

Agenda
City of Elk Run Heights
Regular Council Meeting September 8, 2020 - 6:00 p.m.
Located at Eddis Winstead Council Chambers
AMENDED

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approval of the September 8, 2020 Agenda
5. Approval of Consent Agenda - All items listed on the consent agenda will be enacted by one motion. *There will be no separate discussion unless a request is made prior to the time the council votes on the motion.*
 - a. Approve the August 11, 2020 regular meeting minutes and August 25, 2020 workshop minutes
 - b. City Clerk's Reports as of August 31, 2020: Budget Report, Treasurer's Report, Fund Report, Revenue and Expenditure Reports and Investment Report.
 - c. Approval of Building Inspection, Library, Sewer and Police reports
6. Request from PeopleService to purchase a new pump for the Sutton Ave. Lift Station from Electric Pump in an amount not to exceed \$13,626.40
7. Resolution 3027 authorizing the payment of bills and transfer
8. Resolution 3028 approving the City of Elk Run Heights Audit Committee Policy
9. Resolution 3029 proposed Social Media Policy
10. Resolution 3030 proposed Visual Security and Surveillance Policy
11. Resolution 3031 approving the 2019/2020 Street Finance Report
12. Ordinance 267 amending the Code of Ordinances of the City of Elk Run Heights, Iowa by amending provision pertaining to chapter 12.12 Driveways
13. Motion to suspend the rules requiring the 2nd and 3rd reading and place on file final adoption of Ordinance **267**
14. Motion to adopt Ordinance **267**
15. Motion to post Ordinance **267** instead of publishing as allowed per Chapter 1.16.020; Public posting in lieu of publication
16. Discussion/Possible action: Halloween times and the possibility of COVID-19 restrictions
17. Discussion/Action: Conditions for sale of 100 Toneff Drive
18. Discussion/Possible Action: Sale of City-Owned Personal Property including 2001 Loftness snowblower attachment and 1993 Alamo super heavy-duty flail (mower deck)

19. Public discussion: Non-agenda items - *Please limit the time used to no more than three minutes to present your remarks in order to allow others the opportunity to speak. The Order of Business is at the discretion of the Mayor.*

20. Review of City Ordinances:

a. Parking in grass

b. Page 49-1 – The surveillance chapter is a City process. Does the City want this chapter included or omitted? Notify us of any changes

Julie: THEY WOULD LIKE TO KEEP THIS CHAPTER BUT UPDATE IT

Iowa Codification - Notify me of any revisions. The ordinance is City policy and practice, so I do not have any recommendations for updates.

21. Mayors/Council/Engineer Reports

22. Adjournment

City of Elk Run Heights
Regular Council Meeting
August 11, 2020 - 6:00 p.m.

Mayor Lundy called the meeting to order at 6:01 pm. All present recited the Pledge of Allegiance. Roll call of Council Members: Present –Smock, Ratchford, Wilson, and Bass. Absent-Sallis. Quorum present.

Ratchford/Bass motion to approve the August 11, 2020 Agenda. Ayes-Four. Motion carried.

Wilson/ Ratchford to approve the following items on the August 11, 2020 consent agenda a. Approve the Amended July 14, 2020 regular meeting minutes and July 30, 2020 special meeting minutes b. City Clerk’s Reports as of July 31, 2020: Budget Report, Treasurer’s Report, Fund Report, Revenue and Expenditure Reports c. Approval of Building Inspection, Library, Police and Sewer Department reports. Roll call vote: Four.

Ratchford/Bass to approve Resolution 3025 authorizing the payment of bills and transfers. Roll call vote: Four.

Ratchford/Smock to open public hearing for the leasing of the farmland at the wastewater treatment plant at 6:04 p.m. Proof of publication on file, no public comments received. City Clerk Eastman explained this is the legal side for allowing this land to be used, there will be no changes to what has been happening over the years. Ratchford/Wilson to close public hearing at 6:05 p.m.

Ratchford/Smock to approve Resolution 3026 approving the entry into a lease agreement with Charles S. Heene for the property at or near the Wastewater Treatment Plant which allows for an economic benefit to the City and allows for disposal of solid waste in a more economical manner. Roll call vote: Four.

Ratchford/Smock to approve Ordinance 268 amending Chapter 13.24, Sanitary Disposal of Garbage and Refuse, Section 13.24.160, schedule of fees, rates, and charges. Mayor Lundy stated this will raise our garbage rates \$.75 per month. City Clerk Eastman stated this increase will cover the deficit balance we have had in the Proprietary Fund for the last few years and prevent us from using the General Fund to cover the difference. Roll call vote: Four. Bass/Ratchford to suspend requirements for two (2) subsequent readings and adopt Ordinance 263. Roll call vote: Four. Wilson/Ratchford motion to adopt. Roll call vote: Four.

Discussion: Members of Council performing an office audit. City Clerk Eastman explained that her and Councilor Smock had discussed adding additional accountability measures for the process’ of City Hall. Mayor Lundy stated there was a process like this in the past. Council decided to do a quarterly office audit, Councilor Smock and Wilson volunteered to do the first one in October for the 3rd Quarter on October 6th at 3:00 p.m. Eastman was asked to do some checking to verify if it is required to have a resolution to set this in place.

Discussion: Updates to the Elk Run Heights Municipal Code: Review of proposed Driveway Chapter. Council reviewed proposed compilation of the discussed changes and additions. Upon review City Clerk Eastman was asked to find a way to reword the New Construction portion of the Code so it is understood the “new construction” means adding a new structure rather than replacing an existing. Councilor Bass expressed concerns for the resident’s financial burden of coming up with the money for a driveway at the same time as building a new home and/or garage. Councilor Wilson responded they would have one year, because that is when the permit expires. A resident asked what happens if it is not completed in that time frame. Eastman explained it would be a municipal infraction, the resident would receive a letter giving them 14 days to comply. During that time, the resident can request a hearing with the Council and ask for an extension if needed.

Eastman stated that communication is the key, we are usually willing to work with anyone who reaches out and explains their situation. Bass pointed out when driveways get put in right away at the time of build, the ground settles, and the driveways crack.

Review of proposed Parking in Grass Chapter. Councilor Bass began with section 1, pointing out it states that parking in grass is not allowed in any zoning areas. Council discussed and agreed to add a section for exceptions for agricultural and commercial zones. Bass then pointed out the section regarding farm equipment and machines. City Clerk Eastman stated she would add farm to both words to be clearer. Eastman stated rather than excluding all ag and commercial zones Council can go into more detail as to what is allowed by each zone. Councilor Ratchford asked about some of the business' being grandfathered in. Eastman stated she would talk to the City Attorney about whether there will be a portion for each chapter/topic that would apply or a general statement at the start of the new Code of Ordinances.

Bass asked about the RV section and how that will affect the residents who park them at their homes regularly. Mayor Lundy stated the way she read the section it states a RV can be parked at the homes. It was then pointed out the wording states "temporarily" in the front yard but is ok for the side and back yard, although would need to be on an approved surface. Councilor Smock added it is a real problem for visibility while driving having RV's parked too close to the road. Councilor Wilson agreed it is a hazard. Smock also pointed out this can be aesthetically burdening to the neighbors by blocking the view with a large camper. Bass worried about residents being upset with changing where they can park their vehicles after all these years and the complaints that could arise. Ratchford commented this is a double edge sword because some residents keep their properties in pristine condition who will now be in violation. Bass commented they cannot pick and choose who the codes apply to, so if someone has an RV, they could find a place to store it. Lundy suggested having a permit process for them. Smock agreed, stating this would allow for a more case by case process; there are some driveways that are not long enough to hold larger campers. Eastman then pointed out some of the issues that could arise with that option. It was decided to add a 10-foot setback from the street to the RV section.

Verify the posted speed limits 30, 35 & 45 mph. Council reviewed and updated all the speed limits.

Fireworks. The codification office stated the decision to do the dates and times yearly should be reviewed by our City Attorney. City Clerk Eastman will contact the attorney and return with the response.

Automated Traffic Enforcement. The Council had decided to leave this in the updated code. It was advised this should be removed because we do not have any automated Traffic Enforcement camera currently. Council agreed to remove.

The surveillance chapter is a City process. City Clerk Eastman explained that this topic is a City policy and practice and would need to be updated by the Council. This topic will be added to the next workshop.

Public discussion: Non-agenda items. A resident asked about the house located at 100 Toneff Dr. They were informed it would be addressed at the September meeting.

Wilson/Ratchford motion to adjourn at 7:33 p.m. Ayes-Four. Motion carried.

Attest:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

City of Elk Run Heights
Codification Workshop
August 25, 2020 - 6:00 p.m.

Mayor Lundy called the meeting to order at 6:02 pm. All present recited the Pledge of Allegiance. Roll call of Council Members: Present –Ratchford, Wilson, Bass, Sallis and Smock. Quorum present.

Wilson/Bass motion to approve the August 25, 2020 Agenda. Ayes-Four. Motion carried.

Wilson/Ratchford to deny the support of the Black Hawk County Face Covering Regulation. After little Council decided not to support the face covering regulations presented by Black Hawk County Board of Supervisors. Ayes-Five. Motion carried.

Review of City Ordinances: Conversation began with the topic of New Construction: Paved Driveways. Councilor Ratchford started out by stating he had received phone calls regarding this very topic, and imply the community is not understanding what the requirements for some of the recently reviewed topics are putting in place. It was decided to make this an ordinance and add to the next agenda to approve. Councilor Smock addressed council on the definition of new construction. She pointed out that the way it was being defined up to this point meant that someone could tear down their existing garage and put up a new one and they would not have to pave their driveway. She feels it is reasonable to ask a resident to pave their driveway within a year. Councilor Wilson agreed that is new construction. Councilor Bass asked if that means if someone adds a kitchen or something onto their home, they will have to make their driveway a solid surface. Smock clarified that would not be considered new construction.

Parking in grass. Discussion was held on a complaint the City received regarding the agricultural lot located on Amber Lane which is owned by Councilor Dennis Bass. Councilor Smock was concerned and presented the option of putting up a fence to cover the eye sours. Bass stated he would handle the situation. After conversations it was decided to bring this topic back to the September 8, 2020 meeting.

Cable TV Franchise 5.08 and Cable TV rates 5.16. It was agreed to omit this section.

Fireworks. It was agreed to decided dates yearly by resolution.

The surveillance chapter is a City process. After discussion City Clerk Eastman was asked to provide samples and bring back to the next agenda.

Verify the Controlled-Access Information. Verified and approved.

Does the City establish street names by resolution or ordinance? Council agreed by resolution. Who issues permission for street excavations? Council? It was agreed council decides this.

The fee can be established by ordinance or resolution. If the City wants to pass rates by ordinance, is \$10 correct? This was verified.

It appears the telephone franchise expired in 2007. Is there a current one? If not, we will delete the telephone chapter. Council agreed to delete this section.

Does the City maintain a list of recommended trees? Council reviewed the suggest list of trees and agree to use sample list.

Does the City enforce the topping or dehorning trimming regulations? It was agreed to remove.

Does the City have lines that the park benches need to be kept within? It was agreed to remove.

Does the City have a 6-foot leash law? The impounding regulations will be integrated into Chapter 55. It was agreed to remove this from the park's regulations section.

Penalty – we state penalties in municipal infractions chapter. Council agreed to this.

Does the City complete annual rate reviews by January 1? Should this be stated in the new code? Council agreed to leave.

Which City Officials can request a legal opinion from the City Attorney? Mayor, Council, Clerk, Department Heads? This was agreed. Council also asked Eastman to bring them information on something on this to the next meeting.

Does the City want to regulate peddlers? Does the City issue permit to or grant permission for peddlers to work in town? Council discussed adding the sample chapter but wanted to have a background check added.

Ratchford/Sallis to adjourn at 7:48 p.m. Ayes-Four. Motion carried.

Attest:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

BUDGET REPORT
CALENDAR 8/2020, FISCAL 2/2021

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-110-6413	EVANSDALE POLICE DEPARTMENT	48,123.00	.00	12,030.75	25.00	36,092.25
001-130-6413	BH CO EMERGENCY MGMT/NIRG	2,200.00	.00	2,075.65	94.35	124.35
001-150-6499	FIRE CONTRACT	39,000.00	.00	9,444.24	24.22	29,555.76
001-170-6010	WAGES - BUILDING INSPECTOR	12,750.00	2,092.46	3,011.56	23.62	9,738.44
001-170-6110	FICA - BUILDING INSPECTIONS	975.00	160.07	230.38	23.63	744.62
001-170-6130	IPERS - BUILDING INSPECTIONS	1,210.00	197.53	284.29	23.50	925.71
001-170-6150	GROUP INSURANCE	.00	.00	.00	.00	.00
001-170-6151	VISION INSURANCE	.00	.00	.00	.00	.00
001-170-6155	LIFE INSURANCE	.00	.00	.00	.00	.00
001-170-6160	WORKER'S COMP	.00	.00	.00	.00	.00
001-170-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00	.00
001-190-6413	HUMANE SOCIETY	.00	.00	.00	.00	.00
001-190-6499	OTHER CONTRACTUAL SERV	2,284.00	.00	.00	.00	2,284.00
001-190-6507	OPERATING SUPPLIES	75.00	.00	.00	.00	75.00
001-199-6371	SENTRY LIGHTS	1,300.00	111.94	335.31	25.79	964.69
001-299-6710	CAP OUTLAY - VEHICLES	.00	.00	.00	.00	.00
001-410-6413	LIBRARY CONTRACT	11,420.00	.00	2,664.05	23.33	8,755.95
001-430-6010	WAGES - PARKS - FT	14,500.00	1,215.20	3,038.00	20.95	11,462.00
001-430-6020	WAGES - PARKS	.00	.00	.00	.00	.00
001-430-6021	WAGES - PARKS - PT	4,200.00	232.96	987.48	23.51	3,212.52
001-430-6110	FICA - PARKS	1,430.00	108.64	281.59	19.69	1,148.41
001-430-6130	IPERS - PARKS	1,800.00	136.71	352.77	19.60	1,447.23
001-430-6150	GROUP INSURANCE	4,200.00	712.02	1,017.17	24.22	3,182.83
001-430-6151	VISION INSURANCE	35.00	7.32	14.64	41.83	20.36
001-430-6155	LIFE INSURANCE	100.00	8.63	8.63	8.63	91.37
001-430-6160	WORKER'S COMP	.00	.00	.00	.00	.00
001-430-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00	.00
001-430-6331	FUEL AND OIL	.00	.00	.00	.00	.00
001-430-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00	.00
001-430-6505	PARK EQUIPMENT	.00	.00	.00	.00	.00
001-430-6507	OPERATING SUPPLIES	5,000.00	10.99	34.46	.69	4,965.54
001-430-6599	OTHER SUPPLIES	.00	.00	.00	.00	.00
001-460-6310	COMM RM REPAIR/MAINT	2,100.00	.00	210.00	10.00	1,890.00
001-499-6599	MISC EXPENSE - CELEBRATION	5,000.00	.00	.00	.00	5,000.00
001-510-6413	PARTNER IN EDUCATION	500.00	.00	.00	.00	500.00
001-510-6490	CHRISTMAS DECORATIONS	1,500.00	.00	.00	.00	1,500.00
001-510-6599	TREES FOREVER	.00	.00	.00	.00	.00
001-540-6490	COMP PLAN	.00	.00	.00	.00	.00
001-610-6010	WAGES - MAYOR/COUNCIL	10,200.00	.00	1,250.00	12.25	8,950.00
001-610-6110	FICA - MAYOR/COUNCIL	790.00	.00	18.13	2.29	771.87
001-610-6130	IPERS - MAYOR/COUNCIL	472.00	.00	118.00	25.00	354.00
001-610-6150	GROUP INSURANCE	.00	.00	.00	.00	.00
001-610-6151	VISION INSURANCE	.00	.00	.00	.00	.00
001-610-6160	WORKER'S COMP	.00	.00	.00	.00	.00
001-610-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00	.00
001-620-6010	WAGES - CLERK	40,860.00	2,761.21	7,892.50	19.32	32,967.50
001-620-6020	WAGES - DEPUTY CLERK	8,000.00	384.50	1,470.72	18.38	6,529.28
001-620-6110	FICA - CLERK	3,750.00	282.71	758.37	20.22	2,991.63
001-620-6130	IPERS - CLERK	4,620.00	348.85	935.79	20.26	3,684.21
001-620-6150	GROUP INSURANCE	15,000.00	2,029.02-	473.96-	3.16-	15,473.96
001-620-6151	VISION INSURANCE	150.00	42.40	84.80	56.53	65.20

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-620-6160	WORKER'S COMP	.00	.00	.00	.00	.00
001-620-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00	.00
001-620-6507	OPERATING SUPPLIES	.00	.00	128.39	.00	128.39-
001-630-6413	ELECTION EXPENSES	.00	.00	.00	.00	.00
001-640-6401	AUDITING/ACCOUNTING	17,000.00	.00	.00	.00	17,000.00
001-640-6411	LEGAL - ATTORNEY	15,000.00	1,174.00	3,791.00	25.27	11,209.00
001-640-6414	CODIFICATION	4,500.00	.00	.00	.00	4,500.00
001-650-6310	BUILDING REPAIR/MAINT	2,700.00	6.16	216.96	8.04	2,483.04
001-650-6505	OFFICE EQUIPMENT	.00	.00	.00	.00	.00
001-650-6507	OPERATING SUPPLIES	.00	.00	.00	.00	.00
001-660-6408	INSURANCE	15,000.00	.00	.00	.00	15,000.00
001-699-6010	WAGES - GENERAL GOV - FT	2,040.00	173.60	434.00	21.27	1,606.00
001-699-6110	FICA - GENERAL GOVERNMENT	184.00	12.97	32.58	17.71	151.42
001-699-6130	IPERS - GENERAL GOVERNMENT	230.00	16.38	40.95	17.80	189.05
001-699-6150	GROUP INSURANCE	10,800.00	1,829.56	2,698.87	24.99	8,101.13
001-699-6151	VISION INSURANCE	5.00	1.06	2.12	42.40	2.88
001-699-6155	LIFE INSURANCE	50.00	51.49	51.49	102.98	1.49-
001-699-6210	DUES	2,000.00	.00	569.67	28.48	1,430.33
001-699-6230	TRAINING	3,000.00	.00	897.00	29.90	2,103.00
001-699-6240	MEETINGS/CONFERENCES	2,500.00	.00	.00	.00	2,500.00
001-699-6371	UTILITIES	2,200.00	265.58	592.39	26.93	1,607.61
001-699-6373	TELEPHONE/COMMUNICATIONS	1,200.00	177.55	273.59	22.80	926.41
001-699-6407	ENGINEERING (MONTHLY PAYMENT)	900.00	75.00	675.00	75.00	225.00
001-699-6414	PUBLISHING	2,500.00	115.41	586.44	23.46	1,913.56
001-699-6419	TECHNOLOGY SERVICES	10,000.00	.00	6,240.00	62.40	3,760.00
001-699-6491	SAFETY TRAINING	600.00	.00	.00	.00	600.00
001-699-6499	CONTRACTUAL SERV (COPIER)	1,200.00	16.30	192.70	16.06	1,007.30
001-699-6505	OTHER EQUIPMENT	.00	.00	.00	.00	.00
001-699-6506	OFFICE SUPPLIES	2,000.00	172.86	252.41	12.62	1,747.59
001-699-6508	POSTAGE	1,000.00	6.95	181.95	18.20	818.05
001-699-6599	MISC SUPPLIES	5,000.00	108.96	168.96	3.38	4,831.04
001-699-6725	CAP OUTLAY-OFFICE EQUIP	.00	.00	.00	.00	.00
001-910-6910	TRANSFER OUT	185,250.00	.00	.00	.00	185,250.00
001-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
005-210-6723	CAP OUTLAY-HEAVY EQUIP	.00	.00	.00	.00	.00
005-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
005-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
110-210-6010	WAGES - ROAD USE - FT	27,000.00	1,742.75	4,867.55	18.03	22,132.45
110-210-6020	WAGES - ROAD USE	.00	.00	.00	.00	.00
110-210-6030	WAGES - ROAD USE - PT	6,000.00	89.60	664.92	11.08	5,335.08
110-210-6110	FICA - ROAD USE	2,525.00	162.56	419.88	16.63	2,105.12
110-210-6130	IPERS - ROAD USE	3,115.00	205.12	527.18	16.92	2,587.82
110-210-6150	GROUP INSURANCE	7,500.00	1,220.60	1,780.04	23.73	5,719.96
110-210-6151	VISION INSURANCE	60.00	12.56	25.12	41.87	34.88
110-210-6155	LIFE INSURANCE	.00	14.79	14.79	.00	14.79-
110-210-6160	WORKER'S COMP	.00	.00	.00	.00	.00
110-210-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00	.00
110-210-6181	UNIFORM ALLOWANCE	300.00	89.88	89.88	29.96	210.12
110-210-6310	BUILDING REPAIR/MAINT	5,000.00	.00	90.00	1.80	4,910.00
110-210-6331	FUEL & OIL	4,000.00	376.58	634.79	15.87	3,365.21
110-210-6332	VEHICLE REPAIRS	5,000.00	.00	20.24	.40	4,979.76

