

REGULAR COUNCIL MEETING  
TUESDAY - FEBRUARY 9, 2021 - 6:00 P.M.  
ELK RUN HEIGHTS CITY HALL

AGENDA

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approval of the February 9, 2021 Agenda
5. Presentation by Mark Reinders with MidAmerican Energy regarding franchise fees on the bills for Elk Run Heights residents
6. Set the date of Public Hearing to approve a Revenue Purpose Statement for March 9, 2021
7. Set the date of Public Hearing to approve Gas and Electric Franchise with franchise fees for March 9, 2021
8. Approval of Consent Agenda - All items listed on the consent agenda will be enacted by one motion. *There will be no separate discussion unless a request is made prior to the time the council votes on the motion.*
  - a. Approve the January 12, 2021 regular meeting minutes and January 19, 2021 special meeting minutes
  - b. City Clerk's Reports as of January 31, 2021: Budget Report, Treasurer's Report, Investment Report, Building Inspection, Library, PeopleService Sewer/Water, and Police reports
9. Approval of the Resolution Calendar – All items listed under the Resolution Calendar will be enacted by one vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.
  - a. Resolution 3052 authorizing the payment of bills and transfers
  - b. Resolution 3053 approving the Law Enforcement 28E Agreement with the City of Evansdale for FY22
  - c. Resolution 3054 setting the date of a Public Hearing to approve Fiscal Year 2021/2022 Budget for March 9<sup>th</sup>, 2021
  - d. Resolution 3055 approving the renewal of Fire Protection Contract with the City of Waterloo for FY22 in an amount of \$38,927.45
  - e. Resolution 3056 approving the renewal of Animal Control 28E Agreement with the City of Evansdale for FY22 in an amount of \$2,284.00
  - f. Resolution 3057 approving the Mayor to sign a Cooperative Agreement for Elk Run Road Resurfacing Project Participation in an amount not to exceed \$47,302.21
10. Appointments:  
**Board of Adjustment:**  
Cindy Holloway – to renew term ending 03/01/2026
11. Public hearing to raise Wastewater Treatment Plant Project Capital Project fee from \$50.00 to \$60.00
12. Motion to approve the first reading of Ordinance 270 Amending the Code of Ordinances of the City of Elk Run Heights, Iowa, by amending chapter 13.16, wastewater treatment user charges

13. Request from Public Works to purchase a power auger from Black Hawk Rental in an amount not to exceed \$1,348.00
14. Request from Public Works to purchase replacement windows for the Council Chambers from Andersen Windows & Doors in an amount not to exceed \$1,446.43
15. Request from Public Works to purchase siding for the concessions building at Mayor's Park from Spahn & Rose in an amount not to exceed \$1,030.04
16. Request from PeopleServices to pay Wedeking Electric for electrical services needed to wire generator at Sutton Lift Station in an amount of \$2,005.37
17. Discussion/Possible action: Review of new public works position job description
18. Discussion/Possible action: Moving forward with Gilbertville/Lafayette Road Reconstruction Project
19. Review FY22 Budget
20. Public discussion: Non-agenda items - *Please limit the time used to no more than three minutes to present your remarks in order to allow others the opportunity to speak. The Order of Business is at the discretion of the Mayor.*
21. Mayors/Council/Engineer Reports
22. Adjournment

**(Elk Run Heights)**

MidAmerican Energy records would indicate the following *estimated* gross revenue amounts:

1 % franchise fee:

Residential -	\$7,600 (electric)	\$2,300 (natural gas)
Non-residential -	\$1,700	\$ 650

<b>Total</b>	<b>\$9,300</b>	<b>\$2,950</b>	<b>Grand Total</b>	<b>\$12,250</b>
--------------	----------------	----------------	--------------------	-----------------

2 % franchise fee:

Residential -	\$15,200	\$4,600
Non-residential -	\$ 3,400	\$1,300

<b>Total</b>	<b>\$18,600</b>	<b>\$5,900</b>	<b>Grand Total</b>	<b>\$24,500</b>
--------------	-----------------	----------------	--------------------	-----------------

3 % franchise fee:

Residential -	\$22,800	\$6,900
Non-residential -	\$ 5,100	\$1,950

<b>Total</b>	<b>\$27,900</b>	<b>\$8,850</b>	<b>Grand Total</b>	<b>\$49,000</b>
--------------	-----------------	----------------	--------------------	-----------------

4 % franchise fee:

Residential -	\$30,400	\$9,200
Non-residential -	\$ 6,800	\$2,600

<b>Total</b>	<b>\$37,200</b>	<b>\$11,800</b>	<b>Grand Total</b>	<b>\$50,200</b>
--------------	-----------------	-----------------	--------------------	-----------------

5 % franchise fee:

Residential -	\$38,000	\$11,500
Non-residential -	\$ 8,500	\$ 3,250

<b>Total</b>	<b>\$46,500</b>	<b>\$14,750</b>	<b>Grand Total</b>	<b>\$61,250</b>
--------------	-----------------	-----------------	--------------------	-----------------

City of Elk Run Heights  
Regular Council Meeting  
Located at Eddis Winstead Council Chambers  
January 12, 2021 - 6:00 p.m.

Mayor Lundy called the meeting to order at 6:00 pm. All present recited the Pledge of Allegiance. Roll call of Council Members: Present – Smock, Ratchford, Wilson, Bass, and Sallis. Quorum present.

Ratchford/Bass to approve of the January 12, 2021 Agenda. Ayes-Five. Motion carried.

Presentation by Mark Reinders with MidAmerican Energy regarding franchise fees on the bills for Elk Run Heights residents was moved later into meeting.

Ratchford/Wilson to approve of Consent Agenda - All items listed on the consent agenda will be enacted by one motion. There *will be no separate discussion unless a request is made prior to the time the council votes on the motion.* a. Approve the December 8, 2020 regular meeting minutes and December 22, 2020 special meeting minutes b. City Clerk's Reports as of December 31, 2020: Budget Report, Treasurer's Report, Fund Report, Revenue and Expenditure Reports and Investment Report. c. Approval of Building Inspection, Library, PeopleService Sewer/Water and Police reports Roll call vote: Ayes-Five.

Wilson/Sallis to approve Resolution Calendar – All items listed under the Resolution Calendar will be enacted by one vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. a. Resolution 3044 authorizing the payment of bills and transfers b. Resolution 3045 approving INRCOG to assist the City of Elk Run Heights develop a disaster recovery plan c. Resolution 3046 setting the date of Public Hearing for maximum property tax levy rate for January 12, 2021. Roll call vote: Ayes-Five.

Ratchford/Sallis to approve appointment of Phil Harris to fill vacancy from 01/01/2021 through 03/01/2022 on the Board of Adjustment. Ayes-Five. Motion carried.

Ratchford/Smock to reappoint Shelley Wach to the Planning and Zoning Board for a 5-year term from 01/01/2021 through 01/01/2026. Ayes-Five. Motion carried.

Ratchford/Bass to open Public Hearing regarding the maximum tax dollars from certain levies for FY22 Budget. Max levies will be set at 8.10, which is no change from previous years at 6:05 p.m. Ayes-Five. Motion carried. Proof of publication on file and no public comments. Mayor Lundy explained this is a new step added to the budget process. Clerk Eastman added this is to give the public an additional opportunity to discuss the tax rates. Ratchford/Bass to close public hearing at 6:05 p.m. Ayes-Five. Motion carried.

Ratchford/Bass to approve Resolution 3051 approving the maximum tax dollars from certain levies for the FY22 Budget. Roll call vote: Ayes-Five.

Ratchford/Smock to set the date of public hearing to raise Wastewater Treatment Plant Project Capital Project fee from \$50.00 to \$60.00 on February 16, 2021. Ayes-Five. Motion carried.

Ratchford/Smock to approve the Elk Run Heights Annual Exam. Ayes-Five. Motion carried.

Ratchford/Bass to approve the Mayor to sign updated PeopleService Operations and Maintenance Agreement authorizing the 2.4% increase, which was outlined in paragraphs 1.4 and 4.2 of the original contracts. Mayor Lundy explained this is the annual increase. Councilor Ratchford asked what the amount increased is going to be. Clerk Eastman stated the increase is \$281.00 per month. Ayes-Five. Motion carried.

Ratchford/Bass to approve the agreement of repayment for delinquent water and sewer fees for 122 Toneff Drive by amending it to a payment amount of \$125.00 making the balance paid off in 2 years. Clerk Eastman explained while doing water bills this quarter, she ran across an account that had not been billed the quarterly bill since October 2015. Eastman contacted the resident and explained they will need to pay this to the City. Eastman and the resident agreed they would pay back \$3,000.00 by paying \$100.00 per month. City Attorney Prendergast explained to Council this would be a contract we are entering into and they have the right to not agree to this amount of repayment or rate at which it is paid back. Prendergast added when someone signs their agreement for utilities they are entering into a contract and there is a 10-year statute of limitations. She continued, at the rate agreed to it would take two and a half years to pay off and pointed out this may be a long wait depending on what the Council has in mind for retrieving the funds. Councilor Ratchford pointed out there is responsibility on both sides. He then asked if the amount that was figured included late fees. Eastman responded no. Ratchford stated he is okay with the amount agreed on but thinks it should be paid back within 2 years. Councilor Bass stated he thinks that is fair and reasonable. Councilor Smock added she believes it is more than fair, asking if they made any reference to a lumpsum they would be able to make work. Eastman responded that they did say they could not pay the entire amount at once. Ayes-Five. Motion carried.

Smock/Ratchford to approve Ordinance 269 an ordinance amending the code of ordinances of the city of Elk Run Heights, Iowa, by amending provisions pertaining to title 10 Vehicles and Traffic, Chapter 10.04 Traffic Code, Article IX. Parking, Section 10.04.440 Residential Parking, second reading. Roll call vote: Ayes-four. Nay-Bass.

Ratchford/Sallis to suspend the rules requiring the 3rd reading and place on file final adoption of Ordinance 269. Roll call vote: Ayes-four. Nay-Bass.

Ratchford/Smock motion to adopt Ordinance 269. Roll call vote: Ayes-four. Nay-Bass.

Presentation by Mark Reinders with MidAmerican Energy regarding franchise fees on the bills for Elk Run Heights residents was handled by City Attorney Prendergast due to Reinders being unable to attend the meeting. Prendergast explained this franchise fee would not exclude the City from the County share of local option sales (LOST) tax revenues. The 1% of LOST revenue that is currently included in the bill will only be redirected straight to Elk Run Heights as a franchise fee; this change will not affect residents bills in any way. Prendergast explained this will not cost them more, it is only redirecting how the monies are received. Councilor Ratchford stated concerns with the timing of implementing this. Prendergast stated there is no requirements for this to be voted on by the residents but is going to require an Ordinance which will allow for public notice. Council discussed this and agreed the 1% is something that would benefit the City and its residents but pointed out they do not want to go any higher thus causing them more costs. Council would like to move forward with this process.

Discussion/possible actions: CD investments. Ratchford/Bass motion to reinvest CD funds. Clerk Eastman told Council there are two large CD's for the Wastewater Treatment Plant that are maturing and will need to know if they would like to reinvest, providing them with the current rates. Council agreed to reinvest the 2 upcoming CD's at a rate of .85% for 13 months. Ayes-Five. Motion carried.

Public discussion: Non-agenda items. None

Mayors/Council/Engineer Reports. Mayor Lundy told Council about a watermain break on McCoy Road, pointing out the budget for this is depleting. City Engineering Mike Dryden stated the plans for the park will be going to the DOT before Tuesday of the following week. Lundy asked if there was a starting date. Dryden responded July.

Ratchford/Sallis to adjourn at 6:35 p.m. Ayes-five. Motion carried.

City of Elk Run Heights  
Special Council Meeting  
Located at Eddis Winstead Council Chambers  
January 19, 2021 - 6:00 p.m.

Mayor Lundy called the meeting to order at 6:00 pm. All present recited the Pledge of Allegiance. Roll call of Council Members: Present –Ratchford, Wilson, Bass, Sallis, and Smock. Quorum present.

Wilson/Ratchford to approve of the January 19, 2021 Agenda. Ayes-Five. Motion carried.

Ratchford/Bass to approve request to enter into agreement with MSA Professional Services, Inc. for the engineering services for the Wastewater Treatment Plant Project in an amount not to exceed \$703,000; and authorization for Mayor to sign said agreement. Councilor Ratchford asked if this was the amount in whole. Mayor Lundy answered yes. It will be \$351,500 for Elk Run Heights. Ayes-Five. Motion carried.

FY22 Budget workshop: Council began by going over the quotes for road work that the Public Works Department is requesting to be addressed. Mayor Lundy asked if part of Dubuque Road will be fix with concrete and part with asphalt. Thomas James was explained that the area of Dubuque Road that is already asphalt is breaking up and should be fixed before it gets too bad. The area of road that needs concrete is further down by Town and County, which will get an overlay. Lundy asked why we would not have it relayed. James responded it is four to five times the cost. He stated there are some areas that will need to be relayed because of heaving and crumbling. Lundy pointed out that overlaying is only a short-term fix because what is covered up will come back. James stated the contractor said that will not happen with the materials they will use, and this option will last ten to fifteen years. Lundy and Eastman asked about the prices from a couple other companies. James stated he had not received additional quotes.

Lundy addressed the Lafayette Road/Gilbertville Road project, asking Council if they still plan on trying to complete the project. The grant is to be used in 2022 and is for 1.2 million but the City portion is going to be a million, and with the sewer plant going up we may not have debt capacity available. Eastman said that in the meeting with Speer Financial it was said that there will be some debt capacity left over, but does the Council want to use up all the debt in one year. Jordan Cooper with PeopleService asked what the scope of the project is. Lundy explained it will involve tearing out the entire roadway and putting in sidewalks. Cooper then stated the watermain on Gilbertville Road from Lafayette down to Elk Run Road is going to need replaced due to the pipes being made of transite, which contains asbestos. James stated if there is a new roadway going in there should be a new watermain put in first. Lundy stated that may be included in the project. Cooper added the DNR is at some point going to expect all cities to replace all pipes made from transite. Lundy pointed out this is not something the City has to do; they can turn down the grant if we do not have the funds to pay our portion. Councilor Smock interjected and stated she wants to see this project done; it is a safety issue for the community.

Clerk Eastman began going through the line items of regular expenditures noting the Police contract will only have a 2.5% increase, and there will need to be \$4,000 added to the Emergency Management line for the Disaster Recovery Plan. Eastman informed council the library contract has not been decided yet, so it was estimated. Most of the line items stay the same or have a minor increase, aside from wages which the increase is based off the reviews. Eastman explained she has added several line items that will recategorize several line items, putting them in a more specific department. James stated he has not gotten pricing for adding an electrical box at the park which should be included in the budget. Continuing there were adjustments made to the Christmas Decoration line and council/mayor meetings/conferences line.

Clerk Eastman asked if council would like to discuss the Mayor wages because there has been discussion on more than one year at budget time about raising it but was not done. Councilor Ratchford stated he felt it should be raised to at least \$7,500 which is fair for a town this size. Mayor Lundy stated the position is more of a volunteer position like Council. Councilor Smock agreed with the Mayor but stated the Mayor should be putting actual hours in and get paid for those hours. Councilor Wilson felt it should be left alone for now, but understands what Smock is stating. Councilor Sallis asked how long it has been since there was an increase. It was said to be at least 6 years. It was agreed to leave as is for this time.

Continuing it was agreed to transfer out of the General Fund \$50,000 for the Gilbertville/Lafayette Rd project, \$10,000 for the Vehicle Replacement Fund, and \$125,00 for the Mayor's Park project. It was agreed not to continue getting a CD for the Office Equipment. There was discussion of purchasing a new dump truck, which was agreed to wait until another time.

Discussions continued to the Road Use portion of the budget. Mayor Lundy asked Council if they plan on hiring a full-time employee in public works. Councilor Wilson stated yes, he and Councilor Sallis had been tasked with looking at information from similar sized cities to come up with a wage amount. Wilson stated this person will be doing building inspections and code enforcement in addition to public works, which are all different titles and pay rates. After discussions Council agree to offer \$21.00 per hour and offer upgrades in pay as they get educated for the other positions.

Council then discussed the transfers out for the Local Option Sales Tax funds and agreed to transfer \$50,000 to Waste Water Treatment Plant project and \$90,000 to the Lafayette/Gilbertville Road. The Council began discussing the road projects James had brought quotes in for on Dubuque Road, it was agreed to put \$159,000 in that fund. James began going over the costs and options for replacing the windows in the community room and council chambers, which are original with the building. It was agreed this can be paid out of the FY21 budget. Moving to the Mayor's Park Project section it was acknowledged the same numbers need to be budgeted for FY22, \$20,000 in engineer fees and \$618,000. It was noted there will need to be engineer fees for the Lafayette/Gilbertville Rd added to this budget, Smock will contact Mike Dryden to get costs.

Jordan Cooper with PeopleService then began going through the list of possible repairs and maintenance he recommends for the Water Fund. There are four valve replacements that need done which could cost up to \$14,040. There is also a water main extension needed on McCoy Road, due to water just sitting and becomes stale, which can potentially grow bacteria; this costing roughly \$41,220. Council discussed and asked City Clerk to look at FY21 budget to see if we can cover either of those projects, otherwise there are CD's in the water depreciation fund that could possibly be used. Cooper went through the Sewer Fund for Council's consideration. There are serious issues with some manholes and lift stations. Additionally, he recommends increasing the sewer line repair/maintenance budget so to ensure funds for cleaning sewer lines for 1/3 of the City and doing this each year until it is complete.

Council went through the sewer budget and discussed the current deficit, City Clerk Eastman pointed out there was a generator that was budgeted for in FY20, but we were not billed. So that generator was paid for in FY21 budget, and we will still be billed for the other generator that was budgeted for this year. Additionally, there have been several issues arise this year that has affected the budget including lift station problems and sewer line backups. Council considered the list of potential repairs provided from Cooper. It was decided to increase the sewer line repair/maintenance line to \$41,000 to cover half of the city's sewer line cleaning. The lift station maintenance line was increased to \$39,000 to replace the second pump at the Sutton lift station. Cooper stressed the importance of the rehab for the lift station stating the presented repairs cost is much less than replacement and if the City waits much longer, they will need to replace this lift station due to corrosion. Eastman informed the Council of the predicted interest payments that were added to the budget for the new sewer plant equaling \$125,000; also, there was \$600,000 added for engineering and \$2,000,000 for construction which will be paid from the loans.

