
|---------------------------------|------------------------------------|
| First Name: <u>JULIA</u> | Last Name: <u>JACKOWSKI</u> |
|---------------------------------|------------------------------------|

City: URBANDALE

State: Iowa

Zip: 50322

Position: SECRETARY

% of Ownership: 0.00%

U.S. Citizen: Yes

JAMES PISTILLO

First Name: JAMES

Last Name: PISTILLO

City: URBANDALE

State: Iowa

Zip: 50323

Position: TREASURER

% of Ownership: 0.00%

U.S. Citizen: Yes

MEGAN ELFERS

First Name: MEGAN

Last Name: ELFERS

City: CLIVE

State: Iowa

Zip: 50325

Position: PRESIDENT

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

| | | | |
|---------------------------|----------------------------------|--------------------------------|-------------------|
| Insurance Company: | <u>Merchants Bonding Company</u> | | |
| Policy Effective Date: | <u>06/01/2021</u> | Policy Expiration | <u>01/01/1900</u> |
| Bond Effective | <u>2</u> | Dram Cancel Date: | |
| Outdoor Service Effective | | Outdoor Service Expiration | |
| Temp Transfer Effective | | Temp Transfer Expiration Date: | |

CASEY'S MARKETING COMPANY

Federal Tax I.D. 42-1435913

Date of Incorporation: March 15, 1995

Effective 9/16/20

OFFICERS

Samuel J. James, President & Chairman
One SE Convenience Blvd.
Ankeny, IA 50021

Brian J. Johnson, Vice President
One SE Convenience Blvd.
Ankeny, IA 50021

Julia L. Jackowski, Secretary
One SE Convenience Blvd.
Ankeny, IA 50021

James R. Pistillo, Treasurer
One SE Convenience Blvd.
Ankeny, IA 50021

Douglas M. Beech, Assistant Secretary
One SE Convenience Blvd.
Ankeny, IA 50021

BOARD OF DIRECTORS

Samuel J. James, Chairman
One SE Convenience Blvd.
Ankeny, IA 50021

Brian J. Johnson
One SE Convenience Blvd.
Ankeny, IA 50021

Julia L. Jackowski
One SE Convenience Blvd.
Ankeny, IA 50021

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**MINUTES OF ACTION BY WRITTEN CONSENT
OF
THE BOARD OF DIRECTORS
OF
CASEY'S MARKETING COMPANY**

Pursuant to Section 490.821 of the Iowa Business Corporation Act, and Article III, Section 10 of the Bylaws of Casey's Marketing Company (the "*Company*"), the undersigned, constituting all Directors of the Company, hereby unanimously consent to and adopt the following resolution and declare it to be in full force and effect as if adopted at a regular or specially held meeting of the Board of Directors of the Company.

NOW, THEREFORE, BE IT RESOLVED, that the following persons are elected to serve as officers of the Company until their successors are elected and qualified:

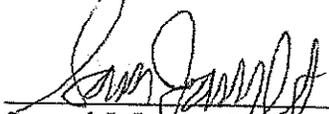
| | |
|------------------|--------------------|
| President: | Samuel J. James |
| Vice-President: | Brian J. Johnson |
| Secretary: | Julia L. Jackowski |
| Asst. Secretary: | Douglas M. Beech |
| Treasurer: | James R. Pistillo |

FURTHER RESOLVED, that the following persons are authorized to execute any and all contracts, agreements, documents and other written instruments (collectively "*Written Instruments*") for and on behalf of the Company, which signature is sufficient to bind the Company thereto: Julia L. Jackowski, Christopher L. Jones, Thomas P. Brennan, Michelle Wickham, Brad Haga, Edmund Vaske and Nathaniel Doddridge. The signatory authority of any Written Instruments executed by such persons prior to the date below is hereby ratified and approved.

* * * * *

Dated and effective as of September 22, 2020.

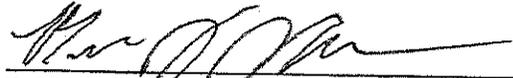
BOARD OF DIRECTORS:



Samuel J. James, Chairman



Julia L. Jackowski



Brian J. Johnson

| | | |
|--|---------------------------|-------------------|
| Name of Applicant: <u>CASEY'S MARKETING</u> | | |
| Name of Business (DBA): <u>CASEY'S GENERAL STORE #3041</u> | | |
| Address of Premises: <u>5202 LAFAYETTE RD</u> | | |
| City <u>Elk Run Heights</u> | County: <u>Black Hawk</u> | Zip: <u>50707</u> |
| Business (319) <u>235-7880</u> | | |
| Mailing <u>PO BOX 3001</u> | | |
| City <u>ANKENY</u> | State <u>IA</u> | Zip: <u>50021</u> |

Contact Person

| | | | |
|--------|--|-------|----------------------------------|
| Name | <u>JESSICA FISHER-COMSTOCK, STORE OPERATIONS</u> | | |
| Phone: | <u>(515) 446-6404</u> | Email | <u>JESSICA.FISHER@CASEYS.COM</u> |

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 06/01/2022

Expiration Date:

Privileges:

Class E Liquor License (LE)

Status of Business

| | | | |
|----------------------|------------------------------------|---------------------|-------------------|
| BusinessType: | <u>Publicly Traded Corporation</u> | | |
| Corporate ID Number: | <u>XXXXXXXXXX</u> | Federal Employer ID | <u>XXXXXXXXXX</u> |

Ownership

42-0935283 CASEY'S GENERAL STORE INC

| | | | | |
|-----------------|-------------------|---------------|------------------------------------|-------------------|
| First Name: | <u>42-0935283</u> | Last Name: | <u>CASEY'S GENERAL STORE, INC.</u> | |
| City: | <u>ANKENY</u> | State: | <u>Iowa</u> | Zip: <u>50021</u> |
| Position: | <u>OWNER</u> | | | |
| % of Ownership: | <u>100.00%</u> | U.S. Citizen: | <u>Yes</u> | |

JULIA JACKOWSKI

| | | | | |
|-----------------|------------------|---------------|------------------|-------------------|
| First Name: | <u>JULIA</u> | Last Name: | <u>JACKOWSKI</u> | |
| City: | <u>URBANDALE</u> | State: | <u>Iowa</u> | Zip: <u>50322</u> |
| Position: | <u>SECRETARY</u> | | | |
| % of Ownership: | <u>0.00%</u> | U.S. Citizen: | <u>Yes</u> | |

JAMES PISTILLO

| | | | | |
|-----------------|------------------|---------------|-----------------|-------------------|
| First Name: | <u>JAMES</u> | Last Name: | <u>PISTILLO</u> | |
| City: | <u>URBANDALE</u> | State: | <u>Iowa</u> | Zip: <u>50323</u> |
| Position: | <u>TREASURER</u> | | | |
| % of Ownership: | <u>0.00%</u> | U.S. Citizen: | <u>Yes</u> | |

SAMUEL JAMES

First Name: SAMUEL Last Name: JAMES
City: ANKENY State: Iowa Zip: 50021
Position: PRESIDENT
% of Ownership: 0.00% U.S. Citizen: Yes

BRIAN JOHNSON

First Name: BRIAN Last Name: JOHNSON
City: JOHNSTON State: Iowa Zip: 50131
Position: VICE PRESIDENT
% of Ownership: 0.00% U.S. Citizen: Yes

DOUGLAS BEECH

First Name: DOUGLAS Last Name: BEECH
City: ANKENY State: Iowa Zip: 50021
Position: ASSISTANT SECRETARY
% of Ownership: 0.00% U.S. Citizen: Yes

Insurance Company Information

| | | | |
|---------------------------|----------------------------------|--------------------------------|-------------------|
| Insurance Company: | <u>Merchants Bonding Company</u> | | |
| Policy Effective Date: | <u>06/01/2021</u> | Policy Expiration | <u>01/01/1900</u> |
| Bond Effective | <u>2</u> | Dram Cancel Date: | |
| Outdoor Service Effective | | Outdoor Service Expiration | |
| Temp Transfer Effective | | Temp Transfer Expiration Date: | |