BUDGET REPORT
CALENDAR 8/2020, FISCAL 2/2021

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
110-210-6371	UTILITIES	1,700.00	55.34	171.91	10.11	1,528.09
110-210-6373	TELEPHONE/COMMUNICATIONS	480.00	40.00	80.00	16.67	400.00
110-210-6375	EQUIPMENT SUPPORT	15,600.00	.00	15,600.00	100.00	.00
110-210-6408	INSURANCE	4,000.00	.00	.00	.00	4,000.00
110-210-6417	STREET MAINTENANCE - REPAIRS	10,000.00	.00	.00	.00	10,000.00
110-210-6491	SAFETY TRAINING	1,000.00	.00	.00	.00	1,000.00
110-210-6504	SHOP EQUIPMENT	1,000.00	.00	.00	.00	1,000.00
110-210-6507	STREET MAINTENANCE SUPPLIES	10,000.00	.00	821.27	8.21	9,178.73
110-210-6511	NEW POSTS / SIGNS	.00	.00	.00	.00	.00
110-210-6512	REPLACEMENT POSTS / SIGNS	.00	.00	.00	.00	.00
110-210-6599	MISCELLANEOUS SUPPLIES	100.00	17.98	34.98	34.98	65.02
110-230-6371	STREET LIGHTS	11,000.00	943.79	2,829.04	25.72	8,170.96
110-240-6371	TRAFFIC SIGNAL	450.00	64.71	193.85	43.08	256.15
110-240-6413	WATERLOO MONTHLY TRAFFIC CONTR	2,800.00	.00	118.11	4.22	2,681.89
110-250-6332	SNOW PLOW REPAIR	1,000.00	.00	.00	.00	1,000.00
110-250-6507	SNOW REMOVAL SUPPLIES	10,000.00	.00	.00	.00	10,000.00
110-260-6407	ENGINEERING	10,000.00	225.00	627.50	6.28	9,372.50
110-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
110-910-6911	TRANSFER OUT - TIF	.00	.00	.00	.00	.00
110-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
121-910-6910	TRANSFER OUT	140,000.00	.00	.00	.00	140,000.00
121-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
125-910-6911	TRANSFER OUT - TIF	34,856.00	.00	.00	.00	34,856.00
125-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
200-210-6801	PRINCIPAL - PLAZA DRIVE	.00	.00	.00	.00	.00
200-210-6851	INTEREST - PLAZA DRIVE	.00	.00	.00	.00	.00
200-210-6899	BOND REGISTRATION FEES	.00	.00	.00	.00	.00
200-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
200-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
300-210-6407	ENGINEERING - STREET PROJECT	.00	.00	.00	.00	.00
300-210-6499	STREET CONTRACTUAL SERV	50,000.00	.00	.00	.00	50,000.00
300-750-6499	CONTRACTUAL SERV	.00	.00	.00	.00	.00
300-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
300-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
301-750-6407	ENGINEERING	.00	.00	.00	.00	.00
301-750-6411	LEGAL	.00	.00	.00	.00	.00
301-750-6499	CONTRACTUAL SERV-TRAILER COURT	.00	.00	.00	.00	.00
301-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
301-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
302-750-6407	ENGINEERING	.00	.00	.00	.00	.00
302-750-6411	LEGAL	.00	.00	.00	.00	.00
302-750-6499	CONTRACTUAL SERV - PLAZA DR	.00	.00	.00	.00	.00
302-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
302-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
303-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
303-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
304-210-6413	PAYMENTS - EVANSDALE	.00	.00	.00	.00	.00
304-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
304-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
305-750-6407	ENGINEERING	.00	.00	.00	.00	.00
305-750-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00	.00

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
305-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
305-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
306-430-6407	ENGINEERING	20,000.00	.00	1,615.64	8.08	18,384.36
306-430-6411	LEGAL	.00	.00	.00	.00	.00
306-430-6499	OTHER CONTRACTUAL SERV	618,000.00	.00	.00	.00	618,000.00
306-430-6505	OTHER EQUIPMENT	.00	.00	.00	.00	.00
306-430-6507	OPERATING SUPPLIES	.00	.00	.00	.00	.00
306-430-6910	TRANSFER OUT	.00	.00	.00	.00	.00
306-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
306-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
307-210-6407	ENGINEERING	.00	.00	.00	.00	.00
307-210-6411	LEGAL	.00	.00	.00	.00	.00
307-210-6417	STREET MAINTENANCE	.00	.00	.00	.00	.00
307-210-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00	.00
307-210-6507	OPERATING SUPPLIES	.00	.00	.00	.00	.00
307-210-6761	CAP OUTLAY - STREETS	.00	.00	.00	.00	.00
307-210-6790	STREETS - NEW ROADWAY	.00	.00	.00	.00	.00
307-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
307-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
600-610-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00	.00
600-810-6010	WAGES - WATER - FT	.00	234.97-	35.09	.00	35.09-
600-810-6011	WAGES - WATER - CLERK	2,270.00	174.26	174.26	7.68	2,095.74
600-810-6020	WAGES - WATER	.00	.00	.00	.00	.00
600-810-6021	WAGES - WATER - PT	8,000.00	384.50	1,470.71	18.38	6,529.29
600-810-6022	WAGES - WATER	.00	.00	577.20	.00	577.20-
600-810-6110	FICA - WATER	800.00	42.74	146.49	18.31	653.51
600-810-6130	IPERS - WATER	1,000.00	52.74	180.76	18.08	819.24
600-810-6150	GROUP INSURANCE	800.00	172.78	350.95	43.87	449.05
600-810-6151	VISION INSURANCE	25.00	2.24	4.48	17.92	20.52
600-810-6155	LIFE INSURANCE	60.00	2.64	2.64	4.40	57.36
600-810-6160	WORKER'S COMP	.00	.00	.00	.00	.00
600-810-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00	.00
600-810-6230	TRAINING	.00	.00	.00	.00	.00
600-810-6332	VEHICLE REPAIRS	.00	.00	.00	.00	.00
600-810-6350	REPAIR MAINT - WATER MAIN	10,000.00	3,379.80	6,665.51	66.66	3,334.49
600-810-6373	TELEPHONE/COMMUNICATIONS	600.00	81.51	81.51	13.59	518.49
600-810-6375	EQUIPMENT SUPPORT	2,500.00	.00	.00	.00	2,500.00
600-810-6413	WATER - WATERLOO	61,000.00	6,323.88	16,628.56	27.26	44,371.44
600-810-6418	SALES TAX EXPENSE	7,500.00	.00	1,911.00	25.48	5,589.00
600-810-6419	TECH SERVICES - ANNUAL SUPPORT	2,150.00	.00	.00	.00	2,150.00
600-810-6489	OTHER CONTRACTUAL SRV	.00	.00	.00	.00	.00
600-810-6490	OTHER PROFESSIONAL SERVICES	28,180.00	14.85	4,694.85	16.66	23,485.15
600-810-6497	BANK SERVICE CHGS	.00	.00	.00	.00	.00
600-810-6498	DEPOSIT REFUNDS - WATER	1,000.00	.00	.00	.00	1,000.00
600-810-6499	TESTS/PERMITS	.00	.00	337.57	.00	337.57-
600-810-6505	WT METERS/WT EQUIPMENT	2,000.00	.00	922.36	46.12	1,077.64
600-810-6506	OFFICE SUPPLIES	300.00	.00	.00	.00	300.00
600-810-6508	POSTAGE	200.00	.00	.00	.00	200.00
600-810-6599	OTHER SUPPLIES	.00	.00	.00	.00	.00
600-810-6727	CAPITAL EQUIPMENT	.00	.00	.00	.00	.00
600-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00

BUDGET REPORT
CALENDAR 8/2020, FISCAL 2/2021

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
600-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
601-810-6599	MISC SUPPLIES	.00	.00	.00	.00	.00
601-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
601-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
610-815-6010	WAGES - SEWER	.00	.00	4,617.60	.00	4,617.60-
610-815-6011	WAGES - SEWER - CLERK	.00	.00	.00	.00	.00
610-815-6020	WAGES - SEWER	.00	.00	.00	.00	.00
610-815-6030	WAGES - SEWER	.00	.00	.00	.00	.00
610-815-6110	FICA - SEWER	.00	.00	.00	.00	.00
610-815-6130	IPERS - SEWER	.00	.00	.00	.00	.00
610-815-6150	GROUP INSURANCE	.00	.00	96.33	.00	96.33-
610-815-6151	VISION INSURANCE	.00	.00	.00	.00	.00
610-815-6155	LIFE INSURANCE	.00	.00	.00	.00	.00
610-815-6160	WORKER'S COMP	.00	.00	.00	.00	.00
610-815-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00	.00
610-815-6181	UNIFORM ALLOWANCE	.00	.00	.00	.00	.00
610-815-6230	TRAINING	.00	.00	.00	.00	.00
610-815-6320	LIFT STATION EXPENSE	30,000.00	697.45	697.45	2.32	29,302.55
610-815-6331	FUEL	.00	.00	.00	.00	.00
610-815-6332	VEHICLE REPAIRS	.00	.00	.00	.00	.00
610-815-6350	PLANT REPAIR/MAINTENANCE	5,000.00	2,112.98-	655.88	13.12	4,344.12
610-815-6370	UTILITIES - LIFT STATION	4,000.00	537.33	1,512.68	37.82	2,487.32
610-815-6371	UTILITIES - PLANT	12,500.00	1,143.77	3,702.65	29.62	8,797.35
610-815-6373	TELEPHONE/COMMUNICATIONS	.00	.00	.00	.00	.00
610-815-6399	SEWER LINE REPAIR/MAINTENANCE	10,000.00	.00	.00	.00	10,000.00
610-815-6407	ENGINEERING/WWTP PROJECT	.00	.00	.00	.00	.00
610-815-6408	INSURANCE	3,000.00	.00	.00	.00	3,000.00
610-815-6413	LUMP SUM APPROPRIATIONS	.00	.00	.00	.00	.00
610-815-6418	SALES TAX EXPENSE	.00	.00	.00	.00	.00
610-815-6490	IOWA ONE CALL	150.00	14.85	14.85	9.90	135.15
610-815-6491	SAFETY TRAINING	.00	.00	.00	.00	.00
610-815-6493	SLUDGE HAULING	15,000.00	.00	.00	.00	15,000.00
610-815-6494	PLANT CONTRACTED SERVICES	.00	.00	.00	.00	.00
610-815-6498	DEPOSIT REFUNDS - SEWER	1,000.00	.00	.00	.00	1,000.00
610-815-6499	PEOPLESERVICES/CONTRACTUAL SRV	112,320.00	.00	18,720.00	16.67	93,600.00
610-815-6501	TESTS/PERMITS	.00	.00	.00	.00	.00
610-815-6505	OFFICE EQUIPMENT	.00	.00	.00	.00	.00
610-815-6506	OFFICE SUPPLIES	.00	.00	.00	.00	.00
610-815-6507	OPERATING SPPLY/PEOPLESERVICE	15,000.00	.00	.00	.00	15,000.00
610-815-6508	POSTAGE	300.00	.00	.00	.00	300.00
610-815-6510	SAFETY SUPPLIES	.00	.00	.00	.00	.00
610-815-6599	MISC SUPPLIES	.00	.00	.00	.00	.00
610-815-6727	CAPITAL EQUIPMENT	.00	.00	.00	.00	.00
610-815-6780	CAP OUTLAY-UTIL SYS/STRCT	.00	.00	.00	.00	.00
610-910-6910	TRANSFER OUT	59,000.00	.00	.00	.00	59,000.00
610-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
611-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
611-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
612-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
612-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
613-815-6407	ENGINEERING	248,750.00	.00	.00	.00	248,750.00

BUDGET REPORT
CALENDAR 8/2020, FISCAL 2/2021

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
613-815-6499	OTHER CONTRACTUAL SERV	.00	2,000.00	2,000.00	.00	2,000.00-
613-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
613-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
670-840-6490	GARBAGE COLLECTION	62,000.00	5,263.32	15,036.52	24.25	46,963.48
670-840-6492	RECYCLING EXPENSE	6,500.00	297.60	1,607.28	24.73	4,892.72
670-840-6498	DEPOSIT REFUNDS - GARBAGE	700.00	.00	.00	.00	700.00
670-840-6508	POSTAGE	.00	.00	.00	.00	.00
670-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
670-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
671-840-6413	YARD WASTE COLLECTION	2,400.00	.00	2,400.00	100.00	.00
671-840-6498	DEPOSIT REFUND - YARD WASTE	100.00	.00	.00	.00	100.00
671-840-6508	POSTAGE	.00	.00	.00	.00	.00
671-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
671-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
	DIFFERENCE	2,248,994.00	34,488.52	182,573.66	8.12	2,066,420.34
	PROOF	2,248,994.00	34,488.52	182,573.66	8.12	2,066,420.34

TREASURER'S REPORT
CALENDAR 8/2020, FISCAL 2/2021

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	290,066.74	13,836.47	10,988.95	10,521.43-	282,392.83
005 VEHICLE REPLACEMENT	10,586.75	.00	.00	.00	10,586.75
110 ROAD USE TAX	120,115.28	11,819.65	5,261.26	1,758.09-	124,915.58
121 LOCAL OPTION SALES TAX	163,179.24	12,376.03	.00	.00	175,555.27
125 TAX INCREMENT FINANCING	18,270.19	.00	.00	.00	18,270.19
200 DEBT SERVICE	.00	.00	.00	.00	.00
300 CAPITAL IMPROVEMENT RES	98,346.55	.00	.00	.00	98,346.55
301 RAYMOND ROAD TRAILER CR	22,389.23	.00	.00	.00	22,389.23
302 PLAZA DR RECONSTRUCTION	5,319.00	.00	.00	.00	5,319.00
303 OFFICE EQUIPMENT REPLAC	1,000.00	.00	.00	.00	1,000.00
304 DUBUQUE RD BRIDGE REPAI	.00	.00	.00	.00	.00
305 WASTE WTR PLANT PROJECT	.00	.00	.00	.00	.00
306 MAYORS PARK IMPROVEMENT	85,341.20	.00	.00	.00	85,341.20
307 LAFAYETTE/GVILLE RD REC	.00	.00	.00	.00	.00
600 WATER	114,275.35	2,242.79	10,396.97	9,116.72-	97,004.45
601 WATER DEPRECIATION	73,840.22	65.04	.00	.00	73,905.26
610 SEWER	20,395.39	11,427.76	280.42	17,870.30-	13,672.43
611 SEWER REPLACEMENT	199,373.52	.00	.00	.00	199,373.52
612 SEWER DEPRECIATION	36,236.50	.00	.00	.00	36,236.50
613 WASTE WTR PLANT PROJECT	750,071.75	4,870.80	2,000.00	.00	752,942.55
670 LANDFILL/GARBAGE	202.34	726.15	5,560.92	.00	4,632.43-
671 YARD WASTE	4,839.49	38.44	.00	.00	4,877.93
Report Total	2,013,848.74	57,403.13	34,488.52	39,266.54-	1,997,496.81

BANK NAME	JUNE	JULY	JULY	JULY	INVOICES	BANK	2021	YTD	BUDGET	
FUND GL NAME	CASH BALANCE	RECEIPTS	DISBURSMENTS	CASH BALANCE	PAID	BALANCE	BUDGET	BILLS	REMAINING	
FIRST SECURITY STATE BANK										
001	CHECKING - GENERAL	290,066.74	14,596.89	22,270.80	282,392.83	13,316.38	530,403.00	69,437.09	460,965.91	
005	CHECKING - EQUIPMENT REPLACE	12,151.35-	0.00	0.00	12,151.35-					
110	CHECKING - ROAD USE	120,115.28	12,075.59	7,275.29	124,915.58	4,668.68	139,630.00	30,081.52	109,548.48	
121	CHECKING - LOCAL OPTION	163,179.24	12,376.03	0.00	175,555.27		140,000.00		140,000.00	
125	CHECKING - TIF	18,270.19	0.00	0.00	18,270.19		34,856.00		34,856.00	
200	CHECKING - DEBT SERVICE	0.00	0.00	0.00	0.00					
300	CHECKING - CAPITAL IMPROVEMENT	98,346.55	0.00	0.00	98,346.55		50,000.00		50,000.00	
301	CHECKING - CAP PRJ-TRAILER CT	22,389.23	0.00	0.00	22,389.23					
302	CHECKING - PLAZA DR RECONST	5,319.00	0.00	0.00	5,319.00					
303	CHECKING - OFFICE EQUIP REPLA	1,000.00	0.00	0.00	1,000.00					
304	CHECKING - DUBUQUE RD BRIDGE	0.00	0.00	0.00	0.00					
305	CHECKING - WW PLANT PROJECT	0.00	0.00	0.00	0.00					
306	CHECKING	85,341.20	0.00	0.00	85,341.20		638,000.00	1,615.64	636,384.36	
307	CHECKING	0.00	0.00	0.00	0.00					
600	CHECKING - WATER	114,275.35	2,338.58	19,609.48	97,004.45	18,883.00	128,385.00	34,206.89	94,178.11	
601	CHECKING - WATER DEPRECIATION	49,373.01-	0.00	0.00	49,373.01-					
610	CHECKING - SEWER	17,895.39	11,736.74	18,459.70	11,172.43	18,150.72	267,270.00	31,547.44	235,722.56	
611	CHECKING - SEWER REPLACEMENT	76,263.99	0.00	0.00	76,263.99					
612	CHECKING - SEWER DEPRECIATION	26,491.33	0.00	0.00	26,491.33					
613	CHECKING - WW PLANT PROJECT	391,183.05	3,174.91	2,050.00	392,307.96	2,000.00	248,750.00	2,000.00	246,750.00	
670	CHECKING - SOLID WASTE	11,125.35-	758.34	5,593.11	15,960.12-	5,560.92	69,200.00	16,643.80	52,556.20	
671	CHECKING - YARD WASTE	4,839.49	39.94	1.50	4,877.93		2,500.00	2,400.00	100.00	

FIRST SECURITY STATE BANK TOTA										
		1,362,326.32	57,097.02	75,259.88	1,344,163.46	62,579.70	1,281,583.76	2,248,994.00	250,512.08	1,998,481.92

