

Agenda
City of Elk Run Heights
Regular Council Meeting March 10, 2020 - 6:00 p.m.
Located at Eddis Winstead Council Chambers

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approval of the February 11, 2020 Agenda
5. Approval of Consent Agenda - All items listed on the consent agenda will be enacted by one motion. *There will be no separate discussion unless a request is made prior to the time the council votes on the motion.*
 - a. Approve the February 11, 2020 special meeting minutes
 - b. City Clerk's Reports as of February 29, 2020: Budget Report, Treasurer's Report, Fund Report, Revenue and Expenditure Reports and Investment Report.
 - c. Approval of Building Inspection, Library, Police and Sewer Department reports
6. Board of Adjustment: Reappointment
 - Thomas Thorson – New term expiring – 03/01/2025
7. Board of Adjustment: Appointed by Council
 - Mark McChane – Term expiring – 03/01/2025
8. Accept resignation of Melanie Rasanen and recognize her for 10 years of service on the Evansdale Library Board
9. Resolution 2999 authorizing the payment of bills and transfer
10. Resolution 3000 setting the date of public hearing for the disposal of Lot 1 of the Elk Run Third Addition
11. Public hearing: FY2021 Budget
12. Resolution 3001 approving Fiscal Year 2021 budget
13. Resolution 3002 amending the covenants and restrictions for Elk Run Third Addition
14. Resolution 3003 amending resolution 2987 accepting special assessment by removing the interest implied
15. Resolution 3004 approving updates to the City of Elk Run Heights Employ Policy Manual
16. Resolution 3005 approving Check Writing Policy
17. Request from Mayor to purchase a generator for the Sutton Ave. Lift station in an amount not to exceed \$27,941.00
18. Request from Mayor to purchase a generator for the Plaza Dr. lift station as budgeted for FY21 in an amount not to exceed \$23,717.57

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19. Ordinance 264 repealing parts of Title 6 Animals Chapter 6.04 Animal Control Regulations by adopting the City of Evansdale's Animal Control Chapter 55 by reference.
20. Motion to suspend requirements for two (2) subsequent readings and adopt Ordinance 263
21. Discussion: Updates to the Elk Run Heights Municipal Code:
 - Sample G - Page 75 - Does the City want a weapons chapter? I attached an alternate version if the City is interested revising the chapter.
 - Page 75-1, Urban Deer – Any revisions to this chapter? I found this note in our 2006 legislative updates. The City may want to review when the chapter was adopted and if it follows DNR regulations.

HF 2546 — Urban Deer Control – Cities may adopt an ordinance authorizing trained, volunteer hunters to hunt deer with a bow and arrow on private land within the city, without charge, for the purpose of urban deer control. Since the ordinance must contain specific requirements and is not effective until it has been approved by the DNR, we suggest you work with your city attorney to develop this ordinance.
 - Sample H – shows an alternate version of Curfew. Would the City like to use it?
 - Sample I - Page 75.7 – I included our updated Fireworks sections, if the City would like to use them. Let us know how you would like the section to read.
 - Page 82, 82-1 – Verify the posted speed limits 30, 35 & 45 mph
 - Page 85 - Angle Parking – Code of Iowa requires the Code list all angle parking locations. Does the City have any angle parking spots?
 - Page 87 – Is the snow emergency process accurately described? Does the City have any revisions?
 - Page 88 – Is the simple notice for a parking fine still \$35? Snow emergency parking \$35?
 - Page 89.1 Truck Routes – Listed routes need to be confirmed.
 - Page 89.1 – Is the truck parking permit process accurate?
 - Page 90.1 – We will omit the Automated Traffic Enforcement
22. Public discussion: Non-agenda items - *Please limit the time used to no more than three minutes to present your remarks in order to allow others the opportunity to speak. The Order of Business is at the discretion of the Mayor.*
23. Mayors/Council/Engineer Reports
24. Adjournment

City of Elk Run Heights
Regular Council Meeting
Eddis Winstead Council Chambers
February 11, 2020 5:30 p.m.

Mayor Lundy called the meeting to order at 5:30 pm. All present recited the Pledge of Allegiance. Roll call of Council Members: Present –Wilson, Bass, Sallis, Smock and Ratchford. Quorum present.

Wilson/Ratchford motion to approve the February 11, 2020 Agenda. Ayes-Five. Motion carried.

Smock/Ratchford motion to enter into closed session at 5:31 p.m. pursuant to Iowa Code Chapter 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is eminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Ayes-five. Motion carried. Ratchford/Smock to close out of closed session at 5:35 p.m. Ayes-five. Motion carried.

No action taken on closed session pursuant to Iowa Code Chapter 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is eminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

Ratchford/Bass motion to enter into closed session at 5:36p.m. pursuant to Chapter 21.5(1)(j) of the Iowa code: To discuss the sale of property. Ayes-five. Motion carried. Ratchford/Bass motion to close out of closed session at 5:46 p.m. Ayes-five. Motion carried.

Smock/Ratchford to approve counteroffer on Lot 1 of Elk Run Third Addition. Ayes-five. Motion carried.

Ratchford/Wilson to approve the following items on the February 11, 2020 consent agenda a. Approve the January 7, 2020 special meeting minutes, January 14, 2020 regular meeting minutes, January 16, 2020 special meeting minutes, and January 29, 2020 special meeting minutes b. City Clerk's Reports as of January 31, 2020: Budget Report, Treasurer's Report, Fund Report, Revenue and Expenditure Reports and Investment Report c. Approval of Building Inspection, Library and Police Department reports. Ayes-five. Motion carried.

Wilson/Ratchford to approve the appointment of Debra Peterson to finish the current term ending 6/30/2021, as a member of the Evansdale Library Board. Ayes-five. Motion carried.

Ratchford/Wilson to approve the appointment of Brenda Miller for a 5-year term to the Planning and Zoning Board. Ayes-five. Motion carried.

Smock/Ratchford to approve resolution 2990 authorizing the payment of bills and transfer. Roll call vote: Ayes-Five. Councilor Bass asked about an attorney invoice and invoices for the new tractor. City Clerk Eastman explained there was an error in the amount paid to the attorney and the tractor bills are correct but described incorrectly. The invoices should say freightliner, which had a hydraulic leak, during heavy snows last month. Roll call vote: Ayes-five. Motion carried.

Ratchford/Bass to open public hearing-Max Levy Rate for FY21 Budget at 6:05 p.m. Ayes-five. Motion carried. Proof of publication on file, no public comments were received beforehand. City Clerk Eastman explained the state has implemented an additional public hearing to give the public another opportunity to weigh in on the tax rates; which are staying the same as the previous year. Eastman added there will still be the regular public hearing in March to approve the whole budget. Wilson/Ratchford to close public hearing at 6:06 p.m. Ayes-five. Motion carried.

Wilson/Bass to approve resolution 2991 approving the Max Levy Rate for FY21 Budget. Roll call vote: Ayes-five. Motion carried.

Wilson/Bass to approve resolution 2992 setting date of public hearing for March 10, 2020 for approving FY2021 Budget. Roll call vote: Ayes-five. Motion carried.

Smock/Ratchford to approve resolution 2993 approving transfer of Inter fund transfers. City Clerk Eastman explained the first transfer is for meeting auditor requests which is creating a fund for the Sewer Capital Project revenues. By creating this fund Eastman will move the Capital Project fee revenues from the Sewer Fund and place them into the Wastewater Treatment Plant Project Fund. The second transfer is an accumulation of the previous year's allocation of the Sewer Capital Project funds and will be moving them to the new Wastewater Treatment Plant Project fund. Councilor Bass stated this will help keep track of the funds for the new Wastewater Treatment Plant. The third transfer is for the Mayor's Park Improvement Projects and moving the budgeted funds to the new Park Capital Project fund. The fourth transfer is for the budgeted Vehicle Replacement monies for fiscal year 2020 and transferring them into the General Fund to apply to the already purchased new tractor. Roll call vote: Ayes-five. Motion carried.

Wilson/Ratchford to approve resolution 2994 approving signatories for First Security Bank. City Clerk Eastman explained there was an error on the resolution for this on the last months agenda; all signatories need to be listed on the resolutions anytime there is a change in signatories. Roll call vote: Ayes-five. Motion carried.

Smock/Ratchford to approve resolution 2995 authorizing the City Clerk to publish the employee and elected official's wages for the 2019 Calendar year. Roll call vote: Ayes-five. Motion carried.

Ratchford/Smock to approve resolution 2996 approving the Law Enforcement 28E Agreement with the City of Evansdale for FY21. Roll call vote: Ayes-five. Motion carried.

Ratchford/Smock to approve resolution 2997 approving 28E with the City of Evansdale for Animal Control Services. City Clerk explained that this agreement is only until July 2020, therefore Evansdale can get an idea of what to anticipate for the FY21, at which point we will receive a new agreement. Roll call vote: Ayes-five. Motion carried.

Ratchford/Wilson to approve amended resolution 2998 approving transfer of funds from Local Option Sales Tax (LOST) to Mayors Park Project for engineering fees. Councilor Smock explained to council that unfortunately there was a lack of communication in getting the documents completed for the TAP grant in order to be able to use those grant funds to pay for current engineering costs. However, it has been observed that there is plenty of additional funds in the Local Option Sales Tax Fund that can cover the 80% that was not budgeted for. Councilor Ratchford asked how much this would be. City Engineer Mike Dryden stated the total engineer contract we signed in November is for a total of \$47,800.00 for the designing of the park project which includes subcontractor fees. Smock informed council she had a meeting with Maggie Burger from Speer Financial, to inquire about possible solutions, but Maggie assured us that we are doing very well financially as a City and have available funds to cover the cost. Dryden provided two scenarios. One scenario being that the project is stopped to get all the documentation completed for the DNR which would take 4 to 6 months and there being no chance of starting the project this year. The other scenario being that the project continues, complete proper paperwork for the DNR, use LOST funds for current engineer costs, and have the TAP Grant cover future engineer costs. Councilor Bass stated he was under the impression the extra LOST dollars were going towards the new Wastewater Treatment Plant. It was discussed and agreed that the LOST funds can be used for the Plant Project. City Clerk Eastman pointed out there is over \$243,938.00 currently available in LOST funds. Ratchford responded that would leave a couple hundred thousand for the Sewer Plant if LOST funds were used to pay for current engineering costs. Councilor Wilson stated the project has already gotten this far and we need to keep it moving. Eastman stated the resolution was set up incorrectly and will amend with the corrected transfer dollar amount of \$38,240.00. Roll call vote: Ayes-five. Motion carried.

Ratchford/Bass motion to approve request from Mayor to pay Veracity Excavating to mow and mulch trees in drainage area on the East side of Elk Run Road and the North side of Dubuque Road in an amount not to exceed \$4,800.00. Mayor Lundy stated she would like to get this scheduled while the ground is still hard. Councilor Ratchford pointed out the quote was from 5 months ago. Mayor Lundy will verify the quote price has not changed. Ayes-five. Motion carried.

Smock/Ratchford motion to approve amended request from Mayor Lundy to have Hawkeye Alarm install video camera security at City Hall for an amount not to exceed \$2,746.00. Mayor Lundy explained she will be getting additional quotes but would like to get the security system approved in an amount not to exceed \$2,746.00 either way. City Clerk Eastman stated there is also a grant from our insurance company ICAP for \$1,000 that was filled out last month that can be used for anything safety related which will hopefully lower the expense. Ayes-five. Motion carried.

Ratchford/Wilson motion to approve request from PeopleService to install Omni Sites at the 4 lift stations in an amount not to exceed \$8,071.68. Steve Robinette with PeopleService, Inc. introduced himself as the Iowa Region Manager. Robinette explained the Omni Site dialers are cellular based and will call the operator if there are any number of issues going on with any lift station; as opposed to the light and alarm system which is dependent on someone seeing the light or hearing the alarm and knowing who to call. In any case, this would reduce liability on the City. In addition, it has a web-based program that always makes flows and other information available. Heath Draeger, the Assistant Regional Manager and the City's current operator with PeopleService, Inc., added he and Mayor Lundy discussed some of the issues on the 2017 DNR Sanitary Survey, which is an inspection of the sewer department. This inspection is done every three years so we can anticipate another this year. They will want to know if issues that were on the previous survey have been addressed. The Omni Sites was among the topics listed. Council Bass asked if the Omni Site is something that is a requirement from the DNR. Draeger responded that a communication system was an issue listed on the previous inspection so it should be addressed. Councilor Wilson asked if once the new plant is complete, will there need to be anything addressed. Draeger responded that everything with the lift station communication would stay the same, periodically there will be upgrades. Councilor Ratchford asked if there would be a charge associated with the upgrades. Robinette responded that the cost is very minimal. Ratchford asked if the DNR strongly suggests this. Draeger responded yes, it is highly recommended. Ratchford then stated sooner or later this will be a requirement and we might as well get it taken care of now. Draeger took the opportunity to go over the topics on the 2017 DNR Sanitary Survey and the months highlights. In addition to the communication upgrades, the standby generators for the lift stations were mentioned, which have been budgeted for. He continued that he has followed up with previous quotes for generators from 2017 and requested updated quotes and sent for a third quote. They are waiting for a response from two of the three quotes. This also raises the question of easement locations and the possibility of surveying the land to get accurate quotes. Draeger then informed council that the DNR has approved our new Wastewater Treatment Plant plans as of January 9, 2020. Additional areas needing attention are sewer laterals, some manholes and lift station concrete may need to be rehabbed in the future. Ayes-five. Motion carried.

Bass/Ratchford motion to approve request from PeopleService to get equipment pump at plant repaired by Quality Pump & Control of Mason City, Iowa, in an amount not to exceed \$2,413.45. Draeger explained the quotes for these repairs are due to a seal failure. Ayes-five. Motion carried.

Discussion: Sump Pump Inspection Program. Mayor Lundy stated she has spoken to Raymond and Evansdale about how the process worked out for their cities and both indicated it took longer than anticipated. Councilor Ratchford asked who is going to be doing the inspections. Lundy responded that is her question for the council. She continued that Building Inspector, Brian Wirtz stated he would be willing to help, and People Services stated they would as well. The program will consist of scheduling an appointment with every resident who has a sewer account to do a mandatory inspection of the sump pump and footing drains to verify that sump pumps, footing drains, foundation drains, roof drains, downspouts and other clear water sources are not connected to the sanitary sewer system. Conversation continued covering timing of inspections and how to execute the appointment scheduling.

Discussion: Personnel Policy. Councilor Smock wants it stated in the personnel policy under Section K: Medical, Dental, Vision and Life Insurance to reference a full-time employee works 32-40 hours a week. In addition, that specification of full-time hours to be updated throughout the policy. City Clerk Eastman informed council of an uncorrected section on the Paid Time Off Section that has now been updated. Mayor Lundy then brought up the acknowledged Holidays and pointed out there used to be two additional Holidays that have been removed from the revised policy. She would like to give at least one holiday back to the employees. Council then discussed the options and decided to add the day after Christmas as a paid holiday to the employees.

Discussion: Updates to the Elk Run Heights Municipal Code: City Clerk Eastman went over the suggested changes from Simmering Cory who we have a contract with to update our Code Book. Our current Code has all the animal related topics listed together in this section, so we would need to separate it out into the chapters suggested. It was decided to adopt the City of Evansdale's Chapter 55: Animal Protection and Control due to the fact they will be doing our Animal Control in the future. Eastman continued to explain we would then need to use the suggested Chapter 56: Dog License Required and just plug in our information where needed; and then we will add Chapter 57: Livestock. Additionally, we will remove the reference to animal fighting. The next topic was nuisances. Simmering Cory suggests splitting this into 3 chapters: Nuisances defined by state code, junk and junk vehicle and dangerous buildings. Council agreed to this, but we will need to pay close attention to the rough draft to make sure all the topics we cover are added to the new code. The chapter on Weeds and Grass would be updated with our information and the Dutch Elm section in our current code will be added to Chapter 50 but the council would like it to be included in Chapter 151 Trees.

Ratchford/Wilson motion to approve City wide garage sales to be held June 5, 6, 7th. Ayes-Five. Motion carried.

Public Discussion: James Mether the owner of the Storage Units at 2700 Gilbertville Road stated he received a letter from the city stating there was going to be a 3.5% interest rate charged to his tax assessment for the water main that was installed in the city right-of-way on his property and stated he was not informed of this before. Councilor Ratchford stated he did not feel anyone should have to pay interest on this assessment. Councilor Sallis agreed. After discussion City Clerk Eastman was advised to have the 3.5% removed from the documents. City Engineer Mike Dryden updated council on the park progress, they are waiting to get the trail plans laid out, in the meantime they have preliminarily fixed the elevations. Once they receive that they can move forward with the structural design of the new bridge. Currently, the bridge is designed at 95 feet but is listed at 140 feet in the estimate, we will have to see if they can leave it at 95 feet or if the DNR will require it to be 140 feet.

Bass/Ratchford motion to adjourn at 7:31 p.m. Ayes-Five. Motion carried.

Attest:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

PCT OF FISCAL YTD 66.6%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|----------------|------------------------------|-----------------|----------------|----------------|---------------------|------------|
| 001-110-6413 | EVANSDALE POLICE DEPARTMENT | 46,721.00 | .00 | 35,040.75 | 75.00 | 11,680.25 |
| 001-130-6413 | BH CO EMERGENCY MGMT/NIRG | 1,554.00 | .00 | 2,053.83 | 132.16 | 499.83- |
| 001-150-6499 | FIRE CONTRACT | 37,780.00 | .00 | 27,494.97 | 72.78 | 10,285.03 |
| 001-170-6010 | WAGES - BUILDING INSPECTOR | 15,000.00 | 128.37 | 4,850.75 | 32.34 | 10,149.25 |
| 001-170-6110 | FICA - BUILDING INSPECTIONS | 1,150.00 | 9.82 | 371.09 | 32.27 | 778.91 |
| 001-170-6130 | IPERS - BUILDING INSPECTIONS | 1,416.00 | 12.12 | 457.93 | 32.34 | 958.07 |
| 001-170-6150 | GROUP INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 001-170-6151 | VISION INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 001-170-6155 | LIFE INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 001-190-6413 | HUMANE SOCIETY | 500.00 | .00 | 150.00 | 30.00 | 350.00 |
| 001-190-6499 | OTHER CONTRACTUAL SERV | .00 | .00 | .00 | .00 | .00 |
| 001-190-6507 | OPERATING SUPPLIES | 80.00 | .00 | 64.50 | 80.63 | 15.50 |
| 001-199-6371 | SENTRY LIGHTS | 1,300.00 | 102.54 | 952.22 | 73.25 | 347.78 |
| 001-299-6710 | CAP OUTLAY - VEHICLES | .00 | .00 | .00 | .00 | .00 |
| 001-410-6413 | LIBRARY CONTRACT | 10,656.00 | 2,664.05 | 7,992.15 | 75.00 | 2,663.85 |
| 001-430-6010 | WAGES - PARKS - FT | 13,838.00 | 1,200.36 | 10,229.94 | 73.93 | 3,608.06 |
| 001-430-6020 | WAGES - PARKS | 3,300.00 | .00 | 1,937.02 | 58.70 | 1,362.98 |
| 001-430-6021 | WAGES - PARKS - PT | 4,100.00 | .00 | 1,048.80 | 25.58 | 3,051.20 |
| 001-430-6110 | FICA - PARKS | 1,314.00 | 91.83 | 996.01 | 75.80 | 317.99 |
| 001-430-6130 | IPERS - PARKS | 2,000.00 | 113.31 | 1,234.78 | 61.74 | 765.22 |
| 001-430-6150 | GROUP INSURANCE | 4,500.00 | 305.15 | 2,697.95 | 59.95 | 1,802.05 |
| 001-430-6151 | VISION INSURANCE | 35.00 | 4.78 | 17.74 | 50.69 | 17.26 |
| 001-430-6155 | LIFE INSURANCE | 100.00 | .00 | .00 | .00 | 100.00 |
| 001-430-6505 | PARK EQUIPMENT | 73,307.00 | .00 | 60,412.41 | 82.41 | 12,894.59 |
| 001-430-6507 | OPERATING SUPPLIES | 5,000.00 | .00 | 3,826.08 | 76.52 | 1,173.92 |
| 001-430-6599 | OTHER SUPPLIES | 100.00 | 2,664.05- | 1,858.29 | 1,858.29 | 1,758.29- |
| 001-460-6310 | COMM RM REPAIR/MAINT | 2,000.00 | 194.72 | 1,651.06 | 82.55 | 348.94 |
| 001-499-6599 | MISC EXPENSE - CELEBRATION | .00 | .00 | .00 | .00 | .00 |
| 001-510-6413 | PARTNER IN EDUCATION | 500.00 | 200.00 | 200.00 | 40.00 | 300.00 |
| 001-510-6490 | CHRISTMAS DECORATIONS | 2,500.00 | .00 | 366.11 | 14.64 | 2,133.89 |
| 001-510-6599 | TREES FOREVER | 2,000.00 | .00 | 4,528.00 | 226.40 | 2,528.00- |
| 001-540-6490 | COMP PLAN | .00 | .00 | .00 | .00 | .00 |
| 001-610-6010 | WAGES - MAYOR/COUNCIL | 12,000.00 | .00 | 7,250.00 | 60.42 | 4,750.00 |
| 001-610-6110 | FICA - MAYOR/COUNCIL | 950.00 | .00 | 554.63 | 58.38 | 395.37 |
| 001-610-6130 | IPERS - MAYOR/COUNCIL | .00 | .00 | .00 | .00 | .00 |
| 001-610-6150 | GROUP INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 001-610-6151 | VISION INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 001-620-6010 | WAGES - CLERK | 41,300.00 | 3,220.10 | 35,906.25 | 86.94 | 5,393.75 |
| 001-620-6020 | WAGES - DEPUTY CLERK | 7,000.00 | 624.38 | 4,121.29 | 58.88 | 2,878.71 |
| 001-620-6110 | FICA - CLERK | 3,700.00 | 294.12 | 2,421.21 | 65.44 | 1,278.79 |
| 001-620-6130 | IPERS - CLERK | 4,575.00 | 362.92 | 3,015.32 | 65.91 | 1,559.68 |
| 001-620-6150 | GROUP INSURANCE | 14,596.00 | 1,473.22 | 9,189.53 | 62.96 | 5,406.47 |
| 001-620-6151 | VISION INSURANCE | 75.00 | 25.78 | 116.89 | 155.85 | 41.89- |
| 001-630-6413 | ELECTION EXPENSES | 1,300.00 | .00 | 500.00 | 38.46 | 800.00 |
| 001-640-6401 | AUDITING/ACCOUNTING | 1,200.00 | .00 | 16,274.03 | 1,356.17 | 15,074.03- |
| 001-640-6411 | LEGAL - ATTORNEY | 15,000.00 | 3,324.75 | 15,319.50 | 102.13 | 319.50- |
| 001-640-6414 | CODIFICATION | 1,500.00 | .00 | 1,500.00 | 100.00 | .00 |
| 001-650-6310 | BUILDING REPAIR/MAINT | 2,000.00 | 27.46 | 1,627.14 | 81.36 | 372.86 |
| 001-650-6505 | OFFICE EQUIPMENT | 2,120.00 | .00 | 1,931.26 | 91.10 | 188.74 |
| 001-660-6408 | INSURANCE | 20,000.00 | .00 | 7,582.00 | 37.91 | 12,418.00 |
| 001-699-6010 | WAGES - GENERAL GOV - FT | 2,563.00 | 171.46 | 1,642.53 | 64.09 | 920.47 |

BUDGET REPORT
CALENDAR 2/2020, FISCAL 8/2020

PCT OF FISCAL YTD 66.6%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|----------------|--------------------------------|-----------------|----------------|----------------|---------------------|------------|
| 001-699-6110 | FICA - GENERAL GOVERNMENT | 159.00 | 13.11 | 123.22 | 77.50 | 35.78 |
| 001-699-6130 | IPERS - GENERAL GOVERNMENT | 242.00 | 16.19 | 155.26 | 64.16 | 86.74 |
| 001-699-6150 | GROUP INSURANCE | 1,000.00 | 869.31 | 7,426.83 | 742.68 | 6,426.83- |
| 001-699-6151 | VISION INSURANCE | 5.00 | .68 | 2.38 | 47.60 | 2.62 |
| 001-699-6155 | LIFE INSURANCE | 150.00 | .00 | .00 | .00 | 150.00 |
| 001-699-6210 | DUES | 2,000.00 | 45.00 | 1,560.50 | 78.03 | 439.50 |
| 001-699-6230 | TRAINING | 2,000.00 | .00 | 2,981.67 | 149.08 | 981.67- |
| 001-699-6240 | MEETINGS/CONFERENCES | 800.00 | 50.00 | 2,356.93 | 294.62 | 1,556.93- |
| 001-699-6371 | UTILITIES | 2,200.00 | 247.93 | 1,632.33 | 74.20 | 567.67 |
| 001-699-6373 | TELEPHONE/COMMUNICATIONS | 1,300.00 | 40.11 | 617.47 | 47.50 | 682.53 |
| 001-699-6407 | ENGINEERING (MONTHLY PAYMENT) | 900.00 | 75.00 | 4,215.00 | 468.33 | 3,315.00- |
| 001-699-6414 | PUBLISHING | 3,000.00 | 290.90 | 2,053.55 | 68.45 | 946.45 |
| 001-699-6419 | TECHNOLOGY SERVICES | 6,280.00 | .00 | 11,793.42 | 187.79 | 5,513.42- |
| 001-699-6491 | SAFETY TRAINING | 580.00 | .00 | 683.34 | 117.82 | 103.34- |
| 001-699-6499 | CONTRACTUAL SERV (COPIER) | 1,500.00 | 98.65 | 697.30 | 46.49 | 802.70 |
| 001-699-6505 | OTHER EQUIPMENT | .00 | .00 | .00 | .00 | .00 |
| 001-699-6506 | OFFICE SUPPLIES | 2,000.00 | 152.59 | 1,819.27 | 90.96 | 180.73 |
| 001-699-6508 | POSTAGE | 1,200.00 | .00 | 208.50 | 17.38 | 991.50 |
| 001-699-6599 | MISC SUPPLIES | 5,000.00 | 49.34- | 5,142.57 | 102.85 | 142.57- |
| 001-699-6725 | CAP OUTLAY-OFFICE EQUIP | .00 | .00 | .00 | .00 | .00 |
| 001-910-6910 | TRANSFER OUT | .00 | 75,000.00 | 75,000.00 | .00 | 75,000.00- |
| 001-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 005-210-6723 | CAP OUTLAY-HEAVY EQUIP | .00 | .00 | .00 | .00 | .00 |
| 005-910-6910 | TRANSFER OUT | .00 | 10,000.00 | 10,000.00 | .00 | 10,000.00- |
| 005-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 110-210-6010 | WAGES - ROAD USE - FT | 25,625.00 | 2,057.73 | 18,442.55 | 71.97 | 7,182.45 |
| 110-210-6020 | WAGES - ROAD USE | 3,300.00 | .00 | 1,937.06 | 58.70 | 1,362.94 |
| 110-210-6030 | WAGES - ROAD USE - PT | 6,000.00 | .00 | 1,411.48 | 23.52 | 4,588.52 |
| 110-210-6110 | FICA - ROAD USE | 2,649.00 | 157.42 | 1,639.77 | 61.90 | 1,009.23 |
| 110-210-6130 | IPERS - ROAD USE | 3,269.00 | 194.25 | 2,044.30 | 62.54 | 1,224.70 |
| 110-210-6150 | GROUP INSURANCE | 6,800.00 | 559.44 | 4,920.29 | 72.36 | 1,879.71 |
| 110-210-6151 | VISION INSURANCE | 58.00 | 8.18 | 29.64 | 51.10 | 28.36 |
| 110-210-6155 | LIFE INSURANCE | 265.00 | .00 | .00 | .00 | 265.00 |
| 110-210-6181 | UNIFORM ALLOWANCE | 300.00 | 13.99 | 13.99 | 4.66 | 286.01 |
| 110-210-6310 | BUILDING REPAIR/MAINT | 5,000.00 | .00 | 567.30 | 11.35 | 4,432.70 |
| 110-210-6331 | FUEL | 3,000.00 | 624.93 | 2,616.11 | 87.20 | 383.89 |
| 110-210-6332 | VEHICLE REPAIRS | 3,000.00 | 55.47 | 3,025.51 | 100.85 | 25.51- |
| 110-210-6371 | UTILITIES | 1,500.00 | 183.42 | 825.00 | 55.00 | 675.00 |
| 110-210-6373 | TELEPHONE/COMMUNICATIONS | 480.00 | 40.00 | 320.00 | 66.67 | 160.00 |
| 110-210-6375 | EQUIPMENT SUPPORT | .00 | .00 | .00 | .00 | .00 |
| 110-210-6408 | INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 110-210-6417 | STREET MAINTENANCE - REPAIRS | 10,000.00 | .00 | 13,222.16 | 132.22 | 3,222.16- |
| 110-210-6491 | SAFETY TRAINING | 580.00 | .00 | 683.34 | 117.82 | 103.34- |
| 110-210-6504 | SHOP EQUIPMENT | 28,307.00 | .00 | 5,583.98 | 19.73 | 22,723.02 |
| 110-210-6507 | STREET MAINTENANCE SUPPLIES | 10,000.00 | .00 | 11,285.04 | 112.85 | 1,285.04- |
| 110-210-6599 | MISCELLANEOUS SUPPLIES | 100.00 | 33.05 | 147.00 | 147.00 | 47.00- |
| 110-230-6371 | STREET LIGHTS | 10,000.00 | 921.17 | 8,032.93 | 80.33 | 1,967.07 |
| 110-240-6371 | TRAFFIC SIGNAL | 400.00 | 39.03 | 350.49 | 87.62 | 49.51 |
| 110-240-6413 | WATERLOO MONTHLY TRAFFIC CONTR | 2,630.00 | .00 | 1,347.10 | 51.22 | 1,282.90 |
| 110-250-6332 | SNOW PLOW REPAIR | 2,000.00 | 1,271.60 | 1,271.60 | 63.58 | 728.40 |
| 110-250-6507 | SNOW REMOVAL SUPPLIES | 10,000.00 | 1,227.35 | 9,001.01 | 90.01 | 998.99 |

BUDGET REPORT
CALENDAR 2/2020, FISCAL 8/2020

PCT OF FISCAL YTD 66.6%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|----------------|--------------------------------|-----------------|----------------|----------------|---------------------|-------------|
| 110-260-6407 | ENGINEERING | 10,000.00 | .00 | 2,887.05 | 28.87 | 7,112.95 |
| 110-910-6910 | TRANSFER OUT | .00 | 5,000.00 | 15,012.18 | .00 | 15,012.18- |
| 110-910-6911 | TRANSFER OUT - TIF | .00 | .00 | 8,532.99 | .00 | 8,532.99- |
| 110-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 121-910-6910 | TRANSFER OUT | 140,000.00 | 38,240.00 | 50,763.38 | 36.26 | 89,236.62 |
| 121-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 125-910-6911 | TRANSFER OUT - TIF | 30,337.00 | .00 | .00 | .00 | 30,337.00 |
| 125-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 200-210-6801 | PRINCIPAL - PLAZA DRIVE | .00 | .00 | .00 | .00 | .00 |
| 200-210-6851 | INTEREST - PLAZA DRIVE | .00 | .00 | .00 | .00 | .00 |
| 200-210-6899 | BOND REGISTRATION FEES | .00 | .00 | .00 | .00 | .00 |
| 200-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| 200-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 300-210-6407 | ENGINEERING - STREET PROJECT | 10,000.00 | .00 | .00 | .00 | 10,000.00 |
| 300-210-6499 | STREET CONTRACTUAL SERV | 120,000.00 | .00 | 81,967.48 | 68.31 | 38,032.52 |
| 300-750-6499 | CONTRACTUAL SERV | .00 | .00 | .00 | .00 | .00 |
| 300-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| 300-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 301-750-6407 | ENGINEERING | .00 | .00 | .00 | .00 | .00 |
| 301-750-6411 | LEGAL | .00 | .00 | .00 | .00 | .00 |
| 301-750-6499 | CONTRACTUAL SERV-TRAILER COURT | .00 | 17,320.00 | 17,320.00 | .00 | 17,320.00- |
| 301-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| 301-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 302-750-6407 | ENGINEERING | .00 | .00 | .00 | .00 | .00 |
| 302-750-6411 | LEGAL | .00 | .00 | .00 | .00 | .00 |
| 302-750-6499 | CONTRACTUAL SERV - PLAZA DR | .00 | .00 | .00 | .00 | .00 |
| 302-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| 302-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 303-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| 303-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 304-210-6413 | PAYMENTS - EVANSDALE | .00 | .00 | .00 | .00 | .00 |
| 304-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| 304-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 305-750-6407 | ENGINEERING | 325,000.00 | 760.50 | 12,975.50 | 3.99 | 312,024.50 |
| 305-750-6499 | OTHER CONTRACTUAL SERV | 240,000.00 | 33,540.85- | 2,162.50 | .90 | 237,837.50 |
| 305-910-6910 | TRANSFER OUT | .00 | 814,254.12 | 814,254.12 | .00 | 814,254.12- |
| 305-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 306-430-6407 | ENGINEERING | .00 | 23,574.00- | 23,574.00- | .00 | 23,574.00 |
| 306-430-6411 | LEGAL | .00 | .00 | .00 | .00 | .00 |
| 306-430-6499 | OTHER CONTRACTUAL SERV | .00 | .00 | .00 | .00 | .00 |
| 306-430-6505 | OTHER EQUIPMENT | .00 | .00 | .00 | .00 | .00 |
| 306-430-6507 | OPERATING SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 306-430-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| 306-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| 306-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 307-210-6407 | ENGINEERING | .00 | .00 | .00 | .00 | .00 |
| 307-210-6411 | LEGAL | .00 | .00 | .00 | .00 | .00 |
| 307-210-6417 | STREET MAINTENANCE | .00 | .00 | .00 | .00 | .00 |
| 307-210-6499 | OTHER CONTRACTUAL SERV | .00 | .00 | .00 | .00 | .00 |
| 307-210-6507 | OPERATING SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 307-210-6761 | CAP OUTLAY - STREETS | .00 | .00 | .00 | .00 | .00 |