RESOLUTION 3065

A RESOLUTION OF THE CITY COUNCIL OF ELK RUN HEIGHTS, IA THAT
THE FOLLOWING BILLS BE PAID AND TRANSFERS ARE HEREBY ALLOWED

| | | |
|----------------------|--------------------------------|-----------------|
| A1 SEPTIC & PUMPING | LINE INSPECTION 204MARIE | 185.00 |
| ACTUALLY CLEAN | COMM RM CARPET CLEANING | 126.25 |
| AMERIGAS PROPANE | PROPANE FOR WWTP | 121.00 |
| ASPRO | RU-COLD MIX | 716.32 |
| AUTO PLUS | SHOP-MISC SUPPLIES | 4.97 |
| BH RENTAL | SUTTON WATERMAIN BREAK | 1,348.00 |
| BHC ENGINEER | RESURFACING N. ELK RUN RD | 20,000.00 |
| BMC AGGREGATES | RU-SAND/ROADSTONE | 932.08 |
| CITY OF EVANSDALE | FY21 4TH QRTR LAW ENFORCEMENT | 12,030.75 |
| COURIER | FEB 22 MTG | 17.60 |
| | FEB 16 MTG | 58.85 |
| | WWTP BIDS | 3.52 |
| | MARCH 9 MTG CLAIMS | 112.67 |
| | WWTF PROJECT | 17.60 |
| | VENDOR TOTAL | 210.24 |
| IA DNR | AMENDMENT FEE | 85.00 |
| DON'S TRUCK SALES | RU-SNOW PLOW REPAIRS | 522.30 |
| EASTMAN, JULIE | CELL PHONE REIMBURSEMENT | 40.00 |
| ELAN | SHOP-TEFLON/BRUSHES-MENARDS | 59.61 |
| | RU-REPLACE SIGN-LOWES | 396.35 |
| | RU-FUEL-ROAD RANGER | 289.37 |
| | CH-ONLINE SERVICES-MICROSOFT | 25.00 |
| | CH-ONLINE SERVICES-MICROSOFT | 35.00 |
| | CH-VIDEO CALL SERVICES-ZOOM | 16.04 |
| | KIDS 1ST COMM. PARTNERS IN EDU | 300.00 |
| | VENDOR TOTAL | 1,121.37 |
| FAST LANE AUTO CARE | RU-MISC CLEANING SUPPLIES | 176.93 |
| KRISTI LUNDY | CELL PHONE REIMBURSEMENT | 40.00 |
| LYNCH DALLAS | LEGAL SERVICES | 66.00 |
| NUTRI-JECT SYSTEMS | LS-GAS MONITOR CALIBRATION | 85.00 |
| P & K MIDWEST | RU-TRACTOR CLIPS | 26.28 |
| PEOPLESERVICE | MAY 2021 SERVICES | 11,981.00 |
| RICOH | COPIER CONTRACT | 50.06 |
| RBRTS STVNS PRNDRGST | LEGAL SERVICES | 468.75 |
| SCOT'S SUPPLY | SHOP-DRILL BITZ | 53.14 |
| | RU-SNOW PLOW REPAIRS | 117.58 |
| | VENDOR TOTAL | 170.72 |
| SHRED IT | DOCUMENT SHREDDING | 64.20 |
| SPAHN & ROSE LUMBER | SIDING/CONCESSION BLDNG | 1,103.72 |
| STOREY KENWORTHY | COMM. RM-VACUUM SUPPLIES | 8.62 |
| | CH-MINUTES BOOK | 35.00 |
| | VENDOR TOTAL | 43.62 |
| TEDS | RU-SPRAY PAINT | 8.49 |
| | SHOP-BATTERIES | 3.49 |
| | CH-DOOR REPAIR SUPPLIES | 25.98 |
| | SHOP-PAINT/THINNER | 19.48 |
| | VENDOR TOTAL | 57.44 |
| THOMAS JAMES | CELL PHONE REIMBURSEMENT | 40.00 |
| WASTE MANAGEMENT | GARBAGE | 5,034.12 |

| | | |
|----------------------|-------------------------------|--------------------|
| | RECYCLING | 549.13 |
| | VENDOR TOTAL | 5,583.25 |
| WATERLOO FIRE RESCUE | FY21 4TH QRTR FIRE CONTRACT | 9,444.24 |
| WATERLOO WATER WRKS | FY21 3RD QRTR DOUGLAS RD PYMT | 44.00 |
| WILLETT HOFMANN | ENGINEER-JAN MEETINGS | 75.00 |
| | ENGINEER-MAYORS PK DESIGN | 9,177.60 |
| | VENDOR TOTAL | 9,252.60 |
| | TOTAL BILLS | \$76,141.09 |

| | |
|------------------------------|------------------|
| 001 GENERAL | 24,838.85 |
| 110 ROAD USE TAX | 4,040.39 |
| 300 CAPITAL IMPROVEMENT RESV | 20,000.00 |
| 306 MAYORS PARK IMPROVEMENTS | 9,177.60 |
| 600 WATER | 2,525.20 |
| 610 SEWER | 9,975.80 |
| LANDFILL/GARBAGE | 5,583.25 |
| TOTAL FUNDS | 76,141.09 |

| | | |
|-------|-----------------------|-----------------|
| | MARCH PAYROLL: | |
| DRAFT | BIWEEKLY PAYROLL | 6,548.43 |
| DRAFT | EFTPS | 1,913.61 |
| | TOTAL PAYROLL: | 8,462.04 |

PREPAYS

| | | |
|-------------------------|-----------------------|------------------|
| 5901 TREASURER OF STATE | TAXES | 977.00 |
| 5902 COLONIAL LIFE | LIFE INSURANCE | 79.94 |
| 5903 AVESIS | VISION INSURANCE | 32.79 |
| 5904 CASEY'S | GAS/FUEL | 422.21 |
| 5905 COURIER | PUBLICATION | 181.58 |
| 5906 MEDIACOM | INTERNET | 82.70 |
| 5907 MIDAMERICAN | UTILITIES | 2,758.81 |
| 5908 RICOH | COPIER CONTRACT | 163.05 |
| 5909 TEDS | MISC SUPPLIES | 28.53 |
| 5910 WASTE MANAGEMENT | GARBAGE/RECYCLING | 5,555.57 |
| 5911 WATERLOO WATER | UTILITIES | 4,061.22 |
| 5912 WELLMARK | HEALTH INSURANCE | 1,745.46 |
| 5913 WILLET HOFFMAN | ENGINEER SERVICES | 450.65 |
| 5914 MATHEW CLINE | DEPOSIT REFUND | 27.22 |
| 5915 JASON HASHMAN | DEPOSIT REFUND | 30.23 |
| 5916 LISA KEMMERER | DEPOSIT REFUND | 49.39 |
| 5917 QUINONES MIQUEL | DEPOSIT REFUND | 147.38 |
| 5918 POSTMASTER | QUARTERLY UB BILLS | 120.13 |
| DRAFT IPERS | RETIREMENT | 1,396.24 |
| DRAFT BANK FEE | MARCH ACH FEE | 10.00 |
| DRAFT IA DEPT OF REV | 1ST QRT WET | 2,001.00 |
| | TOTAL PREPAYS: | 20,321.10 |

PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA ON THIS 13TH DAY OF APRIL 2021

ATTEST:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

RESOLUTION 3066

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA, SETTING THE DATE OF PUBLIC HEARING TO AMEND THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2021

WHEREAS, the state code requires cities to amend their estimates of revenue and expenditure appropriations; and

WHEREAS, the state code also requires cities to hold a public hearing prior to amending their estimates.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Elk Run Heights, Iowa, that a public hearing is hereby set for 6:00 PM, Tuesday, May 11, 2021 to hear comments regarding the proposed amendment of the budget for fiscal year ending June 30, 2021

BE IT FURTHER RESOLVED that the City Clerk is hereby directed and authorized to advertise said public hearing according to State Law.

PASSED AND ADOPTED THIS 13TH DAY OF APRIL 2021

ATTEST:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

MINUTES OF MEETING TO APPROVE
PLANS AND SPECIFICATIONS, FORM
OF CONTRACT AND ESTIMATE OF
COST AND TO CONSIDER BIDS

497186-3 (L)

Elk Run Heights, Iowa

April 13, 2021

The City Council of the City of Elk Run Heights, Iowa, met on April 13, 2021 at 6:00 p.m., at the City Hall, pursuant to published notice.

