

Agenda  
City of Elk Run Heights  
Regular Council Meeting August 11, 2020 - 6:00 p.m.  
Located at Eddis Winstead Council Chambers

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approval of the August 11, 2020 Agenda
5. Approval of Consent Agenda - All items listed on the consent agenda will be enacted by one motion.  
*There will be no separate discussion unless a request is made prior to the time the council votes on the motion.*
  - a. Approve the July 14, 2020 regular meeting minutes and July 30, 2020 workshop minutes
  - b. City Clerk's Reports as of July 31, 2020: Budget Report, Treasurer's Report, Fund Report, Revenue and Expenditure Reports and Investment Report.
  - c. Approval of Building Inspection, Library, Sewer and Police reports
6. Resolution 3025 authorizing the payment of bills and transfer
7. Public hearing: farmland lease
8. Resolution 3026 approving the entry into a lease agreement with Charles S. Heene for the property at or near the Wastewater Treatment Plant which allows for an economic benefit to the City and allows for disposal of solid waste in a more economical manner
9. Ordinance 266 amending Chapter 13.24, Sanitary Disposal of Garbage and Refuse, Section 13.24.160, schedule of fees, rates, and charges
10. Discussion: Members of Council performing an office audit
11. Discussion: Updates to the Elk Run Heights Municipal Code:
  - Review of proposed Driveway Chapter
  - Review of proposed Parking in Grass Chapter
  - Page 82, 82-1 – Verify the posted speed limits 30, 35 & 45 mph
  - Page 49-1 – The surveillance chapter is a City process. Does the City want this chapter included or omitted? Notify us of any changes  
**Julie: THEY WOULD LIKE TO KEEP THIS CHAPTER BUT UPDATE IT**  
**Iowa Codification - Notify me of any revisions. The ordinance is City policy and practice, so I do not have any recommendations for updates.**
  - Sample I - Page 75.7 – I included our updated Fireworks sections, if the City would like to use them. Let us know how you would like the section to read.

Julie: USE ALTERNATE 1. IN SECTION B. CHANGE TO STATE THE COUNCIL WILL DESIGNATE YEARLY THE DATES AND TIMES FIREWORKS ARE PERMITTED.

Iowa Codification – What do you think of the below revisions? We retained the State mandated dates because the City needs to operate within those guidelines. I suggest the City run this statement past the City Attorney too. Our office had a debate whether the annual dates needed to be established by ordinance or resolution. That is a good question to clarify with the City Attorney.

⇒ Alternate 1 (Allowed):

1. Consumer Fireworks.

A. It is unlawful for any person to use or explode consumer fireworks on days other than June 1 through July 8 and December 10 through January 3 of each year, all dates inclusive.

Annually, the City will establish specific dates and times by resolution.

~~B. It is unlawful for any person to use or explode consumer fireworks at times other than between the hours of 9:00 a.m. and 10:00 p.m., except that on the following dates consumer fireworks shall not be used at times other than between the hours specified:~~

~~(1) — Between the hours of 9:00 a.m. and 11:00 p.m. on July 4 and the Saturdays and Sundays immediately preceding and following July 4.~~

~~(2) — Between the hours of 9:00 a.m. on December 31 and 12:30 a.m. on the immediately following day.~~

~~(3) — Between the hours of 9:00 a.m. and 11:00 p.m. on the Saturdays and Sundays immediately preceding and following December 31.~~

➤ Page 90.1 – We will omit the Automated Traffic Enforcement.

Julie: THEY WOULD LIKE TO KEEP THIS CHAPTER IN CASE THEY EVER DO DECIDE TO GO THIS ROUTE.

Iowa Codification – If the City does not have operational cameras our suggestion is to omit the section. If and when cameras are used an ordinance that is current with the Code of Iowa can be adopted. It appears the current chapter was adopted in 2016. We found two supreme court rulings, and some proposed and apparently failed 2019 legislation on the use of cameras. The topic is volatile. If the City does want a chapter, we recommend the City Attorney verify the City regulations are current with the Code of Iowa. It is also important the City Attorney agrees with the wording of the chapter, as it is expected it will be challenged in court.

12. Public discussion: Non-agenda items - *Please limit the time used to no more than three minutes to present your remarks in order to allow others the opportunity to speak. The Order of Business is at the discretion of the Mayor.*

13. Mayors/Council/Engineer Reports

14. Adjournment

City of Elk Run Heights  
Regular Council Meeting  
July 14, 2020 - 6:00 p.m.

Mayor Lundy called the meeting to order at 6:00 pm. All present recited the Pledge of Allegiance. Roll call of Council Members: Present –Sallis, Smock, Ratchford, Wilson, and Bass. Quorum present.

Ratchford/Bass motion to approve the July 14, 2020 Agenda. Ayes-Five. Motion carried.

Ratchford/Wilson to approve the following items on the July 14, 2020 consent agenda a. Approve the June 9, 2020 regular meeting minutes and June 30, 2020 special meeting minutes b. City Clerk's Reports as of June 30, 2020: Budget Report, Treasurer's Report, Fund Report, Revenue and Expenditure Reports c. Approval of Building Inspection, Library, Police and Sewer Department reports. Roll call vote: Five.

Smock/Ratchford to approve request from PeopleService to purchase a natural gas generator for Plaza Drive in an amount of \$25,485.00. Jordan Cooper with PeopleService, reminded Council this was previously approved last fiscal year. Cooper pointed out the seller is not positive a natural gas generator will work due to the load but guaranteed he would trade it for a diesel generator if it does not. Councilor Ratchford asked if there would be issues with start-up in the frigid cold. Cooper said he did not believe so. Councilor Bass pointed out at the last sewer plant committee meeting it was mentioned the current generator at the Wastewater Treatment Plant will not work for the new plant, but it is only a few years old. Bass asked if it may be possible to use that generator at the Plaza Drive lift station. Cooper will investigate. It was agreed to sell or trade in the generator if it cannot be used at any of the lift stations. Cooper pointed out the property lines need to be defined before they can start setting up for the new generator. City Engineer, Mike Dryden, said he would obtain an estimate to have this done. Ayes: Five. Motion carried.

Cooper with PeopleService updated the Council about the meeting with MSA Engineering. Cooper explained they were going over some of the final details for the new plant, such as hydrant, spicket and light locations. They are still deciding where to put things such as the samplers but think they should be inside to extend the life. They are hoping to have the design completed for the next sewer meeting. They should also be presenting the committee with an overflow option for the EQ basin. MSA will be contacting the City Clerk to set up a meeting with the sewer committee.

Cooper continued his update stating he had Bob Moen with Visu-sewer stop out while doing manhole inspections and there are multiple areas where the concrete has severe erosion. They believe this is due to the acids that pass through and because there is such a long way between the lift stations and the plant it is going septic before it gets there. Cooper recommends acting now while some parts can still be saved, preventing the City from replacing entire structure(s). Cooper also recommends adding ventilation to help avoid damage in the future. Cooper informed Council during his valve checks he has encountered five valves that are not operating correctly and still has a few to exercise. Councilor Ratchford asked where they are located. Cooper said the valve at the end of Lafayette is important to the loop system. Ratchford stated he would like to be proactive with this rather than reactive. Cooper will get pricing.

Ratchford/Smock to approve request from PeopleService to sign into a service agreement for FY21 to perform annual pump service for lift stations. Cooper with PeopleService, recommends accepting the bid from Electric Pump. City Clerk Eastman added, she and Cooper had received an email from Iowa Pump Works this morning and they had lowered their bid to less than the competitors. Eastman stated she emailed back and said the City is unable to accept a bid the day of the meeting and that we cannot accept a bid lower than a competitor's after they saw the competitor's bid, this is not a good way to do business. Councilor Ratchford stated he agreed completely. Ayes: Five. Motion carried.

Ratchford/Wilson to approve resolution 3023 approving the payment of bills and transfer. Roll call vote-Five.

Ratchford/Bass to approve set the date of public hearing for August 11, 2020 for the City to enter into a lease agreement for the land located to the west of the Wastewater Treatment Plant. Ayes-Five. Motion carried.

Smock/Ratchford to approve resolution 3024 approving the Mayor to sign Memorandum of Understanding for INRCOG to prepare a Resource Enhancement and Protection (REAP) Grant application for the City of Elk Run Heights for the Mayor's Park Shelter and Restroom. Councilor Smock explained the Land and Water Conservation application was originally denied, but they are reexamining all applicates due to COVID. The City could potentially get approved for both grants, but there is an overlap in the due dates for each. In order to maximize the opportunity to receive grant funds we are applying for both. Councilor Ratchford asked if there is room in the budget in case one or the other does not get approved. Smock answered yes, we budgeted for the cap. Roll call vote-Five.

Ratchford/Wilson to approve Mayor to sign agreement with Wapsie Valley Archeology for archeological testing at Mayor's Park in an amount not to exceed \$6,334.79. Councilor Bass asked if this is covered under the DOT grant. Councilor Smock answered yes, the City pays for it upfront, but the DOT pays the City back for the approved bills. Ayes: Five. Motion carried.

Ratchford/Wilson to approve Mayor to purchase mixed salt for FY21 from Skyline Construction in an amount not to exceed \$2,659.00. Ayes: Five. Motion carried.

Ratchford/Smock to approve Mayor to enter into agreement on behalf of the City with Black Hawk County Conservation to provide storm water education classes through 2023 in an amount of \$288.44 per fiscal year. Mayor Lundy explained education classes is part of our NPDES requirements with the DNR. Councilor Ratchford asked who attends the classes and if it is required. City Engineer Dryden responded anyone can go, they are open to the public, and it is not required to attend. Lundy indicated they have classes for kids as well. A representative from Black Hawk County Conservation stated they have had classes through the Evansdale Public Library, a fishing derby and have also done some things online providing virtual tours. Ayes: Five. Motion carried.

Ratchford/Wilson to approve City Clerk to sign an annual agreement with Computer Troubleshooters in the amount of \$6,240.00 for IT services and for back-up services for City Hall and council for FY21. Ayes: Five. Motion carried.

Discussion: 100 Toneff Dr. Mayor Lundy reminded Council about the email from the City Attorney stating no decisions can be made regarding this property for sixty days, but we were awarded the property by the courts. Discussion began regarding the camper on the property, it was agreed to send a certified letter to the previous owner to have it removed within 14 days. It was also decided to change the locks and secure the windows.

Discussion/Possible Action: Recycling options for residents. Mayor Lundy presented Council with a letter from Waste Management offering residents an option for curbside recycling for \$5.59 per month and removing the bin from City Hall. Councilor Smock said the cardboard bin would remain, which would allow the City to continue to receive the rebate from Black Hawk County Solid Waste Commission. By doing this, the cost for the recycling bins would be covered by the grant funds. Lundy stated the grant is \$4,468.00 and we expended around \$6,200.00 for recycling alone. Councilor Wilson asked if this would be required for each homeowner. City Clerk Eastman responded no. Eastman mentioned she was unclear if there would be a new charge on the quarterly bill or if the homeowners would be billed separately through Waste Management. Ratchford and Bass stated they are not for this option if residents are forced to do

recycling. Eastman said she believed this would be optional. Lundy stated she sees people there every day dropping off and she knows they appreciate it. Due to the issues with garbage in yards and the time spent sorting the garbage out of the recycling, Smock suggested removing the recycle bins and not offering curbside. Lundy responded it is a free service offered to the residents and there are only issues on windy days. After continued discussion it was decided not to make any changes.

Discussion: Options for lot one of Elk Run Second Addition. Emily O'Connell with Remax spoke on behalf of lot two of the Elk Run Second Addition. She stated there are twenty-six lots for sale between Evansdale, Elk Run, Gilbertville and Raymond. She said in 2018 there were only two lots sold and six in 2019. O'Connell stated the listings in town are selling immediately, but new construction is coming to a halt. After some discussion it was agreed to leave the listing as is.

Discussion/Possible Action: Having two Council Meeting per month temporarily. Councilor Smock stated things have not been moving as quick as they should in the codification process. It would be beneficial to do a second meeting or workshop a month to get through the first set of ordinances. City Clerk Eastman felt COVID has played a role in this because the zoom meetings have made it difficult for long discussions. Smock said she believed this was a two-year contract. Eastman added it has already been a year and we have not gotten through the basic questions from Simmering Cory. Council still needs to go through each chapter and topic one by one after the basics have been answered. Councilor Wilson asked if there are going to be several layout changes and if we will be able to use a large amount of the current contents. Eastman said they are changing the layout, and there is a lot of outdated references to Iowa Code. Councilor Bass added no one saw COVID coming and it has affected a lot however, if it needs to be done within a period then we should do the additional meetings. Smock stated having a designated meeting to focus on the code should help. Councilor Ratchford suggested having everyone stay an hour after each meeting to work on the codification in an effort to save taxpayers money. Smock did not feel that would get the best results; everyone should have fresh brains when going into the workshop. Wilson interjected and said this is only going to be an additional four or five meetings and it will get things done. Mayor Lundy stated she would like to see everyone better prepared for these meetings and she would prefer to have the workshop after the council meetings. Smock replied she feels that after the thousands of dollars spent on this process, we owe it to the citizens to read every single word of every ordinance. Councilor Sallis said she feels there should be time scheduled to review the ordinances. Lundy stated she would prefer to keep the meetings as a workshop and avoid doing City business at the extra meetings. Smock/Wilson to approve holding two Council Meeting per month temporarily. Ayes: Five. Motion carried.

Discussion/Possible Action: ATV and Golf Cart Ordinance. Councilor Ratchford explained the City of Evansdale will honor the registration tags for Elk Run and Raymond. The only thing they are asking is we match the renewal fee at \$20.00 per year. Councilor Wilson asked why it would matter what our rates are. Ratchford said there is concern people would not be honest about their address. Councilor Smock stated \$20.00 seems reasonable. Ratchford/Sallis to approve updating the ATV and Golf Cart Ordinance by raising the renewal fee to \$20.00. Ayes: Five. Motion carried.

Discussion: Public Works position possibility. Councilor Wilson mentioned the City needs to be aware that the Public Works Director, Thomas James, may be retiring in the upcoming years. He said the City should consider hiring a part time employee to shadow Tom. Wilson added, the City currently employs a public works, building inspector, and a part time maintenance position(s) and suggested combining the Public Works and Building Inspection positions in the future. Councilor Ratchford stated he feels the City should hire soon so the new hire will have on the job training by Tom. City Clerk Eastman suggested it might be hard to find a fit if the new position is only part time. Councilor Smock asked if it would be full or part time. Council agreed it would have to be full time. Discussion continued regarding incorporating the two positions. Smock stated she felt there should be a committee to review some of the options. Councilor Sallis and Wilson volunteered to be on the committee. Council continued to discuss what some of the

qualifications would be and asked Eastman to inquire/provide qualifications for this new position to the committee. Councilor Bass stated the City is not paying for the building inspector position because the wages come directly from the profits of the permits. Lundy agreed. It was acknowledged this is not a position that will need to be filled in the near future and the committee will look at the information the Clerk provides.

Smock/Ratchford to table discussion: Ordinance 266 amending the paving driveway code in the Driveway chapter. Ayes: Five. Motion carried.

Smock/Ratchford to table discussion: Discussion: Ordinance 267 amending Chapter 10.04 parking in grass code. Ayes: Five. Motion carried.

Public discussion: There were residents at the meeting who wanted to express their excitement and anticipation for improvement to 100 Toneff Dr. Council agreed it has been an eye sore and hopefully be cleaned up soon.

Mayors/Council/Engineer Reports. Councilor Wilson said he had talked to City Clerk Eastman, regarding the playground equipment being power washed. Eastman stated she will talk to Tom and let him know Council wants all park equipment power washed top to bottom. Councilor Smock feels the City has spent too much money to have the parks to not be powered washed yearly. City Engineer, Mike Dryden, provided Council with a drawing for the potential remedy for the Elk Run Addition drainage issues. Mayor Lundy asked Councilor Sallis if she had shared the information with her neighbors. Sallis said the visuals from this meeting will help in explanation to the affected residents. She anticipates this will benefit in getting them to attend a meeting for additional explanation of the \$105,000 projected solution. Sallis will keep Eastman updated so it can be added to the agenda. Dryden emphasized everyone would need to understand their fences and structures will need to be removed to complete this project. Sallis stated people would like to use their yards and she feels everyone will be open to it.

Wilson/Ratchford motion to adjourn at 7:33 p.m. Ayes-Five. Motion carried.

Attest:

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Kristi Lundy, Mayor

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Julie Eastman, City Clerk

City of Elk Run Heights  
Codification Workshop  
July 30, 2020 - 6:00 p.m.

Mayor Lundy called the meeting to order at 5:58 pm. All present recited the Pledge of Allegiance. Roll call of Council Members: Present –Bass, Sallis, Smock, and Wilson. Quorum present.

Wilson/Bass motion to approve the July 30, 2020 Agenda. Ayes-Four. Motion carried.

Review of City Ordinances: Conversation began with the topic of New Construction: Paved Driveways. Mayor Lundy pointed out our current code only includes permits being required and a section on culverts. Councilor Smock pointed out there was nothing pertaining to surfaces. Councilor Bass stated he thought that 80%-90% of the driveways in town are hard surfaced. Councilor Wilson interjected stating this was discussed over a year ago, and at that time it was decided to enforce anyone who built new construction such as a house or garage would be required to have a hard surface driveway. Wilson continued to explain that the homes that have been here and have gravel would be grandfathered in, and not required to have hard surface unless they tore down the house or garage and built a new one. Bass stated he did not feel the City has the right to tell residents what they need to with their driveway. Discussion continued and it was agreed to grandfather the current gravel driveways. Council then continued to examine the samples provided and selected sections to be included in the new Code.

Parking in Grass: Councilor Smock stated she felt it should be stated in the code that all vehicles need to be licensed. As conversations continue the samples were examined and discussed. Council determined several sections they want to include, with several modifications. It was decided to have City Clerk Eastman do a mockup version of the edited information and revisit these two topics.

Council continued to verify the information in the Through Streets, Stop Intersections and Yield signs. It was agreed to remove the section for School Stop Signs. Council eliminated the four-way stop sign reference at Gilbertville Road in section 10.08.050 (A). Additionally, 10.08.070 (A {§1:2}) was removed. Council then agreed the Controlled-Access Information Chapter information is correct and left as is.

All-Terrain Vehicles and Snowmobiles: Councilor Bass suggested the All-Terrain Vehicle, Snowmobile and Golf Cart chapters be combined into one; everyone agreed. Mayor Lundy and City Clerk Eastman pointed out that snowmobiles do not require a permit and the speed limit is 15 mph, and the required equipment differ, so this may not make sense to combine. Councilor Smock agreed and suggested only combining the ATV's and Golf Cart chapters. Smock stated the renewal amount needs updated for both. Smock then pointed out the ATV chapter states they shall not be operated on any city playground or any city property. But there are trails located at the back of Mayor's Park, and they have been driven on for years. Did we want to update the code to allow this or leave the verbiage as is and begin enforcing it. It was agreed to leave this because we do not want our parks to get torn up.

Simmering Cory wanted to inform the Council the roads can be designated by resolution. This topic was overlooked and will be revisited on the next agenda.

Snowmobiles: Council reviewed the samples provided and selected sections they approved of. Additionally, reviewing the information in the current code and keeping all that information aside from removing 10.20.030 (A {1}), operating on Lafayette Road. After some discussion Council agreed the speed limit for snowmobiles should remain at 15 mph.

Golf Carts: Council decided to combine All-Terrain Vehicles with Golf Carts and using the information from the current code, eliminating repeating the same guidelines.

Jake Brake Regulations: Council review the samples provided and chose the one best suited for the City.

Wilson/Sallis to adjourn at 7:48 p.m. Ayes-Four. Motion carried.