BUDGET REPORT
CALENDAR 2/2020, FISCAL 8/2020

PCT OF FISCAL YTD 66.6%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|----------------|--------------------------------|--------------|-------------|-------------|------------------|------------|
| 307-210-6790 | STREETS - NEW ROADWAY | .00 | .00 | .00 | .00 | .00 |
| 307-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| 307-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 600-610-6499 | OTHER CONTRACTUAL SERV | 236,632.00 | 16,220.85 | 152,242.00 | 64.34 | 84,390.00 |
| 600-810-6010 | WAGES - WATER - FT | 6,600.00 | 178.89 | 5,403.50 | 81.87 | 1,196.50 |
| 600-810-6011 | WAGES - WATER - CLERK | 2,500.00 | .00 | 454.35 | 18.17 | 2,045.65 |
| 600-810-6020 | WAGES - WATER | 2,460.00 | .00 | 1,267.84 | 51.54 | 1,192.16 |
| 600-810-6021 | WAGES - WATER - PT | 5,000.00 | 624.37 | 4,121.21 | 82.42 | 878.79 |
| 600-810-6022 | WAGES - WATER | 3,075.00 | .00 | 1,449.31 | 47.13 | 1,625.69 |
| 600-810-6110 | FICA - WATER | 1,550.00 | 61.45 | 934.33 | 60.28 | 615.67 |
| 600-810-6130 | IPERS - WATER | 1,886.00 | 75.82 | 1,130.14 | 59.92 | 755.86 |
| 600-810-6150 | GROUP INSURANCE | 2,500.00 | 178.17 | 1,312.54 | 52.50 | 1,187.46 |
| 600-810-6151 | VISION INSURANCE | 25.00 | 1.44 | 12.66 | 50.64 | 12.34 |
| 600-810-6155 | LIFE INSURANCE | 60.00 | .00 | .00 | .00 | 60.00 |
| 600-810-6230 | TRAINING | 200.00 | .00 | 210.00 | 105.00 | 10.00- |
| 600-810-6332 | VEHICLE REPAIRS | 500.00 | .00 | .00 | .00 | 500.00 |
| 600-810-6350 | REPAIR MAINT - WATER MAIN | 10,000.00 | .00 | 5,741.30 | 57.41 | 4,258.70 |
| 600-810-6373 | TELEPHONE/COMMUNICATIONS | 750.00 | 80.11 | 457.41 | 60.99 | 292.59 |
| 600-810-6375 | EQUIPMENT SUPPORT | 2,100.00 | .00 | 62.50 | 2.98 | 2,037.50 |
| 600-810-6413 | WATER - WATERLOO | 58,368.00 | 3,775.98 | 37,388.65 | 64.06 | 20,979.35 |
| 600-810-6418 | SALES TAX EXPENSE | 7,200.00 | .00 | 3,960.00 | 55.00 | 3,240.00 |
| 600-810-6419 | TECH SERVICES - ANNUAL SUPPORT | 2,100.00 | .00 | .00 | .00 | 2,100.00 |
| 600-810-6490 | OTHER PROFESSIONAL SERVICES | 200.00 | 7,020.00 | 7,109.55 | 3,554.78 | 6,909.55- |
| 600-810-6497 | BANK SERVICE CHGS | .00 | .00 | .00 | .00 | .00 |
| 600-810-6498 | DEPOSIT REFUNDS - WATER | 1,000.00 | .00 | 474.48 | 47.45 | 525.52 |
| 600-810-6499 | TESTS/PERMITS | 1,500.00 | .00 | 1,874.27 | 124.95 | 374.27- |
| 600-810-6505 | WT METERS/WT EQUIPMENT | 2,000.00 | 2,448.25 | 7,434.86 | 371.74 | 5,434.86- |
| 600-810-6506 | OFFICE SUPPLIES | 300.00 | .00 | 167.72 | 55.91 | 132.28 |
| 600-810-6508 | POSTAGE | 1,100.00 | .00 | 91.65 | 8.33 | 1,008.35 |
| 600-810-6599 | OTHER SUPPLIES | 500.00 | .00 | 1,567.03 | 313.41 | 1,067.03- |
| 600-810-6727 | CAPITAL EQUIPMENT | .00 | .00 | 825.00 | .00 | 825.00- |
| 600-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| 600-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 601-810-6599 | MISC SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 601-910-6910 | TRANSFER OUT | 236,632.00 | .00 | .00 | .00 | 236,632.00 |
| 601-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 610-815-6010 | WAGES - SEWER | 52,500.00 | 178.89 | 32,527.27 | 61.96 | 19,972.73 |
| 610-815-6011 | WAGES - SEWER - CLERK | 2,400.00 | .00 | 454.35 | 18.93 | 1,945.65 |
| 610-815-6020 | WAGES - SEWER | 2,358.00 | .00 | 1,267.76 | 53.76 | 1,090.24 |
| 610-815-6030 | WAGES - SEWER | 9,430.00 | .00 | 4,025.73 | 42.69 | 5,404.27 |
| 610-815-6110 | FICA - SEWER | 5,200.00 | 13.68 | 2,890.79 | 55.59 | 2,309.21 |
| 610-815-6130 | IPERS - SEWER | 6,250.00 | 16.89 | 3,394.01 | 54.30 | 2,855.99 |
| 610-815-6150 | GROUP INSURANCE | 5,600.00 | 178.17 | 1,630.56 | 29.12 | 3,969.44 |
| 610-815-6151 | VISION INSURANCE | 120.00 | 1.42 | 46.07 | 38.39 | 73.93 |
| 610-815-6155 | LIFE INSURANCE | 250.00 | .00 | .00 | .00 | 250.00 |
| 610-815-6181 | UNIFORM ALLOWANCE | 400.00 | .00 | 279.96 | 69.99 | 120.04 |
| 610-815-6230 | TRAINING | 1,000.00 | .00 | 489.98 | 49.00 | 510.02 |
| 610-815-6320 | LIFT STATION EXPENSE | 30,000.00 | .00 | 5,000.00 | 16.67 | 25,000.00 |
| 610-815-6331 | FUEL | 2,000.00 | .00 | 968.04 | 48.40 | 1,031.96 |
| 610-815-6332 | VEHICLE REPAIRS | 1,000.00 | .00 | 138.99 | 13.90 | 861.01 |
| 610-815-6350 | PLANT REPAIR/MAINTENANCE | 12,000.00 | .00 | 10,093.48 | 84.11 | 1,906.52 |

PCT OF FISCAL YTD 66.6%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED | UNEXPENDED |
|----------------|--------------------------------|-----------------|----------------|----------------|---------------------|-------------|
| 610-815-6370 | UTILITIES - LIFT STATION | 3,000.00 | 222.14 | 2,595.68 | 86.52 | 404.32 |
| 610-815-6371 | UTILITIES - PLANT | 12,500.00 | 785.24 | 9,164.35 | 73.31 | 3,335.65 |
| 610-815-6373 | TELEPHONE/COMMUNICATIONS | 1,380.00 | .00 | 690.00 | 50.00 | 690.00 |
| 610-815-6399 | SEWER LINE REPAIR/MAINTENANCE | 15,000.00 | .00 | .00 | .00 | 15,000.00 |
| 610-815-6407 | ENGINEERING/WWTP PROJECT | 10,000.00 | .00 | .00 | .00 | 10,000.00 |
| 610-815-6408 | INSURANCE | 3,000.00 | .00 | .00 | .00 | 3,000.00 |
| 610-815-6413 | LUMP SUM APPROPRIATIONS | 2,500.00 | .00 | 783.85 | 31.35 | 1,716.15 |
| 610-815-6418 | SALES TAX EXPENSE | 450.00 | .00 | .00 | .00 | 450.00 |
| 610-815-6490 | IOWA ONE CALL | 150.00 | .00 | 89.55 | 59.70 | 60.45 |
| 610-815-6491 | SAFETY TRAINING | 580.00 | .00 | 683.32 | 117.81 | 103.32- |
| 610-815-6493 | SLUDGE HAULING | 15,000.00 | .00 | 6,592.45 | 43.95 | 8,407.55 |
| 610-815-6494 | PLANT CONTRACTED SERVICES | .00 | .00 | .00 | .00 | .00 |
| 610-815-6498 | DEPOSIT REFUNDS - SEWER | 1,000.00 | .00 | 531.31 | 53.13 | 468.69 |
| 610-815-6499 | PEOPLESERVICES/CONTRACTUAL SRV | 9,510.00 | 4,680.00 | 33,775.00 | 355.15 | 24,265.00- |
| 610-815-6501 | TESTS/PERMITS | .00 | .00 | .00 | .00 | .00 |
| 610-815-6505 | OFFICE EQUIPMENT | .00 | .00 | 62.50 | .00 | 62.50- |
| 610-815-6506 | OFFICE SUPPLIES | 500.00 | .00 | 95.55 | 19.11 | 404.45 |
| 610-815-6507 | OPERATING SPPLY/PEOPLESERVICE | 300.00 | .00 | 257.95 | 85.98 | 42.05 |
| 610-815-6508 | POSTAGE | 1,000.00 | .00 | 91.66 | 9.17 | 908.34 |
| 610-815-6510 | SAFETY SUPPLIES | 200.00 | .00 | 105.50 | 52.75 | 94.50 |
| 610-815-6599 | MISC SUPPLIES | 100.00 | .00 | 93.40 | 93.40 | 6.60 |
| 610-815-6727 | CAPITAL EQUIPMENT | .00 | .00 | .00 | .00 | .00 |
| 610-815-6780 | CAP OUTLAY-UTIL SYS/STRCT | .00 | .00 | .00 | .00 | .00 |
| 610-910-6910 | TRANSFER OUT | 65,000.00 | 68,137.39 | 68,137.39 | 104.83 | 3,137.39- |
| 610-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 611-910-6910 | TRANSFER OUT | .00 | 18,908.85 | 18,908.85 | .00 | 18,908.85- |
| 611-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 612-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| 612-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 613-815-6407 | ENGINEERING | .00 | .00 | .00 | .00 | .00 |
| 613-815-6499 | OTHER CONTRACTUAL SERV | .00 | .00 | .00 | .00 | .00 |
| 613-910-6910 | TRANSFER OUT | .00 | 322,082.16 | 322,082.16 | .00 | 322,082.16- |
| 613-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 670-840-6490 | GARBAGE COLLECTION | 55,700.00 | 4,886.60 | 39,810.78 | 71.47 | 15,889.22 |
| 670-840-6492 | RECYCLING EXPENSE | 6,650.00 | 522.53 | 3,696.40 | 55.58 | 2,953.60 |
| 670-840-6498 | DEPOSIT REFUNDS - GARBAGE | 700.00 | .00 | 344.71 | 49.24 | 355.29 |
| 670-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| 670-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| 671-840-6413 | YARD WASTE COLLECTION | 2,400.00 | .00 | 2,400.00 | 100.00 | .00 |
| 671-840-6498 | DEPOSIT REFUND - YARD WASTE | 100.00 | .00 | 11.43 | 11.43 | 88.57 |
| 671-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 | .00 |
| 671-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 | .00 |
| | DIFFERENCE | 2,325,512.00 | 1,375,863.41 | 2,288,775.43 | 98.42 | 36,736.57 |
| | PROOF | 2,325,512.00 | 1,375,863.41 | 2,288,775.43 | 98.42 | 36,736.57 |

TREASURER'S REPORT
CALENDAR 2/2020, FISCAL 8/2020

| ACCOUNT TITLE | LAST MONTH END BALANCE | RECEIVED | DISBURSED | CHANGE IN LIABILITY | ENDING BALANCE |
|-----------------------------|---------------------------|--------------|--------------|------------------------|-------------------|
| 001 GENERAL | 219,272.11 | 35,757.95 | 88,737.32 | 1,857.33 | 168,150.07 |
| 005 VEHICLE REPLACEMENT | 64,719.33 | 5,108.19 | 10,000.00 | .00 | 59,827.52 |
| 110 ROAD USE TAX | 148,112.60 | 13,780.56 | 12,387.03 | 142.22 | 149,648.35 |
| 121 LOCAL OPTION SALES TAX | 243,938.73 | 9,761.63 | 38,240.00 | .00 | 215,460.36 |
| 125 TAX INCREMENT FINANCING | 35,697.17 | .00 | .00 | .00 | 35,697.17 |
| 200 DEBT SERVICE | .00 | .00 | .00 | .00 | .00 |
| 300 CAPITAL IMPROVEMENT RES | 7,193.45- | .00 | .00 | .00 | 7,193.45- |
| 301 RAYMOND ROAD TRAILER CR | 39,709.23 | .00 | 17,320.00 | .00 | 22,389.23 |
| 302 PLAZA DR RECONSTRUCTION | 5,319.00 | .00 | .00 | .00 | 5,319.00 |
| 303 OFFICE EQUIPMENT REPLAC | 1,000.00 | .00 | .00 | .00 | 1,000.00 |
| 304 DUBUQUE RD BRIDGE REPAI | .00 | .00 | .00 | .00 | .00 |
| 305 WASTE WTR PLANT PROJECT | 457,982.97 | 323,490.80 | 781,473.77 | .00 | .00 |
| 306 MAYORS PARK IMPROVEMENT | .00 | 75,000.00 | 23,574.00- | .00 | 98,574.00 |
| 307 LAFAYETTE/GVILLE RD REC | .00 | .00 | .00 | .00 | .00 |
| 600 WATER | 12,150.08- | 2,678.19 | 30,665.33 | 111.14 | 40,026.08- |
| 601 WATER DEPRECIATION | 233,841.88 | 517.54 | .00 | .00 | 234,359.42 |
| 610 SEWER | 238,258.95 | 7,275.19 | 74,213.82 | 97.12 | 171,417.44 |
| 611 SEWER REPLACEMENT | 198,080.26 | 498.38 | 18,908.85 | .00 | 179,669.79 |
| 612 SEWER DEPRECIATION | 36,125.27 | .00 | .00 | .00 | 36,125.27 |
| 613 WASTE WTR PLANT PROJECT | .00 | 901,469.85 | 322,082.16 | .00 | 579,387.69 |
| 670 LANDFILL/GARBAGE | 3,252.76 | 571.28 | 5,409.13 | .00 | 1,585.09- |
| 671 YARD WASTE | 5,800.08 | 29.49 | .00 | .00 | 5,829.57 |
| Report Total | 1,911,766.81 | 1,375,939.05 | 1,375,863.41 | 2,207.81 | 1,914,050.26 |

| BANK NAME FUND GL NAME | JANUARY CASH BALANCE | FEBRUARY RECEIPTS | FEBRUARY DISBURSMENTS | FEBRUARY CASH BALANCE | INVOICES PAID | BANK BALANCE | 2020 BUDGET | YTD BILLS | BUDGET REMAINING |
|------------------------------------|-------------------------|----------------------|--------------------------|--------------------------|------------------|-----------------|----------------|--------------|---------------------|
| FIRST SECURITY STATE BANK | | | | | | | | | |
| 001 CHECKING - GENERAL | 219,272.11 | 39,092.96 | 90,215.00 | 168,150.07 | | | 390,946.00 | 358,873.85 | 32,072.15 |
| 005 CHECKING - EQUIPMENT REPLACE | 10,000.00 | 15,593.19 | 10,000.00 | 15,593.19 | | | | 64,414.41 | 64,414.41- |
| 110 CHECKING - ROAD USE | 143,112.60 | 14,016.37 | 7,480.62 | 149,648.35 | | | 145,263.00 | 116,695.72 | 28,567.28 |
| 121 CHECKING - LOCAL OPTION | 243,938.73 | 9,761.63 | 38,240.00 | 215,460.36 | | | 140,000.00 | 50,763.38 | 89,236.62 |
| 125 CHECKING - TIF | 35,697.17 | 0.00 | 0.00 | 35,697.17 | | | 30,337.00 | | 30,337.00 |
| 200 CHECKING - DEBT SERVICE | 0.00 | 0.00 | 0.00 | 0.00 | | | | | |
| 300 CHECKING - CAPITAL IMPROVEMENT | 17,787.48- | 10,594.03 | 0.00 | 7,193.45- | | | 130,000.00 | 81,967.48 | 48,032.52 |
| 301 CHECKING - CAP PRJ-TRAILER CT | 39,709.23 | 0.00 | 17,320.00 | 22,389.23 | | | | 17,320.00 | 17,320.00- |
| 302 CHECKING - PLAZA DR RECONST | 5,319.00 | 0.00 | 0.00 | 5,319.00 | | | | | |
| 303 CHECKING - OFFICE EQUIP REPLA | 1,000.00 | 0.00 | 0.00 | 1,000.00 | | | | | |
| 304 CHECKING - DUBUQUE RD BRIDGE | 0.00 | 0.00 | 0.00 | 0.00 | | | | | |
| 305 CHECKING - WW PLANT PROJECT | 52,081.65 | 33,540.85 | 85,622.50 | 0.00 | | | 565,000.00 | 831,192.12 | 266,192.12- |
| 306 CHECKING | 0.00 | 151,480.00 | 52,906.00 | 98,574.00 | | | | 23,430.60- | 23,430.60 |
| 307 CHECKING | 0.00 | 0.00 | 0.00 | 0.00 | | | | | |
| 600 CHECKING - WATER | 12,150.08- | 2,833.63 | 30,709.63 | 40,026.08- | | | 350,106.00 | 239,236.48 | 110,869.52 |
| 601 CHECKING - WATER DEPRECIATION | 83,888.56 | 0.00 | 0.00 | 83,888.56 | | | 236,632.00 | | 236,632.00 |
| 610 CHECKING - SEWER | 235,758.95 | 16,368.46 | 83,209.97 | 168,917.44 | | | 271,678.00 | 186,956.45 | 84,721.55 |
| 611 CHECKING - SEWER REPLACEMENT | 22,505.90 | 0.00 | 0.00 | 22,505.90 | | | | 18,908.85 | 18,908.85- |
| 612 CHECKING - SEWER DEPRECIATION | 26,491.33 | 0.00 | 0.00 | 26,491.33 | | | | | |
| 613 CHECKING - WW PLANT PROJECT | 0.00 | 172,077.73 | 0.00 | 172,077.73 | | | | 322,082.16 | 322,082.16- |
| 670 CHECKING - SOLID WASTE | 8,014.13- | 605.93 | 5,443.78 | 12,851.98- | | | 63,050.00 | 43,851.89 | 19,198.11 |
| 671 CHECKING - YARD WASTE | 5,800.08 | 31.11 | 1.62 | 5,829.57 | | | 2,500.00 | 2,411.43 | 88.57 |
| FIRST SECURITY STATE BANK TOTA | 1,086,623.62 | 465,995.89 | 421,149.12 | 1,131,470.39 | 0.00 | 1,131,470.39 | 2,325,512.00 | 2,311,243.62 | 14,268.38 |

CD'S

| | | | | | | | | | |
|-----------------------------------|------------|--------|------------|-----------|--|--|------------|------------|-------------|
| 005 CD #22451 - EQUIPMENT REPLACE | 10,978.58 | 55.28 | 0.00 | 11,033.86 | | | | 64,414.41 | 64,414.41- |
| 005 CD #20837 - EQUIPMENT REPLACE | 12,383.17 | 0.00 | 0.00 | 12,383.17 | | | | | |
| 005 CD #22211 - EQUIPMENT REPLACE | 10,593.19 | 0.00 | 10,593.19 | 0.00 | | | | | |
| 005 CD #21907 - EQUIPMENT REPLACE | 0.00 | 0.00 | 0.00 | 0.00 | | | | | |
| 005 CD #22466 - EQUIPMENT REPLACE | 10,512.28 | 52.91 | 0.00 | 10,565.19 | | | | | |
| 005 CD #22657 - EQUIPMENT REPLACE | 10,252.11 | 0.00 | 0.00 | 10,252.11 | | | | | |
| 110 CD #20480 - ROAD USE | 5,000.00 | 0.00 | 5,000.00 | 0.00 | | | 145,263.00 | 116,695.72 | 28,567.28 |
| 300 CD #22212 - CAPITAL IMPROVE | 10,594.03 | 0.00 | 10,594.03 | 0.00 | | | 130,000.00 | 81,967.48 | 48,032.52 |
| 300 CD #21910 - CAPITAL IMPROVE | 0.00 | 0.00 | 0.00 | 0.00 | | | | | |
| 305 CD #21861 - CAP PRJCT WWTP | 20,842.15 | 39.35 | 20,881.50 | 0.00 | | | 565,000.00 | 831,192.12 | 266,192.12- |
| 305 CD #22448 - CAP PRJCT WWTP | 21,306.77 | 0.00 | 21,306.77 | 0.00 | | | | | |
| 305 CD #2789 - CAP PRJCT WWTP | 53,521.99 | 0.00 | 53,521.99 | 0.00 | | | | | |
| 305 CD #2788 - CAP PRJCT WWTP | 53,521.99 | 0.00 | 53,521.99 | 0.00 | | | | | |
| 305 CD #1298 - CAP PRJCT WWTP | 103,478.75 | 213.78 | 103,692.53 | 0.00 | | | | | |
| 305 CD#22786 - CAP PRJCT WWTP | 51,280.27 | 326.45 | 51,606.72 | 0.00 | | | | | |
| 305 CD #5876 - CAP PRJCT WWTP | 0.00 | 829.06 | 829.06 | 0.00 | | | | | |

| BANK NAME | JANUARY | FEBRUARY | FEBRUARY | FEBRUARY | INVOICES | BANK | 2020 | YTD | BUDGET |
|------------------------------------|--------------|------------|--------------|--------------|----------|--------------|--------------|--------------|-------------|
| FUND GL NAME | CASH BALANCE | RECEIPTS | DISBURSMENTS | CASH BALANCE | PAID | BALANCE | BUDGET | BILLS | REMAINING |
| 601 CD #21911 - WATER DEPRECIATION | 0.00 | 0.00 | 0.00 | 0.00 | | | | | |
| 601 CD#22785 - WATER DEPRECIATION | 27,605.20 | 175.73 | 0.00 | 27,780.93 | | | | | |
| 601 CD #22612 - WATER DEPRECIATION | 44,952.00 | 0.00 | 0.00 | 44,952.00 | | | | | |
| 610 CD #22526 - T & A SEWER | 1,000.00 | 0.00 | 0.00 | 1,000.00 | | | 271,678.00 | 186,956.45 | 84,721.55 |
| 610 CD #21379 - T & A SEWER | 1,500.00 | 0.00 | 0.00 | 1,500.00 | | | | | |
| 610 CD #21489 - T & A SEWER | 0.00 | 0.00 | 0.00 | 0.00 | | | | | |
| 610 CD #21861 - CAP PRJCT WWTP | 0.00 | 0.00 | 0.00 | 0.00 | | | | | |
| 610 CD #22448 - CAP PRJCT WWTP | 0.00 | 0.00 | 0.00 | 0.00 | | | | | |
| 610 CD #904-012-6 CAP PRJCT WWTP | 0.00 | 0.00 | 0.00 | 0.00 | | | | | |
| 610 CD #904-012-5 CAP PRJCT WWTP | 0.00 | 0.00 | 0.00 | 0.00 | | | | | |
| 610 CD #904-129-8 CAP PRJCT WWTP | 0.00 | 0.00 | 0.00 | 0.00 | | | | | |
| 610 CD #904-263-2 CAP PRJCT WWTP | 0.00 | 0.00 | 0.00 | 0.00 | | | | | |
| 611 CD #22805 - SEWER REPLACEMENT | 25,644.83 | 114.95- | 0.00 | 25,529.88 | | | | 18,908.85 | 18,908.85- |
| 611 CD #21321 - SEWER REPLACEMENT | 0.00 | 0.00 | 0.00 | 0.00 | | | | | |
| 611 CD #22452 - SEWER REPLACEMENT | 54,750.63 | 551.67 | 0.00 | 55,302.30 | | | | | |
| 611 CD #22210 - SEWER REPLACEMENT | 9,533.87 | 0.00 | 9,533.87 | 0.00 | | | | | |
| 611 CD #22153 - SEWER REPLACEMENT | 9,374.98 | 0.00 | 9,374.98 | 0.00 | | | | | |
| 611 CD #22450 - SEWER REPLACEMENT | 47,869.76 | 0.00 | 0.00 | 47,869.76 | | | | | |
| 611 CD #22169 - SEWER REPLACEMENT | 9,305.31 | 14.05 | 0.00 | 9,319.36 | | | | | |
| 611 CD #2796 - SEWER REPLACEMENT | 9,633.94 | 0.00 | 0.00 | 9,633.94 | | | | | |
| 611 CD #22467 - SEWER REPLACEMENT | 9,461.04 | 47.61 | 0.00 | 9,508.65 | | | | | |
| 612 CD #2797 - SEWER REPLACEMENT | 9,633.94 | 0.00 | 0.00 | 9,633.94 | | | | | |
| 613 CAPITAL PROJECT WWTP-CD ACCTS | 0.00 | 407,309.96 | 0.00 | 407,309.96 | | | | 322,082.16 | 322,082.16- |
| 670 CD #21140 - T & A SOLID WASTE | 5,000.00 | 0.00 | 0.00 | 5,000.00 | | | 63,050.00 | 43,851.89 | 19,198.11 |
| 670 CD #22138 - T & A SOLID WASTE | 1,000.00 | 0.00 | 0.00 | 1,000.00 | | | | | |
| 670 CD #2786 - SOLID WASTE | 5,266.89 | 0.00 | 0.00 | 5,266.89 | | | | | |
| CD'S TOTALS | 825,143.19 | 409,842.71 | 452,406.03 | 782,579.87 | 0.00 | 782,579.87 | 1,761,729.00 | 1,905,305.56 | 143,576.56- |
| TOTAL OF ALL BANKS | 1,911,766.81 | 875,838.60 | 873,555.15 | 1,914,050.26 | 0.00 | 1,914,050.26 | 4,087,241.00 | 4,216,549.18 | 129,308.18- |

PCT OF FISCAL YTD 66.6%

| ACCOUNT NUMBER | ACCOUNT TITLE | MTD BALANCE | YTD BALANCE | BUDGET | DIFFERENCE |
|----------------|------------------------------|----------------|----------------|-----------|------------|
| 001-110-4765 | FINES | .00 | 965.79 | .00 | 965.79- |
| 001-110-6413 | EVANSDALE POLICE DEPARTMENT | .00 | 35,040.75 | 46,721.00 | 11,680.25 |
| 001-130-6413 | BH CO EMERGENCY MGMT/NIRG | .00 | 2,053.83 | 1,554.00 | 499.83- |
| 001-150-6499 | FIRE CONTRACT | .00 | 27,494.97 | 37,780.00 | 10,285.03 |
| 001-170-4120 | BUILDING/CONTR PERMITS | 232.75 | 8,513.00 | 15,000.00 | 6,487.00 |
| 001-170-6010 | WAGES - BUILDING INSPECTOR | 128.37 | 4,850.75 | 15,000.00 | 10,149.25 |
| 001-170-6110 | FICA - BUILDING INSPECTIONS | 9.82 | 371.09 | 1,150.00 | 778.91 |
| 001-170-6130 | IPERS - BUILDING INSPECTIONS | 12.12 | 457.93 | 1,416.00 | 958.07 |
| 001-170-6150 | GROUP INSURANCE | .00 | .00 | .00 | .00 |
| 001-170-6151 | VISION INSURANCE | .00 | .00 | .00 | .00 |
| 001-170-6155 | LIFE INSURANCE | .00 | .00 | .00 | .00 |
| 001-190-6413 | HUMANE SOCIETY | .00 | 150.00 | 500.00 | 350.00 |
| 001-190-6499 | OTHER CONTRACTUAL SERV | .00 | .00 | .00 | .00 |
| 001-190-6507 | OPERATING SUPPLIES | .00 | 64.50 | 80.00 | 15.50 |
| 001-199-6371 | SENTRY LIGHTS | 102.54 | 952.22 | 1,300.00 | 347.78 |
| 001-299-6710 | CAP OUTLAY - VEHICLES | .00 | .00 | .00 | .00 |
| 001-410-6413 | LIBRARY CONTRACT | 2,664.05 | 7,992.15 | 10,656.00 | 2,663.85 |
| 001-430-4310 | SHELTER RENTAL | 25.00 | 25.00 | .00 | 25.00- |
| 001-430-6010 | WAGES - PARKS - FT | 1,200.36 | 10,229.94 | 13,838.00 | 3,608.06 |
| 001-430-6020 | WAGES - PARKS | .00 | 1,937.02 | 3,300.00 | 1,362.98 |
| 001-430-6021 | WAGES - PARKS - PT | .00 | 1,048.80 | 4,100.00 | 3,051.20 |
| 001-430-6110 | FICA - PARKS | 91.83 | 996.01 | 1,314.00 | 317.99 |
| 001-430-6130 | IPERS - PARKS | 113.31 | 1,234.78 | 2,000.00 | 765.22 |
| 001-430-6150 | GROUP INSURANCE | 305.15 | 2,697.95 | 4,500.00 | 1,802.05 |
| 001-430-6151 | VISION INSURANCE | 4.78 | 17.74 | 35.00 | 17.26 |
| 001-430-6155 | LIFE INSURANCE | .00 | .00 | 100.00 | 100.00 |
| 001-430-6505 | PARK EQUIPMENT | .00 | 60,412.41 | 73,307.00 | 12,894.59 |
| 001-430-6507 | OPERATING SUPPLIES | .00 | 3,826.08 | 5,000.00 | 1,173.92 |
| 001-430-6599 | OTHER SUPPLIES | 2,664.05- | 1,858.29 | 100.00 | 1,758.29- |
| 001-460-4310 | RENT-COMMUNITY CENTER | 655.00 | 4,855.00 | 1,900.00 | 2,955.00- |
| 001-460-6310 | COMM RM REPAIR/MAINT | 194.72 | 1,651.06 | 2,000.00 | 348.94 |
| 001-499-4610 | CITY CELEBRATION RECEIPTS | .00 | .00 | .00 | .00 |
| 001-499-6599 | MISC EXPENSE - CELEBRATION | .00 | .00 | .00 | .00 |
| 001-510-6413 | PARTNER IN EDUCATION | 200.00 | 200.00 | 500.00 | 300.00 |
| 001-510-6490 | CHRISTMAS DECORATIONS | .00 | 366.11 | 2,500.00 | 2,133.89 |
| 001-510-6599 | TREES FOREVER | .00 | 4,528.00 | 2,000.00 | 2,528.00- |
| 001-540-6490 | COMP PLAN | .00 | .00 | .00 | .00 |
| 001-610-6010 | WAGES - MAYOR/COUNCIL | .00 | 7,250.00 | 12,000.00 | 4,750.00 |
| 001-610-6110 | FICA - MAYOR/COUNCIL | .00 | 554.63 | 950.00 | 395.37 |
| 001-610-6130 | IPERS - MAYOR/COUNCIL | .00 | .00 | .00 | .00 |
| 001-610-6150 | GROUP INSURANCE | .00 | .00 | .00 | .00 |
| 001-610-6151 | VISION INSURANCE | .00 | .00 | .00 | .00 |
| 001-620-6010 | WAGES - CLERK | 3,220.10 | 35,906.25 | 41,300.00 | 5,393.75 |
| 001-620-6020 | WAGES - DEPUTY CLERK | 624.38 | 4,121.29 | 7,000.00 | 2,878.71 |
| 001-620-6110 | FICA - CLERK | 294.12 | 2,421.21 | 3,700.00 | 1,278.79 |
| 001-620-6130 | IPERS - CLERK | 362.92 | 3,015.32 | 4,575.00 | 1,559.68 |
| 001-620-6150 | GROUP INSURANCE | 1,473.22 | 9,189.53 | 14,596.00 | 5,406.47 |
| 001-620-6151 | VISION INSURANCE | 25.78 | 116.89 | 75.00 | 41.89- |
| 001-630-6413 | ELECTION EXPENSES | .00 | 500.00 | 1,300.00 | 800.00 |
| 001-640-6401 | AUDITING/ACCOUNTING | .00 | 16,274.03 | 1,200.00 | 15,074.03- |
| 001-640-6411 | LEGAL - ATTORNEY | 3,324.75 | 15,319.50 | 15,000.00 | 319.50- |

PCT OF FISCAL YTD 66.6%

| ACCOUNT NUMBER | ACCOUNT TITLE | MTD BALANCE | YTD BALANCE | BUDGET | DIFFERENCE |
|----------------|--------------------------------|----------------|----------------|------------|------------|
| 001-640-6414 | CODIFICATION | .00 | 1,500.00 | 1,500.00 | .00 |
| 001-650-6310 | BUILDING REPAIR/MAINT | 27.46 | 1,627.14 | 2,000.00 | 372.86 |
| 001-650-6505 | OFFICE EQUIPMENT | .00 | 1,931.26 | 2,120.00 | 188.74 |
| 001-660-6408 | INSURANCE | .00 | 7,582.00 | 20,000.00 | 12,418.00 |
| 001-699-6010 | WAGES - GENERAL GOV - FT | 171.46 | 1,642.53 | 2,563.00 | 920.47 |
| 001-699-6110 | FICA - GENERAL GOVERNMENT | 13.11 | 123.22 | 159.00 | 35.78 |
| 001-699-6130 | IPERS - GENERAL GOVERNMENT | 16.19 | 155.26 | 242.00 | 86.74 |
| 001-699-6150 | GROUP INSURANCE | 869.31 | 7,426.83 | 1,000.00 | 6,426.83- |
| 001-699-6151 | VISION INSURANCE | .68 | 2.38 | 5.00 | 2.62 |
| 001-699-6155 | LIFE INSURANCE | .00 | .00 | 150.00 | 150.00 |
| 001-699-6210 | DUES | 45.00 | 1,560.50 | 2,000.00 | 439.50 |
| 001-699-6230 | TRAINING | .00 | 2,981.67 | 2,000.00 | 981.67- |
| 001-699-6240 | MEETINGS/CONFERENCES | 50.00 | 2,356.93 | 800.00 | 1,556.93- |
| 001-699-6371 | UTILITIES | 247.93 | 1,632.33 | 2,200.00 | 567.67 |
| 001-699-6373 | TELEPHONE/COMMUNICATIONS | 40.11 | 617.47 | 1,300.00 | 682.53 |
| 001-699-6407 | ENGINEERING (MONTHLY PAYMENT) | 75.00 | 4,215.00 | 900.00 | 3,315.00- |
| 001-699-6414 | PUBLISHING | 290.90 | 2,053.55 | 3,000.00 | 946.45 |
| 001-699-6419 | TECHNOLOGY SERVICES | .00 | 11,793.42 | 6,280.00 | 5,513.42- |
| 001-699-6491 | SAFETY TRAINING | .00 | 683.34 | 580.00 | 103.34- |
| 001-699-6499 | CONTRACTUAL SERV (COPIER) | 98.65 | 697.30 | 1,500.00 | 802.70 |
| 001-699-6505 | OTHER EQUIPMENT | .00 | .00 | .00 | .00 |
| 001-699-6506 | OFFICE SUPPLIES | 152.59 | 1,819.27 | 2,000.00 | 180.73 |
| 001-699-6508 | POSTAGE | .00 | 208.50 | 1,200.00 | 991.50 |
| 001-699-6599 | MISC SUPPLIES | 49.34- | 5,142.57 | 5,000.00 | 142.57- |
| 001-699-6725 | CAP OUTLAY-OFFICE EQUIP | .00 | .00 | .00 | .00 |
| 001-910-4830 | TRANSFER IN-GENERAL FUND | 10,000.00 | 20,012.18 | .00 | 20,012.18- |
| 001-910-4831 | TRANSFER IN - TIF | .00 | .00 | .00 | .00 |
| 001-910-6910 | TRANSFER OUT | 75,000.00 | 75,000.00 | .00 | 75,000.00- |
| 001-950-4000 | PROPERTY TAXES | 1,970.13 | 188,638.68 | 356,810.00 | 168,171.32 |
| 001-950-4003 | AGRICULTURAL LAND TAXES | .00 | 352.88 | 650.00 | 297.12 |
| 001-950-4060 | UTILITY TAX REPLACEMENT | .00 | .00 | .00 | .00 |
| 001-950-4100 | BEER & LIQUOR LICENSES | .00 | 690.00 | 790.00 | 100.00 |
| 001-950-4105 | CIGARETTE PERMITS | .00 | .00 | 150.00 | 150.00 |
| 001-950-4160 | CABLEVISION | 1,573.10 | 4,732.82 | 6,290.00 | 1,557.18 |
| 001-950-4180 | ANIMAL LICENSES | 21.00 | 108.00 | 150.00 | 42.00 |
| 001-950-4300 | INTEREST-PLAT MM | 712.72 | 8,013.46 | 5,000.00 | 3,013.46- |
| 001-950-4310 | RENT - COMM/COUNCIL | .00 | .00 | 5,500.00 | 5,500.00 |
| 001-950-4464 | COMM TAX REPLACEMENT | .00 | 3,550.63 | .00 | 3,550.63- |
| 001-950-4490 | GAMING GRANTS | .00 | .00 | .00 | .00 |
| 001-950-4700 | BLACKHAWK COUNTY LANDFILL | .00 | .00 | .00 | .00 |
| 001-950-4705 | MISC REVENUE | 20,329.00 | 23,012.54 | 1,000.00 | 22,012.54- |
| 001-950-4710 | REIMBURSEMENTS - EMPLOYEE INSR | .00 | 2,838.26 | 1,210.00 | 1,628.26- |
| 001-950-4735 | SALES/FUEL TAX REFUNDS | .00 | .00 | .00 | .00 |
| 001-950-4765 | FINES-CLERK OF COURT | 239.25 | 1,301.97 | 3,000.00 | 1,698.03 |
| 001-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| 005-210-6723 | CAP OUTLAY-HEAVY EQUIP | .00 | .00 | .00 | .00 |
| 005-910-4830 | TRANSFER IN-VEHICLE RPLMNT | 5,000.00 | 5,000.00 | 10,000.00 | 5,000.00 |
| 005-910-6910 | TRANSFER OUT | 10,000.00 | 10,000.00 | .00 | 10,000.00- |
| 005-950-4300 | INTEREST-VEHICLE REPLACEMENT | 108.19 | 493.96 | 600.00 | 106.04 |
| 005-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| 110-210-4430 | ROAD USE TAXES | 13,780.56 | 107,677.66 | 135,716.00 | 28,038.34 |