CD'S									

005	CD #22451 - EQUIPMENT REPLACE	0.00	0.00	0.00	0.00				
005	CD #20837 - EQUIPMENT REPLACE	12,445.17	0.00	0.00	12,445.17				
005	CD #22211 - EQUIPMENT REPLACE	0.00	0.00	0.00	0.00				
005	CD #21907 - EQUIPMENT REPLACE	0.00	0.00	0.00	0.00				
005	CD #22466 - EQUIPMENT REPLACE	0.00	0.00	0.00	0.00				
005	CD #22657 - EQUIPMENT REPLACE	10,292.93	0.00	0.00	10,292.93				
110	CD #20480 - ROAD USE	0.00	0.00	0.00	0.00		139,630.00	30,081.52	109,548.48
300	CD #22212 - CAPITAL IMPROVE	0.00	0.00	0.00	0.00		50,000.00		50,000.00
300	CD #21910 - CAPITAL IMPROVE	0.00	0.00	0.00	0.00				
305	CD #21861 - CAP PRJCT WWTP	0.00	0.00	0.00	0.00				
305	CD #22448 - CAP PRJCT WWTP	0.00	0.00	0.00	0.00				
305	CD #2789 - CAP PRJCT WWTP	0.00	0.00	0.00	0.00				
305	CD #2788 - CAP PRJCT WWTP	0.00	0.00	0.00	0.00				
305	CD #1298 - CAP PRJCT WWTP	0.00	0.00	0.00	0.00				
305	CD#22786 - CAP PRJCT WWTP	0.00	0.00	0.00	0.00				
305	CD #5876 - CAP PRJCT WWTP	0.00	0.00	0.00	0.00				

BANK NAME	JUNE	JULY	JULY	JULY	INVOICES	BANK	2021	YTD	BUDGET
FUND GL NAME	CASH BALANCE	RECEIPTS	DISBURSMENTS	CASH BALANCE	PAID	BALANCE	BUDGET	BILLS	REMAINING
601 CD #21911 - WATER DEPRECIATION	0.00	0.00	0.00	0.00					
601 CD#22785 - WATER DEPRECIATION	0.00	0.00	0.00	0.00					
601 CD #22612 - WATER DEPRECIATION	45,120.17	0.00	0.00	45,120.17					
610 CD #22526 - T & A SEWER	1,000.00	0.00	0.00	1,000.00			267,270.00	31,547.44	235,722.56
610 CD #21379 - T & A SEWER	1,500.00	0.00	0.00	1,500.00					
610 CD #21489 - T & A SEWER	0.00	0.00	0.00	0.00					
610 CD #21861 - CAP PRJCT WWTP	0.00	0.00	0.00	0.00					
610 CD #22448 - CAP PRJCT WWTP	0.00	0.00	0.00	0.00					
610 CD #904-012-6 CAP PRJCT WWTP	0.00	0.00	0.00	0.00					
610 CD #904-012-5 CAP PRJCT WWTP	0.00	0.00	0.00	0.00					
610 CD #904-129-8 CAP PRJCT WWTP	0.00	0.00	0.00	0.00					
610 CD #904-263-2 CAP PRJCT WWTP	0.00	0.00	0.00	0.00					
611 CD@FIRST SECURITY SR RPLMNT	9,745.17	0.00	0.00	9,745.17					
611 CD #21321 - SEWER REPLACEMENT	0.00	0.00	0.00	0.00					
611 CD #22452 - SEWER REPLACEMENT	55,593.98	0.00	0.00	55,593.98					
611 CD #22210 - SEWER REPLACEMENT	0.00	0.00	0.00	0.00					
611 CD #22153 - SEWER REPLACEMENT	0.00	0.00	0.00	0.00					
611 CD #22450 - SEWER REPLACEMENT	48,216.32	0.00	0.00	48,216.32					
611 CD #22169 - SEWER REPLACEMENT	0.00	0.00	0.00	0.00					
611 CD #2796 - SEWER REPLACEMENT	0.00	0.00	0.00	0.00					
611 CD #22467 - SEWER REPLACEMENT	9,554.06	0.00	0.00	9,554.06					
612 CDS@FIRST SEC SR DEPRECIATION	9,745.17	0.00	0.00	9,745.17					
613 CAPITAL PROJECT WWTP-CD ACCTS	358,888.70	1,745.89	0.00	360,634.59			248,750.00	2,000.00	246,750.00
670 CD@FIRSTSECURITY SOLID WASTE	10,327.69	0.00	0.00	10,327.69			69,200.00	16,643.80	52,556.20
670 CD #22138 - T & A SOLID WASTE	1,000.00	0.00	0.00	1,000.00					
670 CD #2786 - SOLID WASTE	0.00	0.00	0.00	0.00					
CD'S TOTALS	651,522.42	1,810.93	0.00	653,333.35	0.00	653,333.35	903,235.00	114,479.65	788,755.35
TOTAL OF ALL BANKS	2,013,848.74	58,907.95	75,259.88	1,997,496.81	62,579.70	1,934,917.11	3,152,229.00	364,991.73	2,787,237.27

REVENUE & EXPENSE REPORT
CALENDAR 8/2020, FISCAL 2/2021

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
001-110-4765	FINES	99.05	528.97	.00	528.97-
001-110-6413	EVANSDALE POLICE DEPARTMENT	.00	12,030.75	48,123.00	36,092.25
001-130-6413	BH CO EMERGENCY MGMT/NIRG	.00	2,075.65	2,200.00	124.35
001-150-6499	FIRE CONTRACT	.00	9,444.24	39,000.00	29,555.76
001-170-4120	BUILDING/CONTR PERMITS	9,853.75	10,474.75	15,000.00	4,525.25
001-170-6010	WAGES - BUILDING INSPECTOR	2,092.46	3,011.56	12,750.00	9,738.44
001-170-6110	FICA - BUILDING INSPECTIONS	160.07	230.38	975.00	744.62
001-170-6130	IPERS - BUILDING INSPECTIONS	197.53	284.29	1,210.00	925.71
001-170-6150	GROUP INSURANCE	.00	.00	.00	.00
001-170-6151	VISION INSURANCE	.00	.00	.00	.00
001-170-6155	LIFE INSURANCE	.00	.00	.00	.00
001-170-6160	WORKER'S COMP	.00	.00	.00	.00
001-170-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
001-190-6413	HUMANE SOCIETY	.00	.00	.00	.00
001-190-6499	OTHER CONTRACTUAL SERV	.00	.00	2,284.00	2,284.00
001-190-6507	OPERATING SUPPLIES	.00	.00	75.00	75.00
001-199-6371	SENTRY LIGHTS	111.94	335.31	1,300.00	964.69
001-299-6710	CAP OUTLAY - VEHICLES	.00	.00	.00	.00
001-410-6413	LIBRARY CONTRACT	.00	2,664.05	11,420.00	8,755.95
001-430-4310	SHELTER RENTAL	25.00	225.00	1,500.00	1,275.00
001-430-6010	WAGES - PARKS - FT	1,215.20	3,038.00	14,500.00	11,462.00
001-430-6020	WAGES - PARKS	.00	.00	.00	.00
001-430-6021	WAGES - PARKS - PT	232.96	987.48	4,200.00	3,212.52
001-430-6110	FICA - PARKS	108.64	281.59	1,430.00	1,148.41
001-430-6130	IPERS - PARKS	136.71	352.77	1,800.00	1,447.23
001-430-6150	GROUP INSURANCE	712.02	1,017.17	4,200.00	3,182.83
001-430-6151	VISION INSURANCE	7.32	14.64	35.00	20.36
001-430-6155	LIFE INSURANCE	8.63	8.63	100.00	91.37
001-430-6160	WORKER'S COMP	.00	.00	.00	.00
001-430-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
001-430-6331	FUEL AND OIL	.00	.00	.00	.00
001-430-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
001-430-6505	PARK EQUIPMENT	.00	.00	.00	.00
001-430-6507	OPERATING SUPPLIES	10.99	34.46	5,000.00	4,965.54
001-430-6599	OTHER SUPPLIES	.00	.00	.00	.00
001-460-4310	RENT-COMMUNITY CENTER	180.00	515.00	5,000.00	4,485.00
001-460-6310	COMM RM REPAIR/MAINT	.00	210.00	2,100.00	1,890.00
001-499-4610	CITY CELEBRATION RECEIPTS	.00	.00	.00	.00
001-499-6599	MISC EXPENSE - CELEBRATION	.00	.00	5,000.00	5,000.00
001-510-6413	PARTNER IN EDUCATION	.00	.00	500.00	500.00
001-510-6490	CHRISTMAS DECORATIONS	.00	.00	1,500.00	1,500.00
001-510-6599	TREES FOREVER	.00	.00	.00	.00
001-540-4190	MISC LICENSES & PERMITS	.00	.00	.00	.00
001-540-6490	COMP PLAN	.00	.00	.00	.00
001-610-6010	WAGES - MAYOR/COUNCIL	.00	1,250.00	10,200.00	8,950.00
001-610-6110	FICA - MAYOR/COUNCIL	.00	18.13	790.00	771.87
001-610-6130	IPERS - MAYOR/COUNCIL	.00	118.00	472.00	354.00
001-610-6150	GROUP INSURANCE	.00	.00	.00	.00
001-610-6151	VISION INSURANCE	.00	.00	.00	.00
001-610-6160	WORKER'S COMP	.00	.00	.00	.00
001-610-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 8/2020, FISCAL 2/2021

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
001-620-6010	WAGES - CLERK	2,761.21	7,892.50	40,860.00	32,967.50
001-620-6020	WAGES - DEPUTY CLERK	384.50	1,470.72	8,000.00	6,529.28
001-620-6110	FICA - CLERK	282.71	758.37	3,750.00	2,991.63
001-620-6130	IPERS - CLERK	348.85	935.79	4,620.00	3,684.21
001-620-6150	GROUP INSURANCE	2,029.02-	473.96-	15,000.00	15,473.96
001-620-6151	VISION INSURANCE	42.40	84.80	150.00	65.20
001-620-6160	WORKER'S COMP	.00	.00	.00	.00
001-620-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
001-620-6240	TRAVEL EXPENSE	.00	.00	.00	.00
001-620-6507	OPERATING SUPPLIES	.00	128.39	.00	128.39-
001-630-6413	ELECTION EXPENSES	.00	.00	.00	.00
001-640-6401	AUDITING/ACCOUNTING	.00	.00	17,000.00	17,000.00
001-640-6411	LEGAL - ATTORNEY	1,174.00	3,791.00	15,000.00	11,209.00
001-640-6414	CODIFICATION	.00	.00	4,500.00	4,500.00
001-650-6310	BUILDING REPAIR/MAINT	6.16	216.96	2,700.00	2,483.04
001-650-6505	OFFICE EQUIPMENT	.00	.00	.00	.00
001-650-6507	OPERATING SUPPLIES	.00	.00	.00	.00
001-660-6408	INSURANCE	.00	.00	15,000.00	15,000.00
001-699-6010	WAGES - GENERAL GOV - FT	173.60	434.00	2,040.00	1,606.00
001-699-6110	FICA - GENERAL GOVERNMENT	12.97	32.58	184.00	151.42
001-699-6130	IPERS - GENERAL GOVERNMENT	16.38	40.95	230.00	189.05
001-699-6150	GROUP INSURANCE	1,829.56	2,698.87	10,800.00	8,101.13
001-699-6151	VISION INSURANCE	1.06	2.12	5.00	2.88
001-699-6155	LIFE INSURANCE	51.49	51.49	50.00	1.49-
001-699-6210	DUES	.00	569.67	2,000.00	1,430.33
001-699-6230	TRAINING	.00	897.00	3,000.00	2,103.00
001-699-6240	MEETINGS/CONFERENCES	.00	.00	2,500.00	2,500.00
001-699-6371	UTILITIES	265.58	592.39	2,200.00	1,607.61
001-699-6373	TELEPHONE/COMMUNICATIONS	177.55	273.59	1,200.00	926.41
001-699-6407	ENGINEERING (MONTHLY PAYMENT)	75.00	675.00	900.00	225.00
001-699-6414	PUBLISHING	115.41	586.44	2,500.00	1,913.56
001-699-6419	TECHNOLOGY SERVICES	.00	6,240.00	10,000.00	3,760.00
001-699-6491	SAFETY TRAINING	.00	.00	600.00	600.00
001-699-6499	CONTRACTUAL SERV (COPIER)	16.30	192.70	1,200.00	1,007.30
001-699-6505	OTHER EQUIPMENT	.00	.00	.00	.00
001-699-6506	OFFICE SUPPLIES	172.86	252.41	2,000.00	1,747.59
001-699-6508	POSTAGE	6.95	181.95	1,000.00	818.05
001-699-6599	MISC SUPPLIES	108.96	168.96	5,000.00	4,831.04
001-699-6725	CAP OUTLAY-OFFICE EQUIP	.00	.00	.00	.00
001-910-4830	TRANSFER IN-GENERAL FUND	.00	.00	.00	.00
001-910-4831	TRANSFER IN - TIF	.00	.00	34,856.00	34,856.00
001-910-6910	TRANSFER OUT	.00	.00	185,250.00	185,250.00
001-950-4000	PROPERTY TAXES	1,449.32	13,908.48	362,261.00	348,352.52
001-950-4003	AGRICULTURAL LAND TAXES	.00	.00	672.00	672.00
001-950-4060	UTILITY TAX REPLACEMENT	.00	.00	2,362.00	2,362.00
001-950-4065	CABLEVISION	.00	.00	6,670.00	6,670.00
001-950-4100	BEER & LIQUOR LICENSES	.00	.00	790.00	790.00
001-950-4105	CIGARETTE PERMITS	.00	.00	150.00	150.00
001-950-4180	ANIMAL LICENSES	7.00	25.00	175.00	150.00
001-950-4190	MISC LICENSES & PERMITS	20.00	40.00	150.00	110.00
001-950-4300	INTEREST-PLAT MM	546.90	1,097.49	6,800.00	5,702.51

REVENUE & EXPENSE REPORT
CALENDAR 8/2020, FISCAL 2/2021

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
001-950-4310	RENT - COMM/COUNCIL	.00	.00	.00	.00
001-950-4464	COMM TAX REPLACEMENT	.00	.00	7,460.00	7,460.00
001-950-4490	GAMING GRANTS	.00	.00	25,000.00	25,000.00
001-950-4700	BLACKHAWK COUNTY LANDFILL	.00	.00	.00	.00
001-950-4705	MISC REVENUE	1,655.45	1,816.45	2,000.00	183.55
001-950-4710	REIMBURSEMENTS - EMPLOYEE INSR	.00	.00	1,210.00	1,210.00
001-950-4735	SALES/FUEL TAX REFUNDS	.00	.00	600.00	600.00
001-950-4765	FINES-CLERK OF COURT	.00	.00	1,200.00	1,200.00
001-950-4800	SALE OF REAL PROPERTY	.00	13,051.80	.00	13,051.80-
001-999-9999	PROFIT HANDLER	.00	.00	.00	.00
005-210-6723	CAP OUTLAY-HEAVY EQUIP	.00	.00	.00	.00
005-910-4830	TRANSFER IN-VEHICLE RPLMNT	.00	.00	10,000.00	10,000.00
005-910-6910	TRANSFER OUT	.00	.00	.00	.00
005-950-4300	INTEREST-VEHICLE REPLACEMENT	.00	20.43	650.00	629.57
005-999-9999	PROFIT HANDLER	.00	.00	.00	.00
110-210-4430	ROAD USE TAXES	11,819.65	30,599.60	142,000.00	111,400.40
110-210-6010	WAGES - ROAD USE - FT	1,742.75	4,867.55	27,000.00	22,132.45
110-210-6020	WAGES - ROAD USE	.00	.00	.00	.00
110-210-6030	WAGES - ROAD USE - PT	89.60	664.92	6,000.00	5,335.08
110-210-6110	FICA - ROAD USE	162.56	419.88	2,525.00	2,105.12
110-210-6130	IPERS - ROAD USE	205.12	527.18	3,115.00	2,587.82
110-210-6150	GROUP INSURANCE	1,220.60	1,780.04	7,500.00	5,719.96
110-210-6151	VISION INSURANCE	12.56	25.12	60.00	34.88
110-210-6155	LIFE INSURANCE	14.79	14.79	.00	14.79-
110-210-6160	WORKER'S COMP	.00	.00	.00	.00
110-210-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
110-210-6181	UNIFORM ALLOWANCE	89.88	89.88	300.00	210.12
110-210-6310	BUILDING REPAIR/MAINT	.00	90.00	5,000.00	4,910.00
110-210-6331	FUEL & OIL	376.58	634.79	4,000.00	3,365.21
110-210-6332	VEHICLE REPAIRS	.00	20.24	5,000.00	4,979.76
110-210-6371	UTILITIES	55.34	171.91	1,700.00	1,528.09
110-210-6373	TELEPHONE/COMMUNICATIONS	40.00	80.00	480.00	400.00
110-210-6375	EQUIPMENT SUPPORT	.00	15,600.00	15,600.00	.00
110-210-6408	INSURANCE	.00	.00	4,000.00	4,000.00
110-210-6417	STREET MAINTENANCE - REPAIRS	.00	.00	10,000.00	10,000.00
110-210-6491	SAFETY TRAINING	.00	.00	1,000.00	1,000.00
110-210-6504	SHOP EQUIPMENT	.00	.00	1,000.00	1,000.00
110-210-6507	STREET MAINTENANCE SUPPLIES	.00	821.27	10,000.00	9,178.73
110-210-6511	NEW POSTS / SIGNS	.00	.00	.00	.00
110-210-6512	REPLACEMENT POSTS / SIGNS	.00	.00	.00	.00
110-210-6599	MISCELLANEOUS SUPPLIES	17.98	34.98	100.00	65.02
110-230-6371	STREET LIGHTS	943.79	2,829.04	11,000.00	8,170.96
110-240-6371	TRAFFIC SIGNAL	64.71	193.85	450.00	256.15
110-240-6413	WATERLOO MONTHLY TRAFFIC CONTR	.00	118.11	2,800.00	2,681.89
110-250-6332	SNOW PLOW REPAIR	.00	.00	1,000.00	1,000.00
110-250-6507	SNOW REMOVAL SUPPLIES	.00	.00	10,000.00	10,000.00
110-260-6407	ENGINEERING	225.00	627.50	10,000.00	9,372.50
110-910-4830	TRANSFER IN-ROAD USE	.00	.00	.00	.00
110-910-6910	TRANSFER OUT	.00	.00	.00	.00
110-910-6911	TRANSFER OUT - TIF	.00	.00	.00	.00
110-999-9999	PROFIT HANDLER	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 8/2020, FISCAL 2/2021