Lastly Mayor Lundy asked Council about the money owed to Black Hawk County Engineers office for the work done on South Elk Run Road. Councilor Smock suggested paying them over 2 years. Lundy agreed suggesting paying \$20,000 this year and \$37,000 next year. Councilor Ratchford offered \$25,000 each year or 50/50. Smock pointed out we must see what we have available. Lundy stated there should be Road Use funds left over this year, but not next year due to the projects. Lundy pointed out there is a balance left in the Capital Project Street Project Funds and the payment can come from that line. Eastman was asked to look at current budget to see if there are funds to pay this off this year.

Ratchford/Bass to adjourn at 8:53 p.m. Ayes-Five. Motion carried.

**BUDGET REPORT**  
**CALENDAR 1/2021, FISCAL 7/2021**

**PCT OF FISCAL YTD 58.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	48,123.00	12,030.75	36,092.25	75.00	12,030.75
	EMERGENCY MANAGEMENT TOTAL	2,200.00	.00	2,075.65	94.35	124.35
	FIRE TOTAL	39,000.00	9,444.24	28,332.72	72.65	10,667.28
	BUILDING INSPECTIONS TOTAL	14,935.00	377.12	11,762.09	78.76	3,172.91
	ANIMAL CONTROL TOTAL	2,359.00	2,981.67	3,046.17	129.13	687.17-
	OTHER PUBLIC SAFETY TOTAL	1,300.00	111.82	892.36	68.64	407.64
	<b>PUBLIC SAFETY TOTAL</b>	<b>107,917.00</b>	<b>24,945.60</b>	<b>82,201.24</b>	<b>76.17</b>	<b>25,715.76</b>
	ROADS, BRIDGES, SIDEWALKS TOTA	104,380.00	5,385.70	57,536.98	55.12	46,843.02
	STREET LIGHTING TOTAL	11,000.00	920.34	7,497.98	68.16	3,502.02
	TRAFFIC CONTROL & SAFETY TOTA	3,250.00	91.26	712.30	21.92	2,537.70
	SNOW REMOVAL TOTAL	11,000.00	34.04	3,218.34	29.26	7,781.66
	HIGHWAY ENGINEERING TOTAL	10,000.00	525.00	1,900.00	19.00	8,100.00
	OTHER PUBLIC WORKS TOTAL	.00	.00	.00	.00	.00
	<b>PUBLIC WORKS TOTAL</b>	<b>139,630.00</b>	<b>6,956.34</b>	<b>70,865.60</b>	<b>50.75</b>	<b>68,764.40</b>
	LIBRARY TOTAL	11,420.00	.00	5,328.09	46.66	6,091.91
	PARKS TOTAL	31,265.00	2,581.66	17,103.67	54.71	14,161.33
	COMMUNITY CTR/ZOO/MARINA TOTA	2,100.00	317.91	1,292.41	61.54	807.59
	OTHER CULTURE/RECREATION TOTA	5,000.00	15.01-	.00	.00	5,000.00
	<b>CULTURE &amp; RECREATION TOTAL</b>	<b>49,785.00</b>	<b>2,884.56</b>	<b>23,724.17</b>	<b>47.65</b>	<b>26,060.83</b>
	COMMUNITY BEAUTIFICATION TOTA	2,000.00	.00	27.67	1.38	1,972.33
	PLANNING & ZONING TOTAL	.00	.00	.00	.00	.00
	<b>COMMUNITY &amp; ECONOMIC DEV TOTA</b>	<b>2,000.00</b>	<b>.00</b>	<b>27.67</b>	<b>1.38</b>	<b>1,972.33</b>
	MAYOR/COUNCIL/CITY MGR TOTAL	11,462.00	.00	7,831.08	68.32	3,630.92
	CLERK/TREASURER/ADM TOTAL	72,380.00	7,234.84	38,112.72	52.66	34,267.28
	ELECTIONS TOTAL	.00	.00	.00	.00	.00
	LEGAL SERVICES/ATTORNEY TOTAL	36,500.00	2,122.25	15,066.66	41.28	21,433.34
	CITY HALL/GENERAL BLDGS TOTAL	2,700.00	86.93	986.86	36.55	1,713.14
	TORT LIABILITY TOTAL	15,000.00	.00	.00	.00	15,000.00
	OTHER GENERAL GOVERNMENT TOTA	47,409.00	508.16-	27,292.56	57.57	20,116.44
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>185,451.00</b>	<b>8,935.86</b>	<b>89,289.88</b>	<b>48.15</b>	<b>96,161.12</b>
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	.00	.00	.00
	DEBT SERVICES TOTAL	.00	.00	.00	.00	.00
	<b>DEBT SERVICE TOTAL</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>

**BUDGET REPORT**  
**CALENDAR 1/2021, FISCAL 7/2021**

**PCT OF FISCAL YTD 58.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	ROADS, BRIDGES, SIDEWALKS TOTA	50,000.00	.00	18,966.87	37.93	31,033.13
	PARKS TOTAL	638,000.00	1,500.00	12,570.43	1.97	625,429.57
	CAPITAL PROJECTS TOTAL	.00	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	688,000.00	1,500.00	31,537.30	4.58	656,462.70
	MAYOR/COUNCIL/CITY MGR TOTAL	.00	.00	.00	.00	.00
	DEBT SERVICES TOTAL	.00	.00	.00	.00	.00
	WATER TOTAL	128,385.00	9,489.87	88,124.50	68.64	40,260.50
	SEWER/SEWAGE DISPOSAL TOTAL	457,020.00	13,387.21	245,953.07	53.82	211,066.93
	LANDFILL/GARBAGE TOTAL	71,700.00	5,855.98	47,147.47	65.76	24,552.53
	ENTERPRISE FUNDS TOTAL	657,105.00	28,733.06	381,225.04	58.02	275,879.96
	TRANSFERS IN/OUT TOTAL	419,106.00	.00	585,729.53	139.76	166,623.53-
	TRANSFER OUT TOTAL	419,106.00	.00	585,729.53	139.76	166,623.53-
	TOTAL EXPENSES	2,248,994.00	73,955.42	1,264,600.43	56.23	984,393.57

**TREASURER'S REPORT**  
**CALENDAR 1/2021, FISCAL 7/2021**

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	472,150.08	3,552.13	36,766.02	350.27	439,286.46
005 VEHICLE REPLACEMENT	10,673.25	.00	.00	.00	10,673.25
110 ROAD USE TAX	143,884.10	12,922.08	6,956.34	189.17	150,039.01
121 LOCAL OPTION SALES TAX	119,127.95	12,593.44	.00	.00	131,721.39
125 TAX INCREMENT FINANCING	35,863.54	.00	.00	.00	35,863.54
200 DEBT SERVICE	.00	.00	.00	.00	.00
300 CAPITAL IMPROVEMENT RES	15,199.68	.00	.00	.00	15,199.68
301 RAYMOND ROAD TRAILER CR	.00	.00	.00	.00	.00
302 PLAZA DR RECONSTRUCTION	.00	.00	.00	.00	.00
303 OFFICE EQUIPMENT REPLAC	1,000.00	.00	.00	.00	1,000.00
304 DUBUQUE RD BRIDGE REPAI	.00	.00	.00	.00	.00
305 WASTE WTR PLANT PROJECT	.00	.00	.00	.00	.00
306 MAYORS PARK IMPROVEMENT	75,886.41	5,067.83	1,500.00	.00	79,454.24
307 LAFAYETTE/GVILLE RD REC	.00	.00	.00	.00	.00
600 WATER	93,033.68	30,695.31	9,489.87	31.80	114,270.92
601 WATER DEPRECIATION	74,172.58	112.05	.00	.00	74,284.63
610 SEWER	33,478.66-	33,109.89	13,387.21	11.32	13,744.66-
611 SEWER REPLACEMENT	199,823.72	126.49	.00	.00	199,950.21
612 SEWER DEPRECIATION	36,282.84	.00	.00	.00	36,282.84
613 WASTE WTR PLANT PROJECT	994,465.24	23,051.70	.00	.00	1,017,516.94
670 LANDFILL/GARBAGE	5,856.01-	15,087.38	5,837.98	.00	3,393.39
671 YARD WASTE	5,597.07	674.87	18.00	.00	6,253.94
Report Total	2,237,825.47	136,993.17	73,955.42	582.56	2,301,445.78

**CITY OF ELK RUN HEIGHTS**

**INVESTMENT REPORT**

		Dec-20					CASHED IN DATE:
ACCOUNT	G/L	INT EARNED	RPV TTL	CURRENT MONTH TTL	MATURE DATE		
<b>EQUIPMENT REPLACEMENT</b>							
CD# 20837	005-000-1171	\$ 31.02	\$ 12,476.45	\$ 12,507.47	2/18/2021		
CD# 22657	005-000-1175	\$ 10.25	\$ 10,306.88	\$ 10,317.13	11/25/2021		
				<b>\$ 22,824.60</b>			
<b>CAPITAL PROJECT WWTP</b>							
CD# 21861	613-000-1170	\$ 39.51	\$ 20,959.45	\$ 20,998.96	2/13/2021		
CD# 22448	613-000-1170	\$ 61.45	\$ 21,491.45	\$ 21,552.90	7/11/2021		
CD# 3050	613-000-1170	\$ 283.43	\$ 108,565.63	\$ 108,849.06	5/21/2021		
CD# 3157	613-000-1170			\$ 211,707.48	2/7/2022		
				<b>\$ 363,108.40</b>			
<b>WATER DEPRECIATION</b>							
CD# 22563	601-000-1170	\$ 65.23	\$ 22,564.12	\$ 22,629.35	12/18/2021		
CD# 22447	601-000-1175	\$ 112.05	\$ 55,705.78	\$ 55,817.83	3/10/2023		
CD# 22612	601-000-1189	\$ 44.92	\$ 45,165.54	\$ 45,210.46	8/22/2021		
				<b>\$ 123,657.64</b>			
<b>T&amp;A SEWER</b>							
CD# 22526		\$ -	\$ 1,000.00	\$ 1,000.00	8/22/2021		
CD# 21379		\$ -	\$ 1,500.00	\$ 1,500.00	2/6/2021		
				<b>\$ 2,500.00</b>			
<b>SEWER REPLACEMENT</b>							
CD# 22452	611-000-1172	\$ 112.05	\$ 55,705.78	\$ 55,817.83	3/10/2023		
CD# 22450	611-000-1179	\$ 138.26	\$ 48,355.70	\$ 48,493.96	7/11/2021		
CD# 22467	611-000-1185	\$ 14.44	\$ 9,568.47	\$ 9,582.91	3/26/2023		
CD# 3051 COMBINED WITH	611-000-1170	\$ 23.08	\$ 9,768.44	\$ 9,791.52	5/21/2021		
				<b>\$ 123,686.22</b>			
<b>SEWER DEPRECIATION</b>							
CD# 3051	612-000-1170	\$ 23.07	\$ 9,768.44	\$ 9,791.51	5/21/2021		
				\$ 9,791.51			
<b>T&amp;A SOLID WASTE</b>							
CD# 21140		\$ -	\$ 5,000.00	\$ 5,000.00	10/26/2021		
CD# 22138		\$ -	\$ 1,000.00	\$ 1,000.00	6/17/2021		
				<b>\$ 6,000.00</b>			
<b>SOLID WASTE</b>							
CD# 3052	670-000-1170	\$ 5.30	5333.05	5338.35	6/22/2021		
				5338.35			
<b>TOTAL CD'S:</b>				<b>\$ 656,906.72</b>			

CITY OF ELK RUN HEIGHTS - BRIAN WIRTZ - BUILDING INSPECTION

Jan-21

**BUILDING PERMITS**

DATE	HOMEOWNER	CONTRACTORS	ADDRESS	PERMIT #	DATE RECEIVED PERMIT	TYPE OF CONSTRUCTION	VALUE	PERMIT FEE	DATE PERMIT PAID	MONTH BRIAN PAID 1ST HALF	DATE FINALED	2ND PAYMENT
1/13/21	SUTTON, BRENNNA	HOMEOWNER	133 JOHNS	1907	1/13/2021	EGRESS WINDOW	\$1,600.00	\$57.00	1/13/2021	28.5 JAN		
<b>HVAC PERMITS &amp; PLUMBING</b>												
1/28/21	EDWARD EVEN	HUDSON HARDWARE	133 ELK RUN ST	1052	1/28/2021	NEW FURNACE	\$3,200.00	\$35.25				
<b>TOTALS</b>							<b>\$4,800.00</b>					

**EVANSDALE PUBLIC LIBRARY**  
**MONTHLY BOARD OF TRUSTEES MEETING**  
Held at the Evansdale City Hall – Council Chambers  
Monday, January 18, 2021 – 6:00 PM

***Please power off or set to vibrate all cell phones during the Library Board meeting***

1. Call to Order
2. Roll call
3. Approval of December 21 2020 Monthly Meeting Minutes
4. Approval of bills to be paid in January
5. Treasurer's Report
6. Circulation Report
7. Old Business
  - a. None
8. New Business
  - a. Director Shannon Jensen to define her perception of her employment status and perimeters
  - b. Appointing a by-laws and rules committee – discussion/possible action
  - c. Antonymous feedback method for disgruntled patrons – discussion/possible action
  - d. Elk Run Heights and Gilbertville contracts discussion/possible action
  - e. Budget discussion/possible action
9. Discussion
10. Adjournment

Reminder:

Date and Time of next meeting will be February 15, 2021 – 6:00 PM

EVANSDALE PUBLIC LIBRARY  
MONTHLY BOARD OF TRUSTEES MEETING  
Monday, December 21, 2020 – 6:00 p.m.

**Call to Order:** The meeting was called to order by President Hansen at 6:00 p.m.

**Welcome to and introduction of new board member:** It was determined that no further introductions were necessary.

**Roll Call:** Present: Hansen, Osborne, Peterson Deb, Peterson TJ, Pritchett, Walker and Wilson  
Absent: None.  
A quorum was present.

**Approval of November 16, 2020 Monthly Meeting Minutes:** Pritchett moved and Walker seconded to approve the minutes from the November 16, 2020 regular board meeting. Ayes – 7. Nays – 0. The motion carried.

**Approval of bills to be paid in December:** Wilson moved and TJ Peterson seconded to pay the bills in December. Ayes – 7. Nays – 0. The motion carried.

**Announcement:** President Hansen stated that he would try to make the meetings as brief as possible due to recently being sick with pneumonia.

**Treasurer's Report:** Treasurer Wilson will report at the January meeting.

**Circulation Report:** The circulation report was reviewed by the board.

**Old Business:**

- A. Discussion of the duties, responsibilities and powers and autonomy of a library board:** President Hansen stated we are a governing board, meaning we govern the library, not the city or mayor. President Hansen stated currently the director is a part-time position. There was discussion about part time vs full time employees, but ultimately it was concluded that the board decides.
- B. Coronavirus (COVID-19) Policy Discussion/Possible action:** A Q&A on legal issues related to COVID-19 from the State Library was provided. It states that the city has the power to close the library even if the board objects, but there is no precedent for the board closing the library if the city objects. In this specific matter, they suggest courts would side with the city if there was a dispute.
- C. Closing of the Library due to COVID-19:** A motion was made by Pritchett that during a pandemic, we will close the library if both employees are sick, the President will contact the current mayor, and signs will be made to put on the door stating that the library is closed due to pandemic. The motion was seconded by Wilson. Ayes – 7. The motion carried.
- D. Temporary Hours:** A motion was made by Osborne that the Director will cover all hours of the library if the Assistant is sick, the Assistant will cover her current hours and the library

hours will be adjusted accordingly if the Director is sick. The motion was seconded by Pritchett. Ayes – 7. The motion carried.

***New Business:*** None

***Discussion:*** Director Jensen handed out information on a service called Kanopy to be reviewed by all board members.

Wilson left at 7:05 p.m.

***Adjournment:*** The meeting was adjourned at 7:08 p.m.

Respectfully submitted,

Bob Walker, Board Secretary

**EVANSDALE PUBLIC LIBRARY  
MONTHLY CIRCULATION REPORT  
DECEMBER 2020**

**# OF MATERIALS CHECKED OUT:**

Adult Non-fiction	46	Youth Non-fiction	8
Adult Fiction	352	Youth Fiction (YA = 26 YF = 33)	59
Adult Magazines	12	Young Easy	23
Large Print	28	Youth Magazines	0
		Kits	1
Total Adult	438	Total Youth	91
↑ from 2019	103	↓ from last month	72
		↓ from 2019	12
		↑ from last month	15

Misc (Travel guides, other)	00
Newspapers	00
<b>TOTAL PRINT</b>	<b>529</b>
↑ from 2019	91
↓ from last month	57

Video tapes	001
DVD	025
Books on tape/CD	000
Music CDs	000
<b>ONLINE Database uses (1) – Video (0) – Magazines (7) - Audiobooks (55) - E-books (81)</b>	<b>144</b>
Misc other (Equipment, games, etc.)	000
<b>TOTAL NON-PRINT</b>	<b>170</b>
↓ from 2019	76
↓ from last month	24

**# OF INTERLIBRARY LOANS: (Information taken directly from SILO statistics)**

Will send/not send	01/00
Requested/Received	15/13

TOTAL # OF ALL MATERIALS CHECKED OUT: 699 (555 + 144 Online Uses)  
 From last month ↓ 81  
 From 2019 ↑ 15

**# OF ITEMS LOANED TO EVANSDALE RESIDENTS:**

2020	299 of total 699 (42.7%)
2019	326 of total 684 (47.7%)

**# OF ITEMS LOANED TO NON-EVANSDALE RESIDENTS**

		+/- FROM 2019
<b>**Elk Run Heights</b>	045	-001
**Gilbertville	000	-002
**County	015	-014
Waterloo	164	+065
Cedar Falls	000	+/-0
<b>Raymond</b>	031	+019
Des Moines	000	+/-0
Hudson	000	+/-0
Jesup	000	+/-0
Washburn	000	+/-0
Waverly	000	+/-0
Daycares	000	+/-0
Libraries/At-home delivery	001	-003
Online	144	-018

Total number of library users: Approx.331 ↓ from last month: 79 ↓ from 2019: 182 ↓ from 2018: 212

Day with highest number of users: 29 users on Monday, December 28<sup>th</sup>

Day with lowest number of users: 4 users on Saturday, December 12<sup>th</sup>

Number of days open: 24

Number of hours open: 170 hours

Avg number of library users per day: 14 ↓ from last month: 4 ↓ from 2019: 9

Number of computer users: 498 (105 Int, 393 Wireless, 0 Kids) ↑ from last month: 8 **2019: 300** ↑ from 2019: 198

Number of Computer hours logged: 33517 minutes = 558.62 hrs ↑ from last month: 68.97 hrs ↑ from 2019: 276.09 hrs