The Mayor presided and the roll was called showing the following members of the Council present and absent:

Present: _____

Absent: _____.

The Mayor announced that this was the time and place set for hearing on the plans and specifications, form of contract and estimate of cost for the proposed Elk Run Heights and Raymond WWTF Project.

Upon investigation, it was found that _____ persons had appeared and filed objections to the proposed plans, specifications, form of contract and estimate of cost for the Elk Run Heights and Raymond WWTF Project as follows:

(Insert the word “no” in the blank space above or list here the names of objectors and the types of objections, if any are filed.)

Page 2

The City Council heard said objectors and evidence for or against the proposed Elk Run Heights and Raymond WWTF Project; whereupon, the Mayor declared the hearing closed.

Council Member _____ introduced the following resolution and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the City Council, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the said motion duly carried and the resolution adopted as follows:

RESOLUTION 3067

Resolution finally approving and confirming plans, specifications, form of contract and estimate of cost for the Elk Run Heights and Raymond WWTF Project

WHEREAS, the City Council of the City of Elk Run Heights, Iowa, has heretofore given preliminary approval to the plans, specifications, form of contract and estimate of cost (the "Contract Documents") for the proposed Elk Run Heights and Raymond WWTF Project (the "Project"), as described in the notice of hearing on the Contract Documents for the Project; and

WHEREAS, a hearing has been held on the Contract Documents on April 13, 2021;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Elk Run Heights, Iowa, as follows:

Section 1. The Contract Documents referred to in the preamble hereof are hereby finally approved, and the prior action of the City Council giving preliminary approval is hereby finally confirmed, and the Project, as provided for in the Contract Documents, is necessary and desirable.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved April 13, 2021.

Mayor

Attest:

City Clerk

Page 4

The Mayor announced that bids for the construction of the Elk Run Heights and Raymond WWTF Project had been received until 2:00 p.m. on April 8, 2021, at the Elk Run Heights City Hall, Elk Run Heights, Iowa, and that on the same day, at the same time, at the same place, such bids had been opened and read, and that this was the time and place set for the consideration of such bids.

Thereupon, the results of the bidding were reported, and MSA Professional Services, Inc. (the “Project Engineers”) made their recommendations thereon to the City Council. The bids received for the construction of the Elk Run Heights and Raymond WWTF Project are as follows:

Name and Address of Bidder

Amount of Bid

(List here or attach a sheet listing proposals received.)

Page 5

It was moved by Council Member _____ and seconded by Council Member _____ that this meeting be adjourned to _____, 2021, at _____ o'clock ____ .m., at the _____, Elk Run Heights, Iowa, at which time and place the City Council will meet to further consider such proposals.

The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the said motion duly carried and the meeting was adjourned to the said time and place.

Mayor

Attest:

City Clerk

MINUTES OF MEETING TO AWARD
CONTRACT

497186-3

Elk Run Heights, Iowa

_____, 2021

The City Council of the City of Elk Run Heights, Iowa, met on _____, 2021, at _____ o'clock __.m., at the _____, in the City, pursuant to adjournment and the rules of this Council.

The Mayor presided and the roll was called showing the following members of the Council present and absent:

Present: _____

Absent: _____.

The City Council further considered proposals received for the proposed Elk Run Heights and Raymond WWTF Project and embodied its findings in the resolution next hereinafter referred to.

Council Member _____ introduced the resolution next hereinafter set out, and moved that the said resolution be adopted; seconded by Council Member _____; and after due consideration thereof by the City Council, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the said motion duly carried and the said resolution duly adopted.

RESOLUTION 3068

Resolution awarding contract for the Elk Run Heights and Raymond WWTF Project

WHEREAS, pursuant to notice duly posted in the manner and form prescribed by resolution of the City Council of the City of Elk Run Heights, Iowa, and as required by law, bids and proposals were received by this Council for the Elk Run Heights and Raymond WWTF Project (the "Project"); and

WHEREAS, all of the said bids and proposals have been carefully considered, and it is necessary and advisable that provision be made for the award of the contract for the Project;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Elk Run Heights, Iowa, as follows:

Section 1. The bid for the Project submitted by the following contractor is fully responsive to the plans and specifications for the Project, is heretofore approved by the City Council, and is the lowest responsible bid received, such bid being as follows:

| <u>Name and Address of Contractor</u> | <u>Amount of Bid</u> |
|---------------------------------------|----------------------|
| _____ | \$ _____ |
| _____ | |
| _____ | |
| _____ | |

Section 2. The contract for the Project is hereby awarded to such contractor at the total estimated cost set out above, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of each class of materials furnished, the said contract to be subject to the terms of the aforementioned resolution, the notice of hearing and letting, the plans and specifications and the terms of the bidder's written proposal.

Section 3. The Mayor and City Clerk are hereby authorized and ordered to enter into a written contract with said contractor for the Project, said contract not to be binding until approved by resolution of this City Council.

Section 4. The amount of the contractor's performance and/or payment bonds is hereby fixed and determined to be 100% of the amount of the contract.

Page 8

Section 5. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved _____, 2021.

Mayor

Attest:

City Clerk

••••

On motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

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ATTESTATION CERTIFICATE:

STATE OF IOWA
COUNTY OF BLACK HAWK SS:
CITY OF ELK RUN HEIGHTS

I, the undersigned, City Clerk of the City of Elk Run Heights, Iowa, hereby certify that the attached is a true, correct and complete transcript of the proceedings had and action taken by the City Council up to the present time in connection with the Elk Run Heights and Raymond WWTF Project, including a true, correct and complete copy of the resolutions referred to in such minutes.

WITNESS MY HAND this ____ day of _____, 2021.

City Clerk

MINUTES TO SET DATE FOR HEARING
ON ENTERING INTO A LOAN AND
DISBURSEMENT AGREEMENT

497186-3

Elk Run Heights, Iowa

April 13, 2021

The City Council of the City of Elk Run Heights, Iowa, met on April 13, 2021, at 6:00 p.m., at the City Hall, in the City.

The Mayor presided and the roll was called showing the following members of the Council present and absent:

Present: _____

Absent: _____.

Council Member _____ introduced the resolution hereinafter next set out and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the Council, the Mayor put the question upon the adoption of the said resolution and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION 3069

RESOLUTION TO FIX A DATE FOR A PUBLIC HEARING ON A PROPOSAL TO ENTER INTO A GENERAL OBLIGATION SEWER IMPROVEMENT LOAN AND DISBURSEMENT AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$1,500,000

WHEREAS, the City of Elk Run Heights (the “City”), in Iowa County, State of Iowa, proposes to enter into a General Obligation Sewer Improvement Loan and Disbursement Agreement (the “Agreement”) and to borrow money thereunder in a principal amount not to exceed \$1,500,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the cost, to that extent, of planning, designing and constructing improvements and extensions (the “Project”) to the Municipal Sanitary Sewer System of the City, and it is necessary to fix a date of meeting of the City Council (the “Council”) at which it is proposed to take action to enter into the Agreement and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Elk Run Heights, Iowa, as follows:

Section 1. This City Council shall meet on May 11, 2021, at the Elk Run Heights City Hall, in the City, at six o’clock p.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to enter into the Agreement.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, by publication at least once, not less than four (4) and not more than twenty (20) days before the meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO
ENTER INTO A LOAN AND DISBURSEMENT AGREEMENT AND TO BORROW
MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$1,500,000

(GENERAL OBLIGATION)

The City Council of the City of Elk Run Heights, Iowa, will meet on May 11, 2021, at six o'clock p.m., at the Elk Run Heights City Hall, in the City, for the purpose of instituting proceedings and taking action to enter into a loan and disbursement agreement (the "Agreement") and to borrow money thereunder in a principal amount not to exceed \$1,500,000 for the purpose of paying the cost, to that extent, of planning, designing and constructing improvements and extensions to the Municipal Sanitary Sewer System of the City.

The Agreement will constitute a general obligation of the City and is proposed to be entered into pursuant to authority contained in Section 384.24A of the Code of Iowa.

At the aforementioned time and place, oral or written objections may be filed or made to the proposal to enter into the Agreement. After receiving objections, the City may determine to enter into the Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of Elk Run Heights, Iowa.