Attest:

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Kristi Lundy, Mayor

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Julie Eastman, City Clerk

**BUDGET REPORT**  
**CALENDAR 7/2020, FISCAL 1/2021**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-110-6413	EVANSDALE POLICE DEPARTMENT	48,123.00	12,030.75	12,030.75	25.00	36,092.25
001-130-6413	BH CO EMERGENCY MGMT/NIRG	2,200.00	2,075.65	2,075.65	94.35	124.35
001-150-6499	FIRE CONTRACT	39,000.00	9,444.24	9,444.24	24.22	29,555.76
001-170-6010	WAGES - BUILDING INSPECTOR	12,750.00	919.10	919.10	7.21	11,830.90
001-170-6110	FICA - BUILDING INSPECTIONS	975.00	70.31	70.31	7.21	904.69
001-170-6130	IPERS - BUILDING INSPECTIONS	1,210.00	86.76	86.76	7.17	1,123.24
001-170-6150	GROUP INSURANCE	.00	.00	.00	.00	.00
001-170-6151	VISION INSURANCE	.00	.00	.00	.00	.00
001-170-6155	LIFE INSURANCE	.00	.00	.00	.00	.00
001-170-6160	WORKER'S COMP	.00	.00	.00	.00	.00
001-170-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00	.00
001-190-6413	HUMANE SOCIETY	.00	.00	.00	.00	.00
001-190-6499	OTHER CONTRACTUAL SERV	2,284.00	.00	.00	.00	2,284.00
001-190-6507	OPERATING SUPPLIES	75.00	.00	.00	.00	75.00
001-199-6371	SENTRY LIGHTS	1,300.00	223.37	223.37	17.18	1,076.63
001-299-6710	CAP OUTLAY - VEHICLES	.00	.00	.00	.00	.00
001-410-6413	LIBRARY CONTRACT	11,420.00	2,664.05	2,664.05	23.33	8,755.95
001-430-6010	WAGES - PARKS - FT	14,500.00	1,822.80	1,822.80	12.57	12,677.20
001-430-6020	WAGES - PARKS	.00	.00	.00	.00	.00
001-430-6021	WAGES - PARKS - PT	4,200.00	754.52	754.52	17.96	3,445.48
001-430-6110	FICA - PARKS	1,430.00	172.95	172.95	12.09	1,257.05
001-430-6130	IPERS - PARKS	1,800.00	216.06	216.06	12.00	1,583.94
001-430-6150	GROUP INSURANCE	4,200.00	305.15	305.15	7.27	3,894.85
001-430-6151	VISION INSURANCE	35.00	7.32	7.32	20.91	27.68
001-430-6155	LIFE INSURANCE	100.00	.00	.00	.00	100.00
001-430-6160	WORKER'S COMP	.00	.00	.00	.00	.00
001-430-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00	.00
001-430-6331	FUEL AND OIL	.00	.00	.00	.00	.00
001-430-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00	.00
001-430-6505	PARK EQUIPMENT	.00	.00	.00	.00	.00
001-430-6507	OPERATING SUPPLIES	5,000.00	23.47	23.47	.47	4,976.53
001-430-6599	OTHER SUPPLIES	.00	.00	.00	.00	.00
001-460-6310	COMM RM REPAIR/MAINT	2,100.00	210.00	210.00	10.00	1,890.00
001-499-6599	MISC EXPENSE - CELEBRATION	5,000.00	.00	.00	.00	5,000.00
001-510-6413	PARTNER IN EDUCATION	500.00	.00	.00	.00	500.00
001-510-6490	CHRISTMAS DECORATIONS	1,500.00	.00	.00	.00	1,500.00
001-510-6599	TREES FOREVER	.00	.00	.00	.00	.00
001-540-6490	COMP PLAN	.00	.00	.00	.00	.00
001-610-6010	WAGES - MAYOR/COUNCIL	10,200.00	1,250.00	1,250.00	12.25	8,950.00
001-610-6110	FICA - MAYOR/COUNCIL	790.00	18.13	18.13	2.29	771.87
001-610-6130	IPERS - MAYOR/COUNCIL	472.00	118.00	118.00	25.00	354.00
001-610-6150	GROUP INSURANCE	.00	.00	.00	.00	.00
001-610-6151	VISION INSURANCE	.00	.00	.00	.00	.00
001-610-6160	WORKER'S COMP	.00	.00	.00	.00	.00
001-610-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00	.00
001-620-6010	WAGES - CLERK	40,860.00	5,131.29	5,131.29	12.56	35,728.71
001-620-6020	WAGES - DEPUTY CLERK	8,000.00	1,086.22	1,086.22	13.58	6,913.78
001-620-6110	FICA - CLERK	3,750.00	475.66	475.66	12.68	3,274.34
001-620-6130	IPERS - CLERK	4,620.00	586.94	586.94	12.70	4,033.06
001-620-6150	GROUP INSURANCE	15,000.00	1,555.06	1,555.06	10.37	13,444.94
001-620-6151	VISION INSURANCE	150.00	42.40	42.40	28.27	107.60

**BUDGET REPORT**  
**CALENDAR 7/2020, FISCAL 1/2021**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-620-6160	WORKER'S COMP	.00	.00	.00	.00	.00
001-620-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00	.00
001-620-6507	OPERATING SUPPLIES	.00	128.39	128.39	.00	128.39
001-630-6413	ELECTION EXPENSES	.00	.00	.00	.00	.00
001-640-6401	AUDITING/ACCOUNTING	17,000.00	.00	.00	.00	17,000.00
001-640-6411	LEGAL - ATTORNEY	15,000.00	2,617.00	2,617.00	17.45	12,383.00
001-640-6414	CODIFICATION	4,500.00	.00	.00	.00	4,500.00
001-650-6310	BUILDING REPAIR/MAINT	2,700.00	210.80	210.80	7.81	2,489.20
001-650-6505	OFFICE EQUIPMENT	.00	.00	.00	.00	.00
001-650-6507	OPERATING SUPPLIES	.00	.00	.00	.00	.00
001-660-6408	INSURANCE	15,000.00	.00	.00	.00	15,000.00
001-699-6010	WAGES - GENERAL GOV - FT	2,040.00	260.40	260.40	12.76	1,779.60
001-699-6110	FICA - GENERAL GOVERNMENT	184.00	19.61	19.61	10.66	164.39
001-699-6130	IPERS - GENERAL GOVERNMENT	230.00	24.57	24.57	10.68	205.43
001-699-6150	GROUP INSURANCE	10,800.00	869.31	869.31	8.05	9,930.69
001-699-6151	VISION INSURANCE	5.00	1.06	1.06	21.20	3.94
001-699-6155	LIFE INSURANCE	50.00	.00	.00	.00	50.00
001-699-6210	DUES	2,000.00	569.67	569.67	28.48	1,430.33
001-699-6230	TRAINING	3,000.00	897.00	897.00	29.90	2,103.00
001-699-6240	MEETINGS/CONFERENCES	2,500.00	.00	.00	.00	2,500.00
001-699-6371	UTILITIES	2,200.00	326.81	326.81	14.86	1,873.19
001-699-6373	TELEPHONE/COMMUNICATIONS	1,200.00	96.04	96.04	8.00	1,103.96
001-699-6407	ENGINEERING (MONTHLY PAYMENT)	900.00	600.00	600.00	66.67	300.00
001-699-6414	PUBLISHING	2,500.00	471.03	471.03	18.84	2,028.97
001-699-6419	TECHNOLOGY SERVICES	10,000.00	6,240.00	6,240.00	62.40	3,760.00
001-699-6491	SAFETY TRAINING	600.00	.00	.00	.00	600.00
001-699-6499	CONTRACTUAL SERV (COPIER)	1,200.00	176.40	176.40	14.70	1,023.60
001-699-6505	OTHER EQUIPMENT	.00	.00	.00	.00	.00
001-699-6506	OFFICE SUPPLIES	2,000.00	79.55	79.55	3.98	1,920.45
001-699-6508	POSTAGE	1,000.00	175.00	175.00	17.50	825.00
001-699-6599	MISC SUPPLIES	5,000.00	60.00	60.00	1.20	4,940.00
001-699-6725	CAP OUTLAY-OFFICE EQUIP	.00	.00	.00	.00	.00
001-910-6910	TRANSFER OUT	185,250.00	.00	.00	.00	185,250.00
001-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
005-210-6723	CAP OUTLAY-HEAVY EQUIP	.00	.00	.00	.00	.00
005-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
005-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
110-210-6010	WAGES - ROAD USE - FT	27,000.00	3,124.80	3,124.80	11.57	23,875.20
110-210-6020	WAGES - ROAD USE	.00	.00	.00	.00	.00
110-210-6030	WAGES - ROAD USE - PT	6,000.00	575.32	575.32	9.59	5,424.68
110-210-6110	FICA - ROAD USE	2,525.00	257.32	257.32	10.19	2,267.68
110-210-6130	IPERS - ROAD USE	3,115.00	322.06	322.06	10.34	2,792.94
110-210-6150	GROUP INSURANCE	7,500.00	559.44	559.44	7.46	6,940.56
110-210-6151	VISION INSURANCE	60.00	12.56	12.56	20.93	47.44
110-210-6155	LIFE INSURANCE	.00	.00	.00	.00	.00
110-210-6160	WORKER'S COMP	.00	.00	.00	.00	.00
110-210-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00	.00
110-210-6181	UNIFORM ALLOWANCE	300.00	.00	.00	.00	300.00
110-210-6310	BUILDING REPAIR/MAINT	5,000.00	90.00	90.00	1.80	4,910.00
110-210-6331	FUEL & OIL	4,000.00	258.21	258.21	6.46	3,741.79
110-210-6332	VEHICLE REPAIRS	5,000.00	20.24	20.24	.40	4,979.76

**BUDGET REPORT**  
**CALENDAR 7/2020, FISCAL 1/2021**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
110-210-6371	UTILITIES	1,700.00	116.57	116.57	6.86	1,583.43
110-210-6373	TELEPHONE/COMMUNICATIONS	480.00	40.00	40.00	8.33	440.00
110-210-6375	EQUIPMENT SUPPORT	15,600.00	15,600.00	15,600.00	100.00	.00
110-210-6408	INSURANCE	4,000.00	.00	.00	.00	4,000.00
110-210-6417	STREET MAINTENANCE - REPAIRS	10,000.00	.00	.00	.00	10,000.00
110-210-6491	SAFETY TRAINING	1,000.00	.00	.00	.00	1,000.00
110-210-6504	SHOP EQUIPMENT	1,000.00	.00	.00	.00	1,000.00
110-210-6507	STREET MAINTENANCE SUPPLIES	10,000.00	821.27	821.27	8.21	9,178.73
110-210-6511	NEW POSTS / SIGNS	.00	.00	.00	.00	.00
110-210-6512	REPLACEMENT POSTS / SIGNS	.00	.00	.00	.00	.00
110-210-6599	MISCELLANEOUS SUPPLIES	100.00	17.00	17.00	17.00	83.00
110-230-6371	STREET LIGHTS	11,000.00	1,885.25	1,885.25	17.14	9,114.75
110-240-6371	TRAFFIC SIGNAL	450.00	129.14	129.14	28.70	320.86
110-240-6413	WATERLOO MONTHLY TRAFFIC CONTR	2,800.00	118.11	118.11	4.22	2,681.89
110-250-6332	SNOW PLOW REPAIR	1,000.00	.00	.00	.00	1,000.00
110-250-6507	SNOW REMOVAL SUPPLIES	10,000.00	.00	.00	.00	10,000.00
110-260-6407	ENGINEERING	10,000.00	402.50	402.50	4.03	9,597.50
110-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
110-910-6911	TRANSFER OUT - TIF	.00	.00	.00	.00	.00
110-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
121-910-6910	TRANSFER OUT	140,000.00	.00	.00	.00	140,000.00
121-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
125-910-6911	TRANSFER OUT - TIF	34,856.00	.00	.00	.00	34,856.00
125-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
200-210-6801	PRINCIPAL - PLAZA DRIVE	.00	.00	.00	.00	.00
200-210-6851	INTEREST - PLAZA DRIVE	.00	.00	.00	.00	.00
200-210-6899	BOND REGISTRATION FEES	.00	.00	.00	.00	.00
200-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
200-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
300-210-6407	ENGINEERING - STREET PROJECT	.00	.00	.00	.00	.00
300-210-6499	STREET CONTRACTUAL SERV	50,000.00	.00	.00	.00	50,000.00
300-750-6499	CONTRACTUAL SERV	.00	.00	.00	.00	.00
300-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
300-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
301-750-6407	ENGINEERING	.00	.00	.00	.00	.00
301-750-6411	LEGAL	.00	.00	.00	.00	.00
301-750-6499	CONTRACTUAL SERV-TRAILER COURT	.00	.00	.00	.00	.00
301-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
301-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
302-750-6407	ENGINEERING	.00	.00	.00	.00	.00
302-750-6411	LEGAL	.00	.00	.00	.00	.00
302-750-6499	CONTRACTUAL SERV - PLAZA DR	.00	.00	.00	.00	.00
302-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
302-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
303-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
303-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
304-210-6413	PAYMENTS - EVANSDALE	.00	.00	.00	.00	.00
304-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
304-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
305-750-6407	ENGINEERING	.00	.00	.00	.00	.00
305-750-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00	.00

**BUDGET REPORT**  
**CALENDAR 7/2020, FISCAL 1/2021**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
305-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
305-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
306-430-6407	ENGINEERING	20,000.00	1,615.64	1,615.64	8.08	18,384.36
306-430-6411	LEGAL	.00	.00	.00	.00	.00
306-430-6499	OTHER CONTRACTUAL SERV	618,000.00	.00	.00	.00	618,000.00
306-430-6505	OTHER EQUIPMENT	.00	.00	.00	.00	.00
306-430-6507	OPERATING SUPPLIES	.00	.00	.00	.00	.00
306-430-6910	TRANSFER OUT	.00	.00	.00	.00	.00
306-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
306-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
307-210-6407	ENGINEERING	.00	.00	.00	.00	.00
307-210-6411	LEGAL	.00	.00	.00	.00	.00
307-210-6417	STREET MAINTENANCE	.00	.00	.00	.00	.00
307-210-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00	.00
307-210-6507	OPERATING SUPPLIES	.00	.00	.00	.00	.00
307-210-6761	CAP OUTLAY - STREETS	.00	.00	.00	.00	.00
307-210-6790	STREETS - NEW ROADWAY	.00	.00	.00	.00	.00
307-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
307-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
600-610-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00	.00
600-810-6010	WAGES - WATER - FT	.00	270.06	270.06	.00	270.06-
600-810-6011	WAGES - WATER - CLERK	2,270.00	.00	.00	.00	2,270.00
600-810-6020	WAGES - WATER	.00	.00	.00	.00	.00
600-810-6021	WAGES - WATER - PT	8,000.00	1,086.21	1,086.21	13.58	6,913.79
600-810-6022	WAGES - WATER	.00	577.20	577.20	.00	577.20-
600-810-6110	FICA - WATER	800.00	103.75	103.75	12.97	696.25
600-810-6130	IPERS - WATER	1,000.00	128.02	128.02	12.80	871.98
600-810-6150	GROUP INSURANCE	800.00	178.17	178.17	22.27	621.83
600-810-6151	VISION INSURANCE	25.00	2.24	2.24	8.96	22.76
600-810-6155	LIFE INSURANCE	60.00	.00	.00	.00	60.00
600-810-6160	WORKER'S COMP	.00	.00	.00	.00	.00
600-810-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00	.00
600-810-6230	TRAINING	.00	.00	.00	.00	.00
600-810-6332	VEHICLE REPAIRS	.00	.00	.00	.00	.00
600-810-6350	REPAIR MAINT - WATER MAIN	10,000.00	3,285.71	3,285.71	32.86	6,714.29
600-810-6373	TELEPHONE/COMMUNICATIONS	600.00	.00	.00	.00	600.00
600-810-6375	EQUIPMENT SUPPORT	2,500.00	.00	.00	.00	2,500.00
600-810-6413	WATER - WATERLOO	61,000.00	10,304.68	10,304.68	16.89	50,695.32
600-810-6418	SALES TAX EXPENSE	7,500.00	1,911.00	1,911.00	25.48	5,589.00
600-810-6419	TECH SERVICES - ANNUAL SUPPORT	2,150.00	.00	.00	.00	2,150.00
600-810-6489	OTHER CONTRACTUAL SRV	.00	.00	.00	.00	.00
600-810-6490	OTHER PROFESSIONAL SERVICES	28,180.00	4,680.00	4,680.00	16.61	23,500.00
600-810-6497	BANK SERVICE CHGS	.00	.00	.00	.00	.00
600-810-6498	DEPOSIT REFUNDS - WATER	1,000.00	.00	.00	.00	1,000.00
600-810-6499	TESTS/PERMITS	.00	337.57	337.57	.00	337.57-
600-810-6505	WT METERS/WT EQUIPMENT	2,000.00	922.36	922.36	46.12	1,077.64
600-810-6506	OFFICE SUPPLIES	300.00	.00	.00	.00	300.00
600-810-6508	POSTAGE	200.00	.00	.00	.00	200.00
600-810-6599	OTHER SUPPLIES	.00	.00	.00	.00	.00
600-810-6727	CAPITAL EQUIPMENT	.00	.00	.00	.00	.00
600-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00

**BUDGET REPORT**  
**CALENDAR 7/2020, FISCAL 1/2021**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
600-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
601-810-6599	MISC SUPPLIES	.00	.00	.00	.00	.00
601-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
601-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
610-815-6010	WAGES - SEWER	.00	4,617.60	4,617.60	.00	4,617.60-
610-815-6011	WAGES - SEWER - CLERK	.00	.00	.00	.00	.00
610-815-6020	WAGES - SEWER	.00	.00	.00	.00	.00
610-815-6030	WAGES - SEWER	.00	.00	.00	.00	.00
610-815-6110	FICA - SEWER	.00	.00	.00	.00	.00
610-815-6130	IPERS - SEWER	.00	.00	.00	.00	.00
610-815-6150	GROUP INSURANCE	.00	96.33	96.33	.00	96.33-
610-815-6151	VISION INSURANCE	.00	.00	.00	.00	.00
610-815-6155	LIFE INSURANCE	.00	.00	.00	.00	.00
610-815-6160	WORKER'S COMP	.00	.00	.00	.00	.00
610-815-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00	.00
610-815-6181	UNIFORM ALLOWANCE	.00	.00	.00	.00	.00
610-815-6230	TRAINING	.00	.00	.00	.00	.00
610-815-6320	LIFT STATION EXPENSE	30,000.00	.00	.00	.00	30,000.00
610-815-6331	FUEL	.00	.00	.00	.00	.00
610-815-6332	VEHICLE REPAIRS	.00	.00	.00	.00	.00
610-815-6350	PLANT REPAIR/MAINTENANCE	5,000.00	2,768.86	2,768.86	55.38	2,231.14
610-815-6370	UTILITIES - LIFT STATION	4,000.00	975.35	975.35	24.38	3,024.65
610-815-6371	UTILITIES - PLANT	12,500.00	2,558.88	2,558.88	20.47	9,941.12
610-815-6373	TELEPHONE/COMMUNICATIONS	.00	.00	.00	.00	.00
610-815-6399	SEWER LINE REPAIR/MAINTENANCE	10,000.00	.00	.00	.00	10,000.00
610-815-6407	ENGINEERING/WWTP PROJECT	.00	.00	.00	.00	.00
610-815-6408	INSURANCE	3,000.00	.00	.00	.00	3,000.00
610-815-6413	LUMP SUM APPROPRIATIONS	.00	.00	.00	.00	.00
610-815-6418	SALES TAX EXPENSE	.00	.00	.00	.00	.00
610-815-6490	IOWA ONE CALL	150.00	.00	.00	.00	150.00
610-815-6491	SAFETY TRAINING	.00	.00	.00	.00	.00
610-815-6493	SLUDGE HAULING	15,000.00	.00	.00	.00	15,000.00
610-815-6494	PLANT CONTRACTED SERVICES	.00	.00	.00	.00	.00
610-815-6498	DEPOSIT REFUNDS - SEWER	1,000.00	.00	.00	.00	1,000.00
610-815-6499	PEOPLESERVICES/CONTRACTUAL SRV	112,320.00	18,720.00	18,720.00	16.67	93,600.00
610-815-6501	TESTS/PERMITS	.00	.00	.00	.00	.00
610-815-6505	OFFICE EQUIPMENT	.00	.00	.00	.00	.00
610-815-6506	OFFICE SUPPLIES	.00	.00	.00	.00	.00
610-815-6507	OPERATING SPPLY/PEOPLESERVICE	15,000.00	.00	.00	.00	15,000.00
610-815-6508	POSTAGE	300.00	.00	.00	.00	300.00
610-815-6510	SAFETY SUPPLIES	.00	.00	.00	.00	.00
610-815-6599	MISC SUPPLIES	.00	.00	.00	.00	.00
610-815-6727	CAPITAL EQUIPMENT	.00	.00	.00	.00	.00
610-815-6780	CAP OUTLAY-UTIL SYS/STRCT	.00	.00	.00	.00	.00
610-910-6910	TRANSFER OUT	59,000.00	.00	.00	.00	59,000.00
610-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
611-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
611-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
612-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
612-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
613-815-6407	ENGINEERING	248,750.00	.00	.00	.00	248,750.00