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
121-910-4830	TRANSFER IN-LOST	.00	.00	.00	.00
121-910-6910	TRANSFER OUT	.00	.00	140,000.00	140,000.00
121-950-4090	LOCAL OPTION TAX	12,376.03	23,842.91	160,000.00	136,157.09
121-950-4300	INTEREST-LOST	.00	.00	.00	.00
121-999-9999	PROFIT HANDLER	.00	.00	.00	.00
125-910-4831	TRANSFER IN - TIF	.00	.00	.00	.00
125-910-6911	TRANSFER OUT - TIF	.00	.00	34,856.00	34,856.00
125-950-4050	TIF TAXES	.00	.00	34,856.00	34,856.00
125-950-4300	INTEREST	.00	.00	.00	.00
125-999-9999	PROFIT HANDLER	.00	.00	.00	.00
200-210-6801	PRINCIPAL - PLAZA DRIVE	.00	.00	.00	.00
200-210-6851	INTEREST - PLAZA DRIVE	.00	.00	.00	.00
200-210-6899	BOND REGISTRATION FEES	.00	.00	.00	.00
200-910-4830	TRANSFER IN-DEBT SERVICE	.00	.00	.00	.00
200-910-6910	TRANSFER OUT	.00	.00	.00	.00
200-999-9999	PROFIT HANDLER	.00	.00	.00	.00
300-210-6407	ENGINEERING - STREET PROJECT	.00	.00	.00	.00
300-210-6499	STREET CONTRACTUAL SERV	.00	.00	50,000.00	50,000.00
300-750-6499	CONTRACTUAL SERV	.00	.00	.00	.00
300-910-4830	TRANSFER IN-CAP IMPRVMT RESV	.00	.00	.00	.00
300-910-6910	TRANSFER OUT	.00	.00	.00	.00
300-950-4300	INTEREST-CAPITAL IMPRVMT-RSV	.00	.00	100.00	100.00
300-999-9999	PROFIT HANDLER	.00	.00	.00	.00
301-750-4800	SALE OF PROPERTY	.00	.00	.00	.00
301-750-6407	ENGINEERING	.00	.00	.00	.00
301-750-6411	LEGAL	.00	.00	.00	.00
301-750-6499	CONTRACTUAL SERV-TRAILER COURT	.00	.00	.00	.00
301-910-4830	TRANSFER IN-RAYMOND RD TRAILER	.00	.00	.00	.00
301-910-6910	TRANSFER OUT	.00	.00	.00	.00
301-999-9999	PROFIT HANDLER	.00	.00	.00	.00
302-210-4400	FEDERAL GRANTS-PLAZA DR RECON	.00	.00	.00	.00
302-750-4440	STATE GRANTS-PLAZA DR RECON	.00	.00	.00	.00
302-750-4820	PROCEEDS FROM DEBT/LOAN-PLAZA	.00	.00	.00	.00
302-750-6407	ENGINEERING	.00	.00	.00	.00
302-750-6411	LEGAL	.00	.00	.00	.00
302-750-6499	CONTRACTUAL SERV - PLAZA DR	.00	.00	.00	.00
302-910-4830	TRANSFER IN-PLAZA DR RECON	.00	.00	.00	.00
302-910-6910	TRANSFER OUT	.00	.00	.00	.00
302-999-9999	PROFIT HANDLER	.00	.00	.00	.00
303-910-4830	TRANSFER IN-OFFICE EQPMNT RPL	.00	.00	250.00	250.00
303-910-6910	TRANSFER OUT	.00	.00	.00	.00
303-999-9999	PROFIT HANDLER	.00	.00	.00	.00
304-210-6413	PAYMENTS - EVANSDALE	.00	.00	.00	.00
304-910-4830	TRANSFER IN-DUBQUE RD BRIDGE	.00	.00	.00	.00
304-910-6910	TRANSFER OUT	.00	.00	.00	.00
304-999-9999	PROFIT HANDLER	.00	.00	.00	.00
305-750-4820	PROCEEDS FROM DEBT/LOAN-WWTP	.00	.00	.00	.00
305-750-6407	ENGINEERING	.00	.00	.00	.00
305-750-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
305-815-4300	INTEREST - CAP PROJ	.00	.00	.00	.00
305-910-4830	TRANSFER IN-WWTP PROJECT	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 8/2020, FISCAL 2/2021

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
305-910-6910	TRANSFER OUT	.00	.00	.00	.00
305-999-9999	PROFIT HANDLER	.00	.00	.00	.00
306-430-4400	FEDERAL GRANTS	.00	.00	428,000.00	428,000.00
306-430-4440	STATE GRANTS	.00	.00	75,000.00	75,000.00
306-430-4710	REIMBURSEMENTS	.00	.00	10,370.00	10,370.00
306-430-4830	TRANSFER IN	.00	.00	125,000.00	125,000.00
306-430-6407	ENGINEERING	.00	1,615.64	20,000.00	18,384.36
306-430-6411	LEGAL	.00	.00	.00	.00
306-430-6499	OTHER CONTRACTUAL SERV	.00	.00	618,000.00	618,000.00
306-430-6505	OTHER EQUIPMENT	.00	.00	.00	.00
306-430-6507	OPERATING SUPPLIES	.00	.00	.00	.00
306-430-6910	TRANSFER OUT	.00	.00	.00	.00
306-910-4830	TRANSFER IN	.00	.00	.00	.00
306-910-6910	TRANSFER OUT	.00	.00	.00	.00
306-999-9999	PROFIT HANDLER	.00	.00	.00	.00
307-210-4400	FEDERAL GRANTS	.00	.00	.00	.00
307-210-4440	STATE GRANTS	.00	.00	.00	.00
307-210-4445	IOWA DOT	.00	.00	.00	.00
307-210-4820	PROCEEDS FROM DEBT/LOAN	.00	.00	.00	.00
307-210-4830	TRANSFER IN	.00	.00	140,000.00	140,000.00
307-210-6407	ENGINEERING	.00	.00	.00	.00
307-210-6411	LEGAL	.00	.00	.00	.00
307-210-6417	STREET MAINTENANCE	.00	.00	.00	.00
307-210-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
307-210-6507	OPERATING SUPPLIES	.00	.00	.00	.00
307-210-6761	CAP OUTLAY - STREETS	.00	.00	.00	.00
307-210-6790	STREETS - NEW ROADWAY	.00	.00	.00	.00
307-910-4830	TRANSFER IN	.00	.00	.00	.00
307-910-6910	TRANSFER OUT	.00	.00	.00	.00
307-999-9999	PROFIT HANDLER	.00	.00	.00	.00
600-610-4600	SPECIAL ASSESSMENTS-WTR MAIN	.00	.00	.00	.00
600-610-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
600-810-4300	INTEREST	.00	.00	.00	.00
600-810-4500	CHARGES/FEES FOR SERVICES	2,100.08	31,677.38	120,529.00	88,851.62
600-810-4530	PENALTIES	.00	.00	1,500.00	1,500.00
600-810-4540	CONNECT/RECONNECT FEES	.00	.00	.00	.00
600-810-4550	MISC CHARGE FOR SERVICES	.00	.00	1,000.00	1,000.00
600-810-4560	SALES TAXES COLLECTED	.00	.00	.00	.00
600-810-4561	WATER EXCISE TAX	78.71	1,980.89	8,000.00	6,019.11
600-810-4730	DEPOSITS	64.00	320.00	2,000.00	1,680.00
600-810-6010	WAGES - WATER - FT	234.97-	35.09	.00	35.09-
600-810-6011	WAGES - WATER - CLERK	174.26	174.26	2,270.00	2,095.74
600-810-6020	WAGES - WATER	.00	.00	.00	.00
600-810-6021	WAGES - WATER - PT	384.50	1,470.71	8,000.00	6,529.29
600-810-6022	WAGES - WATER	.00	577.20	.00	577.20-
600-810-6110	FICA - WATER	42.74	146.49	800.00	653.51
600-810-6130	IPERS - WATER	52.74	180.76	1,000.00	819.24
600-810-6150	GROUP INSURANCE	172.78	350.95	800.00	449.05
600-810-6151	VISION INSURANCE	2.24	4.48	25.00	20.52
600-810-6155	LIFE INSURANCE	2.64	2.64	60.00	57.36
600-810-6160	WORKER'S COMP	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 8/2020, FISCAL 2/2021

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
600-810-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
600-810-6230	TRAINING	.00	.00	.00	.00
600-810-6332	VEHICLE REPAIRS	.00	.00	.00	.00
600-810-6350	REPAIR MAINT - WATER MAIN	3,379.80	6,665.51	10,000.00	3,334.49
600-810-6373	TELEPHONE/COMMUNICATIONS	81.51	81.51	600.00	518.49
600-810-6375	EQUIPMENT SUPPORT	.00	.00	2,500.00	2,500.00
600-810-6413	WATER - WATERLOO	6,323.88	16,628.56	61,000.00	44,371.44
600-810-6418	SALES TAX EXPENSE	.00	1,911.00	7,500.00	5,589.00
600-810-6419	TECH SERVICES - ANNUAL SUPPORT	.00	.00	2,150.00	2,150.00
600-810-6489	OTHER CONTRACTUAL SRV	.00	.00	.00	.00
600-810-6490	OTHER PROFESSIONAL SERVICES	14.85	4,694.85	28,180.00	23,485.15
600-810-6497	BANK SERVICE CHGS	.00	.00	.00	.00
600-810-6498	DEPOSIT REFUNDS - WATER	.00	.00	1,000.00	1,000.00
600-810-6499	TESTS/PERMITS	.00	337.57	.00	337.57-
600-810-6505	WT METERS/WT EQUIPMENT	.00	922.36	2,000.00	1,077.64
600-810-6506	OFFICE SUPPLIES	.00	.00	300.00	300.00
600-810-6508	POSTAGE	.00	.00	200.00	200.00
600-810-6599	OTHER SUPPLIES	.00	.00	.00	.00
600-810-6727	CAPITAL EQUIPMENT	.00	.00	.00	.00
600-910-4830	TRANSFER IN-WATER	.00	.00	.00	.00
600-910-6910	TRANSFER OUT	.00	.00	.00	.00
600-999-9999	PROFIT HANDLER	.00	.00	.00	.00
601-810-4300	INTEREST-WATER DEPRECIATION	65.04	175.40	2,400.00	2,224.60
601-810-6599	MISC SUPPLIES	.00	.00	.00	.00
601-910-4830	TRANSFER IN-WATER DEPRECIATION	.00	.00	.00	.00
601-910-6910	TRANSFER OUT	.00	.00	.00	.00
601-999-9999	PROFIT HANDLER	.00	.00	.00	.00
610-815-4300	INTEREST-SEWER	.00	.00	1,500.00	1,500.00
610-815-4500	CHARGES/FEEES FOR SERVICES	1,377.76	30,143.90	130,000.00	99,856.10
610-815-4502	CAPITAL PROJECT FEE	.00	.00	.00	.00
610-815-4510	RAYMOND SEWER USAGE	10,000.00	10,000.00	70,000.00	60,000.00
610-815-4530	PENALTIES	.00	.00	1,300.00	1,300.00
610-815-4550	MISC CHARGE FOR SERVICES	.00	.00	500.00	500.00
610-815-4560	SALES TAXES COLLECTED	.00	112.23	400.00	287.77
610-815-4730	DEPOSITS	50.00	250.00	1,500.00	1,250.00
610-815-6010	WAGES - SEWER	.00	4,617.60	.00	4,617.60-
610-815-6011	WAGES - SEWER - CLERK	.00	.00	.00	.00
610-815-6020	WAGES - SEWER	.00	.00	.00	.00
610-815-6030	WAGES - SEWER	.00	.00	.00	.00
610-815-6110	FICA - SEWER	.00	.00	.00	.00
610-815-6130	IPERS - SEWER	.00	.00	.00	.00
610-815-6150	GROUP INSURANCE	.00	96.33	.00	96.33-
610-815-6151	VISION INSURANCE	.00	.00	.00	.00
610-815-6155	LIFE INSURANCE	.00	.00	.00	.00
610-815-6160	WORKER'S COMP	.00	.00	.00	.00
610-815-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
610-815-6181	UNIFORM ALLOWANCE	.00	.00	.00	.00
610-815-6230	TRAINING	.00	.00	.00	.00
610-815-6320	LIFT STATION EXPENSE	697.45	697.45	30,000.00	29,302.55
610-815-6331	FUEL	.00	.00	.00	.00
610-815-6332	VEHICLE REPAIRS	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 8/2020, FISCAL 2/2021

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
610-815-6350	PLANT REPAIR/MAINTENANCE	2,112.98-	655.88	5,000.00	4,344.12
610-815-6370	UTILITIES - LIFT STATION	537.33	1,512.68	4,000.00	2,487.32
610-815-6371	UTILITIES - PLANT	1,143.77	3,702.65	12,500.00	8,797.35
610-815-6373	TELEPHONE/COMMUNICATIONS	.00	.00	.00	.00
610-815-6399	SEWER LINE REPAIR/MAINTENANCE	.00	.00	10,000.00	10,000.00
610-815-6407	ENGINEERING/WWTP PROJECT	.00	.00	.00	.00
610-815-6408	INSURANCE	.00	.00	3,000.00	3,000.00
610-815-6413	LUMP SUM APPROPRIATIONS	.00	.00	.00	.00
610-815-6418	SALES TAX EXPENSE	.00	.00	.00	.00
610-815-6490	IOWA ONE CALL	14.85	14.85	150.00	135.15
610-815-6491	SAFETY TRAINING	.00	.00	.00	.00
610-815-6493	SLUDGE HAULING	.00	.00	15,000.00	15,000.00
610-815-6494	PLANT CONTRACTED SERVICES	.00	.00	.00	.00
610-815-6498	DEPOSIT REFUNDS - SEWER	.00	.00	1,000.00	1,000.00
610-815-6499	PEOPLESERVICES/CONTRACTUAL SRV	.00	18,720.00	112,320.00	93,600.00
610-815-6501	TESTS/PERMITS	.00	.00	.00	.00
610-815-6505	OFFICE EQUIPMENT	.00	.00	.00	.00
610-815-6506	OFFICE SUPPLIES	.00	.00	.00	.00
610-815-6507	OPERATING SPPLY/PEOPLESERVICE	.00	.00	15,000.00	15,000.00
610-815-6508	POSTAGE	.00	.00	300.00	300.00
610-815-6510	SAFETY SUPPLIES	.00	.00	.00	.00
610-815-6599	MISC SUPPLIES	.00	.00	.00	.00
610-815-6727	CAPITAL EQUIPMENT	.00	.00	.00	.00
610-815-6780	CAP OUTLAY-UTIL SYS/STRCT	.00	.00	.00	.00
610-910-4830	TRANSFER IN-SEWER	.00	.00	.00	.00
610-910-6910	TRANSFER OUT	.00	.00	59,000.00	59,000.00
610-999-9999	PROFIT HANDLER	.00	.00	.00	.00
611-815-4300	INTEREST-SEWER REPLACEMENT	.00	124.59	2,700.00	2,575.41
611-910-4830	TRANSFER IN-SEWER PLCMNT	.00	.00	9,000.00	9,000.00
611-910-6910	TRANSFER OUT	.00	.00	.00	.00
611-999-9999	PROFIT HANDLER	.00	.00	.00	.00
612-815-4300	INTEREST-SEWER DEPRECIATION	.00	.00	150.00	150.00
612-910-4830	TRANSFER IN-SEWER DEPRECIATION	.00	.00	.00	.00
612-910-6910	TRANSFER OUT	.00	.00	.00	.00
612-999-9999	PROFIT HANDLER	.00	.00	.00	.00
613-815-4300	INTEREST - WW CAP PROJ	1,745.89	1,745.89	6,000.00	4,254.11
613-815-4502	CAPITAL PROJECT FEE	1,124.91	22,997.41	92,000.00	69,002.59
613-815-4820	PROCEEDS FROM DEBT/LOAN-WWTP	2,000.00	2,000.00	248,750.00	246,750.00
613-815-6407	ENGINEERING	.00	.00	248,750.00	248,750.00
613-815-6499	OTHER CONTRACTUAL SERV	2,000.00	2,000.00	.00	2,000.00-
613-910-4830	TRANSFER IN-WWTP PROJECT	.00	.00	100,000.00	100,000.00
613-910-6910	TRANSFER OUT	.00	.00	.00	.00
613-999-9999	PROFIT HANDLER	.00	.00	.00	.00
670-840-4300	INTEREST-LANDFILL/GARBAGE	.00	.00	100.00	100.00
670-840-4500	CHARGES/FEEES FOR SERVICES	696.15	14,604.36	60,000.00	45,395.64
670-840-4530	PENALTIES	.00	.00	800.00	800.00
670-840-4560	SALES TAXES COLLECTED	.00	.00	.00	.00
670-840-4710	REIMBURSEMENTS - RECYCLE REIMB	.00	.00	4,468.00	4,468.00
670-840-4730	DEPOSITS	30.00	140.00	1,000.00	860.00
670-840-6490	GARBAGE COLLECTION	5,263.32	15,036.52	62,000.00	46,963.48
670-840-6492	RECYCLING EXPENSE	297.60	1,607.28	6,500.00	4,892.72

REVENUE & EXPENSE REPORT
CALENDAR 8/2020, FISCAL 2/2021

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
670-840-6498	DEPOSIT REFUNDS - GARBAGE	.00	.00	700.00	700.00
670-840-6508	POSTAGE	.00	.00	.00	.00
670-910-4830	TRANSFER IN-LANDFILL/GARBAGE	.00	.00	.00	.00
670-910-6910	TRANSFER OUT	.00	.00	.00	.00
670-999-9999	PROFIT HANDLER	.00	.00	.00	.00
671-840-4300	INTEREST-YARD WASTE	.00	.00	.00	.00
671-840-4500	CHARGES/FEES FOR SERVICES	32.44	679.51	2,700.00	2,020.49
671-840-4530	PENALTIES	.00	.00	40.00	40.00
671-840-4730	DEPOSITS	6.00	30.00	200.00	170.00
671-840-6413	YARD WASTE COLLECTION	.00	2,400.00	2,400.00	.00
671-840-6498	DEPOSIT REFUND - YARD WASTE	.00	.00	100.00	100.00
671-840-6508	POSTAGE	.00	.00	.00	.00
671-910-4830	TRANSFER IN-YARD WASTE	.00	.00	.00	.00
671-910-6910	TRANSFER OUT	.00	.00	.00	.00
671-999-9999	PROFIT HANDLER	.00	.00	.00	.00
		=====	=====	=====	=====
	DIFFERENCE	22,914.61	30,553.78	219,625.00	189,071.22
		=====	=====	=====	=====
		=====	=====	=====	=====
	PROOF	22,914.61	30,553.78	219,625.00	189,071.22
		=====	=====	=====	=====

CITY OF ELK RUN HEIGHTS

INVESTMENT REPORT

Aug-20

ACCOUNT	G/L	INT EARNED	RPV TTL	CURRENT MONTH TTL	MATURE DATE	CASHED IN DATE:
EQUIPMENT REPLACEMENT						
CD# 20837	005-000-1171	\$ 31.20	\$ 12,413.97	\$ 12,445.17	2/18/2021	
CD# 22657	005-000-1175	\$ 20.43	\$ 10,272.50	\$ 10,292.93	9/25/2020	
				\$ 22,738.10		
CAPITAL PROJECT WWTP						
CD# 21861	613-000-1170	\$ 39.44	\$ 20,920.01	\$ 20,959.45	2/13/2021	
CD# 22448	613-000-1170	\$ 61.77	\$ 21,367.73	\$ 21,429.50	7/11/2021	
CD# 22999	613-000-1170	\$ 469.14	\$ 104,149.46	\$ 104,618.60	1/7/2021	
CD# 5876	613-000-1170	\$ 1,237.31	\$ 104,109.89	\$ 105,347.20	1/15/2021	
CD# 3050	613-000-1170			\$ 108,279.84		
				\$ 360,634.59		
WATER DEPRECIATION						
CD# 22563	601-000-1170	\$ 65.04	\$ 22,499.08	\$ 22,564.12	12/18/2021	
CD# 22447	601-000-1175	\$ 110.36	\$ 55,483.62	\$ 55,593.98	4/10/2020	
CD# 22612	601-000-1189	\$ 67.58	\$ 45,052.59	\$ 45,120.17	6/22/2020	
				\$ 123,278.27		
T&A SEWER						
CD# 22526		\$ -	\$ 1,000.00	\$ 1,000.00	8/22/2021	
CD# 21379		\$ -	\$ 1,500.00	\$ 1,500.00	3/6/2020	
				\$ 2,500.00		
SEWER REPLACEMENT						
CD# 22452	611-000-1172	\$ 110.36	\$ 55,483.62	\$ 55,593.98	4/10/2020	
CD# 22450	611-000-1179	\$ 138.98	\$ 48,077.34	\$ 48,216.32	7/11/2021	
CD# 22467	611-000-1185	\$ 14.23	\$ 9,539.83	\$ 9,554.06	4/26/2020	
CD# 3051	611-000-1170		\$ 9,745.17	\$ 9,745.17		
				\$ 123,109.53		
SEWER DEPRECIATION						
CD# 3051	612-000-1170			\$ 9,745.17		
				\$ 9,745.17		
T&A SOLID WASTE						
CD# 21140		\$ -	\$ 5,000.00	\$ 5,000.00	10/26/2021	
CD# 22138		\$ -	\$ 1,000.00	\$ 1,000.00	6/17/2021	
				\$ 6,000.00		
SOLID WASTE						
CD# 3052	670-000-1170			5327.69		
				\$ 5,327.69		
			TOTAL CD'S:	\$ 653,333.35		

CITY OF ELK RUN HEIGHTS - BRIAN WIRTZ - BUILDING INSPECTION

Aug-20

BUILDING PERMITS

DATE	HOMEOWNER	CONTRACTORS	ADDRESS	PERMIT #	TYPE OF CONSTRUCTION	VALUE	PERMIT FEE
8/3/20	RIECK, CLINTON	HOMEOWNER	112 SUTTON	1862	NEW FENCE	\$1,000.00	\$39.00
8/21/20	LUNDY, ALLISON	CHARLES BLEDON	217 MARIE AVE	1864	SIDE HOUSE	\$5,000.00	\$111.00
8/21/20	DERIFIELD, TERRI	TOWN & COUNTRY	117 ELK RUN	1865	WINDOWS, KITCHEN & BATH CABINETS AND FLOOR	\$14,342.00	\$251.00

HVAC PERMITS & PLUMBING

8/3/20	FAGERLIND, ROSS & ABBY	RABE HARDWARE	1709 DOUGLAS RD	1018	NEW PLUMBING		\$202.50
--------	------------------------	---------------	-----------------	------	--------------	--	----------

TOTALS

\$20,342.00	\$603.50
	*65%
	\$392.28

EVANSDALE PUBLIC LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
Held at the Evansdale City Hall – Council Chambers
Monday, August 17, 2020 – 6:00 PM

Please power off or set to vibrate all cell phones during the Library Board meeting

1. Call to Order
2. Roll Call
3. Welcome to and introduction of new board members
4. Approval of July 20 2020 Monthly Meeting Minutes
5. Approval of bills to be paid in August
6. Treasurer's Report
7. Circulation Report
8. Old Business
 - a. Election of Officers
 1. President
 2. Vice-President
 3. Secretary
 4. Treasurer
 - b. Update on Summer Reading Program
 - c. Waterloo Courier Subscription
9. New Business
 - a. Schedule new board member orientation
10. Discussion
11. Adjournment

Reminder:

Date and Time of next meeting will be September 21, 2020 – 6:00 PM

EVANSDALE PUBLIC LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
Monday, July 20, 2020 – 6:00 p.m.