**MONTHLY TOTAL: 7**

# OF NEW LIBRARY CARDS ISSUED: 6

# OF REISSUED or RENEWED CARDS: 1

	ADULT	YOUTH	ADULT	YOUTH
Cedar Falls	-	-	-	-
County	-	-	-	-
Des Moines	-	-	-	-
Dunkerton	-	-	-	-
Elk Run	-	-	-	-
Evansdale	3	-	1	-
Gilbertville	-	-	-	-
Jesup	-	-	-	-
LPC	-	-	-	-
Raymond	-	-	-	-
Waterloo	2	1	-	-
Waverly	-	-	-	-
Libraries/ Home Delivery/ Daycares	-	-	-	-

\$ 95.90

**MONEY TURNED INTO CITY OF EVANSDALE**

Book sales	\$1.50
Computer copies	31.40
Duplicate cards	1.00
Faxes and others	38.00
Fines	12.90
Photocopies	11.10
Refunds	0.00

\$ 19.65

**MONEY TURNED INTO FRIENDS OF LIBRARY**

Donations	19.65
Ink Recycling	0.00

**MONTHLY GRAND TOTAL: \$ 115.55 ACCUMULATED FY TOTALS to CITY: \$833.89 to FOL: \$68.76**

**PRINT MATERIALS PROCESSED AND ADDED TO COLLECTION: 85**

Adult fiction	017	Miscellaneous	000
Adult Non-fiction	000	Reference	000
Large Print	000	Youth Magazines	000
Magazines	007	Youth non-fiction	009
Kits	000	Young Easy	002
		Youth Fiction	037
ILL Books	008	Young Adult	005

**VIDEOS, DVDs, AUDIO, CDs PROCESSED AND ADDED TO COLLECTION: 4**

	New	Donated
VHS	000	000
DVD	004	000
Audiobooks	000	000
CDs	000	000

**ITEMS AUTOMATED AND WEEDED FROM COLLECTION:**

Items Added (Computer)	Items deleted (Computer)	# of books/videos withdrawn	Retail cost of books/videos withdrawn
78	3	3	\$52.93

**ITEMS OVERDUE:**

12 items overdue this month  
1936 items due total thru end of the current reporting month (+6 from last month)

# Circulation by Patron Class

for the period  
December 1, 2020 - December 31, 2020

Evansdale 299  
Elk Run 45  
Gilbertville Ø  
County 15  
Waterloo 164  
CF Ø  
Raymond 31  
  
Libraries / home delivery 1  
Online 144

699

Patron Class	Checked In	Checked Out
Adult - Washburn	0	0
Youth - Evansdale	0	0
Youth - Washburn	0	0
Adult - Evansdale	334	299
Adult - Elk Run Heights	49	45
Adult - Raymond	31	31
Adult - Waterloo	168	155
Adult - Independence	0	0
Adult - Cedar Falls	0	0
Adult - LaPorte City	0	0
Adult - County Borrower	14	15
Youth - Elk Run Heights	0	0
Youth - Raymond	0	0
Youth - Waterloo	9	9
Youth - Independence	0	0
Youth - LaPorte City	0	0
Youth - Cedar Falls	0	0
Youth - County Borrower	0	0
Adult - Winthrop	0	0
Adult - Gilbertville	0	0
Youth - Winthrop	0	0
Youth - Gilbertville	0	0
Adult - Waverly	0	0
Youth - Waverly	0	0
Adult - Cedar Rapids	0	0
Adult - Jesup	0	0
Youth - Cedar Rapids	0	0
Youth - Jesup	0	0
Libraries and home delivery	0	1
Adult - Oelwein	0	0
Youth - Oelwein	0	0
Adult - Westgate	0	0
Youth - Westgate	0	0
Adult - New Hartford	0	0
Youth - New Hartford	0	0
Adult - Brandon	0	0
Adult - Denver	0	0
Youth - Aplington	0	0
Adult - Dunkerton	0	0
Youth - Dunkerton	0	0
Adult - Fairbank	0	0
Adult - Out of State	0	0
Adult - Charles City	0	0
Youth - Charles City	0	0
Adult - Hazleton	0	0
Youth - Hazleton	0	0
Adult - Other	0	0
Adult - Hudson	0	0
Youth - Hudson	0	0
Adult - Traer	0	0
Adult - Des Moines	0	0
Adult - Grundy Center	0	0
Youth - Grundy Center	0	0
Adult - Newton	0	0
Youth - Newton	0	0
Adult - Dike	0	0
Youth - Dike	0	0
Daycares	0	0
Youth - Fairbank	0	0
Adult - Grinnell	0	0
Youth - Other	0	0
Adult - Clarksville	0	0
Youth - Clarksville	0	0
Adult - Dewar	0	0
Total:	605	555

Online + 144 = 699

# Circulation by Item Report Class

for the period  
December 1, 2020 - December 31, 2020

Adult	
AF	352
ANF	46
Amags	12
LP	28
<hr/>	
	438

Youth	
YA	26
YF	33
YE	23
VNF	8
Vmags	0
Kits	1
<hr/>	
	91

Multimedia	
DVD	25
VHS	1
Aaudio	0
Music CD	0
Online	144
<hr/>	
	170

699

Report Class	Checked In	Checked Out
000	0	0
100	2	0
200	1	0
300	13	8
400	0	0
500	0	1
600	13	7
700	0	0
800	3	1
900	23	25
Biography	6	4
Adult Fiction	359	352
Story Col.	0	0
J Numbers	0	0
Youth Biography	1	1
Youth Fiction	32	33
Juv. Story Col.	0	0
C Numbers	0	0
Children's Biog.	0	0
Children's Easy	46	23
Children's Story Col.	0	0
FS	0	0
SL	0	0
R	0	0
Video	2	1
Audio	0	0
Cake Pans	0	0
Equipment	0	0
VF	0	0
Adult Magazines	13	12
Misc.	0	0
Kits	1	1
Computer	0	0
Books on CD	0	0
Newspapers	0	0
000Y	0	0
100Y	0	0
200Y	0	0
300Y	0	0
400Y	0	0
500Y	0	0
600Y	0	1
700Y	0	0
800Y	0	1
900Y	6	5
Large Print	32	28
Youth Magazines	0	0
DVD	24	25
BBB	1	0
CD	0	0
Young Adult	27	26
Total:	605	555

Online + 144 = 699



Date: February 3, 2021

To: Elk Run Heights/Raymond Council

From: Jordan Cooper, Operator

O & M Report: January 2021

## **Water Operation & Maintenance**

---

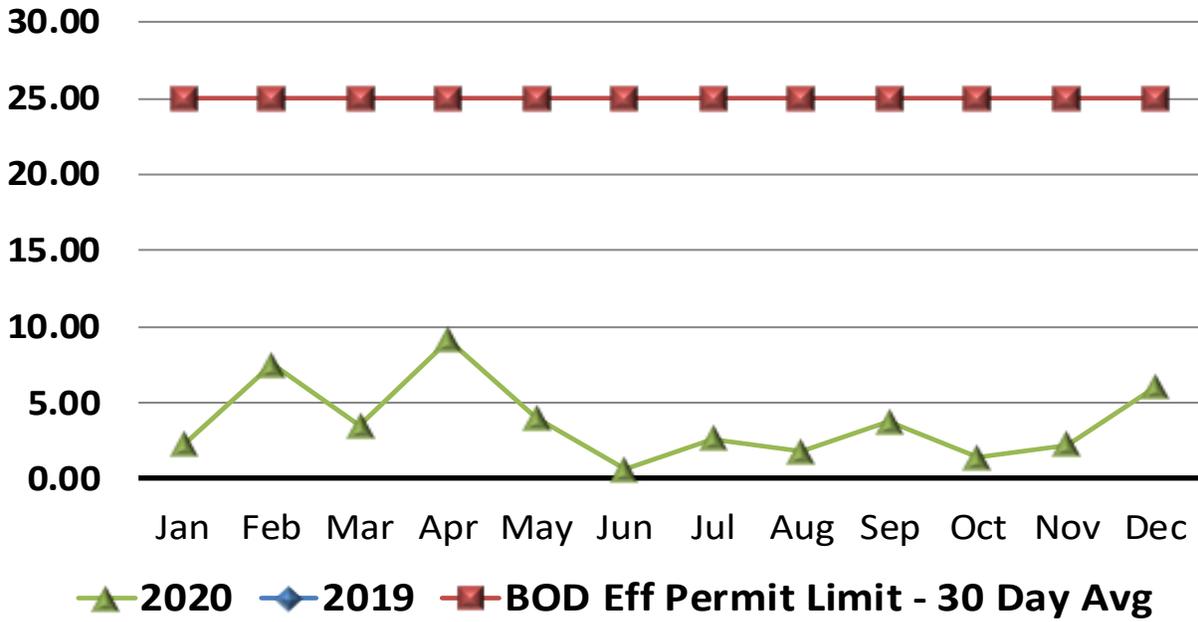
- 1/8 Frickson's fixed water main break on McCoy St. near the intersection of Hight St. We were able to put a sleeve over the crack.

## **Wastewater Operation & Maintenance**

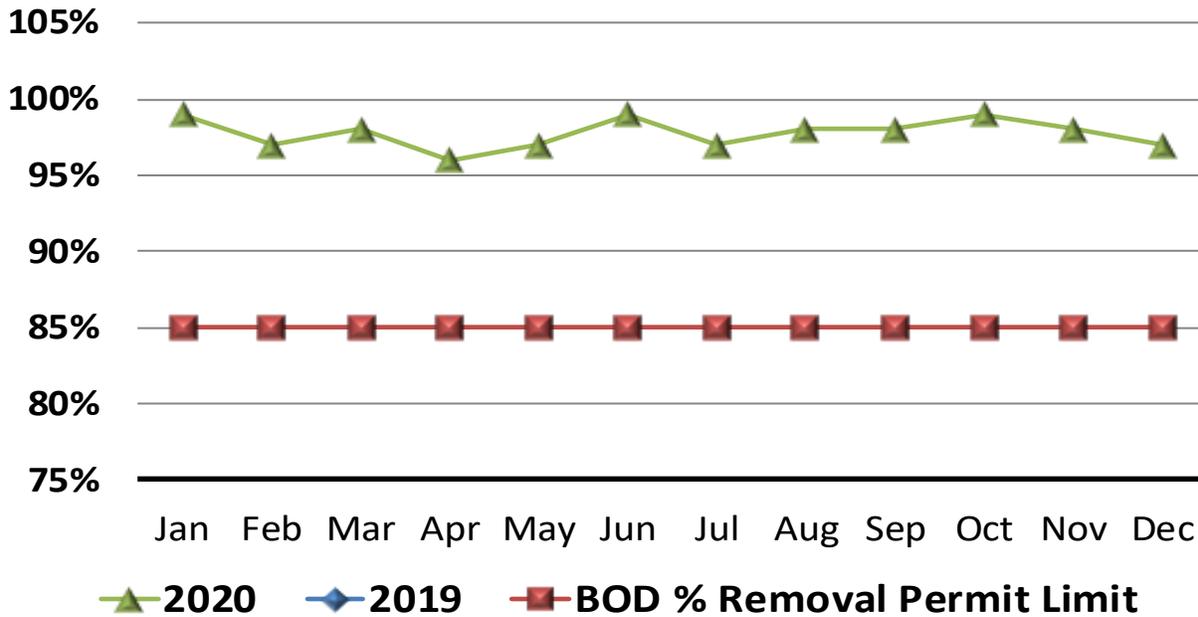
---

- 1/19 Wedeking Electric wired up the transfer switch and the new generator at the Plaza Lift Station.
- 1/28 Tom and I piped the gas main from the meter to the generator.

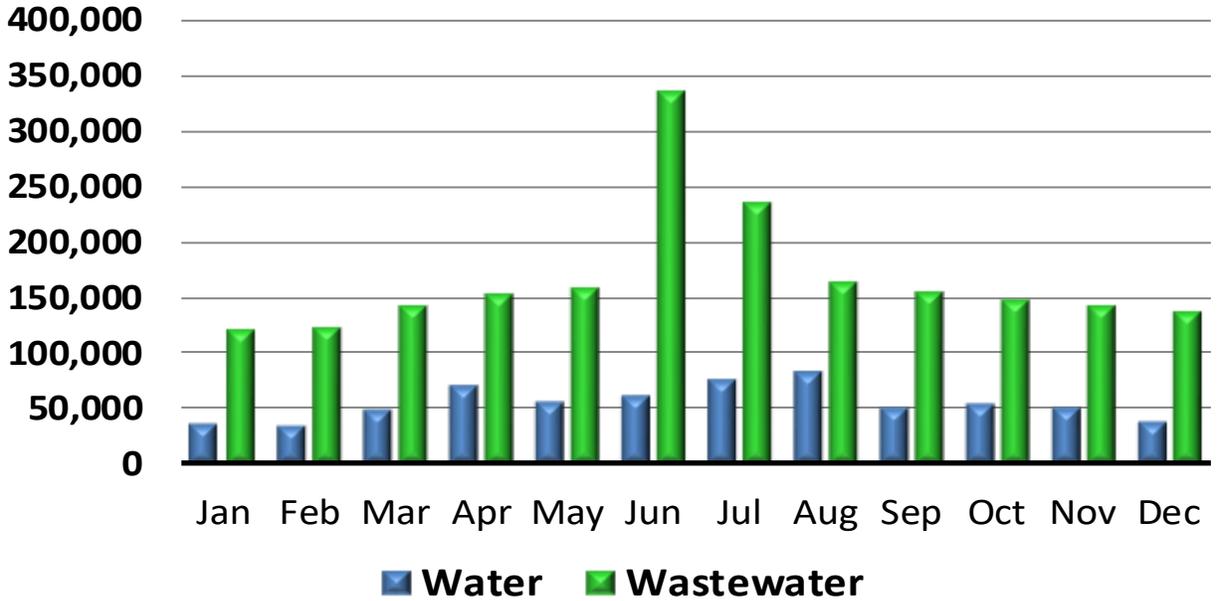
## BOD Effluent



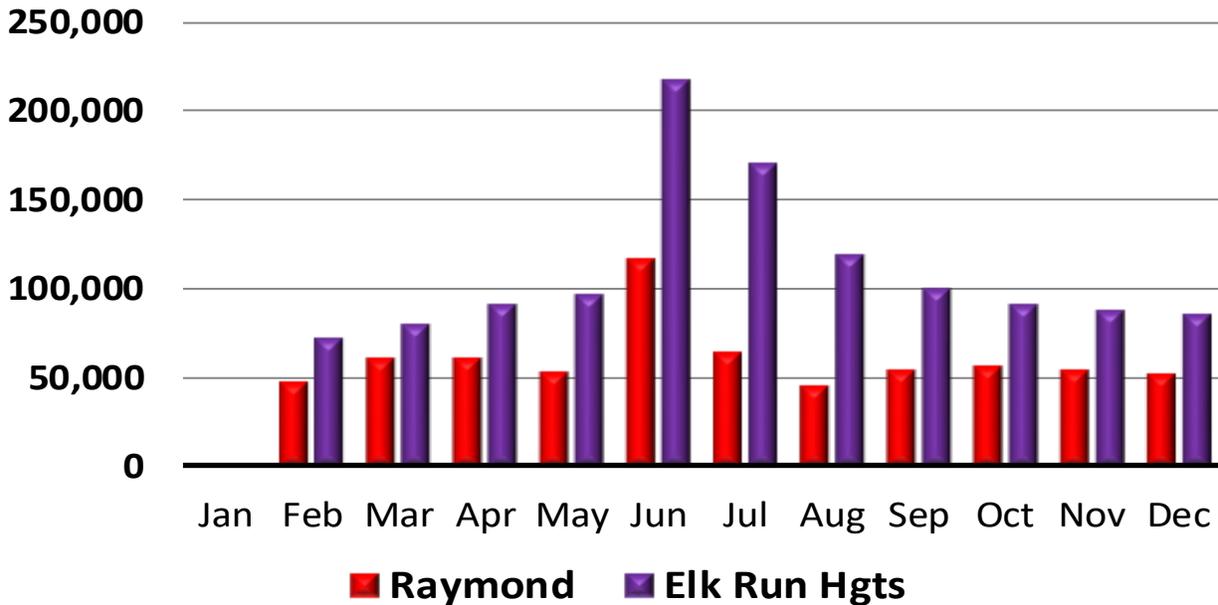
## BOD % Removal



### Average Daily Water Pumped vs. Wastewater In Gallons



### Average Daily Wastewater Pumped In Gallons



		December-20	November-20	December-19
<b>Water</b>				
	<b>Units</b>			
<b>Total Monthly Pumped</b>	gallons	1,144,400	1,518,200	0
<b>Average Daily Pumped</b>	gallons	36,900	50,200	0
<b>Maximum Daily Pumped</b>	gallons	82,300	97,200	0
<b>Minimum Daily Pumped</b>	gallons	15,00	22,400	0
<b>Chlorine</b>				
<b>Chlorine - Total Avg Residual Plant</b>	mg/L	0.90	0.94	0.00
<b>Chlorine - Total Avg Residual System</b>	mg/L	0.89	0.82	0.00
<b>Chlorine - Recommended Residual System</b>	mg/L	1.50	1.50	0.30
<b>Wastewater</b>				
<b>BOD</b>				
<b>BOD Influent Avg</b>	mg/L	180.33	152.00	0.00
<b>BOD Effluent Avg</b>	mg/L	6.01	2.25	0.00
<b>BOD Eff Permit Limit - 30 Day Avg</b>	mg/L	25	25	0
<b>BOD % Removal</b>	%	97.00%	98.00%	0.00%
<b>BOD % Removal Permit Limit</b>	%	85%	85%	85%
<b>TSS</b>				
<b>TSS Influent Avg</b>	mg/L	123.32	121.25	0.00
<b>TSS Effluent Avg</b>	mg/L	3.23	0.00	0.00
<b>TSS Effluent Permit Limit - 30 Day Avg</b>	mg/L	25	25	0
<b>TSS % Removal</b>	%	97.38%	100.00%	0.00%
<b>TSS % Removal Permit Limit</b>	%	85%	85%	85%
<b>Nitrogen Ammonia</b>				
<b>NA Effluent Avg</b>	mg/L	0.0	0.0	0.0
<b>NA Effluent Permit Limit - 30 Day Avg</b>	mg/L	2.9	2.9	0.0
<b>Influent Flow</b>				
<b>Elk Run Average Daily Flow</b>	gallons	85,425	88,274	0
<b>Elk Run Percentage Flow</b>	%	61.9%	61.7%	0.0%
<b>Raymond Average Daily Flow</b>	gallons	52,560	54,693	0
<b>Raymond Percentage Flow</b>	%	38.1%	38.3%	0.0%
<b>Average Daily Combined</b>	gallons	137,985	142,967	0
<b>Maximum Daily Combined</b>	gallons	155,083	184,781	0
<b>Total Monthly Combined</b>	gallons	4,277,570	4,289,039	0
<b>Minimum Daily Combined</b>	gallons	123,639	127,980	0
<b>Permit Limit - 30 Day Avg</b>	gallons	281,000	281,000	0
<b>Permit Limit - Daily Maximum</b>	gallons	291,000	291,000	0