PCT OF FISCAL YTD 66.6%

| ACCOUNT NUMBER | ACCOUNT TITLE | MTD BALANCE | YTD BALANCE | BUDGET | DIFFERENCE |
|----------------|--------------------------------|----------------|----------------|------------|------------|
| 110-210-6010 | WAGES - ROAD USE - FT | 2,057.73 | 18,442.55 | 25,625.00 | 7,182.45 |
| 110-210-6020 | WAGES - ROAD USE | .00 | 1,937.06 | 3,300.00 | 1,362.94 |
| 110-210-6030 | WAGES - ROAD USE - PT | .00 | 1,411.48 | 6,000.00 | 4,588.52 |
| 110-210-6110 | FICA - ROAD USE | 157.42 | 1,639.77 | 2,649.00 | 1,009.23 |
| 110-210-6130 | IPERS - ROAD USE | 194.25 | 2,044.30 | 3,269.00 | 1,224.70 |
| 110-210-6150 | GROUP INSURANCE | 559.44 | 4,920.29 | 6,800.00 | 1,879.71 |
| 110-210-6151 | VISION INSURANCE | 8.18 | 29.64 | 58.00 | 28.36 |
| 110-210-6155 | LIFE INSURANCE | .00 | .00 | 265.00 | 265.00 |
| 110-210-6181 | UNIFORM ALLOWANCE | 13.99 | 13.99 | 300.00 | 286.01 |
| 110-210-6310 | BUILDING REPAIR/MAINT | .00 | 567.30 | 5,000.00 | 4,432.70 |
| 110-210-6331 | FUEL | 624.93 | 2,616.11 | 3,000.00 | 383.89 |
| 110-210-6332 | VEHICLE REPAIRS | 55.47 | 3,025.51 | 3,000.00 | 25.51- |
| 110-210-6371 | UTILITIES | 183.42 | 825.00 | 1,500.00 | 675.00 |
| 110-210-6373 | TELEPHONE/COMMUNICATIONS | 40.00 | 320.00 | 480.00 | 160.00 |
| 110-210-6375 | EQUIPMENT SUPPORT | .00 | .00 | .00 | .00 |
| 110-210-6408 | INSURANCE | .00 | .00 | .00 | .00 |
| 110-210-6417 | STREET MAINTENANCE - REPAIRS | .00 | 13,222.16 | 10,000.00 | 3,222.16- |
| 110-210-6491 | SAFETY TRAINING | .00 | 683.34 | 580.00 | 103.34- |
| 110-210-6504 | SHOP EQUIPMENT | .00 | 5,583.98 | 28,307.00 | 22,723.02 |
| 110-210-6507 | STREET MAINTENANCE SUPPLIES | .00 | 11,285.04 | 10,000.00 | 1,285.04- |
| 110-210-6599 | MISCELLANEOUS SUPPLIES | 33.05 | 147.00 | 100.00 | 47.00- |
| 110-230-6371 | STREET LIGHTS | 921.17 | 8,032.93 | 10,000.00 | 1,967.07 |
| 110-240-6371 | TRAFFIC SIGNAL | 39.03 | 350.49 | 400.00 | 49.51 |
| 110-240-6413 | WATERLOO MONTHLY TRAFFIC CONTR | .00 | 1,347.10 | 2,630.00 | 1,282.90 |
| 110-250-6332 | SNOW PLOW REPAIR | 1,271.60 | 1,271.60 | 2,000.00 | 728.40 |
| 110-250-6507 | SNOW REMOVAL SUPPLIES | 1,227.35 | 9,001.01 | 10,000.00 | 998.99 |
| 110-260-6407 | ENGINEERING | .00 | 2,887.05 | 10,000.00 | 7,112.95 |
| 110-910-4830 | TRANSFER IN-ROAD USE | .00 | 12,523.38 | .00 | 12,523.38- |
| 110-910-6910 | TRANSFER OUT | 5,000.00 | 15,012.18 | .00 | 15,012.18- |
| 110-910-6911 | TRANSFER OUT - TIF | .00 | 8,532.99 | .00 | 8,532.99- |
| 110-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| 121-910-4830 | TRANSFER IN-LOST | .00 | .00 | .00 | .00 |
| 121-910-6910 | TRANSFER OUT | 38,240.00 | 50,763.38 | 140,000.00 | 89,236.62 |
| 121-950-4090 | LOCAL OPTION TAX | 9,761.63 | 97,038.90 | 140,000.00 | 42,961.10 |
| 121-950-4300 | INTEREST-LOST | .00 | .00 | .00 | .00 |
| 121-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| 125-910-4831 | TRANSFER IN - TIF | .00 | 8,532.99 | .00 | 8,532.99- |
| 125-910-6911 | TRANSFER OUT - TIF | .00 | .00 | 30,337.00 | 30,337.00 |
| 125-950-4050 | TIF TAXES | .00 | 16,888.37 | 30,337.00 | 13,448.63 |
| 125-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| 200-210-6801 | PRINCIPAL - PLAZA DRIVE | .00 | .00 | .00 | .00 |
| 200-210-6851 | INTEREST - PLAZA DRIVE | .00 | .00 | .00 | .00 |
| 200-210-6899 | BOND REGISTRATION FEES | .00 | .00 | .00 | .00 |
| 200-910-4830 | TRANSFER IN-DEBT SERVICE | .00 | .00 | .00 | .00 |
| 200-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 |
| 200-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| 300-210-6407 | ENGINEERING - STREET PROJECT | .00 | .00 | 10,000.00 | 10,000.00 |
| 300-210-6499 | STREET CONTRACTUAL SERV | .00 | 81,967.48 | 120,000.00 | 38,032.52 |
| 300-750-6499 | CONTRACTUAL SERV | .00 | .00 | .00 | .00 |
| 300-910-4830 | TRANSFER IN-CAP IMPRVMT RESV | .00 | .00 | 160,337.00 | 160,337.00 |
| 300-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 |

PCT OF FISCAL YTD 66.6%

| ACCOUNT NUMBER | ACCOUNT TITLE | MTD BALANCE | YTD BALANCE | BUDGET | DIFFERENCE |
|----------------|--------------------------------|----------------|----------------|------------|-------------|
| 300-950-4300 | INTEREST-CAPITAL IMPRVMT-RSV | .00 | 37.18 | 100.00 | 62.82 |
| 300-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| 301-750-4800 | SALE OF PROPERTY | .00 | .00 | 20,000.00 | 20,000.00 |
| 301-750-6407 | ENGINEERING | .00 | .00 | .00 | .00 |
| 301-750-6411 | LEGAL | .00 | .00 | .00 | .00 |
| 301-750-6499 | CONTRACTUAL SERV-TRAILER COURT | 17,320.00 | 17,320.00 | .00 | 17,320.00- |
| 301-910-4830 | TRANSFER IN-RAYMOND RD TRAILER | .00 | .00 | .00 | .00 |
| 301-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 |
| 301-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| 302-210-4400 | FEDERAL GRANTS-PLAZA DR RECON | .00 | .00 | .00 | .00 |
| 302-750-4440 | STATE GRANTS-PLAZA DR RECON | .00 | .00 | .00 | .00 |
| 302-750-4820 | PROCEEDS FROM DEBT/LOAN-PLAZA | .00 | .00 | .00 | .00 |
| 302-750-6407 | ENGINEERING | .00 | .00 | .00 | .00 |
| 302-750-6411 | LEGAL | .00 | .00 | .00 | .00 |
| 302-750-6499 | CONTRACTUAL SERV - PLAZA DR | .00 | .00 | .00 | .00 |
| 302-910-4830 | TRANSFER IN-PLAZA DR RECON | .00 | .00 | .00 | .00 |
| 302-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 |
| 302-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| 303-910-4830 | TRANSFER IN-OFFICE EQPMNT RPL | .00 | .00 | .00 | .00 |
| 303-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 |
| 303-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| 304-210-6413 | PAYMENTS - EVANSDALE | .00 | .00 | .00 | .00 |
| 304-910-4830 | TRANSFER IN-DUBQUE RD BRIDGE | .00 | .00 | .00 | .00 |
| 304-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 |
| 304-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| 305-750-4820 | PROCEEDS FROM DEBT/LOAN-WWTP | .00 | .00 | 565,000.00 | 565,000.00 |
| 305-750-6407 | ENGINEERING | 760.50 | 12,975.50 | 325,000.00 | 312,024.50 |
| 305-750-6499 | OTHER CONTRACTUAL SERV | 33,540.85- | 2,162.50 | 240,000.00 | 237,837.50 |
| 305-815-4300 | INTEREST - CAP PROJ | 1,408.64 | 5,604.26 | 4,000.00 | 1,604.26- |
| 305-910-4830 | TRANSFER IN-WWTP PROJECT | 322,082.16 | 322,082.16 | 65,000.00 | 257,082.16- |
| 305-910-6910 | TRANSFER OUT | 814,254.12 | 814,254.12 | .00 | 814,254.12- |
| 305-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| 306-430-4400 | FEDERAL GRANTS | .00 | .00 | .00 | .00 |
| 306-430-4440 | STATE GRANTS | .00 | .00 | .00 | .00 |
| 306-430-4710 | REIMBURSEMENTS | .00 | .00 | .00 | .00 |
| 306-430-4830 | TRANSFER IN | 38,240.00- | 38,240.00- | .00 | 38,240.00 |
| 306-430-6407 | ENGINEERING | 23,574.00- | 23,574.00- | .00 | 23,574.00 |
| 306-430-6411 | LEGAL | .00 | .00 | .00 | .00 |
| 306-430-6499 | OTHER CONTRACTUAL SERV | .00 | .00 | .00 | .00 |
| 306-430-6505 | OTHER EQUIPMENT | .00 | .00 | .00 | .00 |
| 306-430-6507 | OPERATING SUPPLIES | .00 | .00 | .00 | .00 |
| 306-430-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 |
| 306-910-4830 | TRANSFER IN | 113,240.00 | 113,240.00 | .00 | 113,240.00- |
| 306-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 |
| 306-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| 307-210-4400 | FEDERAL GRANTS | .00 | .00 | .00 | .00 |
| 307-210-4440 | STATE GRANTS | .00 | .00 | .00 | .00 |
| 307-210-4445 | IOWA DOT | .00 | .00 | .00 | .00 |
| 307-210-4820 | PROCEEDS FROM DEBT/LOAN | .00 | .00 | .00 | .00 |
| 307-210-4830 | TRANSFER IN | .00 | .00 | .00 | .00 |
| 307-210-6407 | ENGINEERING | .00 | .00 | .00 | .00 |

PCT OF FISCAL YTD 66.6%

| ACCOUNT NUMBER | ACCOUNT TITLE | MTD BALANCE | YTD BALANCE | BUDGET | DIFFERENCE |
|----------------|--------------------------------|----------------|----------------|------------|------------|
| 307-210-6411 | LEGAL | .00 | .00 | .00 | .00 |
| 307-210-6417 | STREET MAINTENANCE | .00 | .00 | .00 | .00 |
| 307-210-6499 | OTHER CONTRACTUAL SERV | .00 | .00 | .00 | .00 |
| 307-210-6507 | OPERATING SUPPLIES | .00 | .00 | .00 | .00 |
| 307-210-6761 | CAP OUTLAY - STREETS | .00 | .00 | .00 | .00 |
| 307-210-6790 | STREETS - NEW ROADWAY | .00 | .00 | .00 | .00 |
| 307-910-4830 | TRANSFER IN | .00 | .00 | .00 | .00 |
| 307-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 |
| 307-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| 600-610-4600 | SPECIAL ASSESSMENTS-WTR MAIN | .00 | .00 | 47,444.00 | 47,444.00 |
| 600-610-6499 | OTHER CONTRACTUAL SERV | 16,220.85 | 152,242.00 | 236,632.00 | 84,390.00 |
| 600-810-4300 | INTEREST | .00 | .00 | .00 | .00 |
| 600-810-4500 | CHARGES/FEEES FOR SERVICES | 2,001.36 | 96,298.05 | 114,000.00 | 17,701.95 |
| 600-810-4530 | PENALTIES | 105.01 | 1,368.17 | 1,500.00 | 131.83 |
| 600-810-4540 | CONNECT/RECONNECT FEES | .00 | .00 | .00 | .00 |
| 600-810-4550 | MISC CHARGE FOR SERVICES | 300.00 | 1,119.08 | 1,000.00 | 119.08- |
| 600-810-4560 | SALES TAXES COLLECTED | 209.59 | 209.59 | .00 | 209.59- |
| 600-810-4561 | WATER EXCISE TAX | 62.23 | 5,842.06 | 8,000.00 | 2,157.94 |
| 600-810-4730 | DEPOSITS | .00 | 1,101.79 | 2,000.00 | 898.21 |
| 600-810-6010 | WAGES - WATER - FT | 178.89 | 5,403.50 | 6,600.00 | 1,196.50 |
| 600-810-6011 | WAGES - WATER - CLERK | .00 | 454.35 | 2,500.00 | 2,045.65 |
| 600-810-6020 | WAGES - WATER | .00 | 1,267.84 | 2,460.00 | 1,192.16 |
| 600-810-6021 | WAGES - WATER - PT | 624.37 | 4,121.21 | 5,000.00 | 878.79 |
| 600-810-6022 | WAGES - WATER | .00 | 1,449.31 | 3,075.00 | 1,625.69 |
| 600-810-6110 | FICA - WATER | 61.45 | 934.33 | 1,550.00 | 615.67 |
| 600-810-6130 | IPERS - WATER | 75.82 | 1,130.14 | 1,886.00 | 755.86 |
| 600-810-6150 | GROUP INSURANCE | 178.17 | 1,312.54 | 2,500.00 | 1,187.46 |
| 600-810-6151 | VISION INSURANCE | 1.44 | 12.66 | 25.00 | 12.34 |
| 600-810-6155 | LIFE INSURANCE | .00 | .00 | 60.00 | 60.00 |
| 600-810-6230 | TRAINING | .00 | 210.00 | 200.00 | 10.00- |
| 600-810-6332 | VEHICLE REPAIRS | .00 | .00 | 500.00 | 500.00 |
| 600-810-6350 | REPAIR MAINT - WATER MAIN | .00 | 5,741.30 | 10,000.00 | 4,258.70 |
| 600-810-6373 | TELEPHONE/COMMUNICATIONS | 80.11 | 457.41 | 750.00 | 292.59 |
| 600-810-6375 | EQUIPMENT SUPPORT | .00 | 62.50 | 2,100.00 | 2,037.50 |
| 600-810-6413 | WATER - WATERLOO | 3,775.98 | 37,388.65 | 58,368.00 | 20,979.35 |
| 600-810-6418 | SALES TAX EXPENSE | .00 | 3,960.00 | 7,200.00 | 3,240.00 |
| 600-810-6419 | TECH SERVICES - ANNUAL SUPPORT | .00 | .00 | 2,100.00 | 2,100.00 |
| 600-810-6490 | OTHER PROFESSIONAL SERVICES | 7,020.00 | 7,109.55 | 200.00 | 6,909.55- |
| 600-810-6497 | BANK SERVICE CHGS | .00 | .00 | .00 | .00 |
| 600-810-6498 | DEPOSIT REFUNDS - WATER | .00 | 474.48 | 1,000.00 | 525.52 |
| 600-810-6499 | TESTS/PERMITS | .00 | 1,874.27 | 1,500.00 | 374.27- |
| 600-810-6505 | WT METERS/WT EQUIPMENT | 2,448.25 | 7,434.86 | 2,000.00 | 5,434.86- |
| 600-810-6506 | OFFICE SUPPLIES | .00 | 167.72 | 300.00 | 132.28 |
| 600-810-6508 | POSTAGE | .00 | 91.65 | 1,100.00 | 1,008.35 |
| 600-810-6599 | OTHER SUPPLIES | .00 | 1,567.03 | 500.00 | 1,067.03- |
| 600-810-6727 | CAPITAL EQUIPMENT | .00 | 825.00 | .00 | 825.00- |
| 600-910-4830 | TRANSFER IN-WATER | .00 | .00 | 236,632.00 | 236,632.00 |
| 600-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 |
| 600-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| 601-810-4300 | INTEREST-WATER DEPRECIATION | 517.54 | 1,947.00 | 2,000.00 | 53.00 |
| 601-810-6599 | MISC SUPPLIES | .00 | .00 | .00 | .00 |

PCT OF FISCAL YTD 66.6%

| ACCOUNT NUMBER | ACCOUNT TITLE | MTD BALANCE | YTD BALANCE | BUDGET | DIFFERENCE |
|----------------|--------------------------------|----------------|----------------|------------|------------|
| 601-910-4830 | TRANSFER IN-WATER DEPRECIATION | .00 | .00 | .00 | .00 |
| 601-910-6910 | TRANSFER OUT | .00 | .00 | 236,632.00 | 236,632.00 |
| 601-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| 610-815-4300 | INTEREST-SEWER | .00 | .00 | 2,500.00 | 2,500.00 |
| 610-815-4500 | CHARGES/FEEES FOR SERVICES | 957.24 | 90,472.61 | 115,000.00 | 24,527.39 |
| 610-815-4502 | CAPITAL PROJECT FEE | 399.10 | 68,161.24 | 90,000.00 | 21,838.76 |
| 610-815-4510 | RAYMOND SEWER USAGE | 5,783.85 | 41,783.85 | 70,000.00 | 28,216.15 |
| 610-815-4530 | PENALTIES | 95.72 | 1,337.96 | 1,300.00 | 37.96- |
| 610-815-4550 | MISC CHARGE FOR SERVICES | 27.78 | 27.78 | 1,000.00 | 972.22 |
| 610-815-4560 | SALES TAXES COLLECTED | 11.50 | 323.16 | 200.00 | 123.16- |
| 610-815-4730 | DEPOSITS | .00 | 910.07 | 1,500.00 | 589.93 |
| 610-815-6010 | WAGES - SEWER | 178.89 | 32,527.27 | 52,500.00 | 19,972.73 |
| 610-815-6011 | WAGES - SEWER - CLERK | .00 | 454.35 | 2,400.00 | 1,945.65 |
| 610-815-6020 | WAGES - SEWER | .00 | 1,267.76 | 2,358.00 | 1,090.24 |
| 610-815-6030 | WAGES - SEWER | .00 | 4,025.73 | 9,430.00 | 5,404.27 |
| 610-815-6110 | FICA - SEWER | 13.68 | 2,890.79 | 5,200.00 | 2,309.21 |
| 610-815-6130 | IPERS - SEWER | 16.89 | 3,394.01 | 6,250.00 | 2,855.99 |
| 610-815-6150 | GROUP INSURANCE | 178.17 | 1,630.56 | 5,600.00 | 3,969.44 |
| 610-815-6151 | VISION INSURANCE | 1.42 | 46.07 | 120.00 | 73.93 |
| 610-815-6155 | LIFE INSURANCE | .00 | .00 | 250.00 | 250.00 |
| 610-815-6181 | UNIFORM ALLOWANCE | .00 | 279.96 | 400.00 | 120.04 |
| 610-815-6230 | TRAINING | .00 | 489.98 | 1,000.00 | 510.02 |
| 610-815-6320 | LIFT STATION EXPENSE | .00 | 5,000.00 | 30,000.00 | 25,000.00 |
| 610-815-6331 | FUEL | .00 | 968.04 | 2,000.00 | 1,031.96 |
| 610-815-6332 | VEHICLE REPAIRS | .00 | 138.99 | 1,000.00 | 861.01 |
| 610-815-6350 | PLANT REPAIR/MAINTENANCE | .00 | 10,093.48 | 12,000.00 | 1,906.52 |
| 610-815-6370 | UTILITIES - LIFT STATION | 222.14 | 2,595.68 | 3,000.00 | 404.32 |
| 610-815-6371 | UTILITIES - PLANT | 785.24 | 9,164.35 | 12,500.00 | 3,335.65 |
| 610-815-6373 | TELEPHONE/COMMUNICATIONS | .00 | 690.00 | 1,380.00 | 690.00 |
| 610-815-6399 | SEWER LINE REPAIR/MAINTENANCE | .00 | .00 | 15,000.00 | 15,000.00 |
| 610-815-6407 | ENGINEERING/WWTP PROJECT | .00 | .00 | 10,000.00 | 10,000.00 |
| 610-815-6408 | INSURANCE | .00 | .00 | 3,000.00 | 3,000.00 |
| 610-815-6413 | LUMP SUM APPROPRIATIONS | .00 | 783.85 | 2,500.00 | 1,716.15 |
| 610-815-6418 | SALES TAX EXPENSE | .00 | .00 | 450.00 | 450.00 |
| 610-815-6490 | IOWA ONE CALL | .00 | 89.55 | 150.00 | 60.45 |
| 610-815-6491 | SAFETY TRAINING | .00 | 683.32 | 580.00 | 103.32- |
| 610-815-6493 | SLUDGE HAULING | .00 | 6,592.45 | 15,000.00 | 8,407.55 |
| 610-815-6494 | PLANT CONTRACTED SERVICES | .00 | .00 | .00 | .00 |
| 610-815-6498 | DEPOSIT REFUNDS - SEWER | .00 | 531.31 | 1,000.00 | 468.69 |
| 610-815-6499 | PEOPLESERVICES/CONTRACTUAL SRV | 4,680.00 | 33,775.00 | 9,510.00 | 24,265.00- |
| 610-815-6501 | TESTS/PERMITS | .00 | .00 | .00 | .00 |
| 610-815-6505 | OFFICE EQUIPMENT | .00 | 62.50 | .00 | 62.50- |
| 610-815-6506 | OFFICE SUPPLIES | .00 | 95.55 | 500.00 | 404.45 |
| 610-815-6507 | OPERATING SPPLY/PEOPLESERVICE | .00 | 257.95 | 300.00 | 42.05 |
| 610-815-6508 | POSTAGE | .00 | 91.66 | 1,000.00 | 908.34 |
| 610-815-6510 | SAFETY SUPPLIES | .00 | 105.50 | 200.00 | 94.50 |
| 610-815-6599 | MISC SUPPLIES | .00 | 93.40 | 100.00 | 6.60 |
| 610-815-6727 | CAPITAL EQUIPMENT | .00 | .00 | .00 | .00 |
| 610-815-6780 | CAP OUTLAY-UTIL SYS/STRCT | .00 | .00 | .00 | .00 |
| 610-910-4830 | TRANSFER IN-SEWER | .00 | .00 | .00 | .00 |
| 610-910-6910 | TRANSFER OUT | 68,137.39 | 68,137.39 | 65,000.00 | 3,137.39- |

REVENUE & EXPENSE REPORT
CALENDAR 2/2020, FISCAL 8/2020

PCT OF FISCAL YTD 66.6%

| ACCOUNT NUMBER | ACCOUNT TITLE | MTD BALANCE | YTD BALANCE | BUDGET | DIFFERENCE |
|----------------|--------------------------------|----------------|----------------|------------|-------------|
| .610-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| .611-815-4300 | INTEREST-SEWER REPLACEMENT | 498.38 | 2,103.76 | 2,500.00 | 396.24 |
| .611-910-4830 | TRANSFER IN-SEWER PLCMNT | .00 | .00 | .00 | .00 |
| .611-910-6910 | TRANSFER OUT | 18,908.85 | 18,908.85 | .00 | 18,908.85- |
| .611-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| .612-815-4300 | INTEREST-SEWER DEPRECIATION | .00 | 262.33 | .00 | 262.33- |
| .612-910-4830 | TRANSFER IN-SEWER DEPRECIATION | .00 | .00 | .00 | .00 |
| .612-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 |
| .612-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| .613-815-4300 | INTEREST - WW CAP PROJ | .00 | .00 | .00 | .00 |
| .613-815-4502 | CAPITAL PROJECT FEE | 169.49 | 169.49 | .00 | 169.49- |
| .613-815-4820 | PROCEEDS FROM DEBT/LOAN-WWTP | .00 | .00 | .00 | .00 |
| .613-815-6407 | ENGINEERING | .00 | .00 | .00 | .00 |
| .613-815-6499 | OTHER CONTRACTUAL SERV | .00 | .00 | .00 | .00 |
| .613-910-4830 | TRANSFER IN-WWTP PROJECT | 901,300.36 | 901,300.36 | .00 | 901,300.36- |
| .613-910-6910 | TRANSFER OUT | 322,082.16 | 322,082.16 | .00 | 322,082.16- |
| .613-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| .670-840-4300 | INTEREST-LANDFILL/GARBAGE | .00 | 143.42 | 100.00 | 43.42- |
| .670-840-4500 | CHARGES/FEEES FOR SERVICES | 519.62 | 43,396.84 | 58,985.00 | 15,588.16 |
| .670-840-4530 | PENALTIES | 51.66 | 668.29 | 700.00 | 31.71 |
| .670-840-4560 | SALES TAXES COLLECTED | .00 | .00 | .00 | .00 |
| .670-840-4710 | REIMBURSEMENTS - RECYCLE REIMB | .00 | 4,468.00 | 4,468.00 | .00 |
| .670-840-4730 | DEPOSITS | .00 | 544.38 | 1,000.00 | 455.62 |
| .670-840-6490 | GARBAGE COLLECTION | 4,886.60 | 39,810.78 | 55,700.00 | 15,889.22 |
| .670-840-6492 | RECYCLING EXPENSE | 522.53 | 3,696.40 | 6,650.00 | 2,953.60 |
| .670-840-6498 | DEPOSIT REFUNDS - GARBAGE | .00 | 344.71 | 700.00 | 355.29 |
| .670-910-4830 | TRANSFER IN-LANDFILL/GARBAGE | .00 | .00 | .00 | .00 |
| .670-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 |
| .670-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| .671-840-4300 | INTEREST-YARD WASTE | .00 | .00 | .00 | .00 |
| .671-840-4500 | CHARGES/FEEES FOR SERVICES | 26.94 | 2,044.45 | 2,700.00 | 655.55 |
| .671-840-4530 | PENALTIES | 2.55 | 31.91 | 40.00 | 8.09 |
| .671-840-4730 | DEPOSITS | .00 | 102.00 | 200.00 | 98.00 |
| .671-840-6413 | YARD WASTE COLLECTION | .00 | 2,400.00 | 2,400.00 | .00 |
| .671-840-6498 | DEPOSIT REFUND - YARD WASTE | .00 | 11.43 | 100.00 | 88.57 |
| .671-910-4830 | TRANSFER IN-YARD WASTE | .00 | .00 | .00 | .00 |
| .671-910-6910 | TRANSFER OUT | .00 | .00 | .00 | .00 |
| .671-999-9999 | PROFIT HANDLER | .00 | .00 | .00 | .00 |
| | DIFFERENCE | ===== | ===== | ===== | ===== |
| | | 75.64 | 104,148.72- | 32,203.00- | 71,945.72 |
| | | ===== | ===== | ===== | ===== |
| | PROOF | ===== | ===== | ===== | ===== |
| | | 75.64 | 104,148.72- | 32,203.00- | 71,945.72 |
| | | ===== | ===== | ===== | ===== |

CITY OF ELK RUN HEIGHTS

INVESTMENT REPORT

Feb-20

| ACCOUNT | G/L | DATE OF PURCHASE | MONTHLY INTEREST | PREVIOUS TOTAL | CURRENT | | INTEREST RATE | MATURITY DATE | CASHED IN DATE: |
|------------------------------|--------------|------------------|------------------|----------------|----------------------|-------|---------------|---------------|-----------------|
| | | | | | MONTH TOTAL | TOTAL | | | |
| EQUIPMENT REPLACEMENT | | | | | | | | | |
| CD# 22451 | 005-000-1170 | 2017 | \$ 55.07 | \$ 10,923.51 | \$ 10,978.58 | | 2% | 4/10/2020 | |
| CD# 20837 | 005-000-1171 | 2011 | \$ 30.80 | \$ 12,352.37 | \$ 12,383.17 | | 1% | 2/18/2021 | |
| CD# 22466 | 005-000-1174 | 2017 | \$ 52.73 | \$ 10,459.55 | \$ 10,512.28 | | 2% | 4/26/2020 | |
| CD# 22657 | 005-000-1175 | 2018 | \$ 20.62 | \$ 10,231.49 | \$ 10,252.11 | | 0.80% | 9/25/2020 | |
| | | | | | \$ 44,126.14 | | | | |
| CAPITAL PROJECT WWTP | | | | | | | | | |
| CD# 21861 | 305-000-1173 | 2014 | \$ 39.33 | \$ 20,802.82 | \$ 20,842.15 | | 0.75% | 2/13/2021 | |
| CD# 22448 | 305-000-1178 | 2017 | \$ 60.91 | \$ 21,245.86 | \$ 21,306.77 | | 1.15% | 7/11/2021 | |
| CD# 2789 | 305-000-1181 | 2017 | \$ 739.65 | \$ 52,782.34 | \$ 53,521.99 | | 2.78% | 6/6/2020 | |
| CD# 2788 | 305-000-1182 | 2017 | \$ 739.65 | \$ 52,782.34 | \$ 53,521.99 | | 2.78% | 6/6/2020 | |
| CD# 22999 | | 2020 | | \$ 103,692.53 | \$ 103,692.53 | | 0.41% | 1/7/2021 | |
| CD# 22786 | 305-000-1187 | 2018 | \$ 324.94 | \$ 50,955.33 | \$ 51,280.27 | | 2.53% | 2/28/2020 | CLOSED 3/2/20 |
| CD# 5876 | | 2019 | \$ - | \$ 102,778.46 | \$ 102,778.46 | | 2.39% | 1/15/2021 | |
| | | | | | \$ 406,944.16 | | | | |
| WATER DEPRECIATION | | | | | | | | | |
| CD# 22563 | 601-000-1170 | 2017 | \$ 33.05 | \$ 22,337.83 | \$ 22,370.88 | | 1.15% | 12/18/2021 | |
| CD# 22447 | 601-000-1175 | 2017 | \$ 276.00 | \$ 54,749.24 | \$ 55,025.24 | | 2% | 4/10/2020 | |
| CD# 22785 | 601-000-1188 | 2018 | \$ 174.92 | \$ 27,430.28 | \$ 27,605.20 | | 2.53% | 2/28/2020 | CLOSED 3/2/20 |
| CD# 22612 | 601-000-1189 | 2018 | \$ 101.68 | \$ 44,850.32 | \$ 44,952.00 | | 0.90% | 6/22/2020 | |
| | | | | | \$ 149,953.32 | | | | |
| T&A SEWER | | | | | | | | | |
| CD# 22526 | | 2017 | \$ - | \$ 1,000.00 | \$ 1,000.00 | | 1.15% | 8/22/2021 | |
| CD# 21379 | | 2012 | \$ - | \$ 1,500.00 | \$ 1,500.00 | | 0.70% | 3/6/2020 | |
| | | | | | \$ 2,500.00 | | | | |
| SEWER REPLACEMENT | | | | | | | | | |
| CD# 22805 | 611-000-1170 | 2018 | \$ 159.02 | \$ 25,211.20 | \$ 25,370.22 | | 2.53% | 3/18/2020 | CLOSED 3/2/20 |
| CD# 22452 | 611-000-1172 | 2017 | \$ 276.00 | \$ 54,749.24 | \$ 55,025.24 | | 2% | 4/10/2020 | |
| CD# 22450 | 611-000-1179 | 2017 | \$ 137.06 | \$ 47,803.12 | \$ 47,940.18 | | 1.15% | 7/11/2021 | |
| CD# 22169 | 611-000-1180 | 2015 | \$ 14.05 | \$ 9,291.26 | \$ 9,305.31 | | 0.60% | 2/20/2020 | CLOSED 3/2/20 |
| CD# 2796 | 611-000-1184 | 2017 | \$ 133.13 | \$ 9,500.81 | \$ 9,633.94 | | 2.78% | 6/6/2020 | |
| CD# 22467 | 611-000-1185 | 2017 | \$ 47.45 | \$ 9,413.59 | \$ 9,461.04 | | 2% | 4/26/2020 | |
| CD# 2797 | 612-000-1183 | 2017 | \$ 133.13 | \$ 9,500.81 | \$ 9,633.94 | | 2.78% | 6/6/2020 | |
| | | | | | \$ 166,369.87 | | | | |
| T&A SOLID WASTE | | | | | | | | | |

| | | | | | | | | |
|-----------|--------------------|------|----|-------|-------------|--------------------|-------|--|
| CD# 21140 | | 2012 | \$ | - | \$ 5,000.00 | \$ 5,000.00 | 1.15% | 10/26/2021 |
| CD# 22138 | | 2015 | \$ | - | \$ 1,000.00 | \$ 1,000.00 | 1.15% | 6/17/2021 |
| | | | | | | \$ 6,000.00 | | |
| | SOLID WASTE | | | | | | | |
| CD# 2786 | 670-000-1185 | 2017 | \$ | 72.79 | \$ 5,194.10 | \$ 5,266.89 | 2.78% | 6/6/2020 DO I NEED TO CLOSE TO FILL DEFICIT??? |
| | | | | | | \$ 5,266.89 | | |

CITY OF ELK RUN HEIGHTS - BRIAN WIRTZ - BUILDING INSPECTION

Feb-20

BUILDING PERMITS

| DATE | HOMEOWNER | CONTRACTORS | ADDRESS | PERMIT # | TYPE OF CONSTRUCTION | VALUE | PERMIT FEE | PAID | |
|-------------|------------------|---------------------------|----------------|-----------------|-----------------------------|--------------|-------------------|-------------|----------|
| 3/2/20 | CYNTHIA HOLLOWAY | RESTORATION SERVICES, INC | 261 TONEFF | | SHINGLE REROOFING | \$1,100.00 | \$42.00 | CK#1811 | 3/2/2020 |

HVAC PERMITS

PLUMBING

TOTALS

| | |
|-------------------|----------------|
| \$1,100.00 | \$42.00 |
| | *65% |
| | \$27.30 |