**BUDGET REPORT**  
**CALENDAR 7/2020, FISCAL 1/2021**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
613-815-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00	.00
613-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
613-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
670-840-6490	GARBAGE COLLECTION	62,000.00	9,773.20	9,773.20	15.76	52,226.80
670-840-6492	RECYCLING EXPENSE	6,500.00	1,309.68	1,309.68	20.15	5,190.32
670-840-6498	DEPOSIT REFUNDS - GARBAGE	700.00	.00	.00	.00	700.00
670-840-6508	POSTAGE	.00	.00	.00	.00	.00
670-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
670-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
671-840-6413	YARD WASTE COLLECTION	2,400.00	2,400.00	2,400.00	100.00	.00
671-840-6498	DEPOSIT REFUND - YARD WASTE	100.00	.00	.00	.00	100.00
671-840-6508	POSTAGE	.00	.00	.00	.00	.00
671-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
671-999-9999	PROFIT HANDLER	.00	.00	.00	.00	.00
	DIFFERENCE	2,248,994.00	148,085.14	148,085.14	6.58	2,100,908.86
	PROOF	2,248,994.00	148,085.14	148,085.14	6.58	2,100,908.86

**TREASURER'S REPORT**  
**CALENDAR 7/2020, FISCAL 1/2021**

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	306,811.68	27,846.47	55,112.84	10,521.43	290,066.74
005 VEHICLE REPLACEMENT	10,566.32	20.43	.00	.00	10,586.75
110 ROAD USE TAX	123,927.03	18,779.95	24,349.79	1,758.09	120,115.28
121 LOCAL OPTION SALES TAX	151,712.36	11,466.88	.00	.00	163,179.24
125 TAX INCREMENT FINANCING	18,270.19	.00	.00	.00	18,270.19
200 DEBT SERVICE	.00	.00	.00	.00	.00
300 CAPITAL IMPROVEMENT RES	98,346.55	.00	.00	.00	98,346.55
301 RAYMOND ROAD TRAILER CR	22,389.23	.00	.00	.00	22,389.23
302 PLAZA DR RECONSTRUCTION	5,319.00	.00	.00	.00	5,319.00
303 OFFICE EQUIPMENT REPLAC	1,000.00	.00	.00	.00	1,000.00
304 DUBUQUE RD BRIDGE REPAI	.00	.00	.00	.00	.00
305 WASTE WTR PLANT PROJECT	501,705.70	.00	.00	.00	501,705.70
306 MAYORS PARK IMPROVEMENT	86,956.84	.00	1,615.64	.00	85,341.20
307 LAFAYETTE/GVILLE RD REC	.00	.00	.00	.00	.00
600 WATER	97,210.12	31,834.09	23,786.97	9,116.72	114,373.96
601 WATER DEPRECIATION	73,729.86	110.36	.00	.00	73,840.22
610 SEWER	3,183.74	29,270.37	29,737.02	17,870.30	20,587.39
611 SEWER REPLACEMENT	199,248.93	124.59	.00	.00	199,373.52
612 SEWER DEPRECIATION	36,236.50	.00	.00	.00	36,236.50
613 WASTE WTR PLANT PROJECT	226,492.55	22,022.16	.00	.00	248,514.71
670 LANDFILL/GARBAGE	2,732.99-	14,114.78	11,082.88	.00	298.91
671 YARD WASTE	6,568.42	675.57	2,400.00	.00	4,843.99
Report Total	1,966,942.03	156,265.65	148,085.14	39,266.54	2,014,389.08

BANK NAME	MAY	JUNE	JUNE	JUNE	INVOICES	BANK	2021	YTD	BUDGET	
FUND GL NAME	CASH BALANCE	RECEIPTS	DISBURSMENTS	CASH BALANCE	PAID	BALANCE	BUDGET	BILLS	REMAINING	
FIRST SECURITY STATE BANK										
001	CHECKING - GENERAL	306,811.68	28,812.94	45,557.88	290,066.74	32,424.04	530,403.00	58,257.03	472,145.97	
005	CHECKING - EQUIPMENT REPLACE	12,151.35-	0.00	0.00	12,151.35-					
110	CHECKING - ROAD USE	123,927.03	19,100.69	22,912.44	120,115.28	18,834.80	139,630.00	25,724.32	113,905.68	
121	CHECKING - LOCAL OPTION	151,712.36	11,466.88	0.00	163,179.24		140,000.00		140,000.00	
125	CHECKING - TIF	18,270.19	0.00	0.00	18,270.19		34,856.00		34,856.00	
200	CHECKING - DEBT SERVICE	0.00	0.00	0.00	0.00					
300	CHECKING - CAPITAL IMPROVEMENT	98,346.55	0.00	0.00	98,346.55		50,000.00		50,000.00	
301	CHECKING - CAP PRJ-TRAILER CT	22,389.23	0.00	0.00	22,389.23					
302	CHECKING - PLAZA DR RECONST	5,319.00	0.00	0.00	5,319.00					
303	CHECKING - OFFICE EQUIP REPLA	1,000.00	0.00	0.00	1,000.00					
304	CHECKING - DUBUQUE RD BRIDGE	0.00	0.00	0.00	0.00					
305	CHECKING - WW PLANT PROJECT	501,705.70	0.00	0.00	501,705.70					
306	CHECKING	86,956.84	0.00	1,615.64	85,341.20	1,615.64	638,000.00	1,615.64	636,384.36	
307	CHECKING	0.00	0.00	0.00	0.00					
600	CHECKING - WATER	97,210.12	31,928.48	14,764.64	114,373.96	11,216.71	128,385.00	27,270.34	101,114.66	
601	CHECKING - WATER DEPRECIATION	49,373.01-	0.00	0.00	49,373.01-					
610	CHECKING - SEWER	683.74	29,270.37	11,866.72	18,087.39	11,866.72	267,270.00	28,336.34	238,933.66	
611	CHECKING - SEWER REPLACEMENT	76,263.99	0.00	0.00	76,263.99					
612	CHECKING - SEWER DEPRECIATION	26,491.33	0.00	0.00	26,491.33					
613	CHECKING - WW PLANT PROJECT	132,396.15-	22,022.16	0.00	110,373.99-		248,750.00	2,000.00	246,750.00	
670	CHECKING - SOLID WASTE	14,060.68-	14,114.78	11,082.88	11,028.78-	11,082.88	69,200.00	11,082.88	58,117.12	
671	CHECKING - YARD WASTE	6,568.42	675.57	2,400.00	4,843.99	2,400.00	2,500.00	2,400.00	100.00	
FIRST SECURITY STATE BANK TOTA		1,315,674.99	157,391.87	110,200.20	1,362,866.66	89,440.79	1,273,425.87	2,248,994.00	246,127.34	2,002,866.66

CD'S

005	CD #22451 - EQUIPMENT REPLACE	0.00	0.00	0.00	0.00				
005	CD #20837 - EQUIPMENT REPLACE	12,445.17	0.00	0.00	12,445.17				
005	CD #22211 - EQUIPMENT REPLACE	0.00	0.00	0.00	0.00				
005	CD #21907 - EQUIPMENT REPLACE	0.00	0.00	0.00	0.00				
005	CD #22466 - EQUIPMENT REPLACE	0.00	0.00	0.00	0.00				
005	CD #22657 - EQUIPMENT REPLACE	10,272.50	20.43	0.00	10,292.93				
110	CD #20480 - ROAD USE	0.00	0.00	0.00	0.00		139,630.00	25,724.32	113,905.68
300	CD #22212 - CAPITAL IMPROVE	0.00	0.00	0.00	0.00		50,000.00		50,000.00
300	CD #21910 - CAPITAL IMPROVE	0.00	0.00	0.00	0.00				
305	CD #21861 - CAP PRJCT WWTP	0.00	0.00	0.00	0.00				
305	CD #22448 - CAP PRJCT WWTP	0.00	0.00	0.00	0.00				
305	CD #2789 - CAP PRJCT WWTP	0.00	0.00	0.00	0.00				
305	CD #2788 - CAP PRJCT WWTP	0.00	0.00	0.00	0.00				
305	CD #1298 - CAP PRJCT WWTP	0.00	0.00	0.00	0.00				
305	CD#22786 - CAP PRJCT WWTP	0.00	0.00	0.00	0.00				
305	CD #5876 - CAP PRJCT WWTP	0.00	0.00	0.00	0.00				

BANK NAME	MAY	JUNE	JUNE	JUNE	INVOICES	BANK	2021	YTD	BUDGET
FUND GL NAME	CASH BALANCE	RECEIPTS	DISBURSMENTS	CASH BALANCE	PAID	BALANCE	BUDGET	BILLS	REMAINING
601 CD #21911 - WATER DEPRECIATION	0.00	0.00	0.00	0.00					
601 CD#22785 - WATER DEPRECIATION	0.00	0.00	0.00	0.00					
601 CD #22612 - WATER DEPRECIATION	45,120.17	0.00	0.00	45,120.17					
610 CD #22526 - T & A SEWER	1,000.00	0.00	0.00	1,000.00			267,270.00	28,336.34	238,933.66
610 CD #21379 - T & A SEWER	1,500.00	0.00	0.00	1,500.00					
610 CD #21489 - T & A SEWER	0.00	0.00	0.00	0.00					
610 CD #21861 - CAP PRJCT WWTP	0.00	0.00	0.00	0.00					
610 CD #22448 - CAP PRJCT WWTP	0.00	0.00	0.00	0.00					
610 CD #904-012-6 CAP PRJCT WWTP	0.00	0.00	0.00	0.00					
610 CD #904-012-5 CAP PRJCT WWTP	0.00	0.00	0.00	0.00					
610 CD #904-129-8 CAP PRJCT WWTP	0.00	0.00	0.00	0.00					
610 CD #904-263-2 CAP PRJCT WWTP	0.00	0.00	0.00	0.00					
611 CD@FIRST SECURITY SR RPLMNT	9,745.17	110.36	0.00	9,855.53					
611 CD #21321 - SEWER REPLACEMENT	0.00	0.00	0.00	0.00					
611 CD #22452 - SEWER REPLACEMENT	55,483.62	0.00	0.00	55,483.62					
611 CD #22210 - SEWER REPLACEMENT	0.00	0.00	0.00	0.00					
611 CD #22153 - SEWER REPLACEMENT	0.00	0.00	0.00	0.00					
611 CD #22450 - SEWER REPLACEMENT	48,216.32	0.00	0.00	48,216.32					
611 CD #22169 - SEWER REPLACEMENT	0.00	0.00	0.00	0.00					
611 CD #2796 - SEWER REPLACEMENT	0.00	0.00	0.00	0.00					
611 CD #22467 - SEWER REPLACEMENT	9,539.83	14.23	0.00	9,554.06					
612 CDS@FIRST SEC SR DEPRECIATION	9,745.17	0.00	0.00	9,745.17					
613 CAPITAL PROJECT WWTP-CD ACCTS	358,888.70	0.00	0.00	358,888.70			248,750.00	2,000.00	246,750.00
670 CD@FIRSTSECURITY SOLID WASTE	10,327.69	0.00	0.00	10,327.69			69,200.00	11,082.88	58,117.12
670 CD #22138 - T & A SOLID WASTE	1,000.00	0.00	0.00	1,000.00					
670 CD #2786 - SOLID WASTE	0.00	0.00	0.00	0.00					
CD'S TOTALS	651,267.04	255.38	0.00	651,522.42	0.00	651,522.42	903,235.00	94,413.88	808,821.12
TOTAL OF ALL BANKS	1,966,942.03	157,647.25	110,200.20	2,014,389.08	89,440.79	1,924,948.29	3,152,229.00	340,541.22	2,811,687.78

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
001-110-4765	FINES	429.92	429.92	.00	429.92-
001-110-6413	EVANSDALE POLICE DEPARTMENT	12,030.75	12,030.75	48,123.00	36,092.25
001-130-6413	BH CO EMERGENCY MGMT/NIRG	2,075.65	2,075.65	2,200.00	124.35
001-150-6499	FIRE CONTRACT	9,444.24	9,444.24	39,000.00	29,555.76
001-170-4120	BUILDING/CONTR PERMITS	621.00	621.00	15,000.00	14,379.00
001-170-6010	WAGES - BUILDING INSPECTOR	919.10	919.10	12,750.00	11,830.90
001-170-6110	FICA - BUILDING INSPECTIONS	70.31	70.31	975.00	904.69
001-170-6130	IPERS - BUILDING INSPECTIONS	86.76	86.76	1,210.00	1,123.24
001-170-6150	GROUP INSURANCE	.00	.00	.00	.00
001-170-6151	VISION INSURANCE	.00	.00	.00	.00
001-170-6155	LIFE INSURANCE	.00	.00	.00	.00
001-170-6160	WORKER'S COMP	.00	.00	.00	.00
001-170-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
001-190-6413	HUMANE SOCIETY	.00	.00	.00	.00
001-190-6499	OTHER CONTRACTUAL SERV	.00	.00	2,284.00	2,284.00
001-190-6507	OPERATING SUPPLIES	.00	.00	75.00	75.00
001-199-6371	SENTRY LIGHTS	223.37	223.37	1,300.00	1,076.63
001-299-6710	CAP OUTLAY - VEHICLES	.00	.00	.00	.00
001-410-6413	LIBRARY CONTRACT	2,664.05	2,664.05	11,420.00	8,755.95
001-430-4310	SHELTER RENTAL	200.00	200.00	1,500.00	1,300.00
001-430-6010	WAGES - PARKS - FT	1,822.80	1,822.80	14,500.00	12,677.20
001-430-6020	WAGES - PARKS	.00	.00	.00	.00
001-430-6021	WAGES - PARKS - PT	754.52	754.52	4,200.00	3,445.48
001-430-6110	FICA - PARKS	172.95	172.95	1,430.00	1,257.05
001-430-6130	IPERS - PARKS	216.06	216.06	1,800.00	1,583.94
001-430-6150	GROUP INSURANCE	305.15	305.15	4,200.00	3,894.85
001-430-6151	VISION INSURANCE	7.32	7.32	35.00	27.68
001-430-6155	LIFE INSURANCE	.00	.00	100.00	100.00
001-430-6160	WORKER'S COMP	.00	.00	.00	.00
001-430-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
001-430-6331	FUEL AND OIL	.00	.00	.00	.00
001-430-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
001-430-6505	PARK EQUIPMENT	.00	.00	.00	.00
001-430-6507	OPERATING SUPPLIES	23.47	23.47	5,000.00	4,976.53
001-430-6599	OTHER SUPPLIES	.00	.00	.00	.00
001-460-4310	RENT-COMMUNITY CENTER	335.00	335.00	5,000.00	4,665.00
001-460-6310	COMM RM REPAIR/MAINT	210.00	210.00	2,100.00	1,890.00
001-499-4610	CITY CELEBRATION RECEIPTS	.00	.00	.00	.00
001-499-6599	MISC EXPENSE - CELEBRATION	.00	.00	5,000.00	5,000.00
001-510-6413	PARTNER IN EDUCATION	.00	.00	500.00	500.00
001-510-6490	CHRISTMAS DECORATIONS	.00	.00	1,500.00	1,500.00
001-510-6599	TREES FOREVER	.00	.00	.00	.00
001-540-4190	MISC LICENSES & PERMITS	.00	.00	.00	.00
001-540-6490	COMP PLAN	.00	.00	.00	.00
001-610-6010	WAGES - MAYOR/COUNCIL	1,250.00	1,250.00	10,200.00	8,950.00
001-610-6110	FICA - MAYOR/COUNCIL	18.13	18.13	790.00	771.87
001-610-6130	IPERS - MAYOR/COUNCIL	118.00	118.00	472.00	354.00
001-610-6150	GROUP INSURANCE	.00	.00	.00	.00
001-610-6151	VISION INSURANCE	.00	.00	.00	.00
001-610-6160	WORKER'S COMP	.00	.00	.00	.00
001-610-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
001-620-6010	WAGES - CLERK	5,131.29	5,131.29	40,860.00	35,728.71
001-620-6020	WAGES - DEPUTY CLERK	1,086.22	1,086.22	8,000.00	6,913.78
001-620-6110	FICA - CLERK	475.66	475.66	3,750.00	3,274.34
001-620-6130	IPERS - CLERK	586.94	586.94	4,620.00	4,033.06
001-620-6150	GROUP INSURANCE	1,555.06	1,555.06	15,000.00	13,444.94
001-620-6151	VISION INSURANCE	42.40	42.40	150.00	107.60
001-620-6160	WORKER'S COMP	.00	.00	.00	.00
001-620-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
001-620-6507	OPERATING SUPPLIES	128.39	128.39	.00	128.39-
001-630-6413	ELECTION EXPENSES	.00	.00	.00	.00
001-640-6401	AUDITING/ACCOUNTING	.00	.00	17,000.00	17,000.00
001-640-6411	LEGAL - ATTORNEY	2,617.00	2,617.00	15,000.00	12,383.00
001-640-6414	CODIFICATION	.00	.00	4,500.00	4,500.00
001-650-6310	BUILDING REPAIR/MAINT	210.80	210.80	2,700.00	2,489.20
001-650-6505	OFFICE EQUIPMENT	.00	.00	.00	.00
001-650-6507	OPERATING SUPPLIES	.00	.00	.00	.00
001-660-6408	INSURANCE	.00	.00	15,000.00	15,000.00
001-699-6010	WAGES - GENERAL GOV - FT	260.40	260.40	2,040.00	1,779.60
001-699-6110	FICA - GENERAL GOVERNMENT	19.61	19.61	184.00	164.39
001-699-6130	IPERS - GENERAL GOVERNMENT	24.57	24.57	230.00	205.43
001-699-6150	GROUP INSURANCE	869.31	869.31	10,800.00	9,930.69
001-699-6151	VISION INSURANCE	1.06	1.06	5.00	3.94
001-699-6155	LIFE INSURANCE	.00	.00	50.00	50.00
001-699-6210	DUES	569.67	569.67	2,000.00	1,430.33
001-699-6230	TRAINING	897.00	897.00	3,000.00	2,103.00
001-699-6240	MEETINGS/CONFERENCES	.00	.00	2,500.00	2,500.00
001-699-6371	UTILITIES	326.81	326.81	2,200.00	1,873.19
001-699-6373	TELEPHONE/COMMUNICATIONS	96.04	96.04	1,200.00	1,103.96
001-699-6407	ENGINEERING (MONTHLY PAYMENT)	600.00	600.00	900.00	300.00
001-699-6414	PUBLISHING	471.03	471.03	2,500.00	2,028.97
001-699-6419	TECHNOLOGY SERVICES	6,240.00	6,240.00	10,000.00	3,760.00
001-699-6491	SAFETY TRAINING	.00	.00	600.00	600.00
001-699-6499	CONTRACTUAL SERV (COPIER)	176.40	176.40	1,200.00	1,023.60
001-699-6505	OTHER EQUIPMENT	.00	.00	.00	.00
001-699-6506	OFFICE SUPPLIES	79.55	79.55	2,000.00	1,920.45
001-699-6508	POSTAGE	175.00	175.00	1,000.00	825.00
001-699-6599	MISC SUPPLIES	60.00	60.00	5,000.00	4,940.00
001-699-6725	CAP OUTLAY-OFFICE EQUIP	.00	.00	.00	.00
001-910-4830	TRANSFER IN-GENERAL FUND	.00	.00	.00	.00
001-910-4831	TRANSFER IN - TIF	.00	.00	34,856.00	34,856.00
001-910-6910	TRANSFER OUT	.00	.00	185,250.00	185,250.00
001-950-4000	PROPERTY TAXES	12,459.16	12,459.16	362,261.00	349,801.84
001-950-4003	AGRICULTURAL LAND TAXES	.00	.00	672.00	672.00
001-950-4060	UTILITY TAX REPLACEMENT	.00	.00	2,362.00	2,362.00
001-950-4065	CABLEVISION	.00	.00	6,670.00	6,670.00
001-950-4100	BEER & LIQUOR LICENSES	.00	.00	790.00	790.00
001-950-4105	CIGARETTE PERMITS	.00	.00	150.00	150.00
001-950-4180	ANIMAL LICENSES	18.00	18.00	175.00	157.00
001-950-4190	MISC LICENSES & PERMITS	20.00	20.00	150.00	130.00
001-950-4300	INTEREST-PLAT MM	550.59	550.59	6,800.00	6,249.41
001-950-4310	RENT - COMM/COUNCIL	.00	.00	.00	.00