<b>Contract True-Ups - Current Contract Year</b>				
<b>Item</b>	<b>Budgeted Amount</b>	<b>Amount Spent</b>	<b>% of Budget</b>	<b>% of Time</b>
<b>Maintenance Budget</b>	\$12,000.00	\$4,510.63	38%	100%
<b>Total</b>	\$12,000.00	\$4,510.63	38%	100%



**ELK RUN HEIGHTS/RAYMOND - DECEMBER '20**  
**Water Plant Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
12/31/20	USA Bluebook	Supplies	\$402.75
12/31/20	USA Bluebook	Supplies	\$18.06
		<b>Total</b>	<b>\$420.81</b>

**Water System Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
12/31/20	USA Bluebook	Supplies	\$596.94
		<b>Total</b>	<b>\$596.94</b>

**Wastewater Plant Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
12/26/20	First National Bank, VISA	Supplies	\$16.04
12/31/20	USA Bluebook	Supplies	\$219.36
12/31/20	USA Bluebook	Supplies	\$78.49
12/31/20	USA Bluebook	Supplies	\$222.79
		<b>Total</b>	<b>\$536.68</b>

**Wastewater System Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

Water Plant Maintenance	\$420.81
Water System Maintenance	\$596.94
W/W Plant Maintenance	\$536.68
W/W System Maintenance	\$0.00
Month Total	<u>\$1,554.43</u>

**Annual Maintenance Budget** \$12,000.00

**Total Maintenance Dollars Spent Year to Date** **\$4,510.63**

**Percent Maintenance Budget Spent Year to Date** **38%**



**Work Orders Completed**

<b>Date completed</b>	<b>Equipment</b>	<b>Task</b>
1/29/2021	Emergency Generator WWTP	Monthly PM
1/29/2021	James Street Lift Station Generator	Monthly PM
1/29/2021	Raymond West Lift Station Generator	Monthly PM
1/29/2021	Raymond South Lift Station Generator	Monthly PM
1/28/2021	Blower No 1	Monthly PM
1/28/2021	Blower No 2	Monthly PM
1/28/2021	Blower No3	Monthly PM
1/28/2021	Blower No4	Monthly PM
1/28/2021	Blower No5	Monthly PM
1/28/2021	Blower No6	Monthly PM
1/29/2021	James Street Lift Station	LS Monthly PM
1/29/2021	Lafayette Lift Station	LS Monthly PM
1/29/2021	Sutton Lift Station	LS Monthly PM
1/29/2021	Raymond West Lift Station	LS Monthly PM
1/29/2021	Raymond South Lift Station 1	LS Monthly PM
1/29/2021	Plaza Lift Station	LS Monthly PM
1/28/2021	FIRE EXTINGUISHERS	Fire Extinguisher Monthly

# EVANSDALE POLICE DEPARTMENT

## Call Summary Report

12/01/2020 thru 12/31/2020

Tracking: Unit Selected Agency Type: Police Selected Agency ID: All

Call #	Date	Time	Area	Grid	Call Type	Disposition	Location	Business Name					Reporting Party			
								Unit	Officer	Disp	Arriv	Clear	Travel	OnS	Total	
20091829	12/02/2020	20:18:57	20	0404	HOMECHKS	NR	105 JACKIE AV	P361	P361	20:18	20:19	20:31	1	12	13	ROB WYMORE
20092049	12/03/2020	17:40:52	20	0404	SUSP	NR	5205 LAFAYETTE RD 'S	2G5	219	17:43		17:53			10	JUHL,BETH
20092054	12/03/2020	17:53:52	20	0404	TS	G3	GILBERTVILLE RD/ PLAZA DR	2G5	219	17:53	17:53	18:08	0	15	15	CASSIDY DIETZ
20092340	12/04/2020	17:26:55	20	0404	FOUND	RI	5052 LAFAYETTE RD	3G1B	M3709	17:29	18:31	18:47	62	16	78	ENES MRZLJAK
20092440	12/05/2020	01:08:00	20	0404	MEDSICK	AS	188 TONEFF DR	2G6	215	01:09	01:15	01:30	6	15	21	DUARTE,JENNIFER
20092482	12/05/2020	08:30:21	20	0404	MEDSICK	C	317 SHIRLEY AV	332		01:08	01:17	02:02	9	45	54	ROKUSEK,SHELDON
20092820	12/06/2020	13:39:35	20	0404	FLAGGED	NR	204 MCCOY RD	2K2	207	08:30		08:31			1	AMY CLARK
20092967	12/07/2020	05:17:50	20	0404	TS	A3	100 PLAZA DR	305		08:49	08:56	09:01	7	5	12	JEREMY FURMAN
20093509	12/09/2020	05:07:31	20	0404	MEDSICK	AS	141 MARIE AV	331		08:31	08:40	09:22	9	42	51	STURCH,DAWN
20093535	12/09/2020	08:47:35	20	0404	MEDFALL	AS	291 TONEFF DR	2G13	232	13:39	13:39	14:20	0	41	41	OBRIEN,LARRY
20093581	12/09/2020	11:48:16	20	0404	MVAPD	RI	100 PLAZA DR	2G7	239	05:17	05:17	05:30	0	13	13	JACOBS,BRUCE
20093788	12/10/2020	03:32:03	20	0404	TS	E1	LAFAYETTE RD/ SUTTON AV	2G7	239	05:08	05:13	05:27	5	14	19	JEREMY FURMAN
20093803	12/10/2020	06:01:40	20	0404	TS	E1	GILBERTVILLE RD/ GRAY ST	332		05:08	05:18	05:57	10	39	49	JEREMY FURMAN
20093806	12/10/2020	06:31:50	20	0404	LOITER	NR	5205 LAFAYETTE RD	2K2	207	08:48	08:53	09:16	5	23	28	JEREMY FURMAN
								332		08:48	08:57	09:14	9	17	26	JEREMY FURMAN
								2A1	229	11:52	12:07	12:37	15	30	45	JEREMY FURMAN
								2G7	239	03:32	03:32	03:37	0	5	5	JEREMY FURMAN
								2G7	239	06:01	06:01	06:06	0	5	5	JEREMY FURMAN
								2G7	239	06:32	06:35	07:20	3	45	48	ACCLAIN,CRYSTAL-STORE MAN
								7S45	18870	06:59	06:59	07:14	0	15	15	

Call #	Date	Time	Area	Grid	Call Type	Disposition	Location	Business Name					Reporting Party			
								Unit	Officer	Disp	Arriv	Clear	Travel	OnS	Total	
20094619	12/13/2020	10:59:19	20	0404	TS	D3	GILBERTVILLE RD/ PLAZA DR	2G4	220	10:59	10:59	11:09	0	10	10	BEN NEUMAN
20094651	12/13/2020	13:43:43	20	0404	TS	A3	LAFAYETTE RD/ MC COY RD	2G4	220	13:43	13:43	14:46	0	63	63	BEN NEUMAN
								7G44	S3560	13:52	13:56	14:21	4	25	29	
								7S47	H4358	13:50		13:52			2	
20094866	12/14/2020	10:59:46	20	0404	MEDSICK	NN	101 MICHIGAN DR	331		11:00	11:08	11:50	8	42	50	BRITTNEY
20095056	12/15/2020	03:24:57	20	0404	BURGLAR*	NR	5205 LAFAYETTE RD									CASEYS GENERAL STORE - ELK RUN
								2G7	239	03:25	03:26	03:33	1	7	8	T-MOBILE USA
								7S67	M1513	03:25		03:25			0	
20095317	12/16/2020	06:26:00	20	0404	TS	B3	GILBERTVILLE RD/ LAFAYETTE RD	2G7	239	06:26	06:26	06:43	0	17	17	FURMAN
20095350	12/16/2020	09:23:23	20	0404	MEDBREAT	AS	204 MARIE AV	2A1	229	09:24		09:44				DAHLEN,ANGIE
								331		09:23	09:30	10:14	7	44	51	
20095401	12/16/2020	13:20:52	20	0404	MEDSEIZU	AS	316 MCCOY RD									ELK RUN ELEMENTARY SCHOOL P#089
								2A1	229	13:21	13:25	13:48	4	23	27	ELK RUN ELEMENTARY
								332		13:21	13:27	13:46	6	19	25	
20095459	12/16/2020	16:37:46	20	0404	MEDSICK	AS	215 MICHIGAN DR	2G6	215	16:38	16:45	17:03	7	18	25	HEIDEMAN,DEAN
								334		16:38	16:50	17:26	12	36	48	
20095835	12/18/2020	04:11:31	20	0404	TS	E1	300-BLK GILBERTVILLE RD	2G4	220	04:11	04:11	04:21	0	10	10	BEN NEUMAN
20096020	12/18/2020	20:37:41	20	0404	MEDHEART	AS	133 E GILBERT DR	2G5	219	20:39	20:40	20:52	1	12	13	GARTHOFF,TAMMY
								305		20:38	20:45	21:05	7	20	27	
								332		20:38	20:46	21:20	8	34	42	
20096049	12/18/2020	22:39:51	20	0404	MEDFALL	AS	434 AMBER LN	2G5	219	22:40	22:48	23:04	8	16	24	CROSS,BONNIE
								332		22:41	22:49	23:03	8	14	22	
20096607	12/21/2020	04:37:52	20	0404	MEDFALL	AS	215 MICHIGAN DR	2G7	239	04:41	04:45	05:02	4	17	21	HEIDEMAN,DEAN
								332		04:38	04:47	05:21	9	34	43	
20096679	12/21/2020	11:20:18	20	0404	TS	RI	109 JACKIE AV	P361	P361	11:20	11:20	11:22	0	2	2	ROB WYMORE
20096747	12/21/2020	15:38:59	20	0404	WELFARE	GA	101-BLK PLAZA DR	2G4	220	15:39		15:50				DEKOSTER,JOHN
20097439	12/24/2020	09:44:38	20	0404	ASSAULT	NR	204 MARIE AV	2K2	207	09:45		09:57				HOWARD,SHANE

Call #	Date	Time	Area	Grid	Call Type	Disposition	Location	Business Name					Reporting Party		
								Unit	Officer	Disp	Arriv	Clear	Travel	OnS	Total
20097753	12/26/2020	00:48:03	20	0404	MEDSICK	AS	240 MICHIGAN DR						WINSTEAD,TODD		
								2G5	219	00:49	00:53	01:03	4	10	14
20097840	12/26/2020	12:39:12	20	0404	ASSIST	XA	643 MCCOY RD						BEN NEUMAN		
								332		00:48	00:57	01:27	9	30	39
20097889	12/26/2020	15:56:37	20	0404	TRAFHAZ	NR	AMBER LN/ GILBERTVILLE RD						FRUSH,CHAD		
								2G4	220	12:39	12:39	12:42	0	3	3
20098025	12/27/2020	06:44:31	20	0404	MEDSICK	NN	174 GRAY ST						SISK,SHENETTA		
								332		06:45	06:58	07:05	13	7	20
20098251	12/28/2020	02:30:19	20	0404	MEDCHEST	AS	509 GILBERTVILLE RD						SCHWAKE,MIKE		
								2G7	239	02:30	02:34	03:01	4	27	31
								305		02:31	02:39	02:47	8	8	16
								332		02:31	02:39	03:04	8	25	33

Total Number of Calls: 34

Citation #	Date Issued	Issued To	Type	License	Charge	Grid
28002392012030116210	12/03/2020	BLEDSOE, WILLIE LEE	T	IUA813	321.17	0404
28002192012031758098	12/03/2020	LANDFAIR, EMMETT	T	HUK952	ERH10.04.160	0404
28002392012070522543	12/07/2020	BRIGHT, CHRISTOPHER LEE	T	FIA538	ERH10.04.160	0404
28002392012070649405	12/07/2020	BUEHLER, THOMAS JOACOB	T	KBB387	ERH10.04.160	0404
28002292012091225387	12/09/2020	JACOBS, BRUCE DAVID	T	2222920	321.288(1)	0404
28002192012101919053	12/10/2020	HELMRICHS, BRIAN DAVID	T	HWM443	321.174(1)	0404
28002192012101920234	12/10/2020	HELMRICHS, BRIAN DAVID	T	HWM443	321.20 B	0404
28002202012131101447	12/13/2020	GEHRKE, TATUM ELIZABETH	T	KBK097	ERH10.04.160	0404
28002392012160628305	12/16/2020	BURGER, ROBERT WAYNE	T	526ZTS	321.256	0404
28002392012160632476	12/16/2020	BURGER, ROBERT WAYNE	T	526ZTS	321.20 B	0404
28002392012170609418	12/17/2020	THARP, FELICIA KYLEE	T	IHZ204	ERH10.04.160	0404

**RESOLUTION 3052**

A RESOLUTION OF THE CITY COUNCIL OF ELK RUN HEIGHTS, IA THAT  
THE FOLLOWING BILLS BE PAID AND TRANSFERS ARE HEREBY ALLOWED

ACTUALLY CLEAN	COMM RM CARPET CLEANING	175.00
AUTO PLUS	RU-WASHER FLUID/WAX SPRAY	37.80
	RU-JUMPER & BATTERY CABLE	19.41
	<b>VENDOR TOTAL</b>	<b>57.21</b>
BMC	RU-ROADSTONE/MCCOY WRTMN BREAK	254.93
CASEY'S	FUEL	94.24
	REBATE	(1.30)
	<b>VENDOR TOTAL</b>	<b>92.94</b>
CJ COOPER	RNDMDRUG TEST FEE	35.00
	ANNUAL ADMIN FEE 2021	85.00
	<b>VENDOR TOTAL</b>	<b>120.00</b>
COURIER	SRF PUBLIC NOTICE	22.64
	ORDIANCE 269	13.58
	JAN 12 2021 MTG CLAIMS	110.66
	CAPITAL PROJECT RATE INCREASE	12.58
	<b>VENDOR TOTAL</b>	<b>159.46</b>
EASTMAN, JULIE	CELL PHONE REIMBURSEMENT	40.00
ELAN	RU-FUEL/ROAD RANGER	447.62
	CH-VACUUM EXCHANGE/WALMART	(95.17)
	CH-VACUUM/DRAIN/WALMART	172.88
	CH-VIDEO CALL SERVICE/ZOOM	16.04
	CH-ONLINE SERVICES/MICROSOFT	35.00
	CH-ONLINE SERVICES/MICROSOFT	25.00
	CH-TAX PREP DOCUMENTS/GWORKS	118.74
	CH-MEMBER RENEWAL/SAMS	45.00
	CH-CALNDR,FOLDRWIPES/STAPLES	42.05
	CH-LABEL HOLDERS/STAPLES	15.99
	WT/CH POSTAGE/USPS	275.00
	CH/CR-LYSOL/CLEAN WIPES/WALMART	16.48
	<b>VENDOR TOTAL</b>	<b>1,114.63</b>
FRICKSON BROS EXCVTE	RU-WTRMN BREAK MCCOY RD	1,900.00
HI-VIZ	RU-TOM RAIN JKT W/ EMBROIDERY	120.00
IMFOA	APRIL 2021-APRIL 2022 DUES	50.00
IOWA ONE CALL	LOCATES SEPTEMBER 2020	9.90
KRISTI LUNDY	CELL PHONE REIMBURSEMENT	40.00
MUNICIPAL SUPPLY	WT-FLEXNET ANNUAL SUPPORT	2,150.00
PEOPLESERVICE	MARCH 2021 SERVICES	11,981.00
RICOH	COPIER CONTRACT	168.45
RBRTS STVNS PRNDRGST	LEGAL SERVICES	656.25
SCHAEFER TREE SERVICE	PUT UP/TAKE DOWN XMAS DECOR	400.00
SHRED IT	DOCUMENT SHREDDING	59.35
TEDS	RU-SPRAY PAINT/SUPPLIES	17.97
	SHOP-SCREWS	8.49
	CH-LAWN FERTILIZER/EDGER	39.99
	<b>VENDOR TOTAL</b>	<b>66.45</b>
THOMAS JAMES	CELL PHONE REIMBURSEMENT	40.00
ALLEN OCCUPATIONAL	DRUG/ALCOHOL TESTING	27.00
UTILITY EQUIPMENT	WT-WTRMN BREAK/CLAMP	75.00
	<b>TOTAL BILLS:</b>	<b>19,757.57</b>

001 GENERAL	2,490.51
110 ROAD USE TAX	811.23
600 WATER	6,831.08
610 SEWER	9,624.75
<b>TOTAL FUNDS</b>	<b>19,757.57</b>

DRAFT	<b>JANUARY PAYROLL:</b>	
DRAFT	BIWEEKLY PAYROLL	9,725.99
	EFTPS	2,843.39
	<b>TOTAL PAYROLL:</b>	<b>12,569.38</b>

<b>PREPAYS</b>		
5838 CITY OF EVANSDALE	ANIMAL CONTROL	2,981.67
5839 COURIER	PUBLISHING	253.27
5840 MEDIACOM	INTERNET	82.70
5841 MID AMERICAN	UTILITIES	2,686.77
5842 WASTE MANAGEMENT	GARBAGE/RECYCLING	5,837.98
5843 WATERLOO WATER	UTILITIES	5,205.22
5844 WELL MARK	HEALTH INSURNACE	1,745.46
5845 COLONIAL LIFE	LIFE INSURNACE	79.94
5846 AVESIS	VISION INSURNACE	32.79
DRAFT IPERS	RETIREMENT	2,054.91
DRAFT BANK FEE	DEC ACH FEE	15.00
	<b>TOTAL PREPAYS:</b>	<b>20,975.71</b>

**PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA ON THIS 9TH DAY OF FEBRUARY 2021**

**ATTEST:**

\_\_\_\_\_  
**Kristi Lundy, Mayor**

\_\_\_\_\_  
**Julie Eastman, City Clerk**

**RESOLUTION 3053**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A  
28E AGREEMENT CONTRACT FOR LAW ENFORCEMENT  
SERVICES WITH THE CITY OF EVANSDALE, IOWA.**

**WHEREAS**, the City of Elk Run Heights, is desirous of contracting law enforcement services with the City of Evansdale Police Department and;

**WHEREAS**, the Evansdale Police Department has agreed to provide such service.

**THEREFORE**, the duration of this agreement is one (1) year, commencing July 1, 2021 and terminating (including) June 30, 2022

**BE IT RESOLVED**, by the City Council of the City of Elk Run Heights, Iowa, that the Mayor and the City Clerk are hereby authorized to enter into a 28E Agreement CONTRACT FOR LAW ENFORCEMENT SERVICES, with The City of Evansdale for fiscal year 2022 at a cost of \$49,447.00. Payments to be made on a quarterly basis by the 15<sup>th</sup> day of the first month of each quarter.