Julie Eastman
City Clerk

Section 3. Pursuant to Section 1.150-2 of the Income Tax Regulations (the “Regulations”) of the Internal Revenue Service, the City declares (a) that it intends to undertake the Project which is reasonably estimated to cost approximately \$1,500,000, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of bonds, notes or other obligations (the “Bonds”), or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the City, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Project have heretofore been made by the City and no expenditures will be made by the City until after the date of this Resolution or a prior intent resolution of the City, and (c) that the City reasonably expects to reimburse the expenditures made for costs of the City out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved this April 13, 2021.

Mayor

Attest:

City Clerk

••••

On motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

ATTESTATION CERTIFICATE:

STATE OF IOWA
COUNTY OF IOWA
CITY OF ELK RUN HEIGHTS

SS:

I, the undersigned, City Clerk of the aforementioned City, do hereby certify that attached hereto is a true and correct copy of the proceedings of the Council relating to fixing a date for hearing on the City Council's proposal to take action in connection with a General Obligation Sewer Improvement Loan and Disbursement Agreement, as referred to therein.

WITNESS MY HAND this ____ day of _____, 2021.

City Clerk

ORGANIZATION CERTIFICATE:

STATE OF IOWA
COUNTY OF IOWA
CITY OF ELK RUN HEIGHTS

SS:

I, the undersigned City Clerk, do hereby certify that the aforementioned City is organized and operating under the provisions of Title IX of the Code of Iowa and not under any special charter and that such City is operating under the Mayor-Council form of government and that there is not pending or threatened any question or litigation whatsoever touching the incorporation of the City, the inclusion of any territory within its limits or the incumbency in office of any of the officials hereinafter named.

And I do further certify that the following named parties are officials of the City as indicated:

- _____, Mayor
- _____, City Clerk
- _____, Council Member/Mayor Pro Tem
- _____, Council Member
- _____, Council Member
- _____, Council Member
- _____, Council Member

WITNESS MY HAND this ____ day of _____, 2021.

City Clerk

PUBLICATION CERTIFICATE:

(PLEASE NOTE: Please do not date and return this certificate until you have received the publisher's affidavit and have verified that the notice was published on the date indicated in the affidavit, but please return all other completed pages to us as soon as they are available.)

STATE OF IOWA

COUNTY OF IOWA

SS:

CITY OF ELK RUN HEIGHTS

I, the undersigned, City Clerk of the aforementioned City, do hereby certify that pursuant to the resolution of its City Council fixing a date of meeting at which it is proposed to take action to enter into a loan and disbursement agreement, the notice, of which the printed slip attached to the publisher's affidavit hereto attached is a true and complete copy, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City.

WITNESS MY HAND this ____ day of _____, 2021.

City Clerk

(Attach here the publisher's original affidavit with clipping of the notice, as published.)

ORDINANCE 270

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF
THE CITY OF ELK RUN HEIGHTS, IOWA, BY AMENDING
CHAPTER 13.16, WASTEWATER TREATMENT USER CHARGES**

BE IT ENACTED By the City Council of Elk Run Heights, Iowa:

SECTION 1. SECTION(S) MODIFIED. Chapter 13.16.050 Classifications Established, of the Elk Run Heights Municipal Code of Ordinances is repealed and the following rates adapted in lieu thereof;

A Capital Project fee of \$60.00 per quarter shall be required of any person or business or corporation in addition to the user rates established in Section 13.16.050 of this chapter. The Capital Project Fee shall be deposited in an account for the specific purpose of sewer related capital projects. The \$60.00 Capital Project Fee Charge shall be effective July 1, 2021 for a period not to exceed 10 years.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First Reading: 02/09/2021
Second Reading: 03/09/2021
Third Reading:

ATTEST:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

CERTIFICATE

I, Julie Eastman, City Clerk of Elk Run Heights, Iowa, do hereby certify that Ordinance 261 was published on the ___ day of _____ 2021

WITNESS my hand and seal of office this — day of _____ 2021

Julie Eastman, City Clerk

ORDINANCE 271

AN ORDINANCE GRANTING TO MIDAMERICAN ENERGY COMPANY, ITS SUCCESSORS AND ASSIGNS, THE RIGHT AND NON-EXCLUSIVE FRANCHISE TO ACQUIRE, CONSTRUCT, ERECT, MAINTAIN AND OPERATE IN THE CITY OF ELK RUN HEIGHTS, IOWA, AN ELECTRIC SYSTEM AND COMMUNICATIONS FACILITIES AND TO FURNISH AND SELL ELECTRIC ENERGY TO THE CITY AND ITS INHABITANTS AND AUTHORIZING THE CITY TO COLLECT FRANCHISE FEES FOR A PERIOD OF 25 YEARS

BE IT ENACTED by the City Council of the City of Elk Run Heights, Iowa:

Section 1. There is hereby granted to MidAmerican Energy Company, an Iowa corporation, (hereinafter called “Company,”) and its successors and assigns, the right and non-exclusive franchise to acquire, construct, erect, maintain and operate in the City of Elk Run Heights, Iowa, (hereinafter called the “City,”) a system for the transmission and distribution of electric energy and communications signals along, under, over and upon the streets, avenues, rights of way and alleys to serve customers within the City, and to furnish and sell electric energy to the City and its inhabitants. The Company is granted the right to exercise of powers of eminent domain, subject to City Council approval. This franchise shall be effective for a twenty-five (25) year period from and after the effective date of this ordinance.

Section 2. The rights and privileges hereby granted are subject to the restrictions and limitations of Chapter 364 of the Code of Iowa 2021 or as subsequently amended or changed.

Section 3. The Company shall have the right to erect all necessary poles and to place thereon the necessary wires, fixtures and accessories as well as to excavate and bury conduits or conductors for the distribution of electric energy and communications signals in and through the City, provided the same shall be placed in accord with this franchise and City code regulations of the City, regarding the placement of structures, facilities, accessories or other objects in the right of way, including ordinances which assign corridors or other placements to users of the right of way and requirements which may be adopted regarding separation of structures, facilities, accessories or other objects.

Section 4. The Company shall, excluding facilities located in private easements (whether titled in Company exclusively or in Company and other entities), in accordance with Iowa law including Company’s Tariff on file with and made effective by the Iowa Utilities Board as may subsequently be amended (“Tariff”), at its cost and expense, locate and relocate its existing installations located in, on, over or under the right-of-way of any public street, right of way or alley in the City in such a manner as the City may require for the purposes of facilitating the construction, reconstruction, maintenance or repair of the street right of way or alley. If the City has a reasonable alternative route for the street, right of way or alley or an alternative construction method, which would not cause the relocation of Company installations or would minimize the cost or expense of relocation of Company installations, the City and Company shall work together to consider said alternative route or construction method. The City shall, in the extension or modification of streets and roads, make provision for the placement of company service lines and facilities on City-owned right of way without

charge to Company. In planning for the extension or modification of streets, the City shall, to the extent practicable design such changes to limit the need for relocation of Company facilities. The City shall be responsible for surveying and staking the right-of-way for City projects that require the Company to relocate Company facilities. If requested, the City shall provide, at no cost to the Company, copies of the relocation plan and profile and cross section drawings. If vegetation and tree removals must be completed by the City as part of the City's project and are necessary whether or not utility facilities must be relocated, the City at its own cost shall be responsible for said removals. If the timing of vegetation and tree removals does not coincide with Company's facilities relocation schedule and the Company must remove vegetation and trees that are included in the City's portion of the project, the City shall either remove them or reimburse the Company for the expenses incurred to remove said materials. If project funds from a source other than the City are available to pay for the relocation of utility facilities, the City shall use its best efforts to secure said funds and provide them to the Company to compensate the Company for the costs of relocation.

Section 5. In making excavations in any streets, avenues and public places for the installation, maintenance or repair of conductor, conduits or the erection of poles and wires or other appliances, the Company shall not unreasonably obstruct the use of the streets. The Company in making such excavations shall, if required by ordinance, obtain a City permit therefore and provide City representatives with advance notice prior to the actual commencement of the work, and shall comply with all provisions and requirements of the City in its regulation of the use of City right of way in performing such work. In emergencies which require immediate excavation, the Company may proceed with the work without first applying for or obtaining the permit, provided, however, that Company shall apply for and obtain the excavation permit as soon as possible after commencing such emergency work. The Company shall comply with all provisions and requirements of the City in its regulation of the use of City right of way in performing such work. The Company shall comply with all City ordinances regarding paving cuts, placement of facilities and restoration of pavement and other public infrastructure. The Company shall replace the surface, restoring the condition as existed prior to the Company's excavation but shall not be required to improve or modify the public right of way, sidewalks, or other areas in or adjacent to the Company project to a condition superior to its immediate previously existing condition. Company shall complete all repairs in a timely manner. Company agrees any replacement of road surface shall conform to current City ordinances regarding its depth and composition.