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
001-950-4464	COMM TAX REPLACEMENT	.00	.00	7,460.00	7,460.00
001-950-4490	GAMING GRANTS	.00	.00	25,000.00	25,000.00
001-950-4700	BLACKHAWK COUNTY LANDFILL	.00	.00	.00	.00
001-950-4705	MISC REVENUE	161.00	161.00	2,000.00	1,839.00
001-950-4710	REIMBURSEMENTS - EMPLOYEE INSR	.00	.00	1,210.00	1,210.00
001-950-4735	SALES/FUEL TAX REFUNDS	.00	.00	600.00	600.00
001-950-4765	FINES-CLERK OF COURT	.00	.00	1,200.00	1,200.00
001-950-4800	SALE OF REAL PROPERTY	13,051.80	13,051.80	.00	13,051.80-
001-999-9999	PROFIT HANDLER	.00	.00	.00	.00
005-210-6723	CAP OUTLAY-HEAVY EQUIP	.00	.00	.00	.00
005-910-4830	TRANSFER IN-VEHICLE RPLMNT	.00	.00	10,000.00	10,000.00
005-910-6910	TRANSFER OUT	.00	.00	.00	.00
005-950-4300	INTEREST-VEHICLE REPLACEMENT	20.43	20.43	650.00	629.57
005-999-9999	PROFIT HANDLER	.00	.00	.00	.00
110-210-4430	ROAD USE TAXES	18,779.95	18,779.95	142,000.00	123,220.05
110-210-6010	WAGES - ROAD USE - FT	3,124.80	3,124.80	27,000.00	23,875.20
110-210-6020	WAGES - ROAD USE	.00	.00	.00	.00
110-210-6030	WAGES - ROAD USE - PT	575.32	575.32	6,000.00	5,424.68
110-210-6110	FICA - ROAD USE	257.32	257.32	2,525.00	2,267.68
110-210-6130	IPERS - ROAD USE	322.06	322.06	3,115.00	2,792.94
110-210-6150	GROUP INSURANCE	559.44	559.44	7,500.00	6,940.56
110-210-6151	VISION INSURANCE	12.56	12.56	60.00	47.44
110-210-6155	LIFE INSURANCE	.00	.00	.00	.00
110-210-6160	WORKER'S COMP	.00	.00	.00	.00
110-210-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
110-210-6181	UNIFORM ALLOWANCE	.00	.00	300.00	300.00
110-210-6310	BUILDING REPAIR/MAINT	90.00	90.00	5,000.00	4,910.00
110-210-6331	FUEL & OIL	258.21	258.21	4,000.00	3,741.79
110-210-6332	VEHICLE REPAIRS	20.24	20.24	5,000.00	4,979.76
110-210-6371	UTILITIES	116.57	116.57	1,700.00	1,583.43
110-210-6373	TELEPHONE/COMMUNICATIONS	40.00	40.00	480.00	440.00
110-210-6375	EQUIPMENT SUPPORT	15,600.00	15,600.00	15,600.00	.00
110-210-6408	INSURANCE	.00	.00	4,000.00	4,000.00
110-210-6417	STREET MAINTENANCE - REPAIRS	.00	.00	10,000.00	10,000.00
110-210-6491	SAFETY TRAINING	.00	.00	1,000.00	1,000.00
110-210-6504	SHOP EQUIPMENT	.00	.00	1,000.00	1,000.00
110-210-6507	STREET MAINTENANCE SUPPLIES	821.27	821.27	10,000.00	9,178.73
110-210-6511	NEW POSTS / SIGNS	.00	.00	.00	.00
110-210-6512	REPLACEMENT POSTS / SIGNS	.00	.00	.00	.00
110-210-6599	MISCELLANEOUS SUPPLIES	17.00	17.00	100.00	83.00
110-230-6371	STREET LIGHTS	1,885.25	1,885.25	11,000.00	9,114.75
110-240-6371	TRAFFIC SIGNAL	129.14	129.14	450.00	320.86
110-240-6413	WATERLOO MONTHLY TRAFFIC CONTR	118.11	118.11	2,800.00	2,681.89
110-250-6332	SNOW PLOW REPAIR	.00	.00	1,000.00	1,000.00
110-250-6507	SNOW REMOVAL SUPPLIES	.00	.00	10,000.00	10,000.00
110-260-6407	ENGINEERING	402.50	402.50	10,000.00	9,597.50
110-910-4830	TRANSFER IN-ROAD USE	.00	.00	.00	.00
110-910-6910	TRANSFER OUT	.00	.00	.00	.00
110-910-6911	TRANSFER OUT - TIF	.00	.00	.00	.00
110-999-9999	PROFIT HANDLER	.00	.00	.00	.00
121-910-4830	TRANSFER IN-LOST	.00	.00	.00	.00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 7/2020, FISCAL 1/2021**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
121-910-6910	TRANSFER OUT	.00	.00	140,000.00	140,000.00
121-950-4090	LOCAL OPTION TAX	11,466.88	11,466.88	160,000.00	148,533.12
121-950-4300	INTEREST-LOST	.00	.00	.00	.00
121-999-9999	PROFIT HANDLER	.00	.00	.00	.00
125-910-4831	TRANSFER IN - TIF	.00	.00	.00	.00
125-910-6911	TRANSFER OUT - TIF	.00	.00	34,856.00	34,856.00
125-950-4050	TIF TAXES	.00	.00	34,856.00	34,856.00
125-950-4300	INTEREST	.00	.00	.00	.00
125-999-9999	PROFIT HANDLER	.00	.00	.00	.00
200-210-6801	PRINCIPAL - PLAZA DRIVE	.00	.00	.00	.00
200-210-6851	INTEREST - PLAZA DRIVE	.00	.00	.00	.00
200-210-6899	BOND REGISTRATION FEES	.00	.00	.00	.00
200-910-4830	TRANSFER IN-DEBT SERVICE	.00	.00	.00	.00
200-910-6910	TRANSFER OUT	.00	.00	.00	.00
200-999-9999	PROFIT HANDLER	.00	.00	.00	.00
300-210-6407	ENGINEERING - STREET PROJECT	.00	.00	.00	.00
300-210-6499	STREET CONTRACTUAL SERV	.00	.00	50,000.00	50,000.00
300-750-6499	CONTRACTUAL SERV	.00	.00	.00	.00
300-910-4830	TRANSFER IN-CAP IMPRVMT RESV	.00	.00	.00	.00
300-910-6910	TRANSFER OUT	.00	.00	.00	.00
300-950-4300	INTEREST-CAPITAL IMPRVMT-RSV	.00	.00	100.00	100.00
300-999-9999	PROFIT HANDLER	.00	.00	.00	.00
301-750-4800	SALE OF PROPERTY	.00	.00	.00	.00
301-750-6407	ENGINEERING	.00	.00	.00	.00
301-750-6411	LEGAL	.00	.00	.00	.00
301-750-6499	CONTRACTUAL SERV-TRAILER COURT	.00	.00	.00	.00
301-910-4830	TRANSFER IN-RAYMOND RD TRAILER	.00	.00	.00	.00
301-910-6910	TRANSFER OUT	.00	.00	.00	.00
301-999-9999	PROFIT HANDLER	.00	.00	.00	.00
302-210-4400	FEDERAL GRANTS-PLAZA DR RECON	.00	.00	.00	.00
302-750-4440	STATE GRANTS-PLAZA DR RECON	.00	.00	.00	.00
302-750-4820	PROCEEDS FROM DEBT/LOAN-PLAZA	.00	.00	.00	.00
302-750-6407	ENGINEERING	.00	.00	.00	.00
302-750-6411	LEGAL	.00	.00	.00	.00
302-750-6499	CONTRACTUAL SERV - PLAZA DR	.00	.00	.00	.00
302-910-4830	TRANSFER IN-PLAZA DR RECON	.00	.00	.00	.00
302-910-6910	TRANSFER OUT	.00	.00	.00	.00
302-999-9999	PROFIT HANDLER	.00	.00	.00	.00
303-910-4830	TRANSFER IN-OFFICE EQPMNT RPL	.00	.00	250.00	250.00
303-910-6910	TRANSFER OUT	.00	.00	.00	.00
303-999-9999	PROFIT HANDLER	.00	.00	.00	.00
304-210-6413	PAYMENTS - EVANSDALE	.00	.00	.00	.00
304-910-4830	TRANSFER IN-DUBQUE RD BRIDGE	.00	.00	.00	.00
304-910-6910	TRANSFER OUT	.00	.00	.00	.00
304-999-9999	PROFIT HANDLER	.00	.00	.00	.00
305-750-4820	PROCEEDS FROM DEBT/LOAN-WWTP	.00	.00	.00	.00
305-750-6407	ENGINEERING	.00	.00	.00	.00
305-750-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
305-815-4300	INTEREST - CAP PROJ	.00	.00	.00	.00
305-910-4830	TRANSFER IN-WWTP PROJECT	.00	.00	.00	.00
305-910-6910	TRANSFER OUT	.00	.00	.00	.00

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
305-999-9999	PROFIT HANDLER	.00	.00	.00	.00
306-430-4400	FEDERAL GRANTS	.00	.00	428,000.00	428,000.00
306-430-4440	STATE GRANTS	.00	.00	75,000.00	75,000.00
306-430-4710	REIMBURSEMENTS	.00	.00	10,370.00	10,370.00
306-430-4830	TRANSFER IN	.00	.00	125,000.00	125,000.00
306-430-6407	ENGINEERING	1,615.64	1,615.64	20,000.00	18,384.36
306-430-6411	LEGAL	.00	.00	.00	.00
306-430-6499	OTHER CONTRACTUAL SERV	.00	.00	618,000.00	618,000.00
306-430-6505	OTHER EQUIPMENT	.00	.00	.00	.00
306-430-6507	OPERATING SUPPLIES	.00	.00	.00	.00
306-430-6910	TRANSFER OUT	.00	.00	.00	.00
306-910-4830	TRANSFER IN	.00	.00	.00	.00
306-910-6910	TRANSFER OUT	.00	.00	.00	.00
306-999-9999	PROFIT HANDLER	.00	.00	.00	.00
307-210-4400	FEDERAL GRANTS	.00	.00	.00	.00
307-210-4440	STATE GRANTS	.00	.00	.00	.00
307-210-4445	IOWA DOT	.00	.00	.00	.00
307-210-4820	PROCEEDS FROM DEBT/LOAN	.00	.00	.00	.00
307-210-4830	TRANSFER IN	.00	.00	140,000.00	140,000.00
307-210-6407	ENGINEERING	.00	.00	.00	.00
307-210-6411	LEGAL	.00	.00	.00	.00
307-210-6417	STREET MAINTENANCE	.00	.00	.00	.00
307-210-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
307-210-6507	OPERATING SUPPLIES	.00	.00	.00	.00
307-210-6761	CAP OUTLAY - STREETS	.00	.00	.00	.00
307-210-6790	STREETS - NEW ROADWAY	.00	.00	.00	.00
307-910-4830	TRANSFER IN	.00	.00	.00	.00
307-910-6910	TRANSFER OUT	.00	.00	.00	.00
307-999-9999	PROFIT HANDLER	.00	.00	.00	.00
600-610-4600	SPECIAL ASSESSMENTS-WTR MAIN	.00	.00	.00	.00
600-610-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
600-810-4300	INTEREST	.00	.00	.00	.00
600-810-4500	CHARGES/FEES FOR SERVICES	29,664.75	29,664.75	120,529.00	90,864.25
600-810-4530	PENALTIES	.00	.00	1,500.00	1,500.00
600-810-4540	CONNECT/RECONNECT FEES	.00	.00	.00	.00
600-810-4550	MISC CHARGE FOR SERVICES	.00	.00	1,000.00	1,000.00
600-810-4560	SALES TAXES COLLECTED	.00	.00	.00	.00
600-810-4561	WATER EXCISE TAX	1,913.34	1,913.34	8,000.00	6,086.66
600-810-4730	DEPOSITS	256.00	256.00	2,000.00	1,744.00
600-810-6010	WAGES - WATER - FT	270.06	270.06	.00	270.06-
600-810-6011	WAGES - WATER - CLERK	.00	.00	2,270.00	2,270.00
600-810-6020	WAGES - WATER	.00	.00	.00	.00
600-810-6021	WAGES - WATER - PT	1,086.21	1,086.21	8,000.00	6,913.79
600-810-6022	WAGES - WATER	577.20	577.20	.00	577.20-
600-810-6110	FICA - WATER	103.75	103.75	800.00	696.25
600-810-6130	IPERS - WATER	128.02	128.02	1,000.00	871.98
600-810-6150	GROUP INSURANCE	178.17	178.17	800.00	621.83
600-810-6151	VISION INSURANCE	2.24	2.24	25.00	22.76
600-810-6155	LIFE INSURANCE	.00	.00	60.00	60.00
600-810-6160	WORKER'S COMP	.00	.00	.00	.00
600-810-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
600-810-6230	TRAINING	.00	.00	.00	.00
600-810-6332	VEHICLE REPAIRS	.00	.00	.00	.00
600-810-6350	REPAIR MAINT - WATER MAIN	3,285.71	3,285.71	10,000.00	6,714.29
600-810-6373	TELEPHONE/COMMUNICATIONS	.00	.00	600.00	600.00
600-810-6375	EQUIPMENT SUPPORT	.00	.00	2,500.00	2,500.00
600-810-6413	WATER - WATERLOO	10,304.68	10,304.68	61,000.00	50,695.32
600-810-6418	SALES TAX EXPENSE	1,911.00	1,911.00	7,500.00	5,589.00
600-810-6419	TECH SERVICES - ANNUAL SUPPORT	.00	.00	2,150.00	2,150.00
600-810-6489	OTHER CONTRACTUAL SRV	.00	.00	.00	.00
600-810-6490	OTHER PROFESSIONAL SERVICES	4,680.00	4,680.00	28,180.00	23,500.00
600-810-6497	BANK SERVICE CHGS	.00	.00	.00	.00
600-810-6498	DEPOSIT REFUNDS - WATER	.00	.00	1,000.00	1,000.00
600-810-6499	TESTS/PERMITS	337.57	337.57	.00	337.57-
600-810-6505	WT METERS/WT EQUIPMENT	922.36	922.36	2,000.00	1,077.64
600-810-6506	OFFICE SUPPLIES	.00	.00	300.00	300.00
600-810-6508	POSTAGE	.00	.00	200.00	200.00
600-810-6599	OTHER SUPPLIES	.00	.00	.00	.00
600-810-6727	CAPITAL EQUIPMENT	.00	.00	.00	.00
600-910-4830	TRANSFER IN-WATER	.00	.00	.00	.00
600-910-6910	TRANSFER OUT	.00	.00	.00	.00
600-999-9999	PROFIT HANDLER	.00	.00	.00	.00
601-810-4300	INTEREST-WATER DEPRECIATION	110.36	110.36	2,400.00	2,289.64
601-810-6599	MISC SUPPLIES	.00	.00	.00	.00
601-910-4830	TRANSFER IN-WATER DEPRECIATION	.00	.00	.00	.00
601-910-6910	TRANSFER OUT	.00	.00	.00	.00
601-999-9999	PROFIT HANDLER	.00	.00	.00	.00
610-815-4300	INTEREST-SEWER	.00	.00	1,500.00	1,500.00
610-815-4500	CHARGES/FEEES FOR SERVICES	28,958.14	28,958.14	130,000.00	101,041.86
610-815-4502	CAPITAL PROJECT FEE	.00	.00	.00	.00
610-815-4510	RAYMOND SEWER USAGE	.00	.00	70,000.00	70,000.00
610-815-4530	PENALTIES	.00	.00	1,300.00	1,300.00
610-815-4550	MISC CHARGE FOR SERVICES	.00	.00	500.00	500.00
610-815-4560	SALES TAXES COLLECTED	112.23	112.23	400.00	287.77
610-815-4730	DEPOSITS	200.00	200.00	1,500.00	1,300.00
610-815-6010	WAGES - SEWER	4,617.60	4,617.60	.00	4,617.60-
610-815-6011	WAGES - SEWER - CLERK	.00	.00	.00	.00
610-815-6020	WAGES - SEWER	.00	.00	.00	.00
610-815-6030	WAGES - SEWER	.00	.00	.00	.00
610-815-6110	FICA - SEWER	.00	.00	.00	.00
610-815-6130	IPERS - SEWER	.00	.00	.00	.00
610-815-6150	GROUP INSURANCE	96.33	96.33	.00	96.33-
610-815-6151	VISION INSURANCE	.00	.00	.00	.00
610-815-6155	LIFE INSURANCE	.00	.00	.00	.00
610-815-6160	WORKER'S COMP	.00	.00	.00	.00
610-815-6170	UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00
610-815-6181	UNIFORM ALLOWANCE	.00	.00	.00	.00
610-815-6230	TRAINING	.00	.00	.00	.00
610-815-6320	LIFT STATION EXPENSE	.00	.00	30,000.00	30,000.00
610-815-6331	FUEL	.00	.00	.00	.00
610-815-6332	VEHICLE REPAIRS	.00	.00	.00	.00
610-815-6350	PLANT REPAIR/MAINTENANCE	2,768.86	2,768.86	5,000.00	2,231.14