**PASSED AND ADOPTED ON THIS 19<sup>TH</sup> DAY OF FEBRUARY 2021**

ATTEST:

\_\_\_\_\_  
Kristi Lundy, Mayor

\_\_\_\_\_  
Julie Eastman, City Clerk

## 28E CONTRACTUAL AGREEMENT FOR LAW ENFORCEMENT SERVICES

THIS CONTRACT made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2021, by and between the City of Evansdale, Iowa (hereinafter "Evansdale") and the City of Elk Run Heights, Iowa (hereinafter "Elk Run Heights").

WHEREAS, Elk Run Heights is desirous of contracting law enforcement services with Evansdale, and WHEREAS, Evansdale is agreeable to rendering such service on the terms and conditions hereinafter set forth, and WHEREAS, Evansdale is agreeable to furnishing law enforcement services to Elk Run Heights as hereinafter set forth.

NOW, THEREFORE, pursuant to Chapter 28E of the Code of Iowa, 2015, the parties agree as follows:

1. Duration of Agreement. The duration of this agreement is one (1) year, commencing July 1, 2021, and terminating (including) June 30, 2022.
2. No Entity Created. No separate legal or administrative entity is created by this agreement.
3. Purpose of Agreement. The purpose of this agreement is to provide law enforcement services to Elk Run Heights.
4. Financing. Elk Run Heights shall finance the operation from general revenue. Detailed budgets and costs shall be kept by both parties. Elk Run Heights agrees to pay Evansdale for the fiscal year beginning July 1, 2021 and ending June 30, 2022 the sum of \$49,447 payable quarterly on the 15<sup>th</sup> day of the first month of each quarter.
5. Renewal. This agreement will automatically be extended for an additional one-year period unless three months' written notice of intent not to extend is given by either party.
6. Services to be Provided.
  - A. Evansdale agrees to provide law enforcement services within the corporate limits of Elk Run Heights, which services shall include but not be limited to the enforcement of state statutes, where applicable, municipal ordinances, general patrol activities, and the duties and functions of the type customarily rendered by professional law enforcement officers to enforce the ordinances of the municipal code of Elk Run Heights and the statutes of the State of Iowa by duly sworn and certified officers of Evansdale.
  - B. Evansdale agrees that it shall provide law enforcement protection within the corporate limits of Elk Run Heights, 24 hours a day, 365 days a year, on a random patrol basis, random patrol meaning that there is no fixed time in which the personnel or vehicles will appear but Evansdale will treat Elk Run Heights as part of its normal city patrolling jurisdiction and shall furnish 25 hours of random patrol within Elk Run Heights per week.

C. Officers shall attend all law enforcement related court and administrative hearings upon the request of the Elk Run Heights City Attorney or Elk Run Heights city officials.

D. Officers shall, where possible, file charges under City Ordinances of Elk Run Heights, but if Elk Run Heights has no applicable ordinance, then the charge may be filed under the applicable state statute.

E. Evansdale shall make monthly reports to the Mayor and City Council of Elk Run Heights. These monthly reports shall include the enforcement activity, number of calls, the number of investigative hours spent, and other matters which the parties may deem important to be included in these reports. These reports shall be computer based wherever possible.

F. The discipline of all officers in matters incident to performance of their services and control of all personnel shall remain with Evansdale. Evansdale shall also be responsible for all training, hiring, firing, assignment and other discipline of their employees.

G. Evansdale shall hold Elk Run Heights harmless for any liability arising out of Evansdale's performance of this contract. Elk Run Heights shall, however, remain responsible for any intentional or negligent acts of Elk Run Heights, its officers or employees, that result in liability and damages to Evansdale or third parties. Both Evansdale and Elk Run Heights shall provide their liability insurance to cover the operation and performance of this contract.

7. Responsibility of Mayor. The Mayor of Elk Run Heights shall be responsible for setting law enforcement practices and standards, generally. Said guidelines will be communicated directly to the Evansdale Police Chief by the Mayor. Laws to be enforced equally and without favor.

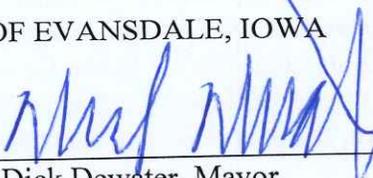
8. Additional Services. Evansdale will provide additional personnel and services when requested by Elk Run Heights for special events or incidents. Elk Run Heights shall pay to Evansdale the actual cost of said additional personnel and services, in the same manner as described in paragraph 9 below. Evansdale will provide time cards and other verification of costs when requested by Elk Run Heights.

9. Specialty Personnel. If it becomes necessary for Evansdale to provide special investigative, enforcement, photographic, or laboratory services to Elk Run Heights for the investigation or prosecution of any crime committed in Elk Run Heights, Evansdale shall bill Elk Run Heights on a monthly basis for said expenses at the actual cost to Evansdale. Evansdale agrees that the above services shall only be necessary if the regular patrol officer is unable to perform the needed work due to the lack of experience, training or availability. It is anticipated by the parties that the above services would only be required in the investigation of major felony matters. The billing for specialty services is done by Evansdale. An itemized statement is prepared and sent to Elk Run Heights for receiving the services and payment for the services is sent to Evansdale and placed in the general fund as revenue.

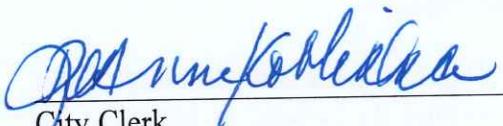
10. Elk Run Heights Non-Liability. Elk Run Heights shall not assume any liability for the direct payment of any salaries, wages or other compensation to any Evansdale personnel performing services hereunder for Elk Run Heights, or any liability other than provided in the contract. Elk Run Heights shall not be liable for compensation or indemnity to any Evansdale employee for injury or sickness arising out of his or her employment and Evansdale hereby agrees to hold harmless Elk Run Heights from any such claim.
11. Liability Insurance. Each of the parties hereto agrees that they shall maintain the same liability insurance coverage they now have in force to insure their respective interest in this contract. Each party may require proof of insurance and certification of insurance from the other, and compliance with such a request shall not unreasonably be withheld.
12. Consultation with Elk Run Heights. Evansdale Police representatives shall make themselves available during normal working business hours to the City Council or Mayor of Elk Run Heights to discuss the law enforcement services being provided to Elk Run Heights.
13. Default. In the event one party defaults or cannot perform because of circumstances beyond its control, Evansdale shall refund Elk Run Heights an amount of money in the same proportion to the contract price as the time for non-performance is to the contract.
14. Access. All parties mutually agree to allow access to records, documents and papers to auditors of Elk Run Heights and of Evansdale as allowed by Chapter 692 of the Code of Iowa. Such access shall be allowed until three years after the expiration date of this contract.
15. Third Party Claims. Elk Run Heights shall not be responsible for any act, injury or damage arising out of the performance of this contract due solely to the fault or negligence of Evansdale. Elk Run Heights shall, however, be responsible for any act, including acts of negligence, that causes claims to be made by or against Evansdale or a third party. Each party to this agreement shall be required to defend any action as their interests appear.
16. Evansdale Non-Liability. Evansdale and its officers and employees shall not be deemed to assume any liability for intentional or negligent acts of Elk Run Heights, its officers or employees. Elk Run Heights shall hold Evansdale, its officers and employees harmless from, and shall defend Evansdale, its officers and employees against any claim for damages resulting therefrom.
17. Entire Agreement. All parties state that they have obtained the necessary approval and acceptance from their respective governing bodies to enter into this agreement and that the above provisions constitute the entire and complete agreement between the parties on this subject matter.

THE ABOVE CONTRACT is hereby entered into by the following authorized agents of the parties.

CITY OF EVANSDALE, IOWA

By:   
Dick Dewater, Mayor

ATTEST:

  
City Clerk

CITY OF ELK RUN HEIGHTS, IOWA

By: \_\_\_\_\_  
Kristi Lundy, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**RESOLUTION 3054**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA, APPROVING FISCAL YEAR 2022 BUDGET FOR PRESENTATION AND SETTING THE DATE OF A PUBLIC HEARING FOR THE PROPOSED BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2022**

**BE IT RESOLVED**, by the City Council of the City of Elk Run Heights, Iowa, as follows:

- (1) The Budget for the Fiscal Year ending June 30, 2022 is hereby approved for presentation to the public;
- (2) A public hearing concerning the proposed Budget for Fiscal Year ending June 30, 2022 is hereby established for March 9, 2021 at the regular City Council Meeting at 6:00 p.m. in the Elk Run Heights Council Chambers;
- (3) The City Clerk is hereby directed and authorized to publish notice of said public hearing according to State Law.

**PASSED AND ADOPTED THIS 9<sup>TH</sup> DAY OF FEBRUARY 2021**

**ATTEST:**

---

**Kristi Lundy, Mayor**

---

**Julie Eastman, City Clerk**

**RESOLUTION 3055**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO  
A 28E AGREEMENT FOR FIRE PROTECTION CONTRACT WITH  
THE CITY OF WATERLOO**

**WHEREAS**, the City of Waterloo and the City of Elk Run Heights are public agencies pursuant to Iowa Code 28E.2 (1987), and

**WHEREAS**, Elk Run Heights has petitioned Waterloo Fire Rescue, in accordance with Iowa Code 364.16 (1987), to extend the jurisdiction of Waterloo for fire and ambulance purposes,

**NOWTHERE BE IT RESOLVED**, by the City Council of the City of Elk Run Heights, Iowa, that the Mayor and City Clerk are hereby authorized to enter into a 28E Agreement for a Fire Protection Contract with the City of Waterloo for fiscal year 2021/2022 for approximately \$35.35 per year, per capita, based on a population of one thousand, one hundred and seventeen (1,117) residents, for a total of \$39,485.95 minus \$.0.50 per capita for costs assessed by the County for membership in the Northeast Iowa Response Group. \$39,485.95 minus \$558.50 totals, thirty-eight thousand, nine hundred twenty-seven dollars and forty-five cents (\$38,927.45). This amount is to be paid on a quarterly basis by Elk Run Heights

**PASSED AND ADOPTED ON THIS 9TH DAY OF FEBRUARY 2021**

**ATTEST:**

\_\_\_\_\_  
**Kristi Lundy, Mayor**

\_\_\_\_\_  
**Julie Eastman, City Clerk**



# CITY OF WATERLOO, IOWA

## WATERLOO FIRE RESCUE

425 East Third Street • Waterloo, IA 50703 • (319) 291-4459 Fax (319) 291-4279

January 13, 2021

Julie Eastman, City Clerk  
City of Elk Run Heights  
5042 Lafayette Rd.  
Elk Run Heights, IA 50707

To whom it may concern,

Please find enclosed (3) original copies of the 28E Agreement for the Elk Run Heights Fire Protection Contract. This 28E is for the 2022 Fiscal Year (July 1, 2021 to June 30, 2022). The agreement reflects a 3% increase.

Please sign the (3) enclosed copies and return them all to Waterloo Fire Rescue. One copy will be returned to you, one copy will go to the Iowa Secretary of State and the remaining copy is for the City of Waterloo.

If you have any questions regarding this contract, please feel free to contact me.

Sincerely,

Beverly Brumbaugh, Administrative Assistant  
Waterloo Fire Rescue  
425 East Third Street  
Waterloo, IA 50703

[chiefsec@waterloo-ia.org](mailto:chiefsec@waterloo-ia.org)  
319.219.4459

[www.cedarnet.org/fire](http://www.cedarnet.org/fire)

CITY WEBSITE: [www.cityofwaterlooia.com](http://www.cityofwaterlooia.com)



**WE'RE WORKING FOR YOU!**

An Equal Opportunity/Affirmative Action Employer

**28E AGREEMENT  
FIRE PROTECTION CONTRACT  
FISCAL YEAR 2022  
(July 1, 2021 to June 30, 2022)**

The parties to this Agreement are the City of Waterloo, Iowa, (hereinafter referred to as "Waterloo") and the city of Elk Run Heights (hereinafter referred to as "Elk Run").

WHEREAS, Waterloo and Elk Run are public agencies pursuant to Iowa Code 28E.2 (1987), and

WHEREAS, Elk Run has petitioned Waterloo, in accordance with Iowa Code 364.16 (1987), to extend the jurisdiction of Waterloo for fire and ambulance purposes (hazardous materials response by the Northeast Iowa Response Group) to include:

City of Elk Run Heights, Iowa

THEREFORE, for and in the consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. The cost for fire protection to Elk Run shall be approximately \$35.35 per year, per capita, based on a population of one thousand, one hundred and seventeen (1,117) residents, for a total of \$39,485.95 minus \$.0.50 per capita for costs assessed by the County for membership in the Northeast Iowa Response Group. \$39,485.95 minus \$558.50 totals, thirty eight thousand, nine hundred twenty seven dollars and forty five cents (\$38,927.45). This amount is to be paid on a quarterly basis by Elk Run Heights.
2. Ambulance charges will be billed to the party receiving the service based on the current City Ordinance.
3. Northeast Iowa Response Group shall be entitled to reimbursement of all costs for responding to hazardous material incidents under the City of Elk Run Heights Recovery Ordinance.
4. The Waterloo fire officer in charge of equipment shall call or cause to be called additional engine companies if it is believed that additional assistance is needed.
5. Waterloo reserves the right to refuse to answer any call at any time for the following reasons:
  - a. That the necessary fire apparatus or medical units are not available
  - or
  - b. That the Waterloo Fire Department is unable to reach the property on fire due to accident or road conditions.
6. Waterloo does not guarantee the successful operation of its equipment or persons at any fire outside the city of Waterloo. Waterloo shall not be liable for any damages that may be caused in refusing to answer any such call or for any damages that may be caused in the operation of equipment or by the personnel accompanying the equipment.
7. When the officers or equipment of Waterloo are engaged in rendering assistance pursuant to this Agreement, they shall be considered to be within their jurisdiction, and Waterloo shall have the same governmental immunity when responding to such calls as when operating within the City of Waterloo. Waterloo fire fighters operating equipment or responding to calls outside the corporate limits of Waterloo shall be entitled to the benefits of Iowa Code, Chapter 410 and 411 (1987), when otherwise qualified.

8. At all times in answering such calls, or in the operation of the equipment, or the direction of the members of the crew, or at any fire outside the city limits of Waterloo, the officer of the Waterloo Fire Department in charge of the equipment and work shall have full control of such equipment and officers.
9. This Agreement is entered into by the parties pursuant to the provisions of Iowa Code Chapter 28E (1987), and as such:
  - a. This Agreement is for a period of one (1) year, from July 1, 2021, through June 30, 2022; and
  - b. The parties may revoke this Agreement at any time by giving sixty (60) days' written notice; and
  - c. Does not envision a separate organization or other composition of legal entity of any type and operates under the authority of the laws of the State of Iowa; and
  - d. Is for the purpose of providing fire protection.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

CITY OF WATERLOO, IOWA

CITY OF ELK RUN HEIGHTS, IOWA

By: \_\_\_\_\_  
 Quentin Hart, Mayor

By: \_\_\_\_\_  
 Kristy Lundy, Mayor

ATTEST:

\_\_\_\_\_  
 Kelley Felchle  
 City Clerk

\_\_\_\_\_  
 Julie Eastman  
 City Clerk

STATE OF IOWA                    )  
   )        ss.  
 BLACK HAWK COUNTY        )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2021 before me, the undersigned a Notary Public in and for the State of Iowa, personally appeared Quentin Hart and Kelley Felchle to me personally known, and who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Waterloo, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation by authority of its City Council, and that Quentin Hart and Kelley Felchle acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

\_\_\_\_\_  
 Notary Public in and for the State of Iowa

**RESOLUTION 3056**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A  
28E AGREEMENT CONTRACT FOR ANIMAL CONTROL  
SERVICES WITH THE CITY OF EVANSDALE, IOWA.**

**WHEREAS**, the City of Elk Run Heights, is desirous of contracting animal control services with the City of Evansdale Animal Control Department and;

**WHEREAS**, the Evansdale Animal Control Department has agreed to provide such service.

**THEREFORE**, the duration of this agreement is twelve (12) months, commencing July 1, 2021 and terminating (including) June 30, 2022

**BE IT RESOLVED**, by the City Council of the City of Elk Run Heights, Iowa, that the Mayor and the City Clerk are hereby authorized to enter into a 28E Agreement CONTRACT FOR ANIMAL CONTROL SERVICES, with The City of Evansdale for fiscal year 2022 at a cost of \$2,284.00

**PASSED AND ADOPTED ON THIS 9<sup>TH</sup> DAY OF FEBRUARY 2021**

**ATTEST:**

---

**Kristi Lundy, Mayor**

---

**Julie Eastman, City Clerk**

## 28E CONTRACTUAL AGREEMENT FOR ANIMAL CONTROL SERVICES

THIS CONTRACT made and entered into this \_\_\_\_\_ day of July 2021, by and between the City of Evansdale, Iowa (hereinafter "Evansdale") and the City of Elk Run Heights, Iowa (hereinafter "Elk Run Heights").

WHEREAS, Elk Run Heights is desirous of contracting animal control services with Evansdale, and

WHEREAS, Evansdale is agreeable to rendering such service on the terms and conditions hereinafter set forth, and

NOW, THEREFORE, pursuant to Chapter 28E of the Code of Iowa, 2015, the parties agree as follows:

1. **Authority.** Evansdale and Elk Run Heights, each acting through their respective City Council, enter into this Agreement by virtue of the powers granted to them under Iowa Code Chapter 28E.
2. **Purpose of Agreement.** The purpose of this Agreement is to provide animal control services to Elk Run Heights.
3. **Administration.** No separate entity is established to administer this Agreement. The Mayor of Evansdale and the Mayor of Elk Run Heights shall administer this Agreement. No real or personal property shall be acquired by either party for the purpose of administering this Agreement.
4. **Effective Date.** This Agreement shall be effective July 1, 2021, provided that by that time it has been approved and executed by both parties and recorded with the Iowa Secretary of State. This Agreement shall remain in effect until June 30, 2022. Either party may terminate this Agreement prior to that date by giving thirty days' written notice to the other party.
5. **Services to be Provided.** The services provided will include pick up of sick or injured animals, dead animals, confined stray animals, and at-large animals. Elk Run Heights will be responsible for issuing pet tags and will keep that revenue. Elk Run Heights will provide Evansdale's animal control officers with a listing of all issued pet so that the officers may return any registered animals to their registered owners.

Elk Run Heights will not be charged any additional fees for the use of the animal control facilities nor for any supplies used to house the animals. Evansdale will keep the revenue paid by the animal's owner for pick-up fees and overnight charges.