Call to Order: The meeting was called to order by President Nichols at 6:03 p.m.

Roll Call: Present: Borwig, Brown, Kettwig, Nichols, Peterson, and Pritchett
Absent: Johnson
A quorum was present.

Approval of June 15, 2020 Monthly Meeting Minutes: Borwig moved and Pritchett seconded to approve the minutes from the June 15, 2020 board meeting. Ayes – 6. Nays – 0. The motion carried.

Because one of the bills to approve was up for discussion on the agenda, Borwig asked to move those to the end after discussion was held.

Treasurer's Report: Director Jensen said she's received no new budget information for the new fiscal year from the city so there is no Treasurer's report yet.

Circulation Report: The circulation report was reviewed by the board.

Old Business:

- A. **Update on the Summer Reading Program** – Director Jensen said they have just gotten underway with the summer reading program. She explained that aside from participants coming in to the library to check out books or to grab “take and make” craft kits if desired, it is all being done virtually and at home. She said that they were having a dwarf hunt where pictures of dwarves were hung around in downtown local businesses for them to find, and an activity sheet with items for them to complete each week was distributed as well. She said that all craft instructions as well as the activity sheets and all other things pertaining to the program were put up on the library's website so they could get them from there if they chose to do so.
- B. **New sign placement** – Director Jensen informed the board that all of the new signs had been erected by the street department and she did drive around town to make sure they were all where the board asked them to be placed and she said they are. She said they really do pop with the bright blue color and hopes that they make a difference.

New Business:

- A. **Library Credit Card discussion/possible action** – Nichols said the credit card had been asked of her by the city clerk and she had asked Director Jensen for clarification. Director Jensen said that the account was established in 2003 because in 2002 it was determined that the auditors did not like the library having a petty cash line item and wanted it closed. In order to handle things like payment for postage and other necessities, a credit card account was researched and opened with Capital One. Jensen said that the card is in the library's name but it has her personal name attached to it, as well as her social security number. This is why she pays for any outstanding charges and then asked for reimbursement when payment was not an option, like during the COVID-19 shutdown: so that it doesn't negatively

impact her credit score. Nichols didn't think this was a fair practice and said she shouldn't have to do that. There was also a question about the point redemption on the card. Jensen said that last year points were redeemed for gift cards to Barnes and Noble and Amazon to be used as prizes for the Summer Reading Program and were given away to participating patrons. Nichols felt like that was a fair use of the points. Jensen continued that there are currently 5,620 miles on the card and those could be cashed in for a check payable to the city if it was decided to close the account. She said she did contact Capital One to see if they could get a card just in the library's name since it was a government entity and was told no.

Nichols moved and Kettwig seconded to ask the city to supply the library with a credit card from their account, and if approved, Director Jensen will cancel the library's account and shred the card. Ayes – 6. Nays – 0. The motion carried.

- B. Waterloo Courier subscription discussion/possible action** – Discussion was held. After cancelling the subscription because of an increase in price from \$287.77 to \$435.50 in November 2018 an offer was sent in August 2019 for an annual subscription of \$160 which was approved. Now they are billing for \$235.99 and Jensen included it because of the budget cuts and wondered if the BOT feels it's necessary. Borwig moved to cancel the Courier subscription for lack of use and because she feels it should be provided for free to public libraries. The motion died for lack of a second. Nichols moved and Pritchett seconded to renew the Courier subscription at the rate billed of \$235.99 but asked Director Jensen to try to get it lowered if possible. Ayes – 5, Nays – 1 (Borwig.) The motion carried.
- C. Election of Officers** – Nichols moved and Borwig seconded to postpone the election of officers to the next meeting because of possible upcoming board changes. Ayes – 6. Nays – 0. The motion carried.

Approval of bills to be paid in July: Kettwig moved and Nichols seconded to approve the payment of bills to be paid in July. Ayes – 5. Nays – 1 (Borwig). The motion carried.

Discussion: Director Jensen gave a brief explanation of the new Bold360 chat service being paid for by the state and said they are just waiting to get it set up so the library can start using it. She also gave an update on the conversation held with the Boys and Girls Club. She said that they are not currently allowing volunteers into the building and although doing Walking Wednesdays, they are trying to get outside rather than inside another building where exposure could happen, but that the library may be able to go over and do some kind of program outside with the kids. Also, the book donations may be accepted but they were going to have to check and get back to us.

It was noted that board member Johnson's husband recently passed away and flowers will be sent. Nichols will make those arrangements and any board members that wish to contribute can do so.

Adjournment: The meeting was adjourned at 7:08 p.m.

Respectfully submitted,

Shannon Jensen, Library Director

**EVANSDALE PUBLIC LIBRARY
MONTHLY CIRCULATION REPORT
JULY 2020**

OF MATERIALS CHECKED OUT:

Adult Non-fiction	24	Youth Non-fiction	3
Adult Fiction	270	Youth Fiction (YA = 43 YF = 26)	69
Adult Magazines	20	Young Easy	60
Large Print	25	Youth Magazines	0
		Kits	0
Total Adult	339	Total Youth	132
↓ from 2019	182	↑ from last month	0
		↓ from 2019	145
		↑ from last month	14

Misc (Travel guides, other)	00
Newspapers	00
TOTAL PRINT	471
↓ from 2019	327
↑ from last month	14

Video tapes	
DVD	000
Books on tape/CD	028
Music CDs	000
ONLINE Database uses (2) – Video (0) – Magazines (0) - Audiobooks (53) - E-books (117)	172
Misc other (Equipment, games, etc.)	000
TOTAL NON-PRINT	200
↓ from 2019	55
↑ from last month	34

OF INTERLIBRARY LOANS: (Information taken directly from SILO statistics)

Will send/not send	00/02
Requested/Received	02/01

TOTAL # OF ALL MATERIALS CHECKED OUT: 671 (499 + 172 Online Uses)
 From last month ↑ 48
 From 2019 ↓ 382

OF ITEMS LOANED TO EVANSDALE RESIDENTS:

2020	323 of total 671 (48.1%)
2019	594 of total 1053 (56.4%)

OF ITEMS LOANED TO NON-EVANSDALE RESIDENTS

		+/- FROM 2019
**Elk Run Heights	034	-056
**Gilbertville	005	-002
**County	030	+010
Waterloo	096	-035
Cedar Falls	004	+004
Raymond	005	-002
Dewar	000	-001
Hudson	000	-002
Jesup	000	-005
Oelwein	000	+/-0
Washburn	000	+/-0
Daycares	000	+/-0
Libraries/At-home delivery	002	-003
Online	172	-019

Total number of library users: Approx.380 ↑ from last month: 85 ↓ from 2019: 427 ↓ from 2018: 484
 Day with highest number of users: 26 users on Thursday, July 1st

Day with lowest number of users: 7 users on Saturday, July 25th

Number of days open: 26

Number of hours open: 183 hours

Avg number of library users per day: 15 ↑ from last month: 3 ↓ from 2019: 18

Number of computer users: 524 (109 Int, 412 Wireless, 3 Kids)

↑ from last month: 154 2019: 252 ↑ from 2019: 272

Number of Computer hours logged: 23566 minutes = 392.77 hrs

↑ from last month: 120.64 hrs ↑ from 2019: 175.52 hrs

MONTHLY TOTAL: 4

OF NEW LIBRARY CARDS ISSUED: 2

OF REISSUED or RENEWED CARDS: 2

	ADULT	YOUTH	ADULT	YOUTH
Cedar Falls	-	-	-	-
County	-	-	-	-
Jewar	-	-	-	-
Dunkerton	-	-	-	-
Elk Run	-	-	-	-
Evansdale	1	1	2	-
Gilbertville	-	-	-	-
Jesup	-	-	-	-
LPC	-	-	-	-
Raymond	-	-	-	-
Waterloo	-	-	-	-
Washburn	-	-	-	-
Libraries/ Home Delivery/ Daycares	-	-	-	-

MONEY TURNED INTO CITY OF EVANSDALE

\$ 94.91

Book sales	\$1.50
Computer copies	30.10
Duplicate cards	0.00
Faxes and others	39.41
Fines	0.00
Photocopies	23.90
Refunds	0.00

MONEY TURNED INTO FRIENDS OF LIBRARY

\$ 7.06

Donations	7.06
nk Recycling	0.00

MONTHLY GRAND TOTAL: \$ 101.97 ACCUMULATED FY TOTALS to CITY: \$171.76 to FOL: \$14.31

PRINT MATERIALS PROCESSED AND ADDED TO COLLECTION: 113

Adult fiction	037	Miscellaneous	000
Adult Non-fiction	001	Reference	000
Large Print	010	Youth Magazines	001
Magazines	019	Youth non-fiction	000
Kits	000	Young Easy	015
		Youth Fiction	013
ILL Books	005	Young Adult	012

VIDEOS, DVDs, AUDIO, CDs PROCESSED AND ADDED TO COLLECTION: 8

	New	Donated
VHS	000	000
DVD	008	000
Audiobooks	000	000
CDs	000	000

ITEMS AUTOMATED AND WEEDED FROM COLLECTION:

Items Added (Computer)	Items deleted (Computer)	# of books/videos withdrawn	Retail cost of books/videos withdrawn
106	13	0	\$0

ITEMS OVERDUE:

14 items overdue this month
1930 items due total thru end of the current reporting month (-09 from last month)

Circulation by Patron Class

for the period
July 1, 2020 - July 31, 2020

Patron Class	Checked In	Checked Out
Adult - Washburn	0	0
Youth - Evansdale	13	17
Youth - Washburn	0	0
Adult - Evansdale	332	306
Adult - Elk Run Heights	30	34
Adult - Raymond	4	5
Adult - Waterloo	90	87
Adult - Independence	0	0
Adult - Cedar Falls	4	4
Adult - LaPorte City	0	0
Adult - County Borrower	30	30
Youth - Elk Run Heights	0	0
Youth - Raymond	0	0
Youth - Waterloo	9	9
Youth - Independence	0	0
Youth - LaPorte City	0	0
Youth - Cedar Falls	0	0
Youth - County Borrower	0	0
Adult - Winthrop	0	0
Adult - Gilbertville	5	5
Youth - Winthrop	0	0
Youth - Gilbertville	0	0
Adult - Waverly	0	0
Youth - Waverly	0	0
Adult - Cedar Rapids	0	0
Adult - Jesup	0	0
Youth - Cedar Rapids	0	0
Youth - Jesup	0	0
Libraries and home delivery	2	2
Adult - Oelwein	0	0
Youth - Oelwein	0	0
Adult - Westgate	0	0
Youth - Westgate	0	0
Adult - New Hartford	0	0
Youth - New Hartford	0	0
Adult - Brandon	0	0
Adult - Denver	0	0
Youth - Aplington	0	0
Adult - Dunkerton	0	0
Youth - Dunkerton	0	0
Adult - Fairbank	0	0
Adult - Out of State	0	0
Adult - Charles City	0	0
Youth - Charles City	0	0
Adult - Hazleton	0	0
Youth - Hazleton	0	0
Adult - Other	0	0
Adult - Hudson	0	0
Youth - Hudson	0	0
Adult - Traer	0	0
Adult - Des Moines	0	0
Adult - Grundy Center	0	0
Youth - Grundy Center	0	0
Adult - Newton	0	0
Youth - Newton	0	0
Adult - Dike	0	0
Youth - Dike	0	0
Daycares	0	0
Youth - Fairbank	0	0
Adult - Grinnell	0	0
Youth - Other	0	0
Adult - Clarksville	0	0
Youth - Clarksville	0	0
Adult - Dewar	0	0
Total:	519	499

Evansdale 323
 Elk Run 34
 Gilbertville 5
 County 30
 Waterloo 96
 CF 4
 Raymond 5
 Libraries / home delivery 2
 Online 172

 (671)

Online (671)

Circulation by Item Report Class

for the period
July 1, 2020 - July 31, 2020

Report Class	
Adult	
AF	270
ANF	24
A mags	20
LP	25
<hr/>	
	339

Report Class	
Youth	
YA	43
YF	26
YE	60
YNF	3
Ymags	0
Kits	0
<hr/>	
	132

Report Class	
Multimedia	
DVD	28
VHS	0
Books on tape/CD	0
music CD	0
Online	172
<hr/>	
	200

Report Class	Checked In	Checked Out
000	0	0
100	0	0
200	3	3
300	8	5
400	0	0
500	0	0
600	4	4
700	0	1
800	0	0
900	6	4
Biography	8	7
Adult Fiction	281	270
Story Col.	0	0
J Numbers	0	0
Youth Biography	1	2
Youth Fiction	27	26
Juv. Story Col.	0	0
C Numbers	0	0
Children's Biog.	0	0
Children's Easy	69	60
Children's Story Col.	0	0
FS	0	0
SL	0	0
R	0	0
Video	0	0
Audio	0	0
Cake Pans	0	0
Equipment	0	0
VF	0	0
Adult Magazines	28	20
Misc.	0	0
Kits	0	0
Computer	0	0
Books on CD	0	0
Newspapers	0	0
000Y	0	0
100Y	0	0
200Y	0	0
300Y	0	0
400Y	0	0
500Y	1	0
600Y	1	1
700Y	0	0
800Y	0	0
900Y	0	0
Large Print	18	25
Youth Magazines	0	0
DVD	24	28
BBB	1	0
CD	0	0
Young Adult	39	43
Total:	519	499

Online + 172 = 671

200 (671)



Date: September 2, 2020

To: Elk Run Heights/Raymond Council

From: Jordan Cooper, Operator

O & M Report: August 2020

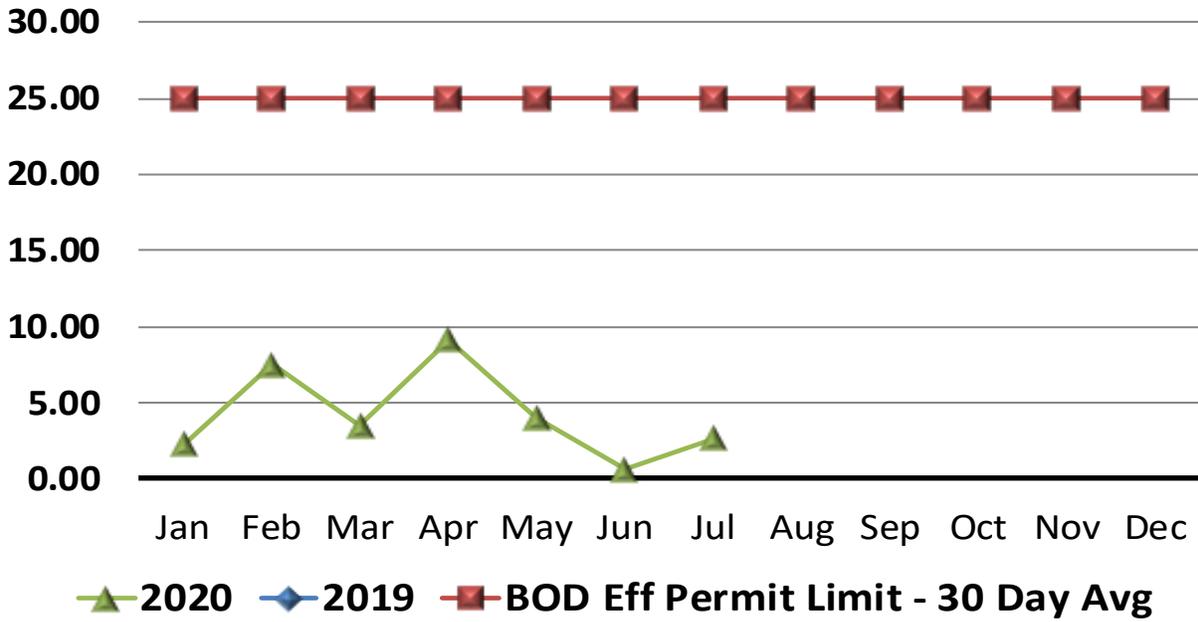
Water Operation & Maintenance

- 8/11 Replaced water meter at homes of 225 Sutton Ave. and 288 E. Gilbert Dr.
- 8/17 Replaced water meter on 316 Elk Run St.
- 8/18 Dropped off new meter for plumber to install at 5221 Lafayette Rd.

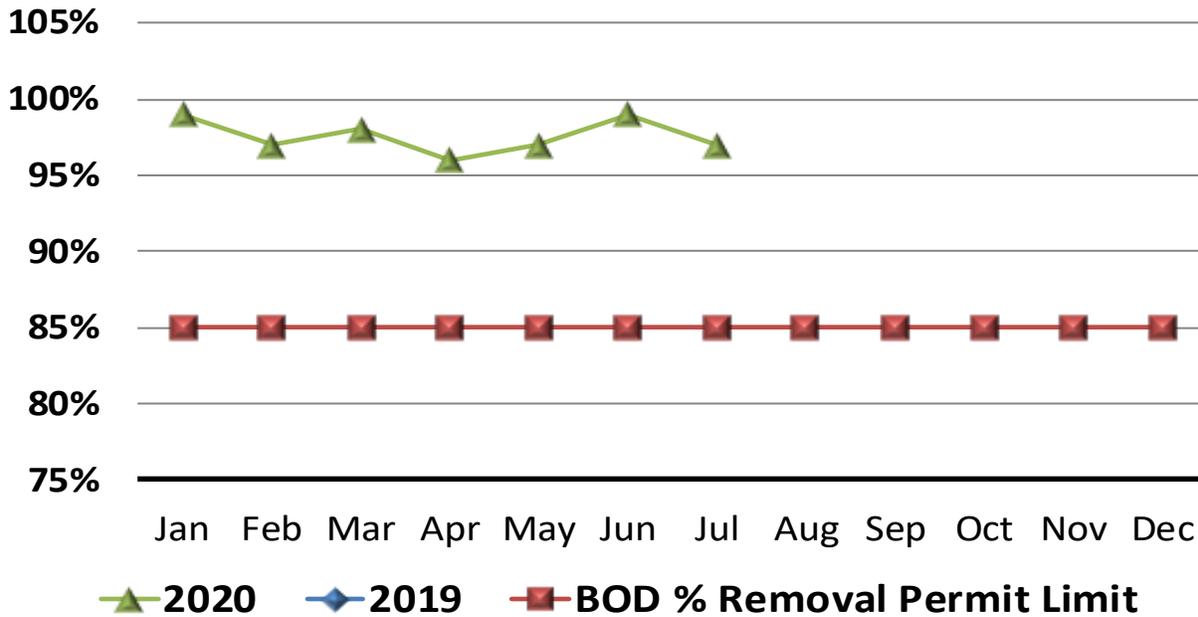
Wastewater Operation & Maintenance

- 8/5 EP finished annual lift station inspection. Both Sutton pumps have a ground issue inside the case. When they megged the pump, one was worse than the other so we decided to pull the bad one and send it in to see if they could repair the issue.
- 8/19 I wanted a second opinion on the Sutton lift station pump, so I drove down to Des Moines to pick up the pump from EP's shop and took it up to Jason in Mason City.