Section 6. Vacating a street, avenue, alley, public ground, or public right-of-way shall not deprive the Company of its right to operate and maintain existing facilities and their replacements on, below, above, or beneath the vacated property. Prior to the City abandoning or vacating any street, avenue, alley, or public ground where the Company has electric facilities, the City shall grant the Company a utility easement for said facilities.

Section 7. The Company shall not be required to relocate, at its cost and expense, Company facilities in the public right of way that have been relocated at Company expense at the direction of the City in the previous ten (10) years.

Section 8. Pursuant to relocation of Company facilities, if the City orders or requests the Company to relocate its existing facilities or equipment in order to directly facilitate a project for the primary benefit of a commercial or private developer or other non-public entity, the City shall require the developer or non-public entity to reimburse the Company for the cost

of such relocation as a precondition to relocation of its existing facilities or equipment. The Company shall not be required to relocate in order to facilitate such private project at its expense.

Section 9. The Company shall indemnify, save and hold harmless the City from any and all claims, suits, losses, damages, costs or expenses, on account of injury or damage to any person or property, to the extent caused or occasioned by the Company's negligence in construction, reconstruction, excavation, operation or maintenance of the electric facilities authorized by this franchise; provided, however, that the Company shall not be obligated to defend, indemnify and save harmless the City for any costs or damages to the extent arising from the negligence of the City, its officers, employees or agents.

Section 10. The pruning and removal of vegetation and trees shall be done in accordance with current nationally accepted safety and utility industry standards and federal and state law, rules, and regulations. The Company is authorized and empowered to prune or remove at Company expense, any tree extending into any street, avenue, right of way, alley, public place, or public grounds to maintain electric reliability, safety, to restore utility service and to prevent limbs, branches, or trunks from interfering with the wires and facilities of the Company. The pruning and removal of vegetation and trees shall be completed in accordance with nationally accepted safety and utility standards, NSI Z133.1-2012, American National Standard for Arboricultural Operations-Safety Requirements, and ANSI A300(part 1) – 2008 Pruning, (Revision of ANSI A300 part 1-2001) American National Standard for Tree, Shrub, and other Woody Plant Management – Standard of Practices (Pruning) or subsequent revisions to these standards, and City ordinances regarding the pruning of trees that incorporate by reference that standard.

Section 11. Upon reasonable request, the Company shall provide the City, on a project specific basis, information indicating the horizontal location, relative to boundaries of the right of way, of all equipment which it owns or over which it has control that is located in City right of way, including documents, maps, and other information in paper or electronic or other forms ("Information.") The Company and City recognize the Information may in whole or part be considered a confidential record under state or federal law or both. Therefore, City shall not release any Information without prior consent of the Company and shall return the Information to Company upon request. City recognizes that Company claims the Information may constitute a trade secret or is otherwise protected from public disclosure by state or federal law on other grounds and agrees to retain the Information in its non-public files. Furthermore, the City agrees that no documents, maps or other Information provided to the City by the Company shall be made available to the public or other entities if such documents or Information are exempt from disclosure under the provisions of the Freedom of Information Act, the Federal Energy Regulatory Commission Critical Energy Infrastructure requirements pursuant to 18 CFR 388.112 and 388.113, or Chapter 22 of the Code of Iowa, as such statutes and regulations may be amended from time to time. In the event any action at law, in equity or administrative is brought against the City regarding disclosure of any document which the Company has designated as a trade secret or as otherwise protected from disclosure, the Company shall assume, upon request of the City, the defense of said action and reimburse the City any and all costs, including attorney fees and penalties to the extent allowed by law.

Section 12. The Company shall construct, operate, and maintain its facilities in accordance

with the applicable regulations of the Iowa Utilities Board or its successors and Iowa law. During the term of this franchise, the Company shall furnish electric energy in the quantity and quality consistent with and in accordance with the applicable regulations of the Iowa Utilities Board, the Company's tariff and made effective by the Iowa Utilities Board or its successors and Iowa law.

Section 13. There is hereby imposed upon the customers a franchise fee of 1% percent upon the gross revenues, minus uncollectible accounts, generated from sales of electricity and distribution service, pursuant to the Tariff, by the Company within the corporate limits of the City. The franchise fee shall be remitted by the Company to the City on or before the last business day of the calendar quarter following the close of the calendar quarter in which the franchise fee is charged.

A. City agrees to modify the level of franchise fees imposed only once in any 24-month period.

B. Company will commence collecting franchise fees on or before the first Company billing cycle of the first calendar month following ninety (90) days of receipt of information required of the City to implement the franchise fee, including the City's documentation of customer classes subject to, or exempted from City-imposed franchise fee.

C. City shall be solely responsible for identifying customer classes subject to or exempt from paying the City imposed franchise fee. The Company shall have no obligation to collect franchise fees from customers in annexed areas until and unless such ordinances have been provided to the Company by certified mail. The Company shall commence collecting franchise fees in the annexed areas no sooner than sixty (60) days after receiving annexation ordinances from the City.

D. Company shall not, under any circumstances be required to return or refund any franchise fees that have been collected from customers and remitted to the City. In the event the Company is required to provide data or information in defense of the City's imposition of franchise fees or the Company is required to assist the City in identifying customers or calculating any franchise fee refunds for groups of or individual customers the City shall reimburse the Company for the expenses incurred by the Company to provide such data or information.

Section 14. The City shall not, pursuant to Chapter 480A.6 of the Code of Iowa, impose or charge right of way management fees upon the Company or fees for permits for Company construction, maintenance, repairs, excavation, pavement cutting, or inspections of Company work sites and projects or related matters.

Section 15. This franchise shall apply to and bind the City and Company and their successors and assigns.

Section 16. Either City or Company ("party") may terminate this franchise if the other party shall be materially in breach of its provisions. Upon the occurrence of a material breach, the non-breaching party shall provide the breaching party with notification by certified mail specifying the alleged breach. The breaching party shall have sixty (60) days to cure the

breach, unless it notifies the non-breaching party, and the parties agree upon a longer period for cure. If the breach is not cured within the cure period, the non-breaching party may terminate this franchise. A party shall not be considered to be in breach of this franchise if it has operated in compliance with state or federal law. A party shall not be considered to have breached this franchise if the alleged breach is the result of the actions of a third party or the other party.

Section 17. If any of the provisions of this franchise ordinance are for any reason declared to be illegal or void, the lawful provisions of this franchise ordinance, which are severable from said unlawful provisions, shall be and remain in full force and effect, the same as if the franchise ordinance contained no illegal or void provisions.

Section 18. To the fullest extent permitted by law, each of the parties hereto waives any right it may have to a trial by jury in respect of litigation directly or indirectly arising out of, under or in connection with this Agreement. Each party further waives any right to consolidate any action in which a jury trial has been waived with any other action in which a jury trial cannot be or has not been waived.

Section 19. This ordinance and the rights and privileges herein granted shall become effective and binding upon its approval and passage in accordance with Iowa law and the written acceptance by the Company. The City shall provide Company with an original signed and sealed copy of this ordinance within 10 days of its final passage. The Company shall, within thirty (30) days after the City Council approval of this ordinance, file in the office of the clerk of the City, its acceptance in writing of all the terms and provisions of this ordinance. Following City Council approval, this ordinance shall be published in accordance with the Code of Iowa. The effective date of this ordinance shall be the date of publication. In the event Company does not file its written acceptance of this ordinance within thirty (30) days after its approval by the City Council, this ordinance shall be void and of no effect.

Section 20. Upon the effective date of this ordinance, all prior franchises granted to the Company to furnish electric service to the City and its inhabitants are hereby repealed and all other ordinances or parts of ordinances in conflict herewith are also hereby repealed.