Evansdale will hold animals for five days to allow owners time to pick up their animal. After that waiting period, animals will be given to an individual interested in adopting the animal or surrendered to the Cedar Bend Humane Society.

6. **Financing.** Elk Run Heights shall finance the operation from general revenue. Detailed budgets and costs shall be kept by both parties. Elk Run Heights agrees to pay Evansdale for the period beginning July 1, 2021 and ending June 30, 2022 the sum of \$2,284 payable on or before July 1, 2021. If Evansdale exceeds 48 calls in this twelve-month period, Elk Run Heights agrees to pay \$25 for each additional call. Evansdale shall invoice Elk Run Heights for all additional calls. Elk Run Heights shall pay all invoices upon receipt.
7. **Employees.** The discipline of all personnel shall remain with Evansdale. Evansdale shall also be responsible for all training, hiring, firing, and assignment of their employees.

Elk Run Heights shall not assume any liability for the direct payment of any salaries, wages or other compensation to any Evansdale personnel performing services hereunder for Elk Run Heights, or any liability other than provided in the contract.

8. **Liability Insurance.** Each of the parties hereto agrees that they shall maintain the same liability insurance coverage they now have in force to insure their respective interest in this contract. Each party may require proof of insurance and certification of insurance from the other, and compliance with such a request shall not unreasonably be withheld.
9. **Default.** In the event one party defaults or cannot perform because of circumstances beyond its control, Evansdale shall refund Elk Run Heights an amount of money in the same proportion to the contract price as the time for non-performance is to the contract.
10. **Third Party Claims.** Elk Run Heights shall not be responsible for any act, injury or damage arising out of the performance of this contract due solely to the fault or negligence of Evansdale. Elk Run Heights shall, however, be responsible for any act, including acts of negligence, that causes claims to be made by or against Evansdale or a third party. Each party to this Agreement shall be required to defend any action as their interests appear.
11. **Evansdale Non-Liability.** Evansdale and its officers and employees shall not be deemed to assume any liability for intentional or negligent acts of Elk Run Heights, its officers or employees. Elk Run Heights shall hold Evansdale, its officers and employees harmless from, and shall defend Evansdale, its officers and employees against any claim for damages resulting therefrom.
12. **Notice.** Any Notice required or authorized by this Agreement shall be in writing and either personally delivered or sent by ordinary mail to the following addresses:

City of Evansdale  
Attn: Mayor  
123 N. Evans Road  
Evansdale, IA 50707

City of Elk Run Heights  
Attn: Mayor  
5042 Lafayette Rd.  
Elk Run Heights, IA 50707

13. **Entire Agreement.** All parties state that they have obtained the necessary approval and acceptance from their respective governing bodies to enter into this Agreement and that the above provisions constitute the entire and complete agreement between the parties on this

subject matter. Any subsequent modification to the terms of this Agreement shall be in the form of duly executed Addendum to this Agreement.

14. **Savings Clause.** If any section, provision or part of this Agreement shall be found to be unconstitutional, such finding shall not affect the validity of this Agreement as a whole or any section, provision, or part thereof not found to be invalid or unconstitutional.

THIS AGREEMENT is hereby entered into by the following authorized agents of the parties.

CITY OF EVANSDALE, IOWA

By: \_\_\_\_\_

  
Richard Dewater, Mayor

ATTEST:

  
DeAnne Kobliska, City Clerk

CITY OF ELK RUN HEIGHTS, IOWA

By: \_\_\_\_\_

Kristi Lundy, Mayor

ATTEST:

\_\_\_\_\_  
Julie Eastman, City Clerk

**RESOLUTION 3057**

**RESOLUTION APPROVING COOPERATIVE AGREEMENT BETWEEN ELK RUN HEIGHTS AND BLACK HAWK COUNTY FOR THE ELK RUN ROAD RESURFACING PROJECT**

**WHEREAS**, Black Hawk County request the City of Elk Run Heights to enter into an agreement for the resurfacing of Elk Run Road, and

**WHEREAS**, Black Hawk County is requesting that the Elk Run Heights contribute \$47,302.21 toward the project costs as shown on Exhibit A. The County can be reimbursed on a schedule to be determined at the time the contract is signed.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Elk Run Heights, Iowa, that the Mayor is authorized to sign the Cooperative Agreement for the Elk Run Road Resurfacing Project

**PASSED AND ADOPTED ON THIS 9<sup>TH</sup> DAY OF FEBRUARY 2021**

**ATTEST:**

---

**Kristi Lundy, Mayor**

---

**Julie Eastman, City Clerk**

**Black Hawk County Engineer's Office  
Cooperative Agreement  
For Elk Run Road Resurfacing Project Participation**

Location	<u>Elk Run Road</u>
Work Type	<u>H.M.A. Resurfacing</u>
Project No.	<u>STBG-SWAP-C007(159)-- FG-07</u>

This Agreement is entered into by and between Black Hawk County, Iowa, hereafter designated the "County", and the City of Elk Run Heights, Iowa hereinafter designated the "City".

In 2020 the County made improvements to County Road V43 (Elk Run Road) from Independence Avenue to a point just north of County Road D22 (Dubuque Road) within Black Hawk County, Iowa.

This project was divided into two (2) divisions, see Attachment B:

- Division 1 (Elk Run Heights Jurisdiction) shall be from Station 11+66 to Station 16+70 in the Right Lane (N.B.L.) and from Station 11+66 to Station 26+37 in the Left Lane (S.B.L.)
- Division 2 (County Jurisdiction) shall be from Station 16+70 to Station 101+33 in the Right Lane (N.B.L.) and from Station 26+37 to Station 101+33 in the Left Lane (S.B.L.)

The County and the City are willing to jointly participate in said project, in the manner hereinafter provided; and

This Agreement reflects a summary of this project and the costs, which is subject to modification by mutual agreement between the County and the City; and

Therefore, it is agreed as follows:

**1. Project Information**

The County was the lead local governmental agency for carrying out the provisions of this Agreement.

## **2. Project Design & Construction**

The County was responsible for the design of all the proposed improvements. The project was let through the Iowa DOT. The project was awarded to Aspro, Inc of Waterloo IA for \$1,845,593.93 by the Black Hawk County Board of Supervisors on March 17, 2020. Work started on July 24, 2020 and was completed by October 20, 2020. Final contract costs were \$1,685,413.88.

The project was built in conformance with the Iowa DOT specifications and the County set of plans. The County was responsible for the daily inspection of the project, including the compilation of all daily logs of materials, equipment, and labor used on the project. These are available to the City of Elk Run upon request. The County did comply with the procedures and responsibilities for materials testing and construction inspection according to Iowa D.O.T.'s Materials Instructional Memorandums (I.M.'s) and the Construction Manual. The County was responsible for making payments to the contractor(s) for all project costs incurred in the development and construction of the project.

## **3. Payments and Reimbursements**

The County is requesting that the City contribute **\$47,302.21** toward the project costs as shown on Exhibit A. The County can be reimbursed on a schedule to be determined at the time the contract is signed.

## **4. General Provisions**

- a. The County shall maintain records, documents, and other evidence in support of the work performed under the terms of this Agreement. All accounting practices applied and all records maintained will be in accordance with generally accepted accounting principles and procedures.
- b. If any part of this Agreement is found to be void and unenforceable then the remaining provisions of this Agreement shall remain in effect.
- c. This Agreement is not assignable without the prior written consent of the City.
- d. It is the intent of both (all) parties that no third party beneficiaries be created by this Agreement.
- e. In case of dispute concerning the terms of this Agreement, the parties shall submit the matter to arbitration pursuant to Iowa Code Chapter 679A. Either party has the right to submit the matter to arbitration after ten (10) days notice to the other party of their intent to seek arbitration. The written notice must include a precise statement of

the disputed question. The City and the County agree to be bound by the decision of the appointed arbitrator. Neither party may seek any remedy with the State or Federal courts absent exhaustion of the provisions of this paragraph for arbitration.

- f. This Agreement may be executed in two (2) counterparts, each of which so executed will be deemed to be an original.
- g. This Agreement, as well as the unaffected provisions of any previous agreement(s), addendum(s), and/or amendment(s); represents the entire Agreement between the County and City regarding this project. All previously executed agreements will remain in effect except as amended herein. Any subsequent change or modification to the terms of this Agreement will be in the form of a duly executed amendment to this document.

**5. Indemnification**

Black Hawk County agrees to indemnify, defend and hold Elk Run Heights and their officers, employees, agents and assigns harmless from and against any and all injury, loss, damage or liability (or claims in respect to this project) to any third party or parties, including costs or expenses (including reasonable attorney's fees and court costs) arising from or related to this project.

**IN WITNESS WHEREOF**, each of the parties hereto has executed this Agreement as of the date shown opposite its signature below.

**BOARD OF SUPERVISORS OF BLACK HAWK COUNTY:**

By: \_\_\_\_\_ Date \_\_\_\_\_  
Chairperson

ATTEST:

By: \_\_\_\_\_  
County Auditor

**CITY OF ELK RUN HEIGHTS:**

By: \_\_\_\_\_ Date \_\_\_\_\_  
City of Elk Run Heights Mayor

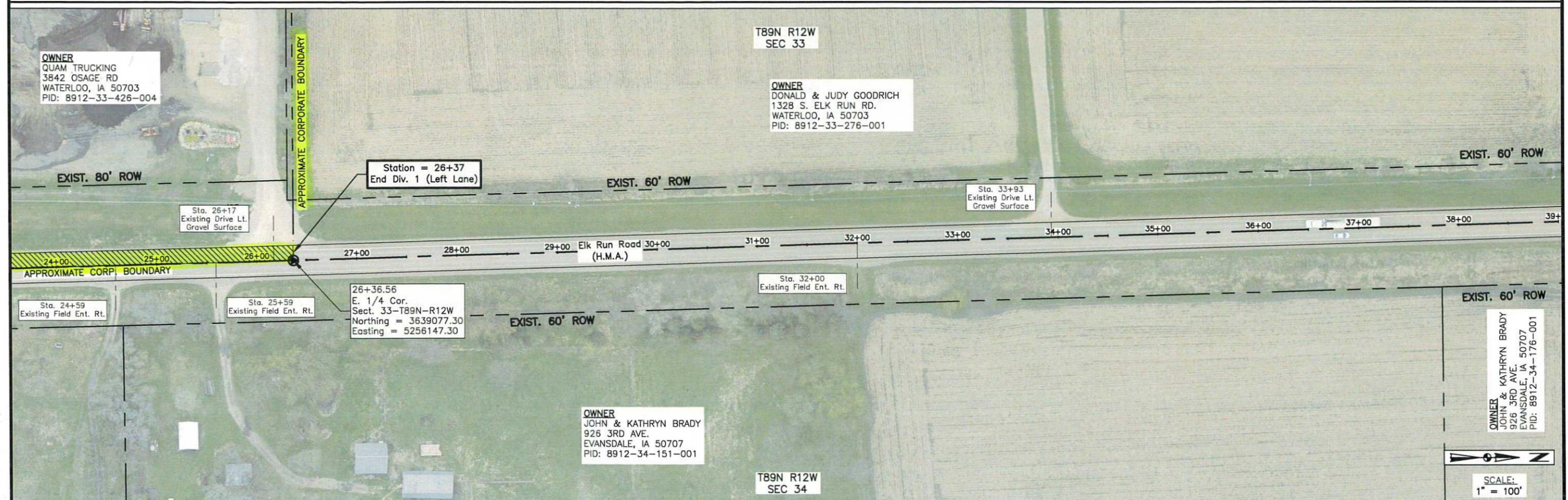
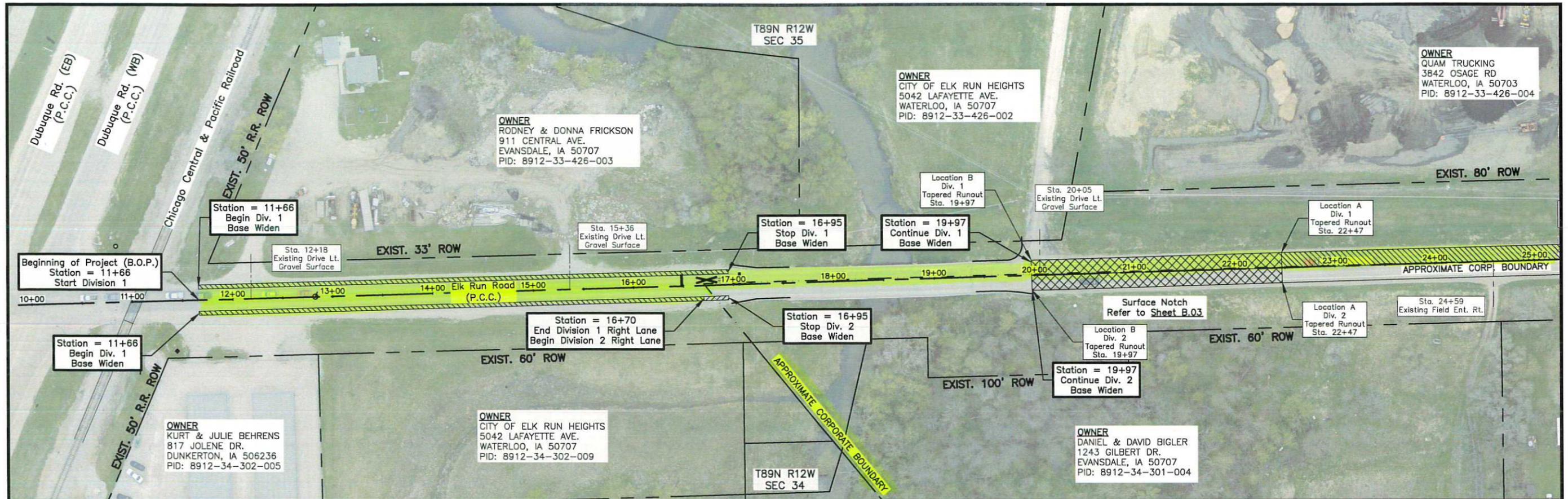
# ATTACHMENT A



**Black Hawk County**  
**Elk Run Road H.M.A. Pavement Widening w/ H.M.A. Resurfacing**  
**STBG-SWAP-C007(159)--FG-07**  
**Division 1 - Elk Run Heights**

ITEM #	BID ITEM DESCRIPTION	QUANTITY	UNIT	Contract		As Built	
				Item Cost	Quantity	TOTAL	
1	GRANULAR SHLD, TYPE B	75.00	TON	\$ 20.15	118.490	\$ 2,387.57	
2	EXCAVATION, CL 13, WIDEN	123.90	CY	\$ 15.20	123.925	\$ 1,883.66	
3	BASE WIDENING, 6" HMA	743.50	SY	\$ 20.00	743.550	\$ 14,871.00	
4	PAV'T, SCARIFICATION	782.20	SY	\$ 3.55	782.200	\$ 2,776.81	
5	HMA INTERLAYER BASE, 3/8"	75.00	TON	\$ 39.80	58.000	\$ 2,308.40	
6	HMA HT INTERMEDIATE, 1/2"	150.00	TON	\$ 37.60	126.070	\$ 4,740.23	
7	HMA HT SURF, 1/2", NO FRIC	150.00	TON	\$ 37.85	112.550	\$ 4,260.02	
8	ASPH BINDER, PG 58-28H	18.00	TON	\$ 530.40	13.290	\$ 7,049.02	
9	ASPH BINDER, PG 58-34E	7.00	TON	\$ 595.40	4.800	\$ 2,857.92	
10	PAY ADJ I/D-HMA MIXTURE LABORATORY VOIDS	176.00	EACH	\$ 1.00	0.000	\$ -	
11	PAY ADJ I/D-HMA MIXTURE FIELD VOIDS	235.00	EACH	\$ 1.00	374.240	\$ 374.24	
12	PAY ADJ I/D-HMA PAV'T SMOOTHNESS	125.00	EACH	\$ 1.00	125.000	\$ 125.00	
13	PAINTED PAV'T MARK, WATERBORNE/SOLVENT	40.29	STA	\$ 11.00	39.213	\$ 431.34	
14	PAINTED SYMBOL+LEGEND, WATERBORNE/SOLVNT	1.00	EACH	\$ 165.00	1.000	\$ 165.00	
15	FLAGGER	4.00	EACH	\$ 495.00	4.000	\$ 1,980.00	
16	PILOT CAR	1.00	EACH	\$ 740.00	1.000	\$ 740.00	
17	MILLED SHLD RUMBLE STRIP, HMA SURF	16.70	STA	\$ 55.00	6.400	\$ 352.00	
						<b>\$ 47,302.21</b>	

# ATTACHMENT B



**ORDINANCE 270**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF  
THE CITY OF ELK RUN HEIGHTS, IOWA, BY AMENDING  
CHAPTER 13.16, WASTEWATER TREATMENT USER CHARGES**

**BE IT ENACTED** By the City Council of Elk Run Heights, Iowa:

**SECTION 1. SECTION(S) MODIFIED.** Chapter 13.16.050 Classifications Established, of the Elk Run Heights Municipal Code of Ordinances is repealed and the following rates adapted in lieu thereof;

A Capital Project fee of \$60.00 per quarter shall be required of any person or business or corporation in addition to the user rates established in Section 13.16.050 of this chapter. The Capital Project Fee shall be deposited in an account for the specific purpose of sewer related capital projects. The \$60.00 Capital Project Fee Charge shall be effective July 1, 2021 for a period not to exceed 10 years.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First Reading:  
Second Reading:  
Third Reading:

**ATTEST:**

\_\_\_\_\_  
**Kristi Lundy, Mayor**

\_\_\_\_\_  
**Julie Eastman, City Clerk**

**CERTIFICATE**

I, Julie Eastman, City Clerk of Elk Run Heights, Iowa, do hereby certify that Ordinance 261 was published on the \_\_\_ day of \_\_\_\_\_ 2021

WITNESS my hand and seal of office this — day of \_\_\_\_\_ 2021

\_\_\_\_\_  
**Julie Eastman, City Clerk**



324 WEST 15th STREET  
 WATERLOO, IA 50702  
 WWW.BLACKHAWKRENTAL.COM  
 319-234-4421 Phone  
 319-234-7312 Fax



Status: Quote

Quote #: q12676-2

Quote To: Tue 12/29/2020 9:00AM

Operator: Kaleb Meyer

Terms: On Account

Elk Run Heights, City Of

Customer #: 1090

Phone 319-232-0020

5042 Lafayette Road

ELK RUN HEIGHTS, IA 50707

Qty	Key	Items	Part#	Status	Quote Date	Price
1	75323 S/N 7599 Serial #177599	General One Man Post Hole Auger Model #242H	242H	Retail		\$950.00
1	75328-2	General One Man Post Hole AugerExtension Model #2135-15X	2135-15X	Retail		\$95.00
1	75332-2	General One Man Post Hole Auger 6" Bit Model #2135-6E	2135-6E	Retail		\$145.00
1	75336-2	General One Man Post Hole Auger 8" Bit Model #2135-8E	2135-8E	Retail		\$158.00

*Power Auger*

**Quote valid for 30 days.**

**Quote**

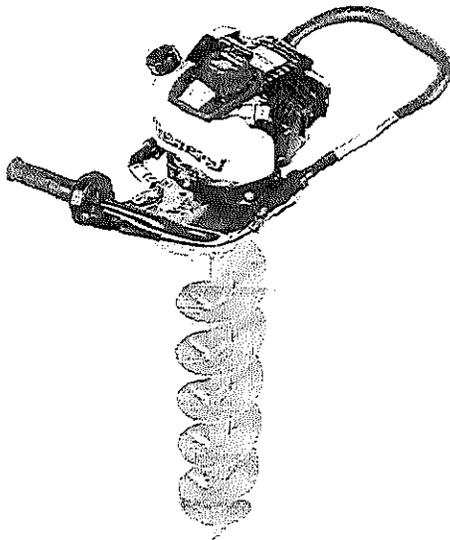
Quote is only valid for 30 days.