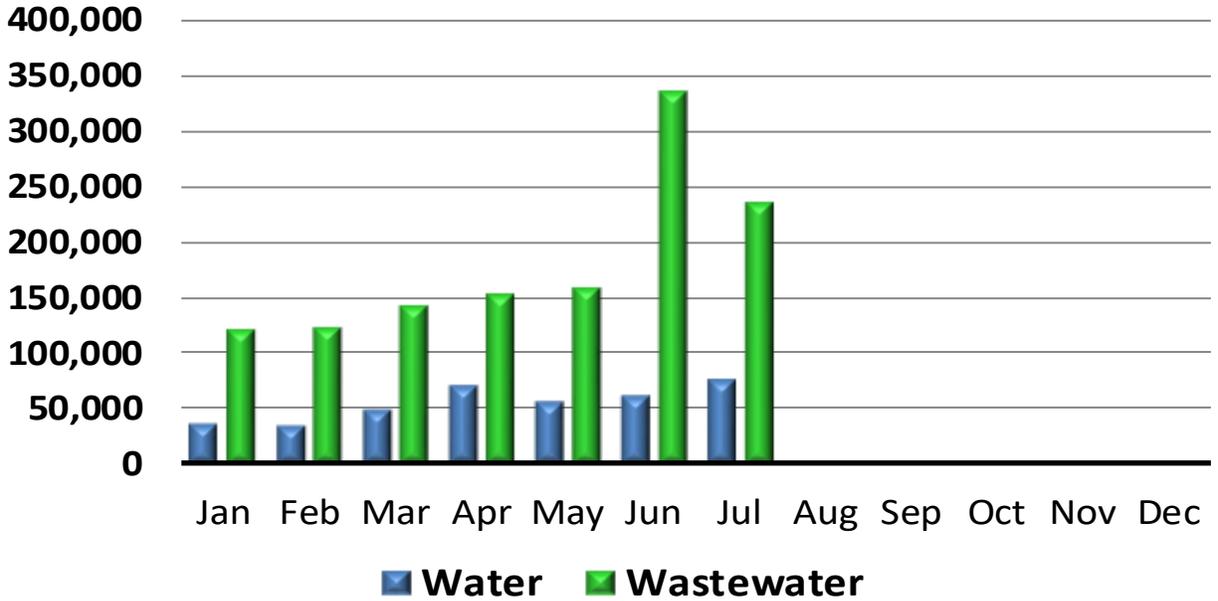
BOD Effluent



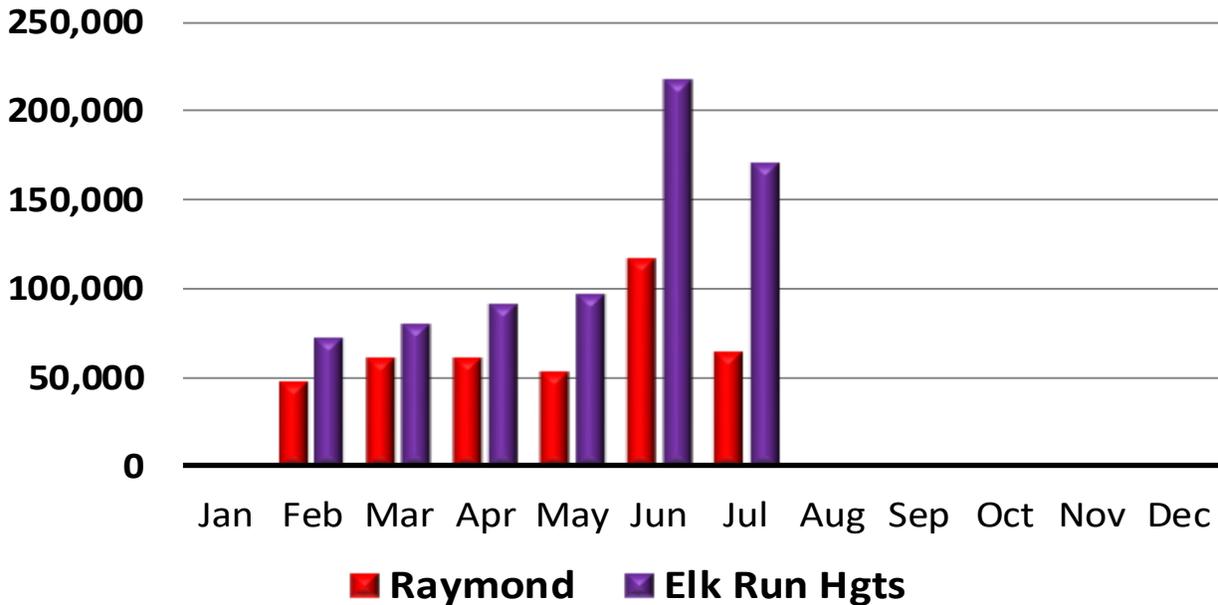
BOD % Removal



Average Daily Water Pumped vs. Wastewater In Gallons



Average Daily Wastewater Pumped In Gallons



		July-20	June-20	July-19
Water				
	Units			
Total Monthly Pumped	gallons	2,333,800	1,824,200	0
Average Daily Pumped	gallons	75,300	60,800	0
Maximum Daily Pumped	gallons	187,000	142,100	0
Minimum Daily Pumped	gallons	22,400	37,400	0
Chlorine				
Chlorine - Total Avg Residual Plant	mg/L	0.89	0.87	0.00
Chlorine - Total Avg Residual System	mg/L	0.65	0.63	0.00
Chlorine - Recommended Residual System	mg/L	1.50	1.50	0.30
Wastewater				
BOD				
BOD Influent Avg	mg/L	92.00	76.75	0.00
BOD Effluent Avg	mg/L	2.62	0.63	0.00
BOD Eff Permit Limit - 30 Day Avg	mg/L	25	25	0
BOD % Removal	%	97.00%	99.00%	0.00%
BOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent Avg	mg/L	75.25	87.25	0.00
TSS Effluent Avg	mg/L	2.75	6.00	0.00
TSS Effluent Permit Limit - 30 Day Avg	mg/L	25	25	0
TSS % Removal	%	96.35%	93.12%	0.00%
TSS % Removal Permit Limit	%	85%	85%	85%
Nitrogen Ammonia				
NA Effluent Avg	mg/L	0.0	0.0	0.0
NA Effluent Permit Limit - 30 Day Avg	mg/L	2.6	2.9	0.0
Influent Flow				
Elk Run Average Daily Flow	gallons	170,455	217,430	0
Elk Run Percentage Flow	%	72.4%	64.9%	0.0%
Raymond Average Daily Flow	gallons	64,975	117,675	0
Raymond Percentage Flow	%	27.6%	35.1%	0.0%
Average Daily Combined	gallons	235,430	335,105	0
Maximum Daily Combined	gallons	312,806	1,520,138	0
Total Monthly Combined	gallons	7,298,355	10,053,183	0
Minimum Daily Combined	gallons	181,170	147,740	0
Permit Limit - 30 Day Avg	gallons	281,000	281,000	0
Permit Limit - Daily Maximum	gallons	291,000	291,000	0

Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Maintenance Budget	\$12,000.00	\$1,904.59	16%	58%
Total	\$12,000.00	\$1,904.59	16%	58%



ELK RUN HEIGHTS/RAYMOND - JULY '20

Water Plant Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
7/13/20	Ted's Hardware	Supplies	\$16.04
		Total	\$16.04

Water System Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		Total	\$0.00

Wastewater Plant Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
7/13/20	Ted's Hardware	Supplies	159.32
7/22/20	First National Bank, VISA	Supplies	\$98.62
		Total	\$257.94

Wastewater System Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		Total	\$0.00

Water Plant Maintenance	\$16.04
Water System Maintenance	\$0.00
W/W Plant Maintenance	\$257.94
W/W System Maintenance	\$0.00
Month Total	<u>\$273.98</u>

Annual Maintenance Budget \$12,000.00

Total Maintenance Dollars Spent Year to Date **\$1,904.59**

Percent Maintenance Budget Spent Year to Date **16%**



Work Orders Completed

Date completed	Equipment	Task
8/5/2020	Primary Clarifier Gear Drive	Monthly PM
8/5/2020	Secondary Clarifier Gear Drive No 1	Monthly PM
8/5/2020	Secondary Clarifier Gear Drive No 2	Monthly PM
8/5/2020	Secondary Clarifier Gear Drive No 3	Monthly PM
8/6/2020	Emergency Generator WWTP	Monthly PM
8/6/2020	James Street Lift Station Generator	Monthly PM
8/6/2020	Raymond West Lift Station Generator	Monthly PM
8/6/2020	Raymond South Lift Station Generator	Monthly PM
8/5/2020	Comminutor	Monthly PM
8/5/2020	Blower No 1	Monthly PM
8/5/2020	Blower No 2	Monthly PM
8/5/2020	Blower No3	Monthly PM
8/5/2020	Blower No4	Monthly PM
8/5/2020	Blower No5	Monthly PM
8/5/2020	Blower No6	Monthly PM
8/6/2020	James Street Lift Station	LS Monthly PM
8/6/2020	Lafayette Lift Station	LS Monthly PM
8/6/2020	Sutton Lift Station	LS Monthly PM
8/6/2020	Raymond West Lift Station	LS Monthly PM
8/6/2020	Raymond South Lift Station 1	LS Monthly PM

EVANSDALE POLICE DEPARTMENT

Call Summary Report

07/01/2020 thru 07/31/2020

Tracking: Unit Selected Agency Type: Police Selected Agency ID: All

Call #	Date	Time	Area	Grid	Call Type	Disposition	Location	Business Name						Reporting Party		
								Unit	Officer	Disp	Arriv	Clear	Travel	OnS	Total	
20048541	07/03/2020	20:38:24	20	0404	TS	J1	LAFAYETTE RD/ MC COY RD	7S57	D1318	20:38	20:38	20:46	0	8	8	BLAKE DODD
20048583	07/03/2020	21:52:18	20	0404	FIREWORK	WA	100-BLK JACKIE AV	2G6	215	21:54	22:00	22:11	6	11	17	STORM,THOMAS
								2G8	J6847	22:03		22:26			23	
20048619	07/03/2020	22:26:55	20	0404	FIREWORK	NR	100-BLK TONEFF DR	2G8	J6847	22:26	22:26	22:29	0	3	3	TANNER JONES
20048621	07/03/2020	22:29:18	20	0404	FIREWORK	WA	220 MICHIGAN DR	2G8	J6847	22:29	22:29	22:32	0	3	3	TANNER JONES
20048827	07/04/2020	15:10:24	20	0404	MVAHIT	IX	133 TONEFF DR	2G3	212	15:15		16:06			51	TRELOAR,LAURA
								2K2	207	15:14		15:15			1	
20049019	07/04/2020	22:53:44	20	0404	FIREWORK	NF	300-BLK SUTTON AV	2G6	215	23:13		23:13			0	FEMALE REFUSED
								2G8	J6847	23:13		23:17			4	
20049205	07/05/2020	09:02:11	20	0404	ANIMAL	AS	MCCOY RD/ MICHIGAN DR	2G3	212	09:03	09:08	09:13	5	5	10	SHEA,DENNIS
20049240	07/05/2020	11:40:33	20	0404	VANDALIS	AS	112 TONEFF DR	2G3	212	11:42		12:07			25	WILSON,STACEY
20049845	07/07/2020	10:09:30	20	0404	VANDALIS	NR	203 MARIE AV	2G4	220	10:09	10:09	10:19	0	10	10	BEN NEUMAN
20050329	07/08/2020	18:37:57	20	0404	TS	B3	400-BLK GILBERTVILLE RD	2G8	J6847	18:37	18:38	18:48	1	10	11	TANNER JONES
20050708	07/09/2020	17:57:37	20	0404	OPEN	WR	130 SUTTON AV	2G4	220	17:59	18:07	18:20	8	13	21	FEMALE REFUSED
								2G8	J6847	17:59		18:02			3	
								2G8	J6847	18:11	18:15	18:25	4	10	14	
20050748	07/09/2020	20:23:50	20	0404	SUSP	NR	5042 LAFAYETTE RD	2G4	220	20:24	20:32	20:36	8	4	12	ELK RUN HGTS CITY HALL RONA,DENNIS
20050783	07/09/2020	23:17:53	20	0404	TS	G3	100-BLK PLAZA DR	2G7	239	23:17	23:17	23:33	0	16	16	JEREMY FURMAN
20050878	07/10/2020	10:08:38	20	0404	TRAFPARK	RI	300-BLK HIGH ST	2K2	207	10:08	10:08	10:40	0	32	32	RANDY WEBER
20050937	07/10/2020	13:30:43	20	0404	LOUD	WA	123 PINECREST CIR	2K2	207	13:31		13:54			23	REFUSED

Call #	Date	Time	Area	Grid	Call Type	Disposition	Location	Business Name					Reporting Party			
								Unit	Officer	Disp	Arriv	Clear	Travel	OnS	Total	
20051233	07/11/2020	11:42:21	20	0404	TS	B1	AMBER LN/ GILBERTVILLE RD									THOMAS NICHOLS
								7K14	N2884	11:42	11:42	11:50	0	8	8	
20051660	07/12/2020	20:05:02	20	0404	ASSIST	NR	300 MCCOY RD									DELAHUNT,JAIME
								2G3	212	20:05	20:15	20:16	10	1	11	
20051751	07/13/2020	06:10:56	20	0404	FOUND	RI	316 MCCOY RD									BICKEL,LINDA
								2G4	220	06:16		06:28			12	
20051778	07/13/2020	09:09:03	20	0404	DISORDER	NR	109 JACKIE AV									REFUSED MALE
								2K2	207	09:11	09:15	09:29	4	14	18	
								7G42	S8021	09:19		09:23			4	
								7G46	C4883	09:20		09:23			3	
								7N44	S3560	09:20		09:24			4	
								7S47	H4358	09:12	09:18	09:29	6	11	17	
20052289	07/14/2020	23:29:43	20	0404	SUSP	WA	300-BLK MCCOY RD									JOY VANDERKOLK
								2G6	215	23:29	23:29	23:33	0	4	4	
20052303	07/15/2020	01:06:53	20	0404	TS	D1	MCCOY RD/ SUNSET LN									JOY VANDERKOLK
								2G6	215	01:06	01:06	01:14	0	8	8	
20052456	07/15/2020	16:06:22	20	0404	TRAFHPARK	RI	GILBERTVILLE RD/ PLAZA DR									BEN NEUMAN
								2G4	220	16:06	16:06	16:41	0	35	35	
20053518	07/19/2020	14:10:18	20	0404	MEDTRAUM	AS	300-BLK MCCOY RD									CRAFT,CAYCEE
								2K2	207	14:11	14:19	14:30	8	11	19	
								332		14:11	14:17	14:56	6	39	45	
20053582	07/19/2020	18:46:04	20	0404	DISORDER	NR	220 MICHIGAN DR									REFUSED FEMALE
								2G6	215	18:47	18:53	19:01	6	8	14	
								7S72	W3592	18:47		18:53			6	
20054289	07/22/2020	09:29:30	20	0404	DISORDER	NR	105 JACKIE AV									
								2A1	229	09:30	09:33	09:53	3	20	23	
								7G28	M8850	09:31	09:33	09:54	2	21	23	
								7P29	O6498	09:32		09:39			7	
								7S42	S8021	09:30	09:33	09:54	3	21	24	
20054443	07/22/2020	18:55:35	20	0404	DISORDER	NR	109 JACKIE AV									SHELL,DAWN
								2G5	219	18:57	19:00	19:39	3	39	42	
								7S74	A6729	18:57	19:07	19:39	10	32	42	
20054578	07/23/2020	05:59:44	20	0404	TS	D1	GILBERTVILLE RD/ JACKIE AV									JEREMY FURMAN
								2G7	239	05:59	05:59	06:25	0	26	26	
20054956	07/24/2020	15:48:07	20	0404	FOUND	NR	167 MICHIGAN DR									STRONG,JULIE
								2K2	207	15:50	15:56	16:02	6	6	12	
20055384	07/25/2020	22:55:57	20	0404	TRAFHAZ	GA	GILBERTVILLE RD/ MARIE AV									ROBINSON,WHITNEY
								7G67	M1513	23:09		23:18			9	
								7N63	O7050	23:08		23:09			1	

Call #	Date	Time	Area	Grid	Call Type	Disposition	Location	Business Name					Reporting Party				
								Unit	Officer	Disp	Arriv	Clear	Travel	OnS	Total		
20055708	07/27/2020	09:38:04	20	0404	MEDCHEST	NR	113 JACKIE AV										JANE
								2K2	207	09:39		09:47					8
								305		09:38	09:45	09:52	7	7	14		
								332		09:38	09:45	10:25	7	40	47		
20056002	07/28/2020	12:53:35	20	0404	MEDFALL	AS	108 DAWN DR										LIANNE CASELLA
								2A1	229	12:54	13:03	13:10	9	7	16		
								332		12:55	13:04	13:39	9	35	44		
20056257	07/29/2020	10:43:22	20	0404	MEDASSIS	AS	225 MICHIGAN DR										VERIZON
								305		10:44		10:53			9		
								7K14	N2884	10:46	10:49	10:58	3	9	12		
								7N28	M8850	10:46	10:49	10:58	3	9	12		
20056468	07/29/2020	23:20:33	20	0404	SUSP	WA	300-BLK MCCOY RD										JEREMY FURMAN
								2G7	239	23:20	23:20	23:47	0	27	27		
20056479	07/30/2020	00:39:34	20	0404	TS	A3	GILBERT DR/ MC COY RD										JEREMY FURMAN
								2G7	239	00:39	00:39	00:55	0	16	16		

Total Number of Calls: 34

Citation #	Date Issued	Issued To	Type	License	Charge	Grid
W2800239200709232628	07/09/2020	STALLING,JA LEEL MALIK	W	IHA117	ER/10.04.120(1)	0404
28002392007230606029	07/23/2020	ROSS,WILLOW EVE	T	HPL730	ER/10.04.120(1)	0404
28002152007031915429	07/03/2020	FERNAU,CAITLYN MICHELLE	T	FFK191	ER/10.04.120(3)	0404
28068472007081840357	07/08/2020	FISCHELS,WILLIAM ROBERT	T	GVW370	ER/10.04.120(3)	0404
28002392007230533168	07/23/2020	SWEENEY,CHRISTOPHER PETER	T	EMN763	ER/10.4.220	0404
28002392007092324012	07/09/2020	STALLING,JA LEEL MALIK	T	IHA117	ERH10.04.160	0404
28002152007220451540	07/22/2020	DALY,DAVID MICHAEL	T	JLT044	ERH10.04.160	0404



QUOTATION

4280 E 14th Street
Des Moines IA 50313-2604 USA

Telephone: (515) 265-2222 / FAX (515) 265-8079
Toll Free 1-800-383-PUMP

www.electricpump.com

QUOTE NUMBER: 0138657
QUOTE DATE: 8/31/2020
EXPIRE DATE: 10/1/2020

SALESPERSON: BRIAN FROST
CUSTOMER NO: 2320025
QUOTED BY: JRF
JOYCE

QUOTED TO:
CITY OF ELKRUN HEIGHTS
5042 LAFAYETTE ROAD
ELK RUN HEIGHTS, IA 50707-1399

JOB LOCATION:
CITY OF ELKRUN HEIGHTS
5042 LAFAYETTE ROAD
ELK RUN HEIGHTS, IA 50707-1399

CONFIRM TO:

***** QUOTE ORDER - DO NOT PAY *****

CUSTOMER P.O.	SHIP VIA	F.O.B.	TERMS
	OURTRK	ORIGIN	Net 30 Days

ITEM NUMBER	UNIT	ORDERED	SHIPPED	BACK ORDER	AMOUNT
-------------	------	---------	---------	------------	--------

WE ARE PLEASED TO OFFER THE FOLLOWING QUOTATION FOR
REPLACING YOUR EXISTING HYDROMATIC PUMP H4H1500M4-4
WITH A BARNES TO PRODUCE 570 GPM @ 56' TDH:

*142663-MBM	EACH	1.00	0.00	0.00	
		BARNES MODEL 4SHDG150N4 SUBMERSIBLE PUMP, 4" DISCHARGE, IMPELLER TRIMED TO 215MM DUCTILE IRON CONSTRUCTION, MECHANICAL SEAL, 15 HP, 1750 RPM 460V 3 PH MOTOR, 50' POWER CORD			
*	EACH	1.00	0.00	0.00	
		BARNES LEAK DETECTION SENSOR			
/TCGM	HOUR	4.00	0.00	0.00	
		TRAVEL GRANT MILLER			
/MIGM	MILE	264.00	0.00	0.00	
		MILEAGE GRANT MILLER			
/SCGM	HOUR	4.00	0.00	0.00	
		SERVICE CALL GRANT MILLER			

ESTIMATED LEAD TIME IS 6 WEEKS ARO.