Circulation by Item Report Class

for the period
January 1, 2020 - January 31, 2020

| Report Class | Checked In | Checked Out |
|-----------------------|------------|-------------|
| 000 | 0 | 0 |
| 100 | 2 | 3 |
| 200 | 2 | 1 |
| 300 | 6 | 6 |
| 400 | 0 | 0 |
| 500 | 0 | 0 |
| 600 | 3 | 8 |
| 700 | 4 | 5 |
| 800 | 0 | 0 |
| 900 | 16 | 16 |
| Biography | 8 | 8 |
| Adult Fiction | 315 | 339 |
| Story Col. | 0 | 0 |
| J Numbers | 0 | 0 |
| Youth Biography | 0 | 0 |
| Youth Fiction | 14 | 14 |
| Juv. Story Col. | 0 | 0 |
| C Numbers | 0 | 0 |
| Children's Biog. | 0 | 0 |
| Children's Easy | 41 | 24 |
| Children's Story Col. | 0 | 0 |
| FS | 0 | 0 |
| SL | 0 | 0 |
| R | 0 | 0 |
| Video | 1 | 3 |
| Audio | 0 | 0 |
| Cake Pans | 0 | 0 |
| Equipment | 0 | 0 |
| VF | 0 | 0 |
| Adult Magazines | 31 | 29 |
| Misc. | 0 | 0 |
| Kits | 2 | 2 |
| Computer | 0 | 0 |
| Books on CD | 0 | 0 |
| Newspapers | 0 | 0 |
| 000Y | 0 | 0 |
| 100Y | 0 | 0 |
| 200Y | 0 | 0 |
| 300Y | 0 | 0 |
| 400Y | 0 | 0 |
| 500Y | 4 | 0 |
| 600Y | 2 | 4 |
| 700Y | 10 | 2 |
| 800Y | 0 | 0 |
| 900Y | 1 | 0 |
| Large Print | 13 | 13 |
| Youth Magazines | 0 | 0 |
| DVD | 39 | 36 |
| BBB | 0 | 0 |
| CD | 0 | 0 |
| Young Adult | 17 | 18 |
| Total: | 531 | 531 |

| | |
|-------|-----|
| AF | 339 |
| ANF | 47 |
| Amaqs | 29 |
| LP | 13 |
| <hr/> | |
| | 428 |

| | |
|-------|----|
| VA | 18 |
| YF | 14 |
| YE | 24 |
| YNF | 6 |
| Ymaqs | Ø |
| Kits | 2 |
| <hr/> | |
| | 64 |

| | |
|-------------------|-----|
| <u>Multimedia</u> | |
| DVD | 36 |
| VHS | 3 |
| Online | 186 |
| Audio | Ø |
| music CDs | Ø |
| <hr/> | |
| | 225 |

Online + 186 = 717

717

Circulation by Patron Class

for the period
January 1, 2020 - January 31, 2020

Evansdale 320
Elk Run 25
Gilbertville 6
County 34
Waterloo 124
OF 1
Raymond 8
Daycares 3
Libraries/ home delivery 10
Online 186

(717)

| Patron Class | Checked In | Checked Out |
|-----------------------------|------------|-------------|
| Adult - Washburn | 0 | 0 |
| Youth - Evansdale | 14 | 19 |
| Youth - Washburn | 0 | 0 |
| Adult - Evansdale | 296 | 301 |
| Adult - Elk Run Heights | 35 | 25 |
| Adult - Raymond | 14 | 8 |
| Adult - Waterloo | 116 | 124 |
| Adult - Independence | 0 | 0 |
| Adult - Cedar Falls | 0 | 1 |
| Adult - LaPorte City | 0 | 0 |
| Adult - County Borrower | 37 | 34 |
| Youth - Elk Run Heights | 0 | 0 |
| Youth - Raymond | 0 | 0 |
| Youth - Waterloo | 1 | 0 |
| Youth - Independence | 0 | 0 |
| Youth - LaPorte City | 0 | 0 |
| Youth - Cedar Falls | 0 | 0 |
| Youth - County Borrower | 0 | 0 |
| Adult - Winthrop | 0 | 0 |
| Adult - Gilbertville | 3 | 6 |
| Youth - Winthrop | 0 | 0 |
| Youth - Gilbertville | 0 | 0 |
| Adult - Waverly | 0 | 0 |
| Youth - Waverly | 0 | 0 |
| Adult - Cedar Rapids | 0 | 0 |
| Adult - Jesup | 0 | 0 |
| Youth - Cedar Rapids | 0 | 0 |
| Youth - Jesup | 0 | 0 |
| Libraries and home delivery | 12 | 10 |
| Adult - Oelwein | 0 | 0 |
| Youth - Oelwein | 0 | 0 |
| Adult - Westgate | 0 | 0 |
| Youth - Westgate | 0 | 0 |
| Adult - New Hartford | 0 | 0 |
| Youth - New Hartford | 0 | 0 |
| Adult - Brandon | 0 | 0 |
| Adult - Denver | 0 | 0 |
| Youth - Aplington | 0 | 0 |
| Adult - Dunkerton | 0 | 0 |
| Youth - Dunkerton | 0 | 0 |
| Adult - Fairbank | 0 | 0 |
| Adult - Out of State | 0 | 0 |
| Adult - Charles City | 0 | 0 |
| Youth - Charles City | 0 | 0 |
| Adult - Hazleton | 0 | 0 |
| Youth - Hazleton | 0 | 0 |
| Adult - Other | 0 | 0 |
| Adult - Hudson | 0 | 0 |
| Youth - Hudson | 0 | 0 |
| Adult - Traer | 0 | 0 |
| Adult - Des Moines | 0 | 0 |
| Adult - Grundy Center | 0 | 0 |
| Youth - Grundy Center | 0 | 0 |
| Adult - Newton | 0 | 0 |
| Youth - Newton | 0 | 0 |
| Adult - Dike | 0 | 0 |
| Youth - Dike | 0 | 0 |
| Daycares | 3 | 3 |
| Youth - Fairbank | 0 | 0 |
| Adult - Grinnell | 0 | 0 |
| Youth - Other | 0 | 0 |
| Adult - Clarksville | 0 | 0 |
| Youth - Clarksville | 0 | 0 |
| Adult - Dewar | 0 | 0 |
| Total: | 531 | 531 |

Online 186 + (717) = 903

MONTHLY TOTAL: 16

OF NEW LIBRARY CARDS ISSUED: 13

OF REISSUED or RENEWED CARDS: 3

| | ADULT | YOUTH | ADULT | YOUTH |
|--|-------|-------|-------|-------|
| Cedar Falls | - | - | - | - |
| County | - | - | - | - |
| Dewar | - | - | - | - |
| Dunkerton | - | - | - | - |
| Elk Run | - | - | 1 | - |
| Evansdale | 10 | - | - | - |
| Gilbertville | - | - | - | - |
| Jesup | - | - | - | - |
| LPC | - | - | - | - |
| Raymond | - | - | - | - |
| Waterloo | 3 | - | 1 | - |
| Washburn | - | - | - | - |
| Libraries/ Home Delivery/ Daycares | - | - | 1 | - |

MONEY TURNED INTO CITY OF EVANSDALE

\$ 143.45

| | |
|------------------|--------|
| Book sales | \$.75 |
| Computer copies | 40.30 |
| Duplicate cards | 0.00 |
| Faxes and others | 80.10 |
| Fines | 6.00 |
| Photocopies | 16.30 |
| Refunds | 0.00 |

MONEY TURNED INTO FRIENDS OF LIBRARY

\$ 15.21

| | |
|---------------|-------|
| Donations | 15.21 |
| Ink Recycling | 0.00 |

MONTHLY GRAND TOTAL: \$ 158.66 ACCUMULATED FY TOTALS to CITY: \$1185.20 to FOL: \$105.95

PRINT MATERIALS PROCESSED AND ADDED TO COLLECTION: 79

| | | | |
|-------------------|-----|-------------------|-----|
| Adult fiction | 013 | Miscellaneous | 000 |
| Adult Non-fiction | 003 | Reference | 001 |
| Large Print | 010 | Youth Magazines | 001 |
| Magazines | 017 | Youth non-fiction | 000 |
| Kits | 000 | Young Easy | 023 |
| | | Youth Fiction | 005 |
| ILL Books | 002 | Young Adult | 004 |

VIDEOS, DVDs, AUDIO, CDs PROCESSED AND ADDED TO COLLECTION: 0

| | New | Donated |
|------------|-----|---------|
| VHS | 000 | 000 |
| DVD | 000 | 000 |
| Audiobooks | 000 | 000 |
| CDs | 000 | 000 |

ITEMS AUTOMATED AND WEEDED FROM COLLECTION:

| Items Added (Computer) | Items deleted (Computer) | # of books/videos withdrawn | Retail cost of books/videos withdrawn |
|------------------------|--------------------------|-----------------------------|---------------------------------------|
| 67 | 97 | 63 | \$659.95 |

ITEMS OVERDUE:

15 items overdue this month

1884 items due total thru end of the current reporting month (+004 from last month)

**EVANSDALE PUBLIC LIBRARY
MONTHLY CIRCULATION REPORT
JANUARY 2020**

OF MATERIALS CHECKED OUT:

| | | | |
|-------------------|-----|---------------------------------|-----|
| Adult Non-fiction | 47 | Youth Non-fiction | 06 |
| Adult Fiction | 339 | Youth Fiction (YA = 18 YF = 14) | 32 |
| Adult Magazines | 29 | Young Easy | 24 |
| Large Print | 13 | Youth Magazines | 0 |
| | | Kits | 2 |
| Total Adult | 428 | Total Youth | 64 |
| ↑ from 2019 | 1 | from last month | ↑93 |
| | | ↓ from 2019 | 77 |
| | | ↓ from last month | 39 |

| | |
|-----------------------------|-----|
| Misc (Travel guides, other) | 000 |
| Newspapers | 000 |
| TOTAL PRINT | 492 |
| ↓ from 2019 | 76 |
| ↑ from last month | 54 |

| | |
|--|-----|
| Video tapes | 003 |
| DVD | 036 |
| Books on tape/CD | 000 |
| Music CDs | 000 |
| ONLINE Database uses (1) – Video (0) – Magazines (5) - Audiobooks (87) - E-books (93) | 186 |
| Misc other (Equipment, games, etc.) | 000 |
| TOTAL NON-PRINT | 225 |
| ↓ from 2019 | 021 |
| ↓ from last month | 021 |

OF INTERLIBRARY LOANS: (Information taken directly from SILO statistics)

| | |
|--------------------|-------|
| Will send/not send | 00/01 |
| Requested/Received | 09/07 |

TOTAL # OF ALL MATERIALS CHECKED OUT: 717 (531 + 186 Online Uses)
 From last month ↑ 33
 From 2019 ↓ 97

OF ITEMS LOANED TO EVANSDALE RESIDENTS:

| | |
|------|--------------------------|
| 2020 | 320 of total 717 (44.6%) |
| 2019 | 359 of total 814 (44.1%) |

OF ITEMS LOANED TO NON-EVANSDALE RESIDENTS

+/- FROM 2019

| | | |
|----------------------------|-----|------|
| **Elk Run Heights | 025 | -016 |
| **Gilbertville | 006 | -001 |
| **County | 034 | +001 |
| Waterloo | 124 | +034 |
| Cedar Falls | 001 | +/-0 |
| Raymond | 008 | +004 |
| Dewar | 000 | +/-0 |
| Hudson | 000 | -006 |
| Jesup | 000 | +/-0 |
| Oelwein | 000 | +/-0 |
| Washburn | 000 | -022 |
| Daycares | 003 | -021 |
| Libraries/At-home delivery | 010 | -002 |
| Online | 186 | -029 |

Total number of library users: Approx. 700 ↑ from last month: 187 ↑ from 2019: 155 ↓ from 2018: 9

Day with highest number of users: 38 users on Thursday, January 9th

Day with lowest number of users: 0 users on Saturday, December 18th (Snow storm Friday night/Saturday)

Number of days open: 26

Number of hours open: 183 hours (Closed for New Year's Day 1/01/2020 New hours went into effect)

Avg number of library users per day: 23 ↓ from last month: 1 ↑ from 2019: 2

Number of computer users: 348 (193 Int, 153 Wireless, 2 Kids) ↑ from last month: 48 2019: 230 ↑ from 2019: 118

Number of Computer hours logged: 17614 minutes = 293.57 hrs ↑ from last month: 11.04 hrs ↓ from 2019: .263 hrs

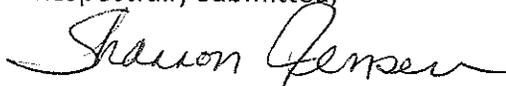
Somewhere between Gilbert Road and Lafayette Road, near Central; 8) on Gilbert Road west of McCoy Road; 9) on Evans Road near First Security State Bank and 10) on Lafayette Road west of Morris Insurance Company. This will cover all entrances into Evansdale from all major and minor arteries that do not have signage directing to the library. Ayes – 5, Nays – 0. The motion carried.

- B. **Review/Revision/Approval of Sex Offender Policy** – Brown moved and Rasanen seconded to approve the sex offender policy as currently written. Ayes – 5, Nays – 0. The motion carried.
- C. **Review/Revision/Approval of Weeding Policy** – Discussion was held about changes that could or should be made to the weeding policy. Kettwig moved and Clements seconded to remove the “with the exception of National Geographic” from the magazine section, as well as add the word “could” to the “Exceptions could include.” section in 3. Frequency of circulation. Ayes – 5, Nays – 0. The motion carried.
- D. **Advertisement opportunity with Poyner Elementary** – After consideration of the ad spots offered along with pricing, Rasanen moved and Clements seconded to approve the Half Front Cover spot (6” x 2”) at a cost of \$500. Ayes – 5, Nays – 0. The motion carried.

Discussion: Brown said he would like to see what we could do to get more involved with the Boys and Girls Club of Evansdale. He said he had visited and their shelves were old and minimal and the books they had were almost falling apart. He asked if they were an entity that we could donate withdrawn materials or donated books that we would not add to our collection and Director Jensen said yes. He said he’d also like to see if we could do some type of story time or outreach over there and Director Jensen said it was a possibility provided that timing and needs coincided. She would see what they were interested in. Rasanen said that after ten years on the library board she has decided that it is time to step down as an Elk Run Heights representative. She has notified the city of Elk Run Heights already and Jensen said she would talk to City Clerk Eastman or Mayor Lundy to let them know about patrons who might be interested.

Adjournment: The meeting adjourned at 7:35 p.m.

Respectfully submitted,



Shannon Jensen, Library Director

EVANSDALE PUBLIC LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
Monday, January 20, 2020 – 6:00 p.m.

Call to Order: The meeting was called to order by President Nichols at 6:05 p.m.

Roll Call: Present: Brown, Clements, Kettwig, Nichols and Rasanen
Absent: Borwig, Johnson, and Pritchett
A quorum was present.

Approval of December 09, 2019 Monthly Meeting Minutes: Nichols moved and Brown seconded to approve the monthly meeting minutes from December 09, 2019. Ayes – 5, Nays – 0. The motion carried.

Approval of bills to be paid in January: Clements moved and Rasanen seconded to approve the bills to be paid in January. Rasanen asked if bills had ever *not* been paid. Jensen said one time in her twenty-two years a bill was pulled until further information could be obtained. Ayes – 5, Nays – 0. The motion carried.

Treasurer's Report: Kettwig gave the Treasurer's report.

Circulation Report: Reviewed by the Board of Trustees

Old Business:

- A. **Update on library survey** – Director Jensen said upon counting the received surveys, she had less than she originally thought because of the paper thickness. We only received sixteen from the Evansdale News and nine from the counter. She asked if the board wished for her to continue to collect on the counter. It was decided that she will compile the information for them and have available at the next meeting.

New Business:

- A. **New Sign placements** – Director Jensen noted that the new signs had arrived and six of the ten received were used to replace the old signs around town as they were faded and cracked but the Public Works Director told her he'd saved them. Nichols moved and Kettwig seconded to order yet six more signs from Tapco so there will be a total of ten new placements and that information would be given to the Public Works Director. He said we would be responsible for the cost of poles, even though the city has them, but they would cover labor. New placement locations to be: 1) off I-380 by Kwik Star; 2) and 3) corners of Dubuque Road and Evans Road both East and West; 4) on Evans Road just south of Jewell's Body Shop; 5) on Lafayette Road west of the Lafayette Bridge; 6) On Lafayette Road west of Roosevelt Road; 7)

EVANSDALE PUBLIC LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
Held at the Evansdale City Hall – Council Chambers
Monday, February 17, 2020 – 6:00 p.m.

Please power off or set to vibrate all cell phones during the Library Board meeting

1. Call to Order
2. Welcome to new library board member, ERH representative, Deb Peterson
3. Roll Call
4. Approval of January 20 2020 Monthly Meeting Minutes
5. Approval of bills to be paid in February
6. Treasurer's Report
7. Circulation Report
8. Old Business
 - a. Advertisement opportunity with Poyner update (folder design)
 - b. Review of compiled library survey results
9. New Business
 - a. BRIDGES renewal
 - b. Axis 360
 - c. Establish contract for Elk Run Heights for next 3 year term beginning 7/01/20
 - d. Establish contract for Gilbertville for next 3 year term beginning 7/01/20
 - e. Budget Update
 - f. Discussion/Possible action on employee handbook & policies
 - g. Discussion on new library hours
10. Discussion
11. Adjournment

Reminder:

Date and Time of next meeting will be March 16, 2020 – 6:00 p.m.

EVANSDALE POLICE DEPARTMENT

Call Summary Report

01/01/2020 thru 01/31/2020

Tracking: Unit Selected Agency Type: Police Selected Agency ID: EVPD

| Call # | Date | Time | Area | Grid | Call Type | Disposition | Location | Business Name | | | | | Reporting Party | | | |
|----------|------------|----------|------|------|-----------|-------------|--------------------------------|---------------|---------|-------|-------|-------|-----------------|-----|-------|--|
| | | | | | | | | Unit | Officer | Disp | Arriv | Clear | Travel | OnS | Total | |
| 20000322 | 01/02/2020 | 10:07:52 | 20 | 0404 | DISORDER | WA | 316 SUTTON AV | 2K2 | 207 | 10:08 | 10:14 | 10:25 | 6 | 11 | 17 | MORA,REGINA |
| 20000747 | 01/03/2020 | 17:30:12 | 20 | 0404 | DOWNWIRE | RO | 123 MARIE AV | 2G8 | J6847 | 17:31 | 17:37 | 17:44 | 6 | 7 | 13 | ANONYMOUS |
| 20001033 | 01/04/2020 | 19:21:21 | 20 | 0404 | TS | E3 | 100 PLAZA DR | 2G6 | 215 | 19:21 | 19:21 | 19:31 | 0 | 10 | 10 | ROAD RANGER #1026 JOY VANDERKOLK |
| 20001233 | 01/05/2020 | 13:38:46 | 20 | 0404 | TS | G3 | LAFAYETTE RD/ SUTTON AV | 2G5 | 219 | 13:38 | 13:38 | 13:51 | 0 | 13 | 13 | CASSIDY DIETZ |
| 20001296 | 01/05/2020 | 18:38:52 | 20 | 0404 | SUSP | NR | 300-BLK MCCOY RD | 2G6 | 215 | 18:38 | 18:39 | 18:40 | 1 | 1 | 2 | MAYOR PARK JOY VANDERKOLK |
| 20003355 | 01/13/2020 | 19:33:24 | 20 | 0404 | TS | B1 | MC COY RD/ MICHIGAN DR | 2G6 | 215 | 19:33 | 19:33 | 19:37 | 0 | 4 | 4 | JOY VANDERKOLK |
| 20003390 | 01/13/2020 | 22:49:38 | 20 | 0404 | ASSIST | AS | GILBERTVILLE RD/ SHIRLEY AV | 2G6 | 215 | 22:49 | 22:49 | 22:52 | 0 | 3 | 3 | JOY VANDERKOLK |
| 20004466 | 01/17/2020 | 14:30:12 | 20 | 0404 | MVAPD | AS | LAFAYETTE RD/ SUTTON AV | 2G4 | 220 | 14:30 | 14:37 | 14:47 | 7 | 10 | 17 | 7-28 17 |
| 20004543 | 01/17/2020 | 18:50:13 | 20 | 0404 | PALARM | FA | 316 MCCOY RD | 2G5 | 219 | 18:50 | 18:53 | 19:22 | 3 | 29 | 32 | ELK RUN ELEMENTARY SCHOOL P#089 SECURITAS |
| 20004613 | 01/18/2020 | 01:01:31 | 20 | 0404 | TRAFPARK | RI | 100-BLK SUTTON AV | 2G5 | 219 | 01:01 | 01:01 | 01:41 | 0 | 40 | 40 | CASSIDY DIETZ |
| 20004681 | 01/18/2020 | 10:40:02 | 20 | 0404 | PALARM | FA | 124 SUTTON AV | 2K2 | 207 | 10:40 | 10:47 | 10:49 | 7 | 2 | 9 | VIVANT-E255 |
| 20005233 | 01/20/2020 | 13:48:04 | 20 | 0404 | LARCENY | RI | 5042 LAFAYETTE RD | 2K2 | 207 | 13:51 | 13:51 | 13:51 | 0 | | 0 | ELK RUN HGTS CITY HALL EASTMAN,JULIE |
| | | | | | | | | 2L3 | 212 | 13:51 | 13:54 | 16:02 | 3 | 128 | 131 | |
| 20005393 | 01/21/2020 | 01:39:21 | 20 | 0404 | MEDLIFEL | FA | 155 MICHIGAN DR | 2G6 | 215 | 01:40 | 01:45 | 01:49 | 5 | 4 | 9 | DANNA LIFELINE |
| | | | | | | | | 2G8 | J6847 | 01:40 | 01:45 | 01:49 | 5 | 4 | 9 | |
| 20005413 | 01/21/2020 | 07:00:34 | 20 | 0404 | MEDLIFEL | AS | 261 E GILBERT DR | 2K2 | 207 | 07:05 | 07:11 | 07:19 | 6 | 8 | 14 | ORTH BAYLOR MED ALARM 4G |
| 20005458 | 01/21/2020 | 10:50:30 | 20 | 0404 | BURGLARY | RI | 190 PLAZA DR | 2L3 | 212 | 10:53 | 11:04 | 16:06 | 11 | 302 | 313 | PAINES R V SALES & SERVICE PAINE,JEFF |

| Call # | Date | Time | Area | Grid | Call Type | Disposition | Location | Business Name | | | | | Reporting Party | | |
|----------|------------|----------|------|------|-----------|-------------|-------------------------|------------------------------|---------|-------|-------|-------|-----------------|-----|-------|
| | | | | | | | | Unit | Officer | Disp | Arriv | Clear | Travel | OnS | Total |
| 20005514 | 01/21/2020 | 14:36:54 | 20 | 0404 | DISORDER | VW | 117 JACKIE AV | | | | | | POTTER,DANIEL | | |
| | | | | | | | | 2A1 | 229 | 14:38 | 14:40 | 14:55 | 2 | 15 | 17 |
| | | | | | | | | 2K2 | 207 | 14:38 | 14:42 | 14:59 | 4 | 17 | 21 |
| 20006224 | 01/23/2020 | 21:36:45 | 20 | 0404 | MISSING | RI | 121 LINDA AV | | | | | | BOOSE,SCOTT | | |
| | | | | | | | | 2G5 | 219 | 21:39 | 21:41 | 00:37 | 2 | 176 | 178 |
| | | | | | | | | 2G7 | 239 | 21:56 | 21:56 | 23:17 | 0 | 81 | 81 |
| | | | | | | | | 2G7 | 239 | 23:43 | 23:43 | 23:45 | 0 | 2 | 2 |
| 20006615 | 01/25/2020 | 01:09:24 | 20 | 0404 | SUSP | XA | 300-BLK MCCOY RD | MAYOR PARK | | | | | JEREMY FURMAN | | |
| | | | | | | | | 2G7 | 239 | 01:09 | 01:09 | 01:26 | 0 | 17 | 17 |
| 20006658 | 01/25/2020 | 05:54:04 | 20 | 0404 | TS | B3 | 400-BLK GILBERTVILLE RD | | | | | | JEREMY FURMAN | | |
| | | | | | | | | 2G7 | 239 | 05:54 | 05:54 | 06:09 | 0 | 15 | 15 |
| 20007632 | 01/28/2020 | 17:57:28 | 20 | 0404 | TS | B3 | GILBERT DR/ JAMES ST | | | | | | JOY VANDERKOLK | | |
| | | | | | | | | 2G6 | 215 | 17:57 | 17:57 | 18:09 | 0 | 12 | 12 |
| 20007967 | 01/29/2020 | 23:46:14 | 20 | 0404 | TS | D3 | 144 GRAY ST | | | | | | JOY VANDERKOLK | | |
| | | | | | | | | 2G6 | 215 | 23:46 | 23:46 | 00:10 | 0 | 24 | 24 |
| 20008347 | 01/31/2020 | 11:25:34 | 20 | 0404 | LARCENY | RI | 5202 LAFAYETTE RD | CASEYS GENERAL STORE-ELK RUN | | | | | MCCLAIN,KRYSTAL | | |
| | | | | | | | | 2G4 | 220 | 11:27 | | 11:51 | | | 24 |
| | | | | | | | | 2G4 | 220 | 10:44 | 10:44 | 11:05 | 0 | 21 | 21 |
| | | | | | | | | 2G7 | 239 | 05:22 | 05:22 | 05:33 | 0 | 11 | 11 |

Total Number of Calls: 22

| Citation # | Date Issued | Issued To | Type | License | Charge | Grid |
|----------------------|-------------|-----------------------------|------|---------|-----------------|------|
| 28002152001281732267 | 01/28/2020 | NEWMAN,TIMOTHY DWAYNE | T | AGB247 | ER/10.04.120(3) | 0404 |
| 28002152001292351258 | 01/29/2020 | WESTENDORF,HALEY LYNN | T | | ER/10.04.120(D) | 0404 |
| 28002152001292355019 | 01/29/2020 | WESTENDORF,HALEY LYNN | T | | ER/10.04.120(1) | 0404 |
| 28002392001081931382 | 01/08/2020 | HOLMES,JEFFREY WILLIAM | T | FOW613 | ERH10.04.160 | 0404 |
| 28002392001250601064 | 01/25/2020 | ILLIAN,FREDERICK WILLIAM IV | T | PK | ERH10.04.160 | 0404 |
| 28068472001211808413 | 01/21/2020 | SALIHVIC,LATIF | T | IRB595 | ERH10.04.160 | 0404 |



Date: March 3, 2020

To: Elk Run Heights/Raymond Council

From: PeopleService Operator

O & M Report: February 2020

Water Operation & Maintenance

- 2/3 Completed water disconnects for city hall.
- 2/5 Located utilities by BMC Dr for fiber installation project.
- 2/19 Started training Jordan Cooper on daily rounds.
- 2/26 Completed locate just Northeast of 101 Elk Run St.

Wastewater Operation & Maintenance

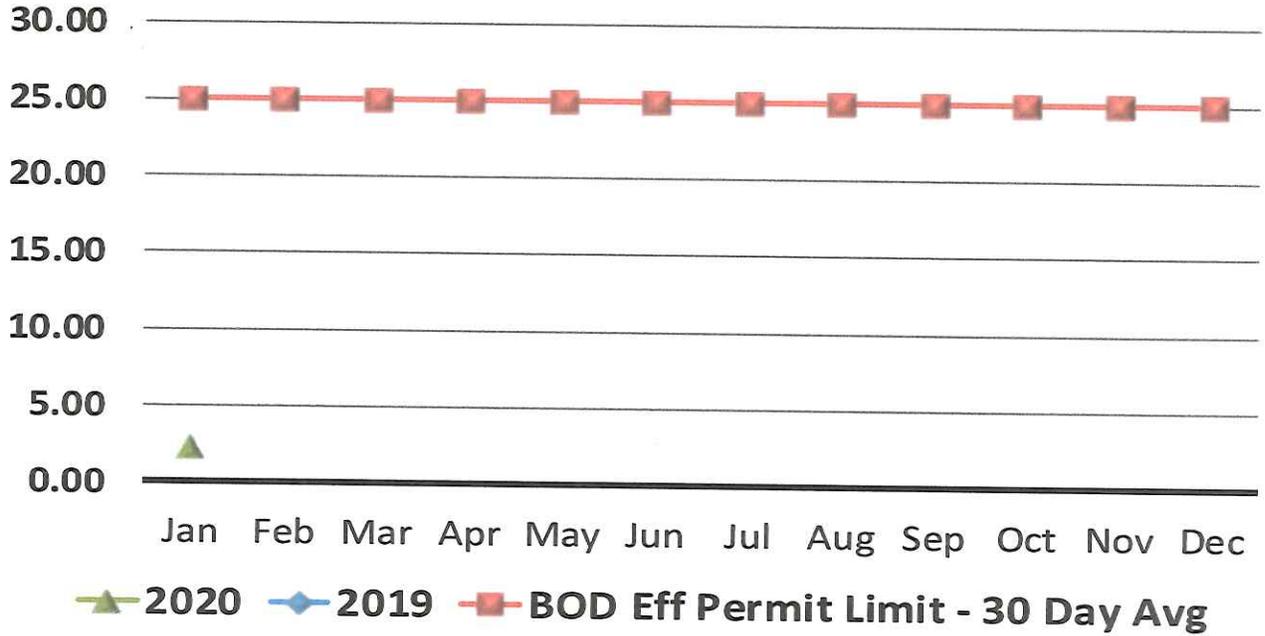
- 2/3 Lost power at the plant over the weekend. We learned the generator at the plant will not transfer back to line power after an outage. The transfer switch needs to be manually operated. With the new plant coming we feel that we can get by with manually transferring the power.
- 2/4 Power Services came and looked at Sutton and Plaza Lift Station locations. They ran load tests to properly size them with the correct generators.
- 2/5 Met with MSA Engineering and sewer committee to talk about the new plant design. Found issues with Sludge Pump #2. Pump #1 runs but has no power to the disconnect box unless the switch is in "Hand." This switch always has power to it regardless of what position the disconnect lever is in. Power appears to be backfed. Will be contacting an electrician to look into this.
- 2/11 Found an issue with the Mag Flow meter at the plant. There seems to be an issue between the transmitter and sensor. Disconnecting the power seems to reset the meter. We will continue to monitor the situation.
- 2/18 Pulled EQ pump #2 and delivered it to Quality Pump in Mason City.



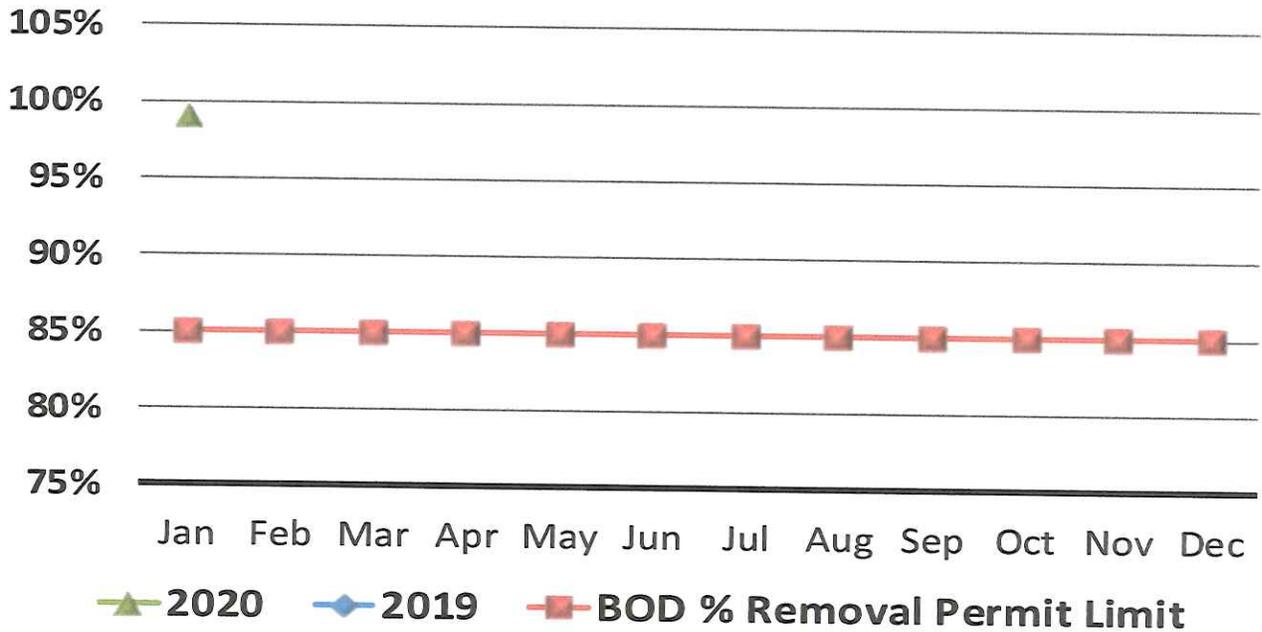
- 2/20 The newly repaired EQ pump #2 was plugged with rags resulting in filling up the EQ basin. Spent the remainder of the day manually pumping the EQ basin into aeration basin #2. We need to jet vac this wet well before installing the pumps. Moving forward we will divert the majority of the plants influent flow to the gravity bypass line. This will help lower unnecessary use of pumping the majority of the plant's inflow.
- 2/26 Contacted Nutri-Ject about hauling sludge. We are near full capacity in the digester. Installed a new composite sampler for influent samples.