PASSED AND APPROVED this ____ day of _____, 2021.

First Reading: 03/09/2021

Second Reading:

Third Reading:

CITY OF ELK RUN HEIGHTS, IOWA

By: _____
Kristi Lundy, Mayor

ATTEST:

(OFFICIAL SEAL)

Julie Eastman, City Clerk

I, Julie Eastman, City Clerk of the City of Elk Run Heights, Iowa, hereby certify that the above and foregoing is a true copy of Ordinance No. 271, passed by the City Council of said City at a meeting held _____, 2021, and signed by the mayor _____, 2021, and published/posted as provided by law on _____, 2021.

(OFFICIAL SEAL)

Julie Eastman, City Clerk

ORDINANCE 272

AN ORDINANCE GRANTING TO MIDAMERICAN ENERGY COMPANY, ITS SUCCESSORS AND ASSIGNS, THE RIGHT AND NON-EXCLUSIVE FRANCHISE TO ACQUIRE, CONSTRUCT, ERECT, MAINTAIN AND OPERATE IN THE CITY OF ELK RUN HEIGHTS, IOWA, A NATURAL GAS SYSTEM AND TO FURNISH AND SELL NATURAL GAS TO THE CITY AND ITS INHABITANTS AND AUTHORIZING THE CITY TO COLLECT FRANCHISE FEES FOR A PERIOD OF 25 YEARS

BE IT ENACTED by the City Council of the City of Elk Run Heights, Iowa:

Section 1. There is hereby granted to MidAmerican Energy Company, an Iowa corporation, (hereinafter called “Company,”) and to its successors and assigns the right and non-exclusive franchise to acquire, construct, erect, maintain and operate in the City of Elk Run Heights, Iowa, (hereinafter called the “City,”) a gas distribution system, to furnish natural gas along, under and upon the right-of-way, streets, avenues, alleys and public places to serve customers within and without the City and to furnish and sell natural gas to the City and its inhabitants. For the term of this franchise, the Company is granted the right of eminent domain, the exercise of which is subject to City Council approval upon application by the Company. This franchise shall be effective for a twenty-five (25) year period from and after the effective date of this ordinance.

Section 2. The rights and privileges hereby granted are subject to the restrictions and limitations of Chapter 364 of the Code of Iowa 2021, or as subsequently amended or changed.

Section 3. Company shall have the right to excavate in any public street for the purpose of laying, relaying, repairing, or extending gas pipes, mains, conduits, and other facilities provided that the same shall be so placed as not to unreasonably interfere with any above or below-ground utility services or facilities which have been or may hereafter be located by or under authority of the City.

Section 4. The Company shall, excluding facilities located in private easements (whether titled in Company exclusively or in Company and other entities), in accordance with Iowa law including Company’s tariff on file with and made effective by the Iowa Utilities Board as may subsequently be amended (“Tariff,”) at its cost and expense, locate and relocate its existing facilities or equipment in, on, over or under any public street or alley in the City in such a manner as the City may reasonably require for the purposes of facilitating the construction reconstruction, maintenance or repair of the street or alley. Relocation expenses for other hard surfaces, including pedestrian and non-motorized vehicle pathways, will be paid by the City. If the City has a reasonable alternative route for the street, alley or public improvements or an alternative construction method, which would not cause the relocation of the Company installations, the City shall select said alternative route, or construction method. The City shall be responsible for surveying and staking the right-of-way for City projects that require the Company to relocate Company facilities. If requested the City shall provide, at no cost to the Company, copies of its relocation plan and profile and cross section drawings. If tree and vegetation removal must be completed by the City as part of the City’s project and are

necessary whether or not utility facilities must be relocated, the City at its own cost shall be responsible for said removals. If the timing of the tree/vegetation removal does not coincide with the Company facilities relocation schedule and Company must remove trees/vegetation that are included in the City's portion of the project, the City shall either remove the material at its cost or reimburse the Company for the expenses incurred to remove said vegetation or trees. If project funds from a source other than the City are available to pay for the relocation of utility facilities, the City shall attempt to secure said funds and provide them to the Company to compensate the Company for the costs of relocation.

Section 5. In making excavations in any streets, avenues, alleys, and public places for the installation of gas pipes, conduits or apparatus, Company shall not unreasonably obstruct the use of the streets and shall replace the surface, restoring it to the condition as existed immediately prior to excavation. Company agrees any replacement of road surface shall conform to current City code regarding its depth and composition. The Company shall not be required to restore or modify public right of way, sidewalks, or other areas in or adjacent to the Company project to a condition superior to its immediate previously existing condition or to a condition exceeding its previously existing condition to the extent any alterations are required for the City to comply with city, state or federal rules, regulations, or laws.

Section 6. The City's vacating a street, avenue, alley, public ground, or public right-of-way shall not deprive the Company of its right to operate and maintain existing facilities on, below, above, or beneath the vacated property. Prior to the City abandoning or vacating any street, avenue, alley, or public ground where the Company has facilities in the vicinity, the City shall provide Company with not less than sixty (60) days advance notice of the city's proposed action and, upon request grant the Company a utility easement covering existing and future facilities and activities. If the City fails to grant the Company a utility easement for said facilities prior to abandoning or vacating a street, avenue, alley or public ground, the City shall at its cost and expense obtain easements for the existing Company facilities.

Section 7. The Company shall not be required to relocate, at its cost and expense, Company facilities in the public right of way that have been relocated at Company expense at the direction of the City at any time during the previous ten (10) years.

Section 8. Pursuant to relocation of Company facilities as may be required here under, if the City orders or requests the Company to relocate its existing facilities or equipment in order to directly or indirectly facilitate the project of a commercial or private developer or other non-public entity, City shall reimburse or the City shall require the developer or non-public entity to reimburse the Company for the cost of such relocation as a precondition to relocation. The Company shall not be required to relocate in order to facilitate such private project at its expense.

Section 9. The Company shall indemnify and save harmless the City from any and all claims, suits, losses, damages, costs or expenses, on account of injury or damage to any person or property, to the extent caused or occasioned by the Company's negligence in construction, reconstruction, excavation, operation or maintenance of the natural gas facilities authorized by this franchise; provided, however, that the Company shall not be obligated to defend, indemnify and save harmless the City for any costs or damages to the extent arising from the negligence of the City, its officers, employees or agents.

Section 10. Upon reasonable request, the Company shall provide the City, on a project specific basis, information indicating the horizontal location, relative to boundaries of the right of way, of all equipment which it owns or over which it has control that is located in the public right of way, including documents, maps, and other information in paper or electronic or other forms (“Information”). The Company and City recognize the Information may in whole or part be considered a confidential record under state or federal law or both. Upon receipt of a request from a third party for information concerning information about the Company’s facilities within the City, the City will promptly submit same to Company. If the Company believes any of the information requested constitutes a trade secret which may otherwise be protected from public disclosure by state or federal law, or otherwise exempt from disclosure under the provisions of the Freedom of Information Act, the Federal Energy Regulatory Commission Critical Energy Infrastructure requirements pursuant to 18 CFR 388.112 and 388.113, or Chapter 22 of the Code of Iowa, as such statutes and regulations may be amended from time to time, then the Company shall provide the City with a written explanation of the basis for such assertion of confidentiality or exemption from disclosure within ten (10) days.

Section 11. The Company shall extend its mains and pipes and operate and maintain the system in accordance with the applicable regulations of the Iowa Utilities Board or its successors and Iowa law.

Section 12. During the term of this franchise, the Company shall furnish natural gas in the quantity and quality consistent and in accordance with the applicable regulations of the Iowa Utilities Board the Company’s tariff made effective by the Iowa Utilities Board or its successors and Iowa law.

Section 13. All reasonable and proper police regulations shall be adopted and enforced by the City for the protection of the facilities of the Company.

Section 14. A franchise fee of 1% percent is imposed upon, and shall be collected from, the natural gas customers of the Company receiving service and located within the corporate limits of the City. The franchise fee shall be imposed upon the gross receipts, minus uncollectible accounts, generated from sales of natural gas and distribution service with the following conditions.

A. The franchise fee shall be remitted by the Company to the City on or before the last business day of the calendar quarter following the close of the calendar quarter in which the franchise fee is charged.