Sales:	\$1,348.00
Subtotal:	\$1,348.00
Total:	\$1,348.00
Paid:	\$0.00
Amount Due:	\$1,348.00

Signature: \_\_\_\_\_

Elk Run Heights, City Of

Hole Digging Equipment  
**Hand Held**



**FEATURES**

- Power-GRIP™ operator handle
- Auger-LOK™ for stuck auger removal
- Honda® GX35 all-position engine
- All metal centrifugal clutch
- Precision, spur gear transmission
- 1 inch diameter auger drive connection
- Magura® twist grip throttle control

**242H EPIC™ SERIES ONE MAN HOLE DIGGER**

The 242H EPIC™ Series hand-held Hole Digger features an all position, 4 Stroke engine. No more mixing oil with gas. No more separate fuel cans. And, no more smoky exhaust with a Honda® engine that meets current EPA emission standards. The 242H is built with professional features that make it ideal for both contractors and homeowners alike. Performance to dig up to an 8 inch (203 mm) diameter hole in a variety of soil classifications. Built with oversized ball bearings, heat treated shafts and precise, machine-cut gears designed to deliver long service life and high ROI. The unique, ergonomically engineered Power-GRIP™ operator handle helps maximize control, strength and balance plus, dampens vibration and reduces the effects of kickback and body fatigue while increasing overall digging comfort, productivity and jobsite safety. The 242H is also equipped with the convenient Auger-LOK™ for removing stuck augers. For use with the 2350 Series earth augers and auger extension.

**SPECIFICATIONS**

<b>Engine</b>	1.3 HP (1000 W) Honda GX35, all-position, 4 Stroke
<b>Starter</b>	Hand rewind
<b>Fuel</b>	Gasoline, unleaded, automotive grade
<b>Transmission</b>	Totally enclosed, spur gear, grease lubricated
<b>Maximum Digging Torque</b>	51 ft lbs (64 N.m)
<b>Nominal Auger Rotation Speed</b>	166 RPM, no load
<b>Auger Drive Connection</b>	1 inch (25.4 mm) round
<b>Available Auger Diameter Range</b>	2 inch (51 mm) to 8 inch (203 mm)
<b>Standard Auger Digging Length</b>	30 inch (762 mm)
<b>Available Auger Extension</b>	15 inch (381 mm), plain-tube type
<b>Weight (less auger)</b>	28 lbs (13 kg)

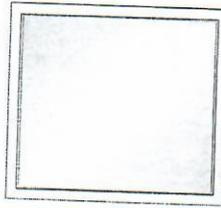


All specifications are general in nature and are not intended for specific application purposes. General Equipment Company reserves the right to make changes in design, engineering, or specifications and to add improvements or discontinue manufacture at any time without notice or obligation. Consult applicable Operator Manual before utilizing. Refer to OSHA 2207 and/or current revisions for specific safety information. Names depicted are the registered trademarks of their respective owners.

Form: GEF10121901\_v1.0



Catalog Version 168



001-910-6910

Standard Width = Custom  
Standard Height = Custom  
Frame Width = 56  
Frame Height = 49 1/2

001-699-6599

Line Number	Item Summary	Was Price	Now Price	Quantity	Total Savings	Total Price
200-1	100 Series Picture/Transom-PWTR, Fixed, Rough Opening 56.5 x 50, 56 x 49.5, White / White	\$376.85	\$376.85	1	\$0.00	\$376.85
<b>Unit 200 Total:</b>		<b>\$376.85</b>	<b>\$376.85</b>		<b>\$0.00</b>	<b>\$376.85</b>

**Begin Line 200 Description**

---- Line 200-1 ----

100 Series Picture/Transom-PWTR  
 Overall Rough Opening = 56 1/2" x 50"  
 Overall Unit = 56" x 49 1/2"  
 Installation Zip Code = 50702  
 U.S. ENERGY STAR® Climate Zone = Northern  
 Enhanced Performance = No  
 Search by Unit Code = No  
 Standard Width = Custom  
 Standard Height = Custom  
 Frame Width = 56  
 Frame Height = 49 1/2  
 Frame Option = 1 3/8" Setback

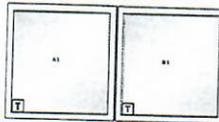
Venting / Handing = Fixed  
 Exterior Frame Color = White  
 Interior Frame Finish Color = White  
 Glass Construction Type = Dual Pane  
 Glass Option = Low-E  
 High Altitude Breather Tubes = No  
 Glass Strength = Standard  
 Glass Tint = No Tint  
 Specialty Glass = None  
 Gas Fill = Argon  
 None  
 Installation Material Options = No

Re-Order Item = No  
 Room Location =  
 Unit U-Factor = 0.27  
 Unit Solar Heat Gain Coefficient (SHGC) = 0.32  
 Unit CPD Number = AND-N-82-09354-00001  
 U.S. ENERGY STAR Certified = Yes  
 SKU = 288537  
 Vendor Name = S/O ANDERSEN LOGISTICS  
 Vendor Number = 60509030  
 Customer Service = (888) 888-7020  
 Catalog Version Date = 11/6/2020

**End Line 200 Description**



Catalog Version 168



Frame Width = 48 3/4  
Frame Height = 50 1/4

Line Number	Item Summary	Was Price	Now Price	Quantity	Total Savings	Total Price
300-1	100 Series Picture/Transom-PWTR, Fixed, Rough Opening 99 x 51, 98.25 x 50.25, White / White	\$1,069.58	\$1,069.58	1	\$0.00	\$1,069.58
<b>Unit 300 Total:</b>		<b>\$1,069.58</b>	<b>\$1,069.58</b>		<b>\$0.00</b>	<b>\$1,069.58</b>

**Begin Line 300 Description**

---- Line 300-1 ----

100 Series Picture/Transom-PWTR  
 Overall Joined Rough Opening = 99" x 51"  
 Overall Joined Unit = 98 1/4" x 50 1/4"  
 Installation Zip Code = 50702  
 U.S. ENERGY STAR® Climate Zone = Northern  
 Enhanced Performance = No  
 Search by Unit Code = No  
 Frame Width = 48 3/4  
 Frame Height = 50 1/4  
 Frame Option = 1 3/8" Setback  
 Venting / Handing = Fixed  
 Exterior Frame Color = White  
 Interior Frame Finish Color = White

Glass Construction Type = Dual Pane  
 Glass Option = Low-E  
 High Altitude Breather Tubes = No  
 Glass Strength = Tempered  
 Glass Tint = No Tint  
 Specialty Glass = None  
 Gas Fill = Argon  
 None  
 Joining Option = Reinforced Join - Factory  
 Assembled  
 Installation Material Options = No  
 Re-Order Item = No  
 Room Location =

Unit Solar Heat Gain Coefficient (SHGC) = 0.32  
 Unit CPD Number = AND-N-82-09394-00016  
 U.S. ENERGY STAR Certified = Yes  
 Drip Cap Part Number = 2222546  
 Vertical  
 Factory  
 0.75" thick, 50.25" length  
 SKU = 1001796559  
 Vendor Name = S/O ANDERSEN LOGISTICS  
 Vendor Number = 60509030  
 Customer Service = (888) 888-7020  
 Catalog Version Date = 11/6/2020

# Spahn & Rose Lumber Co.

P.O. Box 581 Jesup, Iowa 50648

Phone # 319-827-1448 Fax # 319-827-2020

City of Elk Run Heights  
14 X 16

- Tom  
493-1055

17	8' Steel	20 <sup>24</sup>	344 <sup>08</sup>
6	11' ?	27 <sup>83</sup>	144 <sup>88</sup>
8	Starter	7 <sup>10</sup>	61 <sup>00</sup>
10	J	7 <sup>10</sup>	77 <sup>00</sup>
4	10' Corners	22 <sup>00</sup>	88 <sup>00</sup>
250	1/2 screws	10	75 <sup>00</sup>

5	Soffit Panel	White	23 <sup>83</sup>	119 <sup>15</sup>
5	RS	S	10 <sup>10</sup>	52 <sup>15</sup>
8	1X4-12 Treated		5 <sup>74</sup>	46 <sup>08</sup>
				<u>1030<sup>04</sup></u>

Call-430-  
650~~87~~

Siding Concession Building

5721

Wedeking Electric LLC

1955 270th Street  
Marble Rock, IA 50653

# Invoice

Date	Invoice #
1/21/2021	1321

Bill To
People Service Inc. 5042 Lafayette Rd Elk Run Heights, IA 50707

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		1/21/2021			
Quantity	Item Code	Description			Price Each	Amount
96	WALUM4/0	4/0 alum underground Beloit			0.98	94.08
32	WALUM2/0	2/0 Alum underground use			0.87	27.84
32	WALUM6	#6 alum underground Princeton			0.31	9.92
120	W14THHN	W 14 THHN			0.14	16.80
200	W12THHN	W 12 THHN solid			0.21	42.00
25	PVCC200	2" PVC Conduit 2S40			1.81	45.25
25	PVCC075	3/4" PVC Conduit			0.54	13.50
2	PVCSW200	PVC sweep 2" UA9AJ			3.45	6.90
7	PVCCP200	PVC coupling 2" E940J			0.93	6.51
5	PVCTA200	PVC term adapt 2" E943J			1.75	8.75
5	LN200	2" locknut steel1008			1.54	7.70
1	BUSHPL200	2" Plastic Bushing			1.18	1.18
1	PVCTA075	PVC term adapt 3/4" E943E			0.46	0.46
1	LN075	3/4" locknut 1003			0.24	0.24
1	BUSHPL075	3/4" Plastic Bushing			0.13	0.13
28	W6THHN	6 THHN stranded			0.71	19.88
60	W3/0THHN	3/0 THHN stranded			3.90	234.00
1	QO816L100	Breaker panel main lug QO816L100RB			81.75	81.75
1	QORETAIN	QO retainer PK4MB2LA			14.35	14.35
1	QO260	Sq D breaker 260			32.08	32.08
2	QO120	Sq D 120 breaker			7.62	15.24
1	NIP100-CL	1" Close Nipple			4.51	4.51
2	LN100	1" locknut 1004			0.35	0.70
2	BUSHPL100	1" Plastic Bushing			0.22	0.44
4	GLOSTRUT13	1 5/8X13/16 gold strut (7/8) PS52OE10			2.70	10.80
4	GLONUTS	Globe strut cone nut UCN14			3.07	12.28
11	SCR1/41	Stove bolt 1/4"-1" RMC141			0.10	1.10
14	FENDERWASH	Fender washer W116 and W113			0.10	1.40
3	WR419	WR419 h-tap conn			2.45	7.35
3	C7COVER	C7 cover for h tap			2.41	7.23
11.5	LABOR WILL	Will labor 11 1/2hrs			54.00	621.00
10	LABOR KYLE	Kyle labor 10hrs			40.00	400.00
10	LABOR BRETT	Brett labor 10hrs			26.00	260.00
					<b>Total</b>	

Wedeking Electric LLC

1955 270th Street  
Marble Rock, IA 50653

# Invoice

Date	Invoice #
1/21/2021	1321

Bill To
People Service Inc. 5042 Lafayette Rd Elk Run Heights, IA 50707

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		1/21/2021			
Quantity	Item Code	Description			Price Each	Amount
		Work done 9/25 and 12/18/20 and 1/19/21 for Elk Run Heights Thanks!				
					<b>Total</b>	\$2,005.37

## Position Description

<b>Position Title:</b> Public Works/Code Enforcement	<b>Department:</b> Public Works
<b>Reports to:</b> Mayor and Council	<b>Supervises:</b> None
<b>FLSA Status:</b> Full time, Non-exempt	<b>Dates Revised:</b> 01/21

### Position Summary

- Operates motorized equipment and constructs public works projects and other City property; handles and operates a variety of hand and power tools and equipment; performs routine duties related to the care and maintenance of City property, including buildings, streets, and parks.
- Work involves conducting residential, commercial, and industrial building inspections following application by property owners and/or tenants.
- Performs a variety of routine and complex work in the interpretation and enforcement of adopted codes and related rules and regulations.

### Essential Duties and Responsibilities

- Operates heavy, complex motorized equipment including, tractor, dump truck, power riding mower, trimmer/edger, chainsaw, snow removal equipment and other City property.
- Responsible for snow plowing of city streets.
- Performs all maintenance, cleaning, and repair functions necessary to maintain city parks, city hall and other municipal buildings.
- Maintain and repair playground equipment.
- Performs manual labor related to construction, maintenance, and repair of City streets.
- Performs routine service and maintenance on assigned equipment including greasing, washing, and waxing.
- Assists in Water and Wastewater Department as needed.
- Perform errands for clerk's office.
- Completes daily, weekly, and monthly checklists on building equipment maintenance procedures and maintains records of scheduled maintenance procedures.
- Ability to be on call for emergency situations.
- Drives to and by properties; schedules appointments with property owners; visually and physically inspects buildings to ascertain depreciation, improvements, or demolition.
- Timely issues work permits and stop work orders as needed.
- Timely determines whether construction, electrical, plumbing, mechanical work performed is in conformity with the provisions of the City's ordinances.
- Timely issues final inspection certification/approval forms.
- Responds to all communications by residents or Employer's agents or employees within three (3) business days of contact.
- Prepares a variety of studies, reports and related information for decision-making purposes.
- Enforces a variety of codes, including International Building Code, Uniform Mechanical Code, International Fire Code, Uniform Housing Code, Uniform Abatement of Dangerous Buildings Code, and local codes such as nuisance, clearing, grading, filling, and zoning, etc.
- Issues correction notices and citations.
- Research problems and written formal complaints regarding commercial and residential buildings, building construction and code compliance.
- Responds to complaints of potential code violations relating to signing, building occupancy, hazardous sidewalks, housing conditions, construction, land use, zoning, or other code-related matters, including violations of the City's Property Maintenance Ordinance.
- Maintains a variety of logs and records related to inspection and enforcement activities; prepares recommendations for amendments and additions to codes or regulations which relate to the position.
- Assists in obtaining, enhancing, preparing, or presenting exhibits or other evidence in court as required.
- Works with the Black Hawk County Sheriff's Department in ensuring that appropriate records and notices are made regarding Code Enforcement Violations.
- Works with City Attorney to assure actions taken are legally compliant

- Regular and punctual attendance.
- Other duties as assigned by City Council and Mayor.

### **Organizational Responsibilities**

- Applies high ethical standards, such as honesty, responsibility, and trustworthiness, at all times.
- Demonstrates a high level of initiative, effort, attention to detail, and commitment by completing assignments in a timely and effective manner.
- Provides friendly, prompt customer service at all times, to both internal and external customers.
- Facilitates cooperation, trust, and teamwork with coworkers, supervisors, and other employees throughout the organization.
- Follows organizational policies and procedures with minimal supervision, and complies with all applicable local, state, and federal regulations as they relate to each job.
- Completes all required safety trainings/classes in a timely manner.

### **Requirements**

#### *Knowledge, Skills, and Abilities*

- Must have the ability to manage multiple projects and prioritize workload in a timely and effective manner.
- Must be able to communicate effectively using both written and oral methods.
- Knowledge of the safe operation of hand and power tools used in road maintenance activities.
- Skill in the safe operation of dump trucks and other heavy equipment, or the ability to learn and become proficient in the operation of dump trucks and other equipment used in public works.
- Must possess and maintain a valid Iowa Driver's License a Class A CDL, and a driving record that is insurable under the City's insurance policy.

#### *Education and Experience*

- Must possess a High School Diploma or equivalent.
- Must have a minimum of one year of job-related experience including driving/operating snow removal equipment.
- Must be able complete any educational courses needed to fulfill requirements of the position, including obtaining any necessary certifications.

#### *Physical, Mental, and Visual Effort*

- The reasoning demands in this job are most characterized by following oral or diagrammatic instructions, dealing with several variables.
- The language demands in this job are most characterized by reading instructions, speaking clearly and distinctly, with appropriate pauses and pronunciation.
- The mathematical demands in this job are most characterized by using simple addition and subtraction.
- Regularly required to lift, carry, push, pull, turn, stoop, kneel, crouch, reach, handle, finger, twist, grasp, throw, stand, walk, sit, speak, see, hear, smell, taste and touch.
- Occasionally required to climb and/or crawl.
- Frequently required to drive/operate power riding mower, trimmer/edger snow removal equipment and variety of manual and power hand tools.
- Must be able to exert twenty (20) to fifty (50) pounds of force occasionally; and/or ten (10) to twenty-five (25) pounds of force frequently; and/or greater than negligible up to ten (10) pounds of force on a regular basis to lift, carry, push, pull, or otherwise move objects, including the human body.
- When performing manual labor, the job can be rated heavy work. Must be able to exert fifty (50) to 100 pounds of force occasionally; and/or twenty-five (25) to fifty (50) pounds of force frequently; and/or ten (10) to twenty (20) pounds of force on a regular basis to move objects.
- Must have physical ability to carry and set up ladders and other equipment; and lift over 50 pounds.
- Regularly communicates with others through speaking and listening.
- Requires close vision and the ability to adjust focus; also requires some distant vision.
- Requires ability to spend time driving from site to site and getting in and out of vehicle.
- Must be able to make access into, under, and around structures by crawling in confined spaces, climbing, navigating difficult terrain, and stooping for prolonged periods as necessary to conduct a thorough inspection.