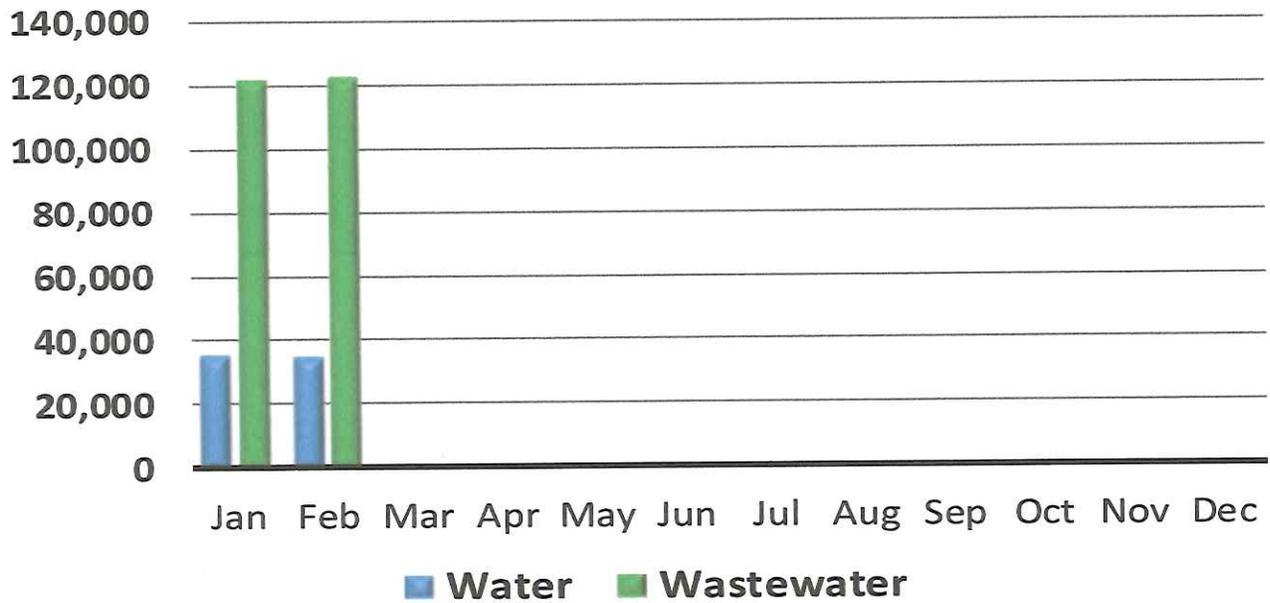
BOD Effluent



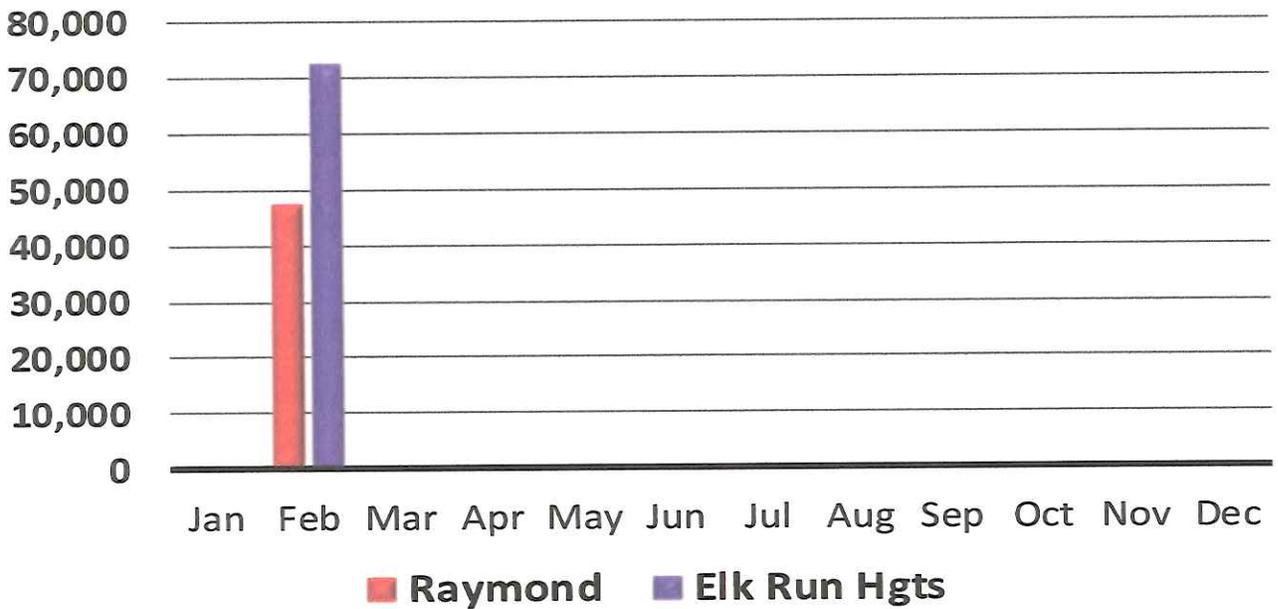
BOD % Removal



Average Daily Water Pumped vs. Wastewater In Gallons



Average Daily Wastewater Pumped In Gallons



| | | February-20 | January-20 | January-19 |
|---|--------------|-------------|------------|------------|
| Water | | | | |
| | Units | | | |
| Total Monthly Pumped | gallons | 994,200 | 1,086,000 | 0 |
| Average Daily Pumped | gallons | 34,300 | 35,000 | 0 |
| Maximum Daily Pumped | gallons | 59,800 | 52,300 | 0 |
| Minimum Daily Pumped | gallons | 22,400 | 22,400 | 0 |
| Chlorine | | | | |
| Chlorine - Total Avg Residual Plant | mg/L | 0.96 | 0.89 | 0.00 |
| Chlorine - Total Avg Residual System | mg/L | 0.86 | 0.81 | 0.00 |
| Chlorine - Recommended Residual System | mg/L | 1.50 | 1.50 | 0.30 |
| Chlorine used | lbs | NA | NA | 0.00 |
| Water Loss | | | | |
| Water Billed | gallons | 0 | 0 | 0 |
| Water used in main breaks/hydrant flush | gallons | 0 | 0 | 0 |
| Water used at city buildings | gallons | 0 | 0 | 0 |
| Loss | gallons | 100% | 100% | #DIV/0! |
| Wastewater | | | | |
| BOD | | | | |
| BOD Influent Avg | mg/L | 0.00 | 216.00 | 0.00 |
| BOD Effluent Avg | mg/L | 0.00 | 2.25 | 0.00 |
| BOD Eff Permit Limit - 30 Day Avg | mg/L | 25 | 25 | 0 |
| BOD % Removal | % | 0.00% | 99.00% | 0.00% |
| BOD % Removal Permit Limit | % | 85% | 85% | 85% |
| TSS | | | | |
| TSS Influent Avg | mg/L | 0.00 | 91.20 | 0.00 |
| TSS Effluent Avg | mg/L | 0.00 | 1.00 | 0.00 |
| TSS Effluent Permit Limit - 30 Day Avg | mg/L | 25 | 25 | 0 |
| TSS % Removal | % | #DIV/0! | 98.90% | 0.00% |
| TSS % Removal Permit Limit | % | 85% | 85% | 85% |
| Nitrogen Ammonia | | | | |
| NA Effluent Avg | mg/L | 0.0 | 0.0 | 0.0 |
| NA Effluent Permit Limit - 30 Day Avg | mg/L | 6.3 | 6.3 | 0.0 |
| Influent Flow | | | | |
| Elk Run Average Daily Flow | gallons | 72,420 | 0 | 0 |
| Raymond Average Daily Flow | gallons | 47,519 | 0 | 0 |
| Average Daily Combined | gallons | 122,714 | 121,709 | 0 |
| Maximum Daily Combined | gallons | 183,000 | 142,000 | 0 |
| Total Monthly Combined | gallons | 3,436,000 | 3,770,000 | 0 |
| Minimum Daily Combined | gallons | 113,000 | 107,000 | 0 |
| Permit Limit - 30 Day Avg | gallons | 281,000 | | |
| Permit Limit - Daily Maximum | gallons | 291,000 | | |

| Contract True-Ups - Current Contract Year | | | | |
|--|-----------------|--------------|-------------|-----------|
| Item | Budgeted Amount | Amount Spent | % of Budget | % of Time |
| Maintenance Budget | \$12,000.00 | \$17.10 | 0% | 8% |
| Total | \$12,000.00 | \$17.10 | 0% | 8% |



Work Orders Completed

| Date completed | Equipment | Task |
|-----------------------|--------------------------------------|---------------|
| 2/28/2020 | Primary Clarifier Gear Drive | Monthly PM |
| 2/28/2020 | Secondary Clarifier Gear Drive No 1 | Monthly PM |
| 2/28/2020 | Secondary Clarifier Gear Drive No 2 | Monthly PM |
| 2/28/2020 | Secondary Clarifier Gear Drive No 3 | Monthly PM |
| 2/28/2020 | Emergency Generator WWTP | Monthly PM |
| 2/28/2020 | James Street Lift Station Generator | Monthly PM |
| 2/28/2020 | Raymond West Lift Station Generator | Monthly PM |
| 2/28/2020 | Raymond South Lift Station Generator | Monthly PM |
| 2/28/2020 | Comminutor | Monthly PM |
| 2/28/2020 | Blower No 1 | Monthly PM |
| 2/28/2020 | Blower No 2 | Monthly PM |
| 2/28/2020 | Blower No3 | Monthly PM |
| 2/28/2020 | Blower No4 | Monthly PM |
| 2/28/2020 | Blower No5 | Monthly PM |
| 2/28/2020 | Blower No6 | Monthly PM |
| 2/28/2020 | James Street Lift Station | LS Monthly PM |
| 2/28/2020 | Lafayette Lift Station | LS Monthly PM |
| 2/28/2020 | Sutton Lift Station | LS Monthly PM |
| 2/28/2020 | Raymond 3rd Street Lift Station | LS Monthly PM |
| 2/28/2020 | Raymond West Lift Station | LS Monthly PM |



CERTIFICATE OF APPRECIATION

this certificate is awarded to:

Melanie Rasanen

in recognition, of

Ten years of Service to Evansdale Library Board

Husti Lundy

Signature

Feb 11, 2020

Date

MRJ

City of Elk Run Heights
5042 Lafayette Rd.
Elk Run Heights, IA 50707

Monday, January 20, 2020

RE: Library Board

To Whom It May Concern:

I have been serving as the Evansdale Library representative for the City of Elk Run Heights for 10 years. It has been a pleasure serving, but at this time I am submitting my resignation. My first library board meeting was November 16, 2009, and tonight's meeting will be my last.

I would be happy to answer any questions the mayor or board members have about the library and the representative position. If the new ERH representative (or potential representative) has any questions, please feel free to have them contact me.

Thank you for the opportunity to serve.

Sincerely,

Melanie Rasanen

Melanie S. Rasanen

409 Shirley Ave.

Elk Run Heights, IA 50707

319.504.7521



RESOLUTION 2999

A RESOLUTION OF THE CITY COUNCIL OF ELK RUN HEIGHTS, IA THAT
THE FOLLOWING BILLS BE PAID AND TRANSFERS ARE HEREBY ALLOWED

| | | |
|----------------------------|---------------------------------------|------------------|
| ACTUALLY CLEAN | COMM RM CARPET CLEANING | 130.00 |
| AMENT | ENGINEER/MAYORS PARK | 143.40 |
| | ENGINEER | 75.00 |
| | VENDOR TOTAL | 218.40 |
| CASEY'S GENERAL STORE | FUEL | 101.73 |
| CHOSEN VALLEY | TEST PIT OBSVTN & SUPP DESIGN/EXCAVAT | 1,800.00 |
| CITY OF EVANSDALE | 1ST QTR JAN-MARCH LAW ENFCMNT | 11,680.25 |
| | FY20 4TH QTR LIBRARY CONTRACT | 2,664.05 |
| | VENDOR TOTAL | 14,344.30 |
| CJ COOPER | RNDM DRUG TEST TOM SELECT FEE | 35.00 |
| | RNDM DRUG TEST TOM COLLECT FEE | 36.00 |
| | VENDOR TOTAL | 71.00 |
| COMPASS BUSINESS SOLUTIONS | 3 PT RECEIPT BOOKS | 411.08 |
| COURIER | NTNL POLLUTANT DSCHRG ELMN STYM | 36.59 |
| | GVILL RD WATER MAIN PRJT | 36.09 |
| | FINAL ASMNT SCHEDULE | 38.60 |
| | 1/29 MINUTES | 24.56 |
| | 2019 WAGES | 14.54 |
| | VENDOR TOTAL | 150.38 |
| ELAN CARDMEMBER SERVICE | RU-FUEL/ROAD RANGER | 50.00 |
| | CH-ONLINE SERVICES/MICROSOFT | 35.00 |
| | CH-ONLINE SERVICES/MICROSOFT | 12.50 |
| | CH-OFFICE SUPPLIES/STAPLES | 136.32 |
| | CH-STAMPS/USPS | 220.00 |
| | VENDOR TOTAL | 453.82 |
| GUBBELS ONE HOUR | PERMIT#380/DBL PD | 35.25 |
| HI-VIZ SAFETY | RU-STREET MAINT SUPPLIES | 393.00 |
| KRISTI LUNDY | CELL PHONE REIMBURSEMENT | 40.00 |
| MIDWEST PATCH | RU-HIGH PERFORMANCE PATCH | 772.80 |
| RICOH USA | COPIER CONTRACT | 64.93 |
| TEDS HOME & HARDWARE | RU-SHOP SUPPLIES | 6.49 |
| | RU-UNIFORMS | 100.00 |
| | VENDOR TOTAL | 106.49 |
| THE SELD SHED | RU-OIL | 10.83 |
| THOMAS JAMES | CELL PHONE REIMBURSEMENT | 40.00 |
| UTILITY EQUIPMENT | WT-END OF PIPE GRIPPER PLUG | 27.00 |
| WATERLOO WATER WORKS | MONTHLY WATER BILL | 1,558.99 |
| | MONTHLY WATER BILL | 1,738.19 |
| | VENDOR TOTAL | 3,297.18 |
| | 001 GENERAL | 15,434.76 |
| | 110 ROAD USE TAX | 1,545.85 |
| | 305 WASTE WATER PLANT PRJCT | 1,800.00 |
| | 306 MAYORS PARK IMPROVEMENTS | 143.40 |
| | 600 WATER | 3,544.18 |
| | TOTAL: | 22,468.19 |
| | FEBRUARY PAYROLL: | |
| | BIWEEKLY PAYROLL | 6,108.75 |
| | EFTPS | 1,861.21 |

| | | |
|----------------------------------|------------------------|------------------|
| PREPAYS | TOTAL PAYROLL: | 7,969.96 |
| 5379 AMENT | ENGINEER | 14,666.00 |
| 5381 BMC AG | ROAD SAND | 1,227.35 |
| 5382 LYNCH DALLAS | LEGAL - ATTORNEY | 278.50 |
| 5383 MEDIACOM | PHONE SERVICE | 80.22 |
| 5384 MIDAMERICA ENERGY | JANUARY UTILITIES | 2,501.47 |
| 5391 MUNICIPAL SUPPLY | FLEXNET ANNUAL SUPPORT | 2,150.00 |
| 5386 PEOPLESERVICE | MARCH SERVICES | 11,700.00 |
| 5387 RICOH | COPIER CONTRACT | 33.72 |
| 5388 ROBERTS STEVENS PRENDERGAST | LEGAL - ATTORNEY | 812.50 |
| 5389 WASTE MANAGEMENT | RECYCLING/GARBAGE | 5,409.13 |
| 5390 WELLMARK | HEALTH INSURANCE | 1,926.56 |
| 5392 FIDELITY LIFE | VISION INSURANCE | 47.00 |
| DRAFT IPERS | RETIREMENT | 1,318.89 |
| DRAFT FIRST SECURITY | BANK FEE | 10.00 |
| | TOTAL PREPAYS | 42,161.34 |

**PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA ON THIS
10TH DAY OF MARCH 2020**

ATTEST:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

RESOLUTION 3000

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA, SETTING DATE OF PUBLIC HEARING FOR THE DISPOSAL OF PROPERTY PURSUANT TO IOWA CODE CHAPTER 364.7

WHEREAS, a public hearing is required by state law in order that the City Council of the City of Elk Run Heights may hear any objections from any interested party to the disposal of city-owned real parcel 8912-34-352-065 legally described as:

LOT 1 ELK RUN THIRD ADDITION

NOW, THEREFORE, BE IT RESOLVED that the public hearing will be held April 14, 2020 at 6:00 p.m. at the Elk Run Heights City Hall to receive comments from the public for or against the intent to dispose of certain real property.

BE IT FURTHER RESOLVED that the City Clerk is directed and is hereby authorized to publish notice of the public hearing in conformance with state law.

PASSED AND ADOPTED THIS 10TH DAY OF MARCH 2020

ATTEST:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

RESOLUTION 3001

**RESOLUTION APPROVING CITY OF ELK RUN HEIGHTS
ANNUAL BUDGET FOR FISCAL YEAR 2020-2021**

WHEREAS, The Code of Iowa, Chapter 384, Section 16, requires that all cities prepare and adopt an annual budget of expenditures and receipts for at least the next fiscal year; and

WHEREAS, The Clerk shall certify the necessary tax levy for the next fiscal year to the County Auditor; and

WHEREAS, the Notice of Public Hearing Budget Estimate was published on February 28, 2020; and

WHEREAS, the Elk Run Heights City Council did hold a public hearing concerning the budget for the 2020-2021 fiscal year on March 10, 2020; and

WHEREAS, the Elk Run Heights City Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed budget and any modifications proposed at the hearing.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the City Council of the City of Elk Run Heights, Iowa that they do hereby approve the budget for the 2020-2021 fiscal year as attached in the budget forms.

BE IT FURTHER RESOLVED, by the City Council of Elk Run Heights, Iowa that the Mayor and the City Clerk are hereby authorized and directed to execute this resolution.

BE IT FURTHER RESOLVED, by the City Council of Elk Run Heights, Iowa that the City Clerk is directed to submit these forms to the Black Hawk County Auditor on or before March 31, 2020.

PASSED AND APPROVED ON THIS 10TH DAY OF MARCH 2020

ATTEST:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

07-048

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2020 - ENDING JUNE 30, 2021

Resolution No.: 3001

The City of: ELK RUN HEIGHTS

County Name: BLACK HAWK

Date Budget Adopted: 3/10/2020

(Date) xx/xx/xx

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

| | | | | |
|---------------------------|-------------------|--|------------------------|----------------------|
| County Auditor Date Stamp | | Telephone Number | Signature | |
| | | January 1, 2019 Property Valuations | | |
| | | With Gas & Electric | Without Gas & Electric | Last Official Census |
| | | 2a <u>45,010,718</u> | 2b <u>44,723,558</u> | <u>1,117</u> |
| | | 3a <u>46,318,513</u> | 3b <u>46,031,353</u> | |
| | 4a <u>223,699</u> | | | |

| Code | | Dollar | Purpose | (A) | (B) | (C) |
|--|----------|--|---------|----------------------------------|-----------------------|---------|
| Sec. | Limit | | | Request with Utility Replacement | Property Taxes Levied | Rate |
| 384.1 | 8.10000 | Regular General levy | 5 | 364,587 | 362,261 | 8.10000 |
| Non-Voted Other Permissible Levies | | | | | | |
| 12(8) | 0.67500 | Contract for use of Bridge | 6 | 0 | 0 | 0 |
| 12(10) | 0.95000 | Opr & Maint publicly owned Transit | 7 | 0 | 0 | 0 |
| 12(11) | Amt Nec | Rent, Ins. Maint of Civic Center | 8 | 0 | 0 | 0 |
| 12(12) | 0.13500 | Opr & Maint of City owned Civic Center | 9 | 0 | 0 | 0 |
| 12(13) | 0.06750 | Planning a Sanitary Disposal Project | 10 | 0 | 0 | 0 |
| 12(14) | 0.27000 | Aviation Authority (under sec.330A.15) | 11 | 0 | 0 | 0 |
| 12(15) | 0.06750 | Levee Impr. fund in special charter city | 13 | 0 | 0 | 0 |
| 12(17) | Amt Nec | Liability, property & self insurance costs | 14 | 0 | 0 | 0 |
| 12(21) | Amt Nec | Support of a Local Emerg.Mgmt.Comm. | 462 | 0 | 0 | 0 |
| Voted Other Permissible Levies | | | | | | |
| 12(1) | 0.13500 | Instrumental/Vocal Music Groups | 15 | 0 | 0 | 0 |
| 12(2) | 0.81000 | Memorial Building | 16 | 0 | 0 | 0 |
| 12(3) | 0.13500 | Symphony Orchestra | 17 | 0 | 0 | 0 |
| 12(4) | 0.27000 | Cultural & Scientific Facilities | 18 | 0 | 0 | 0 |
| 12(5) | As Voted | County Bridge | 19 | 0 | 0 | 0 |
| 12(6) | 1.35000 | Missi or Missouri River Bridge Const. | 20 | 0 | 0 | 0 |
| 12(9) | 0.03375 | Aid to a Transit Company | 21 | 0 | 0 | 0 |
| 12(16) | 0.20500 | Maintain Institution received by gift/devise | 22 | 0 | 0 | 0 |
| 12(18) | 1.00000 | City Emergency Medical District | 463 | 0 | 0 | 0 |
| 12(20) | 0.27000 | Support Public Library | 23 | 0 | 0 | 0 |
| 28E,22 | 1.50000 | Unified Law Enforcement | 24 | 0 | 0 | 0 |
| Total General Fund Regular Levies (5 thru 24) | | | | 25 | 364,587 | 362,261 |
| 384.1 | 3.00375 | Ag Land | 26 | 672 | 672 | 3.00375 |
| Total General Fund Tax Levies (25 + 26) | | | | 27 | 365,259 | 362,933 |
| Special Revenue Levies | | | | | | |
| 384.8 | 0.27000 | Emergency (if general fund at levy limit) | 28 | 0 | 0 | 0 |
| 384.6 | Amt Nec | Police & Fire Retirement | 29 | 0 | 0 | 0 |
| | Amt Nec | FICA & IPERS (if general fund at levy limit) | 30 | 0 | 0 | 0 |
| Rules | Amt Nec | Other Employee Benefits | 31 | 0 | 0 | 0 |
| Total Employee Benefit Levies (29,30,31) | | | | 32 | 0 | 0 |
| Sub Total Special Revenue Levies (28+32) | | | | 33 | 0 | 0 |
| Valuation | | | | | | |
| 386 | As Req | | | With Gas & Elec | Without Gas & Elec | |
| | SSMID 1 | (A) | (B) | 34 | 0 | 0 |
| | SSMID 2 | (A) | (B) | 35 | 0 | 0 |
| | SSMID 3 | (A) | (B) | 36 | 0 | 0 |
| | SSMID 4 | (A) | (B) | 37 | 0 | 0 |
| | SSMID 5 | (A) | (B) | 555 | 0 | 0 |
| | SSMID 6 | (A) | (B) | 556 | 0 | 0 |
| | SSMID 7 | (A) | (B) | 1177 | 0 | ### |
| | SSMID 8 | (A) | (B) | 1185 | 0 | ### |
| Total Special Revenue Levies | | | | 39 | 0 | 0 |
| 384.4 | Amt Nec | Debt Service Levy | 40 | 0 | 0 | 0 |
| 384.7 | 0.67500 | Capital Projects (Capital Improv. Reserve) | 41 | 0 | 0 | 0 |
| Total Property Taxes (27+39+40+41) | | | | 42 | 365,259 | 362,933 |
| | | | | 42 | 365,259 | 8.10000 |

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:
Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) Number of the resolution adopting the budget has been included at the top of this form.
- 6) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.
- 7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

(County Auditor)

REVENUES DETAIL
Fiscal Year Ending 2021

Fiscal Years

| (A) | (B) | GENERAL (C) | SPECIAL REVENUES (D) | TIF SPECIAL REVENUES (E) | DEBT SERVICE (F) | CAPITAL PROJECTS (G) | PERMANENT (H) | PROPRIETARY (I) | BUDGET 2021 (J) | RE-ESTIMATED 2020 (K) | ACTUAL 2019 (L) |
|---|-----|----------------|----------------------------|-----------------------------------|------------------------|----------------------------|------------------|--------------------|-----------------------|-----------------------------|-----------------------|
| REVENUES & OTHER FINANCING SOURCES | | | | | | | | | | | |
| Taxes Levied on Property | 1 | 362,933 | 0 | | 0 | 0 | | | 362,933 | 355,007 | 349,497 |
| Less: Uncollected Property Taxes - Levy Year | 2 | | | | | | | | 0 | 0 | 0 |
| Net Current Property Taxes (line 1 minus line 2) | 3 | 362,933 | 0 | | 0 | 0 | | | 362,933 | 355,007 | 349,497 |
| Delinquent Property Taxes | 4 | | | | | | | | 0 | 0 | 0 |
| TIF Revenues | 5 | | | 34,856 | | | | | 34,856 | 30,337 | 10,276 |
| Other City Taxes: | | | | | | | | | | | |
| Utility Tax Replacement Excise Taxes | 6 | 2,326 | 0 | | 0 | 0 | | | 2,326 | 2,453 | 1,240 |
| Utility franchise tax (Iowa Code Chapter 364.2) | 7 | | | | | | | | 0 | 6,290 | 0 |
| Parimutuel wager tax | 8 | | | | | | | | 0 | 0 | 0 |
| Gaming wager tax | 9 | | | | | | | | 0 | 0 | 0 |
| Mobile Home Taxes | 10 | | | | | | | | 0 | 0 | 0 |
| Hotel/Motel Taxes | 11 | | | | | | | | 0 | 0 | 0 |
| Other Local Option Taxes | 12 | | 160,000 | | | | | | 160,000 | 140,000 | 145,042 |
| Subtotal - Other City Taxes (lines 6 thru 12) | 13 | 2,326 | 160,000 | | 0 | 0 | | | 162,326 | 148,743 | 146,282 |
| Licenses & Permits | 14 | 22,785 | | | | | | | 22,785 | 16,090 | 19,344 |
| Use of Money & Property | 15 | 13,950 | | | | 100 | | 12,850 | 26,900 | 24,200 | 29,346 |
| Intergovernmental: | | | | | | | | | | | |
| Federal Grants & Reimbursements | 16 | | | | | 428,000 | | | 428,000 | 0 | 0 |
| Road Use Taxes | 17 | | 142,000 | | | | | | 142,000 | 135,716 | 140,310 |
| Other State Grants & Reimbursements | 18 | 6,415 | 0 | 0 | 0 | 75,000 | | 0 | 81,415 | 0 | 28,535 |
| Local Grants & Reimbursements | 19 | 25,000 | | | | | | | 25,000 | 0 | 0 |
| Subtotal - Intergovernmental (lines 16 thru 19) | 20 | 31,415 | 142,000 | 0 | 0 | 503,000 | | 0 | 676,415 | 135,716 | 168,845 |
| Charges for Fees & Service: | | | | | | | | | | | |
| Water Utility | 21 | | | | | | | 133,029 | 133,029 | 173,944 | 138,510 |
| Sewer Utility | 22 | | | | | | | 294,200 | 294,200 | 277,500 | 280,893 |
| Electric Utility | 23 | | | | | | | 0 | 0 | 0 | 0 |
| Gas Utility | 24 | | | | | | | 0 | 0 | 0 | 0 |
| Parking | 25 | | | | | | | 0 | 0 | 0 | 0 |
| Airport | 26 | | | | | | | 0 | 0 | 0 | 0 |
| Landfill/Garbage | 27 | | | | | | | 63,540 | 63,540 | 62,425 | 55,521 |
| Hospital | 28 | | | | | | | 0 | 0 | 0 | 0 |
| Transit | 29 | | | | | | | 0 | 0 | 0 | 0 |
| Cable TV, Internet & Telephone | 30 | | | | | | | 0 | 0 | 0 | 0 |
| Housing Authority | 31 | | | | | | | 0 | 0 | 0 | 0 |
| Storm Water Utility | 32 | | | | | | | 0 | 0 | 0 | 0 |
| Other Fees & Charges for Service | 33 | | | | | | | 0 | 0 | 0 | 0 |
| Subtotal - Charges for Service (lines 21 thru 33) | 34 | 0 | 0 | | 0 | 0 | | 490,769 | 490,769 | 513,869 | 475,024 |
| Special Assessments | 35 | | | | | | | | 0 | 0 | 0 |
| Miscellaneous | 36 | 5,010 | | | | 10,370 | | 7,168 | 22,548 | 12,378 | 37,103 |
| Other Financing Sources: | | | | | | | | | | | |
| Regular Operating Transfers In | 37 | 10,000 | | | | 265,250 | | 109,000 | 384,250 | 441,632 | 275,250 |
| Internal TIF Loan Transfers In | 38 | 34,856 | | | | | | | 34,856 | 40,613 | 0 |
| Subtotal ALL Operating Transfers In | 39 | 44,856 | 0 | 0 | 0 | 265,250 | 0 | 109,000 | 419,106 | 482,245 | 275,250 |
| Proceeds of Debt (Excluding TIF Internal Borrowing) | 40 | | | | | 0 | | 248,750 | 248,750 | 565,000 | 0 |
| Proceeds of Capital Asset Sales | 41 | 0 | | | | | | | 0 | 20,000 | 0 |
| Subtotal-Other Financing Sources (lines 38 thru 40) | 42 | 44,856 | 0 | 0 | 0 | 265,250 | 0 | 357,750 | 667,856 | 1,067,245 | 275,250 |
| Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, & 41) | 43 | 483,275 | 302,000 | 34,856 | 0 | 778,720 | 0 | 868,537 | 2,467,388 | 2,303,585 | 1,510,967 |
| Beginning Fund Balance July 1 | 44 | 399,102 | 304,206 | 0 | 0 | 711,641 | 0 | 560,672 | 1,975,621 | 2,007,824 | 1,658,926 |
| TOTAL REVENUES & BEGIN BALANCE (lines 42+43) | 45 | 882,377 | 606,206 | 34,856 | 0 | 1,490,361 | 0 | 1,429,209 | 4,443,009 | 4,311,409 | 3,169,893 |

EXPENDITURES SCHEDULE PAGE 1

Fiscal Year Ending 2021

Fiscal Years

| GOVERNMENT ACTIVITIES (A) | (B) | GENERAL (C) | SPECIAL REVENUES (D) | TIF SPECIAL REVENUES (E) | DEBT SERVICE (F) | CAPITAL PROJECTS (G) | PERMANENT (H) | PROPRIETARY (I) | BUDGET 2021 (J) | RE-ESTIMATED 2020 (K) | ACTUAL 2019 (L) |
|-------------------------------------|-----|----------------|----------------------------|-----------------------------------|------------------------|----------------------------|------------------|--------------------|-----------------------|-----------------------------|-----------------------|
| PUBLIC SAFETY | | | | | | | | | | | |
| Police Department/Crime Prevention | 1 | 48,123 | | | | | | | 48,123 | 46,721 | 41,387 |
| Jail | 2 | | | | | | | | 0 | 0 | 0 |
| Emergency Management | 3 | 2,200 | | | | | | | 2,200 | 1,554 | 2,197 |
| Flood Control | 4 | | | | | | | | 0 | 0 | 0 |
| Fire Department | 5 | 39,000 | | | | | | | 39,000 | 37,780 | 34,911 |
| Ambulance | 6 | | | | | | | | 0 | 0 | 0 |
| Building Inspections | 7 | 14,935 | | | | | | | 14,935 | 17,566 | 12,043 |
| Miscellaneous Protective Services | 8 | | | | | | | | 0 | 0 | 0 |
| Animal Control | 9 | 2,359 | | | | | | | 2,359 | 580 | 1,680 |
| Other Public Safety | 10 | 1,300 | | | | | | | 1,300 | 1,300 | 0 |
| TOTAL (lines 1 - 10) | 11 | 107,917 | 0 | | | | 0 | | 107,917 | 105,501 | 92,218 |
| PUBLIC WORKS | | | | | | | | | | | |
| Roads, Bridges, & Sidewalks | 12 | | 114,380 | | | | | | 114,380 | 110,233 | 78,791 |
| Parking - Meter and Off-Street | 13 | | | | | | | | 0 | 0 | 0 |
| Street Lighting | 14 | | 11,000 | | | | | | 11,000 | 10,000 | 21,249 |
| Traffic Control and Safety | 15 | | 3,250 | | | | | | 3,250 | 3,030 | 3,109 |
| Snow Removal | 16 | | 11,000 | | | | | | 11,000 | 12,000 | 8,692 |
| Highway Engineering | 17 | | | | | | | | 0 | 10,000 | 10,265 |
| Street Cleaning | 18 | | | | | | | | 0 | 0 | 0 |
| Airport (if not Enterprise) | 19 | | | | | | | | 0 | 0 | 0 |
| Garbage (if not Enterprise) | 20 | | | | | | | | 0 | 0 | 0 |
| Other Public Works | 21 | | | | | | | | 0 | 0 | 400 |
| TOTAL (lines 12 - 21) | 22 | 0 | 139,630 | | | | 0 | | 139,630 | 145,263 | 122,506 |
| HEALTH & SOCIAL SERVICES | | | | | | | | | | | |
| Welfare Assistance | 23 | | | | | | | | 0 | 0 | 0 |
| City Hospital | 24 | | | | | | | | 0 | 0 | 0 |
| Payments to Private Hospitals | 25 | | | | | | | | 0 | 0 | 0 |
| Health Regulation and Inspection | 26 | | | | | | | | 0 | 0 | 0 |
| Water, Air, and Mosquito Control | 27 | | | | | | | | 0 | 0 | 0 |
| Community Mental Health | 28 | | | | | | | | 0 | 0 | 0 |
| Other Health and Social Services | 29 | | | | | | | | 0 | 0 | 0 |
| TOTAL (lines 23 - 29) | 30 | 0 | 0 | | | | 0 | | 0 | 0 | 0 |
| CULTURE & RECREATION | | | | | | | | | | | |
| Library Services | 31 | 11,420 | | | | | | | 11,420 | 10,656 | 10,656 |
| Museum, Band and Theater | 32 | | | | | | | | 0 | 0 | 0 |
| Parks | 33 | 31,265 | | | | | | | 31,265 | 107,594 | 39,125 |
| Recreation | 34 | | | | | | | | 0 | 0 | 0 |
| Cemetery | 35 | | | | | | | | 0 | 0 | 0 |
| Community Center, Zoo, & Marina | 36 | 2,100 | | | | | | | 2,100 | 2,000 | 2,143 |
| Other Culture and Recreation | 37 | 5,000 | | | | | | | 5,000 | 0 | 0 |
| TOTAL (lines 31 - 37) | 38 | 49,785 | 0 | | | | 0 | | 49,785 | 120,250 | 51,924 |

EXPENDITURES SCHEDULE PAGE 2

Fiscal Year Ending 2021

Fiscal Years

| GOVERNMENT ACTIVITIES CONT. (A) | (B) | GENERAL (C) | SPECIAL REVENUES (D) | TIF SPECIAL REVENUES (E) | DEBT SERVICE (F) | CAPITAL PROJECTS (G) | PERMANENT (H) | PROPRIETARY (I) | BUDGET 2021 (J) | RE-ESTIMATED 2020 (K) | ACTUAL 2019 (L) |
|---|-----------|----------------|----------------------------|-----------------------------------|------------------------|----------------------------|------------------|--------------------|-----------------------|-----------------------------|-----------------------|
| COMMUNITY & ECONOMIC DEVELOPMENT | | | | | | | | | | | |
| Community Beautification | 39 | 2,000 | | | | | | | 2,000 | 5,000 | 1,888 |
| Economic Development | 40 | | | | | | | | 0 | 0 | 0 |
| Housing and Urban Renewal | 41 | | | | | | | | 0 | 0 | 0 |
| Planning & Zoning | 42 | | | | | | | | 0 | 0 | 0 |
| Other Com & Econ Development | 43 | | | | | | | | 0 | 0 | 0 |
| TIF Rebates | 44 | | | | | | | | 0 | 0 | 0 |
| TOTAL (lines 39 - 44) | 45 | 2,000 | 0 | 0 | | | 0 | | 2,000 | 5,000 | 1,888 |
| GENERAL GOVERNMENT | | | | | | | | | | | |
| Mayor, Council, & City Manager | 46 | 11,462 | | | | | | | 11,462 | 12,950 | 9,366 |
| Clerk, Treasurer, & Finance Adm. | 47 | 72,380 | | | | | | | 72,380 | 71,246 | 57,212 |
| Elections | 48 | | | | | | | | 0 | 1,300 | 0 |
| Legal Services & City Attorney | 49 | 36,500 | | | | | | | 36,500 | 17,700 | 15,063 |
| City Hall & General Buildings | 50 | 2,700 | | | | | | | 2,700 | 4,120 | 3,901 |
| Tort Liability | 51 | 15,000 | | | | | | | 15,000 | 20,000 | 6,805 |
| Other General Government | 52 | 47,409 | | | | | | | 47,409 | 32,879 | 32,376 |
| TOTAL (lines 46 - 52) | 53 | 185,451 | 0 | 0 | | | 0 | | 185,451 | 160,195 | 124,723 |
| DEBT SERVICE | 54 | | | | | | | | 0 | 0 | 0 |
| Gov Capital Projects | 55 | 0 | | | | 688,000 | | | 688,000 | 695,000 | 136,341 |
| TIF Capital Projects | 56 | | | | | | | | 0 | 0 | 0 |
| TOTAL CAPITAL PROJECTS | 57 | 0 | 0 | 0 | | 688,000 | 0 | | 688,000 | 695,000 | 136,341 |
| TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57) | 58 | 345,153 | 139,630 | 0 | 0 | 688,000 | 0 | | 1,172,783 | 1,231,209 | 529,600 |
| BUSINESS TYPE ACTIVITIES | | | | | | | | | | | |
| Proprietary: Enterprise & Budgeted ISF | | | | | | | | | | | |
| Water Utility | 59 | | | | | | 128,385 | | 128,385 | 350,106 | 94,904 |
| Sewer Utility | 60 | | | | | | 208,270 | | 208,270 | 206,678 | 174,404 |
| Electric Utility | 61 | | | | | | 0 | | 0 | 0 | 0 |
| Gas Utility | 62 | | | | | | 0 | | 0 | 0 | 0 |
| Airport | 63 | | | | | | 0 | | 0 | 0 | 0 |
| Landfill/Garbage | 64 | | | | | | 71,700 | | 71,700 | 65,550 | 66,482 |
| Transit | 65 | | | | | | 0 | | 0 | 0 | 0 |
| Cable TV, Internet & Telephone | 66 | | | | | | 0 | | 0 | 0 | 0 |
| Housing Authority | 67 | | | | | | 0 | | 0 | 0 | 0 |
| Storm Water Utility | 68 | | | | | | 0 | | 0 | 0 | 0 |
| Other Business Type (city hosp., ISF, parking, etc.) | 69 | | | | | | 0 | | 0 | 0 | 0 |
| Enterprise DEBT SERVICE | 70 | | | | | | 0 | | 0 | 0 | 0 |
| Enterprise CAPITAL PROJECTS | 71 | | | | | | 248,750 | | 248,750 | 0 | 21,429 |
| Enterprise TIF CAPITAL PROJECTS | 72 | | | | | | 0 | | 0 | 0 | 0 |
| TOTAL Business Type Expenditures (lines 59 - 73) | 73 | | | | | | 657,105 | | 657,105 | 622,334 | 357,219 |
| TOTAL ALL EXPENDITURES (lines 58+74) | 74 | 345,153 | 139,630 | 0 | 0 | 688,000 | 0 | 657,105 | 1,829,888 | 1,853,543 | 886,819 |
| Regular Transfers Out | 75 | 185,250 | 140,000 | | | | | 59,000 | 384,250 | 441,632 | 275,250 |
| Internal TIF Loan / Repayment Transfers Out | 76 | | | 34,856 | | | | | 34,856 | 40,613 | 0 |
| Total ALL Transfers Out | 77 | 185,250 | 140,000 | 34,856 | 0 | 0 | 0 | 59,000 | 419,106 | 482,245 | 275,250 |
| Total Expenditures & Fund Transfers Out (lines 75+78) | 78 | 530,403 | 279,630 | 34,856 | 0 | 688,000 | 0 | 716,105 | 2,248,994 | 2,335,788 | 1,162,069 |
| Ending Fund Balance June 30 | 79 | 351,974 | 326,576 | 0 | 0 | 802,361 | 0 | 713,104 | 2,194,015 | 1,975,621 | 2,007,824 |

* A continuing appropriation is the unexpended budgeted amount from a prior year's capital project. The entry is made on the Con Approps page that must accompany the budget forms if used. SEE INSTRUCTIONS FOR USE.