B. City agrees to modify the level of franchise fees imposed only once in any 24-month period.

C. The Company will commence collecting franchise fees on or before the first Company billing cycle of the first calendar month following ninety (90) days of receipt of information required of the City to implement the franchise fee, including the City’s documentation of customer classes subject to or exempted from City-imposed franchise fee.

D. City shall be solely responsible for identifying customer classes subject to or exempt from paying the City imposed franchise fee. The Company shall have no obligation to collect franchise fees from customers in annexed areas until and unless such ordinances have been provided to the Company by certified mail. The Company shall commence collecting franchise fees in the annexed areas no sooner than sixty (60) days after receiving annexation ordinances from the City.

E. Company shall not, under any circumstances be required to return or refund any franchise fees that have been collected from customers and remitted to the City. In the event the Company is required to provide data or information in defense of the City's imposition of franchise fees or the Company is required to assist the City in identifying customers or calculating any franchise fee refunds for groups of or individual customers the City shall reimburse the Company for the expenses incurred by the Company to provide such data or information.

Section 15. Upon implementation of a franchise fee, the City shall not, pursuant to Chapter 480A.6 of the Code of Iowa, impose or charge Company right of way management fees for permits for Company construction, maintenance, repairs, excavation, pavement cutting, or inspections of Company work sites and projects or related matters.

Section 16. Either City or Company ("party") may terminate this franchise if the other party shall be materially in breach of its provisions. Upon the occurrence of a material breach, the non-breaching party shall provide the breaching party with notification by certified mail specifying the alleged breach. The breaching party shall have sixty (60) days to cure the breach, unless it notifies the non-breaching party, and the parties agree upon a shorter or longer period for cure. If the breach is not cured within the cure period, the non-breaching party may terminate this franchise. A party shall not be considered to be in breach of this franchise if it has operated in compliance with state or federal law. A party shall not be considered to have breached this franchise if the alleged breach is the result of the actions of a third party or the other party.

Section 17. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Section 18. To the fullest extent permitted by law, each of the parties hereto waives any right it may have to a trial by jury in respect of litigation directly or indirectly arising out of, under or in connection with this Agreement. Each party further waives any right to consolidate any action in which a jury trial has been waived with any other action in which a jury trial cannot be or has not been waived.

Section 19. This ordinance and the rights and privileges herein granted shall become effective and binding upon its approval and passage in accordance with Iowa law and the written acceptance by the Company. The City shall provide Company with an original signed and sealed copy of this ordinance within ten (10) days of its final passage. The Company shall, within thirty (30) days after the City Council approval of this ordinance, file in the office of the clerk of the City, its acceptance in writing of all the terms and provisions of this

ordinance. Following City Council approval, this ordinance shall be published in accordance with the Code of Iowa. The effective date of this ordinance shall be the date of publication. In the event that the Company does not file written acceptance of this ordinance within thirty (30) days after its approval by the City Council this ordinance shall be void and of no effect.

Section 20. Upon the effective date of this ordinance, all prior natural gas franchises granted to the Company to furnish natural gas to the City and its inhabitants are hereby repealed and all other ordinances or parts of ordinances in conflict herewith are also hereby repealed.

PASSED AND APPROVED this ____ day of _____, 2021.

First Reading: 03/09/2021

Second Reading:

Third Reading:

CITY OF ELK RUN HEIGHTS, IOWA

By: _____

Kristi Lundy, Mayor

ATTEST:

(OFFICIAL SEAL)

Julie Eastman, City Clerk

I, Julie Eastman, City Clerk of the City of Elk Run Heights, Iowa, hereby certify that the above and foregoing is a true copy of Ordinance No. 271, passed by the City Council of said City at a meeting held _____, 2021, and signed by the mayor _____, 2021, and published/posted as provided by law on _____, 2021.

(OFFICIAL SEAL)

Julie Eastman, City Clerk

ORDINANCE 273

AN ORDINANCE OF THE CITY OF ELK RUN HEIGHTS, IA, AMENDING CHAPTER 13.24, SANITARY DISPOSAL OF GARBAGE AND REFUSE, SECTION 13.24.160, SCHEDULE OF FEES, RATES AND CHARGES

BE IT ENACTED BY the CITY COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IA:

SECTION 1. PURPOSE. The purpose of this Ordinance is to increase the garbage rates and amend the Code of Ordinances in accordance herewith.

SECTION 2. SECTION MODIFIED. That Section 13.24.160 Schedule of fees, rates, and charges, is hereby amended to read as follows:

Paragraph A:

For each single-family residence, thirteen dollars and twenty-five cents (\$13.25) per month;

Paragraph B:

For each unit of a two-family dwelling unit, thirteen dollars and twenty-five cents (\$13.25) per month;

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. New rates to go into effect July 1, 2021

First Reading:

Second Reading:

Third Reading:

ATTEST:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

CERTIFICATE

I, Julie Eastman, City Clerk of Elk Run Heights, Iowa, do hereby certify that the preceding is true and a complete copy of the Ordinance, as passed and adopted by the City Council of the City of Elk Run Heights, Iowa on this 13th day of April 2021

WITNESS my hand and seal of office this ____ day of _____ 2021

Julie Eastman, City Clerk
Seal



**Dependable Drain & Plumbing DBA
Dependable Maintenance Systems**

1414 13th Ave S

Clinton, Iowa 52732

Phone: 563-243-4953 Fax: 563-242-2172

ddpdms@gmail.com

| | | | |
|-----------|-----------------------|-----------|----------------------------|
| Customer: | Jordan Cooper | Project: | Lift Station/Manhole Rehab |
| Project: | Elk Run Heights | Bid Date: | 11/24/2020 |
| | Elk Run Heights, Iowa | Est #: | 11242020 |
| Contact: | 319-300-5045 | Pay Term: | net 30 days |

| Bid Item: | QTY: | Description: | Price: | Unit: | Ext Price: |
|-----------|------|---|-------------|-------|-------------|
| 1 | 1 | Lift station: Line with MS 10,000 and Raven 405. Includes cleaning and by pass pumping | \$24,583.00 | EA | \$24,583.00 |
| 2 | 1 | Manholes 3,9,10: Line with MS 10,000 and Raven 405. | \$14,490.00 | TL | \$14,490.00 |

TOTAL PROJECT PRICE

\$39,073.00

Can split up bid items 1 & 2

| | |
|----------------------|--|
| Contractor Signature | |
| Jess Snyder | |
| Date: | |

| | |
|--------------------|--|
| Customer Signature | |
| | |
| Date: | |



Visu-Sewer
Inspect. Maintain. Rehabilitate.

Proposal

To: Jordon Copper
City of Elk Run Heights/PeopleService
5042 Lafayette Road
Elk Run Heights, IA 50707
319-232-0020

From: Bob Moen
Visu-Sewer, Inc.
1065 15th Street SW
Mason City, IA 50401
(641) 424-8044

Date: 1/8/2021

Project: Strong Seal/ Raven Epoxy Lift Station Lining

Visu-Sewer is pleased to offer the following service:

Line walls, floor and top of one (1) lift station for The City of Elk Run Heights, using a ½ inch of Strong Seal MS-2A, with a 125 mil top-coat of Raven 405 Epoxy. Visu-Sewer will provide all Labor and Equipment to complete this project. All work will be in accordance with manufactures specifications.

Lift Station

Lump Sum Price - \$26,050.00

Note: Sealing of active leaks, if necessary, will be charged at T&M rates. Price includes set-up and maintenance of bypass pumping during the prep and lining process of the lift station.

The City of Elk Run Heights/PeopleService will need to provide access to the lift station, manholes, lockout – tag out of the lift station’s electric power, water for from nearby hydrants (without charge), a dumpsite for captured debris, and traffic control beyond signs and cones.

Thank you for the opportunity to quote on this project. If you have any questions, please do not hesitate to contact us at (641) 424-8044.

All material guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn if not accepted within 30 days of issue. Time and material rates are charges "port to port". Terms - Net 30 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. Visu-Sewer, Inc. is authorized to do the work as specified.

Date: _____ Signature: _____

www.visu-sewer.com

WISCONSIN - ILLINOIS - MINNESOTA - IOWA - MISSOURI

Garnet Philo
5500 Lafayette Rd
Elk Run Hts. Iowa

To the city of Elk Run City Council:

I would like to request to be put on the agenda for April 2021, in regards to a pole with a security light on it that is on city property that I have been providing electricity for this light for years assuming this was on my property now I'd like to resolve this issue.