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
610-815-6370	UTILITIES - LIFT STATION	975.35	975.35	4,000.00	3,024.65
610-815-6371	UTILITIES - PLANT	2,558.88	2,558.88	12,500.00	9,941.12
610-815-6373	TELEPHONE/COMMUNICATIONS	.00	.00	.00	.00
610-815-6399	SEWER LINE REPAIR/MAINTENANCE	.00	.00	10,000.00	10,000.00
610-815-6407	ENGINEERING/WWTP PROJECT	.00	.00	.00	.00
610-815-6408	INSURANCE	.00	.00	3,000.00	3,000.00
610-815-6413	LUMP SUM APPROPRIATIONS	.00	.00	.00	.00
610-815-6418	SALES TAX EXPENSE	.00	.00	.00	.00
610-815-6490	IOWA ONE CALL	.00	.00	150.00	150.00
610-815-6491	SAFETY TRAINING	.00	.00	.00	.00
610-815-6493	SLUDGE HAULING	.00	.00	15,000.00	15,000.00
610-815-6494	PLANT CONTRACTED SERVICES	.00	.00	.00	.00
610-815-6498	DEPOSIT REFUNDS - SEWER	.00	.00	1,000.00	1,000.00
610-815-6499	PEOPLESERVICES/CONTRACTUAL SRV	18,720.00	18,720.00	112,320.00	93,600.00
610-815-6501	TESTS/PERMITS	.00	.00	.00	.00
610-815-6505	OFFICE EQUIPMENT	.00	.00	.00	.00
610-815-6506	OFFICE SUPPLIES	.00	.00	.00	.00
610-815-6507	OPERATING SPPLY/PEOPLESERVICE	.00	.00	15,000.00	15,000.00
610-815-6508	POSTAGE	.00	.00	300.00	300.00
610-815-6510	SAFETY SUPPLIES	.00	.00	.00	.00
610-815-6599	MISC SUPPLIES	.00	.00	.00	.00
610-815-6727	CAPITAL EQUIPMENT	.00	.00	.00	.00
610-815-6780	CAP OUTLAY-UTIL SYS/STRCT	.00	.00	.00	.00
610-910-4830	TRANSFER IN-SEWER	.00	.00	.00	.00
610-910-6910	TRANSFER OUT	.00	.00	59,000.00	59,000.00
610-999-9999	PROFIT HANDLER	.00	.00	.00	.00
611-815-4300	INTEREST-SEWER REPLACEMENT	124.59	124.59	2,700.00	2,575.41
611-910-4830	TRANSFER IN-SEWER PLCMNT	.00	.00	9,000.00	9,000.00
611-910-6910	TRANSFER OUT	.00	.00	.00	.00
611-999-9999	PROFIT HANDLER	.00	.00	.00	.00
612-815-4300	INTEREST-SEWER DEPRECIATION	.00	.00	150.00	150.00
612-910-4830	TRANSFER IN-SEWER DEPRECIATION	.00	.00	.00	.00
612-910-6910	TRANSFER OUT	.00	.00	.00	.00
612-999-9999	PROFIT HANDLER	.00	.00	.00	.00
613-815-4300	INTEREST - WW CAP PROJ	.00	.00	6,000.00	6,000.00
613-815-4502	CAPITAL PROJECT FEE	22,022.16	22,022.16	92,000.00	69,977.84
613-815-4820	PROCEEDS FROM DEBT/LOAN-WWTP	.00	.00	248,750.00	248,750.00
613-815-6407	ENGINEERING	.00	.00	248,750.00	248,750.00
613-815-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
613-910-4830	TRANSFER IN-WWTP PROJECT	.00	.00	100,000.00	100,000.00
613-910-6910	TRANSFER OUT	.00	.00	.00	.00
613-999-9999	PROFIT HANDLER	.00	.00	.00	.00
670-840-4300	INTEREST-LANDFILL/GARBAGE	.00	.00	100.00	100.00
670-840-4500	CHARGES/FEEES FOR SERVICES	14,004.78	14,004.78	60,000.00	45,995.22
670-840-4530	PENALTIES	.00	.00	800.00	800.00
670-840-4560	SALES TAXES COLLECTED	.00	.00	.00	.00
670-840-4710	REIMBURSEMENTS - RECYCLE REIMB	.00	.00	4,468.00	4,468.00
670-840-4730	DEPOSITS	110.00	110.00	1,000.00	890.00
670-840-6490	GARBAGE COLLECTION	9,773.20	9,773.20	62,000.00	52,226.80
670-840-6492	RECYCLING EXPENSE	1,309.68	1,309.68	6,500.00	5,190.32
670-840-6498	DEPOSIT REFUNDS - GARBAGE	.00	.00	700.00	700.00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 7/2020, FISCAL 1/2021**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
670-840-6508	POSTAGE	.00	.00	.00	.00
670-910-4830	TRANSFER IN-LANDFILL/GARBAGE	.00	.00	.00	.00
670-910-6910	TRANSFER OUT	.00	.00	.00	.00
670-999-9999	PROFIT HANDLER	.00	.00	.00	.00
671-840-4300	INTEREST-YARD WASTE	.00	.00	.00	.00
671-840-4500	CHARGES/FEES FOR SERVICES	651.57	651.57	2,700.00	2,048.43
671-840-4530	PENALTIES	.00	.00	40.00	40.00
671-840-4730	DEPOSITS	24.00	24.00	200.00	176.00
671-840-6413	YARD WASTE COLLECTION	2,400.00	2,400.00	2,400.00	.00
671-840-6498	DEPOSIT REFUND - YARD WASTE	.00	.00	100.00	100.00
671-840-6508	POSTAGE	.00	.00	.00	.00
671-910-4830	TRANSFER IN-YARD WASTE	.00	.00	.00	.00
671-910-6910	TRANSFER OUT	.00	.00	.00	.00
671-999-9999	PROFIT HANDLER	.00	.00	.00	.00
		=====	=====	=====	=====
	DIFFERENCE	8,180.51	8,180.51	219,625.00	211,444.49
		=====	=====	=====	=====
		=====	=====	=====	=====
	PROOF	8,180.51	8,180.51	219,625.00	211,444.49
		=====	=====	=====	=====

**CITY OF ELK RUN HEIGHTS**

**INVESTMENT REPORT**

Jul-20

ACCOUNT	G/L	INT EARNED	RPV TTL	CURRENT MONTH TTL	MATURE DATE	CASHED IN DATE:
<b>EQUIPMENT REPLACEMENT</b>						
CD# 20837	005-000-1171	\$ 31.20	\$ 12,413.97	\$ 12,445.17	2/18/2021	
CD# 22657	005-000-1175	\$ 20.43	\$ 10,272.50	\$ 10,292.93	9/25/2020	
				<b>\$ 22,738.10</b>		
<b>CAPITAL PROJECT WWTP</b>						
CD# 21861	613-000-1170	\$ 38.51	\$ 20,881.50	\$ 20,920.01	2/13/2021	Moved from fund 305 - GL 3382
CD# 22448	613-000-1170	\$ 61.77	\$ 21,367.73	\$ 21,429.50	7/11/2021	Moved from fund 305 - GL 3382
CD# 22999	613-000-1170	\$ 456.93	\$ 103,692.53	\$ 104,149.46	1/7/2021	Moved from fund 305 - GL 3382
CD# 5876	613-000-1170	\$ 1,331.43	\$ 102,778.46	\$ 104,109.89	1/15/2021	
CD# 3050	613-000-1170			\$ 108,279.84		
				<b>\$ 358,888.70</b>		
<b>WATER DEPRECIATION</b>						
CD# 22563	601-000-1170	\$ 63.45	\$ 22,435.63	\$ 22,499.08	12/18/2021	
CD# 22447	601-000-1175	\$ 110.36	\$ 55,483.62	\$ 55,593.98	4/10/2020	
CD# 22612	601-000-1189	\$ 67.58	\$ 45,052.59	\$ 45,120.17	6/22/2020	
				<b>\$ 123,213.23</b>		
<b>T&amp;A SEWER</b>						
CD# 22526		\$ -	\$ 1,000.00	\$ 1,000.00	8/22/2021	
CD# 21379		\$ -	\$ 1,500.00	\$ 1,500.00	3/6/2020	
				<b>\$ 2,500.00</b>		
<b>SEWER REPLACEMENT</b>						
CD# 22452	611-000-1172	\$ 181.32	\$ 55,302.30	\$ 55,483.62	4/10/2020	
CD# 22450	611-000-1179	\$ 138.98	\$ 48,077.34	\$ 48,216.32	7/11/2021	
CD# 22467	611-000-1185	\$ 14.23	\$ 9,539.83	\$ 9,554.06	4/26/2020	
CD# 3051	611-000-1170		\$ 9,745.17	\$ 9,855.53		
				<b>\$ 123,109.53</b>		
<b>SEWER DEPRECIATION</b>						
CD# 3051	612-000-1170			\$ 9,745.17		
				<b>\$ 9,745.17</b>		
<b>T&amp;A SOLID WASTE</b>						
CD# 21140		\$ -	\$ 5,000.00	\$ 5,000.00	10/26/2021	
CD# 22138		\$ -	\$ 1,000.00	\$ 1,000.00	6/17/2021	
				<b>\$ 6,000.00</b>		
<b>SOLID WASTE</b>						
CD# 3052	670-000-1170			5327.69		
				<b>\$ 5,327.69</b>		
			<b>TOTAL CD'S:</b>	<b>\$ 651,522.42</b>		

**CITY OF ELK RUN HEIGHTS - BRIAN WIRTZ - BUILDING INSPECTION**

**Jul-20**

**BUILDING PERMITS**

DATE	HOMEOWNER	CONTRACTORS	ADDRESS	PERMIT		VALUE	PERMIT	
				#	TYPE OF CONSTRUCTION		FEE	PAID
7/1/20	DAVIDSON, JAKE & JESSICA	TOJO CONSTRUCTION	211 SUTTON	1014	INSTALL WINDOWS, FLOORING, DOORS	\$13,000.00	\$237.00	CK#1919
7/10/20	BMC	DEAN SNYDER CONST	101 BMC DR	1856	ADDITION/REMODEL	\$1,189,000.00	\$6,298.85	
7/9/20	FAGERLIND, ROSS&ABBY	NEW CONSTRUCTION	1709 DOUGLAS RD	1857	NEW CONSTRUCTION	\$450,000.00	\$2,955.40	
7/14/20	ROBERTS, TOM	MILLS CONSTRUCTION	237 MARIE AVE	1858	OVERLAY ON GARAGE	\$1,400.00	\$51.00	7/20/2020
7/8/20	WACH, DAVID	ALLEN MAST	137 GILBERTVILLE RD	1859	RESHINGLE	\$6,000.00	\$125.00	CK#8404
7/14/20	ROGERS, DAVID	HOMEOWNER	5221 LAFAYETTE RD	1860	PREFAB STORAGE SHED 10X14	\$3,311.00	\$97.00	7/20/2020
7/22/20	SCHARES, KEN	CASHATT ROOFING	237 E GILBERT	1861	RESHINGLE	\$4,500.00	\$111.00	7/22/2020

**HVAC PERMITS & PLUMBING**

7/10/20	BMC	DEAN SNYDER CONST	101 BMC	1015	ADDITION/REMODEL	\$1,189,000.00	\$167.50	
7/10/20	BMC	DEAN SNYDER CONST	101 BMC	1016	ADDITION/REMODEL	\$1,189,000.00	\$47.50	
7/28/20	FAGERLIND, ROSS & ABBY	RABE HARDWARE	1709 DOUGLAS RD	1017	CENTRAL DUCTWORK & HRV	\$39,958.86		

**TOTALS**

<b>\$4,085,169.86</b>	<b>\$10,090.25</b>
	<b>*65%</b>
	<b>\$6,558.66</b>

**EVANSDALE PUBLIC LIBRARY**  
**MONTHLY BOARD OF TRUSTEES MEETING**  
Held at the Evansdale City Hall – Council Chambers  
Monday, July 20, 2020 – 6:00 PM

*Please power off or set to vibrate all cell phones during the Library Board meeting*

1. Call to Order
2. Roll Call
3. Approval of June 15 2020 Monthly Meeting Minutes
4. Approval of bills to be paid in July
5. Treasurer's Report
6. Circulation Report
7. Old Business
  - a. Update on Summer Reading Program
  - b. New Sign Placement
8. New Business
  - a. Library Credit Card Discussion/Possible Action
  - b. Waterloo Courier Subscription Discussion/Possible Action
  - c. Election of Officers
    1. President
    2. Vice-President
    3. Secretary
    4. Treasurer
9. Discussion
10. Adjournment

Reminder:

Date and Time of next meeting will be August 17, 2020 – 6:00 PM

EVANSDALE PUBLIC LIBRARY  
MONTHLY BOARD OF TRUSTEES MEETING (BOT)  
Monday, June 15, 2020 – 6:00 pm

**Call to Order:** The meeting was called to order by President Nichols at 6:02 pm

**Roll Call:** Present: Borwig, Clements, Nichols, Peterson, and Pritchett  
Absent: Brown, Johnson and Kettwig  
A quorum was present.

**Approval of February 17, 2020 Monthly Meeting Minutes:** Pritchett moved to make a motion Nichols seconded to approve the Monthly Meeting Minutes for February 17, 2020. Ayes – 5. Nays – 0. The motion carried.

**Approval of March 16, 2020 Monthly Meeting Minutes:** Borwig moved to make a motion Nichols seconded to approve the Monthly Meeting Minutes for March 16, 2020. Ayes – 5. Nays – 0. The motion carried.

**Approval of April 20, 2020 Monthly Meeting Minutes:** Pritchett moved to make a motion Clements seconded to approve the Monthly Meeting Minutes for April 20, 2020. Ayes – 5. Nays – 0. The motion carried.

**Approval of May 18, 2020 Monthly Meeting Minutes:** Clements moved to make a motion Nichols seconded to approve the Monthly Meeting Minutes for May 18, 2020. Ayes – 5. Nays – 0. The motion carried.

**Approval of March bills to be paid in March:** March Bills had been paid “by phone”, however it was on the agenda for the approval. The board did not have a meeting due to Covid-19. Borwig moved to make a motion and Pritchett seconded to approve the bills to be paid in March. Ayes – 5. Nays – 0. The motion carried.

**Approval of April bills to be paid in June:** Borwig moved to make a motion and Clements seconded to approve the bills to be paid in April. Ayes – 5. Nays – 0. The motion carried.

**Approval of May bills to be paid in June:** Nichols questioned why it states, “May copier charges paid quarterly” and there was no amount there. Director Jensen stated they had no charges. Borwig moved to make a motion and Pritchett seconded to approve the bills to be paid in May. Ayes – 5. Nays – 0. The motion carried.

**Approval of June bills to be paid in June:** Nichols questioned the Scholastic invoice for the summer reading program. Director Jensen stated they are hoping to still do a summer reading program and the books needed to be ordered in advance. Borwig moved to make a motion and

Clements seconded to approve the bills to be paid in May. Ayes – 5. Nays – 0. The motion carried.

**Treasurer's Report:** Nichols gave the Treasurer's report.

**Circulation Report:** Reviewed by the Board

**Old Business:**

- A. **COVID- 19 Update** – Director Jensen stated what she and library assistant have been doing during this time such as, creating new website, CEU, summer reading, cleaning, learning about the social distancing. The library is averaging 11 patrons per day since reopening at 50% compacity.

**New Business:**

- A. **Approval of County Contract for FY21** – Nichols moved to make a motion and Borwig seconded to approve the County Contract for FY21. Ayes – 5, Nays – 0. The motion carried.
- B. **Pre-approval to submit any last-minute bills to be paid in June** – Pritchett moved to make a motion and Borwig seconded to pre-approve any last minute bills to be paid in June. Ayes – 5, Nays – 0. The motion carried.
- C. **Summer Reading Program - Discuss** – Direct Jensen stated that they are looking for ways to do the summer reading program. A lot of libraries are going to virtual type programs. Director Jensen said they have established a sign up online. They have a plan for activities, such as a weekly activity sheet where the patrons can do reading, community, family, and outdoor challenges. The patrons need be successful in meeting the goals. Couple more ideas they have come up with, is to have the patrons come in and take a craft to make at home and complete a scavenger hunt with local businesses.
- D. **Establish hourly rate of pay for Director** – Director is averaging 33 hours a week at \$19.83 an hour. Nichols moved to make a motion and Pritchett second to give a 3% increase in pay to Director. Ayes – 5, Nays – 0. The motion carried.
- E. **Establish hourly rate of pay for Library Assistant** – Assistant is averaging 22 hours a week at \$11.09 an hour. Nichols moved to make a motion and Clements second to give a 3% increase in pay to Library Assistant. Ayes – 5, Nays – 0. The motion carried.
- F. **New website ideas** – This was originally on the agenda for March as that is when they started it. Nichols asked if they are using the new web browser. Director Jensen asked if she meant the new platform to build it and Director Jensen said no. This one is new and easier to build on per Director. The website is <https://www.evansdale.lib.ia.us/> , but can still be found by googling Evansdale Public Library.

**Discussion:** Director Jensen suggested that the board work towards getting their CEU hours. Nichols showed an example of the folders that will be handed out to each Poyner child that has our logo on the front and which will be going back and forth every day. Community Days cancelled.

**Adjournment:** 7:11 pm

Respectfully submitted,

Jenny Borwig, Secretary

**EVANSDALE PUBLIC LIBRARY  
MONTHLY CIRCULATION REPORT  
JUNE 2020**

**# OF MATERIALS CHECKED OUT:**

Adult Non-fiction	23	Youth Non-fiction	6
Adult Fiction	257	Youth Fiction (YA = 15 YF = 26)	41
Adult Magazines	32	Young Easy	70
Large Print	27	Youth Magazines	0
		Kits	1
Total Adult	339	Total Youth	118
↓ from 2019	112	↑ from last month	256
		↓ from 2019	146
		↑ from last month	82

Misc (Travel guides, other)	00
Newspapers	00
<b>TOTAL PRINT</b>	457
↓ from 2019	258
↑ from last month	338

Video tapes	000
DVD	018
Books on tape/CD	001
Music CDs	000
<b>ONLINE Database uses (1) – Video (0) – Magazines (2) - Audiobooks (43) - E-books (101)</b>	147
Misc other (Equipment, games, etc.)	000
<b>TOTAL NON-PRINT</b>	166
↓ from 2019	133
↓ from last month	73

**# OF INTERLIBRARY LOANS: (Information taken directly from SILO statistics)**

Will send/not send	01/00
Requested/Received	04/04

TOTAL # OF ALL MATERIALS CHECKED OUT: 623 (476 + 147 Online Uses)  
 From last month ↑ 265  
 From 2019 ↓ 391

**# OF ITEMS LOANED TO EVANSDALE RESIDENTS:**

2020	261 of total 623 (41.9%)
2019	519 of total 1014 (51.2%)

**# OF ITEMS LOANED TO NON-EVANSDALE RESIDENTS**

**+/- FROM 2019**

<b>**Elk Run Heights</b>	059	+013
**Gilbertville	002	-004
**County	029	+007
Waterloo	112	-069
Cedar Falls	008	+006
<b>Raymond</b>	004	-001
Dewar	000	+/-0
Hudson	000	-002
Jesup	000	-012
Oelwein	000	+/-0
Washburn	000	-011
Daycares	000	+/-0
Libraries/At-home delivery	001	-003
Online	147	-054

Total number of library users: Approx.295 ↑ from last month: 230 ↓ from 2019: 527 ↓ from 2018: 529

Day with highest number of users: 21 users on Thursday, June 11<sup>th</sup>

Day with lowest number of users: 5 users on Monday, June 1<sup>st</sup>

Number of days open: 26

Number of hours open: 183 hours

Avg number of library users per day: 12 ↑ from last month: 4 ↓ from 2019: 21

Number of computer users: 370 (86 Int, 281 Wireless, 3 Kids) ↑ from last month: 276 **2019: 247** ↑ from 2019: 123

Number of Computer hours logged: 16327.80 minutes = 272.13 hrs ↑ from last month: 149.76 hrs ↑ from 2019: 26.55hrs

MONTHLY TOTAL: 3  
 # OF NEW LIBRARY CARDS ISSUED: 2

# OF REISSUED or RENEWED CARDS: 1

	ADULT	YOUTH	ADULT	YOUTH
Cedar Falls	-	-	-	-
County	-	-	-	-
Jewar	-	-	-	-
Dunkerton	-	-	-	-
Elk Run	-	-	-	-
Evansdale	2	-	1	-
Gilbertville	-	-	-	-
Jesup	-	-	-	-
LPC	-	-	-	-
Raymond	-	-	-	-
Waterloo	-	-	-	-
Washburn	-	-	-	-
Libraries/ Home Delivery/ Daycares	-	-	-	-

MONEY TURNED INTO CITY OF EVANSDALE \$ 76.85

Book sales	\$9.35
Computer copies	29.90
Duplicate cards	1.00
Faxes and others	28.10
Fines	0.00
Photocopies	8.50
Refunds	0.00

MONEY TURNED INTO FRIENDS OF LIBRARY \$ 7.25

Donations	7.25
Ink Recycling	0.00

MONTHLY GRAND TOTAL: \$ 84.10 ACCUMULATED FY TOTALS to CITY: \$76.85 to FOL: \$7.25

PRINT MATERIALS PROCESSED AND ADDED TO COLLECTION: 67

Adult fiction	029	Miscellaneous	000
Adult Non-fiction	001	Reference	000
Large Print	010	Youth Magazines	000
Magazines	016	Youth non-fiction	000
Kits	000	Young Easy	000
		Youth Fiction	007
ILL Books	003	Young Adult	001

VIDEOS, DVDs, AUDIO, CDs PROCESSED AND ADDED TO COLLECTION: 0

	New	Donated
VHS	000	000
DVD	000	000
Audiobooks	000	000
CDs	000	000

ITEMS AUTOMATED AND WEEDED FROM COLLECTION:

Items Added (Computer)	Items deleted (Computer)	# of books/videos withdrawn	Retail cost of books/videos withdrawn
54	30	0	\$0

ITEMS OVERDUE:

5 items overdue this month  
 1939 items due total thru end of the current reporting month (-48 from last month)

# Circulation by Patron Class

for the period  
June 1, 2020 - June 30, 2020

Evansdale 241  
Elk Run 59  
Gilbertville 2  
County 29  
Waterloo 112  
CF 8  
Raymond 4  
  
Library/  
home  
delivery 1  
  
Online 147

623

Patron Class	Checked In	Checked Out
Adult - Washburn	0	0
Youth - Evansdale	29	17
Youth - Washburn	0	0
Adult - Evansdale	210	244
Adult - Elk Run Heights	43	59
Adult - Raymond	2	4
Adult - Waterloo	92	103
Adult - Independence	0	0
Adult - Cedar Falls	7	8
Adult - LaPorte City	0	0
Adult - County Borrower	21	29
Youth - Elk Run Heights	0	0
Youth - Raymond	0	0
Youth - Waterloo	9	9
Youth - Independence	0	0
Youth - LaPorte City	0	0
Youth - Cedar Falls	0	0
Youth - County Borrower	0	0
Adult - Winthrop	0	0
Adult - Gilbertville	2	2
Youth - Winthrop	0	0
Youth - Gilbertville	0	0
Adult - Waverly	0	0
Youth - Waverly	0	0
Adult - Cedar Rapids	0	0
Adult - Jesup	0	0
Youth - Cedar Rapids	0	0
Youth - Jesup	0	0
Libraries and home delivery	0	1
Adult - Oelwein	0	0
Youth - Oelwein	0	0
Adult - Westgate	0	0
Youth - Westgate	0	0
Adult - New Hartford	0	0
Youth - New Hartford	0	0
Adult - Brandon	0	0
Adult - Denver	0	0
Youth - Aplington	0	0
Adult - Dunkerton	0	0
Youth - Dunkerton	0	0
Adult - Fairbank	0	0
Adult - Out of State	0	0
Adult - Charles City	0	0
Youth - Charles City	0	0
Adult - Hazleton	0	0
Youth - Hazleton	0	0
Adult - Other	0	0
Adult - Hudson	0	0
Youth - Hudson	0	0
Adult - Traer	0	0
Adult - Des Moines	0	0
Adult - Grundy Center	0	0
Youth - Grundy Center	0	0
Adult - Newton	0	0
Youth - Newton	0	0
Adult - Dike	0	0
Youth - Dike	0	0
Daycares	0	0
Youth - Fairbank	0	0
Adult - Grinnell	0	0
Youth - Other	0	0
Adult - Clarksville	0	0
Youth - Clarksville	0	0
Adult - Dewar	0	0
Total:	415	476

Online + 147 = 623

# Circulation by Item Report Class

for the period  
June 1, 2020 - June 30, 2020

<u>Adult</u>	
AF	257
ANF	23
A mags	32
LP	27
<hr/>	
	339

<u>Youth</u>	
YA	15
YF	26
YE	70
YNF	6
Y mags	0
Kits	1
<hr/>	
	118

<u>Multimedia</u>	
DVD	18
VHS	0
Books on tape/cd	1
MUSIC CD	0
Online	147
<hr/>	
	166

623

Report Class	Checked In	Checked Out
000	0	0
100	0	0
200	0	2
300	5	7
400	0	0
500	0	0
600	4	5
700	0	0
800	0	0
900	0	2
Biography	4	7
Adult Fiction	234	257
Story Col.	0	0
J Numbers	0	0
Youth Biography	1	1
Youth Fiction	30	26
Juv. Story Col.	0	0
C Numbers	0	0
Children's Biog.	0	0
Children's Easy	48	68
Children's Story Col.	0	0
FS	0	0
SL	0	0
R	0	0
Video	0	0
Audio	0	1
Cake Pans	0	0
Equipment	0	0
VF	0	0
Adult Magazines	25	32
Misc.	0	0
Kits	1	1
Computer	0	0
Books on CD	0	0
Newspapers	0	0
000Y	3	3
100Y	0	0
200Y	0	0
300Y	0	0
400Y	0	0
500Y	1	1
600Y	0	0
700Y	0	0
800Y	1	1
900Y	0	0
Large Print	25	27
Youth Magazines	0	0
DVD	18	18
BBB	1	2
CD	0	0
Young Adult	14	15
Total:	415	476

Online 147 = 623  
+ 147 = 623



Date: August 7, 2020

To: Elk Run Heights/Raymond Council

From: Jordan Cooper, Operator

O & M Report: July 2020

## **Water Operation & Maintenance**

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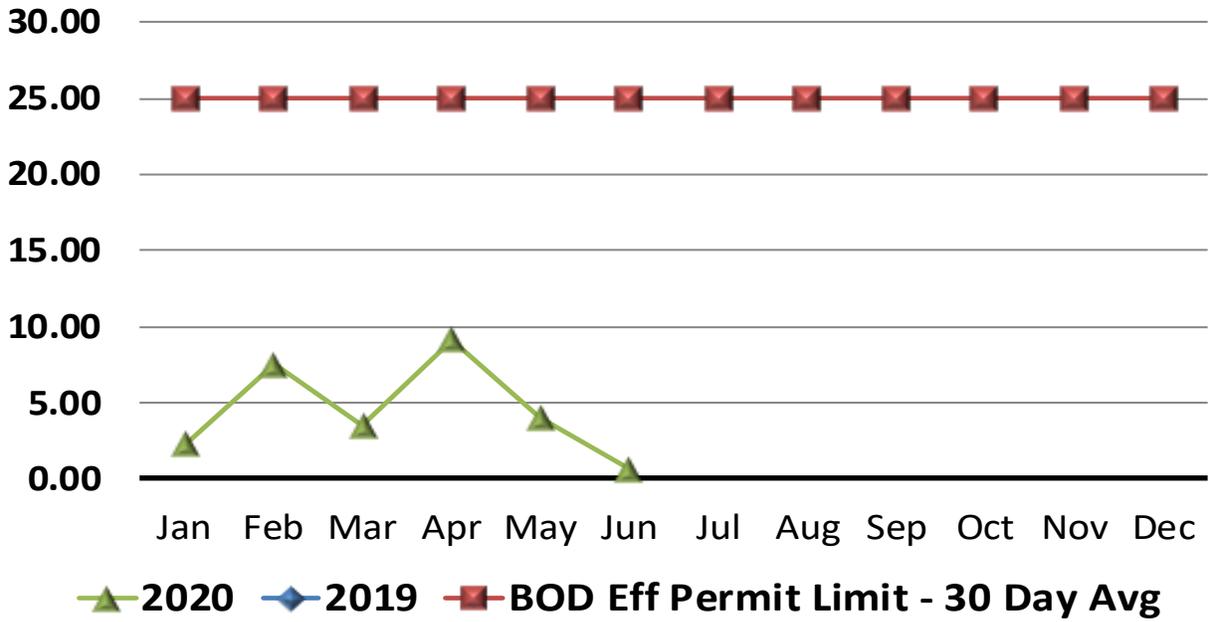
- 7/7 Homeowner at 501 Gilbertville Rd called and needed curbstop located.
- 7/13 Started water main valve exercising
- 7/17 Finished valve exercising. There were many valves that had not been touched for several years. Spent lots of time vacuuming the dirt and rock out of the valve boxes so I was able to get to the valve to exercise them. After exercising all the valves in the town, I have 6 valves that are not operating correctly
- 7/28 Frickson Brothers replaced a broken valve on the corner of Amber and Shirley.

## **Wastewater Operation & Maintenance**

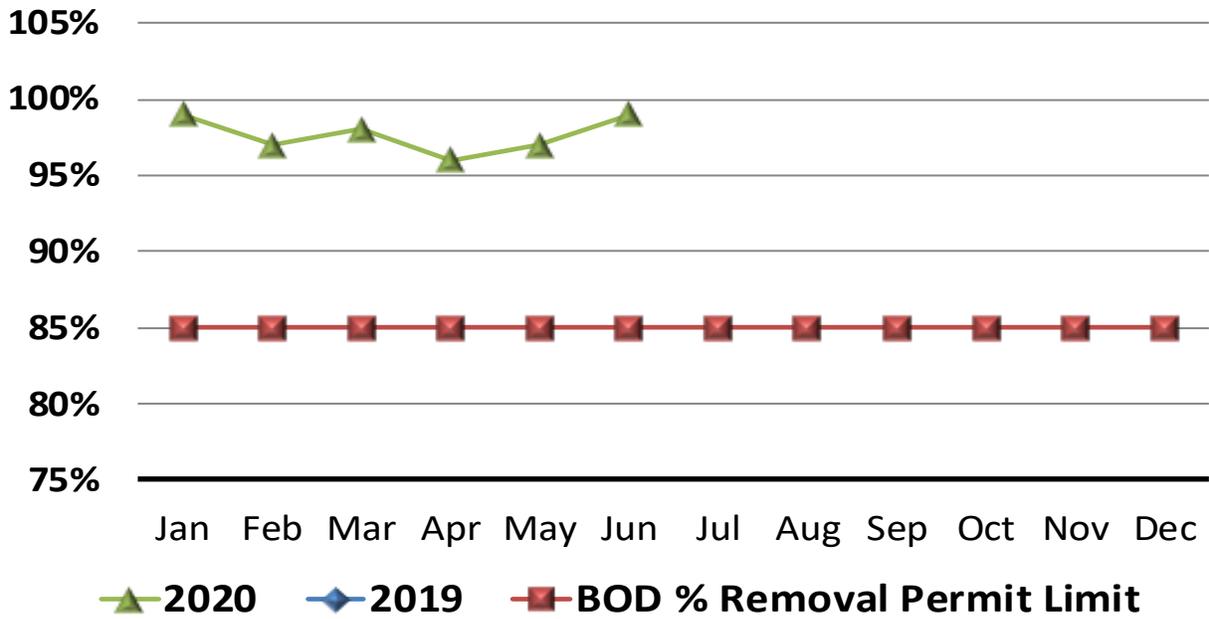
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- 7/1 Pressure washed the final clarifiers tank walls
- 7/27 EP started lift station annual inspection contract. Plaza lift station we replaced an o-ring to fix the blowby issue. We did find that the impellers on both pumps will need to be addressed in the future due to wear. Both Sutton lift station pumps are showing a ground issue inside the pumps. When they come back to finish the other two lift stations they are going to pull one of the pumps and take it back with them to the shop to get looked at.

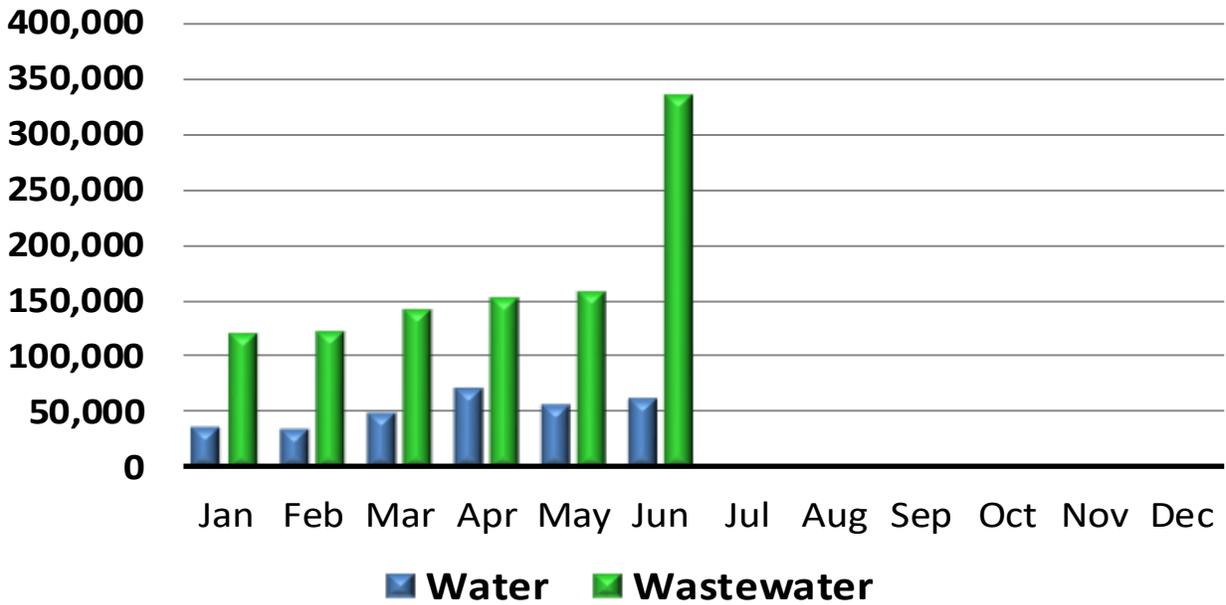
## BOD Effluent



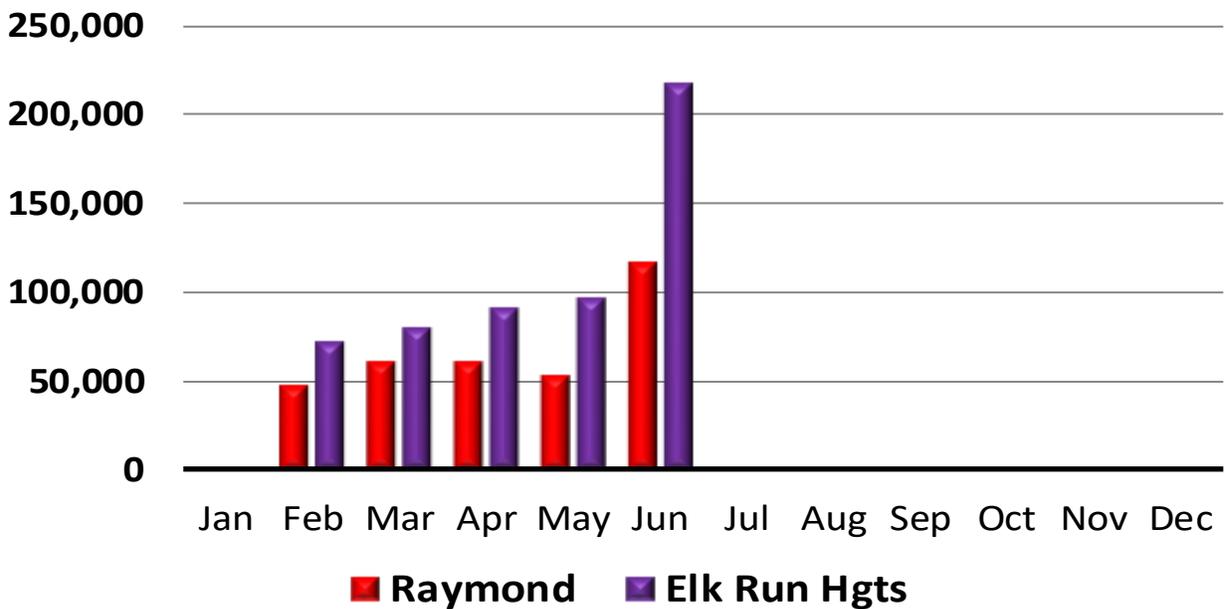
## BOD % Removal



### Average Daily Water Pumped vs. Wastewater In Gallons



### Average Daily Wastewater Pumped In Gallons



		June-20	May-20	June-19
<b>Water</b>				
<b>Total Monthly Pumped</b>	gallons	1,824,200	1,707,000	0
<b>Average Daily Pumped</b>	gallons	60,800	55,100	0
<b>Maximum Daily Pumped</b>	gallons	142,100	127,100	0
<b>Minimum Daily Pumped</b>	gallons	37,400	29,900	0
<b>Chlorine</b>				
<b>Chlorine - Total Avg Residual Plant</b>	mg/L	0.87	0.91	0.00
<b>Chlorine - Total Avg Residual System</b>	mg/L	0.63	0.69	0.00
<b>Chlorine - Recommended Residual System</b>	mg/L	1.50	1.50	0.30
<b>Wastewater</b>				
<b>BOD</b>				
<b>BOD Influent Avg</b>	mg/L	76.75	163.62	0.00
<b>BOD Effluent Avg</b>	mg/L	0.63	4.00	0.00
<b>BOD Eff Permit Limit - 30 Day Avg</b>	mg/L	25	25	0
<b>BOD % Removal</b>	%	99.00%	97.00%	0.00%
<b>BOD % Removal Permit Limit</b>	%	85%	85%	85%
<b>TSS</b>				
<b>TSS Influent Avg</b>	mg/L	87.25	140.75	0.00
<b>TSS Effluent Avg</b>	mg/L	6.00	14.50	0.00
<b>TSS Effluent Permit Limit - 30 Day Avg</b>	mg/L	25	25	0
<b>TSS % Removal</b>	%	93.12%	89.70%	0.00%
<b>TSS % Removal Permit Limit</b>	%	85%	85%	85%
<b>Nitrogen Ammonia</b>				
<b>NA Effluent Avg</b>	mg/L	0.0	0.0	0.0
<b>NA Effluent Permit Limit - 30 Day Avg</b>	mg/L	2.9	2.9	0.0
<b>Influent Flow</b>				
<b>Elk Run Average Daily Flow</b>	gallons	217,430	96,768	0
<b>Raymond Average Daily Flow</b>	gallons	117,675	53,701	0
<b>Average Daily Combined</b>	gallons	335,105	158,634	0
<b>Maximum Daily Combined</b>	gallons	1,520,138	190,874	0
<b>Total Monthly Combined</b>	gallons	10,053,183	3,912,239	0
<b>Minimum Daily Combined</b>	gallons	147,740	131,337	0
<b>Permit Limit - 30 Day Avg</b>	gallons	281,000	281,000	
<b>Permit Limit - Daily Maximum</b>	gallons	291,000	291,000	

<b>Contract True-Ups - Current Contract Year</b>				
<b>Item</b>	<b>Budgeted Amount</b>	<b>Amount Spent</b>	<b>% of Budget</b>	<b>% of Time</b>
<b>Maintenance Budget</b>	\$12,000.00	\$1,630.61	14%	50%
<b>Total</b>	\$12,000.00	\$1,630.61	14%	50%



**ELK RUN HEIGHTS/RAYMOND - JUNE '20**

**Water Plant Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

**Water System Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

**Wastewater Plant Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
6/22/20	First National Bank, VISA	Supplies	\$161.51
6/26/20	Signex	Signs	\$153.74
		<b>Total</b>	<b>\$315.25</b>

**Wastewater System Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

Water Plant Maintenance	\$0.00
Water System Maintenance	\$0.00
W/W Plant Maintenance	\$315.25
W/W System Maintenance	\$0.00
Month Total	\$315.25

**Annual Maintenance Budget** \$12,000.00

**Total Maintenance Dollars Spent Year to Date** \$1,630.61

**Percent Maintenance Budget Spent Year to Date** 14%



**Work Orders Completed**

<b>Date completed</b>	<b>Equipment</b>	<b>Task</b>
7/20/2020	Emergency Generator WWTP	Monthly PM
7/20/2020	James Street Lift Station Generator	Monthly PM
7/20/2020	Raymond West Lift Station Generator	Monthly PM
7/20/2020	Raymond South Lift Station Generator	Monthly PM
7/24/2020	Blower No 1	Monthly PM
7/24/2020	Blower No 2	Monthly PM
7/24/2020	Blower No3	Monthly PM
7/24/2020	Blower No4	Monthly PM
7/20/2020	Blower No5	Monthly PM
7/24/2020	Blower No6	Monthly PM
7/20/2020	James Street Lift Station	LS Monthly PM
7/20/2020	Lafayette Lift Station	LS Monthly PM
7/20/2020	Sutton Lift Station	LS Monthly PM
7/20/2020	Raymond West Lift Station	LS Monthly PM
7/24/2020	Blower No 1	Annual PM
7/24/2020	Blower No 2	Annual PM
7/24/2020	Blower No3	Annual PM
7/24/2020	Blower No4	Annual PM
7/24/2020	Blower No5	Annual PM
7/24/2020	Blower No6	Annual PM
7/27/2020	Raymond South Lift Station 1	LS Annual PM
7/20/2020	Raymond South Lift Station 1	LS Monthly PM