CITY OF ELK RUN HEIGHTS
ADOPTED BUDGET SUMMARY
YEAR ENDED JUNE 30, 2021

Fiscal Years

| (A) | (B) | GENERAL (C) | SPECIAL REVENUES (D) | TIF SPECIAL REVENUES (E) | DEBT SERVICE (F) | CAPITAL PROJECTS (G) | PERMANENT (H) | PROPRIETARY (I) | BUDGET 2021 (J) | RE-ESTIMATED 2020 (K) | ACTUAL 2019 (L) |
|--|-----------|----------------|----------------------------|-----------------------------------|------------------------|----------------------------|------------------|--------------------|-----------------------|-----------------------------|-----------------------|
| Revenues & Other Financing Sources | | | | | | | | | | | |
| Taxes Levied on Property | 1 | 362,933 | 0 | | 0 | 0 | | | 362,933 | 355,007 | 349,497 |
| Less: Uncollected Property Taxes-Levy Year | 2 | 0 | 0 | | 0 | 0 | | | 0 | 0 | 0 |
| Net Current Property Taxes | 3 | 362,933 | 0 | | 0 | 0 | | | 362,933 | 355,007 | 349,497 |
| Delinquent Property Taxes | 4 | 0 | 0 | | 0 | 0 | | | 0 | 0 | 0 |
| TIF Revenues | 5 | | | 34,856 | | | | | 34,856 | 30,337 | 10,276 |
| Other City Taxes | 6 | 2,326 | 160,000 | | 0 | 0 | | | 162,326 | 148,743 | 146,282 |
| Licenses & Permits | 7 | 22,785 | 0 | | 0 | 0 | | 0 | 22,785 | 16,090 | 19,344 |
| Use of Money and Property | 8 | 13,950 | 0 | 0 | 0 | 100 | 0 | 12,850 | 26,900 | 24,200 | 29,346 |
| Intergovernmental | 9 | 31,415 | 142,000 | 0 | 0 | 503,000 | | 0 | 676,415 | 135,716 | 168,845 |
| Charges for Fees & Service | 10 | 0 | 0 | | 0 | 0 | | 490,769 | 490,769 | 513,869 | 475,024 |
| Special Assessments | 11 | 0 | 0 | | 0 | 0 | | 0 | 0 | 0 | 0 |
| Miscellaneous | 12 | 5,010 | 0 | | 0 | 10,370 | 0 | 7,168 | 22,548 | 12,378 | 37,103 |
| Sub-Total Revenues | 13 | 438,419 | 302,000 | 34,856 | 0 | 513,470 | 0 | 510,787 | 1,799,532 | 1,236,340 | 1,235,717 |
| Other Financing Sources: | | | | | | | | | | | |
| Total Transfers In | 14 | 44,856 | 0 | 0 | 0 | 265,250 | 0 | 109,000 | 419,106 | 482,245 | 275,250 |
| Proceeds of Debt | 15 | 0 | 0 | 0 | 0 | 0 | | 248,750 | 248,750 | 565,000 | 0 |
| Proceeds of Capital Asset Sales | 16 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 20,000 | 0 |
| Total Revenues and Other Sources | 17 | 483,275 | 302,000 | 34,856 | 0 | 778,720 | 0 | 868,537 | 2,467,388 | 2,303,585 | 1,510,967 |
| Expenditures & Other Financing Uses | | | | | | | | | | | |
| Public Safety | 18 | 107,917 | 0 | 0 | 0 | 0 | 0 | 0 | 107,917 | 105,501 | 92,218 |
| Public Works | 19 | 0 | 139,630 | 0 | 0 | 0 | 0 | 0 | 139,630 | 145,263 | 122,506 |
| Health and Social Services | 20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Culture and Recreation | 21 | 49,785 | 0 | 0 | 0 | 0 | 0 | 0 | 49,785 | 120,250 | 51,924 |
| Community and Economic Development | 22 | 2,000 | 0 | 0 | 0 | 0 | 0 | 0 | 2,000 | 5,000 | 1,888 |
| General Government | 23 | 185,451 | 0 | 0 | 0 | 0 | 0 | 0 | 185,451 | 160,195 | 124,723 |
| Debt Service | 24 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Projects | 25 | 0 | 0 | 0 | 0 | 688,000 | 0 | 0 | 688,000 | 695,000 | 136,341 |
| Total Government Activities Expenditures | 26 | 345,153 | 139,630 | 0 | 0 | 688,000 | 0 | 0 | 1,172,783 | 1,231,209 | 529,600 |
| Business Type Proprietary: Enterprise & ISF | 27 | | | | | | | 657,105 | 657,105 | 622,334 | 357,219 |
| Total Gov & Bus Type Expenditures | 28 | 345,153 | 139,630 | 0 | 0 | 688,000 | 0 | 657,105 | 1,829,888 | 1,853,543 | 886,819 |
| Total Transfers Out | 29 | 185,250 | 140,000 | 34,856 | 0 | 0 | 0 | 59,000 | 419,106 | 482,245 | 275,250 |
| Total ALL Expenditures/Fund Transfers Out | 30 | 530,403 | 279,630 | 34,856 | 0 | 688,000 | 0 | 716,105 | 2,248,994 | 2,335,788 | 1,162,069 |
| Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out | 31 32 | -47,128 | 22,370 | 0 | 0 | 90,720 | 0 | 152,432 | 218,394 | -32,203 | 348,898 |
| Beginning Fund Balance July 1 | 33 | 399,102 | 304,206 | 0 | 0 | 711,641 | 0 | 560,672 | 1,975,621 | 2,007,824 | 1,658,926 |
| Ending Fund Balance June 30 | 34 | 351,974 | 326,576 | 0 | 0 | 802,361 | 0 | 713,104 | 2,194,015 | 1,975,621 | 2,007,824 |

RESOLUTION 3002

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA AMENDING OWNERS STATEMENT AND DEDICATION OF ELK RUN THIRD ADDITION

WHEREAS, The City of Elk Run Heights has previously filed an Owners Statement and Dedication of Elk Run Third Addition identifying restrictions and requirements for said property;

WHEREAS, The City of Elk Run Heights believes that it is beneficial to amend the Owners Statement and Dedication in order to encourage proper development; and

WHEREAS, The City of Elk Run Heights wishes to amend the Owners Statement and Dedication of Elk Run Third Addition by removing a restriction.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Elk Run Heights, Iowa, that the Owners Statement and Dedication of Elk Run Third Addition is hereby amended by removing Paragraph 11 in its entirety and substituting the following Paragraph 11 as its replacement. Paragraph 11 of the Owners Statement and Dedication of Elk Run Third Addition shall read as follows:

11. Recreational equipment and vehicles of any type, whether camping, boat, utility, trailers of any type, snowmobile, tractors of any type, shall only be parked behind the primary residence and shall be located entirely on hard surface material, specifically concrete or asphalt. Recreational equipment referenced above may be parked in a driveway if owned by a guest or invitee of the owner of said lot, in which case, such exceptions shall not continue for five (5) calendar days in any twelve (12) month period. No bus, semi-tractor, semitrailer, or truck of any kind, except as what is commonly described as a "passenger van" or a "pickup truck" shall be kept or parked on any residential lot or street in said subdivision. This prohibition shall not apply to such vehicles driven in the said subdivision under one of the following circumstances:

- a. The vehicle is a moving van or truck being used specifically for moving furniture, appliances and other household or personal items into or out of structure on a Lot in said subdivision and that said vehicle is not parked on a Lot or in a street in said subdivision for more than a period of twelve (12) consecutive hours or for more than a total of twenty-four (24) hours in any calendar year period.
- b. The vehicle is a contractor's truck or trailer being used specifically for construction or improvements on a Lot in said subdivision and that said construction is being completed under a current and valid construction permit issued by the City of Elk Run Heights, Iowa, for construction on a specific Lot in said subdivision.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Elk Run Heights, Iowa, that Paragraph 11 of the Owners Statement and Deduction of Elk Run Third Addition is hereby substituted with the paragraph referenced above and all further restrictions and provisions of the Owners Statement and Dedication remain in full force and effect.

PASSED AND APPROVED ON THIS 10TH DAY OF MARCH 2020

ATTEST:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

RESOLUTION 3003

RESOLUTION AMENDING AND SUBSTITUTING RESOLUTION 2987 AND ADOPTING FINAL ASSESSMENT SCHEDULE FOR THE CITY'S GILBERTVILLE ROAD WATER MAIN IMPROVEMENTS FROM PLAZA DRIVE TO YOUNG ROAD PROJECT AND AMENDING, CONFIRMING AND LEVYING THE ASSESSMENTS

WHEREAS, heretofore and in strict compliance with Chapter 384 of the Code of Iowa, the City Council of Elk Run Heights, Iowa did, pursuant to a Resolution of Necessity duly adopted, order the construction of the City's Gilbertville Road Water Main Improvements from Plaza Drive to Young Road project (which hereinafter be called the "Project"), such improvement having been duly completed, the work accepted and the Project Engineers having filed the final assessment schedule, which as been fully considered by the Council;

WHEREAS, following the last completed Resolution 2987 the City has determined that they do not wish to assess interest upon the schedule of repayment and now **AMEND** and **SUBSTITUTE** the previous Resolution with the only amendment being a removal of the interest assessment;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA, as follows:

Section 1. The final assessment schedule filed by the Project Engineers covering the Project is hereby amended as follows:

NONE

Section 2. The aforementioned final assessment schedule, as amended, is hereby approved and adopted.

Section 3. Each and all of the assessments upon the benefited property in the amounts and upon the various lots and tracts described in such final assessment schedule are hereby confirmed and levied.

Section 4. Each of such assessment in the amount of more than Five Hundred Dollars (\$500.00) is hereby divided into ten (10) equal installments, as near as may be.

Section 5. The first installment of the unpaid assessments shall be due and payable at the office of the County Treasurer of Black Hawk County on the first day of October 2020 and shall become delinquent from July 1, 2021.

Section 7. Succeeding installments shall become due and payable in like manner on the first day of October in each of the years 2022 to 2030, inclusive.

Section 8. All assessments in the amount of Five Hundred Dollars (\$500.00) or less shall become due and payable in full on the first day of October 2020.

Section 9. All unpaid installments of any assessment may be paid in full on any date.

Any property owner may elect to pay one half or all of the next annual installment of principal of the special assessment prior to the delinquency date of the installment.

Section 10. The City Clerk is hereby authorized and directed to certify and file the final assessment schedule, herein referred to, with the County Treasurer of Black Hawk County,

The City Clerk shall thereupon give notice of such certification and filing by publication once each week for two successive weeks in a legal newspaper printed wholly in the English language, published at least once weekly and of general circulation in Elk Run Heights, Iowa, the first publication to be not more than fifteen (15) days after the date of the filing of said schedule with said County Treasurer.

The City Clerk shall also mail said notice, by ordinary mail, to each property owner whose property is subject to assessment for said improvement, such notice to be mailed on or before the second publication of the notice.

Section 11. Such notice shall be in form substantially as follows:

**NOTICE OF FILING OF FINAL ASSESSMENT SCHEDULE FOR THE CITY'S
GILBERTVILLE ROAD WATER MAIN IMPROVEMENTS FROM PLAZA DRIVE TO
YOUNG ROAD PROJECT**

CITY OF ELK RUN HEIGHTS, IOWA

TO WHOM IT MAY CONCERN: Take notice that the City Council of the City of Elk Run Heights, Iowa has adopted the final assessment schedule covering the City's Gilbertville Road Water Main Improvements from Plaza Drive to Young Road Project (the "Project").

The assessable portion of the Project consisted of the installation of water main and incidental construction along Gilbertville Road from Plaza Drive to Young Road in the City of Elk Run Heights, Iowa.

It is considered that the properties abutting the above-described segment of Gilbertville Road will be specially benefited by this improvement and should be specially assessed.

Any assessment may be paid in full or in part without interest within 30 days after the date of the first publication of this notice, such payments to be made at the office of the City Clerk. Assessments in the amount of more than Five Hundred Dollars (\$500.00) which are not paid in full within that time period will be divided into ten (10) equal annual installments due on the first day of October, commencing October 1, 2020. All unpaid special assessments will draw annual interest at 3.5% computed initially from the date of acceptance of the work on the Project (December 10, 2019) to December 1, 2020, and thereafter computed from the December 1 immediately preceding the due dates of the respective installments to the December 1 next following the due dates of the respective installments. Each installment will be delinquent from the October 1 following its due date and will draw additionally the same delinquent interest and the same penalties as ordinary taxes.

Any property owner may elect to pay one half or all of the next annual installment of principal and interest of the special assessment prior to the delinquency date of the installment.

All unpaid installments of any assessment may be paid in full on any date, in which case interest shall be computed on the outstanding balance to the first day of December following the date of such payment; and additional annual installments may be paid after the current installment has been paid before December without interest.

Reference is hereby made to said final assessment schedule for a description of the particular lots or tracts and the amounts of the final assessments thereon, as determined and fixed by the Council.

By order of the City Council of the City of Elk Run Heights, Iowa.

Julie Eastman
City Clerk

(The mailed copies of the notice may have added the following:

According to the records of the County Auditor, you are the owner of:

(Insert Legal Description)

and the final assessment against the same if \$_____.)

Section 12. Each and all of the deficiencies which appear on the final assessment schedule with respect to the benefited property are hereby confirmed and conditionally levied to the extent that such deficiencies may be subsequently assessed against each lot under Section 384.63 of the Code of Iowa.

Section 13. The City Clerk is hereby authorized and directed to certify and file a listing of said deficiencies with the County Treasurer of Black Hawk County, Iowa, who shall record them in a separate book entitled "Special Assessment Deficiencies," and to the Zoning Administrator, being the City official charged with the responsibility of issuing building permits in the City, who shall notify the Council when a private improvement is subsequently constructed on any lot subject to a deficiency. The certificate to the aforementioned County Treasurer shall include a legal description of each lot.

Section 14. The amortization period shall commence on December 11, 2018, the date of this Council adopted the Resolution of Necessity for the Project and shall extend until October 1, 2030.

Section 15. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Section 16. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

PASSED AND APPROVED ON THIS 10TH DAY OF MARCH 2020

ATTEST:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

RESOLUTION 3004

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK RUN HEIGHTS, IOWA
AMENDING THE EMPLOYEE POLICY MANUAL**

WHEREAS, the City Council of previously approved a personnel policy for the employees of Elk Run Heights;

WHEREAS, circumstances have arisen that make it necessary to amend this policy; and

WHEREAS, it is in the best interest of the residents of Elk Run Heights, Iowa to enact such amendments.

NOW THEREFORE, BE IT HEREBY RESOLVED BY the City Council of the City of Elk Run Heights, Iowa that *Section A. "General Administrative Provisions"* of the City's Personnel Policy is amended to include the following language:

REGULAR FULL TIME EMPLOYEE: An employee hired to work the City's normal full-time which is thirty-two (32) to forty (40) hour work week on a regular basis. Such employees may be exempt or nonexempt under the Fair Labor Standards Act.

NOW THEREFORE, BE IT HEREBY RESOLVED BY the City Council of the City of Elk Run Heights, Iowa that *Section G.1. "Holidays"* of the City's Personnel Policy is amended by adding the following day:

- Day after Christmas

NOW THEREFORE, BE IT HEREBY RESOLVED BY the City Council of the City of Elk Run Heights, Iowa that *Section L.5. "Hours of Work"* of the City's Personnel Policy is amended to include the following language:

Working hours shall be communicated by the Mayor, according to this policy's provision and subject to the appeal provisions in section F.1 of these policies. Regular part-time employees normally work a minimum of twenty (20) hours per week. Regular full-time employees normally work thirty-two (32) to forty (40) hours per week. Regular full-time employees normally receive an unpaid meal period during the middle of the workday.

BE IT FURTHER RESOLVED, by the City Council of the City of Elk Run Heights, Iowa accepting and approving said revisions to the City of Elk Run Heights, Iowa Employee Policy Manual.

PASSED AND ADOPTED ON THIS 10TH DAY OF MARCH 2020

ATTEST:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

RESOLUTION 3005

A RESOLUTION AUTHORIZING THE CITY CLERK TO PAY CERTAIN CLAIMS PRIOR TO COUNCIL APPROVAL

WHEREAS, certain claims for expenses of the City of Elk Run Heights, because of their nature, must be paid before the City Council can meet to specifically authorize payment of such expense, and

WHEREAS, such expenses include:

- Payroll and payroll taxes
- Contract payments previously approved by the Council
- Group insurance premiums
- Utilities
- Water & Sewer Refunds
- Postal expenses
- Fuels purchases
- Training/registration fees for City employees
- Expense reimbursement for City employees to attend City related meetings
- Bond and interest payments
- Membership dues previously approved by the Council
- Sales tax payments to the State of Iowa
- Payments to other vendors which, if not paid in a timely manner would result in delinquent payment status, loss of discount, penalty for late payment or additional interest cost.

WHEREAS, any such payment made shall be reported to the Council for review and approval with and in the same manner as other claims at the next meeting following payment.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Elk Run Heights, Iowa that authorization is given to the City Clerk or their designee to issue payment, without Council approval, for the specific expenses set forth in this Resolution, which claims are properly approved in accordance with City procedures.

PASSED AND ADOPTED THIS 10TH DAY OF MARCH 2020

ATTEST:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

POWER SERVICES COMPANY, LLC

1951 Hwy 61
Loraine, IL 62349



Estimate

| | |
|-----------|------------|
| Date | Estimate # |
| 2/21/2020 | 162359 |

Name / Address

Heath Raeger
319-830-5215
hdraeger@peopleservice.com

Office (217) 696-2536
Fax (217) 696-2802
powerservices@adams.net

| | | | Project |
|---|--|-------------------------|-------------|
| Qty | Description | Rate | Total |
| 1 | Elk Run Heights Pump Station # 2 109 Sutton Ave New Cummins 30KW Diesel Generator, Commercial/Industrial, 3 phase, 277/480V, level 1 enclosure coolant heater, battery charger, 2 year bumper-to-bumper warranty. | 18,375.00 | 18,375.00 |
| 1 | Cummins Commercial/Industrial Automatic Transfer Switch, 100 AMP, 3 Phase, 277/480v, Non-Service Entrance Rated, Nema 3R. 2 year warranty. | 2,400.00 | 2,400.00 |
| 1 | Startup and warranty validation on Gen and ATS with 2 yr parts and labor warranty. | 655.00 | 655.00 |
| 1 | Battery, Interstate Commercial 800 - 1000 CC AMP, 2 yr full replacement warranty. | 245.21 | 245.21 |
| 1 | Complete Turn Key Installation Materials | 2,042.36 | 2,042.36 |
| This price does not include fuel This price does include shipping to your location Please send a signed copy of this estimate along with 50% deposit to place the order. Signed _____ Date _____ Check # _____ Amount _____ | | | |
| | | Subtotal | \$23,717.57 |
| | | Sales Tax (6.5%) | \$0.00 |
| | | Total | \$23,717.57 |

POWER SERVICES COMPANY, LLC

1951 Hwy 61
Loraine, IL 62349



Estimate

| | |
|-----------|------------|
| Date | Estimate # |
| 2/21/2020 | 162360 |

Name / Address

Heath Raeger
319-830-5215
hdraeger@peopleservice.com

Office (217) 696-2536
Fax (217) 696-2802
powerservices@adams.net

| | | | Project |
|-----|---|-------------------------|-------------|
| Qty | Description | Rate | Total |
| 1 | Elk Run Heights Pump Station # 1 | | |
| 1 | New Cummins 60KW Commercial/Industrial, Diesel, 3 Phase 120/240v Delta, Level 1 enclosure, coolant heater, battery charger, digital monitoring system. 2 year warranty | 21,090.00 | 21,090.00 |
| 1 | Cummins 200 AMP Automatic Transfer Switch, 120/240V Delta Non Service Entrance Rated, 3 Phase, Nema 3R, 2 Year Warranty. Startup and warranty validation on Gen and ATS with 2 yr parts and labor warranty. . | 2,995.00 | 2,995.00 |
| | Drive time and mileage included in the Startup price. | 655.00 | 655.00 |
| 1 | Battery, Interstate Commercial 800 - 1000 CC AMP, 2 yr full replacement warranty. | 245.21 | 245.21 |
| 1 | Complete Turn Key Installation & Materials | 2,955.79 | 2,955.79 |
| | This price includes shipping and delivery. | | |
| | Price does not include fuel | | |
| | Please send a signed copy of the estimate along with 50% deposit to place the order. | | |
| | Signature _____ Date _____ | | |
| | Ck# _____ Amt _____ | | |
| | | Subtotal | \$27,941.00 |
| | | Sales Tax (6.5%) | \$0.00 |
| | | Total | \$27,941.00 |

POWER SERVICES COMPANY, LLC

1951 Hwy 61
Loraine, IL 62349



Estimate

| | |
|-----------|------------|
| Date | Estimate # |
| 2/21/2020 | 162357 |

Name / Address

Heath Raeger
319-830-5215
hdraeger@peopleservice.com

Office (217) 696-2536
Fax (217) 696-2802
powerservices@adams.net

| | | | Project |
|--|--|-------------------------|-------------|
| Qty | Description | Rate | Total |
| 1 | Elk Run Heights Pump Station # 2 109 Sutton Ave New Cummins 30KW LP Generator, Commercial/Industrial, 3 phase, 277/480V, level 1 enclosure coolant heater, battery charger, 2 year bumper-to-bumper warranty. | 11,385.00 | 11,385.00 |
| 1 | Cummins Commercial/Industrial Automatic Transfer Switch, 100 AMP, 3 Phase, 277/480v, Non-Service Entrance Rated, Nema 3R. 2 year warranty. | 2,400.00 | 2,400.00 |
| 1 | Startup and warranty validation on Gen and ATS with 2 yr parts and labor warranty. | 655.00 | 655.00 |
| 1 | Battery, Interstate Commercial 800 - 1000 CC AMP, 2 yr full replacement warranty. | 245.21 | 245.21 |
| 1 | Complete Turn Key Installation & Materials | 2,042.36 | 2,042.36 |
| <p>This price does not include LP tank/Natural Gas, lines or fittings.</p> <p>This price does include shipping to your location</p> <p>Please send a signed copy of this estimate along with 50% deposit to place the order.</p> <p>Signed _____ Date _____ Check # _____ Amount _____</p> | | | |
| | | Subtotal | \$16,727.57 |
| | | Sales Tax (6.5%) | \$0.00 |
| | | Total | \$16,727.57 |

POWER SERVICES COMPANY, LLC

1951 Hwy 61
Loraine, IL 62349



Estimate

| | |
|-----------|------------|
| Date | Estimate # |
| 2/21/2020 | 162358 |

Name / Address

Heath Raeger
319-830-5215
hdraeger@peopleservice.com

Office (217) 696-2536
Fax (217) 696-2802
powerservices@adams.net

| | | | Project |
|-----|---|-------------------------|-------------|
| Qty | Description | Rate | Total |
| 1 | Elk Run Heights Pump Station # 1 | | |
| 1 | New Cummins 60KW Commercial/Industrial, LP, 3 Phase 120/240v Delta, Level 1 enclosure, coolant heater, battery charger, digital monitoring system. 2 year warranty | 18,635.00 | 18,635.00 |
| 1 | Cummins 200 AMP Automatic Transfer Switch, 120/240V Delta Non Service Entrance Rated, 3 Phase, Nema 3R, 2 Year Warranty. Startup and warranty validation on Gen and ATS with 2 yr parts and labor warranty. . | 2,995.00 | 2,995.00 |
| | Drive time and mileage included in the Startup price. | 655.00 | 655.00 |
| 1 | Battery, Interstate Commercial 800 - 1000 CC AMP, 2 yr full replacement warranty. | 245.21 | 245.21 |
| 1 | Complete Turn Key Installation & Materials | 2,955.75 | 2,955.75 |
| | This price includes shipping and delivery. | | |
| | This price does not LP tank/ Natural Gas, lines or fittings. | | |
| | Please send a signed copy of the estimate along with 50% deposit to place the order. | | |
| | Signature _____ Date _____ | | |
| | Ck# _____ Amt _____ | | |
| | | Subtotal | \$25,485.96 |
| | | Sales Tax (6.5%) | \$0.00 |
| | | Total | \$25,485.96 |

ORDINANCE NO. 264

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ELK RUN HEIGHTS, IOWA, BY AMENDING PROVISIONS PERTAINING TO TITLE 6 ANIMALS CHAPTER 6.04 ANIMAL CONTROL REGULATIONS

BE IT ENACTED by the City Council of the City of Elk Run Heights, Iowa:

SECTION 1. SECTION MODIFIED. Title 6 Animals, Chapter 6.04 Animal Control Regulations of the Code of Ordinances of the City of Elk Run Heights, Iowa, is repealed and the following adopted in lieu thereof:

The City of Elk Run Heights adopts the Evansdale, Iowa Chapter 55 Animal Protection and Control Chapter by reference

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

PASSED AND APPROVED BY THE ELK RUN HEIGHTS CITY COUNCIL ON THIS 10TH DAY OF MARCH 2020

First Reading:
Second Reading:
Third Reading:

ATTEST:

Kristi Lundy, Mayor

Julie Eastman, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the ____ day of _____, 20____.

Julie Eastman, City Clerk

CHAPTER 55

ANIMAL PROTECTION AND CONTROL

| | |
|--|---|
| 55.01 Administration and Enforcement | 55.09 Injured Animals at Large |
| 55.02 Definitions | 55.10 General Prohibitions and Duties |
| 55.03 Animal Neglect | 55.11 Fees |
| 55.04 Livestock Neglect | 55.12 Pet Awards Prohibited |
| 55.05 Abandonment of Cats and Dogs | 55.13 Keeping of Vicious Animals Prohibited |
| 55.06 Trapping, Poisoning and Destruction of Animals | 55.14 Keeping of Dangerous Dogs |
| 55.07 At Large Prohibited | 55.15 Rabies Control |
| 55.08 Impoundment | |

55.01 ADMINISTRATION AND ENFORCEMENT.

The Mayor and Police Chief are responsible for the administration of the provisions of the chapters in this Code of Ordinances pertaining to animal control. All officers whose duty it is to enforce the provisions of these chapters shall be officers sworn by the Mayor or Police Chief. The Police Chief, Animal Control Officer, or any member of the Police Department shall be responsible for the enforcement of the provisions of these chapters. Those persons charged with enforcing the provisions of these chapters shall have the authority to seize and impound animals pursuant to the provisions of this chapter, and shall have the authority of peace officers, including the authority to issue misdemeanor citations for violation of these animal control chapters. It is the duty of those persons charged with enforcing the provisions of these chapters to impound any animals found running at large in violation of the terms of this Code of Ordinances, and it is the duty of the Police Department to investigate all animal bites and file reports with the County Board of Health and to impound and quarantine the biting animal as provided in this chapter. Reference to the Animal Control Officer in these chapters means the Police Chief and any officer charged with the enforcement of these chapters.

55.02 DEFINITIONS.

The following terms are defined for use in Chapters 55 through 57 of this Code of Ordinances.

1. "Advertise" means to present a commercial message in any medium including but not limited to print, radio, television, sign, display, label, tag or articulation.
2. "Animal" means every wild, tame, or domestic member of the animal kingdom other than the genus and species *Homo Sapiens*.
3. "Animal shelter" means the premises and/or building which the Council may, from time to time, designate as the location for the impoundment of animals.
4. "At heel" means, with reference to a dog, within three feet of a person and subject to that person's strict obedience command.
5. "At large," "running at large," or "being at large" refers to any licensed or unlicensed animal found off the premises of its owner, whether on or off public or private property, and either: (i) not on a leash or at heel beside a person and obedient to that person's command; (ii) not restrained within a vehicle so as to prevent its leaving the vehicle; or (iii) not housed in a veterinary hospital or kennel.
6. "Bite" means any puncture, laceration, abrasion, scratch or any other break in the skin of a human, caused by an animal.
7. "Board of Health" means the Black Hawk County Board of Health.
8. "Business" means any enterprise relating to any of the following:
 - A. The sale or offer for sale of goods or services.
 - B. A recruitment for employment or membership in an organization.
 - C. A solicitation to make an investment.
 - D. An amusement or entertainment activity.
9. "Cat" means any member of the *Felis Domestica* species, male or female, altered or unaltered.
10. "Dart" means the process whereby a drug of a sedative nature is delivered to and injected into an animal by means of a projectile shot from a rifle, gun, or blowgun, or from a bow or crossbow, for the purpose of subduing or rendering unconscious an animal for capture.
11. "Department of Public Health," "Public Health Department," or "Health Department" means the Black Hawk County Department of Health.
12. "Director of Public Health" or "Health Officer" means the director and employees of the Black Hawk County Health Department.
13. "Dog" means both male and female animals of the canine species, whether neutered or not.
14. "Dangerous dog" means:
 - A. Any dog with a known propensity, tendency, or disposition to attack unprovoked, to cause injury to or to otherwise endanger the safety of humans or other domestic animals; or

B. Any dog known by the owner to be a pit bull terrier, which is herein defined as any American pit bull terrier or Staffordshire bull terrier or American Staffordshire terrier breed of dog or any mixed breed of dog which contains as an element of its breeding the breed of American pit bull terrier or Staffordshire bull terrier or American Staffordshire terrier as to be identifiable as partially of the breed of American pit bull terrier, Staffordshire bull terrier or American Staffordshire terrier.

15. "Emergency" means occurrence or set of circumstances involving actual or imminent physical trauma or property damage or which demands immediate action to protect the public health, safety and/or welfare, or the safety or welfare of an animal.

16. "Fair" means any of the following:

A. The annual fair and exposition held by the Iowa State Fair Board pursuant to Chapter 173 of the *Code of Iowa* or any fair event conducted by a fair under the provisions of Chapter 174 of the *Code of Iowa*.

B. An exhibition of agricultural or manufactured products.

C. An event for operation of amusement rides or devices or concession booths.

17. "Game" means a "game of chance" or "game of skill" as defined in Section 99B.1 of the *Code of Iowa*.

18. "Guard dog" means any dog trained or used to protect persons or property by attacking or threatening to attack any person found within the area patrolled by the dog and that is either securely enclosed within that area at all times or under the continuous control of a trained handler.

19. "Kennel" means a boarding kennel or commercial kennel, as defined in Chapter 162 of the *Code of Iowa*.

20. "Kennel dogs" means dogs which are kept solely for the bona fide purpose of sale and which are kept under constant restraint in a kennel pursuant to Chapter 162 of the *Code of Iowa*.

21. "Killer trap" means a type of trap designed to apprehend and instantaneously kill an animal, but does not include jaw, leg-hold or snare-type traps, regardless if set under water.

22. "Live trap" means a process whereby an animal is apprehended alive uninjured by means of a cage-type device, the door or entrance to which closes after the animal enters, preventing escape. Jaw, leg-hold or snare-type traps, designed to pinch trap an animal's head or extremities, are not considered live traps.

23. "Livestock" means an animal belonging to the bovine, caprine, equine, ovine or porcine species, ostriches, rheas and emus; farm deer as defined in Section 170.1 of the *Code of Iowa*; or poultry.

(Code of Iowa, Sec. 717.1)

24. "Noise disturbance" means any sound which: (i) endangers or injures the safety or health of humans or animals; or (ii) annoys or disturbs a reasonable person of normal sensitivities; or (iii) endangers or injures personal or real property.

25. "Owner" means any person owning, keeping, sheltering or harboring an animal.

26. "Owner or person in lawful possession and control of any premises" means the fee title owner of any property or premises, or the person in actual possession or control of such premises under a lease or real estate contract.

27. "Pet" means a living dog, cat, or an animal normally maintained in a small tank or cage in or near a residence, including but not limited to a rabbit, gerbil, hamster, mouse, parrot, canary, mynah, finch, tropical fish, goldfish, snake, turtle, gecko, or iguana.

28. "Seeing eye dog" or "guide dog" means any dog which is owned by a person who is legally declared blind or partially sighted and which has been properly trained at a special school to guide in going from place to place.

29. "Vicious animal" means any animal which has attacked or bitten any person without provocation, or which has attacked or bitten any domestic animal or fowl on two or more occasions within a 12-month period; or which has been declared vicious by the Animal Control Officer or the Police Chief; or which has been found to possess such propensity by the Council.

55.03 ANIMAL NEGLECT.

It is unlawful for a person who impounds or confines, in any place, an animal, excluding livestock, to fail to supply the animal during confinement with a sufficient quantity of food or water, or to fail to provide a confined dog or cat with adequate shelter, or to torture, deprive of necessary sustenance, mutilate, beat, or kill such animal by any means which causes unjustified pain, distress or suffering.

It is further unlawful to expose a dog, cat, or pet to harsh weather conditions for more than twenty (20) minutes when the owner or caretaker is not with the animal in the same conditions. "Harsh weather conditions" shall include temperatures at 32 Degrees Fahrenheit or below including wind chill, temperatures at 90 Degrees Fahrenheit or above including heat index, thunderstorms, tornadoes, and other strong storms.

An owner or caretaker must provide appropriate, safe shelter to all animals within their care. The shelter must provide adequate ventilation, water, light, and space for the animal(s) to move, sit, and lay down. The shelter must include a floor that is not the ground, dry bedding, and be generally free of feces. Additionally, the animal(s) shall always have access to water. If an animal is outside in harsh weather conditions, the shelter must be sufficiently heated or cooled to allow the animal(s) to maintain their normal body temperature.

(Code of Iowa, Sec. 717B.3)

(Ord. 668 - Mar. 20 Supp.)

55.04 LIVESTOCK NEGLECT.

It is unlawful for a person who impounds or confines livestock in any place to fail to provide the livestock with care consistent with customary animal husbandry practices or to deprive the livestock of necessary sustenance or to injure or destroy livestock by any means which causes pain or suffering in a manner inconsistent with customary animal husbandry practices.

(Code of Iowa, Sec. 717.2)

55.05 ABANDONMENT OF CATS AND DOGS.

A person who has ownership or custody of a cat or dog shall not abandon the cat or dog, except the person may deliver the cat or dog to another person who will accept ownership and custody or the person may deliver the cat or dog to an animal shelter or pound.