- Must be able to make visual inspections in structures that are dimly lit and to visually inspect a structure in various stages of completion.
- Must have hearing ability sufficient, for example, to monitor radio and to hear safety warnings on a building site.
- Possibly expected to attend Council, Planning and Zoning, and

**Working Conditions**

- Work is performed both indoors and outdoors. On occasion, candidate may be outdoors for extended periods of time in all kinds of weather conditions.
- Frequently required to work outside with exposure to heat, cold, sudden temperature change, snow, ice, wetness, dust, dirt, odors, and noise. Protective equipment such as high visibility apparel, hard-hat, safety glasses, ear plugs, and steel-toed shoes are worn.
- Regular exposure to hazards including vibration, machinery; high noise levels; moving objects; and occasional exposure to hazards including burns, explosives, chemicals.

**Disclaimer**

The above information is intended to describe the general nature and level of work to be performed by employees in this position. It is not intended to be an exhaustive list of all duties, responsibilities, requirements, and working conditions. The company reserves the right to change or assign other duties to this position as needed and as deemed appropriate. Employees holding this position will be required to perform any other job-related duties requested by management. Reasonable accommodations may be made as needed for employees to perform the essential duties and responsibilities and meet the requirements of the position. Except for employees covered by Civil Service and/or a collective bargaining agreement, City of Elk Run Heights employees are considered at-will employees. An employee may terminate his/her employment at any time and the City may also terminate the employee's employment at any time. Unless otherwise provided by contract or law, all employment with the City of Elk Run Heights is to be considered "at-will".

**Employee Acknowledgement**

I have carefully read and understand the contents of this position description. I understand the duties, responsibilities, requirements, and working conditions. I also understand that this is not necessarily an exhaustive list of duties, responsibilities, requirements, and working conditions associated with the position. While this list is intended to be an accurate reflection of the current position, I understand that the employer reserves the right to revise the duties and responsibilities of the position or to require that additional or different tasks be performed. I understand that I may be required to work overtime, as well as different shifts or hours outside the normally defined workday or workweek.

Employee's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Department Head: \_\_\_\_\_

Date: \_\_\_\_\_

City of Elk Run Heights, Iowa

**\$1,150,000 General Obligation Corporate Purpose Bonds, Series 2022**

Date of Bonds: 01/Mar/22 **12 Year Maturity**

Date	Principal	Estimated Interest Rate	Interest	Principal and Interest	Fiscal Year	Estimated Series 2022 Debt Service	Total	Less Annual Water Revenue	Estimated Net Debt Service	Taxable Valuation 1/1/20	ETV Growth Assumptions	Estimated Tax Rate Per (\$1000 ETV)	Taxes Per Property \$100,000 Assessed \$56,409.40 Taxable Value
01/Dec/22			\$17,831.25	\$17,831.25									
01/Jun/23	\$ 85,000	2.000%	11,887.50	96,887.50	2023	\$114,718.75	\$114,718.75		\$114,718.75	\$ 47,738,321		\$ 2.40	\$ 135.56
01/Dec/23			11,037.50	11,037.50									-
01/Jun/24	90,000	2.000%	11,037.50	101,037.50	2024	112,075.00	112,075.00		112,075.00	47,738,321		2.35	132.43
01/Dec/24			10,137.50	10,137.50									-
01/Jun/25	90,000	2.000%	10,137.50	100,137.50	2025	110,275.00	110,275.00		110,275.00	47,738,321		2.31	130.31
01/Dec/25			9,237.50	9,237.50									-
01/Jun/26	90,000	2.000%	9,237.50	99,237.50	2026	108,475.00	108,475.00		108,475.00	47,738,321		2.27	128.18
01/Dec/26			8,337.50	8,337.50									-
01/Jun/27	95,000	2.000%	8,337.50	103,337.50	2027	111,675.00	111,675.00		111,675.00	47,738,321		2.34	131.96
01/Dec/27			7,387.50	7,387.50									-
01/Jun/28	95,000	2.000%	7,387.50	102,387.50	2028	109,775.00	109,775.00		109,775.00	47,738,321		2.30	129.71
01/Dec/28			6,437.50	6,437.50									-
01/Jun/29	95,000	2.000%	6,437.50	101,437.50	2029	107,875.00	107,875.00		107,875.00	47,738,321		2.26	127.47
01/Dec/29			5,487.50	5,487.50									-
01/Jun/30	100,000	2.000%	5,487.50	105,487.50	2030	110,975.00	110,975.00		110,975.00	47,738,321		2.32	131.13
01/Dec/30			4,487.50	4,487.50									-
01/Jun/31	100,000	2.000%	4,487.50	104,487.50	2031	108,975.00	108,975.00		108,975.00	47,738,321		2.28	128.77
01/Dec/31			3,487.50	3,487.50									-
01/Jun/32	100,000	2.250%	3,487.50	103,487.50	2032	106,975.00	106,975.00		106,975.00	47,738,321		2.24	126.41
01/Dec/32			2,362.50	2,362.50									-
01/Jun/33	105,000	2.250%	2,362.50	107,362.50	2033	109,725.00	109,725.00		109,725.00	47,738,321		2.30	129.66
01/Dec/33			1,181.25	1,181.25									-
01/Jun/34	105,000	2.250%	1,181.25	106,181.25	2034	107,362.50	107,362.50		107,362.50	47,738,321		2.25	126.86
01/Dec/34													-
01/Jun/35					2035					47,738,321		-	-
01/Dec/35													-
01/Jun/36					2036					47,738,321		-	-
01/Dec/36													-
01/Jun/37					2037					47,738,321		-	-
01/Dec/37													-
<b>Total</b>	<b>\$1,150,000</b>		\$168,881.25	\$1,318,881.25		\$1,318,881.25	\$1,318,881.25		\$1,318,881.25			\$ 2.30 Average	\$ 129.87 Average

Net Interest Rate **2.223931%**  
 Bond Years 8,007.500  
 Average Life 6.963

Premium Discount \$9,200.00  
 run date: 02/Feb/21  
 file name:

SPEER FINANCIAL, INC.

**PRELIMINARY - SUBJECT TO CHANGE**

City of Elk Run Heights, Iowa

**\$1,150,000 General Obligation Corporate Purpose Bonds, Series 2022**

Date of Bonds: 01/Mar/22 **12 Year Maturity**

Date	Principal	Estimated Interest Rate	Interest	Principal and Interest	Fiscal Year	Estimated Series 2022 Debt Service	Total	Less Annual Water Revenue	Estimated Net Debt Service	Taxable Valuation 1/1/20	ETV Growth Assumptions	Estimated Tax Rate Per (\$1000 ETV)	Taxes Per Property \$100,000 Assessed \$56,409.40 Taxable Value
01/Dec/22			\$17,831.25	\$17,831.25									
01/Jun/23	\$ 85,000	2.000%	11,887.50	96,887.50	2023	\$114,718.75	\$114,718.75	\$20,000.00	\$94,718.75	\$ 47,738,321		\$ 1.98	\$ 111.92
01/Dec/23			11,037.50	11,037.50									-
01/Jun/24	90,000	2.000%	11,037.50	101,037.50	2024	112,075.00	112,075.00	20,000.00	92,075.00	47,738,321		1.93	108.80
01/Dec/24			10,137.50	10,137.50									-
01/Jun/25	90,000	2.000%	10,137.50	100,137.50	2025	110,275.00	110,275.00	20,000.00	90,275.00	47,738,321		1.89	106.67
01/Dec/25			9,237.50	9,237.50									-
01/Jun/26	90,000	2.000%	9,237.50	99,237.50	2026	108,475.00	108,475.00	20,000.00	88,475.00	47,738,321		1.85	104.55
01/Dec/26			8,337.50	8,337.50									-
01/Jun/27	95,000	2.000%	8,337.50	103,337.50	2027	111,675.00	111,675.00	20,000.00	91,675.00	47,738,321		1.92	108.33
01/Dec/27			7,387.50	7,387.50									-
01/Jun/28	95,000	2.000%	7,387.50	102,387.50	2028	109,775.00	109,775.00	20,000.00	89,775.00	47,738,321		1.88	106.08
01/Dec/28			6,437.50	6,437.50									-
01/Jun/29	95,000	2.000%	6,437.50	101,437.50	2029	107,875.00	107,875.00	20,000.00	87,875.00	47,738,321		1.84	103.84
01/Dec/29			5,487.50	5,487.50									-
01/Jun/30	100,000	2.000%	5,487.50	105,487.50	2030	110,975.00	110,975.00	20,000.00	90,975.00	47,738,321		1.91	107.50
01/Dec/30			4,487.50	4,487.50									-
01/Jun/31	100,000	2.000%	4,487.50	104,487.50	2031	108,975.00	108,975.00	20,000.00	88,975.00	47,738,321		1.86	105.14
01/Dec/31			3,487.50	3,487.50									-
01/Jun/32	100,000	2.250%	3,487.50	103,487.50	2032	106,975.00	106,975.00	20,000.00	86,975.00	47,738,321		1.82	102.77
01/Dec/32			2,362.50	2,362.50									-
01/Jun/33	105,000	2.250%	2,362.50	107,362.50	2033	109,725.00	109,725.00	20,000.00	89,725.00	47,738,321		1.88	106.02
01/Dec/33			1,181.25	1,181.25									-
01/Jun/34	105,000	2.250%	1,181.25	106,181.25	2034	107,362.50	107,362.50	20,000.00	87,362.50	47,738,321		1.83	103.23
01/Dec/34													-
01/Jun/35					2035					47,738,321		-	-
01/Dec/35													-
01/Jun/36					2036					47,738,321		-	-
01/Dec/36													-
01/Jun/37					2037					47,738,321		-	-
01/Dec/37													-
<b>Total</b>	<b>\$1,150,000</b>		\$168,881.25	\$1,318,881.25		\$1,318,881.25	\$1,318,881.25	\$240,000.00	\$1,078,881.25			\$ 1.88 Average	\$ 106.24 Average

Net Interest Rate **2.223931%**  
 Bond Years 8,007.500  
 Average Life 6.963

Premium Discount \$9,200.00  
 run date: 02/Feb/21  
 file name:

**PRELIMINARY - SUBJECT TO CHANGE**

City of Elk Run Heights, Iowa

**\$1,150,000 General Obligation Corporate Purpose Bonds, Series 2022**

Date of Bonds: 01/Mar/22 **15 Year Maturity**

Date	Principal	Estimated Interest Rate	Interest	Principal and Interest	Fiscal Year	Estimated Series 2022 Debt Service	Total	Less Annual Revenue	Estimated Net Debt Service	Taxable Valuation 1/1/20	ETV Growth Assumptions	Estimated Tax Rate Per (\$1000 ETV)	Taxes Per Property \$100,000 Assessed \$56,409.40 Taxable Value
01/Dec/22			\$18,196.88	\$18,196.88									
01/Jun/23	\$ 65,000	2.000%	12,131.25	77,131.25	2023	\$95,328.13	\$95,328.13		\$95,328.13	\$ 47,738,321		\$ 2.00	\$ 112.64
01/Dec/23			11,481.25	11,481.25									-
01/Jun/24	65,000	2.000%	11,481.25	76,481.25	2024	87,962.50	87,962.50		87,962.50	47,738,321		1.84	103.94
01/Dec/24			10,831.25	10,831.25									-
01/Jun/25	70,000	2.000%	10,831.25	80,831.25	2025	91,662.50	91,662.50		91,662.50	47,738,321		1.92	108.31
01/Dec/25			10,131.25	10,131.25									-
01/Jun/26	70,000	2.000%	10,131.25	80,131.25	2026	90,262.50	90,262.50		90,262.50	47,738,321		1.89	106.66
01/Dec/26			9,431.25	9,431.25									-
01/Jun/27	70,000	2.000%	9,431.25	79,431.25	2027	88,862.50	88,862.50		88,862.50	47,738,321		1.86	105.00
01/Dec/27			8,731.25	8,731.25									-
01/Jun/28	75,000	2.000%	8,731.25	83,731.25	2028	92,462.50	92,462.50		92,462.50	47,738,321		1.94	109.26
01/Dec/28			7,981.25	7,981.25									-
01/Jun/29	75,000	2.000%	7,981.25	82,981.25	2029	90,962.50	90,962.50		90,962.50	47,738,321		1.91	107.48
01/Dec/29			7,231.25	7,231.25									-
01/Jun/30	75,000	2.000%	7,231.25	82,231.25	2030	89,462.50	89,462.50		89,462.50	47,738,321		1.87	105.71
01/Dec/30			6,481.25	6,481.25									-
01/Jun/31	80,000	2.000%	6,481.25	86,481.25	2031	92,962.50	92,962.50		92,962.50	47,738,321		1.95	109.85
01/Dec/31			5,681.25	5,681.25									-
01/Jun/32	80,000	2.250%	5,681.25	85,681.25	2032	91,362.50	91,362.50		91,362.50	47,738,321		1.91	107.96
01/Dec/32			4,781.25	4,781.25									-
01/Jun/33	80,000	2.250%	4,781.25	84,781.25	2033	89,562.50	89,562.50		89,562.50	47,738,321		1.88	105.83
01/Dec/33			3,881.25	3,881.25									-
01/Jun/34	85,000	2.250%	3,881.25	88,881.25	2034	92,762.50	92,762.50		92,762.50	47,738,321		1.94	109.61
01/Dec/34			2,925.00	2,925.00									-
01/Jun/35	85,000	2.250%	2,925.00	87,925.00	2035	90,850.00	90,850.00		90,850.00	47,738,321		1.90	107.35
01/Dec/35			1,968.75	1,968.75									-
01/Jun/36	85,000	2.250%	1,968.75	86,968.75	2036	88,937.50	88,937.50		88,937.50	47,738,321		1.86	105.09
01/Dec/36			1,012.50	1,012.50									-
01/Jun/37	90,000	2.250%	1,012.50	91,012.50	2037	92,025.00	92,025.00		92,025.00	47,738,321		1.93	108.74
01/Dec/37			-	-									-
<b>Total</b>	<b>\$1,150,000</b>		\$215,428.13	\$1,365,428.13		\$1,365,428.13	\$1,365,428.13		\$1,365,428.13			\$ 1.91 Average	\$ 107.56 Average

Net Interest Rate **2.254737%**  
 Bond Years 9,962.500  
 Average Life 8.663

Premium Discount \$9,200.00

run date: 02/Feb/21  
 file name:

**PRELIMINARY - SUBJECT TO CHANGE**

City of Elk Run Heights, Iowa

**\$1,150,000 General Obligation Corporate Purpose Bonds, Series 2022**

Date of Bonds: 01/Mar/22 **15 Year Maturity**

Date	Principal	Estimated Interest Rate	Interest	Principal and Interest	Fiscal Year	Estimated Series 2022 Debt Service	Total	Less Annual Water Revenue	Estimated Net Debt Service	Taxable Valuation 1/1/20	ETV Growth Assumptions	Estimated Tax Rate Per (\$1000 ETV)	Taxes Per Property \$100,000 Assessed \$56,409.40 Taxable Value
01/Dec/22			\$18,196.88	\$18,196.88									
01/Jun/23	\$ 65,000	2.000%	12,131.25	77,131.25	2023	\$95,328.13	\$95,328.13	\$15,000.00	\$80,328.13	\$ 47,738,321		\$ 1.68	\$ 94.92
01/Dec/23			11,481.25	11,481.25									-
01/Jun/24	65,000	2.000%	11,481.25	76,481.25	2024	87,962.50	87,962.50	15,000.00	72,962.50	47,738,321		1.53	86.22
01/Dec/24			10,831.25	10,831.25									-
01/Jun/25	70,000	2.000%	10,831.25	80,831.25	2025	91,662.50	91,662.50	15,000.00	76,662.50	47,738,321		1.61	90.59
01/Dec/25			10,131.25	10,131.25									-
01/Jun/26	70,000	2.000%	10,131.25	80,131.25	2026	90,262.50	90,262.50	15,000.00	75,262.50	47,738,321		1.58	88.93
01/Dec/26			9,431.25	9,431.25									-
01/Jun/27	70,000	2.000%	9,431.25	79,431.25	2027	88,862.50	88,862.50	15,000.00	73,862.50	47,738,321		1.55	87.28
01/Dec/27			8,731.25	8,731.25									-
01/Jun/28	75,000	2.000%	8,731.25	83,731.25	2028	92,462.50	92,462.50	15,000.00	77,462.50	47,738,321		1.62	91.53
01/Dec/28			7,981.25	7,981.25									-
01/Jun/29	75,000	2.000%	7,981.25	82,981.25	2029	90,962.50	90,962.50	15,000.00	75,962.50	47,738,321		1.59	89.76
01/Dec/29			7,231.25	7,231.25									-
01/Jun/30	75,000	2.000%	7,231.25	82,231.25	2030	89,462.50	89,462.50	15,000.00	74,462.50	47,738,321		1.56	87.99
01/Dec/30			6,481.25	6,481.25									-
01/Jun/31	80,000	2.000%	6,481.25	86,481.25	2031	92,962.50	92,962.50	15,000.00	77,962.50	47,738,321		1.63	92.12
01/Dec/31			5,681.25	5,681.25									-
01/Jun/32	80,000	2.250%	5,681.25	85,681.25	2032	91,362.50	91,362.50	15,000.00	76,362.50	47,738,321		1.60	90.23
01/Dec/32			4,781.25	4,781.25									-
01/Jun/33	80,000	2.250%	4,781.25	84,781.25	2033	89,562.50	89,562.50	15,000.00	74,562.50	47,738,321		1.56	88.11
01/Dec/33			3,881.25	3,881.25									-
01/Jun/34	85,000	2.250%	3,881.25	88,881.25	2034	92,762.50	92,762.50	15,000.00	77,762.50	47,738,321		1.63	91.89
01/Dec/34			2,925.00	2,925.00									-
01/Jun/35	85,000	2.250%	2,925.00	87,925.00	2035	90,850.00	90,850.00	15,000.00	75,850.00	47,738,321		1.59	89.63
01/Dec/35			1,968.75	1,968.75									-
01/Jun/36	85,000	2.250%	1,968.75	86,968.75	2036	88,937.50	88,937.50	15,000.00	73,937.50	47,738,321		1.55	87.37
01/Dec/36			1,012.50	1,012.50									-
01/Jun/37	90,000	2.250%	1,012.50	91,012.50	2037	92,025.00	92,025.00	15,000.00	77,025.00	47,738,321		1.61	91.02
01/Dec/37													-
<b>Total</b>	<b>\$1,150,000</b>		\$215,428.13	\$1,365,428.13		\$1,365,428.13	\$1,365,428.13	\$225,000.00	\$1,140,428.13			\$ 1.59 Average	\$ 89.84 Average

Net Interest Rate **2.254737%**  
 Bond Years 9,962.500  
 Average Life 8.663

Premium Discount \$9,200.00

run date: 02/Feb/21  
 file name:

**PRELIMINARY - SUBJECT TO CHANGE**