Thankyou 

3-26-2021

City of Elk Run Heights

My name is David Hawley
and address 104 Linda Ave.

I request a line item
to be placed on the agenda
for the City Council meeting
of April 13, 2021 for consideration
of Community Center rental
refund for dates Sunday
Feb 14 + Sunday Feb 21 2021
due to weather + travel
advisories and to be
heard on this matter.

Thank You

David
Hawley

FAITH ASSEMBLY OF GOD

April 9, 2021

The Honorable Kristi Lundy, Mayor of the City of Elk Run Heights, Iowa
City Council of Elk Run Heights, Iowa
5042 Lafayette Rd.
Elk Run Heights IA 50707

Dear Mayor Lundy and City Council:

We are submitting a request for a local fundraising walk-a-thon event on Sat., June 19th. Registration for the event starts in our parking lot at 9 AM, the walk begins at 10 AM sharp and the events ends at approximately noon. If June 19th does not work, we would be open to rescheduling the event on June 5th or June 12th of this year. Our church created this walk-a-thon to support the End It Movement, a movement focusing on stopping modern day human trafficking. All proceeds collected from this event will be donated to the End It Movement.

I have included a packet of proposed street maps of routes we would like permission to use for the walk-a-thon. These three proposed routes offer participants a choice of routes while keeping in mind we will need to prevent interfering with a consistent flow of local traffic. Our current request would not require any roads to be closed off. In addition, we will certainly consider one or two routes if you prefer. Also, we plan to have everyone registered sign a waiver that will not allow any unaccompanied minor to participate.

If you have any questions, please do not hesitate to contact me. We would appreciate your consideration and approval in this matter, and thank you for all that you do for our community.

Respectfully,



Rev. Jason Minikus
Pastor, Faith Assembly of God

PEOPLE SHOULD NEVER BE SOLD

27, , **12X**

MILLION PEOPLE TRAPPED IN SLAVERY AROUND THE WORLD



27 MILLION PEOPLE COULD FILL
EVERY PROFESSIONAL
FOOTBALL STADIUM
TWELVE TIMES



SLAVERY EXISTS IN 167 COUNTRIES
THAT'S 85% OF THE WORLD'S NATIONS

\$150.2 BILLION >
PER YEAR IN PROFITS

GOOGLE + AMAZON + EBAY
(COMBINED REVENUES)

**SHINE A LIGHT
ON SLAVERY**

ENDITMOVEMENT.COM



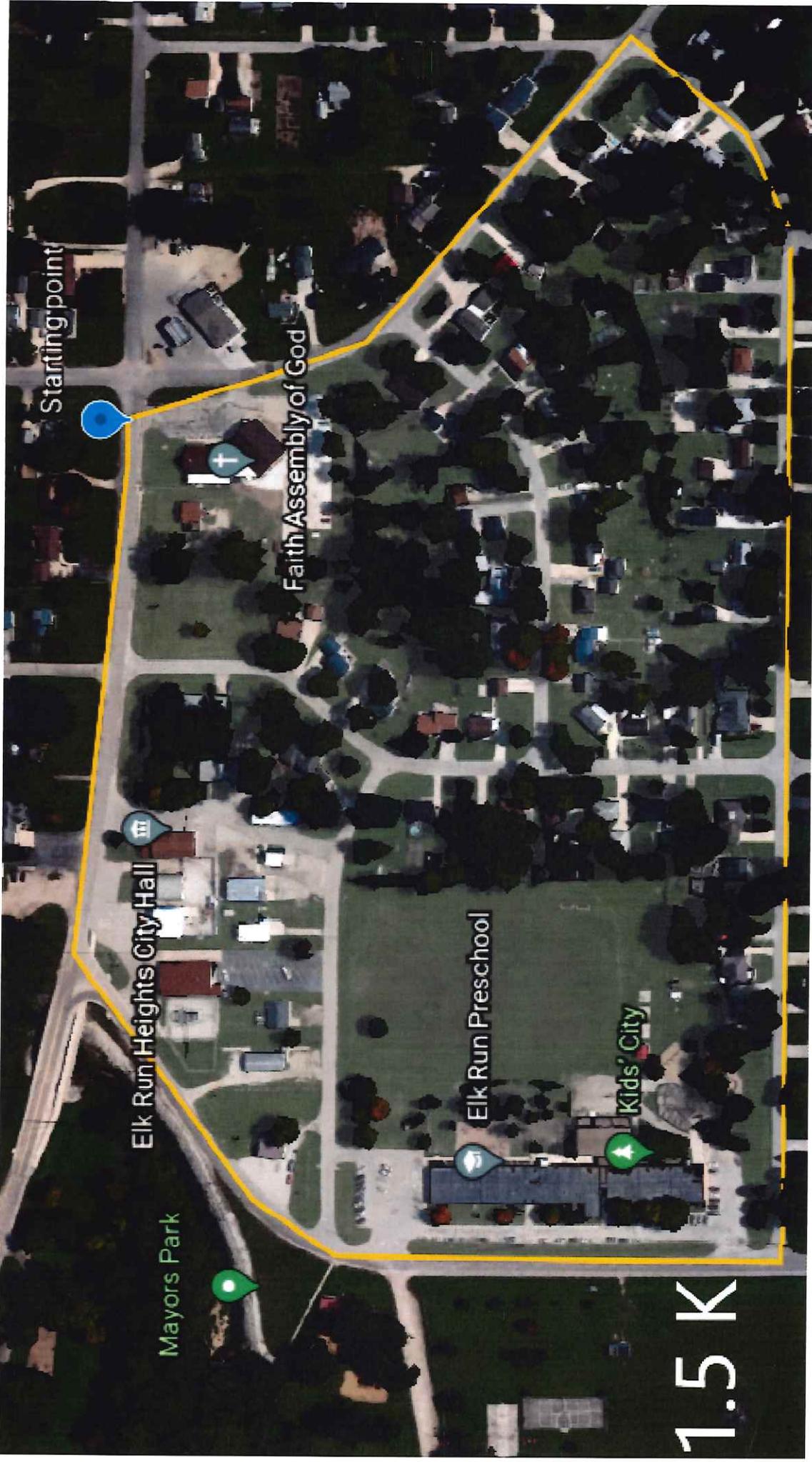
#ENDITMOVEMENT



SLAVERY IS REAL
BUT TOGETHER WE CAN

END IT

WILL YOU JOIN US?
RAISE YOUR VOICE



1.5 K



Starting Point

Assembly of God

Shirley Park

2 K



2.5 K

Dead Trees

Elk Run has a problem with many dead trees in our community. Most of them are Ash Trees, which is from the Ash Boar that has decimated them. My wife and I drove around and counted roughly 115 dead trees.

The City has taken care of most of the dead trees on city property, now we need to look at options for our citizens.

First and foremost is our citizens safety. Dead trees can be very deadly. As they continue to decay away, there is the possibility of the tree itself, or dead branches falling on top of someone. Specially our "Little" people, our children!

Some information you as a citizen need to know. If we have a dead tree or trees on our property, it is are responsibility to have it taken down. If a dead tree or limb from a tree on your property falls on a neighbor's property or home, it is your responsibility to pay for their damages. Worse yet, this can result in negligence on your part, and result in a law suit if someone is hurt by your falling tree or tree limb.

This is different from a live tree that comes down during a storm and would happen to fall on a neighbor's property. This would be considered an "Act of God" incident, and it would be your neighbor's responsibility to take care of the tree.

I have contacted three different Tree Service Company seeing to see what we as a community can do. They all three have said they would look at our situation and give suggestions/alternatives on how we can prevent loss of property, or worse yet someone getting hurt or killed.

Schaefer Tree & Stump
Planetary Tree Service (Drew Collins)
Steimel Tree Service

My wife contacted the DNR to see where we could look for help as a community to possibly get assistance for residents if having our dead trees removed. That person has emailed our State Urban Forestry Coordinator, Emma Hanigan and she will be in touch to hopefully lead us in the right direction.

I just wanted to get our Residents thinking about this now so we can start looking at solutions.

Thanks,
Dale