(Code of Iowa, Sec. 717B.8)

55.06 TRAPPING, POISONING AND DESTRUCTION OF ANIMALS.

1. It is unlawful for any person to trap, poison, or destroy any animal, except in the following circumstances:

A. Trapping, poisoning, or destroying, in a permissible manner, any mole or rodent (rat, mouse, or gopher) found upon the premises, with the exception of tree squirrels;

B. Trapping, poisoning, or destroying, in a permissible manner, pigeons which congregate on such premises in such a manner as to create a hazard to public health or cause damage to property;

C. Trapping or destroying, in a permissible manner, any dangerous animal found at large upon the premises and constituting an immediate threat to the safety or health of any person;

D. Trapping, poisoning, or destroying, in a permissible manner, any animal which has entered the occupied portion of any building or which has entered or nested in the attic, eaves, drainage or plumbing vent piping of any building, thereby creating a nuisance which cannot otherwise be abated, except that animals regulated pursuant to Chapter 481A and 481B of the *Code of Iowa* may not be trapped, poisoned or destroyed unless permission has first been obtained from the Department of Natural Resources;

E. The utilization of live traps to apprehend animals on any premises, regardless of the zone, if such animals constitute a nuisance due to the destruction of property, and if the method and location of such trapping are with the concurrence of and under the direction of the State Department of Natural Resources or Department of Health. If such trapping is done with the concurrence of and under the direction of the Department of Natural Resources, killer traps may be utilized.

2. In the event that the Board of Health determines that game animal or fur-bearing animal populations pose a significant threat to public health, safety, or property anywhere within the City, the Board may authorize trapping by licensed pest control operators or by commercial trappers who do not own the properties to be trapped, provided that the written permission of such property owner is first obtained, utilizing leg-hold traps, live traps, or killer traps in accordance with the provisions of Chapters 481A and 481B of the *Code of Iowa*. It is the duty of every person maintaining traps pursuant to this chapter to label said traps plainly with a metal tag displaying the owner's name and address and to inspect said traps at least once every 24 hours. Failure to do so shall constitute a misdemeanor. All animals trapped pursuant to the provisions of this section shall be promptly disposed of or destroyed in a humane manner. Traps which are placed or used in violation of this provision may be seized by the Animal Control Officer. The Animal Control Officer may allow any person 18 years of age or older to trap game animals and/or fur-bearing animals in accordance with Chapter 481A and 481B of the *Code of Iowa*, and under the same terms and conditions as set forth above, upon City-owned property, if the Animal Control Officer determines that such trapping is necessary either to prevent animal over-population of those premises, or to promote the public health, welfare and safety, or to abate a nuisance caused by such animal population.

3. Nothing contained herein shall prohibit the operation of a pest control business within the City by licensed pest control technicians, provided that the pest control methods used meet with the approval of the United States Environmental Protection Agency. A licensed pest control technician may perform any of the acts set forth in paragraphs A through E of subsection 1 of this section, if done in accordance with the requirements therein set forth and if authorized to do so by the owner or person in possession and control of the premises.

4. Nothing herein shall limit the authority of the Animal Control Officer to apprehend by any means animals found at large in violation of this chapter, or to apprehend by any means or destroy any animal found at large which constitutes an immediate threat to public health, welfare, or safety.

5. Nothing herein shall limit the authority of the Department of Natural Resources to trap or allow trapping upon property owned by the State or under the exclusive jurisdiction and control of the Department of Natural Resources.

55.07 AT LARGE PROHIBITED.

1. The owner of an animal shall at all times restrain such animal to prevent it from being or running at large. An animal found at large by the Animal Control Officer shall be seized and impounded. If the Animal Control Officer is unable to apprehend the animal, or if the owner refuses to relinquish the same, the Animal Control Officer shall serve the owner a misdemeanor citation.

2. If a cat does not bear a current rabies vaccination tag and license tag, the owner of such cat shall at all times restrain such animal to prevent it from being or running at large. A cat not bearing current rabies vaccination tag and license tag found at large by the Animal Control Officer may, in the discretion of the Animal Control Officer, be seized and impounded. If the Animal Control Officer is unable to apprehend such cat or if the owner of the cat refuses to relinquish the same, the Animal Control Officer may serve the owner a misdemeanor citation.

3. It is lawful for any person who finds any animal at large to seize and hold the animal. Any person so seizing and holding an animal may confine it within a fenced yard, house, garage, or other structure owned by said person, or by physically restraining said animal on a harness, collar, or leash. The person seizing and holding the animal shall be responsible for the humane treatment of the

animal while it is under that person's custody, and shall notify the Animal Control Officer within 48 hours that the animal is in said person's custody. The provisions of this chapter shall not infringe upon any right or duty created by Section 351.26 or Section 351.27 of the *Code of Iowa*.

55.08 IMPOUNDMENT.

1. Animals which are impounded shall be placed in the City animal shelter, licensed kennel, or other suitable place as directed by the Animal Control Officer. The Animal Control Officer shall register every impounded animal noting the species, breed, color, and sex of such animal, and, if a dog or cat, whether or not it is wearing a license tag.

2. When an animal has been apprehended and impounded, written notice shall be provided to the owner within two days after impoundment, if the owner's name and current address can reasonably be determined by accessing a tag or other device that is on or part of the animal. Impounded animals may be recovered by the owner upon payment of impounding costs, and if an unlicensed and/or unvaccinated cat or dog, by having it immediately licensed and/or vaccinated. If the owner fails to redeem the animal within seven days from the date that the notice is mailed, or if the owner cannot be located within seven days, the animal shall be disposed of in accordance with law or destroyed by euthanasia.

(Code of Iowa, Sec. 351.37, 351.41)

3. For purposes of this section, the Animal Control Officer may give notice to the owner either orally, by posting a notice at the owner's residence, or by mail.

55.09 INJURED ANIMALS AT LARGE.

1. In the event that an injured animal licensed pursuant to the provisions of this Code of Ordinances is found at large, the Animal Control Officer shall impound such animal. Upon impounding an injured animal, the Animal Control Officer shall attempt as soon as practicable to notify the owner of the animal's location and condition. Upon being so notified, the owner of such animal shall either immediately take custody of such animal or cause said animal to be transported to a veterinarian, or authorize its destruction in a humane manner.

2. In the event an injured animal at large cannot be apprehended, or if it displays vicious tendencies which would make its capture unduly hazardous, or in the event that an animal is found at large so seriously injured as to make its recovery improbable, or its condition deteriorates to that point, the Animal Control Officer may immediately destroy such animal in a humane manner in the interest of humane treatment.

3. In the event an animal regulated by Chapters 481A and 481B of the *Code of Iowa* is found injured at large, the Animal Control Officer shall, if practicable, consult with an officer of the Department of Natural Resources before destroying such animal.

55.10 GENERAL PROHIBITIONS AND DUTIES.

1. No person shall aid or cause any animal, whether owned by such person or not, to escape confinement or impoundment, whether such confinement or impoundment is upon such person's property or that of another, by opening any gate, door or window, by making an opening in any fence, enclosure or structure, or by unleashing such animal.

2. It is prohibited for any person to permit or allow an animal owned by that person or under that person's custody or control to defecate upon public property, park property, public right-of-way or the property of another.

3. It is the duty of every person owning or having the custody or control of an animal to clean up, remove and dispose of the feces deposited by such animal upon public property, park property, public right-of-way, or the property of another.

4. It is the duty of every person owning or having the custody or control of an animal to physically restrain the animal within an enclosure or upon a leash when such animal is left unattended outside or is not at heel. The animal must be restrained so as to prevent the animal from leaving the premises of its owner or from coming in contact with the public right-of-way or the property of another.

5. No person owning or having an animal under his or her control or care and custody shall permit such animal to create a noise disturbance or to bark or make any loud or unusual noises during times which such owner knows or should expect that such noise will disturb one or more neighbors, or otherwise disturb the peace. Kennels, veterinary clinics, animal hospitals, and animal shelters located within properly zoned areas shall be eligible for a variance from this requirement.

6. It is unlawful for any person owning, controlling, or caring for any animal that has died from any cause to allow the carcass to lie about the owner's premises or upon the premises of another person or upon any public property or right-of-way. It is the duty of such person to cause such carcass to be removed and properly disposed of by burying it in an approved animal cemetery, cremating in an approved incinerator, desiccation, removal by a licensed animal disposal company, or by delivering to a licensed veterinarian or the Humane Society Shelter, within 24 hours after the death of the animal. It is unlawful for any person to bury any animal on private premises within the City or for the owner of any property to allow an animal to be buried thereon, except in time of emergency as declared by the Board of Health when such action is necessary to protect the public health. The owner, possessor, and all persons having knowledge of any dead animal in the City shall report the same to the Department of Public Health, giving the name of the person who owned or had possession or control of the animal prior to its death, and the place where the animal may be found. The Department of Public Health shall immediately notify the person who owned or had possession and control of such animal to cause the same to be removed and properly disposed of as herein provided.

7. Regardless of the provisions of subsection 6 above, it is unlawful for any owner or other person to dispose of any dead animal or allow it to be collected for disposal by any person except authorized representatives of the City if such animal has attacked, bitten, or caused a skin abrasion on any person, if the animal is suspected of being infected with rabies, until permission for disposal has been given by the Animal Control Officer.

8. It is unlawful for any person owning, controlling or caring for any animal to fail to keep in a clean and sanitary condition the

premises and any pen, kennel, shelter, house or the person's dwelling or other structure where the animal is at any time kept. At least once every 24 hours (or more often if odors or health problems arise), such person shall pick up any and all feces so as to prevent accumulation and same shall be properly disposed of. Feces shall be held in watertight and fly-tight containers pending disposal and shall be disposed of at least once weekly. Feces shall be disposed only by depositing same in a sanitary sewer receptacle, or by depositing same in a proper receptacle for disposal as solid wastes. The animal and place where the animal is maintained shall also be kept free of obnoxious odors and shall be maintained so as not to attract or permit the harborage or breeding of flies and other insects or rodent or other vermin. All animal food and water shall be stored and placed for the animal's consumption in such a manner so that it will not become food for rodents and other vermin.

9. It is unlawful for any owner or other person to abandon, turn loose or leave any animal within the corporate limits of the City or so that the animal may find its way into the corporate limits of the City, or to abandon or leave any animal upon or in any premises unattended for a period in excess of three days.

10. The combined number of adult cats and dogs is limited to six animals per household.

55.11 FEES.

The fees for impoundment, boarding and keeping any animal, for removing a dead animal from any premises, for disposing of a dead animal, for humanely destroying an animal, for taking custody of unwanted animals, for trap rental, or for pest control shall be as provided in the prevailing schedule of fees adopted by the Council.

55.12 PET AWARDS PROHIBITED.

(Code of Iowa, Ch. 717.E)

1. Prohibition. It is unlawful for any person to award a pet or advertise that a pet may be awarded as any of the following:
 - A. A prize for participating in a game.
 - B. A prize for participating in a fair.
 - C. An inducement or condition for visiting a place of business or attending an event sponsored by a business.
 - D. An inducement or condition for executing a contract which includes provisions unrelated to the ownership, care or disposition of the pet.
2. Exceptions. This section does not apply to any of the following:
 - A. A pet shop licensed pursuant to Section 162.5 of the *Code of Iowa* if the award of a pet is provided in connection with the sale of a pet on the premises of the pet shop.
 - B. Youth programs associated with 4-H Clubs; Future Farmers of America; the Izaak Walton League of America; or organizations associated with outdoor recreation, hunting or fishing, including but not limited to the Iowa Sportsmen's Federation.

55.13 KEEPING OF VICIOUS ANIMALS PROHIBITED.

1. No person shall keep, shelter, or harbor a vicious animal for any reason within the City.
2. The Animal Control Officer, in his or her discretion or upon receipt of a complaint alleging that a particular animal is a vicious animal, may initiate proceedings to declare such animal as a vicious animal. A hearing on the matter shall be conducted by the Council. The person owning, keeping, sheltering, or harboring the animal in question shall be given not less than 24 hours' written notice of the time and place of the hearing. Said notice shall set forth the description of the animal in question and the basis for the allegation of viciousness. The notice shall also set forth that if the animal is determined to be vicious, the owner will be required to remove it from the City or allow it to be destroyed. The notice shall be served upon any adult residing at the premises where the animal is located or may be posted on those premises if no adult is present to accept service.
3. If, after the hearing, the Council determines that an animal is vicious, the Council shall order the person owning, sheltering, harboring, or keeping the animal to remove it from the City, or to cause it to be destroyed in a humane manner. The order shall immediately be served upon the person against whom issued in the same manner as the notice of hearing. If the order is not complied with within three days of its issuance, the Animal Control Officer is authorized to seize and impound the animal. An animal so seized shall be impounded for a period of seven days. If at the end of the impoundment period, the person against whom the order of the Council was issued has not petitioned the District Court for a review of said order, the Animal Control Officer shall cause the animal to be destroyed.
4. Failure to comply with an order of the Council issued pursuant hereto shall constitute a misdemeanor offense.
5. Any animal found at large which displays vicious tendencies may be processed as a vicious animal pursuant to the foregoing, unless the animal is so vicious that it cannot safely be apprehended; in which case, the Animal Control Officer may immediately destroy it, or unless its ownership is not ascertainable, in which case, it may be destroyed after three days' impoundment.
6. Any animal which is alleged to be vicious and which is under impoundment or quarantine shall not be released to the owner but shall continue to be held at the expense of the owner pending the outcome of the hearing. All costs of such impoundment or quarantine shall be paid by the owner whether or not the animal is determined to be vicious.
7. The prohibition contained in this section does not apply to keeping of guard dogs. However, guard dogs must be kept within a structure or a fenced enclosure at all times, and any guard dog found at large may be processed as a vicious animal pursuant to the provisions of this section. Any premises guarded by a guard dog shall be prominently posted with a sign containing the wording "Guard Dog," "Vicious Dog," or words of similar import, and the owner of such premises shall inform the Police Department that a guard dog is

on duty at the premises. It is the owner's responsibility to notify the Police Department immediately when a guard dog has escaped and is running at large.

55.14 KEEPING OF DANGEROUS DOGS.

1. The provisions of this section apply to adult dogs only, which means any dog over the age of six months.
2. A dangerous dog is at large if such dog is not securely confined indoors or confined in a securely enclosed and locked pen or structure upon the premises of the owner of such dog. Such pen or structure must have secure sides and a secure top. If the pen or structure has no bottom secured to the sides, the sides must be embedded into the ground no less than one foot.
3. No person owning or harboring or having the care of a dangerous dog shall suffer or permit such animal to go unconfined on the premises of such person.
4. No person owning or harboring or having the care of a dangerous dog shall suffer or permit such dog to go beyond the premises of such person unless such dog is securely leashed and muzzled, except that a dangerous dog shall not be required to be muzzled when shown in a sanctioned Kennel Club Show.

55.15 RABIES CONTROL.

The owners of all dogs and cats four months of age or older, and which are permanently or temporarily within the corporate limits of the City, are required to have a vaccination against rabies for such animals. It is unlawful for any person to keep or harbor an animal which is not vaccinated as required. The rabies vaccination shall be administered in accordance with Chapter 351 of the *Code of Iowa*. A current certificate of vaccination for rabies signed by a licensed veterinarian administering the vaccine is required by this section.

1. **Display of Rabies Tag and License.** The owner of an animal shall at all times cause the current rabies vaccination tag, and current license tag if a license is required pursuant to Chapter 56 of this Code of Ordinances, to be displayed on a collar, harness, or chain attached to the dog or cat.

2. **Emergency Rabies Control.** If the County Board of Health believes rabies to be epidemic, or believes there is threat of epidemic within the City, it may declare a quarantine of all or part of the City and such declaration shall be reported to the Council and the State Department of Health. During the period of the quarantine, any person owning or having a dog or other animal in his or her possession in the quarantined area shall keep such animal securely enclosed or on a leash for the duration of the quarantine period. Any animal or dog running at large during the time of this declaration shall be seized and impounded unless noticeably infected with rabies. All animals or dogs so noticeably infected with rabies and which, in the opinion of the Animal Control Officer, are displaying vicious propensities may be killed by the Animal Control Officer without notice to the owner. Dogs or other animals impounded during this declaration shall be disposed of as provided in this Code of Ordinances.

3. **Reporting of Bites, Attacks, and Diseases.**

A. It is the duty of the owner of any dog or cat or other animal which has bitten or attacked a person or any other person having knowledge of such bite or attack, including physicians, nurses and veterinarians, or parent or guardian of the bite victim, to report such act to the Police Department.

B. It is the duty of physicians, veterinarians, and the owner of any animal to report to the County Health Department the existence of any animal known or suspected to be suffering from rabies.

4. **Procedure When Person Bitten By Animal; Quarantine.**

A. Whenever an animal bites any person, it is the duty of the Animal Control Officer to have such animal immediately removed from the owner's premises and either taken to the animal shelter or a veterinary hospital for examination and quarantine, or destroyed if the animal appears to be diseased. If not destroyed, such animal must be placed under quarantine for a period of ten days. It is the duty of the owner of the animal which has bitten any person to deliver or surrender the possession of such animal to the City for quarantine when so ordered by the Animal Control Officer. Any confinement of an animal under quarantine shall be at the expense of the owner of such animal. If an animal is held by a veterinarian, it may not be released until the expiration of the 10-day quarantine period without express written permission of the Animal Control Officer. If for any reason a veterinarian determines that he or she may no longer continue to hold the animal, it may be surrendered only to the City animal shelter to be held for the remainder of the 10-day quarantine period.

B. If an animal which has bitten any person is suspected of having rabies, the Animal Control Officer may destroy the animal and have the carcass examined in lieu of quarantine. A wild or stray animal which has bitten any person may be destroyed immediately by the Animal Control Officer.

C. The owner of any animal which has bitten a person may apply to the Animal Control Officer to release the animal for the purpose of allowing quarantine at the home of the owner for a period of ten days. The application may be made at any time during the quarantine period and shall be on a form supplied by the Department of Public Health. Home quarantine shall not be permitted unless all of the following conditions have been fully met:

(1) The animal must have been vaccinated against rabies at least three weeks prior to the bite, and such vaccination must be valid for at least one month after the bite. A certification of rabies vaccination shall be produced by the owner of the animal. This vaccination certificate must bear the description of the animal, the type of vaccine used, the expiration of the vaccine and the signature of the veterinarian administering the vaccination. The animal must also have a current City license, if required by Chapter 56, at the time of the bite.

(2) The animal was not running at large at the time of the bite.

(3) Prior to approval of home quarantine, the owner shall have the animal examined by a veterinarian, licensed in the State of

Iowa, who shall certify that the animal appears to be free of rabies or any other zoonosis. If an animal cannot be immediately examined, it shall be quarantined at the City animal shelter until the owner can make arrangements for such examination.

(4) The person bitten (or if a minor, the minor's parent or guardian) must sign the application indicating that said person has been advised of the risks of rabies, and that if the animal disappears during the home quarantine, the person bitten may have to undergo anti-rabies treatment, that said person does not object to home quarantine, and relieving the City, the Board of Health, the Department of Public Health and its agents from liability if the animal disappears during the quarantine period.

(5) The owner of the animal must demonstrate to the satisfaction of the Police Department that said owner has the proper facilities and the ability to adequately and properly confine the animal to said person's home or property during the quarantine period.

(6) The owner shall agree to notify immediately the Department of Public Health of any changes in the animal's health or disposition, to allow representatives of the Department of Public Health or its agents to enter upon said owner's property and to examine the animal at any time and immediately to take the animal to a licensed veterinarian for examination at any time when directed by personnel of the Department of Public Health or its agents.

(7) At the end of the quarantine period, the owner shall have the animal examined by a licensed veterinarian who shall certify that the animal appears to be free of rabies or other zoonosis, and the quarantine should be terminated.

(8) The owner shall pay all costs of impoundment, board, and quarantine to the City before the animal is released, and shall agree to pay all costs of examinations by a veterinarian during the quarantine period.

(9) The owner shall further agree to surrender the animal immediately at any time the Director of Public Health or designee determines the home quarantine should be terminated, or at any time that any provisions or conditions of the home quarantine are violated, and the animal shall be returned to the custody of the Department of Public Health, its agents, or a licensed veterinarian in the State of Iowa.

(10) The County Board of Health may establish additional rules pertaining to home quarantine.

5. Report of Condition During Quarantine. It is the duty of any veterinarian or owner of other place at which an animal is placed under quarantine for any reason to report at once any noticeable change in the physical condition of such animal and to report at once if such animal dies. It is the duty of the Animal Control Officer to cause at least one examination at the end of the quarantine period and such other examinations as may be deemed necessary to insure that the animal is alive and well and not apparently infected with rabies. If deemed necessary, the Animal Control Officer may order such examinations done by a licensed veterinarian, and the owner of the animal shall pay all costs of such examinations.

6. Payment of Quarantine and Examination Costs.

A. The owner of any animal quarantined may redeem such animal after any quarantine period upon the payment in full of all costs of confinement, including reasonable costs of food and care of such animal, and medical examination before the animal is released. If the animal is not claimed after the ten-day quarantine period, whether the owner is known or unknown, the animal may be disposed of pursuant to this chapter.

B. When an animal dies during quarantine, the owner, if known, shall be billed for all costs of confinement to date of death and for all examinations including post-mortem or laboratory tests for rabies.

C. If the owner of an animal or any other person or organization specifically requests a post-mortem or laboratory examination of an animal for rabies, then the person making such request shall pay all examination costs.

D. If the owner of an animal is unknown, the Animal Control Officer may request a postmortem or laboratory examination of an animal for rabies at the expense of the City. Said cost shall be passed on to the owner, if determined.

Chapter 9.08**WEAPONS****Sections:**

9.08.010 Discharge of firearms prohibited.

9.08.020 Exception to Section 9.08.010.

9.08.030 Weapons carried in vehicles.

9.08.040 Paint ball guns.

9.08.010 Discharge of firearms prohibited.

No person shall discharge any firearm within the city, except peace officers in the line of duty or peace officers using a police target range; however, the council may upon written application, grant annual permits to groups, organizations or individuals approved by the council allowing the permittees to conduct trapshoots, skeetshoots or rifle ranges in certain areas designated by the permit and under conditions that will in no way endanger persons or property, and under the supervision of the permittees. Persons discharging firearms on the areas designated in the permit, and while under the supervision of a permittee, shall not be subject to the terms of this section. The council may revoke the permit at any time at its discretion, where the discharge of firearms under a permit, in its opinion, constitutes a nuisance or in any way endangers persons or property. (Prior code § 3.32)

9.08.020 Exception to Section 9.08.010.

Section 9.08.010 shall not apply to the discharge of shotguns in the course of hunting game on land devoted to agricultural use, containing forty acres or more, with the consent

of the owner, and no closer than five hundred feet to any building, and under conditions that will in no way endanger persons or property. (Prior code § 3.33)

9.08.030 Weapons carried in vehicles.

No person shall discharge or carry on or about his person or in a vehicle, any air rifles, pellet guns, sling shots, or similar devices capable of discharging any leaden or other dangerous missile or substance within the city, except peace officers in the line of duty. However, it is lawful to carry one or more unloaded air rifle, pellet gun, slingshot, or similar devices if the unloaded weapon is carried in a gun case or closed container which is too large to be effectively concealed on the person or within the clothing of an individual. (Prior code § 3.35)

9.08.040 Paint ball guns.

No person shall discharge a paint ball gun within the city, except in a designated indoor or outdoor facility in a location-zoned industrial. (Ord. 202 § 1, 2004)

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CHAPTER 44

FIREARMS AND WEAPONS

44.01 Firearm or Weapon-Free Zones
44.02 Definitions

44.03 Detection
44.04 Penalties

44.01 FIREARM OR WEAPON-FREE ZONES. Municipal buildings owned, leased, or occupied by the City are declared to be firearm/weapon-free zones. It is unlawful for any person, except a peace officer, member of the Armed Forces of the United States, or the National Guard, a person in the service of the United States, or Correctional Officer serving in an institution under authority of the Iowa Department of Corrections to carry, possess or display any weapon or firearm within any municipal building.

44.02 DEFINITIONS. For use in this chapter, the following terms are defined:

1. “Firearm” means any device or instrument designed to propel, or used in the propulsion of any bullet, shot, pellet, slug, BB, dart or other projectile by the action of an explosive, or by mechanical or electrical means, within or connected to the device or instrument. The term includes pistols, revolvers, derringers, handguns, pellet guns, rifles, shotguns, muskets or other devices which can expel or may be readily converted to expel any form of projectile so as to strike an object or a person.
2. “Municipal building” means any structure, dwelling, garage, or shelter owned, leased, or otherwise occupied by the City and used for any municipal or public purposes by the City.
3. “Weapon” means and includes all weapons as defined or described in Sections 724.1 and 724.4 of *Code of Iowa*, as amended.

44.03 DETECTION. Persons entering any municipal building may, upon probable cause to believe they are carrying or in possession of a weapon or firearm, be subject to metal detection testing or personal search.

44.04 PENALTIES. Any person violating the provisions of this chapter shall, upon conviction, be subject to imprisonment not exceeding thirty (30) days, or a municipal infraction with a fine not to exceed \$750.00.

Chapter 9.09

URBAN DEER CONTROL

Sections:

- 9.09.010 Purpose.**
- 9.09.020 Definitions.**
- 9.09.030 Qualifications.**
- 9.09.040 Hunting locations.**
- 9.09.050 General rules.**
- 9.09.060 Permits.**
- 9.09.070 Violation.**
- 9.09.080 Restriction.**

9.09.010 Purpose.

The purpose of this chapter is to enhance public safety by allowing the hunting of deer within the boundaries of the city of Elk Run Heights, Iowa.

(Ord. No. 225, § 1, 11-13-2012)

9.09.020 Definitions.

[For purposes of this chapter:]

A. "Arrow" is limited to the arrows allowed under the laws of the state of Iowa and the regulations of the Iowa Department of Natural Resources ("DNR").

B. "Bow" is limited as to the bows allowed under the law of the state of Iowa and the regulations of the Iowa Department of Natural Resources ("DNR").

C. "Deer" means any fawn, either female or male, or any doe, without a pair of visible hard, bony deciduous growths on the head, when viewed from a reasonable hunting position.

D. "Elevated stand" means a minimum height of at least ten vertical feet off the ground in a non-permanent and portable artificially erected or natural growth stand.

E. "Holder" means the possessor of a fee interest, a tenant, lessee, occupant, or person in control of the premises; provided, however, holder shall not mean the state of

Iowa, its political subdivisions, or any public body or any agencies, departments, boards, or commission thereof.

F. "Hunter" means a person who has been issued a permit pursuant to this chapter.

G. "Hunt" or "hunting" means the method of killing deer by bow from an elevated stand.

H. "Land" means private land located in the city of Elk Run Heights, Iowa, including land used for agriculture purposes, marshlands, timber, grasslands, privately owned roads, water, water courses, private ways, and buildings, structures, and machinery or equipment appurtenant thereto.

I. "Permit" means a document issued by the city that allows for a qualified hunter to hunt deer pursuant to this chapter.

(Ord. No. 225, § 1, 11-13-2012)

9.09.030 Qualifications.

A hunter may be issued a permit at no cost if the following qualifications are satisfied:

A. A hunter is eighteen years of age or older.

B. The hunter has a state of Iowa hunting license.

C. The hunter has a deer management zone license issued by the Department of Natural Resources (DNR).

D. The hunter shows proof of successful completion of the International Bow Hunter Education Class offered by the DNR.

E. The hunter shows proof of successful completion of all rules, procedures and ethics required by administrators of the special area deer management zone in Black Hawk County, Iowa and presents verification to the mayor of compliance with said rules, procedures and ethics of the DNR zone administered by Black Hawk County and the Department of Natural Resources.

F. The hunter shows proof of permission or consent from the holder of land that the hunter is permitted to hunt on the land. (Ord. No. 225, § 1, 11-13-2012)

9.09.040 Hunting locations.

Hunting shall occur on land that the holder has given signature authorization and permission for hunting to occur thereon and that has been approved of by the mayor of Elk Run Heights, Iowa, and is specifically limited to only land within the city limits of Elk Run Heights, Iowa which is north of Dubuque Road and west of Elk Run Road to the city limits.

(Ord. No. 225, § 1, 11-13-2012)

9.09.050 General rules.

The conditions under which hunting shall be conducted are meant to minimize the risk of injury to persons and property and are as follows:

A. All shots must be made toward a deer that is not more than twenty yards from the hunter's location.

B. Unless otherwise waived in writing by the holder and the holder(s) of land adjoining and adjacent to the authorized locations, elevated stands must be located at least one hundred fifty feet from any occupied building, or seventy-five feet from any unoccupied building.

C. When hunting, the hunter shall at all times have in his or her possession the permit issued pursuant to this chapter and the proof of the consent and any applicable waivers by the holder of the land upon which the hunter is hunting on.

D. A hunter must immediately remove him or herself from any harassment situation and report the same to the Black Hawk County Sheriff's Department.

E. A hunter must report any violators of this chapter and the rules promulgated thereunder to the Black Hawk County Sheriff's Department.

(Ord. No. 225, § 1, 11-13-2012)

9.09.060 Permits.

Permits will be issued in the sole discretion of the mayor of Elk Run Heights, based upon the qualifications contained in this chapter and upon the applicant submitting all of the required documents to the city clerk, who in turn will submit them to the mayor for his approval.

(Ord. No. 225, § 1, 11-13-2012)

9.09.070 Violation.

Hunters in violation of this chapter shall have their permit revoked indefinitely.

(Ord. No. 225, § 1, 11-13-2012)

9.09.080 Restriction.

This chapter and the rules promulgated thereunder shall not be construed by a hunter to be any less restrictive than the laws of the state of Iowa and the regulations established by the DNR.

(Ord. No. 225, § 1, 11-13-2012)

Chapter 9.12**CURFEW****Sections:****9.12.010 Purpose.****9.12.020 Curfew.****9.12.030 Penalties.****9.12.010 Purpose.**

The purpose of this chapter is to establish and set the hours for a curfew to assure the safety and security of residents of the city of Elk Run Heights, Iowa. (Ord. 150 § 1, 1991)

9.12.020 Curfew.

A. The term minor means, in this section, an unemancipated person below the age of seventeen years.

B. It is unlawful for any minor to be or to remain or to travel, loiter, wander, stroll, or play in or upon any of the alleys, streets, public places, places of business, places of amusement, buildings, vacant lots, city parks or other unsupervised places in the city of Elk Run Heights, Iowa, from:

1. 10:00 p.m. Sunday to 5:00 a.m. Monday;
2. 10:00 p.m. Monday to 5:00 a.m. Tuesday;
3. 10:00 p.m. Tuesday to 5:00 a.m. Wednesday;
4. 10:00 p.m. Wednesday to 5:00 a.m. Thursday;
5. 10:00 p.m. Thursday to 5:00 a.m. Friday;
6. 12:00 a.m. Saturday to 5:00 a.m. Saturday;
7. 12:00 a.m. Sunday to 5:00 a.m. Sunday.

C. Exception. The restrictions provided herein shall not apply to any minor who is accompanied by a parent, guardian, or other person who has timely written authoriza-

tion to be in charge of such minor, or responsible relative eighteen years of age or older, nor shall the restrictions apply to any minor who is traveling between his/her home or place of residence and any approved place of employment, or where a church, municipal or school function is being held, or unless said minor is upon an emergency errand, or unless such minor has a written consent currently dated, signed by a parent, guardian, or other adult person responsible for, or having legal custody of such minor, stating the reason such minor is in the prohibited place after curfew, and giving approval thereof, or where the presence of the minor in the place or places is connected with an required by some legitimate business, trade, profession or occupation in which the minor is permitted by law to be engaged.

D. Responsibility of Adults. It is unlawful for any parent, guardian, or other adult person responsible for or having the legal care, custody, and control of any minor to allow, permit, or suffer such minor to violate the provisions of this ordinance.

E. Responsibility of Business Establishments. It is unlawful for any person, firm, or corporation operating a place of business or amusement to allow, permit, or suffer any minor to be in or upon any place of business or amusement operated by them within the curfew hours set forth in this chapter, except as otherwise provided. When such owner, operator, or person in charge of such place of business or amusement finds such minor or minors on or upon the premises, he/she shall order such person to leave, and if such minor refuses, the owner, operator, or other person in charge of the place of business shall notify the police department and inform them of the violation. (Ord. 150 § 2, 1991)

9.12.030 Penalties.

A. Any minor who violates any of the provisions contained in this chapter shall be

guilty of a simple misdemeanor and upon conviction thereof, shall be punished by a fine not to exceed one hundred dollars or imprisonment not to exceed thirty days.

B. Any parent, guardian, or other person who has timely written authorization to be in charge of such minor; or responsible relative eighteen years of age or older having the legal care, custody, and control of any minor who allows, permits, or suffers such minor to violate any of the provisions of this chapter shall be guilty of a simple misdemeanor and upon conviction thereof, shall be punished by a fine not to exceed one hundred dollars or imprisonment not to exceed thirty days. (Ord. 150 § 3, 1991)

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46.01 CURFEW. The Council has determined that a curfew for minors is necessary to promote the public health, safety, morals and general welfare of the City and specifically to reinforce the primary authority and responsibility of adults responsible for minors; to protect the public from the illegal acts of minors committed after the curfew hour; and to protect minors from improper influences and criminal activity that prevail in public places after the curfew hour.

1. Definitions. For use in this section, the following terms are defined:
 - A. “Emergency errand” means, but is not limited to, an errand relating to a fire, a natural disaster, an automobile accident or any other situation requiring immediate action to prevent serious illness, bodily injury, or loss of life.
 - B. “Knowingly” means knowledge that a responsible adult should reasonably be expected to have concerning the whereabouts of a minor in that responsible adult’s custody. It is intended to continue to hold the neglectful or careless adult responsible for a minor to a reasonable standard of adult responsibility through an objective test. It is therefore no defense that an adult responsible for a minor was completely indifferent to the activities or conduct or whereabouts of the minor.
 - C. “Minor” means any unemancipated person under the age of 18 years.
 - D. “Nonsecured custody” means custody in an unlocked multipurpose area, such as a lobby, office or interrogation room that is not designed, set aside, or used as a secure detention area, and the person arrested is not physically secured during the period of custody in the area; the person is physically accompanied by a law enforcement officer or a person employed by the facility where the person arrested is being held; and the use of the area is limited to providing nonsecured custody only while awaiting transfer to an appropriate juvenile facility or to court, for contacting of and release to the person’s parents or other responsible adult or for other administrative purposes; but not for longer than six hours without the oral or written order of a judge or magistrate authorizing the detention. A judge shall not extend the period of time in excess of six hours beyond the initial six-hour period.
 - E. “Public place” includes stores, parking lots, parks, playgrounds, streets, alleys, and sidewalks dedicated to public use and also includes such parts of buildings and other premises, whether publicly or privately owned, that are used by the general public or to which the general public is invited commercially for a fee or otherwise; or in or on which the general public is permitted without specific invitation; or to which the general public has access. For purposes of this section, a vehicle or other conveyance is considered to be a public place when in the areas defined above.
 - F. “Responsible adult” means a parent, guardian or other adult specifically authorized by law or authorized by a parent or guardian to have custody or control of a minor.
2. Curfew Established. It is unlawful for any minor to be or remain upon any of the alleys, streets or public places or to be in places of business and amusement in the City between the hours of _____ p.m. and _____ a.m. of the following day on days commencing on Sunday, Monday, Tuesday, Wednesday and Thursday and between the hours of _____ p.m. and _____ a.m. on Friday and Saturday.