# EVANSDALE POLICE DEPARTMENT

## Call Summary Report

06/01/2020 thru 06/30/2020

Tracking: Unit Selected Agency Type: Police Selected Agency ID: EVPD

Call #	Date	Time	Area	Grid	Call Type	Disposition	Location	Business Name					Reporting Party			
								Unit	Officer	Disp	Arriv	Clear	Travel	OnS	Total	
20038727	06/02/2020	05:02:57	20	0404	TS	B1	600-BLK MCCOY RD	2G7	239	05:02	05:03	05:06	1	3	4	JEREMY FURMAN
20039288	06/03/2020	23:31:25	20	0404	SUSP	NR	300-BLK MCCOY RD	2G8	J6847	23:31	23:31	23:32	0	1	1	TANNER JONES
20039356	06/04/2020	09:09:08	20	0404	EXTRA	XA	406 MCCOY RD	2G3	212	09:09	09:09	09:10	0	1	1	NICHOLS,ROBIN
20039390	06/04/2020	11:02:51	20	0404	SUSP	NR	179 GRAY ST	2G3	212	11:20	11:26	11:39	6	13	19	CHRISTENSEN,CHRISTINA
20039581	06/05/2020	00:13:26	20	0404	TRAFFPARK	NR	LAFAYETTE RD/ MC COY RD	2G6	215	00:18		00:33			15	TANNER JONES
								2G8	J6847	00:13	00:13	01:32	0	79	79	
20040148	06/06/2020	21:08:10	20	0404	FIREWORK	XA	100-BLK TONEFF DR	2K2	207	21:11	21:22	21:29	11	7	18	REFUSED
20040161	06/06/2020	21:39:47	20	0404	FIREWORK	UN	193 E GILBERT DR	2K2	207	21:44	21:47	21:58	3	11	14	REFUSED FEMALE
20040465	06/07/2020	22:34:29	20	0404	FDGASIN	AS	5318 LAFAYETTE RD	2G5	219	22:37	22:41	22:56	4	15	19	OHRT,JESSICA
20040813	06/09/2020	06:25:55	20	0404	MEDABDOM	AS	109 JACKIE AV	2G7	239	06:26	06:30	06:36	4	6	10	MATLOCK,DAYTON
20040898	06/09/2020	15:25:18	20	0404	ABANDON	NR	215 MICHIGAN DR	2A1	229	15:25		15:26			1	HEIDEMAN,DEAN G
								2K2	207	15:25	15:30	15:33	5	3	8	
20040926	06/09/2020	17:00:36	20	0404	VANDALIS	XA	106 MICHIGAN DR	2G4	220	17:02		17:43			41	CONAWAY,DENISE
20040933	06/09/2020	17:13:37	20	0404	ASSIST	AS	5213-1 LAFAYETTE RD	2G4	220	17:44	17:48	17:48	4	0	4	
20040987	06/09/2020	21:06:29	20	0404	FIREWORK	XA	100-BLK TONEFF DR	2G4	220	21:08		21:40			32	WERNING,MADISON
								2G7	239	21:40	21:43	22:01	3	18	21	
20041050	06/10/2020	04:54:37	20	0404	LARCENY*	RI	100 PLAZA DR	2G7	239	04:55	05:00	05:57	5	57	62	HURLEY,BRIAN
20041463	06/11/2020	15:54:29	20	0404	WEAPON	NF	5200-BLK LAFAYETTE RD	2G3	212	15:56	15:59	16:13	3	14	17	HOLLY,DAKOTA
20041908	06/12/2020	21:55:29	20	0404	FIREWORK	WA	122 TONEFF DR	2G6	215	21:57	22:08	22:15	11	7	18	JILLIAN,LN REFUSED

Call #	Date	Time	Area	Grid	Call Type	Disposition	Location	Business Name					Reporting Party					
								Unit	Officer	Disp	Arriv	Clear	Travel	OnS	Total			
20041973	06/13/2020	01:21:06	20	0404	MEDDIABE	AS	5046 LAFAYETTE RD										HARTLEY,WILLIAM	
								2G5	219	01:22	01:26	01:47	4	21	25			
20042360	06/14/2020	04:44:21	20	0404	MVAPD	NR	304 GILBERTVILLE RD										COOK,RANDY	
								2G6	215	04:45	04:49	05:17	4	28	32			
20042795	06/15/2020	17:25:50	20	0404	MEDPSYCH	RI	5202 LAFAYETTE RD	FARMERS STATE BANK MONEY MACHIN									KENNEDY,LISA	
								2A1	229	17:33	17:33	17:42	0	9	9			
								2G5	219	17:31	17:31	20:23	0	172	172			
20043148	06/16/2020	21:14:47	20	0404	TS	E3	GILBERTVILLE RD/ PLAZA DR										TANNER JONES	
								2G8	J6847	21:14	21:14	21:25	0	11	11			
20043182	06/16/2020	23:00:44	20	0404	TS	A1	GILBERTVILLE RD/ SHIRLEY AV										TANNER JONES	
								2G8	J6847	23:00	23:00	23:05	0	5	5			
20043335	06/17/2020	14:57:32	20	0404	PALARM	AS	316 MCCOY RD	ELK RUN ELEMENTARY SCHOOL P#089									SECURITAS	
								2A1	229	14:58	15:02	15:56	4	54	58			
								2K2	207	14:58		15:24			26			
20043603	06/18/2020	11:19:50	20	0404	SUSP	NR	208 MICHIGAN DR										WIDDLE,SHERRY	
								2G3	212	11:22	11:32	11:34	10	2	12			
20043693	06/18/2020	16:53:44	20	0404	PALARM	FA	316 MCCOY RD	ELK RUN ELEMENTARY SCHOOL P#089									SECURITAS	
								2G6	215	16:54	16:59	17:18	5	19	24			
20044383	06/21/2020	00:07:25	20	0404	LOUD	NF	GILBERTVILLE RD/ GRAY ST										FEMALE REFUSED	
								2G5	219	00:08		00:13			5			
								2G6	215	00:13	00:17	00:21	4	4	8			
20044540	06/21/2020	15:06:57	20	0404	TS	K1	GILBERTVILLE RD/ PLAZA DR										TANNER JONES	
								2G8	J6847	15:06	15:07	15:14	1	7	8			
20044779	06/22/2020	13:50:23	20	0404	HARASS	NR	165 TONEFF DR 'PBX										SPRAGUE,VERONICA	
								2G4	220	13:51	14:22	14:48	31	26	57			
20044917	06/22/2020	22:56:02	20	0404	SUSP	NR	300-BLK MCCOY RD	MAYOR PARK									JEREMY FURMAN	
								2G7	239	22:56	22:56	23:22	0	26	26			
20045835	06/25/2020	21:19:41	20	0404	FIREWORK	NR	122 TONEFF DR										FEMALE REFUSED	
								2G8	J6847	21:21	21:27	21:28	6	1	7			
20045986	06/26/2020	12:21:43	20	0404	FRAUD	RI	480 DOUGLASS RD										VALLIERES,RICHARD	
								2G3	212	12:21		12:42			21			
20046086	06/26/2020	17:34:08	20	0404	FIREWORK	XA	221 SUTTON AV										BARKER,CARMEN	
								2G6	215	17:53		17:53			0			
20046541	06/27/2020	21:42:42	20	0404	FIREWORK	NR	108 CORLISS AV											
								2G6	215	21:48	21:56	22:01	8	5	13			
								2G6	215	22:06	22:06	22:08	0	2	2			
20046557	06/27/2020	22:01:11	20	0404	TS	B1	100 PLAZA DR	ROAD RANGER #1026									JOY VANDERKOLK	
								2G6	215	22:01	22:01	22:06	0	5	5			

Call #	Date	Time	Area	Grid	Call Type	Disposition	Location	Business Name					Reporting Party			
								Unit	Officer	Disp	Arriv	Clear	Travel	OnS	Total	
20046860	06/28/2020	20:24:27	20	0404	FIREWORK	NF	236 MARIE AV	2G5	219	20:29	20:41	20:49	12	8	20	KEITH

Total Number of Calls: 34

Citation #	Date Issued	Issued To	Type	License	Charge	Grid
28002152006112127478	06/11/2020	STREIF,KIMBERLY ANN	T		ER/10.04.120(3)	0404
28068472006162117544	06/16/2020	HARVEY,LESA JO	T	HJX941	321.20 B	0404

**RESOLUTION 3025**

A RESOLUTION OF THE CITY COUNCIL OF ELK RUN HEIGHTS, IA THAT  
THE FOLLOWING BILLS BE PAID AND TRANSFERS ARE HEREBY ALLOWED

AMENT	ENGINEER-MEETINGS	75.00
	ANNUAL NPDES APPLICATION	225.00
	STAKES/PLAZA LFTSTN BNDRS	697.45
	<b>VENDOR TOTAL</b>	<b>997.45</b>
AMERIGAS	PROPANE FOR WWTP	117.00
AUTO PLUS	LS-BATTERY	82.88
BMC AG	RU-ROADSTONE	56.27
CASEY'S	FUEL	61.00
	FUEL	12.38
	REBATE FUEL	0.54
	<b>VENDOR TOTAL</b>	<b>72.84</b>
COMPUTER TRBLSHTRS	FY21 IT SUPPORT/BACK-UPS	6,240.00
COURIER	ADVTISING/GARAGE SALES	44.99
	JULY BILLS	48.79
	JUNE 30 MTG CLAIMS	70.42
	<b>VENDOR TOTAL</b>	<b>164.20</b>
IA DNR	ANNUAL NPDES PERMIT FEE	210.00
EASTMAN, JULIE	CELL PHONE REIMBURSEMENT	40.00
ELAN	RU-FUEL/ROAD RANGER	66.14
	RU-BOOTS/FARM&FLEET	89.88
	RU-FUEL	237.60
	SW-RETURN AIR CONDITIONER/SAMS	229.98
	CH-ONLINE SERVICES/MICROSOFT	25.00
	CH-ONLINE SERVICES/MICROSOFT	35.00
	CH-VIDEO CALL SERVICE/ZOOM	16.04
	CH-OFFICE SUPPLIES/STAPLES	162.86
	CH-PSTCARD/GARAGE SALE/STAPLES	26.99
	CH-MASKS/DISINFECTANT/STAPLES	21.97
	CH-CERTIFIED MAIL/USPS	6.95
	<b>VENDOR TOTAL</b>	<b>458.45</b>
FEREDAY HEATING CO	CH-AIR CONDITIONER REPAIR	140.00
FRICKSON BROS	RU-RPLC VALVE AT AMBER/SHIRLEY	2,437.50
HI-VIZ SAFETY	CH-NO APPLIANCES SIGN	27.00
INRCOG	MEMBERSHIP DUES	569.67
IOWA ONE CALL	LOCATES FROM DECEMBER 2019	29.70
IOWA WORKFORCE DVLMNT	UNEMPLOYMENT	5,772.00
KRISTI LUNDY	CELL PHONE REIMBURSEMENT	40.00
BH CO LANDFILL	GARBAGE/REFRIGERATOR	17.00
LYNCH DALLAS	LEGAL-ATTORNEY	697.00
MEDIACOM	PHONE SERVICE	81.22
P & K MIDWEST	RU-CAUTION/DEFLECTION SIGN	30.09
PEOPLESERVICE	SEPTEMBER 2020 SERVICES	11,700.00
RICOH USA	COPIER CONTRACT	16.30
ROBERTS STEVENS PRENDERGAST	LEGAL SERVICES	1,129.50
TEDS	PK-CAUTION TAPE	10.99
	CH-MULCH	15.96
	PK-CLEANER/PK EQUIPMENT	17.98
	<b>VENDOR TOTAL</b>	<b>44.93</b>
THOMAS JAMES	CELL PHONE REIMBURSEMENT	40.00
UTILITY EQUIPMENT CO	WT-VALVE BAX MUDPLUG	40.00

WT-REPLACE VALVE AMBER/SHIRLEY	902.30
<b>VENDOR TOTAL</b>	<b>942.30</b>

<b>001 GENERAL</b>	9,789.64
<b>110 ROAD USE TAX</b>	1,141.40
<b>600 WATER</b>	6,562.46
<b>610 SEWER</b>	14,659.80
<b>TOTAL FUNDS:</b>	<b>32,153.30</b>

<b>JULY PAYROLL:</b>	
BIWEEKLY PAYROLL	11,779.82
EFTPS	3,226.83
<b>TOTAL PAYROLL:</b>	<b>15,006.65</b>

**PREPAYS**

5595 COLONIAL LIFE	LIFE INS	79.94
5596 AVESIS	DENTAL INS	65.58
5597 CHOSEN VALLEY	SR-SOIL BORINGS	2,000.00
5598 MID AMERICAN	UTILITIES	3,183.39
5599 RELIANCE	LIFE INS	77.55
5600 RICOH	COPIER CONTRACT	163.05
5601 TRAFFIC OPERATIONS	RU-MONTHLY LIGHT INSPECTIONS	118.11
5602 WATERLOO WATER	UTILITIES	5,862.18
5603 WELLMARK	HEALTH INS.	1,926.56
	<b>TOTAL PREPAYS:</b>	<b>13,476.36</b>

**PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA ON THIS  
11TH DAY OF AUGUST 2020**

**ATTEST:**

\_\_\_\_\_  
**Kristi Lundy, Mayor**

\_\_\_\_\_  
**Julie Eastman, City Clerk**

**RESOLUTION 3026**

**RESOLUTION APPROVING ENTRY INTO LEASE AGREEMENT**

**WHEREAS**, The City of Elk Run Heights has determined it is in the best interest of the City in order to allow for adequate disposal of the City's solid waste to enter into a lease agreement with a crop production farmer;

**WHEREAS**, Charles S. Heene has agreed to farm portions of the City's property at or near the Wastewater Treatment Plant which allows for an economic benefit to the City and allows for disposal of solid waste in a more economical manner;

**WHEREAS**, the Notice of Public Hearing and Notice of the same, the City of Elk Run Heights hereby agrees to enter into a lease agreement with Charles S. Heene whereby the consideration will allow Mr. Heene to farm the City's land and in exchange the City shall dispose of solid waste on its land as well as the land of Mr. Heene for due and proper consideration.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA**, as follows: the City of Elk Run Heights hereby agrees to enter into a lease agreement with Charles S. Heene whereby the consideration will allow Mr. Heene to farm the City's land and in exchange the City shall dispose of solid waste on its land as well as the land of Mr. Heene for due and proper consideration

**PASSED AND APPROVED ON THIS 11<sup>TH</sup> DAY OF AUGUST 2020**

**ATTEST:**

\_\_\_\_\_  
**Kristi Lundy, Mayor**

\_\_\_\_\_  
**Julie Eastman, City Clerk**



## FARM LEASE - CASH OR CROP SHARES

THIS LEASE ("Lease") is made between The City of Elk Run Heights, Iowa ("Landlord"), whose address for the purpose of this Lease is 5042 Lafayette Road, Elk Run Heights, IA 50707 and Charles S. Heene ("Tenant"), whose address for the purpose of this Lease is 3232 Osage Road, Waterloo, IA 50703.

### THE PARTIES AGREE AS FOLLOWS:

1. **PREMISES AND TERM.** Landlord leases to Tenant the following real estate situated in Black Hawk County, Iowa (the "Real Estate"):

All tillable portions of the property legally described below:

All of that land situated in the Southeast Quarter (SE1/4) of Section No. Thirty-three (33), Township No. Eighty-nine North (89n), Range No. Twelve (12), West of the Fifth P.M., in Black Hawk County, Iowa, lying North of the Illinois Central Railroad right-of-way line, excepting therefrom the following described tract:

Beginning at the Northeast corner of the South-east Quarter (SE1/4) of said Section No. Thirty-three (33), thence running West along the North Line of the said Southeast Quarter (SE1/4) of said section to the Northwest corner of the Southeast Quarter (SE1/4) of said section; thence South along the West Line of the Southeast Quarter (SE1/4) of said section a distance of One Hundred Feet (100'); thence Southeasterly to a point on the East Line of the Southeast Quarter (SE1/4) of said section, which point is Six Hundred Ten Feet (610') South of the Northeast corner of the Southeast Quarter of said section; thence North along the East Line of the Southeast Quarter (SE1/4) of said section a distance of Six Hundred Ten Feet (640') to the place of beginning; also excepting therefrom the West One-half (W1/2) of the Southeast Quarter (SE1/4) of said Section No. Thirty-three (33).

2. **RENT.** As consideration for this lease, Landlord shall be permitted to unload its solid waste on the real property subject to this Lease as well as the property of Tenant, and Tenant agrees to harvest, farm and retain any proceeds from the agricultural farming of the land subject to this lease
3. **PROPER HUSBANDRY; HARVESTING OF CROPS; CARE OF SOIL, TREES, SHRUBS AND GRASS.** Tenant shall farm the Real Estate in a manner consistent with good husbandry, seek to obtain the best crop production that the soil and crop season will permit, properly care for all growing crops in a manner consistent with good husbandry, and harvest all crops on a timely basis. In the event Tenant fails to do so, Landlord reserves the right, personally or by designated agents, to enter upon the Real Estate and properly care for and harvest all growing crops, charging the cost of the care and harvest to the Tenant, as part of the Rent. Tenant shall timely control all weeds, including noxious weeds, weeds in the fence rows, along driveways and around buildings

throughout the premises. Tenant shall comply with all terms of the conservation plan and any other required environmental plans for the leased premises. Tenant shall do what is reasonably necessary to control soil erosion including, but not limited to, the maintenance of existing watercourses, waterways, ditches, drainage areas, terraces and tile drains, and abstain from any practice which will cause damage to the Real Estate.

Upon request from the Landlord, Tenant shall by August 15 of each lease year provide to the Landlord a written listing showing all crops planted, including the acres of each crop planted, fertilizers, herbicides and insecticides applied showing the place of application, the name and address of the applicator, the type of application and the quantity of such items applied on the lease premises during such year.

Tenant shall distribute upon the poorest tillable soil on the Real Estate, unless directed otherwise by Landlord, all of the manure and compost from the farming operation suitable to be used. Tenant shall not remove from the Real Estate, nor burn, any straw, stalks, stubble, or similar plant materials, all of which are recognized as the property of Landlord. Tenant may use these materials, however, upon the Real Estate for the farming operations. Tenant shall protect all trees, vines and shrubbery upon the Real Estate from injury by Tenant's cropping operation or livestock.

Tenant shall maintain accurate yield records for the real estate, and upon request, during or after lease term, shall disclose to Landlord, all yield base information required for participation in government program

4. **TERMINATION OF LEASE.** This Lease shall automatically renew upon expiration from year-to-year, upon the same terms and conditions unless either party gives due and timely written notice to the other of an election not to renew this Lease. If renewed, the tenancy shall terminate on March 1 of the year following, provided that the tenancy shall not continue because of an absence of notice in the event there is a default in the performance of this Lease. All notices of termination of this Lease shall be as provided by law.
5. **POSSESSION AND CONDITION AT END OF TERM.** At the termination of this Lease, Tenant will relinquish possession of the Real Estate to the Landlord. If Tenant fails to do so Tenant agrees to pay Landlord \$\_\_\_\_\_ per day, as liquidated damages until possession is delivered to Landlord. At the time of delivery of the Real Estate to Landlord, Tenant shall assure that the Real Estate is in good order and condition, and substantially the same as it was when received by Tenant at the commencement of this Lease, excusable or insurable loss by fire, unavoidable accidents and ordinary wear, excepted.
6. **LANDLORD'S RIGHT OF ENTRY AND INSPECTION.** In the event notice of termination of this Lease has been properly served, Landlord may enter upon the Real Estate or authorize someone else to enter upon the Real Estate to conduct any normal tillage or fertilizer operation after Tenant has completed the harvesting of crops even if this is prior to the date of termination of the lease. Landlord may enter upon the Real Estate at any reasonable time for the purpose of viewing or seeding or making repairs, or for other reasonable purposes.
7. **VIOLATION OF TERMS OF LEASE.** If Tenant or Landlord violates the terms of this Lease, the other may pursue the legal and equitable remedies to which each is entitled. Tenant's failure to pay any Rent when due shall cause all unpaid Rent to become immediately due and payable, without any notice to or demand upon Tenant.