Electric Pump is committed to supplying you, our
customer, the highest quality products & service.
joycef@electricpump.com
THANK YOU, JOYCE FROHWEIN

**All return goods must have written approval from Electric Pump, Inc.
before returning. Credit will not be issued without written approval and
if applicable there will be a Restock Fee.**

Net Order:	9,772.11
Less Discount:	0.00
Freight:	300.00
Sales Tax:	0.00
Order Total	10,072.11

ABOVE PRICING EFFECTIVE FOR 30 DAYS

Iowa Pump Works, Inc.
 825 SW Ordnance Rd
 Ankeny, IA 50023



Quote

Prepared By Tim Turnbull
 Phone 855-228-6383
 Email info@iowapumpworks.com

Created Date 9/1/2020
 Quote Number 00008651
 Terms NET 30
 Sales Rep Shane Patterson
 Expiration Date 10/2/2020

Bill To Elk Run Heights IA, City of
 5042 Lafayette Rd
 Elk Run Heights, IA 50707
 Phone (319) 232-0020

Ship To Elk Run Heights IA, City of
 5042 Lafayette Rd
 Elk Run Heights, IA 50707

LEAD-TIME: IN STOCK IN ALLENTOWN, PA. SUBJECT TO PRIOR SALES.

Product Code	Product	Comment	Quantity	Rate	Total
99193092	GRUNDFOS SE1.30.A40.150.4.52H.C.EX.61R		1.00	\$8,715.00	\$8,715.00
99193927	GRUNDFOS 3-WIRE THERMAL/SEAL FAIL RELAY		1.00	\$183.00	\$183.00
98705922	GRUNDFOS SLIDE CLAMP ADAPTOR FOR HYDROMATIC		1.00	\$375.00	\$375.00
	ON-SITE SERVICE LABOR - STD		2.00	\$110.00	\$220.00
	SERVICE DRIVE TIME - STD	ROUND TRIP	4.00	\$110.00	\$440.00
	SERVICE TRUCK MILEAGE - STD	ROUND TRIP	250.00	\$1.25	\$312.50
				Subtotal	\$10,245.50
				Total	\$10,245.50

Quality Pump & Control

840 15th Street S.W.
Mason City, IA 50401

Quotation

Date	Quote #
8/17/2020	639

Name / Address
La Porte City Utilities P.O. Box 142 La Porte City, IA 50651-1234

P.O. No.	Project

Item	Description	Qty	Cost	Total
Pump	Ebara Model 100DLFU 15hp 460 volt 3 phase to include 4" ANSI Flange	1	10,410.00	10,410.00
Part	Moister Sensor Relay	1	350.00	350.00
Freight	Freight TBD		0.00	0.00
Trip Charge		1	589.61	589.61
On Site Hours	On Site Hours to install	3	110.00	330.00
Truck Supplies	Truck Supplies	1	25.00	25.00

Subtotal	\$11,704.61
Sales Tax (0.0%)	\$0.00
Total	\$11,704.61



QUOTATION

4280 E 14th Street
Des Moines IA 50313-2604 USA

Telephone: (515) 265-2222 / FAX (515) 265-8079
Toll Free 1-800-383-PUMP

www.electricpump.com

QUOTE NUMBER: 0138590
QUOTE DATE: 8/31/2020
EXPIRE DATE: 10/1/2020

SALESPERSON: BRIAN FROST
CUSTOMER NO: 2320025
QUOTED BY: JRF
JOYCE

QUOTED TO:
CITY OF ELKRUN HEIGHTS
5042 LAFAYETTE ROAD
ELK RUN HEIGHTS, IA 50707-1399

JOB LOCATION:
CITY OF ELKRUN HEIGHTS
5042 LAFAYETTE ROAD
ELK RUN HEIGHTS, IA 50707-1399

CONFIRM TO:
JORDAN

*** QUOTE ORDER - DO NOT PAY ***

CUSTOMER P.O.	SHIP VIA	F.O.B.	TERMS		
JORDAN	OURTRUCK	ORIGIN	Net 30 Days		
ITEM NUMBER	UNIT	ORDERED	SHIPPED	BACK ORDER	AMOUNT

WE ARE PLEASED TO OFFER THE FOLLOWING QUOTATION FOR
REPLACING YOUR EXISTING HYDROMATIC H4H1500M4-4 15 HP
PUMP WITH A FLYGT TO PRODUCE 570 GPM @ 56' TDH:

0031531850686	EACH	1.00	0.00	0.00
		NP464-4 15/460/3 50' FLS FV+ANSI		
1400000407129	EACH	1.00	0.00	0.00
		MINI-CASII/FUS 120/24VAC,24VDC		
SR3P-06	EACH	1.00	0.00	0.00
		IDEC 11 PIN SOCKET		
/TCGM	HOUR	4.00	0.00	0.00
		TRAVEL GRANT MILLER		
/MIGM	MILE	264.00	0.00	0.00
		MILEAGE GRANT MILLER		
/SCGM	HOUR	4.00	0.00	0.00
		SERVICE CALL GRANT MILLER		

ESTIMATED LEAD TIME IS 4 TO 6 WEEKS ARO.

Electric Pump is committed to supplying you, our
customer, the highest quality products & service.

joycef@electricpump.com

THANK YOU, JOYCE FROHWEIN

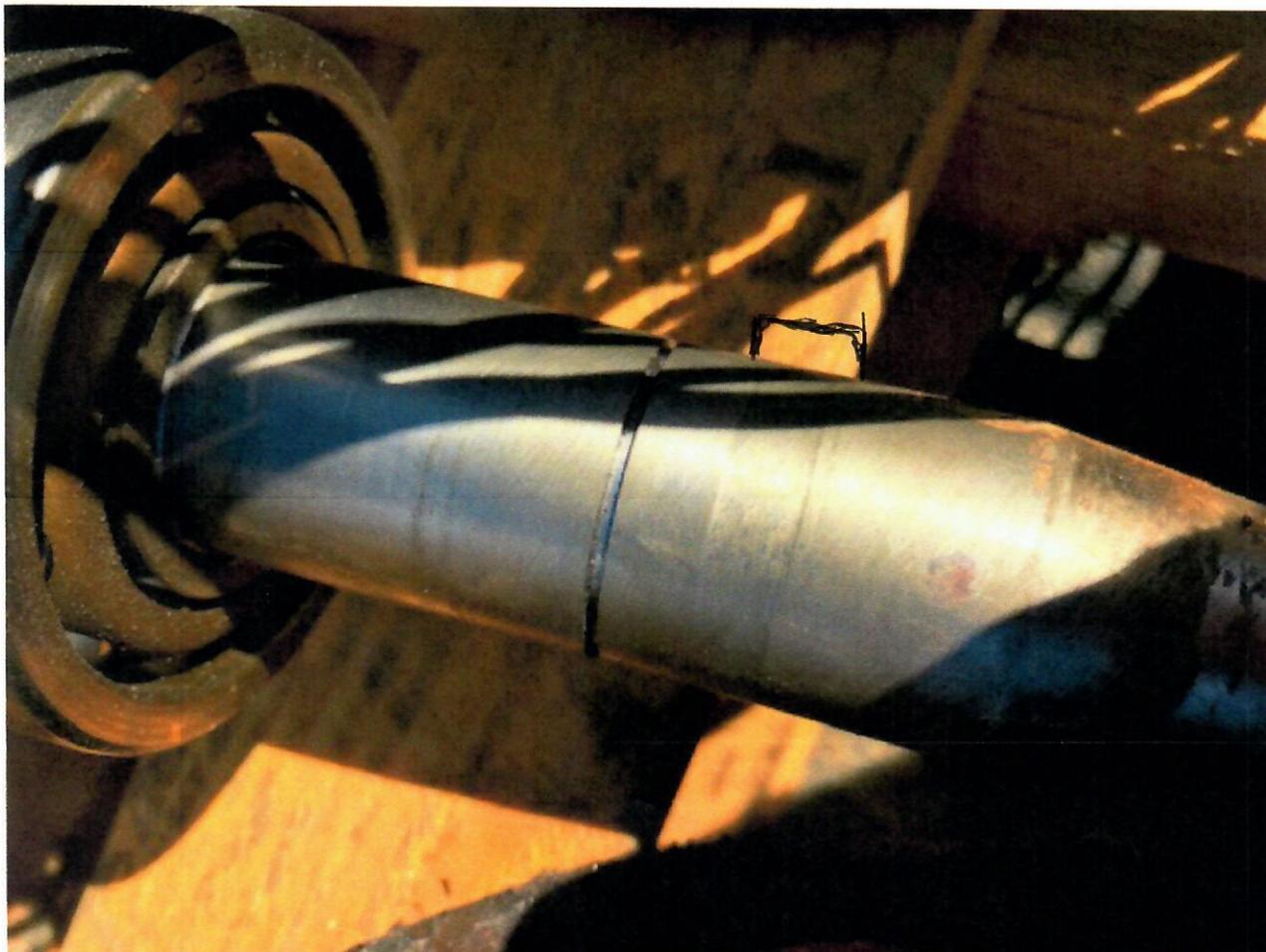
All return goods must have written approval from Electric Pump, Inc.
before returning. Credit will not be issued without written approval and
if applicable there will be a Restock Fee.

Net Order:	13,326.40
Less Discount:	0.00
Freight:	300.00
Sales Tax:	0.00
Order Total	13,626.40

ABOVE PRICING EFFECTIVE FOR 30 DAYS

Jordan Cooper

From: Jordan Cooper
Sent: Wednesday, August 19, 2020 3:39 PM
To: Jordan Cooper







Sent from my iPhone



Jordan Cooper

From: Jordan Cooper
Sent: Thursday, August 20, 2020 11:30 AM
To: Jordan Cooper



pitted out causing blowby.





Sent from my iPhone

RESOLUTION 3027

A RESOLUTION OF THE CITY COUNCIL OF ELK RUN HEIGHTS, IA THAT
THE FOLLOWING BILLS BE PAID AND TRANSFERS ARE HEREBY ALLOWED

ACTUALLY CLEAN	COMM RM CARPET CLEANING	125.00
AMENT	ENGINEER	75.00
AUTO PLUS	LS-BATTERY CHARGER	35.99
	LS-BATTERY CHARGER	51.72
	LS-BATTERY CHARGER	(35.99)
	VENDOR TOTAL	51.72
BEST SERVICES	SW-FY20 ANNUAL GEN. PROGRAM	119.88
BMC	RU-ROADSTONE	184.65
	RU-ROADSTONE	97.37
	VENDOR TOTAL	282.02
CASEY'S	FUEL	37.40
	REBATE FUEL	(1.72)
	VENDOR TOTAL	35.68
COURIER	JULY 14 MTG	198.18
DAVIS LAWN SERVICE	PARKS	37.00
DICKEY'S PRINTING	CH-INSPECTION/PERMIT FORMS	65.00
EASTMAN, JULIE	MILEAGE REIMBURSEMENT	195.50
ELAN	RU-FUEL/ROAD RANGER	71.01
	PK-MASK,TOWEL,BATTERIES-SAMS	19.98
	PK-MASK,TOWEL,BATTERIES-SAMS	50.94
	RU-FUEL/ROAD RANGER	66.50
	CH VIDEO CALL SERVICE/ZOOM	16.04
	CH-ONLINE SERVICES/MICROSOFT	35.00
	CH-ONLINE SERVICES/MICROSOFT	25.00
	CH/CR-GARBAGE SACK/SPONGE/SAMS	15.01
	CH/CR-GARBAGE SACK/SPONGE/SAMS	15.01
	CH-STAMPS/USPS	220.00
	CH/CR-TOILET PAPER/TOWELS/SAMS	18.48
	CH/CR-TOILET PAPER/TOWELS/SAMS	18.48
	CH-FIRST CLASS MAIL/USPS	7.10
	VENDOR TOTAL	578.55
HOME DEPOT	PK-PAINT	145.00
INRCOG	MAYORS PK RR & SHLTR GRANT	1,500.00
IOWA ONE CALL	LOCATES JULY 2020	45.90
RICOH	COPIER CONTRACT	64.93
	CREDIT FOR AUG READ	18.65
	VENDOR TOTAL	46.28
RBRTS STVNS PRENDERGAST	LEGAL SERVICES	531.25
TEDS	CH-LIGHT FIXTURE REPAIR	26.99
TURF PRO	RU/PK WEED KILL	950.00
WEDEKING ELECTRIC	INSTALL OMNI SITES	1,455.33
	TOTAL BILLS:	6,464.28
	001 GENERAL	3,335.30
	110 ROAD USE TAX	470.47

600 WATER	22.95
610 SEWER	1,530.00
TOTAL FUNDS:	5,358.72

AUGUST PAYROLL:	
BIWEEKLY PAYROLL	7,440.11
EFTPS	2,130.05
TOTAL PAYROLL:	9,570.16

PREPAYS

5631 MEDIACOM	INTERNET	81.80
5632 MID AMERICA	UTILITIES	3,122.46
5633 WASTE MANAGEMENT	GARBAGE/RECYCLE	5,560.92
5634 WATERLOO WATER	UTILITIES	6,323.88
5635 WELLMARK	HEALTH INS	1,926.56
5636 COLONIAL LIFE	LIFE INS	79.94
5637 AVESIS	VISION INS	65.58
	TOTAL PREPAYS:	17,161.14

PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA ON THIS 8TH DAY OF SEPTEMBER 2020

ATTEST:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

RESOLUTION 3028

APPROVING THE CITY OF ELK RUN HEIGHTS AUDIT COMMITTEE POLICY

WHEREAS, The City of Elk Run Heights Audit Committee is established to provide oversight to the duties performed by the city clerk and deputy clerk for the City of Elk Run Heights;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA as follows:

Section 1. The Audit Committee shall be appointed by the Mayor with the approval of the city council to serve a term of 2 years.

Section 2. The Audit Committee shall meet quarterly and shall be comprised of not less than two (2) council members each of whom are independent of the city, other than in their elected capacity.

Section 3. The Committee shall have the authority to call meetings at its discretion and shall have the authority to invite selected elected city officials and employees of the city or legal counsel to attend.

Section 4. The Audit Committee shall use the audit committee worksheets approved by the city council.

Section 5. The Audit Committee shall provide a summary report with the results of each audit to the city council quarterly.

Section 6. Any findings found by the Audit Committee deemed questionable or unexplainable shall be reported to the Mayor for reporting to the Office of Auditor for State of Iowa for an opinion.

Section 7. The Audit Committee shall have the authority to review the effectiveness of the audit forms and recommend updates and/or changes to the city council as needed to keep audit practices current.

Section 8. All audit findings shall be retained on file in accordance with State of Iowa records retention policies.

PASSED AND ADOPTED THIS 10TH DAY OF MARCH 2020

ATTEST:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

RESOLUTION 3029

**A RESOLUTION OF THE CITY COUNCIL OF ELK RUN HEIGHTS, IOWA
ADOPTING THE ELK RUN HEIGHTS SOCIAL MEDIA POLICY**

WHEREAS, THE City of Elk Run Heights, Iowa recognized the need for use of social media to promote awareness and boost participation of the City's programs, policies, and services; and

WHEREAS, the City recognizes the inexpensive and effective method and popularity of the use of various social media platforms, including (but not limited to) Facebook, YouTube, LinkedIn, Instagram, Flickr, or NextDoor (collectively "Social Media") by and amongst City elected officials and officers, City employees, and the public; and

WHEREAS, the City has determined that a Social Media Policy provides greater efficiency in government by outlining the procedure and expectations of the City's use and presence on Social Media; and

WHEREAS, the City Council has determined that adopting a Social Media Policy serves a municipal and public purpose,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA that the Social Media Policy be adopted and effective immediately

PASSED AND APPROVED ON THIS 8TH DAY OF SEPTEMBER 2020

ATTEST:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

Social Media Policy

Section 1. Purpose

This policy sets forth guidelines for the establishment and use by the City of Elk Run Heights of social media sites as a means of conveying City information to the public. The intended purpose behind the use of social media sites is the disseminate information from the City, about the City, to the public in a civil and unbiased manner. The City of Elk Run Heights has an overriding interest and expectation in deciding what is “spoken” on behalf of the City on the City social media sites. For the purposes of this policy, social media means any facility for online publication and commentary, including without limitations, city’s website, blogs, wikis, content hosting sites such as Flickr and YouTube, and social networking sites such as Facebook, LinkedIn, and Twitter. This policy is in addition to and complements any existing or future City policies regard the use of technology, computers, smart phone, e-mail and the internet.

Section 2. General Policy

- A. The establishment and use by any City Employee of City social media sites are subject to approval by the **City Council or Mayor or City Clerk or Deputy**. All City social media sites shall be administered by the City Clerk
- B. City social media sites shall make clear that they are maintained by the City of Elk Run Heights. The City logo or branding shall be used on all social media accounts to confirm authenticity of the site. City social media accounts will only join a group or become a fan of a page if it is related to official City business, services, and events.
- C. Wherever possible, City social media sites should link back to the official City of Elk Run Heights website for forms, documents, online services, and other information necessary to conduct business with the City of Elk Run Heights.
- D. **The City Clerk, the City Council, and the Mayor** will monitor content on City social media sites to ensure adherence to both the social media policy and the interest and goals of the City of Elk Run Heights.
- E. **Users** of all City Social media shall adhere to applicable federal, state and local laws, regulation and policies.
- F. The City reserves the right to restrict or remove any content that is deemed in violation of the City of Elk Run Heights social media policy or any applicable law. Any content removed based on these guidelines must be retained by the City Clerk for a reasonable period of time, including the time, date and identity of the poster, when available.
- G. The City of Elk Run Height’s website at elkrunheights.com will remain the city’s primary and predominate Internet presence.
- H. Freedom of Information Act and e-discovery laws and policies apply to social media content and therefor content must be able to be managed, stored and retrieved to comply with these laws.
- I. City of Elk Run Heights social media sites are subject to State of Iowa Public records laws. Any content maintained in a social media format that is related to City business, including a list of subscribers and posted communication, is public record. **The City Clerk and the Mayor, who maintains the cite**, is responsible for responding

- completely and accurately to any public records request for public records on social media. Content related to City business shall be maintained in an accessible format pursuant to City policy and practice so that it can be produced in a response to a request. Whenever possible, such sites shall clearly indicate that any articles and any other content posted or submitted for posting are subject to public disclosure.
- J. Employees representing the City of Elk Run Heights via social media accounts must conduct themselves, at all times, as a representative of Elk Run Heights. Employees that fail to conduct themselves in an appropriate manner shall be subject to the Disciplinary Action Procedures outlined in the Personnel Policy Manual.