3. Exceptions. The following are exceptions to the curfew:
 - A. The minor is accompanied by a responsible adult.
 - B. The minor is on the sidewalk or property where the minor resides or on either side of the place where the minor resides and the adult responsible for the minor has given permission for the minor to be there.
 - C. The minor is present at or is traveling between home and one of the following:
 - (1) Minor's place of employment in a business, trade or occupation in which the minor is permitted by law to be engaged or, if traveling, within one hour after the end or before the beginning of work;
 - (2) Minor's place of religious activity or, if traveling, within one hour after the end or before the beginning of the religious activity;
 - (3) Governmental or political activity or, if traveling, within one hour after the end or before the beginning of the activity;
 - (4) School activity or, if traveling, within one hour after the end or before the beginning of the activity;
 - (5) Assembly such as a march, protest, demonstration, sit-in or meeting of an association for the advancement of economic, political, religious or cultural matters, or for any other activity protected by the First Amendment of the U.S. Constitution guarantees of free exercise of religion, freedom of speech, freedom of assembly or, if traveling, within one hour after the end or before the beginning of the activity.
 - D. The minor is on an emergency errand for a responsible adult;
 - E. The minor is engaged in interstate travel through the City beginning, ending or passing through the City when such travel is by direct route.
4. Responsibility of Adults. It is unlawful for any responsible adult knowingly to permit or to allow a minor to be in any public place in the City within the time periods prohibited by this section unless the minor's presence falls within one of the above exceptions.
5. Enforcement Procedures.
 - A. Determination of Age. In determining the age of the juvenile and in the absence of convincing evidence such as a birth certificate or driver's license, a law enforcement officer on the street shall, in the first instance, use his or her best judgment in determining age.
 - B. Grounds for Arrest; Conditions of Custody. Grounds for arrest are that the person refuses to sign the citation without qualification; persists in violating the ordinance; refuses to provide proper identification or to identify himself or herself; or constitutes an immediate threat to the person's own safety or to the safety of the public. A law enforcement officer who arrests a minor for a curfew violation may keep the minor in custody either in a shelter care facility or in any nonsecured setting. The officer shall not place bodily restraints, such as handcuffs, on the minor unless the minor physically resists or threatens physical violence when being taken into custody. A minor shall not be placed in detention following a curfew violation.
 - C. Notification of Responsible Adult. After a minor is taken into custody, the law enforcement officer shall notify the adult responsible for the minor as soon as possible.

The minor shall be released to the adult responsible for the minor upon the promise of such person to produce the child in court at such time as the court may direct.

D. Minor Without Adult Supervision. If a law enforcement officer determines that a minor does not have adult supervision because the law enforcement officer cannot locate the minor's parent, guardian or other person legally responsible for the care of the minor, within a reasonable time, the law enforcement officer shall attempt to place the minor with an adult relative of the minor, an adult person who cares for the child or another adult person who is known to the child.

6. Penalties.

A. Responsible Adult's First Violation. In the case of a first violation by a minor, the law enforcement officer shall, by certified mail, send to the adult responsible for the minor, written notice of the violation with a warning that any subsequent violation will result in full enforcement of the curfew ordinance against both the responsible adult and minor, with applicable penalties.

B. Responsible Adult's Second Violation. Any responsible adult as defined in this section who, following receipt of a warning, knowingly allows the minor to violate any of the provisions of this section is guilty of a municipal infraction.

C. Minor's First Violation. In the case of a first violation by a minor, the law enforcement officer shall give the minor a written warning, which states that any subsequent violation will result in full enforcement of the curfew ordinance against the responsible adult and the minor, with applicable penalties, or, at the law enforcement officer's discretion, may issue the minor a citation for a first violation.

D. Minor's Second Violation. For the minor's second and subsequent violations of any of the provisions of this section, the minor is guilty of a municipal infraction.

Chapter 9.19
FIREWORKS

Sections:

- 9.19.010 Definitions.**
- 9.19.020 When allowed.**
- 9.19.030 Where allowed.**
- 9.19.040 Sale of fireworks.**
- 9.19.050 Enforcement.**
- 9.19.060 Penalty for violation.**
- 9.19.070 Exceptions.**

9.19.010 Definitions.

For use in the chapter, the following terms are defined:

"Consumer fireworks" means first-class consumer fireworks and second-class consumer fireworks as those terms are defined in Chapter 100 of the Code of Iowa. "Consumer Fireworks" does not include novelties enumerated in chapter 3 of the American Pyrotechnics Association's Standard 87-1 or display fireworks enumerated in chapter 4 of the American Pyrotechnics Association's Standard 87-1.

"Display fireworks" means any explosive composition, or combination of explosive substances, or article prepared for the purpose of producing a visible or audible effect by combustion, explosion, deflagration or detonation, and includes fireworks containing any explosive or flammable compound, or other device containing any explosive substance. "Display fireworks" does not include novelties or consumer fireworks enumerated in chapter 3 of the American Pyrotechnics Association's Standard 87-1.

"Novelties" means all novelties enumerated in chapter 3 of the American Pyrotechnics Association's Standard 87-1, and that comply with the labeling regulations pro-

mulgated by the United States Consumer Product Safety Commission. (Code of Iowa, Sec. 727.2)
(Ord. No. 253, § 1, 12-12-2017)

9.19.020 When allowed.

A. It is unlawful for any person, partnership, or corporation to use or explode any display fireworks; provided the city council may, upon application in writing, grant a permit for the display of display fireworks by municipalities and other organizations or groups of individuals approved by the city when the display fireworks will be handled by a competent operator. No permit shall be granted hereunder unless the operator or sponsoring organization has filed with the city evidence of insurance in the following amounts:

Personal Injury: two hundred fifty thousand dollars per person

Property Damage: fifty thousand dollars

Total Exposure: one million dollars

B. It is unlawful for any person to use or explode consumer fireworks on any day other than July 4 of each year. On such date, it is unlawful for any person to use or explode consumer fireworks at times other than between the hours of 12:00 p.m. (noon) and 11:00 p.m. (Code of Iowa, Sec. 727.2)
(Ord. No. 253, § 1, 12-12-2017)

9.19.030 Where allowed.

It is unlawful for any person to use consumer fireworks on real property other than that person's real property or on the real property of a person who has consented to the use of consumer fireworks on that property. It is unlawful for any person to use or explode consumer fireworks on property owned by the city. (Code of Iowa, Sec. 727.2)
(Ord. No. 253, § 1, 12-12-2017)

9.19.040 Sale of fireworks.

A. A person shall possess a consumer fireworks seller license issued pursuant to Iowa Code Chapter 100 in order to sell consumer fireworks.

B. A retailer or community group issued a license pursuant to Iowa Code Chapter 100 to sell consumer fireworks may sell such consumer fireworks only (i) within a district zoned as C-1, or C-2, on the following dates:

1. Between June 1 and July 8 and between December 10 and January 3 of each year, all dates inclusive, at a permanent building that is in compliance with the Iowa Code.

2. Between June 13 and July 8 each year, both dates inclusive, at a temporary structure that meets the requirements of the Iowa Code.

C. Consumer fireworks shall not be sold to a person who is under eighteen years of age. (Code of Iowa, Sec. 100.19, Code of Iowa, Sec. 727.2)
(Ord. No. 253, § 1, 12-12-2017)

9.19.050 Enforcement.

The chief of police or his/her designee is charged with the duty of enforcing these provisions.
(Ord. No. 253, § 1, 12-12-2017)

9.19.060 Penalty for violation.

The penalty for violation of this chapter shall include confiscation or destruction of any consumer fireworks in addition to the following penalties:

A. A person who uses or explodes display fireworks while the use of such devices is prohibited or limited by the city commits a simple misdemeanor, punishable by a fine of not less than two hundred fifty dollars.

B. A person, firm, partnership, or corporation who sells consumer fireworks to a person who is less than eighteen years of

age commits a simple misdemeanor, punishable by a fine of not less than two hundred fifty dollars. A person who is less than eighteen years of age who purchases consumer fireworks commits a simple misdemeanor, punishable by a fine of not less than two hundred fifty dollars.

C. A person who uses or explodes consumer fireworks or novelties while the use of such devices is prohibited or limited by this ordinance [from which chapter derived] commits a simple misdemeanor, punishable by a fine of not less than two hundred fifty dollars. (Code of Iowa, Sec. 727.2)
(Ord. No. 253, § 1, 12-12-2017)

9.19.070 Exceptions.

A. This section does not prohibit the sale by a resident, dealer, manufacturer, or jobber of such fireworks as are not prohibited, or the sale of any kind of fireworks if they are to be shipped out of the state, or the sale or use of blank cartridges for a show or the theater, or for signal purposes in athletic sports or by railroads or trucks, for signal purposes, or by a recognized military organization.

B. This section does not apply to any substance or composition prepared and sold for medicinal or fumigation purposes.

C. Unless specifically provided otherwise, this section does not apply to novelties. (Code of Iowa, Sec. 727.2)
(Ord. No. 253, § 1, 12-12-2017)

Sample I

41.14 FIREWORKS.

(Code of Iowa, Sec. 727.2)

1. Definitions. For purposes of this section:
 - A. “Consumer fireworks” means the following fireworks, as described in Chapter 3 of the American Pyrotechnics Association (“APA”) Standard 87-1:
 - (1) First-class consumer fireworks:
 - a. Aerial shell kits and reloadable tubes;
 - b. Chasers;
 - c. Helicopters and aerial spinners;
 - d. Firecrackers;
 - e. Mine and shell devices;
 - f. Missile-type rockets;
 - g. Roman candles;
 - h. Sky rockets and bottle rockets;
 - i. Multiple tube devices under this paragraph which are manufactured in accordance with APA Standard 87-1, Section 3.5.
 - (2) Second-class consumer fireworks:
 - a. Cone fountains;
 - b. Cylindrical fountains;
 - c. Flitter sparklers;
 - d. Ground and hand-held sparkling devices, including multiple tube ground and hand-held sparkling devices that are manufactured in accordance with APA Standard 87-1, Section 3.5;
 - e. Ground spinners;
 - f. Illuminating torches;
 - g. Toy smoke devices that are not classified as novelties pursuant to APA Standard 87-1, Section 3.2;
 - h. Wheels;
 - i. Wire or dipped sparklers that are not classified as novelties pursuant to APA Standard 87-1, Section 3.2.
 - B. “Display fireworks” includes any explosive composition, or combination of explosive substances, or article prepared for the purpose of producing a visible or audible effect by combustion, explosion, deflagration, or detonation, and includes fireworks containing any explosive or flammable compound, or other device containing any explosive substance. “Display fireworks” does not include novelties or consumer fireworks enumerated in Chapter 3 of the APA Standard 87-1.

C. “Novelties” includes all novelties enumerated in Chapter 3 of the APA Standard 87-1, and that comply with the labeling regulations promulgated by the United States Consumer Product Safety Commission.

2. Display Fireworks. It is unlawful for any person to use or explode any display fireworks; provided, the City Council may, upon application in writing, grant a permit for the display of display fireworks by municipalities, fair associations, amusement parks, and other organizations or groups of individuals approved by the City when the display fireworks will be handled by a competent operator, but no such permit shall be required for the display of display fireworks at the Iowa State Fairgrounds by the Iowa State Fair Board, at incorporated county fairs, or at district fairs receiving State aid.. No permit shall be granted hereunder unless the operator or sponsoring organization has filed with the City evidence of insurance in the following amounts:

- A. Personal Injury:.....\$250,000.00 per person
- B. Property Damage:\$50,000.00
- C. Total Exposure:.....\$1,000,000.00

⇒ Alternate 1 (Allowed):

3. Consumer Fireworks.

A. It is unlawful for any person to use or explode consumer fireworks on days other than June 1 through July 8 and December 10 through January 3 of each year, all dates inclusive.

B. It is unlawful for any person to use or explode consumer fireworks at times other than between the hours of 9:00 a.m. and 10:00 p.m., except that on the following dates consumer fireworks shall not be used at times other than between the hours specified:

- (1) Between the hours of 9:00 a.m. and 11:00 p.m. on July 4 and the Saturdays and Sundays immediately preceding and following July 4.
- (2) Between the hours of 9:00 a.m. on December 31 and 12:30 a.m. on the immediately following day.
- (3) Between the hours of 9:00 a.m. and 11:00 p.m. on the Saturdays and Sundays immediately preceding and following December 31.

C. It is unlawful for any person to use consumer fireworks on real property other than that person’s real property or on the real property of a person who has consented to the use of consumer fireworks on that property.

⇒ Alternate 2 (Prohibited):

3. Consumer Fireworks. It is unlawful for any person to use or explode consumer fireworks within the City.

⇒ Optional Subsection:

4. Novelties. This section does not apply to novelties.

B. The chief of police shall keep a record of all traffic-control devices maintained by his department.

C. All traffic-control devices shall comply with standards established by the Manual of Uniform Traffic Control Devices for Streets and Highways. (Ord. 128 (part), 1988)

10.04.140 Designation of crosswalks, and traffic lane markings.

The chief of police is authorized:

A. To designate and maintain by appropriate devices, marks or lines upon the surface of the roadway, crosswalks at intersections where due to traffic conditions there is particular danger to pedestrians crossing the street or roadway, and at such other places as traffic conditions require; and

B. To mark lanes for traffic on street pavements at such places as traffic conditions require, consistent with the traffic ordinances of the city. Where such traffic lanes have been marked, it is unlawful for the operator of any vehicle to fail or refuse to keep such vehicle within the boundaries of any such lane except when lawfully passing another vehicle or preparatory to making a lawful turning movement. (Ord. 128 (part), 1988)

10.04.150 Play streets.

The chief of police shall have authority to declare any street or part thereof a play street and to place appropriate signs or devices in the roadway indicating and helping to protect the same. Whenever authorized signs are erected indicating any street or part thereof as a play street, no person shall drive a vehicle upon any such street or portion thereof except drivers of vehicles having business or whose residences are within such closed area, and then any said driver shall exercise the greatest care in driving

upon any such street or portion thereof. (Ord. 128 (part), 1988)

Article IV. Speed Regulations

10.04.160 Changing state speed limits in certain zones.

It is determined upon the basis of an engineering and traffic investigation that the speed permitted by state law upon the streets or portions thereof set out in this article is greater or less than is necessary for the safe operation of vehicles thereon, and it is declared that the maximum speed limit upon these streets or portions thereof described shall be as set out in this article. (Ord. 128 (part), 1988)

10.04.170 Twenty-five miles per hour—Streets designated.

The speed limit on all other streets other than Lafayette Street shall be twenty-five miles per hour, unless otherwise specifically provided. (Prior code § 4.64 (part))

10.04.180 Thirty miles per hour—Lafayette Road.

The speed limit on Lafayette Road shall be thirty miles per hour. (Ord. No. 245, § 1, 1-10-2017)

Editor's note—Ord. No. 245, § 1, adopted Jan. 10, 2017, amended § 10.04.180 in its entirety to read as set out herein. Former § 10.04.180 pertained to thirty-five miles per hour—Lafayette Street and derived from Ord. 196 § 1, adopted in 2002; and Prior code § 4.64 (part)).

10.04.185 Gilbertville Road.

The speed limit on Gilbertville Road shall be forty-five miles per hour from

10.04.186 Plaza Drive.

The speed limit on Plaza Drive shall be thirty-five miles per hour from Gilbertville Road to Dubuque Road. (Ord. 142, 1989)

Article V. Turning Movements

**10.04.190 Turning markers, buttons
and signs.**

The chief of police may cause markers,
buttons and signs to be placed within or

Article IX. Parking*

10.04.320 Park adjacent to curb.

No person shall stand or park a vehicle in a roadway other than parallel with the edge of the roadway headed in the direction of lawful traffic movement and with the right-hand wheels of the vehicle within eighteen inches of the curb or edge of the roadway except as hereinafter provided in the case of angle parking and vehicles parked on the left-hand side of one-way streets. (Code of Iowa, Sec. 321.361) (Ord. No. 252, § 1, 12-12-2017)

10.04.330 Park adjacent to curb— One-way street.

No person shall stand or park a vehicle on the left-hand side of a one-way street other than parallel with the edge of the roadway headed in the direction of lawful traffic movement and with the left-hand wheels of the vehicle within eighteen inches of the curb or edge of the roadway except as hereinafter provided in the case of angle parking. (Code of Iowa, Sec. 321.361) (Ord. No. 252, § 1, 12-12-2017)

10.04.340 Angle parking.

Angle or diagonal parking is permitted only in the following locations:

(List Areas)

10.04.350 Angle parking—Manner.

Upon those streets or portions of streets that have been signed or marked for angle parking, no person shall park or stand a vehicle other than at an angle to the curb or edge of the roadway or in the center of the roadway as indicated by such signs and

*Editor's note—Ord. No. 252, § 1, adopted Dec. 12, 2017, deleted the former Art. IX., §§ 10.04.320—10.04.350, and enacted a new Art. IX as set out herein. The former Art. IX pertained to similar subject matter method of parking and derived from Ord. 128(part), adopted 1988.

markings. No part of any vehicle or the load thereon, when said vehicle is parked within a diagonal parking district, shall extend into the roadway more than a distance of sixteen feet, when measured at right angles to the adjacent curb or edge of roadway. (Code of Iowa, Sec. 321.361) (Ord. No. 252, § 1, 12-12-2017)

10.04.360 Parking for certain purposes illegal.

No person shall park any vehicle upon city right-of-way and/or public property for more than twenty-four hours, unless otherwise limited under the provisions of this chapter, or for any of the following principal purposes: (Code of Iowa, Sec. 321.236[1])

A. Sale. Displaying such vehicle for sale;

B. Repairing. For lubricating, repairing or for commercial washing of such vehicle except such repairs as are necessitated by an emergency;

C. Advertising. Displaying advertising;

D. Merchandise Sales. Selling merchandise from such vehicle except in a duly established market place or when so authorized or licensed under this Code of Ordinances.

(Ord. No. 252, § 1, 12-12-2017)

10.04.370 Parking prohibited.

No one shall stop, stand, or park a vehicle except when necessary to avoid conflict with other traffic or in compliance with the directions of a peace officer or traffic control device, in any of the following places:

A. Crosswalk. On a crosswalk and within twenty feet of a crosswalk. (Code of Iowa, Sec. 321.358[5])

B. Center Parkway. On the center parkway or dividing area of any divided street. (Code of Iowa, Sec. 321.236[1])

riod up to thirty minutes, where no curbing exists, unless otherwise prohibited in this chapter.

S. **In More Than One Space.** In any designated parking space so that any part of the vehicle occupies more than one such space or protrudes beyond the markings designating such space.

(Ord. No. 252, § 1, 12-12-2017)

10.04.380 Persons with disabilities parking.

The following regulations shall apply to the establishment and use of persons with disabilities parking spaces:

A. **Establishment.** Persons with disabilities parking spaces shall be established and designated in accordance with Chapter 321L of the Code of Iowa and Iowa Administrative Code, 661-18. No unauthorized person shall establish any on-street persons with disabilities parking space without first obtaining council approval.

B. **Improper Use.** The following uses of a persons with disabilities parking space, located on either public or private property, constitute improper use of persons with disabilities parking permit, which is a violation of this Code of Ordinances: (Code of Iowa, Sec. 321L.4[2])

1. Use by an operator of a vehicle not displaying a person's with disabilities parking permit;

2. Use by an operator of a vehicle displaying a persons with disabilities parking permit but not being used by a person issued a permit or being transported in accordance with Section 321L.2[1b] of the Code of Iowa;

3. Use by a vehicle in violation of the rules adopted under Section 321L.8 of the Code of Iowa.

C. **Wheelchair Parking Cones.** No person shall use or interfere with a wheelchair parking cone in violation of the following:

1. A person issued a persons with disabilities parking permit must comply with

the requirements of Section 321L.2A(1) of the Code of Iowa when utilizing a wheelchair parking cone.

2. A person shall not interfere with a wheelchair parking cone that is properly placed under the provisions of Section 321L.2A(1) of the Code of Iowa.

D. **Locations.** The following areas are designated as persons with disabilities parking zones:

(List Areas)

(Ord. No. 252, § 1, 12-12-2017)

10.04.390 Snow emergency.

A. **Parking Prohibited.** No person shall park, abandon, or leave unattended any vehicle on any public street, alley, or city-owned off-street parking area during any snow emergency proclaimed by the mayor unless the snow has been removed or plowed from said street, alley, or parking area and the snow has ceased to fall. The parking prohibition shall not go into effect until two hours after a snow emergency has been declared in accordance with this section. A snow emergency parking ban shall continue from its proclamation through the duration of the snow or ice storm and the forty-eight-hour period after cessation of such storm, except as above provided upon streets which have been fully opened. Such emergency may be extended or shortened when conditions warrant.

B. **Proclamation.** When weather forecasts or occurrences indicate the need, the mayor or police chief (or in the absence or unavailability of the mayor, the mayor pro tem) shall proclaim a snow emergency and request all available news media to publicize the proclamation and applicable parking restrictions.

C. When it is declared that a snow emergency is in effect, it is unlawful for the driver of any vehicle to impede or block traffic on any city street.

D. Any police officer of the police department, the street commissioner, or the street commissioner's designee shall be authorized to cause the towing of vehicles blocking traffic or parking on a city street during a snow emergency in violation of this section. The owner of the vehicle shall pay the costs of towing and storage occasioned by the removal of the vehicle.

E. In any proceeding for violation of this section, the registration plate displayed on a motor vehicle involved in such violation shall constitute in evidence a prima facie presumption that the registered owner of such motor vehicle was the person who parked or placed such motor vehicle at the point where such violation occurred. (Ord. No. 252, § 1, 12-12-2017)

10.04.400 Parking violations.

The local law enforcement agency has absolute discretion in enforcing the terms of this chapter. Uncontested violations of parking restrictions imposed by this Code of Ordinances shall be charged upon a simple notice of a fine payable at the office of the city clerk. The simple notice of a fine shall be in the amount of thirty-five dollars for snow emergency parking violations and thirty-five dollars for all other violations except improper use of a persons with disabilities parking permit. If such fine is not paid within thirty days, it shall be increased by five dollars. The simple notice of a fine for improper use of a persons with disabilities parking permit is one hundred dollars. (Code of Iowa, Sec. 321.236[1b] & 321L.4[2]) (Ord. No. 252, § 1, 12-12-2017)

10.04.410 Vehicle unattended.

When a vehicle is parked in violation of any provision of the Traffic Code, and the driver is not present, the notice of fine or citation as herein provided shall be attached to the vehicle in a conspicuous place. (Ord. No. 252, § 1, 12-12-2017)

10.04.420 Legal presumption.

In any proceeding charging a standing or parking violation, a prima facie presumption that the registered owner was the person who parked or placed such vehicle at the point where, and for the time during which, such violation occurred shall be raised by proof that:

A. Described Vehicle. The particular vehicle described in the information was parked in violation of the Traffic Code; and

B. Registered Owner. The defendant named in the information was the registered owner at the time in question. (Ord. No. 252, § 1, 12-12-2017)

10.04.430 Impounding vehicles.

A peace officer is hereby authorized to remove, or cause to be removed, a vehicle from a street, public alley, public parking lot or highway to the nearest garage or other place of safety, or to a garage designated or maintained by the City, under the circumstances hereinafter enumerated:

A. Disabled Vehicle. When a vehicle is so disabled as to constitute an obstruction to traffic and the person or persons in charge of the vehicle are by reason of physical injury incapacitated to such an extent as to be unable to provide for its custody or removal. (Code of Iowa, Sec. 321.236[1])

B. Illegally Parked Vehicle. When any vehicle is left unattended and is so illegally parked as to constitute a definite hazard or obstruction to the normal movement of traffic. (Code of Iowa, Sec. 321.236[1])

C. Snow Removal. When any vehicle is left parked in violation of a ban on parking during snow removal operations.

D. Parked Over Limited Time Period. When any vehicle is left parked for a continuous period in violation of any limited parking time. (Code of Iowa, Sec. 321.236[1])

E. Costs. In addition to the standard penalties provided, the owner or driver of

or definite stop within the city for the purpose of loading or unloading shall proceed over or upon the designated routes set out in subsection A of this section to the nearest point of its scheduled or definite stop and shall proceed thereto, load or unload and return, by the most direct route to its point of departure from said designated route.

C. The owner, or any other person, employing or otherwise directing the driver of any truck or semi-tractor shall not require or knowingly permit the operation of such vehicle upon a street in any manner contrary to this section.

D. All trucks and semi-tractors shall only be allowed to park within the city limits of the city of Elk Run Heights after displaying a properly issued parking permit which is issued and signed by the mayor of Elk Run Heights.

E. The city of Elk Run Heights will permit parking of trucks and semi-tractors by written permit. Permits will be issued allowing parking under the following conditions:

1. The permit applicant must be the registered owner/operator of the truck and a resident of the lot where the truck or semi-tractor will be parked;

2. The parking permit will be issued to the owner/operator for the truck or semi-tractor described on the parking permit. The permit shall be nontransferable;

3. The truck or semi-tractor may be parked only at the address given on the permit and nowhere else within the city of Elk Run Heights and only driven on the route designated on the permit;

4. The parking permit shall specifically deny excessive idling as defined as the operating of the truck or semi-tractor in excess of thirty minutes;

5. The truck or semi-tractor shall be parked in the owner/operator's driveway allowing ample room for right-of-way with the parking permit displayed conspicuously in the windshield;

6. The truck or semi-tractor shall be backed in the drive so that the parking permit is visible from the street;

7. The enforcement of the rules granting a parking permit shall be enforced either by a simple misdemeanor ordinance violation, or alternatively a municipal infraction;

8. Upon conviction of a violation of the parking permit rules, the mayor shall revoke the parking permit;

9. Reissuance of a parking permit shall be discretionary with the mayor upon his satisfaction that the owner/operator will cease and desist any further violations;

10. That an owner/operator convicted of two violations of this section shall not be entitled to issuance of a parking permit for a period not to exceed five years. (Ord. 190 (part), 2000; Ord. 140, 1989)

any vehicle impounded for the violation of any of the provisions of this chapter shall be required to pay the reasonable cost of towing and storage. (Code of Iowa, Sec. 321.236[1])
(Ord. No. 252, § 1, 12-12-2017)

10.04.440 Residential parking.

No parking is allowed in the front yard. Starting at front of house closest to driveway across the front of the property to the side lot line. Current owner may maintain that portion which is graveled.
(Ord. No. 252, § 1, 12-12-2017)

Article X. Reserved

Editor's note—Ord. No. 252, § 1, adopted Dec. 12, 2017, deleted § Art. X, §§ 10.04.360—10.04.380, which pertained to stopping, standing or parking prohibited in specified places and derived from Ord. 128(part), adopted 1988.

Article XI. Reserved

Editor's note—Ord. No. 252, § 1, adopted Dec. 12, 2017, deleted § Art. XI, §§ 10.04.390—10.04.440, which pertained to stopping, standing or parking and derived from Prior code § 6.18; and Ord. 128(part), adopted 1988.

Article XII. Miscellaneous Driving Rules

10.04.450 Vehicles driven on sidewalks unlawful.

The driver of a vehicle shall not drive upon or within any sidewalk area except at a driveway. (Ord. 128 (part), 1988)

10.04.460 Riding outside of vehicles prohibited.

No person shall drive a motor vehicle on the streets of the city unless all passengers of such vehicle are inside the vehicle in the place intended for their accommodation. No person shall ride on the running board of a motor vehicle or in any other place not customarily used for carrying passengers. No person riding upon any bicycle, coaster, roller skates, sled or toy vehicle shall attach the same or himself to any

vehicle upon a roadway. (Ord. 128 (part), 1988)

10.04.470 Prohibited parking uses.

No person shall park a vehicle upon the roadway for the principal purpose of:

- A. Displaying such vehicle for sale;
- B. For washing, greasing or repairing such vehicle except such repairs as are necessitated by an emergency;
- C. Displaying advertising;
- D. Selling merchandise from such vehicle except in a duly established market place or when so authorized or licensed under the ordinances of the city; and
- E. Storage or as junkage or dead storage for more than forty-eight hours. (Ord. 128 (part), 1988)

10.04.480 Funeral processions—Driving through unlawful.

No driver of any vehicle shall drive between the vehicles comprising a funeral or other authorized procession while they are in motion and when such vehicles are conspicuously designated as required in this chapter. This provision shall not apply at intersections where traffic is controlled by traffic-control signals or police officers. (Ord. 128 (part), 1988)

10.04.490 Funeral processions—Participant's driving regulations.

Each driver in a funeral or other procession shall drive as near to the righthand edge of the roadway as practical and shall follow the vehicle ahead as closely as is practical and safe. (Ord. 128 (part), 1988)

10.04.500 Funeral processions—Identification or insignia required.

A funeral procession composed of vehicles shall be identified as such by the dis-

play upon the outside of each vehicle of a pennant or other identifying insignia or by such other method as may be determined and designated by the traffic commission. (Ord. 128 (part), 1988)

10.04.510 Operation in quiet zones.

Whenever authorized signs are erected indicating a quiet zone, no person operating a motor vehicle within any such zone shall sound the horn or other warning device of such vehicle except in an emergency. (Ord. 128 (part), 1988)

10.04.520 Truck load restrictions.

When signs are erected giving notice thereof, no person shall operate any truck with a gross weight in excess of the amounts specified on such signs at any time upon such streets. (Ord. 190 (part), 2000; Ord. 128 (part), 1988)

10.04.525 Truck routes.

A. Every truck or semi-tractor weighing five tons or more, when loaded or empty, having no fixed terminal within the city or making no scheduled or definite stops within the city for the purpose of loading or unloading shall travel over or upon the following streets within the city and none other: Gilbertville Road from Evansdale Drive to Plaza Drive, Plaza Drive to Dubuque Road, and Dubuque Road to North Gilbertville Road and north on South Elk Run Road.

B. Any truck or semi-tractor weighing five tons or more, when loaded or empty, having a fixed terminal, making a scheduled or definite stop within the city for the purpose of loading or unloading shall proceed over or upon the designated routes set out in subsection A of this section to the nearest point of its scheduled or definite stop and shall proceed thereto, load or un-

load and return, by the most direct route to its point of departure from said designated route.

C. The owner, or any other person, employing or otherwise directing the driver of any truck or semi-tractor shall not require or knowingly permit the operation of such vehicle upon a street in any manner contrary to this section.

D. All trucks and semi-tractors shall only be allowed to park within the city limits of the city of Elk Run Heights after displaying a properly issued parking permit which is issued and signed by the mayor of Elk Run Heights.

E. The city of Elk Run Heights will permit parking of trucks and semi-tractors by written permit. Permits will be issued allowing parking under the following conditions:

1. The permit applicant must be the registered owner/operator of the truck and a resident of the lot where the truck or semi-tractor will be parked;

2. The parking permit will be issued to the owner/operator for the truck or semi-tractor described on the parking permit. The permit shall be nontransferable;

3. The truck or semi-tractor may be parked only at the address given on the permit and nowhere else within the city of Elk Run Heights and only driven on the route designated on the permit;

4. The parking permit shall specifically deny excessive idling as defined as the operating of the truck or semi-tractor in excess of thirty minutes;

5. The truck or semi-tractor shall be parked in the owner/operator's driveway allowing ample room for right-of-way with the parking permit displayed conspicuously in the windshield;

6. The truck or semi-tractor shall be backed in the drive so that the parking permit is visible from the street;

7. The enforcement of the rules granting a parking permit shall be enforced either by a simple misdemeanor ordinance violation, or alternatively a municipal infraction;

8. Upon conviction of a violation of the parking permit rules, the mayor shall revoke the parking permit;

9. Reissuance of a parking permit shall be discretionary with the mayor upon his satisfaction that the owner/operator will cease and desist any further violations;

10. That an owner/operator convicted of two violations of this section shall not be entitled to issuance of a parking permit for a period not to exceed five years. (Ord. 190 (part), 2000; Ord. 140, 1989)

10.04.530 School buses—General requirements.

The driver of any school bus used to transport children to and from a public or private school shall, when stopping to receive or discharge pupils at any point within the residence or business districts of the city, turn on the flashing stop warning signal lights at a distance of not less than one hundred feet, nor more than three hundred feet from the point where such pupils are to be received or discharged from the bus. At the point of receiving or discharging pupils the driver of the bus shall bring the bus to a stop and extend the stoparm. After receiving or discharging pupils, the bus driver shall turn off the flashing stop warning lights, retract the stoparm and then proceed on the route. No school bus shall stop to load or unload pupils unless there is at least three hundred feet of clear vision in each direction. (Ord. 128 (part), 1988)

10.04.540 School buses—Discharging pupils.

All pupils shall be received and discharged from the right front entrance of

every school bus and if such pupils must cross the street or highway, they shall be required to pass in front of the bus, look in both directions, and proceed to cross the street or highway only on signal from the bus driver. (Ord. 128 (part), 1988)

10.04.550 School buses—Vehicle overtaking prohibited when.

A. The driver of any vehicle when meeting a school bus on which the stop warning signal lights are flashing shall reduce the speed of such vehicle to not more than twenty miles per hour, and shall bring such vehicle to a complete stop when school bus stops and the stop signal arm is extended and such vehicle shall remain stopped until the stoparm is retracted, after which the driver may proceed with due caution.

B. The driver of any vehicle overtaking a school bus shall not pass a school bus when flashing stop warning signal lights are flashing and shall bring such vehicle to a complete stop not closer than fifteen feet of the school bus when it is stopped and the stoparm is extended, and shall remain stopped until the stoparm is retracted and the school bus resumes motion, or until signalled by the driver to proceed. (Ord. 128 (part), 1988)

Article XIII. Reserved

Editor's note—Ord. No. 252, § 1, adopted Dec. 12, 2017, deleted § Art. XIII, §§ 10.04.560—10.04.590, which pertained to penalties and arrest procedure and derived from Ord. 128(part), adopted 1988.

Chapter 10.06

AUTOMATED TRAFFIC ENFORCEMENT

Sections:

- 10.06.010 General statement of intent.**
- 10.06.020 Definitions.**
- 10.06.030 Vehicle owner's civil liability for certain traffic violations.**
- 10.06.040 Notice of violation; civil penalty.**
- 10.06.050 Contesting an automated traffic citation.**
- 10.06.060 Exceptions to owner liability.**
- 10.06.070 Failure to timely pay or appeal.**

10.06.010 General statement of intent.

Notwithstanding any other provision of this Code, the City of Elk Run Heights, acting pursuant to its home rule and police powers authorized by the State of Iowa, may deploy, erect or cause to have erected a civil photo traffic speed enforcement system or deploy or cause to have deployed a manual handheld and automated photo traffic speed enforcement system for making videos, photographs, or digital images of vehicles that fail to obey speed regulations at locations in the city. The systems may be managed by the automated traffic enforcement contractor that owns and operates the requisite equipment with supervisory control vested in the city's law enforcement agency. Videos, photographs, or digital images shall be provided to the law enforcement agency by the automated traffic enforcement contractor for review. The law enforcement agency will determine which

vehicle owners are in violation of the city's traffic control ordinances and are to receive a notice of violation for the offense. (Ord. No. 241, 10-11-2016)

10.06.020 Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

"Automated traffic citation" means a notice of penalty generated in connection with the Photo Traffic Speed Enforcement System.

"Automated traffic enforcement contractor" means the company or entity, if any, with which the City of Elk Run Heights contracts to provide equipment and/or services in connection with the Photo Traffic Speed Enforcement System.

"City" shall mean the City of Elk Run Heights, Iowa.

"Law enforcement agency" means the appointed or contracted agency authorized to enforce the City of Elk Run Heights' Code of Ordinances.

"Photo traffic speed enforcement system" means a system consisting of a photographic, video, or electronic camera and a vehicle sensor that works alone or in conjunction with an official traffic controller that automatically or manually produces a photograph, video, or digital image of vehicles engaging in a violation.

"Vehicle owner" means the person or entity identified by the Iowa Department of Transportation; or registered with any other state vehicle registration office, as the registered owner of a vehicle; or a lessee of a motor vehicle under a lease of 30 days or more; or the renter of a vehicle during the period of infraction pursuant to a written rental agreement with a motor vehicle renting dealer.

(Ord. No. 241, 10-11-2016)