8. **REPAIRS.** Tenant shall maintain the fences on the leased premises in good and proper repair. Landlord shall furnish necessary materials for repairs that Landlord deems necessary within a reasonable time after being notified of the need for repairs. Tenant shall haul the materials to the repair site without charge to Landlord.
9. **EXPENSES INCURRED WITHOUT CONSENT OF LANDLORD.** No expense shall be incurred for or on account of the Landlord without first obtaining Landlord's written authorization. Tenant shall take no actions that might cause a mechanic's lien to be imposed upon the Real Estate.
10. **NO AGENCY.** Tenant is not an agent of the Landlord.
11. **ATTORNEY FEES AND COURT COSTS.** If either party files suit to enforce any of the terms of this Lease, the prevailing party shall be entitled to recover court costs and reasonable attorneys' fees.
12. **CHANGE IN LEASE TERMS.** The conduct of either party, by act or omission, shall not be construed as a material alteration of this Lease until such provision is reduced to writing and executed by both parties as addendum to this Lease.
13. **CONSTRUCTION.** Words and phrases herein, including the acknowledgment, are construed as in the singular or plural and as the appropriate gender, according to the context.
14. **NOTICES.** The notices contemplated in this Lease shall be made in writing and shall either be delivered in person, or be mailed in the U.S. mail, certified mail to the recipient's last known mailing address, except for the notice of termination set forth in Section 9, which shall be governed by the Code of Iowa.
15. **INSURANCE.** Tenant hereby agrees to name the City as an additional insured on Tenant's commercial general liability policy listing landlord as an additional insured on said policy with minimum limits of liability of \$500,000.00.
16. **CERTIFICATION.** Tenant certifies that it is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and it is not engaged in this transaction, directly or indirectly on behalf of, or instigating or facilitating this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Tenant hereby agrees to defend, indemnify and hold harmless Landlord from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to any breach of the foregoing certification.
17. **ADDITIONAL PROVISIONS.** \_\_\_\_\_

DATED: \_\_\_\_\_.

TENANT:

LANDLORD:

\_\_\_\_\_

\_\_\_\_\_

Charles S. Heene, Tenant

The City of Elk Run Heights, Iowa, Landlord

**INDIVIDUAL ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_, COUNTY OF \_\_\_\_\_

This record was acknowledged before me on \_\_\_\_\_ by \_\_\_\_\_.

\_\_\_\_\_  
Signature of Notary Public

**CORPORATE ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_, COUNTY OF \_\_\_\_\_

This record was acknowledged before me on STATE OF \_\_\_\_\_, COUNTY OF \_\_\_\_\_ by \_\_\_\_\_ as \_\_\_\_\_ of \_\_\_\_\_.

\_\_\_\_\_  
Signature of Notary Public

(ATTACH OTHER APPROPRIATE ACKNOWLEDGMENT(S) HERE)

**ORDINANCE NO. 266**

**AN ORDINANCE OF THE CITY OF ELK RUN HEIGHTS, IA, AMENDING CHAPTER 13.24, SANITARY DISPOSAL OF GARBAGE AND REFUSE, SECTION 13.24.160, SCHEDULE OF FEES, RATES AND CHARGES**

**BE IT ENACTED BY the CITY COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IA:**

**SECTION 1. SECTION MODIFIED.** That Section 13.24.160 Schedule of fees, rates, and charges, is hereby amended to read as follows:

Paragraph A:

For each single-family residence, eleven dollars and forty-eight cents (\$11.48) per month;

Paragraph B:

For each unit of a two-family dwelling unit, eleven dollars and forty-eight cents (\$11.48) per month;

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. New rates to go into effect October 1, 2020.

First Reading:

Second Reading:

Third Reading:

**ATTEST:**

\_\_\_\_\_  
**Kristi Lundy, Mayor**

\_\_\_\_\_  
**Julie Eastman, City Clerk**

**CERTIFICATE**

I, Julie Eastman, City Clerk of Elk Run Heights, Iowa, do hereby certify that the preceding is true and a complete copy of the Ordinance, as passed and adopted by the City Council of the City of Elk Run Heights, Iowa on this 11<sup>th</sup> day of August 2020

WITNESS my hand and seal of office this 11<sup>th</sup> day of August 11, 2020

\_\_\_\_\_  
Julie Eastman, City Clerk  
Seal

## CHAPTER XXX

### DRIVEWAY REGULATIONS

140.01 Definitions

140.02 Permission Required

140.03 Permit

140.04 Inspection and approval

140.05 Driveways to Be Paved

140.06 Driveway requirements

140.07 Number of Curb Openings

140.08 Method of Curb Cutting

140.09 Sidewalks

140.10 Excavations

140.11 Culverts-Requirements

**140.01 DEFINITIONS.** For use in this chapter, the following terms are defined:

1. “Driveway” means that part of any approach for motor vehicles to private property that lies between the property line and roadway of the public street.
2. “Paving” includes any kind of hard surfacing including, but not limited to, concrete, brick, stabilized gravel, combinations of such materials with the necessary base, asphalt or other material approved by Council. “Paving” does not include surfacing with oil, gravel, oil and gravel, or chloride.

**140.02 PERMISSION REQUIRED.** No curb shall be cut or changed, and no parking or public property shall be used for a driveway or parking without first obtaining written permission from the Council.

**140.03 PERMIT.** Before any person shall construct or repair a driveway, said person shall obtain a written permit from the City. A written application for the permit shall be filed with the Building Inspector. The application shall include the name and address of the property owner, the name and address of the person who will do the work and the proposed plan of construction or repair, which shall include the depth, width and type of surfacing material to be used. No other plan shall be followed except by written permission of the Building Inspector, who may allow amendments to the application or permit that do not conflict with this chapter. The Building Inspector shall issue the permit, bearing the signature of the Building Inspector and the date of issuance, if the proposed plan meets all of the requirements of this chapter, if the fee required under this chapter has been paid, and if the construction or repair as planned will not create any substantial hazard in the use of the street or sidewalk for public travel or drainage, or create any defect. Each permit shall expire six months after the date of issuance, if not constructed within that time.

**140.04 INSPECTION AND APPROVAL.** The driveway must be inspected and approved by the City within 30 days after completion of the work. The City shall keep a record of such approvals. If the work is not approved, it must be corrected immediately so it will meet with the City’s approval. If the work has been done improperly, the City shall have the right to finish or correct the work and the Council shall assess the cost to the property owner. Such assessment shall be collected with the general property taxes and in the same manner.

**140.05** All driveways shall be paved to property line with one of the following types of surfaces: concrete, brick, stabilized gravel, or combinations of such materials with the necessary base or other hard surface approved by Council. Any driveway in compliance with the Elk Run Code of Ordinances previous to the adoption of this provision shall be allowed to remain. Any new construction including a new residential home or garage constructed after implementation of this code of ordinances shall be required to comply with the requirements of hard surface or driveway pavement as indicated in this section

**140.06 DRIVEWAY REQUIREMENTS.** All driveways shall meet the following requirements:

1. Except as set forth in Subsection 2, all driveways shall be of paving of a depth of not less than six inches and shall be at least 10 feet in width. Alternatively, driveways for non-multi-family residential properties may be of a paving depth of not less than four inches if the paving is reinforced with #9 welded reinforced wire. The driveway may be placed directly on compact and well-drained soil. Where soil is not well drained, a three-inch sub-base of compact, clean, coarse gravel, sand or cinders shall be laid. The driveway shall slope not more than three inches per foot toward the roadway. The maximum driveway width at the curb line shall be 25 feet for a one-car garage, 28 feet for a two-car garage, and 38 feet for a three-car garage. All other construction shall comply with the City's Standard Specifications, which shall be considered an outline of minimal standards.
2. Driveways accessing multi-family property shall have a minimum width of 12 feet and shall be prepared with six-inch square reinforced wire mesh. The minimum radius for that part of such driveways connecting to streets shall be 10 feet.

**140.07 NUMBER OF CURB OPENINGS.** In general, only one opening shall be granted per residence in residential areas. The Council may grant additional openings in special cases such as for larger corner lots, etc. The width and number of curb openings for business and commercial places shall be determined as to the needs by the Council. Any opening onto a State-owned road will have to be approved by the State Department of Transportation and the Council.

**140.08 METHOD OF CUTTING CURB.** Curb shall be saw cut at least two inches deep as close to face of curb as possible. Saw cut the curb at ends of opening as deep as possible. Curb shall then be removed to full depth of pavement. When curb is removed by this method, no expansion joint will be used between drive and existing pavement. One-half inch pre-formed expansion joint is to be used between drive and existing pavement when existing curb drop is used.

**140.09 SIDEWALKS.** The grade of any sidewalk shall not be altered by the work done. The driveway shall be at the same level as any existing sidewalk.

**140.10 EXCAVATIONS.** Excavations to do work under this chapter shall be dug so as to occasion the least possible inconvenience to the public and to provide for the passage of water along the gutter. All such excavations shall have proper barricades at all times, and warning lights placed from one-half hour before sunset to one-half hour after sunrise. In refilling the excavation, the earth must be laid in layers and each layer tamped thoroughly. Any street, sidewalk or other public property that is affected by the work shall be restored to as good a condition as it was previous to the excavation. The affected area shall be maintained in good repair to the satisfaction of the Council for three months after refilling.

**140.11 CULVERTS-REQUIREMENTS.** The building official shall determine whether a culvert shall be required in the driveway serving the real estate. The building official shall determine the length of the culvert, diameter, and the placement of the culvert, including the relationship to the center line of the road and the level or height of the culvert. (Ord. 167 (part), 1996)

B. The chief of police shall keep a record of all traffic-control devices maintained by his department.

C. All traffic-control devices shall comply with standards established by the Manual of Uniform Traffic Control Devices for Streets and Highways. (Ord. 128 (part), 1988)

**10.04.140 Designation of crosswalks, and traffic lane markings.**

The chief of police is authorized:

A. To designate and maintain by appropriate devices, marks or lines upon the surface of the roadway, crosswalks at intersections where due to traffic conditions there is particular danger to pedestrians crossing the street or roadway, and at such other places as traffic conditions require; and

B. To mark lanes for traffic on street pavements at such places as traffic conditions require, consistent with the traffic ordinances of the city. Where such traffic lanes have been marked, it is unlawful for the operator of any vehicle to fail or refuse to keep such vehicle within the boundaries of any such lane except when lawfully passing another vehicle or preparatory to making a lawful turning movement. (Ord. 128 (part), 1988)

**10.04.150 Play streets.**

The chief of police shall have authority to declare any street or part thereof a play street and to place appropriate signs or devices in the roadway indicating and helping to protect the same. Whenever authorized signs are erected indicating any street or part thereof as a play street, no person shall drive a vehicle upon any such street or portion thereof except drivers of vehicles having business or whose residences are within such closed area, and then any said driver shall exercise the greatest care in driving

upon any such street or portion thereof. (Ord. 128 (part), 1988)

**Article IV. Speed Regulations**

**10.04.160 Changing state speed limits in certain zones.**

It is determined upon the basis of an engineering and traffic investigation that the speed permitted by state law upon the streets or portions thereof set out in this article is greater or less than is necessary for the safe operation of vehicles thereon, and it is declared that the maximum speed limit upon these streets or portions thereof described shall be as set out in this article. (Ord. 128 (part), 1988)

**10.04.170 Twenty-five miles per hour—Streets designated.**

The speed limit on all other streets other than Lafayette Street shall be twenty-five miles per hour, unless otherwise specifically provided. (Prior code § 4.64 (part))

**10.04.180 Thirty miles per hour—Lafayette Road.**

The speed limit on Lafayette Road shall be thirty miles per hour. (Ord. No. 245, § 1, 1-10-2017)

*Editor's note*—Ord. No. 245, § 1, adopted Jan. 10, 2017, amended § 10.04.180 in its entirety to read as set out herein. Former § 10.04.180 pertained to thirty-five miles per hour—Lafayette Street and derived from Ord. 196 § 1, adopted in 2002; and Prior code § 4.64 (part)).

**10.04.185 Gilbertville Road.**

The speed limit on Gilbertville Road shall be forty-five miles per hour from

**10.04.186 Plaza Drive.**

The speed limit on Plaza Drive shall be thirty-five miles per hour from Gilbertville Road to Dubuque Road. (Ord. 142, 1989)

**Article V. Turning Movements**

**10.04.190 Turning markers, buttons  
and signs.**

The chief of police may cause markers,  
buttons and signs to be placed within or

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**69.10 MOTOR VEHICLE PARKING AND STORAGE.** Motor vehicle parking and storage is not permitted in any yard in a zoning district, except as provided in this section.

1. Sidewalks. No parked motor vehicle shall obstruct a public sidewalk. If no public sidewalk exists.
2. Driveways. A motor vehicle may be parked upon a driveway. For purposes of this section, a driveway shall be considered to be that designated area to provide access from the street to a parking area, an attached or basement garage, carport or detached garage, and shall be surfaced, free of grass and weeds and maintained with concrete, brick, stabilized gravel, combinations of such materials with the necessary base, asphalt or other material approved by Council
3. Recreational Vehicle –
  - For purposes of this section, recreational vehicles shall include bus campers, camper trailers, pickup campers, travel trailers, motor homes, snowmobiles, boats, trailers, and similar vehicles. No such recreational vehicle shall be used for living, sleeping or housekeeping purposes while parked or stored as permitted by this section.
  - Front Yard Parking. No more than one recreational vehicle may temporarily be parked within a front yard and only if in operable condition and if parked upon a driveway for up to 14 days.
4. Side Yard Parking. No more than two motor vehicles may be parked or stored in any side yard or rear yard, and such motor vehicle(s) must be parked or stored on a driveway, carport, hard surface pad or enclosed structure.
5. Equipment and Materials. No farming equipment or machinery shall be parked or stored unless within an enclosed lawful structure. Exceptions by the Council.
6. Hard Surface Pads. For purposes of this section, a hard surface pad shall be surfaced and maintained with asphaltic concrete, brick, asphaltic macadam, crushed rock, or similar method approved by the Council.
7. Motor Vehicles. For purposes of this section, motor vehicles shall include automobiles, motorcycles, vans, pickup trucks, similar vehicles and recreational vehicles.

8. Temporary Parking. means parking limited to, weekend visitors, family gatherings, special events or large gatherings that are temporary in nature. No temporary parking shall exceed 48 hours in any seven-day period. Provided, however, that at no time shall such temporary parking or driving into the front yard be the cause of ruts and/or the non-growth of grass in the front yard such that the track of the vehicle is visible from the street for more than 72 hours after the end of the temporary parking.

## ORDINANCE 263

### **AN ORDINANCE OF THE CITY OF ELK RUN HEIGHTS, IOWA, AMENDING ARTICLE IV SPEED REGULATIONS, BY CHANGING CHAPTER 10.04.170 TWENTY-FIVE MILES PER HOUR – STREETS DESIGNATED 10.04.185, GILBERTVILLE ROAD AND AMENDING ARTICLE V TURNING MOVEMENTS BY CHANGING CHAPTER 10.04.190, TURNING MARKERS, BUTTONS AND SIGNS**

**BE IT ENACTED** by the Council of Elk Run Heights, Iowa:

**SECTION 1. SECTION MODIFIED.** Section 10.04.185 AND 10.04.190 of the Code of Ordinances of Elk Run Heights, Iowa is hereby amended and changed to read as follows:

#### **10.04.170 TWENTY-FIVE MILES PER HOUR – STREETS DESIGNATED**

The speed limit on all other streets other than Lafayette Road, Gilbertville Road and Plaza Drive shall be twenty-five miles per hour, unless otherwise specifically provided

#### **10.04.185 GILBERTVILLE ROAD**

The speed limit on Gilbertville Road shall be forty-five miles per hour from Birdland Drive to Plaza Drive and thirty-five miles per hour from Plaza Drive to Amber Lane and twenty-five miles per hour from Amber Lane to Dubuque Road

#### **10.04.190 TURNING MARKERS, BUTTONS AND SIGNS**

The Chief of police may cause markers, buttons and signs to be placed within or adjacent to the intersections, and thereby require and direct, as traffic conditions require, that a different course from that specified by the state law be traveled by vehicles turning at intersections, and when markers, buttons or signs are so placed no driver of a vehicle shall turn a vehicle at an intersection other than as directed and required by such markers, buttons or signs, including right-hand turns at intersections with automatic traffic signals. (Ord. 128, 1988)

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

**PASS AND APPROVED BY THE ELK RUN HEIGHTS CITY COUNCIL ON  
THIS 10<sup>th</sup> DAY OF DECEMBER 2019**

First Reading: 12/10/2019  
Second Reading: WAIVED  
Third Reading: WAIVED

ATTEST:

\_\_\_\_\_  
Tim Swope Sr., Mayor

\_\_\_\_\_  
Julie Eastman, City Clerk

I certify that the foregoing was published as Ordinance 263 on the 17<sup>TH</sup> day of  
December 2019

\_\_\_\_\_  
Julie Eastman, City Clerk

## Chapter 5.12

### SURVEILLANCE CAMERAS IN CONVENIENCE STORES/ BUSINESSES

#### Sections:

- 5.12.010 Purpose.
- 5.12.020 Definitions.
- 5.12.030 Surveillance camera required.
- 5.12.040 Surveillance camera specifications.
- 5.12.050 Surveillance camera placement.
- 5.12.060 Inspection of surveillance devices.
- 5.12.070 Violation—Penalty.

#### 5.12.010 Purpose.

The purpose of this chapter is to provide protection for employees and customers within the city of Elk Run Heights, Iowa. (Ord. 155 § 1, 1992)

#### 5.12.020 Definitions.

As used in this chapter:

“Consumer products” means all durable goods and food products whether or not subject to Iowa sales tax.

“Convenience store business” means any business which sells consumer products or petroleum products and which routinely remains open for business twenty-four hours per day or any portion of that time between the hours of ten p.m. and six a.m.

“Surveillance camera” means a videotape camera or similar recording device. (Ord. 155 § 2, 1992)

#### 5.12.030 Surveillance camera required.

Upon passage of the ordinance codified in this chapter and within thirty days thereafter, all convenience stores/businesses shall be equipped with a functioning surveillance camera. This camera will be installed and in operation between the hours of eight p.m. and eight a.m. of each day the convenience store/business is open. (Ord. 155 § 3, 1992)

#### 5.12.040 Surveillance camera specifications.

The minimum standard for surveillance cameras will be as follows:

- A. Must provide photographs of sufficient clarity to enable identification;
- B. Vertical head size of persons photographed must be capable of being enlarged to a vertical head size of one inch;
- C. Must show the time of photographing on film;
- D. Must be relatively silent in operation;
- E. Must be designed and constructed to allow for easy repair;
- F. Must be constructed to allow a separate recorder to be placed in a separate, concealed and secured area. (Ord. 155 § 4, 1992)

#### 5.12.050 Surveillance camera placement.

The surveillance camera or cameras shall be positioned so as to film all persons entering and departing the premises and all persons in the immediate vicinity of the cash register and all persons using the automatic teller machines. (Ord. 155 § 5, 1992)

**5.12.060 Inspection of surveillance devices.**

The surveillance camera or cameras shall be subject to inspection by the city's police department or its designee. On request, the convenience store/business owner or employee must furnish to the inspecting official an inspection report by a qualified technician, certifying that the devices have been inspected and are in working order. (Ord. 155 § 6, 1992)

**5.12.070 Violation—Penalty.**

All violations of this chapter shall constitute misdemeanors, and upon conviction thereof shall be punishable by a fine and/or imprisonment set forth by the governing laws of the jurisdiction. Each separate day or any portion thereof during which any violation of this chapter occurs or continues shall be deemed to constitute a separate offense. (Ord. 155 § 7, 1992)