Section 3. Comment Policy

- A. A comment posted by a member of the public on any City of Elk Run Heights social media site is the opinion of the commentator or poster only, and publication of a comment does not imply endorsement of, or agreement by, the City of Elk Run Heights and/or its employees, nor do such comments necessarily reflect the opinions or policies of the City of Elk Run Heights and/or its employees.
- B. Comments containing any of the following inappropriate forms of content shall not be permitted on any of the City of Elk Run Heights social media sites and are subject to removal and/or restriction by the **City Clerk, the Mayor, or the City Council.**
- a. Comments not relative to the original topic;
 - b. Content that promotes, fosters or perpetuates discrimination on the basis of race, creed, color, sex, national origin, religion, age, sexual orientation, gender identity, marital status or mental or physical disability;
 - c. Defamatory or personal attack;
 - d. Threats to any person or organization;
 - e. Comments in support of, or in opposition to, any political campaigns or ballot measures;
 - f. Solicitation of commerce, including but not limited to advertising of any business or product for sale;
 - g. Conduct in violation of any federal, state or local law;
 - h. Encouragement of illegal activity;
 - i. Information that may tend to compromise the safety or security of the public or public systems;
 - j. Content that violates a legal ownership interest, such as a copyright, of any party.
- C. The City of Elk Run Heights reserves the right to deny access to the City of Elk Run Heights social media sites for any individual who violates the City of Elk Run Heights Comment Policy, at any time without prior notice. The City reserves the right to restrict or removed any content that is deemed in violation of the social media policy or applicable law.
- D. The following verbiage can be used to warn individuals about their content: “Your recent post is in violation of the City of Elk Run Heights Social Media Policy. Please refrain from posting inappropriate content in the future. If you do not refrain from posting such content, we will block you from the forum. Thank you for understanding.”

- E. **The City Clerk, the Mayor, and City Council** shall monitor their social media sites for comments requesting responses from the City and for usage in violation of this policy.
- F. The City Clerk shall determine how employees must identify themselves when participating in the social media forum.

These guidelines must be displayed to users or made available to by hyperlink.

RESOLUTION 3030

**A RESOLUTION OF THE CITY COUNCIL OF ELK RUN HEIGHTS, IOWA
ADOPTING THE ELK RUN HEIGHTS VISUAL SECURITY AND
SURVEILLANCE POLICY**

WHEREAS, THE City of Elk Run Heights, Iowa recognized the need for use of visual security and surveillance; and

WHEREAS, the City Council of The City of Elk Run Heights recognizes that there are three (3) surveillance cameras on City property for the purposes of preventing of crimes; and

WHEREAS, the City Council has determined that adopting a Visual Security and Surveillance Policy serves a municipal and public purpose,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA that the Visual Security and Surveillance Policy be adopted and effective immediately

PASSED AND APPROVED ON THIS 8TH DAY OF SEPTEMBER 2020

ATTEST:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

City of Elk Run Heights
Visual Security and Surveillance Policy
Effective Date: 09/08/2020

Section 1. Purpose

The following represents a policy regarding the use of City owned and operated visual systems to provide security and safety while balancing the privacy rights of individuals. This policy also outlines provisions for access to and disclosure of audio and visual material obtained through the City's visual surveillance system.

Section 2. Policy

- A. The city owns and maintains an internal visual system hereafter referred to as "system." This system is provided by the City for the purpose of providing security, conducting City business, maintaining safety on City premises, deterring theft, identifying persons committing crime, and assisting law enforcement with criminal investigation(s).
- B. The system is owned by the City and as such is City property. Additionally, all audio or video recordings and/or images captured by the system are and remain the property of the City. They are not the private property of any employee, and employees should not consider any audio or video recordings and/or images captured by the system confidential, personal, and/or private.
- C. Unless specifically authorized by the City Clerk and/or City Council, the system shall not be used to monitor or conduct surveillance on employees and/or persons on City premises. Employees with access to the system shall not allow others access without written permission from the City Clerk and/or City Council.
- D. The confidentiality of any activity should not be assumed or expected. The City Clerk has the right to monitor specific video locations and/or recordings. The City Clerk reserves the right to access, review, and audit all audio or video recordings or images created, by the system for any purpose. The contents of any recording or file may be disclosed without the permission or prior notification of the employee and/or other person(s). The city is not responsible if "hackers" retrieve and make public, system activity.
- E. If a crime occurs, or any employee of the City believes or suspects a crime has occurred on City premises, the City shall contact the Police Department immediately and will provide the Police immediate access to the recorded event.
- F. Signage stating that "security cameras in use" shall be visible in locations where visual systems are recording.

Section 3. Regulation Update and Responsibility

Periodic review and revision of this policy, along with questions regarding interpretation and enforcement of same, shall be the responsibility of the City Council.

RESOLUTION 3031

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA APPROVING THE STREET FINANCE REPORT FOR THE FISCAL YEAR 2020 AND AUTHORIZING THE AFFIXING OF SIGNATURES TO SAME

WHEREAS, Section 312.14 of the Iowa Code requires each city receiving allotments of Road Use Tax Funds to annually prepare and submit to the Iowa Department of Transportation Program a Street Finance Report; and

WHEREAS, Iowa Department of Transportation is also required to maintain an accurate accounting of the finances within each city

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Elk Run Heights, Iowa that the Street Finance Report for the fiscal year 2020 is hereby approved.

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized to affix her signature to said Street Finance Report for the fiscal year 2020 is hereby attached and thereby incorporated herein.

PASSED AND APPROVED ON THIS 8TH DAY OF SEPTEMBER 2020

ATTEST:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

Street Finance Report for Elk Run Heights 2020

Expenses	General Fund Streets (001)	Special Revenues		Debt Service (200)	Capital Projects (300)	Utilities (600 & Up)	Grand Total
		Road Use (110)	Other				
Salaries - Roads/Streets		\$31,273					\$31,273
Benefits - Roads/Streets		\$15,108					\$15,108
Training & Dues		\$683					\$683
Building & Grounds Maint. & Repair		\$1,280					\$1,280
Vehicle & Office Equip Operation and Repair		\$6,361					\$6,361
Street Maintenance Expense		\$19,941					\$19,941
Other Contract Services					\$106,427		\$106,427
Minor Equipment Purchases		\$17,561					\$17,561
Operating Supplies		\$13,310					\$13,310
Replacement Posts & Signs		\$198					\$198
Other Supplies		\$584					\$584
Heavy Equipment		\$54,414					\$54,414
Transfer Out		\$10,012	\$120,000				\$130,012
Street Lighting		\$30,866					\$30,866
Traffic Control/Safety		\$3,915					\$3,915
Snow Removal		\$10,273					\$10,273
Highway Engineering		\$4,612					\$4,612
Depreciation & Building Utilities		\$480					\$480
Total	\$0	\$220,871	\$120,000	\$0	\$106,427	\$0	\$447,298

Street Finance Report for Elk Run Heights 2020

Revenues	General Fund Streets (001)	Special Revenues		Debt Service (200)	Capital Projects (300)	Utilities (600 & Up)	Grand Total
		Road Use (110)	Other				
Other Taxes (Hotel, LOST)			\$120,000				\$120,000
State Revenues - Road Use Taxes		\$143,577					\$143,577
Transfer In		\$10,012			\$120,000		\$130,012
Total	\$0	\$153,589	\$120,000	\$0	\$120,000	\$0	\$393,589

Street Finance Report for Elk Run Heights 2020

Description	Model Year	Usage Type	Cost	Purchased Status
JOHN DEERE 1565 SERIES 111	2011	Purchased	\$0	No Change
JOHN DEERE 156 TRACTOR	2019	Purchased	\$52,396	New
JOHN DEERE 156 TRACTOR	2014	Purchased	\$0	No Change
FORD DUMP TRUCK	1992	Purchased	\$0	No Change
FREIGHTLINER	2010	Purchased	\$0	No Change
CHEVY SILVERADO	2018	Purchased	\$0	No Change

Street Finance Report for Elk Run Heights 2020

Summary	General Fund Streets (001)	Special Revenues		Debt Service (200)	Capital Projects (300)	Utilities (600 & Up)	Grand Total
		Road Use (110)	Other				
Beginning Balance		\$143,981					\$143,981
Expense		\$220,871	\$120,000		\$106,427		\$447,298
Revenue		\$153,589	\$120,000		\$120,000		\$393,589
Ending Balance		\$76,699			\$13,573		\$90,272

Resolution Number: 3031

Execution Date: 9/8/2020

Signature: Julie Eastman

ORDINANCE 267

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ELK RUN HEIGHTS, IOWA, BY AMENDING PROVISIONS PERTAINING TO CHAPTER 12.12 DRIVEWAYS

BE IT ENACTED by the City Council of the City of Elk Run Heights, Iowa:

SECTION 1. SECTION MODIFIED. Ordinances of the City of CITY, Iowa, is repealed and the following adopted in lieu thereof:

Sections:

12.12.010 Definitions

12.12.020 Permission Required

12.12.030 Permit

12.12.040 Inspection and Approval

12.12.050 Driveways to be paved

12.12.060 Driveway Requirements

12.12.070 Number of curb openings

12.12.080 Method of cutting curb

12.12.090 Sidewalks

12.12.100 Excavations

12.12.110 Culverts-Requirements

12.12.010 DEFINITIONS. For use in this chapter, the following terms are defined:

1. “Driveway” means that part of any approach for motor vehicles to private property that lies between the property line and roadway of the public street.
2. “Paving” includes any kind of hard surfacing including, but not limited to, concrete, brick, stabilized gravel, combinations of such materials with the necessary base, asphalt or other material approved by Council. “Paving” does not include surfacing with oil, gravel, oil and gravel, or chloride.
3. “New construction” means new buildings or structures. “New construction” also includes reconstruction of an existing building or structure that constitutes complete replacement of an existing building or structure or refitting of an existing building or structure or if footings are required. Does not include renovations or repairs.

12.12.020 PERMISSION REQUIRED. No curb shall be cut or changed, and no parking or public property shall be used for a driveway or parking without first obtaining written permission from the Council.

12.12.030 PERMIT. Before any person shall construct or repair a driveway, said person shall obtain a written permit from the City. A written application for the permit shall be filed with the Building Inspector. The application shall include the name and address of the property owner, the name and address of the person who will do the work and the proposed plan of construction or repair, which shall include the depth, width and type of surfacing material to be used. No other plan shall be followed except by written permission of the Building Inspector, who may allow amendments to the application or permit that do not conflict with this chapter. The Building Inspector shall issue the permit, bearing the signature of the Building Inspector and the date of issuance, if the proposed plan meets all of the requirements of this chapter, if the fee required under this chapter has been paid, and if the construction or repair as planned will not create any substantial hazard in the use of the street or sidewalk for public travel or drainage, or create any defect. Each permit shall expire six months after the date of issuance, if not constructed within that time.

12.12.040 INSPECTION AND APPROVAL. The driveway must be inspected and approved by the City within 30 days after completion of the work. The City shall keep a record of such approvals. If the work is not approved, it must be corrected immediately so it will meet with the City's approval. If the work has been done improperly, the City shall have the right to finish or correct the work and the Council shall assess the cost to the property owner. Such assessment shall be collected with the general property taxes and in the same manner.

12.12.050 DRIVEWAYS TO BE PAVED. All driveways shall be paved to property line with one of the following types of surfaces: concrete, brick, stabilized gravel, or combinations of such materials with the necessary base or other hard surface approved by Council. Any driveway in compliance with the Elk Run Code of Ordinances previous to the adoption of this provision shall be allowed to remain. Any new construction including a new residential home or garage constructed after implementation of this code of ordinances shall be required to comply with the requirements of hard surface or driveway pavement as indicated in this section.

12.12.060 DRIVEWAY REQUIREMENTS. All driveways shall meet the following requirements:

1. Except as set forth in Subsection 2, all driveways shall be of paving of a depth of not less than six inches and shall be at least 10 feet in width. Alternatively, driveways for non-multi-family residential properties may be of a paving depth of not less than four inches if the paving is reinforced with #9 welded reinforced wire. The driveway may be placed directly on compact and well-drained soil. Where soil is not well drained, a three-inch sub-base of compact, clean, coarse gravel, sand or cinders shall be laid. The driveway shall slope not more than three inches per foot toward the roadway. The maximum driveway width at the curb line shall be 25 feet for a one-car garage, 28 feet for a two-car garage, and 38 feet for a three-car garage. All other construction shall comply with the City's Standard Specifications, which shall be considered an outline of minimal standards.
2. Driveways accessing multi-family property shall have a minimum width of 12 feet and shall be prepared with six-inch square reinforced wire mesh. The minimum radius for that part of such driveways connecting to streets shall be 10 feet.

12.12.070 NUMBER OF CURB OPENINGS. In general, only one opening shall be granted per residence in residential areas. The Council may grant additional openings in special cases such as for larger corner lots, etc. The width and number of curb openings for business and commercial places shall be determined as to the needs by the Council. Any opening onto a State-owned road will have to be approved by the State Department of Transportation and the Council.

12.12.080 METHOD OF CUTTING CURB. Curb shall be saw cut at least two inches deep as close to face of curb as possible. Saw cut the curb at ends of opening as deep as possible. Curb shall then be removed to full depth of pavement. When curb is removed by this method, no expansion joint will be used between drive and existing pavement. One-half inch pre-formed expansion joint is to be used between drive and existing pavement when existing curb drop is used.

12.12.090 SIDEWALKS. The grade of any sidewalk shall not be altered by the work done. The driveway shall be at the same level as any existing sidewalk.

12.12.100 EXCAVATIONS. Excavations to do work under this chapter shall be dug so as to occasion the least possible inconvenience to the public and to provide for the passage of water

along the gutter. All such excavations shall have proper barricades at all times, and warning lights placed from one-half hour before sunset to one-half hour after sunrise. In refilling the excavation, the earth must be laid in layers and each layer tamped thoroughly. Any street, sidewalk or other public property that is affected by the work shall be restored to as good a condition as it was previous to the excavation. The affected area shall be maintained in good repair to the satisfaction of the Council for three months after refilling.

12.12.110 CULVERTS-REQUIREMENTS. The building official shall determine whether a culvert shall be required in the driveway serving the real estate. The building official shall determine the length of the culvert, diameter, and the placement of the culvert, including the relationship to the center line of the road and the level or height of the culvert.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

PASSED AND APPROVED BY THE ELK RUN HEIGHTS CITY COUNCIL ON THIS 8TH DAY OF SEPTEMBER 2020

First Reading:
Second Reading:
Third Reading:

ATTEST:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the ____ day of _____, 20__.

Julie Eastman, City Clerk

69.10 MOTOR VEHICLE PARKING AND STORAGE. Motor vehicle parking and storage is not permitted in any yard in a zoning district, except as provided in this section.

1. Sidewalks. No parked motor vehicle shall obstruct a public sidewalk. If no public sidewalk exists.
2. Driveways. A motor vehicle may be parked upon a driveway. For purposes of this section, a driveway shall be considered to be that designated area to provide access from the street to a parking area, an attached or basement garage, carport or detached garage, and shall be surfaced, free of grass and weeds and maintained with concrete, brick, stabilized gravel, combinations of such materials with the necessary base, asphalt or other material approved by Council
3. Recreational Vehicle –
 - For purposes of this section, recreational vehicles shall include bus campers, camper trailers, pickup campers, travel trailers, motor homes, snowmobiles, boats, trailers, and similar vehicles. No such recreational vehicle shall be used for living, sleeping or housekeeping purposes while parked or stored as permitted by this section.
 - Front Yard Parking. No more than one recreational vehicle may temporarily be parked within a front yard and only if in operable condition and if parked upon a driveway for up to 14 days.
 - Setback. Any recreational vehicle parked in the front yard must be setback a minimum of ten feet from the street.
4. Side Yard Parking. No more than two motor vehicles may be parked or stored in any side yard or rear yard, and such motor vehicle(s) must be parked or stored on a driveway, carport, hard surface pad or enclosed structure.
5. Equipment and Materials. No farming equipment or farming machinery shall be parked or stored unless within an enclosed lawful structure. Exceptions by the Council.
6. Hard Surface Pads. For purposes of this section, a hard surface pad shall be surfaced and maintained with concrete, brick, stabilized gravel, combinations of such materials with the necessary base, asphalt or other material approved by Council.

7. Motor Vehicles. For purposes of this section, motor vehicles shall include automobiles, motorcycles, vans, pickup trucks, similar vehicles, and recreational vehicles.

8. Temporary Parking. means parking limited to, weekend visitors, family gatherings, special events or large gatherings that are temporary in nature. No temporary parking shall exceed 48 hours in any seven-day period. Provided, however, that at no time shall such temporary parking or driving into the front yard be the cause of ruts and/or the non-growth of grass in the front yard such that the track of the vehicle is visible from the street for more than 72 hours after the end of the temporary parking.

9. Exceptions. Properties used for agricultural purposes and any state or railroad-owned property are excepted from the requirements of this ordinance; however, any agriculturally used property that is adjacent to a city right-of-way shall not be excepted and shall adhere to this chapter

Chapter 5.12

SURVEILLANCE CAMERAS IN CONVENIENCE STORES/ BUSINESSES

Sections:

- 5.12.010 Purpose.
- 5.12.020 Definitions.
- 5.12.030 Surveillance camera required.
- 5.12.040 Surveillance camera specifications.
- 5.12.050 Surveillance camera placement.
- 5.12.060 Inspection of surveillance devices.
- 5.12.070 Violation—Penalty.

5.12.010 Purpose.

The purpose of this chapter is to provide protection for employees and customers within the city of Elk Run Heights, Iowa. (Ord. 155 § 1, 1992)

5.12.020 Definitions.

As used in this chapter:

“Consumer products” means all durable goods and food products whether or not subject to Iowa sales tax.

“Convenience store business” means any business which sells consumer products or petroleum products and which routinely remains open for business twenty-four hours per day or any portion of that time between the hours of ten p.m. and six a.m.

“Surveillance camera” means a videotape camera or similar recording device. (Ord. 155 § 2, 1992)

5.12.030 Surveillance camera required.

Upon passage of the ordinance codified in this chapter and within thirty days thereafter, all convenience stores/businesses shall be equipped with a functioning surveillance camera. This camera will be installed and in operation between the hours of eight p.m. and eight a.m. of each day the convenience store/business is open. (Ord. 155 § 3, 1992)

5.12.040 Surveillance camera specifications.

The minimum standard for surveillance cameras will be as follows:

- A. Must provide photographs of sufficient clarity to enable identification;
- B. Vertical head size of persons photographed must be capable of being enlarged to a vertical head size of one inch;
- C. Must show the time of photographing on film;
- D. Must be relatively silent in operation;
- E. Must be designed and constructed to allow for easy repair;
- F. Must be constructed to allow a separate recorder to be placed in a separate, concealed and secured area. (Ord. 155 § 4, 1992)

5.12.050 Surveillance camera placement.

The surveillance camera or cameras shall be positioned so as to film all persons entering and departing the premises and all persons in the immediate vicinity of the cash register and all persons using the automatic teller machines. (Ord. 155 § 5, 1992)

5.12.060 Inspection of surveillance devices.

The surveillance camera or cameras shall be subject to inspection by the city's police department or its designee. On request, the convenience store/business owner or employee must furnish to the inspecting official an inspection report by a qualified technician, certifying that the devices have been inspected and are in working order. (Ord. 155 § 6, 1992)

5.12.070 Violation—Penalty.

All violations of this chapter shall constitute misdemeanors, and upon conviction thereof shall be punishable by a fine and/or imprisonment set forth by the governing laws of the jurisdiction. Each separate day or any portion thereof during which any violation of this chapter occurs or continues shall be deemed to constitute a separate offense. (Ord. 155 § 7, 1992)